WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
EVALUATION OF SUBSTITUTE TEACHER

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>JOB#</th>
<th>SUB ID #</th>
<th>SUBSTITUTE NAME (Please Print)</th>
</tr>
</thead>
</table>

☐ PLEASE BLOCK FROM OUR SCHOOL

DATE(S) RELATED TO EVALUATION

EXPLANATION OF RATING SCHEDULE:
SATISFACTORY: Meets or exceeds expectations of the West Contra Costa Unified School District.

NEEDS IMPROVEMENT: Does not yet meet the West Contra Costa Unified School District expectations but appears to have potential for improvement.

<table>
<thead>
<tr>
<th>Personal Qualities –</th>
<th>EXCELLENT</th>
<th>SATISFACTORY</th>
<th>NEEDS IMPROVEMENT</th>
<th>NOT OBSERVED</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poise, health, personal Appearance, voice</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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</tbody>
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| Personality and Relationship With Others | ☐ | ☐ | ☐ | ☐ | ☐ |

| Professional Ethics | ☐ | ☐ | ☐ | ☐ | ☐ |

Punctuality

Cooperativeness

TEACHING PERFORMANCE

Class Control

Reaction of Students

Use of Teacher Lesson Plans

Thoroughness of Preparation

Best suited for ________ grades.  Good prospect for regular teaching assignment:  YES ☐  NO ☐

PRINCIPAL’S SIGNATURE __________________________ DATE __________________

SUBSTITUTE’S SIGNATURE (not required) __________________________ DATE __________________

NOTE: A SUBSTITUTE’S SIGNATURE DOES NOT NECESSARILY INDICATE APPROVAL OF THE WRITTEN EVALUATION; IT ONLY INDICATES THE SUBSTITUTE HAS READ THE EVALUATION.

DISTRIBUTION: WHITE – PERSONNEL  YELLOW – SUBSTITUTE TEACHER  PINK - ORIGINATOR