

HERCULES HIGH SCHOOL  
VEHICLE PARKING APPLICATION AND AGREEMENT  
2018-19 SCHOOL YEAR

ASSIGNED DECAL # \_\_\_\_\_

DATE PURCHASED \_\_\_\_\_

Students are required to have a **valid parking permit clearly posted** on the driver's side of the front interior windshield at all times. Suspension of driving privileges, towing of vehicles, and/or disciplinary action may result if a violation occurs.

Application Procedures/Instructions:

- 1. Please fill out the application completely.**
  - a. Copies of the following material must be attached to the application when submitted.
    - i. Valid Vehicle Registration
    - ii. Valid California Driver's License
    - iii. Proof of Insurance
  - b. **(NOTE: you are responsible for providing your own copies) Only complete applications will be accepted.)**
2. Submit a completed parking application to the cashier.
3. **Pay \$5.00 for parking placard. Lost, stolen or damaged permits will be subject to a \$5.00 replacement fee.**

**Students are to park in designated student parking lots on a first come, first serve basis.** Students who park in un-assigned areas will be subject to parking violation. If you will be alternating family vehicles, a second vehicle may be registered at no additional fee.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Grade: \_\_\_\_\_  
(LAST) (FIRST)

Driver License #: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Vehicle License#: \_\_\_\_\_

Student Cell #(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Emergency Phone #(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name of Emergency Contact : \_\_\_\_\_ ( Relation) \_\_\_\_\_

Make of Vehicle: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

\*\*\*\*\*VEHICLE INSURANCE INFORMATION\*\*\*\*\*

Name of Insurance Company: \_\_\_\_\_

Insurance Policy #: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\*\*\*\*\*VEHICLE REGISTRATION INFORMATION\*\*\*\*\*

Name on Vehicle Registration: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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Hercules High School reserves the right to deny any student the privilege of parking based on their attendance, academic or disciplinary history at school.

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The undersigned student hereby applies to the West Contra Costa Unified School District for a student parking decal. In making this application, I understand, acknowledge and agree to the following conditions as a prerequisite and consideration for the issuance of a student parking decal that authorizes me to drive and park at Hercules High School.

1. Student vehicles are subject to search if there is reasonable grounds to believe that drugs, alcohol, stolen property, weapons, or any other contraband might be present in the vehicle
2. All student drivers must adhere to State Vehicle Code at all times.
3. **The parking permit must be displayed on the FRONT WINDSHIELD, DRIVERS SIDE.** It is the student's responsibility to make sure the tag number is visible. Hercules High School and the West Contra Costa Unified School District accept no responsibility for vehicles or their contents while parked on the school campus. It is recommended to NOT have personal belongings visible inside the vehicle to help prevent/discourage theft.
4. **The maximum campus speed limit of 5 M.P.H** is to be observed at all times
5. All cars must be parked properly – **NO BACKING INTO SPACES.**
6. **PARKING PERMITS MAY NOT BE LOANED OR GIVEN TO OTHER STUDENTS. DOING SO WILL RESULT IN LOSS OF PARKING PRIVILEGES TO BOTH PARTIES.**
7. It is the responsibility of the student to notify the office of a lost or stolen parking permit.
8. Permission to park in the Student Parking Lot may be revoked by the administration at any time.
  - a. **NOTE: Poor attendance, poor grades, and/or poor behavior may result in loss of parking privileges.**
9. Violation of these provisions may result in a citation and/or loss of parking privileges. Vehicles that are not registered or do not have a valid Hercules High School Parking Permit may result in a citation.
10. **HERCULES HIGH SCHOOL IS A CLOSED CAMPUS.** Students must have their parent/guardian provide authorization to attendance office if student is leaving school for any reason, **EVEN IF THEY ARE 18.**
11. Loud and/or offensive music is **NOT** permitted.
12. Students may not sit in or on, or loiter around parked cars at any time.
13. Misuse of parking permits (putting your permit on an unauthorized vehicle or giving your permit to another student) is not permitted.

**We have read and agree to all parking guidelines and regulations on this application.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Sign: \_\_\_\_\_ Date: \_\_\_\_\_