

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
April 2, 2021

Upcoming Events – Matthew Duffy

- April 2: Facilities Committee Meeting, 3:00 PM
- April 5, District Holiday, Schools and Offices Closed
- April 5-9: Spring Recess - Schools Closed
- April 6: Agenda Setting, 4:00 PM
- April 12: Citizens Bond Oversight Committee, 2:00 PM
- April 12: Safety Committee Meeting, 4:00 PM
- April 12: CAC Meeting, 5:30 PM
- April 13: DLCAP Meeting, 6:30 PM
- April 14: Board of Education Meeting, 6:30 PM
- April 16: Budget Committee Meeting, 3:00 PM

Patient Care Technician Certification - Rubén Aurelio (Allison Huie & team)

Thirty five Health Pathway students from 3 high schools (De Anza, Pinole Valley & Richmond) enrolled in an optional healthcare training program. This cohort of students meets virtually at 8:30 AM four days a week for a semester to learn and study toward [Patient Care Technician](#) certification. De Anza High School Health Pathway Lead Teacher Fatham Riordan Ng and Health Industry Connector Ariel Kirshenbaum developed this supplementary opportunity this year based on student interest and are co-leading the program.

Charter Schools Plans for In-Person Instruction Update - Tony Wold (Denise Cifelli)

With the passage of AB/SB 86 there is a financial incentive for Charter schools to provide in-person instruction. All of the charter schools within our boundaries had been aligned with WCCUSD and not been providing in-person services but now each is in a position where they may provide options that are different from those of the school district. District charter staff have been working with all of the charter schools to attempt to ensure alignment as much as possible with district reopening plans and ensuring students have a safe and smooth transition to in-person learning. Based upon the information that we have received or been notified of, the following depicts reopening schedules for our charters at this time and are subject to change:

CHARTER	IN-PERSON INSTRUCTION TO BEGIN	GRADE LEVELS	# OF STUDENTS	TYPE OF COHORT
Amethod Benito-Juarez	3/22/21	K-5	≤ 16 + 2 staff	· 2 cohorts supporting SPED, Homeless, Foster Youth, academically struggling students, students struggling with truancy, and students with internet connectivity issues.

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	4/12/21	K-1	Undetermined	<ul style="list-style-type: none"> · Phased reopening moving towards hybrid offering 3 cohorts. · Cohort A full day in-person Monday/Wednesday; · Cohort B full day in-person Tuesday/Thursday - both cohorts virtual on Friday; · Cohort C 100% virtual M-F
Amethod RCA	Undetermined	6-8		<ul style="list-style-type: none"> · Will return to in-person instruction following the successful reopening of elementary and special population students.
Aspire CAL	4/14/21	6-12	28	<ul style="list-style-type: none"> · Supplemental in-person learning for students disproportionately impacted in their ability to access and progress in distance learning and exploring how to expand this offering to more students for the remainder of the year.
Aspire RTA	4/14/21	1-5	30	<ul style="list-style-type: none"> · Supplemental in-person learning for students disproportionately impacted in their ability to access and progress in distance learning and exploring how to expand this offering to more students for the remainder of the year.
Leadership	4/20/21	12	175	<ul style="list-style-type: none"> · Seniors, SPED, EL's and Students who have struggled with Distance Learning. Learning hubs (SPED, EL)/ In person instruction (Seniors)

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RCP	4/19/21	2-8	70	<ul style="list-style-type: none"> · 2-4 grade in-person hubs; · 5-8 grade support hub expansion. · 4 days a week. · In-person small hubs on Friday 9am-1pm · Friday in-person instruction
	5/2/21	Unk		
	5/14/21	TK-8		
Summit Tam	Undetermined		Undetermined	<ul style="list-style-type: none"> · Students will return to the school building in phases, based on family choice and student needs. · All families are offered the choice to return to the building, or to continue to learn from home, for the remainder of the current school year. Families have been asked to complete a survey detailing their preference. · All students who return will be in small, 14-student cohorts with two teachers assigned to the group. All students, whether learning in-person or from home, will continue to engage with their classes online. · Our daily schedule will not change. All students will continue to receive fully synchronous instruction (as they have since the start of the year) on Mon, Tues, Thursday, Friday. Wednesdays will continue with mentor check-ins and community time.
Voices	4/12/21	TK-1	31 33 7	<ul style="list-style-type: none"> · Monday & Tuesday · Thursday & Friday · High needs M/T/Th/F · Gradual reopen as conditions allow

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Community Partners and Expanded Contracts - Tony Wold and Ruben Aurelio

As we are moving forward to design our in-person support programs for the spring we are moving forward on multiple fronts. We are currently working with our labor partners to determine the number of volunteers that are available to support intervention and hubs. In addition, we have cleared outside support partners that will be able to augment our model to provide additional support for in-person instruction. To be able to utilize these supports we will need to amend the current contracts to add the additional scope of support. Due to the timing of this process the Business Services office will approve the amendments of the contract to ensure service for students begins in a timely manner and we will bring forward the adjusted contracts for ratification at subsequent board meetings. These contracts will be for partners that are already board approved and cleared to work directly with students. If you have any questions about this process and the need for ratifications, please reach out directly to Dr. Wold.

California Public Records Act Requests - Tony Wold (Phyllis Rosen)

One of the areas that takes up significant staff time is the follow-up on Public Records Requests. Periodically we will provide an update to the Board of the requests that are active during the previous couple of months.

California Public Records Act (CPRA) Requests Government Code §6250—6270.7			Activity 2/26/21 to 4/1/21	
Date Received	Requestor	Request	Responsible Department	Date/Documents Provided
11-9-20	Chris Peak	Revised Request from 10-23-20. Evaluations since 2019 of the following products: (a) Fountas & Pinnell products, or (b) Teachers College Reading and Writing Project products. 2. Email correspondence since 2019 between with the following email domains: (a) @heinemann.com, (b) @hmhco.com, (c) @tc.edu, (d) @tc.columbia.edu, (e) exchange.tc.columbia.edu, (f) @readingandwritingproject.com, (g) @osu.edu and (h) @lesley.edu.	Tony Wold	11-23-20 Response Letter with links w/Attachment. 12-18-20 Response/Status Letter Extension to 1-28-20. 1-25-21 2 nd Response Letter w/Attachments. 2-25-21 3 rd Response Letter w/Attachments. Extension to 3-30-21. 3-30-21 Final Response w/Attachments.
12-29-20	Robert Feraru	Natural gas usage for the whole of WCCUSD for each month starting January 2019 until the present and the natural gas usage at Korematsu school for the same time period.	Melissa Payne Tony Wold	1-13-21 Response Letter Extension to 1-22-21 1-25-21 Final Response Letter w/Attachment

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1-5-21	Anton Jungherr	Inter-district permit requests 2018, 2019, 2020	Tony Wold Anne Shin Julio Franco	1-15-21 Response Letter Extension to 1-29-21 1-29-21 Extension to 2-26-21 2-25-21 Extension to 3-26-21 3-26-21 Final Response letter w/Attachment
1-12-21	DIR, CA Labor Commissioner.	Contract Documents related to Cody Electric Inc. for the Crespi MS Band RM & Cafeteria Heater Repair.	Melissa Payne	1-22-21 Response Letter Extension to 2-5-21. 1-25-21 Final Response Letter w/Attachment 1-26-21 Follow up Request 2-22-21 Final Response
2-2-21	Adam Anglin CSU Student	Kennedy HS Budget	Tony Wold	1-15-21 Response Letter-Link to Site Allocations/SPSAs. Extension to 2-26-21 2-23-21 Final Letter w/Attachment
2-2-21	DIR, CA Labor Commissioner	Vista HS Low Voltage Upgrades. Troxell Communications, Inc. Project Documents	Luis Freese Melissa Payne	1-15-21 Response Letter Extension to 2-26-21. 2-26-21 Extension to 3-12-21 3-12-21 Extension to 3-26-21 3-22-21 Final Letter w/Attachment
2-5-21	John Irminger	Trustee Phillips' Emails to Board Members 12-9-20 to 2-5-21.	Tony Wold	2-15-21 Response/Determination Letter
2-13-21	Tom Panas	Federal Title III Immigrant Education Program (4201), English Learners (4203), and Transaction Information and Data.	Tony Wold	2-23-21 Extension to 3-9-21 3-9-21 Response Letter w/Attachment
2-14-21	Joe Sutton	Current contracts: 1. website and/or content management system (CMS) provider; 2. alerts and/or emergency notification provider; 3. mobile app provider; 4. learning management system (LMS) provider.	Tracey Logan	2-24-21 Determination Letter w/Attachments

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2-25-21	State Controller	Government Compensation Report 2020	Tony Wold	Due 6-25-21
3-1-21	Casey Clement	Invoice – School Impact Fees for \$80,430.44 1715 Elm Street, EC in August 2018.	Luis Freese	3-11-21 Determination Letter w/Attachment
3-5-21	Abraham Alaydie Titan Safety	All PPE Purchase Orders 11/1/20 to present.	Tony Wold	3-18-21 Extension to 3-29-21. 3-23-21 Response Letter w/Attachment
3-6-21	Denise Sheehan CABOC	Current CBOC Member Roster	Tony Wold	3-30-21 Determination Letter w/Attachment 4-1-21 Additional Information
3-8-21	Shane Turley: Conterra	Evaluation Criteria; detailed RFP; bid tabulations; copies of all RFPs; etc. re Infinity Communications	Tracey Logan Melissa Payne	3-18-21 Extension to 4-1-21. 3-24-21 Request Retracted.
3-15-21	Anton Jungherr	CBOC Member Names re Resolution 83-1920.	Tony Wold	3-30-21 Response Letter w/Attachment
3-15-21	Ryan Evans	Student Directory Information	Tony Wold	3-25-21 Extension to 4-8-21 3-26-21 Response Letter