

West Contra Costa Unified School District  
*Office of the Superintendent*

**Friday Memo**  
**February 8, 2019**

February 11: Agenda Setting, Superintendent's Office, 4:00 PM  
February 12: Solutions Team, Fairmont ES, 11:00 AM  
February 13: Board Budget Audit Subcommittee, Alvarado, 1:30 PM  
February 14: Board Budget Audit Subcommittee, Alvarado, 3:00 PM  
February 18-22: Presidents Week Recess, Schools and Office Closed  
February 27: Board of Education Meeting, DeJean, 6:30 PM

**District School Bus Fleet- Matthew Duffy**

Last year, Trustee Phillips requested information about the district building and running its own bus service. CBO John Al-Amin has done some preliminary work on this and see comments below.

"I had staff do a survey which involved us contacting twenty-six of our surrounding districts regarding bus services. Of that number, four responded. The district nearest to us in size, San Jose Unified, was used for comparison purposes.

They have over 107 buses, employ roughly 80 drivers, 6 service technicians, a dispatcher, and allocate over 4 acres of space for bus parking and garage services. Excluding insurance, this is an annual budgeted cost, which exceeds \$11 million.

At my recent CASBO workshop, providing this type of service was discussed. **The session focused on how to reduce liability for those districts that have this service, but given the costs and risk, it was not a service that was widely recommended if you do not already have a service.** For districts that are rural in nature, providing service is not an option. For a district like us, who do not have the equipment, space for housing buses, nor staff to drive and repair the equipment, this would be a huge outlay of capital.

I will continue to look into this, but given the current financial limitations, it is not something that I would recommend at this time."

**Job Fairs - Ken Whittemore**

The February 2, 2019 WCCUSD Teacher Job Recruitment Fair garnered 21 signed contracts for the 2019-20 school year. This is an outstanding beginning to the recruitment season. The human resources staff did an excellent job preparing, principals did an outstanding job with interviews, and the communications department definitely got the word out.

This Saturday the HR Team is in Turlock at Stanislaus State recruiting and preparing for the big one. On February 23 at Alhambra High School in Martinez for the Contra Costa County Job Fair.