

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
April 26, 2019

Upcoming Events – Matthew Duffy

April 27: Elementary Basketball Championship, Kennedy HS, 12:00 PM
May 3: Richmond Promise 4th Annual Scholars Celebration, Richmond Auditorium , 5-8 PM
May 4: Cinco de Mayo Parade, 24th & Barrett, 10:00 AM
May 7: AASAT Meeting, DeJean, 6:00 PM
May 8: Board of Education, DeJean, 6:30 PM
May 9: Spring Concert, Madera Elementary, 6:30 PM
May 10: Ed Fund Soaring to Excellence Event, Richmond Country Club, 6:30 PM
May 13: Board of Education / Pinole City Council Joint Meeting, Pinole Middle Sch, 6:30 PM
May 14: Solutions Team, ???, 11:00 AM
May 14: Stege Community Meeting, Stege Elementary, 6:30 PM
May 15: Governance Subcommittee, Alvarado Room 10, 6:00 PM
May 16: Crespi Multicultural Night, Juan Crespi MS, 5:30 PM
May 16: CBOC Meeting, FOC, 6:15 PM

Upcoming Agenda Items - May 8 - Matt Duffy

Roadmap Update
Positive Climate Update
ELA Adoption
Food Service Presentation

TK- 6 ELA Adoption Updates-Timeline - Gracie Guerrero

The ELA Instructional Materials Adoption Committee for grades TK-6 held its final meeting on Tuesday, April 23rd to review and analyze the results of the instructional materials field testing of Benchmark Advance/Adelante and the Teachers College Reading and Phonics Units of Study.

Central Office Executive Directors, Directors, Coordinators from SPED, TLL, M&M, and members from the UTR Executive Board guided the adoption process and participated as non-voting members of the committee. Principals reviewed instructional materials to narrow the selection for field testing, recommended teacher participants for the committee through the ILT.

67 teachers and 2 site administrators participated as voting members of the [ELA Adoption Committee](#). 64 votes were cast.

Committee members compiled feedback based on the Criteria for Evaluation of Instructional Materials and a three-week field test of each program. [Results of the Field Test](#) were reviewed at the final committee meeting on April 23, 2019.

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All committee members submitted their final vote through a google form by Wednesday, April 24th. [Results of the ELA Adoption Committee Recommendation](#) are here. 64 responses were submitted.

Based on Board approval, sites will be provided the opportunity to choose the Teachers College Units of Study or Benchmark Advance/Benchmark Adelante based on a majority vote of certificated teaching faculty completed by June 1, 2019.

Both options are standards based and designed to provide students with access to rich and comprehensive Literacy instruction. Sites who choose Teachers College Units of Study will also be expected to deliver instruction for Designated English Language Development.

The timeline for next steps is outlined below:

April 23	Final committee meeting. Members analyzed feedback from the field testing.
April 24	Committee members submitted final votes via google form.
April 25	Review of pilot feedback with UTR president and CAO.
April 26	Google survey to all committee members gathering feedback on materials review and field testing process.
April 26	Board update via Friday Memo.
April 29	Updates to principals in Principal Bulletin. Updates to committee members via email.
May 1	Feedback from UTR on Site Level Choice Process
May 3	Final recommendation to CAO and Superintendent based on all feedback
May 8	Board approval
May 10- May 31	Site level review and vote for choice of curriculum, Benchmark Advance/Adelante Or Teachers College Reading, Writing, and Phonics Units of Study
June 1-5	Site selection and ordering template due to Library Services by site admin
June 15	Orders placed with vendors by Library Services
July 29- Aug 2nd	Two day curriculum training for teachers begin
August 5-August 13	Two day curriculum training for teachers