

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
June 1, 2018

Upcoming Events – Matthew Duffy

June 2: Tech Future Academy Graduation, El Cerrito Theater, 3:00 PM
June 4: Adult Education Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 5: Special Board Meeting Closed Session, DeJean Music Room, 5:00 PM
June 5: DeAnza Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 6: Agenda Setting, Superintendent's Office, 5:00 PM
June 6: Kennedy Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 7: Last Day of School, Noon Dismissal
June 7: Richmond High Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 8: Alternative Education Graduation Ceremony, Richmond Auditorium, 7:00 PM
June 9: Pinole Valley Graduation Ceremony, Richmond Auditorium, 11:00 AM
June 9: El Cerrito Graduation Ceremony, Richmond Auditorium, 3:00 PM
June 9: Hercules High Graduation Ceremony, Hercules Football Field, 6:00 PM
June 13: Board of Education Meeting, DeJean, 6:30 PM
June 16: Juneteenth Parade, Richmond, 10:00 AM
June 20: CBOC Meeting FOC, 6:00 PM

New Director of Human Resources-Certificated – Ken Whittemore

Please join me in congratulating and welcoming Sylvia Greenwood as the new Director of Human Resources, Certificated. Sylvia is a long time district employee with 28 years of service in the district. Sylvia will assume her new role on June 20, 2018.

Mathematics Materials Review—Geometry and Algebra II – Nia Rashidchi

During the June 13 board meeting, staff will bring a Geometry and Algebra 2 materials adoption recommendation to the board for approval. This Friday memo outlines the instructional materials review process.

The WCCUSD Math Department conducted an Instructional Materials review process for Geometry and Algebra 2 courses from February 2018- June 2018. Current Geometry and Algebra II textbooks are 11 years old. The purpose of the secondary Math instructional materials review process was to provide Common Core-aligned materials for our classroom teachers to support planning and instruction and to provide students with engaging and relevant instruction materials in both print and digital format.

The process began in February 2018 when an application was sent to all Geometry and Algebra II teachers inquiring as to their interest in participating in the instructional materials review. Teachers representing all six comprehensive high schools, as well as Middle College responded with expressed interest to participate in the review process. These following respondents formed our Instructional Materials Review Committee:

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Lilian Austria	DeAnza High School
Maricris Cruzat	Hercules High School
Lindsey Stone	Richmond High School
Angela Johnson	Pinole Valley High School
Julieta Palis	Hercules High School
Trevor Roberts	Pinole Valley High School
Louise Ollano	El Cerrito High School
Calvin Waters	Richmond High School
Christina Meagher	Kennedy High School
Sanet Hipolito	Middle College High School
Elena Manuel	Special Education/TIP/TLL
LaShauna Foster	Secondary Math Teacher /TLL
John Iwawaki	Instructional Specialist, STEM/TLL
Chris Roeske	Elementary Math TOSA/TLL

The Committee met multiple times. The first task was to determine a district lens and areas of priority in: Math Content/Alignment with CCSS, Program Organization, Assessment, Universal Access, and Teacher Support

Central office Math content specialists supported the review of five programs/curriculum resources including exclusively online freeware using the determined lens and areas of priority. The five programs/ curriculum resources the Committee reviewed were:

1. CK-12 Geometry and Algebra 2
2. CPM Core Connections, Geometry and Algebra 2
3. Pearson enVision, Geometry and Algebra 2
4. Pearson Common Core 2015, Geometry and Algebra 2
5. McGraw Hill, Geometry and Algebra 2

With a shared rubric, designed by the CDE Mathematics Instructional Materials toolkit, the review committee determined that there were three different curricula to field test in Geometry and Algebra II. For both subjects, the chosen curricula to field test were Pearson enVision, Pearson Common Core 2015, and McGraw Hill.

In April and May 2018, district field testers received training from publishers in the use of the materials and then worked with the materials in their classrooms. Students and teachers submitted their reviews of the field-tested materials upon completion. Central office staff aggregated the data to decide on the curricula to be recommended for the School Board's approval.

The Adoption Committee will recommend Pearson enVision for adoption for all Geometry and Algebra 2 courses beginning in Fall 2018. The print and digital materials provide an engaging approach to supporting our students in mastering common core Mathematics standards.

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[A link to a video overview of the program is here.](#)

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2017 - 2018
Week Ending May 31, 2018

	Date of Receipt	Requestor	Requested Records/Information	Current Status
56	3/22/18	Scott Rafferty	Communications regarding CVRA allegations	3/26/18 Email sent with DOCs & Links 3/27/18 Email sent with DOCs & Links Gathering/Reviewing Documents
62	4/17/18	Scott E. Jenny Jenny & Jenny LLP, Attorneys	Pinole HS Project- Tree removal, trenching and hill excavation project between Subject Properties, 2059 Shea Drive and 2069 Shea Drive, Pinole CA	5/31/18 Email sent Gathering/Reviewing Documents 6/30/2018 DOCs available
63	4/23/18	Rigel Massaro Public Advocates, Inc.	WCCUSD 2016-2017 LCAP Data	Gathering/Reviewing Documents
65	4/27/18	J. Paul Fanning Lankford, Crawford, Moreno & Ostertag LLP	Richmond High School / Asbestos Records	5/15/18 Acknowledgement email sent Gathering/Reviewing Documents 6/30/2018 DOCs available
66	5/1/18	Asher Waite-Jones Legal Services For Children	Student Data for Disciplinary, Suspensions, Expulsions and Transfers for School Years 2014-15, 2015-16, 2016-17 and 2017-18	5/15/18 Acknowledgement email sent Gathering/Reviewing Documents 6/8/2018 DOCs available
67	5/9/18	David Stephan	Roster of all WCCUSD High School Faculty	5/15/18 Acknowledgement email sent
68	5/15/18	Scottie Smith Educational Advocate	Student/District Inter and Intra Transfers Data for each School Site / For School Years 2014-15, 2015-16, 2016-17 and 2017-18	5/15/18 Acknowledgement email sent Gathering/Reviewing Documents 6/30/2018 DOCs available