

West Contra Costa Unified School District  
*Office of the Superintendent*

**Friday Memo**  
**January 26, 2018**

**Upcoming Events – Matthew Duffy**

January 27: ILT Mid-Year Check In, DeAnza, 8:00 AM  
January 30: Solutions Team, UTR Office, 1:00 PM  
January 31: 100<sup>th</sup> Day of School  
January 31: Agenda Setting, Superintendent's Office, 5:00 PM  
January 31: Board Study Session, DeJean, 6:30 PM  
February 3: LCAP Community Town Hall Meeting, Pinole Middle, 9:30 AM  
February 5: Special Education CAC, Cameron, 7:00 PM  
February 7: Board of Education Meeting, DeJean, 6:30 PM  
February 8: LCAP Community Town Hall Meeting, Pinole Middle, 4:00 PM

**Next Week's Board Study Session Meeting – Matthew Duffy**

Next week's Study Session will begin at 6:30 PM. Closed Session will be held following the meeting at 8:00 PM. Dinner will be available and ready to serve at 5:00 PM.

**Board of Education Study Sessions 2018 – Matthew Duffy**

The following reflects dates for upcoming study sessions.

Wednesday, January 31, 2018, 6:30 – 8:30 PM  
Budget / Parcel Tax / Reductions  
DeJean Middle School

Monday, February 26, 2018, 6:30 -8:30 PM  
Teacher Recruitment and Retention  
DeJean Middle School

Wednesday, March 28, 2016, 6:30 – 8:30 PM  
Facilities  
DeJean Middle School

Wednesday, April 18, 2018, 6:30 – 8:30 PM  
Enrollment / Attendance / Marketing  
DeJean Middle School

**Unaudited Actuals Report – Chris Mount-Benites**

The County Office of Education has approved the District's Unaudited Actuals report for the 2016-17 fiscal year. The approval letter is attached for your reference.

**Charter School Facilities Program/Caliber Beta Academy – Lisa LeBlanc**

On January 24, 2018, the State Allocation Board approved 25 preliminary charter school apportionments under the Charter School Facilities Program (CSFP). Caliber Beta Academy was successful in achieving the necessary preference points to reserve funding for the project at North Campus. The next step will be for Caliber to convert this preliminary apportionment into a final apportionment by obtaining the necessary plan and site approvals within a four-year

West Contra Costa Unified School District  
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period, unless a one-year one-time extension is granted. Caliber's preliminary apportionments total approximately \$12.9M. In addition to the preliminary apportionment, Caliber did apply to the State to borrow the 50% matching contribution and was determined to be financially sound by the California School Finance Authority (CSFA) to qualify for a \$12.9M loan. Staff will continue to update the Board on this matter.

**Special Education Conference for Parents and Caregivers – Steve Collins**

On Saturday, January 20, 2018 nearly 80 families attended the 3rd Annual "Special Education Conference for Parents and Caregivers of Students with Special Needs" hosted by the West Contra Costa Unified School District Special Education Department. The conference featured speakers from community agencies including Disability Rights Education Defense Fund, (DREDF), Care Parent Network, Seneca, Regional Center of the East Bay, as well as presenters Dr. James Bylund, Carlo Rossi, and Jocelyn Whittemore.

Parents who attended said they learned much from each of the workshops, and appreciated the opportunity to network with other families and learn about the local community agency resources available.



Children worked on arts and crafts in childcare while attendees chose workshops with topics ranging from understanding the special education process and the history of the Individuals with



Disabilities Education Act (IDEA), child centered advocacy and accessing community services, to information on dyslexia, challenging behavior, bullying and learning language through play.

Participants received certificates for attending. Many of the workshops were filled to capacity. Each of the presenters provided extra materials to families who either had to choose between other workshops or who could not attend. For additional copies of handouts, families can contact the Special Education Department.

This January event kicked off a series of three more special education parenting workshops being held February 12th, March 13th and April 17th. Families



can register for those evening workshops by going to <https://spedandbeyond.eventbrite.com>.

#### **4th Annual Instructional Leadership Team Mid-Year Check-In – Nia Rashidchi**

Saturday, January 27, 2018/8:30 -3:00 - DeAnza High School

We would like to invite board members to attend the fourth Annual ILT Middle of the Year Check-in event. Over 400 teachers and administrators will be at DeAnza this Saturday, January 27 (tomorrow) to collaborate, reflect, analyze, and determine next leadership moves to improve outcomes for students. Come check out all 56 WCCUSD Instructional Leadership Teams do this critical work together. The purpose and agenda for the day are located below:

#### **Purpose:**

- To reflect on the ILT SMART Goal and site Theory of Action (TOA) and make mid-course corrections in the DDI calendar and ILT workplan as needed to incorporate lessons learned to date, as well as any action steps emerging from data analysis.
- To continue our work with protocols, giving schools a chance to practice skills. (adding the Kiva Protocol into the toolkit)
- To give ILTs a chance to share their planning and thinking with a partner school and to exchange feedback with colleagues from that school (continuing to build a culture of peer-to-peer accountability and collaboration).
- To continue transitioning from a high functioning ILT to a high impact ILT.
- To celebrate and appreciate the ongoing ILT work.

#### **JANUARY 27 AGENDA**

<b>Time</b>	<b>Activity</b>	<b>Outcome</b>
8:00-8:30	Registration and light refreshments Check in at DeAnza Theater Lobby	
8:30-8:40	Welcome, Appreciations, and review of agenda (Nia Rashidchi) DeAnza Theater	School teams sit together in assigned seating (See theater map)
8:40-9:00	Districtwide Theory of Action Reflection with Connection to ILTs and Collaboration (Superintendent Duffy)  DeAnza Theater	Sharing a simplified version of the district's theory of action for improving student achievement. Each team should be clear on the district direction, true importance of authentic collaboration, and the role of leaders to build relationships that produce desirable results.
9:00-10:00	Kiva Protocol Panel (Jessie Welcomer, Montalvin Elem. Teacher; Rocio Reyes, Richmond High AP; Dayna Dibble, Pinole Valley High TOSA; Daniel Solwren, Pinole Middle Teacher; and Nia Rashidchi, Central Office)  <i>Moderator</i> = Vince Rhea	To provide conditions to have an interactive dialogue that allows a large number of participants to have conversations about key issues and challenging questions.  2 Prompts for Panel Members to respond to ( <a href="#">prompts will be on screen too</a> ):  <i>Round #1 = Macro Level</i> - Holding the ILT and TOA work in mind, what are some

		<p>promising (emerging) practices that are having positive impact or influence in improving student learning? (Think about things that you are particularly proud of.)</p> <p><b>Round #2 = Personal Level:</b> How is this work impacting you personally as a leader?</p> <p><b>Large Audience Work</b> - During panel talk, audience is writing down any patterns, trends, or personal connections they are making on index cards to what panel members are saying.</p> <p>Between each question, time is provided for “elbow talk” with folks around you.</p> <p>We will also take a few “Share Outs” from large audience and then move on to question #2 and go through the same process with Prompt #2.</p>
10:00-10:10	Break – Grade Span Teams Move to Different Locations (See campus maps and central office staff are assigned as guides)	<p>Elementary- Small and Large gym (see assignment sheet)</p> <p>Secondary-Media Center Area (see assignment sheet)</p> <p>Riverside-Media Center Area (see assignment sheet)</p>
10:10-10:15	Teams meet to review what they will present to their colleagues	<p>Teams review their answers to the five questions on the next page and on the particular question or issue they want feedback on from their colleagues (<b>ILTs have done pre-work in Dec/Jan</b>)</p>
10:15-11:00	<b>Sharing Protocol #1:</b> Teams are seated with partner schools. First team presents. Central staff is assigned to be facilitators and/or to float.	<p>To continue our practice in using a protocol to share the answers to five questions and to get feedback from colleagues on a particular issue of concern to the school.</p> <p>The <b>five</b> questions are:</p> <ol style="list-style-type: none"> <li>1) <b>What is your site TOA? What is your ILT goal?</b></li> <li>2) What did you hope to do or accomplish by now?</li> <li>3) What actually got done?</li> <li>4) What data or evidence have you reviewed and what have you learned so far?</li> <li>5) What do you plan to do next and how might your DDI calendar and workplan</li> </ol>

		need to change? Each school will define the question or issue on which they most need feedback.
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Time	Activity	Outcome
<b>11:00-11:45</b>	<b>Second elementary ILT teams present</b>	Same as above - second round of Protocol #1 with Partner school
<b>11:00 - 11:30</b>	<b>All <u>secondary ILT Teams</u> go to lunch (in cafeteria)</b>	Secondaries go to Lunch to enjoy some good food, laugh, and re-charge for afternoon
<b>11:45 - 12:15</b>  <b>11:30-12:15</b>	<b>All <u>elementary ILT teams</u> go to lunch (in cafeteria)</b> <b>Second secondary ILT teams present</b>	Elementaries go to Lunch to enjoy some good food, laugh, and re-charge for afternoon  Second round of Protocol #1 with Partner school
12:15–2:45	Individual ILT Time  <i>ILT Afternoon Team Reflection Protocol #2</i> <i>4 Exit Tickets for Today =</i> <ol style="list-style-type: none"> <li><i>List of Actionable Insights, Ideas, etc.</i></li> <li><i>Prioritized Next Steps</i></li> <li><i>High Functioning/High Impact Rubric Self-Assess (Has TOA element) (1-3 located in your site's Google folder)</i></li> <li><i>On-line Full Day Individual Evaluation <a href="#">Link</a></i></li> </ol>	To reflect, self-assess, and work on “continuing to transition from a high functioning ILT to a high impact ILT.”  To complete 4 Exit Tickets at event. 3 Other Tasks are due by the end of February. Teams have the flexibility to complete more than 4 at the Jan. 27 event.  Other 3 Tasks due on or before Feb. 28: <ol style="list-style-type: none"> <li><i>Must Do/May Do List Review <a href="#">Link</a></i></li> <li><i>Team reflection/sharing on the Kiva Panel Prompts <a href="#">Link</a></i></li> <li><i>ILT Commitments Team-Self Assess <a href="#">Link</a></i></li> </ol> Elementary-Small and Large gym (see assignment sheet) Secondary-Media Center Area (see assignment sheet) Riverside-Media Center Area (see assignment sheet)  (Central Office staff walk around to check in/support)



2:45 – 3:00	Closing, on-line Individual Full Day Evaluation (one per person), and quick 3-Step Appreciation Protocol	To end the day giving feedback on the overall day and sharing appreciation for the team’s work.
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### **LCAP Town Hall Gathers Stakeholder Feedback – Nia Rashidchi**

WCCUSD hosted the first Local Control Accountability Plan (LCAP) town hall of the year, which brought together high school students, teachers, principals, parents, and community members from across the district.



Participants attended three breakout sessions where district leaders held open feedback sessions to gather input in Spanish and English on three focus areas: Achieving Students, Engaged Communities, and Invested Employees. Each person was invited to give feedback on what they see happening currently in schools, what they would like to see happen, and what they think is most important.

To collect additional feedback, question cards were handed out in Spanish and English. These were collected at the end of each session. Answers will be posted online at [www.wccusd.net/lcap](http://www.wccusd.net/lcap).

The final Town Hall will be held on Saturday, February 3<sup>rd</sup> from 9:30 - 11:00am at the Pinole Middle School Cafeteria. Everyone is also invited to complete the online LCAP survey in Spanish or English:  
<http://bit.ly/LCAPsurvey1718>.



*Town Hall Breakout Sessions*

### **Public Records Log – Marcus Walton**

Included in this week’s memo is the log of public records requests received by the district. If you have any questions, please contact me.



## Contra Costa County Office of Education

77 Santa Barbara Road, Pleasant Hill, CA 94523 • (925) 942-3388  
Karen Sakata, Superintendent of Schools

January 24, 2018

Matthew Duffy, Superintendent  
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, CA 94801

Dear Mr. Duffy:

The County Office of Education in accordance with AB 1200 has reviewed the District's Unaudited Actuals report for the 2016-17 fiscal year. During our review, we validate that the Unaudited Actuals report was adopted by the District's Board within the prescribed time period using the state required forms, signatures and data submission.

Additionally, we review and verify that the District's Unaudited Actuals:

- 1) Beginning fund balances agree with the ending balance reported to the California Department of Education,
- 2) Current year estimated beginning fund balances are not significantly different from the Unaudited Actuals ending balance,
- 3) Ending fund balances are not negative and meet established state reserve requirements,
- 4) When applicable, borrowing between funds was repaid within the required time frame as defined in Education Code section 42603,
- 5) Long-term debt estimated beginning balances and ending Unaudited Actuals agree,
- 6) Unaudited ending cash balances agree to the County Treasurer cash reconciliation,
- 7) Categorical programs and balances agree to prior year schedules when available,
- 8) Unaudited data was uploaded to the California Department of Education on or before October 15,

- 9) Accounting activity and ending balance appear reasonable and there are no significant changes and/or unanticipated issues impacting the District's fiscal solvency.

Based on our review, the District's Unaudited Actuals report meets the reporting requirements established under AB 1200. Additionally, we have determined that the District's financial position has not significantly deteriorated since the new year's budget was approved.

We appreciate your staff's efforts as they have worked to prepare the many forms and documents required to complete the Unaudited Actuals report. Please do not hesitate to call if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Clark", is written over the word "Sincerely,".

Bill Clark, Associate Superintendent  
Business and Administrative Services

BC:bf

cc: Christopher Mount-Benites, Associate Superintendent, WCCUSD

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# Special Education & Beyond

## Resources for Families in West Contra Costa Unified School District

West Contra Costa Unified School District (WCCUSD)  
and the State Council on Developmental Disabilities (SCDD)  
In collaboration with Contra Costa County Office of Education

**Invite you to attend a series of workshops developed to  
help you navigate the Special Education Process**

### **Workshop #1:**

### **Engaging in the Special Education Process in the K-12 Public Education System**

**Date: Saturday, January 20, 2018 • 8:30 am–12:00 pm**

Parents, caregivers, guardians, and students play an integral role in the special education process. The purpose of this workshop is to provide these individuals with a historical context of the Individuals with Disabilities Education Act (IDEA), an overview of the initial steps of the special education process from warning signs in the home and/or classroom to assessment, referral, and IEP review. Participants will gain knowledge about how to participate effectively in the annual IEP meeting and how to best address IEP-based concerns.

A list of local resources available to families of children with learning difficulties will also be provided to workshop participants.

#### **Workshop presenters include:**

- Juliet Barazza, Disability Rights Education Defense Fund (DREDF)
- Susan Henderson, Disability Rights Education Defense Fund (DREDF)
- Sheraden Nicholau, State Council on Developmental Disabilities (SCDD)

### **Workshop #2:**

### **Early intervention Services • Transitioning to the District**

**Date: Monday, February 12, 2018 • 5:30–8:00 pm**

This workshop is designed to provide parents, caregivers, and guardians with an overview of Early Intervention services for at-risk or delayed children ages 0-3, the transition process into district services, and an overview of basic rights for CA students and their families. Resources and tools available to students and families outside of and within the IEP or 504 plan processes will be provided by the district and county's SELPA.

#### **Workshop presenters include:**

- Sheraden Nicholau, State Council on Developmental Disabilities (SCDD)
- Sue Moehlenbrock, Coordinator, Cameron School, West Contra Costa Unified School District (WCCUSD)
- CARE Parent Network Representative

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All workshops are **FREE** and will be located at WCCUSD Pupil Service Center  
2465 Dolan Way San Pablo, CA 94806

**Register Now! <https://spedandbeyond.eventbrite.com>**

For information contact:

Dr. Fatima Alleyne (Board Trustee, Area 1), [falleyne@cccoe.k12.ca.us](mailto:falleyne@cccoe.k12.ca.us), (510) 621-3837  
Jeanine Bishop, [jbishop@wccusd.net](mailto:jbishop@wccusd.net), (510) 307-4669



# Special Education & Beyond

## Resources for Families in West Contra Costa Unified School District

West Contra Costa Unified School District (WCCUSD)  
and the State Council on Developmental Disabilities (SCDD)  
In collaboration with Contra Costa County Office of Education

**Invite you to attend a series of four workshops developed to help you navigate the Special Education Process**

### **Workshop #3:**

#### **Your Right to Special Education Services in K-12 Education**

**Date: Tuesday, March 13, 2018 • 5:30–8:00 pm**

Parents, caregivers, guardians, and students play an integral role in the special education process, along with educators and administrators. The purpose of this workshop is to provide an overview of special education in the State of California. The CA Office of Administrative Hearings (OAH) Presiding Judge Hon. Margaret Gibson will present on the OAH, navigating Mediation, and Special Education Due Process.

#### **Workshop presenters include:**

- Sheraden Nicholau, State Council on Developmental Disabilities (SCDD)
- Hon. Margaret Gibson, CA Office of Administrative Hearings, Special Education Division

### **Workshop #4:**

#### **Transitioning from School District Services**

**Date: Tuesday, April 17, 2018 • 5:30–8:00 pm**

This workshop is designed to assist parents and students in their transition from high school and school district services to adult life. We will provide tools and resources to help students become their own advocates as they reach maturity. Information on Person-Centered Planning within Transition Planning, and how students and families can navigate resources available through general education and special education in high school and college will be provided. All students and their support team members are encouraged to attend.

#### **Workshop presenters include:**

- Sheraden Nicholau, State Council on Developmental Disabilities (SCDD)
- Kevin Nazario, Director Secondary Programs, Special Education, WCCUSD
- Richard Stollings, Instructional Assistant, Disabled Students Programs and Services (DSPS), Contra Costa Community College
- Maria Gonzalez Alvarez, Student Worker III, Extended Opportunity Programs and Services (EOPS), Contra Costa Community College
- Karen Nielson, Director, Disabled Student Programs (DSP) and TRiO Support Services, U.C. Berkeley
- Ken Talken, Coordinator for Transition, WCCUSD



All workshops are FREE and will be located at WCCUSD Pupil Service Center  
2465 Dolan Way San Pablo, CA 94806

**Register Now!**

**<https://spedandbeyond.eventbrite.com>**

For information contact: Jeanine Bishop, [jbishop@wccusd.net](mailto:jbishop@wccusd.net), (510) 307-4669



# Educación Especial y más allá

## *Recursos para familias en el*

### *Distrito Escolar Unificado de West Contra Costa*

Distrito Escolar Unificado de West Contra Costa (WCCUSD)  
y el Consejo Estatal sobre Discapacidades del Desarrollo (SCDD)  
En colaboración con la Oficina de Educación del Condado de Contra Costa

**Invitarlo a asistir a una serie de talleres desarrollados para  
ayudarlo a navegar el proceso de educación especial**

#### **Taller #1:**

### **Participar en el proceso de educación especial en el sistema de educación pública K-12**

**Fecha: Sabado, 20 de Enero de 2018 • 8:30 am–12:00 pm**

Los padres, cuidadores, tutores y estudiantes juegan un papel integral en el proceso de educación especial. El propósito de este taller es proporcionarles a estas personas un contexto histórico de la Ley de Educación para Individuos con Discapacidades (IDEA), una descripción general de los pasos iniciales del proceso de educación especial, desde señales de advertencia en el hogar y / o aula hasta evaluación, referencias y la revisión del IEP. Los participantes obtendrán conocimiento sobre cómo participar de manera efectiva en la reunión anual del IEP y como mejorar las preguntas de las preocupaciones basadas en el IEP. También se proporcionará a los participantes del taller una lista de los recursos locales disponibles para las familias de los niños con dificultades de aprendizaje.

#### **Los presentadores del taller incluyen:**

- Juliet Barazza, Fondo de Defensa de la Educación en Derechos discapacidad (DREDF)
- Susan Henderson, Fondo de Defensa de la Educación en Derechos discapacidad (DREDF)
- Sheraden Nicholau, Consejo Estatal sobre Discapacidades del desarrollo (SCDD)

#### **Taller #2:**

### **Servicios anticipados de intervención: transición al distrito**

**Fecha: Lunes, 12 de Febrero de 2018 • 5:30–8:00 pm**

Este taller está diseñado para proporcionar a los padres, cuidadores y tutores una descripción de los servicios anticipados de intervención para niños en riesgo o retrasados de 0 a 3 años, el proceso de transición a los servicios del distrito y una visión de los derechos básicos para los estudiantes de CA y sus familias. Los recursos y herramientas disponibles para los estudiantes y las familias fuera y dentro de los procesos del IEP o del plan 504 serán provistos por el SELPA del distrito y del condado.

#### **Los presentadores del taller incluyen:**

- Sheraden Nicholau, Consejo Estatal sobre Discapacidades del desarrollo (SCDD)
- Sue Moehlenbrock, Coordinador, Escuela Cameron, WCCUSD
- CARE Representante de red de padres

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Todos los talleres son GRATUITOS y se ubicarán en el WCCUSD Centro de Servicio para Alumnos. 2465 Dolan Way San Pablo, CA 94806

**Registre ahora! <https://spedandbeyond.eventbrite.com>**

Para información contacte a:

Dr. Fatima Alleyne (Board Trustee, Area 1), [falleyne@cccoc.k12.ca.us](mailto:falleyne@cccoc.k12.ca.us), (510) 621-3837  
Jeanine Bishop, [jbishop@wccusd.net](mailto:jbishop@wccusd.net), (510) 307-4669



# Educación Especial y más allá

## *Recursos para familias en el*

### *Distrito Escolar Unificado de West Contra Costa*

Distrito Escolar Unificado de West Contra Costa (WCCUSD)  
y el Consejo Estatal sobre Discapacidades del Desarrollo (SCDD)  
En colaboración con la Oficina de Educación del Condado de Contra Costa  
**Invitarlo a asistir a una serie de talleres desarrollados para  
ayudarlo a navegar el proceso de educación especial**

#### **Taller #3:**

#### **Su derecho a servicios de educación especial en educación K-12**

**Fecha: Martes, 13 de Marzo de 2018 • 5:30–8:00 pm**

Los padres, cuidadores, tutores y estudiantes juegan un papel integral en el proceso de educación especial, junto con los educadores y administradores. El propósito de este taller es proporcionar una visión general de la educación especial en el estado de California. La Audiencia Administrativa de la Oficina de Asuntos de California (OAH) Juez Presidente Hon. Margaret Gibson presentará sobre el OAH, navegando Mediación y el debido proceso de educación especial.

#### **Los presentadores del taller incluyen:**

- Sheraden Nicholau, Consejo Estatal sobre Discapacidades del desarrollo (SCDD)
- Hon. Margaret Gibson, Oficina de Audiencias Administrativas de California, División de Educación Especial

#### **Taller #4:**

#### **Transición de los servicios del distrito escolar**

**Fecha: Martes, 17 de Abril de 2018 • 5:30–8:00 pm**

Este taller está diseñado para ayudar a los padres y estudiantes en su transición de la preparatoria y los servicios del distrito escolar a la vida adulta. Proporcionaremos herramientas y recursos para ayudar a los estudiantes a convertirse en sus propios defensores a medida que alcanzan la madurez. Se proporcionará información sobre la planificación centrada en la persona dentro de la planificación de la transición, y cómo los estudiantes y las familias pueden navegar por los recursos disponibles a través de la educación general y la educación especial en la escuela secundaria y la universidad. Todos los estudiantes y sus miembros del equipo de apoyo son animados a asistir.

#### **Los presentadores del taller incluyen:**

- Sheraden Nicholau, Consejo Estatal sobre Discapacidades del desarrollo (SCDD)
- Kevin Nazario, Director de Programas Secundarios, Educación Especial, WCCUSD
- Richard Stollings, Asistente de Instrucción, Programas y Servicios para Estudiantes Discapacitados (DSPS), Contra Costa Community College
- Maria Gonzalez Alvarez, Estudiante Trabajador III, Programas y Servicios de Oportunidad Extendida (EOPS), Contra Costa Community College
- Karen Nielson, Director, Programas para estudiantes discapacitados (DSP) y Servicios de apoyo de TRiO, U.C. Berkeley
- Ken Talken, Coordinador de Transición, WCCUSD



Todos los talleres son GRATUITOS y se ubicarán en el WCCUSD Centro de Servicio para Alumnos. 2465 Dolan Way San Pablo, CA 94806

**Registre ahora! <https://spedandbeyond.eventbrite.com>**

Para información contacte a: Jeanine Bishop, [jbishop@wccusd.net](mailto:jbishop@wccusd.net), (510) 307-4669



**Public Records Request Log 2017 - 2018**  
**Week Ending January 25, 2018**

	Date of Receipt	Requestor	Requested Records/Information	Current Status
26	10/23/17	Sarah Valdez / Legal Assistant Law Offices of Young, Minney Corr LLP	WCCUSD Elementary School, Middle School and High Schools' Records/Documents/Data	<b>11/22/17 BATCH#1</b> Emailed with Links <b>11/22/17 ITEM#5</b> DOCs Available for Review at FOC <b>1/10/18 BATCH#2</b> Emailed with Links  <b>Gathering/Reviewing additional Docs</b>
39	1/2/18	Denise Morgan Ca Charter School Association	Charter Schools' Facilities Requests made and written responses regarding projections of in-District and AD for 2018-2019 School Year	1/22/18 Documents sent via email <b>COMPLETED</b>
40	1/2/18	Ann Surapruik Bay Area Legal Aid	WCCUSD Applicant and Application Processes	1/3/18 Acknowledgement email sent <b>1/26/2018 DOCs available</b>
41	1/2/18	Ann Surapruik Bay Area Legal Aid	WCCUSD Rehabilitation Processes	1/3/18 Acknowledgement email sent <b>2/9/2018 DOCs available</b>
42	1/3/18	Todd and Paula Senigar	Accounting/Invoices for Attorney Fees spent on Special Ed Meetings and Accounting/Invoices for Fees spent on Justin Senigar matters for 2013-14, 2014-15, 2015-16 and 2016-17 SY	Preparing Letter/Documents Mr. Collins working on PRR with assistance from Attorneys
44	1/16/18	Jennifer Dao	WCCUSD 2017-2018 Vendor List with Contact Information	1/22/18 Report sent via email <b>COMPLETED</b>
45	1/23/18	Paula Senigar	Special Education Department Documents and Agreements	Preparing Letter/Documents Mr. Collins working on PRR with assistance from Attorneys
46	1/23/18	Nuria Marquez-Martinez Richmond Confidential	Documents pertaining to PRR#29 from 2016-17 School Year	<b>1/25/18 Acknowledgement email sent</b>
47	1/23/18	Theresa Harrington Ed Source	Letter received by WCCUSD regarding elections	1/23/18 Letter sent via email <b>COMPLETED</b>
<b>Public Records Request Log / Ongoing 2016 - 2017</b>				
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	12/2/16 Documents sent via email 3/31/17 Documents sent via email 5/5/17 Documents sent via email 7/13/17 Documents sent via email 9/22/17 Documents sent via email 10/27/17 Documents sent via email 12/1/17 Documents sent via email  <b>Gathering/Reviewing additional Docs</b>