

Friday Memo
September 23, 2016

Upcoming Events – Matthew Duffy

September 24: Board Retreat, Pinole Middle School Library, 9:30 AM
September 24: Free Volunteer Fingerprinting for Parents, Collins Elementary, 9:00 -12:00
September 26: Agenda Setting, Superintendent's Office 3:30 PM
September 27: Hercules City Council Meeting, 7:00 PM
September 29: DLCAP Meeting, Kennedy Library, 6:30 PM
October 7: Annual State of the Schools breakfast, DeJean, 7:30 AM

Saturday's Board Retreat – Matthew Duffy

Saturday's retreat has been relocated to the Pinole Middle School Library beginning at 9:30 AM. AnnMarie Darrow Baines will facilitate.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Weekly Update from the Superintendent – Matthew Duffy

Week of September 19th

Major Activities:

Visiting schools
Weekly 1:1 meeting with each Exec. Cabinet member (6 meetings @ 30-90 minutes each)
Working with staff on Forensic Audit and Findings-LeBlanc, Freiman, etc.
Board Agenda Prep and Board Meeting
Solutions Team
Coaching and retreat planning with Don Iglesias
Met with AnnMarie Darrow to prep Board retreat
Prep Cabinet Retreat for Monday
Parcel tax prep (non-work hours)
Review of current position openings

Get to know you meetings with staff and partners:

Central Kitchen
UTR President
Contra Costa County Office of Education Teacher of the Year
Network for Teaching Entrepreneurship
Marsha Jaeger and UC Partnerships
Preschool and Transitional Kinder Meeting

Public Records Request Log 2016 - 2017
Week Ending September 22, 2016

	Date of Receipt	Requestor	Requested Records/Information	Current Status
1	7/1/16	Micha Star Liberty Liberty Law	Billing records for Attorney services defending any Sexual Assault, Harassment and/or Abuse Claims filed against the District / Claims filed against District / Beginning September 30, 2013 to present	8/24/16 Partial Records Mailed 9/1/16 Response due on estimated date of availability of remaining records
6	7/25/16	Leisa Johnson	Contracts, Proposals and Payments between WCCUSD and Interactive Resources, Tom Butt or Any Employee working for Interactive Resources	9/21/16 Letter of Extension emailed 10/31/16 Response due
10	8/5/16	Nicole Williams	WCCUSD Contract with African American Male Pipeline Project / Data	8/23/16 Contract mailed Reviewing Data
11	8/5/16	Nicole Williams	WCCUSD Contract with African American Support Collaborative / Data	8/23/16 Contract mailed Reviewing Data
20	8/19/16	Em Herzstein	Caliber School / Student Data	9/22/16 Documents/CD mailed COMPLETED
27	9/7/15	Nicole Williams	Approved Contracts for 2016-17 with Service Providers for African American Students at all School Sites / Data and Curriculum	Gathering Records
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	Acknowledgement / Extension letter sent Initial Determination due on 10/7/2016
30	9/20/16	Jacqueline Sessa Onvia, Inc.	WCCUSD Active Contracts Listing	Acknowledgement email sent
31	9/21/16	Mike Cunningham	Site drawing of temporary Kensington Campus / Portola lower field area	Acknowledgement email sent
Public Records Request Log / Ongoing 2015 – 2016				
116	6/17/16	Don Driscoll Driscoll & Omens	CAL200 v. SFUSD Settlement Documents, Agreements and/or Reports	Gathering / Reviewing Documents