

Friday Memo
July 14, 2017

Upcoming Events – Matthew Duffy

July 18: Facilities Subcommittee, FOC, 4:00 PM
July 18: Governance Subcommittee, Alvarado, 6:00 PM
July 19: Board of Education Meeting, DeJean, 6:30 PM
July 20: Extended Learning Summer School Graduation, Richmond Auditorium, 6:00 PM
July 21: Last Day of Summer School
July 26: CBOC, FOC, 6:00 PM
July 31: Agenda Setting, Superintendent's Office, 4:00 PM
August 7: Board of Education Retreat, Alvarado, 12:00 – 4:00 PM
August 9: Board of Education Meeting, DeJean, 6:00 PM
August 21: First Day of School

Williams Act Quarterly Report – Lisa LeBlanc

The District received one Williams Act complaint during the April 1, 2017 – June 30, 2017 quarter. On June 16, 2017, a complaint pertaining to mice infestation at Wilson Elementary School was submitted to the district from an unidentified source. The district and the pest control contractor inspected the site and determined that it was not an active vermin site. Old mouse droppings were uncovered during spring cleaning that may have initiated the complaint being submitted. Summer cleaning will identify if there are any areas of concerns and appropriate steps will be taken. It is not the district's practice to attach the complaint and response as part of Williams precis as they may contain confidential information pertaining to parents, teachers or students. A copy of the complaint and response may be viewed at the Facilities Operation Center located at 1400 Marina Way South, Richmond, Ca 94804.

Korematsu Middle School Library Patio Decking – Lisa LeBlanc

The District conducted a public bid process for the Korematsu Middle School Library patio decking. The scope of the project includes installing a new mortar waterproofing system over the existing concrete entry slab to complete the library patio decking system. We anticipate the patio will be complete in late August. The project is within the Board approved site budget for Korematsu. The library patio is one of the four small site projects underway at Korematsu to complete the overall campus construction and modernization. The other projects include the food service driveway, roof screens and the upcoming green roof protection system.

Pinole Valley High School Campus Replacement Monthly Newsletter – Lisa LeBlanc

In an effort to improve transparency through enhanced communication with the community, the District has implemented a Community Communication Plan for Pinole Valley High School Campus Replacement project. The plan includes the preparation and distribution of a monthly construction newsletter. The monthly newsletter includes upcoming construction activities, potential impacts to neighbors, and an update on work recently completed. Community members who are interested in receiving the monthly newsletter can subscribe to the distribution by emailing their request to MarshaP@roebbelen.com.

Sprint Grant - \$1 Million Project – Mary Phillips

As you may recall, the district will be receiving 300 hotspot devices for our students who do not have internet in their homes. They will receive 5 years of free service from Sprint. We have identified 300 high school students and have sent the families invitations to our kick-off event to be held on August 23rd, 5:00 – 7:30 at De Jean’s gymnasium. Parents will receive their devices at that time. We will have training areas, food and a 15 minute presentation to the Board at 5:30. This will be a public relations event as it is quite amazing what the district is doing to provide equity for those who do not have internet access in their homes.

Sprint Grant – ConnectED – Mary Phillips

We also received another grant from Sprint, which will provide an additional 1500 hotspot devices and 5 years of free internet service. Our SCOWs are busily identifying students who do not have internet in their homes. Invitations will be sent home and parents will be able to pick up their hotspots from 1300 Potrero Ave. Richmond (IT Building) throughout the week of August 27th. We will answer questions and provide them instructions at this time. For those who cannot make it, we will be asking our SCOWs to hand them out during Back-to-School Nights.

West Contra Costa Health and Safety Incentive Program – Ken Whitemore

Congratulations go out for the fourth year in a row to Employee Health, Safety and Training Coordinator Darlene Thompson and Human Resources Director Marci Williams for once again leading the district to completing 100% of the safety goals set forth by the Contra Costa County School Insurance Group (CCCSIG).

The safety goals met for 2016-17 are attached as well as the goals for 2017-18. If you have any questions please do not hesitate to contact me.

Public Records Log – Marcus Walton

Included in this week’s memo is the log of public records requests received by the district. If you have any questions, please contact me.

Fab Lab Updates – Nia Rashidchi

This past year has been a journey of finding new and exciting ways to engage students, teachers, and community members in our work at the Fab Lab. Utilization of our Fab Lab resources has significantly increased during the 2016-2017 school year. Between January 1, 2017 and June 30, 2016 students logged almost 1,300 hours in the Fab Lab. This total is more than double the usage from same time period the year before.

The Fab Lab hosted two weeks of summer camp from 6/19-6/30. Twenty-five students, entering 8th, 9th, and 10th graders, spent two and a half hours a day with Alex Fleming, the Fab Lab manager, along with district coaches and teachers. The work was hands on, with students engaged with math, science, design, and fabrication strategies. Students were given tasks to wrestle with, but were also allowed free rein to use their imaginations and the tools in the Fab Lab to create as they pleased.

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At the end of July and August, we already have approximately 80 teachers enrolled in four separate two-day trainings at the Fab Lab. The two-day workshops will focus on one to two machines, but also support teachers in designing lesson plans. The goal of this work is to have teachers leave the Fab Lab with not only knowledge of the machines, but a working lesson plan they can use during the year that incorporates the Fab Lab resources.

Alex Fleming, Fab Lab manager, working with students on the laser cutter.



Harrison Blatt, KHS chemistry teacher, works with students making connections to his subject area in the Fab Lab classroom.



Students getting hands-on experience with fabrication (and measurement!).

