

**Friday Memo**  
**January 20, 2017**

**Upcoming Events – Matthew Duffy**

January 21: El Cerrito Theater Performance, 7:00 PM  
January 23: Linked Learning Site Visit, DeAnza, 10:00 – 2:30  
January 24: Parent University Graduation, King Elementary, 6:00 PM  
January 25: Special Board Meeting, Brown Act Training, Alvarado, 6:00 PM  
January 25: CBOC, FOC, 6:00 PM  
January 26: DLCAP Meeting, Kennedy Library, 6:30 PM  
February 1: 100<sup>th</sup> Day  
February 1: Board of Education Meeting, DeJean, 6:30 PM  
February 2: MDAC, Helms, 6:30 PM  
February 3: MDAC, Kennedy, 9:00 AM

**1. Special Meeting of the Board: Required Board Trainings – January 25, 2017 – Matthew Duffy**

As a result of the Forensic Audit, the Board adopted recommendations that require Board members to attend trainings on multiple topics including the Brown Act. We will be covering a large set of these topics at the Special Meeting next Wednesday at the Alvarado campus. See you there.

**2. Professional Learning Survey**

Please see the [Responses from the Teacher Professional Learning Survey](#) that I sent to teachers earlier this year. Over 500 teachers responded. This might help give you a sense of what teachers needs are around professional learning.

**3. Lesson Study Math with the Reach Institute**

We are continuing to explore ways we can expand our partnership with this emerging work. We have a pilot of six schools and will be looking at adding more next year.

**4. District Benchmarks Flexible for 2nd semester**

I have asked teachers and Principals to engage in a conversation about the usefulness of our district benchmarks and have given teams the option of not using this assessment. While the district Benchmarks are one measure, we still continue to implement STAR Reading, PSAT/SAT, CELDT, Algebra Readiness, Accelerated Reader, SBAC and more. We do a lot and need to make sure we prioritize using the results wisely and not just pushing on to the next assessment.

**5. Preliminary Facilities Offer to Caliber’s Beta Academy**

Pursuant to Proposition 39, the District will provide facilities to Caliber’s Beta Academy for the 2017-2018 school year. The District is legally obligated to provide Beta Academy with facilities that are “reasonably equivalent”, both in quality and quantity, to those facilities provided to students at District operated schools.

Pursuant to state regulation, the District must make a preliminary offer of facilities to Beta Academy on or before February 1, 2017. [“On or before February 1, the school district shall prepare in writing a preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access.” (Title 5 Cal. Code of Reg, Section 11969.9, subd.(f).)] In order to comply with the mandated time lines, staff will memorialize and send a written preliminary offer to Caliber next week.

The District and Caliber continue to discuss possibilities for a long-term facilities solution to house the Beta Academy. However, for the 2017-2018 school year, District staff has informed Caliber that it intends to house Beta Academy at its current location (the portables located on the Kennedy High School campus, along Berk Avenue). Beta Academy has occupied this site since the 2015-2016 school year. Staff is working with Beta Academy to finalize details of the facilities to be provided in 2017-2018 to this K-8 charter school of 748.60 in-District ADA. In addition, staff will be coordinating with Kennedy High School administration with regard to any emerging details for the 2017-18 school year.

The preliminary offer must include the specific facilities to be provided by the District, including a proposed Facilities Use Agreement that would memorialize the terms of Beta Academy’s occupancy. Note that the District and Caliber have entered into such written FUA’s every year that facilities have been provided the charter school. The FUA will come back to the Board for review and ratification before it is finalized.

The remainder of the Proposition 39 process is, as follows:

- By March 1<sup>st</sup> Beta Academy responds to the District’s preliminary offer, expressing any concerns or any counter proposals.
- By April 1<sup>st</sup> District makes its final facilities offer to Beta Academy.
- By May 1<sup>st</sup> Beta Academy notifies the District whether or not it intends to occupy the facilities that have been offered.

Staff will continue to keep the Board apprised of developments throughout this process.

**Citizen’s Bond Oversight Committee (“CBOC”) Website Migration – Lisa LeBlanc**  
During the standing committee reports at the January 17, 2016 Board meeting, the CBOC reported concerns regarding its website and the availability of information on its website. The existing CBOC page is still available online, however the District does not have the in-house expertise required to update and provide coding for the antiquated CBOC website in its current form since the termination of the SGI administrative personnel. However, because the CBOC website is not being updated to include recent agendas, minutes, and back-up material, District staff is making the that information available on the District’s website. The District negotiated with our current website provider, Blackboard, to migrate the existing CBOC website to the District website and servers. Once the District negotiated the services and fee, the migration process began including staff training, new website development, and then overall content

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migration mapping for all existing URL's within the current CBOC website. Once the new site layout and proposed migration is completed, staff will schedule a meeting with the CBOC website subcommittee to review the proposed migration. Upon approval of the mapping, the final migration is anticipated to take three weeks. Staff is projecting that the new CBOC website will be live before the Joint CBOC and BOE meeting on March 15, 2017.

For up to date information including the CBOC FAQ & Information Requests (<http://www.wccusd.net/Page/7435>) and the CBOC Meeting (<http://www.wccusd.net/Page/1>), please refer to the District website links.

**Public Records Log – Marcus Walton**

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

**Public Records Request Log 2016 - 2017**  
**Week Ending January 19, 2017**

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	12/2/16 Documents sent via email  Gathering/Reviewing additional Docs
47	12/20/16	Chansell Evans-Green	2015-2016 WCCUSD Student Data on Student Attendance / Absences for Grades K-12	Gathering Records / Data
50	*12/14/16	Mary Selva Richmond Annex Neighborhood	Number of Students attending Public Schools in Richmond Annex	12/22/16 Acknowledgement email sent
51	1/3/17	Anton Jungherr	Revolving Cash Account Payments July 1, 2016 through November 30, 2016	Gathering Records / Data
52	1/3/17	Anton Jungherr	Authorization to sign Agreements/Contracts less than \$50,000	Gathering Records / Data