

# WCCUSD Community Budget Advisory Committee

Alvarado Campus

**August 27, 2015**

## ***Minutes***

### **1. Welcome**

Meeting was called to order at 6:30 p.m. by Chairperson Elizabeth Bundschu-Mooney. Introductions were made.

### **Attendance**

**Committee Members Present:** Dr. Fatima Alleyne, Elizabeth Bundschu-Mooney [Chair], Sonia Bustamante [Vice Chair], Sheri Gamba, Todd Groves, Antonio Medrano, Tom Panas, Daniela Parasidis

**Committee Members Absent:** Mariam Alam, Peter Chau, Ken Ryan, Carolyn Wendell

**Other Attendees:** Val Cuevas, Madeline Kronenberg

### **2. Review Agenda, Minutes and Calendar**

Chairperson Mooney requested Item 5 of the agenda be moved after Item 3 and stated action items will be first on the agendas going forward. *Motion was made by Mr. Medrano to approve the Item move; second by Ms. Bustamante. Motion was approved unanimously.*

Dr. Alleyne requested Item 6 follow Item 5 and reduce the time given the item from 15 minutes to 10 minutes. *Motion was made by Mr. Medrano to approve the Item move; second by Dr. Alleyne. Motion was approved unanimously.*

Dr. Alleyne requested a correction to Item 9 of the April 30, 2015 minutes. She stated she voted “No” to the approval of the tax resolution. Vote now reflects 5-2-1 passage. Dr. Alleyne also requested her inquiry as to the number of teachers hired to accelerate class size reduction to 24:1 be noted in the record. *Motion was made by Mr. Medrano to approve the Minutes with the changes requested by Dr. Alleyne; second by Ms. Bustamante. Motion was approved unanimously.*

*Motion was made by Mr. Medrano to approve the Calendar as presented; second by Ms. Bustamante. Motion was approved unanimously.*

### **3. Chair’s Report**

Chairperson Mooney presented her vision on how she plans to run the meetings using Rosenberg’s Rules of Order as her guide.

### **5. Charter Discussion**

Dr. Alleyne requested a history of the committee including initial intentions for establishing and who is considered the governing body. Mr. Groves and Ms. Gamba provided history and how the committee has evolved over the years. Mr. Groves also explained the committee is independent with the ability to advise and make recommendations to the Board, but the Board has no influence over the committee meetings.

Ms. Gamba clarified that the committee is a Board appointed committee and serves at the pleasure of the Board through a Board approved charter and a Board ratified roster of members.

Discussion continued with recommendations for changes being made in several areas of the Charter. Ms. Cifelli will update the Charter with the recommended outcomes of the discussion and will include: an update to the last bullet in the Purpose statement; composition of staff members; adding a nomination process under Officers; adding a section for meeting agendas; and updating verbiage under Staff Support. Updates will be completed and brought back for the Committee's review at the September 24<sup>th</sup> meeting.

**6. Election Process Discussion**

There was no additional discussion or comments on this item as it was discussed within Item 5.

**4. Budget Updates**

Ms. Gamba and Ms. Parasidis explained how Account Codes are used, their function, structure and components, and how they relate to and drive the budget. Restricted and unrestricted funds were discussed and the committee was taken through several of the forms and pages showing them how to decipher the numbers. The dot matrix and staffing matrix were discussed and allocation of students to teachers. A LCFF Comparison chart was shared indicating what changed between 7/1/14 and 9/15/15. Discussion ensued on decline in enrollments and/or unduplicated count and its effect on revenues.

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

Dr. Alleyne questioned the strategy used to implement class size reduction last year and what if anything would be done differently this current fiscal year. Ms. Gamba explained its relationship to enrollment and reiterated the districts intent to stay ahead of the 24:1 requirement by 2022 with the caveat that lower enrollment per class equates to hiring less teachers. Dr. Alleyne also requested to include the last independent financial audit to the next agenda.

Chairperson Mooney noted the trip to Washington DC by Mr. Phil Gonsalves, Senior Director Math Department, who participated in two roundtable discussions with the President's team regarding WCCUSD's work with Chevron and MIT to bring a Fab Lab to the district. Mr. Gonsalves has been invited to continue working on the team. She also stated we are also the only district in the country that is currently be offering a mobile fab lab. The Kennedy High Fab Lab is scheduled to have its grand opening in September.

**12. Adjourn**

8:30 p.m.

***The next regularly scheduled meeting will be September 24, 2015 and begin at 6:30 p.m. at Alvarado Adult School.***