

WCCUSD School Board Meeting, November 12, 2014

To President Ramsey
Board Member Groves
Board Member Kronenburg
Board Member Enos
Board Member Merriweather
Superintendent Harter

Dear President Ramsey:

Citizens Bond Oversight Committee – Chair’s Report

This Chair Report presents a brief overview of our Citizens Bond Oversight Committee (CBOC) developments over the last several months. Our next meeting is scheduled for December 3, 2014.

1. The committee and citizens toured Ohlone Elementary and Gompers.
2. The Chair has established a Change Order Subcommittee that is tasked with reviewing change orders and reporting back to the CBOC. The committee has been actively engaged in reviewing the process.
3. The chair has established a Pinole Valley High School Subcommittee. The subcommittee has toured the temporary campus and spoken to Principal Kleinman . This subcommittee is also reviewing change orders for this project.
4. The Chair has established a Training Subcommittee, that subcommittee has held two training session, Bonds 101 and Construction 101, these sessions were video recorded and are available on the CBOC website.
Thank you to the District and staff for their invaluable help in this effort.
5. The Chair will establish an Asset Management Subcommittee on December 3.
This subcommittee will be tasked with:
Reviewing efforts by the school district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:
 - (A) Mechanisms designed to reduce the costs of professional fees.
 - (B) Mechanisms designed to reduce the costs of site preparation.
 - (C) Recommendations regarding the joint use of core facilities.
 - (D) Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
 - (E) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

As part of the Asset Management review the Chair hereby requests:

- a. A copy of add-on service contracts or agreements for all vendors and consultants.
- b. A copy of existing contracts or agreements with SGI including a copy of any and all revisions or changes to the current contracts or agreement with SGI.
- c. A copy of all add-on services for WLC Architects including a copy of all existing contracts,

revisions and or changes to their contract.

d. A copy of all agreements and contracts with consultants.

d. A copy of any and all agreements for the joint use of District facilities by vendors.

This information to be provided to the Chair no later than December 2, 2014.

6. The CBOC is tasked with receiving and reviewing copies of any deferred maintenance proposals or plans developed by a school district or community including any reports required by Section 1752.84.1.

The Chair requests a full report on Deferred Maintenance costs, plans and proposals for calendar year 2014 to be received no later than December 2, 2014.

I am pleased to report that the CBOC and the Audit subcommittee have been instrumental in expanding the performance audit.

I would like to thank the District for funding and implementing our request for training and independent counsel.

Ivette Ricco, Chair

West Contra Costa Unified School District Bond Oversight Committee