

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
June 26, 2013

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JUNE 26, 2013**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

*** B.5 Agenda Review and Adoption (Public Comment)**

B.6 Minutes: June 12, 2013

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements as detailed, dated June 26, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated June 26, 2013. Staff recommends acceptance of those donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Notice of Completions: Bid 1271223-02 Harding Elementary School Foundation ventilation, Bid 2141103-08 Portola Middle School CCS @ Downer, Bid 1171223-12 Ellerhorst Elementary School Re-Roof, Bid 1171223-13 Ellerhorst Elementary School, Bid 1591223-01 Tara Hills Elementary School, Bid 1351223-01 Lincoln Elementary School, and Bid 1271223-04 Harding Elementary School Restroom Finish Upgrades**

Comment:

Substantial completion notices has been received for: Bid 1271223-02, Bid 2141103-08, Bid 1171223-12, Bid 1171223-13, Bid 1591223-01, Bid 1351223-01, and Bid 1271223-04.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

HM Construction, Bid 1271223-02 Harding Elementary School Foundation ventilation
Arthulia, Inc., Bid 2141103-08 Portola Middle School CCS @ Downer
Alcal Specialty Contracting, Bid 1171223-12 Ellerhorst Elementary School Re-Roof
B-Side Inc., Bid 1171223-13 Ellerhorst Elementary School, Bid 1591223-01 Tara Hills Elementary School, Bid 1351223-01 Lincoln Elementary School, and Bid 1271223-04 Harding Elementary School Restroom Finish Upgrades.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.4 Notification of Claim Rejected**

Comment:

The District has received a claim requesting compensation for personal injury or property loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation:

Ratify the rejection of claim

Fiscal Impact:

None

***CI C.5 Agreement with California Teachers Association**

Comment:

The California Teachers Association and the West Contra Costa Unified School District enter into this agreement to release a teacher to work with CTA for the 2013-2014 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.6 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for student teachers seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated June 26, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.7 Revised School Calendars for 2013-2014 and 2014-2015**

Comment:

To reflect the agreement made with United Teachers of Richmond (UTR) of adding two (2) Professional Development Days to the School Calendar.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 2013-14 Consolidated Application for Funding**

Comment:

The Consolidated Application and Reporting System (CARS), formerly known as the Consolidated Application, is the vehicle used by the California Department of Education to gather routine district data regarding categorical programs and compliance with NCLB requirements.

CARS includes basic information about student demographics which is used to report and calculate state and federal allocations for Title I, Title II, Title III, and State Compensatory Education (EIA-LEP and SCE).

A copy of the CARS is available at the Administration Building, 1108 Bissell Avenue, Richmond, CA; and at Educational Services, Vista Learning Center, 2625 Barnard, San Pablo.

Recommendation:

Recommend Approval

Fiscal Impact:

Categorical Revenue

***CI C.9 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$650,927. Funding sources Measure J Bond and Measure D-2010 Bond.

***CI C.10 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Ohlone ES Phase I New Campus; and Richmond HS Emergency Lighting. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Richmond HS Emergency Lighting project is required by the Board, with special findings as noted below, because this project is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$44,746.15

***CI C.11 Ratification of Staff Awarded Contract: Grant ES & Lake ES Restrooms Renovation**

Comment:

Hamilton + Aitken has prepared plans and specifications for the project. Scope of work includes renovation of the existing restrooms, including the removal and installation of existing toilet fixtures, toilet accessories, toilet partitions, diffusers, electrical devices, and providing power to new electrical hand dryers. Work also includes removal of existing restroom finishes to install new finishes, installation of new gypsum wallboard, porcelain tile, restoration and reglazing existing windows and painting finishes.

The District conducted a public bid process for the project. Six bids were received for the project, which included a line item for unit costs. Bids were received on June 4, 2013. Six contractors submitted bids. They are as follows: AM Woo Construction, \$155,600; Streamline Builders, \$163,600; Hung Construction, \$172, 500; Affordable Painting Services, \$183,290; ERA Construction, \$184, 550; and World Priority Construction, \$207,250. The apparent low bidder is AM Woo Construction.

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of a contract for the project to the lowest responsive bidder: AM Woo Construction in the amount of \$149,600 (without unit costs).

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify the award to AM Woo Construction.

Fiscal Impact:

\$149,600. Project will be funded from the Measure D-2010.

***CI C.12 Approval of Board Member Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Ramsey has expressed interest in attending the following:

- Ivy League Connection, July 2 – 5, University Visits

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund, estimated cost \$1,750.00

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Solutions Team Report**

Comment:

In February of 2012, the four employee associations, district administration and two school board members came together to talk about ways to work together in behalf of what eventually became Measure K. In doing this, it became apparent that the group, now called the Solutions Team, could have a larger impact on the organization. The group has been meeting every three to four weeks since to work on ways to improve communication, collaboration and systematize employee discipline. The report will bring the Board up-to-date on the activities and the challenges of this group.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.2 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety Committee
Citizens’ Bond Oversight Committee	School Supervisors Association
College and Career Readiness Academies	Technology Committee
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	Youth Commission
Ivy League Connection	

* **D.3 In Memory of Members of the School Community**

Comment:
The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Howard Tanner recently passed away. He worked for the District for 37 years with 33 of those years teaching at Coronado Elementary School. In 1975 the California State Assembly honored Mr. Tanner with its Outstanding Teacher award.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:
For Information Only

Fiscal Impact:
None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

*** F.1 Public Hearing for the Adoption of the 2013-14 Budget**

Comment:

Education Code Section 42127 requires the governing board of each school district to adopt a budget for the subsequent year, on or before July 1st. The budget including the multi-year projection is subject to the review and approval of the County Superintendent through their AB1200 oversight. Any revisions to the school district’s budget which results from passage of the state budget or budget trailer bills will be presented to the governing board within 45 days after the Governor signs the State Budget Act.

A public hearing will be held, and staff will provide an overview of the proposed budget delineating the significant revenue and expenditure components. The final proposed budget and is presented to the Board of Education for approval.

The detailed 2013-14 budget is delivered under separate cover and available on the District website.

Recommendation:

Approval of the 2013-14 Budget

Fiscal Impact:

Adopted Budget

G. DISCUSSION ITEMS

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – July 10, 2013

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

June 26, 2013

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Palmer and Pollack v. WCCUSD
- c. American Standards Properties v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.6

June 12, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 6:00 P.M. The Board recessed into Closed Session.
President Kronenberg called the Public Session to order at 6:31 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance/Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director of Facilities; Reyna Ortiz de Touriel, Interpreter; Vince Rhea, Gompers Continuation High School Principal; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint four administrators:

Carol Butcher, Executive Director K-12
Anne Shin, Middle College High School Principal
Mary Phillips, Chief Technology Officer
Traci Bonde, Business Analyst

MOTION: Mr. Ramsey moved approval of the action taken in Closed Session to appoint administrators. Mr. Groves seconded. Mr. Enos, Mr. Groves, Mr. Ramsey, Ms. Merriweather, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved approval of the agenda, including moving item D.5 to follow D.2. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: March 26, 2013; May 7, 2013; May 15, 2013

MOTION: Mr. Ramsey moved approval of the Minutes of March 26, 2013; May 7, 2013; and May 15, 2013. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Summary of Payroll and Vendor Warrant Reports

C.5 Contracted Services

- C.6 Notification of Claim Rejected
- C.7 Community Advisory Committee (CAC) for Special Education
- C.8 Certificated Board Authorization – Education Code 44328
- C.9 Acceptance of contracts for Placement of Student Teachers
- C.10 Approve the following revised job description: Coordinator, Disaster Preparedness and Safety
- C.11 Approve the following New Job Description: Energy Conservation Program Manager
- C.12 Approve the following New Job Description: IT Helpdesk Technician
- C.13 Approve the following New Job Description: Purchasing Technician
- C.14 Ratification and Approval of Engineering Services Contracts
- C.15 Ratification and Approval of Negotiated Change Orders
- C.16 Ratification and Approval of Negotiated Change Orders – M&O
- C.17 Ratification of Staff Awarded Contract: Bayview Exterior Repairs
This item was tabled from the agenda.
- C.18 Ratification of Staff Awarded Contract: Grant Elementary School & Lake Elementary School Fire Alarm Modernization
- C.19 Ratification of Staff Awarded Contract: Kensington Elementary School Moisture Abatement
- C.20 Ratification of Staff Awarded Contract: Verde Elementary School Restrooms Renovation
- C.21 Resolution of the Governing Board of West Contra Costa Unified School District Designating Specific Materials, Products, Things, or Services for Use on Public Works Projects Pursuant to Public Contract Code Section 3400
- C.22 Memorandum of Understanding for Provisions of Special Education Services to Making Waves Academy Charter School
- C.23 Approval of Board Members Travel

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.16 and C.18 - C.23. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Recognition of Student Athletes

Mr. Greer introduced Kennedy High School Principal Phil Johnson who spoke about the strong track program led by Coach Carl Sumler. Coach Sumler introduced the team members and spoke about their wonderful season. Mr. Greer introduced Principal Jen Bender from Hercules High who introduced the Athletic Director Jason Strickland and coaches. Badminton Coaches Norman Chan and Andre Alvarez introduced the team members. El Cerrito High School Principal David Luongo recognized the school's track coach Johnny Holmes and student athlete Austin Harper student. The North Coast Championship Badminton team from Pinole Valley High was recognized. Coach Kahn introduced the students and spoke about their season.

Public Comment:

None

Board Comment:

Board members spoke highly of the student athletes and their coaches, commending them for their successful seasons as well as maintaining high grade point averages.

D.2 West Contra Costa Unified School District presents: "Classified Employee of the Year"

Mr. Whittemore introduced and recognized this year's Classified Employees of the Year, Linda Rhea, Laura Cruz, Virginia Lawson, and Mary Jones. Board members personally congratulated each award honoree.

Public Comment:

None

Board Comment:

Board members commended the honorees offering their congratulations.

D.5 Report on Progress of the Strategic Plan Development

Superintendent Harter spoke about the District's work with Capital Impact and Third Plateau to engage the community around input in drafting a new five year strategic plan. Mr. Jay Schenirer from Capital Impact provided

an update on the process to date as well as a timeline for the development of the strategic plan. Mr. Schenirer reported that the number one topic of response from the community has been closing the achievement gap and educational equity for all students. He described the four phases of the work which include fact finding, visioning in focus groups and town hall meetings, analysis of data, and presentation and approval of a final plan.

Public Comment:

None

Board Comment:

Mr. Ramsey commented that the process is moving along well and spoke about stigma and biases when referring to the term achievement gap. He would like to see strategies and assessments to address student achievement success. He spoke about creating opportunity to enable individual students to become fully engaged. Mr. Schenirer spoke about the framing of the plan for student centered systems and student success across the District.

Mr. Enos asked about raw data for analysis. Mr. Schenirer responded affirmatively saying that the final proposed plan will include an executive summary, frames for posting throughout the district and appendices with all of the raw data.

Ms. Merriweather asked about a community wide town hall. Mr. Schenirer responded saying the next planned meeting is scheduled for August, before the start of school. He said the communication efforts have been very successful with feedback from the community. Another teacher event will also be planned to take place after the start of school.

Mr. Groves commended the team for the amount of time that has been committed to this effort. He asked Mr. Schenirer about qualitative data analysis. Mr. Schenirer responded affirmatively saying that the response has far exceeded expectations.

President Kronenberg commented on the breadth and depth to the work. She said the Steering Committee members are very committed to this effort and that this community wants the school district to work well.

Mr. Schenirer thanked the Superintendent, staff and the Board for their commitment.

D.3 Communication Strategy for Fair Assessed Valuation

Superintendent Harter introduced John Whitehurst to speak about the District's communication initiative regarding a positive influence on assessed property valuation in the community. Mr. Whitehurst said that the District is faced with an important issue that reaches beyond schools and the community. His purpose is to initiate the conversation regarding assessed values of properties and how this relates to the District's bond program and funding overall. He explained that under Proposition 13 property is assessed at the original sale price and can have an annual adjustment not to exceed 2% as prescribed by law. In 1978 an amendment, Proposition 8, allowed temporary reductions for assessed valuations if the property suffered a decline in value. He explained the impact statewide with the recent recession resulting in a huge loss of revenue to cities, counties and school districts. The impact to the District from the reduction in assessed property values has limited potential revenue for the bond construction program. He gave statistics that showed Contra Costa County as lagging behind assessed values of other counties in the state.

Public Comment:

None

Board Comment:

Mr. Ramsey said this was good information for the public. He had questions regarding county assessors and oversight. He spoke of comparisons with other communities in the Bay Area.

President Kronenberg spoke about the tax assessor's role to see that property owners pay a fair share and the consequence of diminished services impacting people.

D.4 Preliminary Budget for 2013-14

Ms. Gamba shared good news regarding the Legislative compromises and potential of an approved state budget. She provided a presentation regarding the Local Control Funding Formula (LCFF) compromise that has been reached by legislature. She also provided information about revenue changes for LCFF and other information regarding revenue allocation models. She said that staff is working to prepare a final 2013-14 budget for Board approval.

Public Comment:

None

Board Comment:

Board members had questions about the LCFF revenue models and formulas. Ms. Gamba provided clarification.

D.5 Report on Progress of the Strategic Plan Development

This item was moved to follow item D.2.

D.6 Standing Reports

Academic Subcommittee. Ms. Merriweather reported that the committee will meet with Ms. Rashidchi to plan the meeting schedule for the upcoming school year.

College & Career. Mr. Greer spoke about posters that will be used to publicize the Linked Learning program over summer to inform the community. He reported on the very successful Academy Awards program held in May where four other school districts joined as critical partners. In the next few weeks, District staff will attend a summer learning institute at Stanford University to deepen the pathway work.

Community Budget Advisory Committee. Ms. Gamba reported on attending May budget workshops.

Facilities Subcommittee. Mr. Ramsey reported on the upcoming presentations on projects at the June 19 meeting. He said the committee heard about the Coronado site discovery and removal of an antiquated heating oil tank. The committee also heard about the impact of the freeway walking overpass landing near Riverside Elementary. The next committee meeting will be scheduled for July 9th. Ms. Merriweather asked about summer projects. Mr. Ramsey responded.

Ivy League Connection. Mr. Ramsey reported that several of the student groups will begin their summer programs on June 18 and 19. He said he recently met with representatives at the University of Chicago and Northwestern University in hopes of developing programs in the future. President Kronenberg spoke about the students blogs.

Safety Committee. Mr. Greer spoke about a Full Service Community planning meeting held at Mira Vista Elementary with 25 partners in attendance. The meeting, under the direction of Ms. Merriweather, centered on keeping students safe and healthy.

Technology Committee. Mr. Groves reported on the appointment of the new Chief Technology Officer. He said there is a lot of work ahead with Common Core State Standards and bond issues.

Youth Commission. Mr. Greer reported that the committee will reconvene in August.

D.7 In Memory of Members of the School Community

Superintendent Harter recognized the contributions of members of the community who have passed away.

Public Comment:

None

Board Comment:

Mr. Ramsey said he was saddened by the death of the father of an Ivy League Connection alumnus. He said his sentiments are with the family.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment

None

F. ACTION ITEMS

Mr. Groves left the dais.

F.1 Approval of Agreement with United Teachers of Richmond (UTR) / AB1200 Public Disclosure of Collective Bargaining Agreement with UTR

Superintendent Harter recommended that the Board approved the bargaining agreement with the United Teachers of Richmond.

Public Comment:

None

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Agreement with United Teachers of Richmond (UTR) / AB1200 Public Disclosure of Collective Bargaining Agreement with UTR. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and Mr. Groves absent. Motion carried 4-0-1-0.

F.2 Public Hearing Resolution No. 93-1213: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of the Levy of Assessments for Fiscal year 2013-2014

Superintendent Harter recommended the Board approve the third and final MRAD resolution with the engineer's report for fiscal year 2013-2014.

President Kronenberg opened the public hearing.

Public Comment:

None

President Kronenberg closed the public hearing.

Board Comment:

None

MOTION: Mr. Ramsey moved approval of Resolution No. 93-1213: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of the Levy of Assessments for Fiscal year 2013-2014. Mr. Enos seconded. Mr. Enos, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and Mr. Groves absent. Motion carried 4-0-1-0.

F.3 Modification to Board Calendar / Additional Study Session

Superintendent Harter asked the Board to approve the modification to the Board calendar to move the August 14 meeting to Monday, August 12 as well as add a special workshop meeting on August 7 to review schools in decile 1 and reports of targeted interventions.

Public Comment:

None

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Modification to Board Calendar and Additional Study Session. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and Mr. Groves absent. Motion carried 4-0-1-0.

Mr. Groves returned to the dais.

F.4 Special Education Annual Service Plan and Budget

Superintendent Harter asked the Board to approve the Special Education Annual Service Plan and Budget for final adoption.

President Kronenberg opened the public hearing.

Public Comment:

None

President Kronenberg closed the public hearing.

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Special Education Annual Service Plan and Budget. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Project Status Report

Mr. Abdalla provided a report of construction progress in the District.

Public Comment:

None

Board Comment:

Mr. Ramsey thanked staff for their hard work. He said that he felt the bond program was progressing well. He commented on the advance work done for the City of San Pablo to move the community center project forward. Mr. Ramsey spoke about the excitement with the Portola construction project as well as other projects throughout the District.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Ms. Merriweather said she enjoyed seeing the student athlete and classified employee recognitions. She commended the District for showing appreciation of employees and students. She concluded by saying that the passage of the LCFF implied that financial funding is looking up.

Mr. Groves spoke of the strategic plan, the LCFF and work on Common Core. He said there is a lot going on around the District. He applauded his colleagues and staff to see these initiatives launched.

Mr. Enos said he looked forward to a busy summer.

Mr. Ramsey commented on the Extended Learning program graduation scheduled for July. He offered his congratulations to all graduates. He spoke about an upcoming celebration regarding the approval of the Debt Limit Waiver as well as the one year anniversary of District's independence from state takeover.

President Kronenberg announced the next meeting for June 19 where County Assessor Gus Kramer will address the Board. She offered good wishes for Father's Day to the fathers on the Board and in the audience.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – June 26, 2013

K. ADJOURNMENT

President Kronenberg adjourned the meeting at 9:23 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated June 26, 2013.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

[illegible]

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated June 26, 2013. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
June 26, 2013 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
PG&E Corporation Campaign for the Community	Special Administrative Account	\$70.00	Hanna Ranch Elementary
PG&E Corporation Campaign for the Community	Special Administrative Account	\$165.00	Hanna Ranch Elementary
PG&E Corporation Campaign for the Community	Special Administrative Account	\$190.00	Hanna Ranch Elementary
Save Mart Supermarkets	Special Administrative Account	\$519.15	Hanna Ranch Elementary
The Clorox Company Foundation Employee Giving Campaign	Special Administrative Account	\$115.44	Hanna Ranch Elementary
PG&E Corporation Campaign for the Community	Materials and Supplies	\$250.00	Grant Elementary
Wells Fargo Community Support Campaign	Materials and Supplies	\$375.00	Madera Elementary
Wells Fargo Community Support Campaign	Materials and Supplies	\$40.00	Madera Elementary
Mira Vista PTA	Teacher Extra Hours	\$600.00	Mira Vista Elementary
Ms. Carlena Moss	Materials	\$197.70	Murphy Elementary
Ms. Carlena Moss	Materials	\$379.70	Murphy Elementary
Ms. Bella Zettino	Materials and Supplies	\$25.00	Stege Elementary
Mr. Damon Anderson	Materials and Supplies	\$500.00	Valley View Elementary
El Cerrito High SAF	Office Supplies	\$1,024.60	El Cerrito High
El Cerrito High PTSA	Office Supplies	\$1,024.60	El Cerrito High

*Estimated values for the non-cash donations are provided by the donor
Donation Précis 62613

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Notice of Completions: Bid 1271223-02 Harding Elementary School Foundation ventilation, Bid 2141103-08 Portola Middle School CCS @ Downer, Bid 1171223-12 Ellerhorst Elementary School Re-Roof, Bid 1171223-13 Ellerhorst Elementary School, Bid 1591223-01 Tara Hills Elementary School, Bid 1351223-01 Lincoln Elementary School, and Bid 1271223-04 Harding Elementary School Restroom Finish Upgrades.

Background Information:

Substantial completion notices has been received for: Bid 1271223-02, Bid 2141103-08, Bid 1171223-12, Bid 1171223-13, Bid 1591223-01, Bid 1351223-01, and Bid 1271223-04.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

HM Construction, Bid 1271223-02 Harding Elementary School Foundation ventilation
Arthulia, Inc., Bid 2141103-08 Portola Middle School CCS @ Downer
Alcal Specialty Contracting, Bid 1171223-12 Ellerhorst Elementary School Re-Roof
B-Side Inc., Bid 1171223-13 Ellerhorst Elementary School, Bid 1591223-01 Tara Hills Elementary School, Bid 1351223-01 Lincoln Elementary School, and Bid 1271223-04 Harding Elementary School Restroom Finish Upgrades.

Recommendation: Recommend approval of these notices of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on June 26, 2013.
5. The work done was: Project 1271223-02 Harding Elementary Foundation Ventilation.
6. The name and address of the contractor for such work of improvement was HM Construction, 2129 Drake Lane, Hercules, CA 94547 Date of Contract: December 7, 2013
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Contractors Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Harding Elementary School 7230 Fairmont Avenue, El Cerrito, CA 94530.

Dated: June 26, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 26, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

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3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on June 26, 2013.
5. The work done was: Project 2141103-08 Portola Middle School CCS @ Downer.
6. The name and address of the contractor for such work of improvement was Arthulia, Inc. 431 Montalvin Drive, San Pablo, CA 94806 Date of Contract: November 7, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Contractors Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Portola Middle School CCS @ Downer, 1231 18th Street, San Pablo, CA 94806.

Dated: June 26, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 26, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

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Notice is hereby given that:

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2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on June 26, 2013.
5. The work done was: Project 1171223-12 Ellerhorst Elementary School Re-Roof.
6. The name and address of the contractor for such work of improvement was Alcal Specialty Contracting, Inc. 42950 Osgood Rd, Fremont, CA 94539 Date of Contract: July 5, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Western Surety Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Ellerhorst Elementary School 3501 Pinole Valley Road, Pinole, CA 94564.

Dated: June 26, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 26, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

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Notice is hereby given that:

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2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on June 26, 2013.
5. The work done was: Project 1171223-13 Ellerhorst, 1591223-01 Tara Hills, 1351223-01 Lincoln, 1271223-04 Harding Restroom Finish Upgrades.
6. The name and address of the contractor for such work of improvement was B-Side Inc. 1940 Union Street #9, Oakland, CA 94607 Date of Contract: June 13, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Great American Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Ellerhorst Elementary 3501 Pinole Valley Rd, Pinole CA 945464, Tara Hills Elementary 2300 Dolan Way, San Pablo CA 94806, Lincoln Elementary School 3501 Pinole Valley Road, Pinole, CA 94564, Harding Elementary School 7230 Fairmont Ave, El Cerrito, CA 94530.

Dated: June 26, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 26, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Notification of Claim Rejected

Background Information: The District has received a claim requesting compensation for personal injury or property loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
June 26, 2013

2012-2013 CLAIMS REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Mira Vista Elementary	05/21/13	District Resident	Property Damage	Rejected

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.5

Subject: Agreement with California Teachers Association

Background Information:

The California Teachers Association and the West Contra Costa Unified School District enter into this agreement to release a teacher to work with CTA for the 2013-2014 school year.

Recommendation: Recommended Approval.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

1 **AGREEMENT REGARDING RELEASE TIME**
2 **PURSUANT TO EDUCATION CODE § 44987**

3 WHEREAS, Terri Jackson has been elected to serve on the governing board
4 of the California Teachers Association, (hereafter "CTA"); and

5 WHEREAS, pursuant to Education Code § 44987, Ms. Jackson is entitled to
6 be released from her duties as a certificated employee of the West Contra Costa
7 Unified School District (hereafter "the District") without any loss of pay or
8 benefits; and

9 WHEREAS, the District is entitled to some reimbursement by the California
10 Teachers Association for her leave of absence; and

11 WHEREAS, the parties to this Agreement recognize that it is to the
12 advantage of both the District and Ms. Jackson to employ a teaching partner who
13 will be assigned to Ms. Jackson's class at Stewart School for the entire school year
14 to work in conjunction with Ms. Jackson and the District in teaching that class;

15 IT IS NOW THEREFORE RESOLVED that CTA and the District enter into
16 the following agreement:

17 1. The District will assign Kristyn Loy to serve as a teaching partner to
18 Terri Jackson's class at Stewart School for the 2013-14 school year. Ms. Loy will
19 be assigned to that class on a full-time basis.

20 2. CTA will discharge its obligations under Education Code § 44987 by
21 reimbursing the District for Kristyn Loy's salary and benefits for the 2013-14
22 school year. The District will not charge CTA for Ms. Jackson's salary and
23 benefits but will pay her salary and benefits to which she is entitled under the
24 collective bargaining agreement between the District and the United Teachers of
25 Richmond.

26 3. Ms. Jackson will have the right to return to her assignment at Stewart
27 School at the conclusion of her service as an elected official of the California
Teachers Association.

 4. The term of this Agreement is for the 2013-14 school year.

Dated: _____

Authorized Signor on behalf of
West Contra Costa Unified School District

Dated: _____

Mikki Cichocki, Secretary-Treasurer
California Teachers Association

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013
From: Kenneth L. Whittemore, **Agenda Item:** CI C.6
Assistant Superintendent Human Resources
Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information:

Teachers in this district provide supervision and evaluation for student teachers seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated June 26, 2013.

Recommendation: Recommended Approval.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
June 26, 2013

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institution of higher education has submitted an agreement with West Contra Costa Unified School District. This institution intends to place student teachers in the West Contra Costa Unified School District schools.

St. Mary's College – Student Teaching Agreement

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013

From: Kenneth L. Whittemore, **Agenda Item:** CI C.7
Assistant Superintendent Human Resources

Subject: Revised School Calendars for 2013-2014 and 2014-2015

Background Information:

To reflect the agreement made with United Teachers of Richmond (UTR) of adding two (2) Professional Development Days to the School Calendar.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

SCHOOL CALENDAR 2013-2014

REVISED

JULY '13						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST '13						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	*20	21	22	23	24
25	26	27	28	29	30	31
School Days						9

SEPTEMBER '13						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	*12	13	14
15	16	17	18	*19	20	21
22	23	24	25	*26	27	28
29	30					
School Days						20

OCTOBER '13						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	*28	29	30	*31		
School Days						22

NOVEMBER '13						
S	M	T	W	TH	F	S
					*1	2
3	*4	*5	*6	*7	*8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	*26	27	28	29	30
School Days						16E-17S

DECEMBER '13						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	*20	21
22	23	24	25	26	27	28
29	30	31				
School Days						15

- New Teacher Orientation.....August 15
- Professional Development....August 16**
- Teacher Work Day.....August 19
- First Day of School Minimum Day.....August 20
- Terence Martin Day (*Memorial Day*).....August 23
(*School in Session*).....August 23
- Labor Day (*District holiday*).....September 2
- Back to School Night-Elementary (*Minimum Day, Elementary School*).....September 12
- Back to School Night-Middle Schools (*Minimum Day, Middle Schools*).....September 19
- Back To school Night-High Schools (*Minimum Day, High Schools*).....September 26
- In-service Training Day & Professional Development (No School).....October 11**
- End of 1st Quarter.....October 25
- Minimum Day, Middle and High Schools (*Mark Report cards*).....October 28
- Minimum Day, K-8.....October 31
- Elementary Conference Day
(*No school, Elementary Schools Only*)...November 5
- Elementary Conferences
(*Minimum Days*).....November 1,4,6,7,8
- End of Trimester 1November 7
- Veterans' Day Holiday (*District Holiday*)....Nov. 11
- Minimum Day All Schools.... November 26
- Certificated Non-workday (*No School*)...November 27
- Thanksgiving Holidays (*District Holiday*)....Nov. 28-29
- Minimum Day All Schools....December 20
- Winter Recess (*No School*)....Dec. 23 - Jan. 3
- District HolidaysDec. 24-25, Jan. 1
- Classes reconvene after recess.....January 6, 2014
- End of 2nd Quarter.....January 17, 2014
- Martin Luther King, Jr. (*District Holiday*).....January 20, 2014
- Secondary Work Day (*No School, Middle & High Schools Students Only*).....January 21
- January 30 – 100th day**
- Presidents' Week Recess (*District Holidays*)...February 17-21
- End of Trimester 2March 7
- Open House – Elementary Schools (*Minimum Day, Elementary Schools*).....March 20
- Open House–Middle Schools (*Minimum Day, Middle Schools*).....March 27
- End of 3rd Quarter.....March 28
- Minimum Day, Middle and High Schools (*Mark Report Cards*).....March 31
- Open House–High schools (*Minimum Day, High Schools*)....April 3
- Spring Recess (*No School*).... April 7-11
- District Holiday.....April 7
- Memorial Day Observed (*District Holiday*)....May 26
- Last Day of School (*Noon Dismissal*)....June 6
- STAR Testing window April 4-May 15**

JANUARY '14						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
19E-18S School Days						








FEBRUARY '14						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
15 School Days						

MARCH '14						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	*20	21	22
23	24	25	26	*27	28	29
30	*31					
21 School Days						

APRIL '14						
S	M	T	W	TH	F	S
		1	2	*3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
17 School Days						

MAY '14						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 School Days						

JUNE '14						
S	M	T	W	TH	F	S
1	2	3	4	5	*6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
5 School Days						

	Holiday
	No School
	Teacher Workday
	Professional Development
	New Teacher Orientation
	Terence Martin Day
	First/Last day of school

Total School Days 180
Total Teacher Workdays 184

*MIN-Minimum Day

Board approved 1/23/2013
Revised 5/21/2013

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 2014-2015

REVISED

JULY '14						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
School Days 10						
AUGUST '14						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	*18	19	20	21	22	23
24	25	26	27	28	29	30
31						
School Days 21						
SEPTEMBER '14						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	*11	12	13
14	15	16	17	*18	19	20
21	22	23	24	*25	26	27
28	29	30				
School Days 22						
OCTOBER '14						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	*27	28	29	*30	*31	
School Days 22						
NOVEMBER '14						
S	M	T	W	TH	F	S
						1
2	*3	4	*5	*6	*7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	*25	26	27	28	29
30						
School Days 14E-15S						
DECEMBER '14						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	*19	20
21	22	23	24	25	26	27
28	29	30	31			
School Days 15						

- New Teacher Orientation.....**August 13**
- **Professional Development.....August 14**
- Teacher Work Day.....**August 15**
- First Day of School Minimum Day.....**August 18**
- Terence Martin Day (*Memorial Day*)**August 23**
- Labor Day (*District holiday*).....**September 1**
- Back to School Night-Elementary (*Minimum Day, Elementary School*)**September 11**
- Back to School Night-Middle Schools (*Minimum Day, Middle Schools*).....**September 18**
- Back to school Night – High Schools (*Minimum Day, High Schools*).....**September 25**
- In-service Training Day & **Professional Development** (No School).....**October 13**
- End of 1st Quarter.....**October 24**
- Minimum Day, Middle and High Schools (*Mark Report Cards*).....**October 27**
- Minimum Day, K-8.....**October 31**
- Elementary Conference Day (*No school, Elementary Schools Only*)...**November 4**
- Elementary Conferences (*Minimum Days*)..... **Oct. 30, Nov. 3,5, 6, 7**
- End of Trimester 1**November 7**
- Certificated Non-Workday (No School)....**November 10**
- Veterans' Day Holiday (*District Holiday*)....**November 11**
- Minimum Day All Schools.... **November 25**
- Certificated Non-workday (*No School*)....**November 26**
- Thanksgiving Holidays (*District Holiday*)....**November 27-28**
- Minimum Day All Schools....**December 19**
- Winter Recess (*No School*)....**Dec. 22 - Jan. 2**
- District Holidays**Dec. 24-25, Jan. 1**
- Classes reconvene after recess.....**January 5, 2015**
- End of 2nd Quarter.....**January 16, 2015**
- Martin Luther King, Jr. (*District Holiday*).....**January 19, 2015**
- Secondary Work Day (*No School, Middle & High Schools Students Only*).....**January 20**
- **January 29 – 100th day**
- Presidents' Week Recess (*District Holidays*)...**February 16-20**
- End of Trimester 2**March 6**
- Open House – Elementary schools (*Minimum Day, Elementary Schools*)....**March 19**
- Open House–Middle Schools (*Minimum Day*)...**March 26**
- End of 3rd Quarter....**March 27**
- Minimum Day, Middle and High Schools (*Mark Report Cards*).....**March 30**
- Open House–High schools (*Minimum Day*)...**April 2**
- Spring Recess (No School).... **April 6-10**
- District Holiday.....**April 6**
- Memorial Day Observed (*District Holiday*)....**May 25**
- Last Day of School (*Noon Dismissal*)....**June 5**

- **STAR Testing Window April 20-May 15**

JANUARY '15						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
19E-18S School Days						
FEBRUARY '15						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
15 School Days						
MARCH '15						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	*19	20	21
22	23	24	25	*26	27	28
29	*30	31				
22 School Days						
APRIL '15						
S	M	T	W	TH	F	S
			1	*2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
17 School Days						
MAY '15						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
20 School Days						
JUNE '15						
S	M	T	W	TH	F	S
	1	2	3	4	*5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
5 School Days						



Holiday
 No School
 Teacher Workday
 Professional Development
 New Teacher Orientation
 8/23 Terence Martin Day
 First/Last day of school

Total School Days 180
 Total Teacher Workdays 184

*MIN-Minimum Day

Board Approved 1/23/2013
 Revised 5/21/2013

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Nia Rashidchi
Assistant Superintendent, Educational Services

Agenda Item: CI C.8

Subject: 2013-14 Consolidated Application for Funding

Background Information:

The Consolidated Application and Reporting System (CARS), formerly known as the Consolidated Application, is the vehicle used by the California Department of Education to gather routine district data regarding categorical programs and compliance with NCLB requirements.

CARS includes basic information about student demographics which is used to report and calculate state and federal allocations for Title I, Title II, Title III, and State Compensatory Education (EIA-LEP and SCE).

A copy of the CARS is available at the Administration Building, 1108 Bissell Avenue, Richmond, CA; and at Educational Services, Vista Learning Center, 2625 Barnard, San Pablo.

Recommendation: Recommend Approval

Fiscal Impact: Categorical revenue

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013
From: Bill Fay **Agenda Item:** CI C.9
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts.

Fiscal Impact: Total for this action: **\$650,927**. Funding sources Measure J Bond and Measure D-2010 Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Helms Middle School Sports Field & Landscaping Project Measure D-2010 Bond (PID:2101101-16)	May 2013	RGA Environmental, Inc.	\$12,725	Additional Environmental Engineering services for Chlordane investigation.
WCCUSD Facilities Operations Center Permanent Relocation Project Measure D-2010 Bond (PID: 66910054-00)	June 2013 through January 2014	AE3 Partners	\$68,000	Project Programming and Design services.
Pinole Valley High School Off-Site Parking & Signal Project Measure D-2010 Bond (PID:3621377-10)	July 2013 through September 2013	Kister, Savio & Rei, Inc.	\$36,720	Civil Engineering Services and Specifications for Off-site improvements.
Adams Middle School Selective Demolition Project in preparation for Wilson ES Temp Campus Measure D-2010 Bond (PID:1651384-04)	July 2013 through December 2013	Interactive Resources	\$112,000	Construction Documents Development.
Portola Middle School Campus Replacement Project Measure J Bond (PID:2141103-06)	June 2013 through August 2013	Bumgardner Biological Consulting	\$7,880	Biological Clearance Survey Services.
Bayview Elementary School and Vista Hills Transition Restrooms Renovation Project Measure J Bond (PID:1041223-16 & 1631223-09)	June 2013 through March 2014	W. J. Robinson & Associates, Inc.	\$44,710	Construction Management Services.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

WCCUSD Facilities Operations Center Measure D-2010 Bond (PID: 6691396-00)	July 2013 through September 2013	Pacific Power Testing	\$2,900	Electrical Testing Services.
Kennedy High School Kitchen Flooring Project Measure D-2010 Bond (PID:3601364-06)	July 2013 through August 2013	RGA Environmental, Inc.	\$2,270	Environmental Engineering Services.
Pinole Middle School Field Project Measure J Bond (PID:2121102-06)	June 2013 through August 2013	Powell & Partners	\$35,500	Additional Architectural & Engineering Services.
Kennedy High School Science Building Modernization Project Measure D-2010 Bond (PID:3601211-13)	June 2013 through December 2013	SGI Construction Management, Inc.	\$179,152	Construction Management Services.
Bond Program Management Measure D-2010 & J Bond	June 2013 through March 2014	Jeffrey E. Frates	\$98,000	Data systems consultation for Primavera integration.
El Cerrito High School HVAC Dance Room Project Measure D-2010 Bond (PID: 35410055-00)	June 2013 through August 2013	WLC Architects, Inc.	\$26,070	Design and Construction Administration Services.
Dover Elementary School Modernization Project Measure Bond (PID: 1151201-01)	September 2012 through December 2012	MatriScope	\$25,000	Special Inspection and Material Testing Services.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013
From: Bill Fay **Agenda Item:** CI C.10
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Ohlone ES Phase I New Campus; and Richmond HS Emergency Lighting. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Richmond HS Emergency Lighting project is required by the Board, with special findings as noted below, because this project is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$44,746.15**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

June 26, 2013 Change Order Ratification Summary

					Items Pending Board Action					
	Project	Company	Original Contract	Previously Approved CO's	CO's Pending Ratification	CO's Pending Approval	Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
1	Ohlone ES - Phase I New Campus	Zovich Construction	\$16,961,000.00	\$971,220.51	\$34,602.00	\$0.00	\$1,005,822.51	5.93%	\$17,966,822.51	62, 63
2	Richmond HS - Emergency Lighting	ERA Construction Inc.	\$285,000.00	\$20,677.35	\$7,822.65	\$2,321.50	\$30,821.50	10.81%	\$315,821.50	2

Pending Board Actions	Ratifications	\$42,424.65
	Approvals	\$2,321.50
	Total Board Action	\$44,746.15

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Grant ES & Lake ES Restrooms Renovation

Background information:

Hamilton + Aitken has prepared plans and specifications for the project. Scope of work includes renovation of the existing restrooms, including the removal and installation of existing toilet fixtures, toilet accessories, toilet partitions, diffusers, electrical devices, and providing power to new electrical hand dryers. Work also includes removal of existing restroom finishes to install new finishes, installation of new gypsum wallboard, porcelain tile, restoration and reglazing existing windows and painting finishes.

The District conducted a public bid process for the project. Six bids were received for the project, which included a line item for unit costs. Bids were received on June 4th, 2013. Six contractors submitted bids. They are as follows: AM Woo Construction, \$155,600; Streamline Builders, \$163,600; Hung Construction, \$172, 500; Affordable Painting Services, \$183,290; ERA Construction, \$184, 550; and World Priority Construction, \$207,250. The apparent low bidder is AM Woo Construction.

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of a contract for the project to the lowest responsive bidder: AM Woo Construction in the amount of \$149,600 (without unit costs).

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify the award to AM Woo Construction.

Fiscal Impact: \$149,600. Project will be funded from the Measure D-2010.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Bruce Harter
Superintendent

Agenda Item: CI C.12

Subject: Approval of Board Member Travel

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Ramsey has expressed interest in attending the following:

- Ivy League Connection, July 2 – 5, University Visits

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund, estimated cost \$1,750.00

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

dh

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Bruce Harter
Superintendent

Agenda Item: D.1

Subject: Solutions Team Report

Background Information:

In February of 2012, the four employee associations, district administration and two school board members came together to talk about ways to work together in behalf of what eventually became Measure K. In doing this, it became apparent that the group, now called the Solutions Team, could have a larger impact on the organization. The group has been meeting every three to four weeks since to work on ways to improve communication, collaboration and systematize employee discipline. The report will bring the Board up-to-date on the activities and the challenges of this group.

Recommendation:

For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** June 26, 2013
From: Bruce Harter **Agenda Item:** D.3
Superintendent
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Howard Tanner recently passed away. He worked for the District for 37 years with 33 of those years teaching at Coronado Elementary School. In 1975 the California State Assembly honored Mr. Tanner with its Outstanding Teacher award.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION


Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: June 26, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: F.1

Subject: Public Hearing for the Adoption of the 2013-14 Budget

Background Information:

Education Code Section 42127 requires the governing board of each school district to adopt a budget for the subsequent year, on or before July 1st. The budget including the multi-year projection is subject to the review and approval of the County Superintendent through their AB1200 oversight. Any revisions to the school district's budget which results from passage of the state budget or budget trailer bills will be presented to the governing board within 45 days after the Governor signs the State Budget Act.

A public hearing will be held, and staff will provide an overview of the proposed budget delineating the significant revenue and expenditure components. The final proposed budget and is presented to the Board of Education for approval.

The detailed 2013-14 budget is delivered under separate cover and available on the District website.

Recommendation: Approval of the 2013-14 Budget

Fiscal Impact: Adopted Budget

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2013-14 JULY 1 ADOPTION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Schedule 1

	GENERAL FUND			SPECIAL REVENUE FUNDS Schedule 2	CAPITAL OUTLAY FUNDS Schedule 3	OTHER FUNDS Schedule 4	DISTRICT TOTALS
	UNRESTRICTED	RESTRICTED	TOTAL				
REVENUES							
Revenue Limit Sources	\$ 149,229,705	\$ 7,896,026	\$ 157,125,731	\$ -	\$ -	\$ -	\$ 157,125,731
Federal Revenues	0	21,628,239	21,628,239	12,713,655	-	-	34,341,894
Other State Revenues	23,408,837	32,782,037	56,190,874	6,990,460	22,787,121	-	85,968,455
Other Local Revenues	2,590,700	17,882,460	20,473,160	1,419,000	378,000	21,310,756	43,580,916
Total Revenues	175,229,242	80,188,762	255,418,004	21,123,115	23,165,121	21,310,756	321,016,996
EXPENDITURES							
Certificated Salaries	74,300,804	31,885,078	106,185,882	1,935,252	-	-	108,121,134
Classified Salaries	21,555,697	19,788,571	41,344,268	5,871,758	1,157,331	70,693	48,444,050
Employee Benefits	41,338,322	21,194,829	62,533,151	2,854,406	525,368	37,786	65,950,711
Books and Supplies	4,099,626	3,536,079	7,635,705	6,718,099	62,000	2,500	14,418,304
Services and Other Operating Expenditures	10,851,050	37,156,937	48,007,987	1,113,226	13,872,000	20,071,653	83,064,866
Capital Outlay	833,000	2,857,450	3,690,450	83,000	118,317,844	-	122,091,294
Other Outgo	985,867	-	985,867	-	-	-	985,867
Direct/Indirect Support Costs	(1,694,091)	1,027,067	(667,024)	667,024	-	-	-
Total Expenditures	152,270,275	117,446,011	269,716,286	19,242,765	133,934,543	20,182,632	443,076,226
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS	22,958,967	(37,257,249)	(14,298,282)	1,880,350	(110,769,422)	1,128,124	(122,059,230)
OTHER FINANCING SOURCES AND (USES)							
Interfund Transfers In	5,800,000	-	5,800,000	-	-	-	5,800,000
Interfund Transfers Out	-	-	-	(5,800,000)	-	-	(5,800,000)
Other Sources	-	-	-	-	125,000,000	-	125,000,000
Other Uses	-	-	-	-	-	-	-
Contributions To Restricted Programs	(30,679,677)	30,679,677	-	-	-	-	-
Total Other Financing Sources and Uses	(24,879,677)	30,679,677	5,800,000	(5,800,000)	125,000,000	-	125,000,000
NET CHANGE IN FUND BALANCE	(1,920,710)	(6,577,572)	(8,498,282)	(3,919,650)	14,230,578	1,128,124	2,940,770
ESTIMATED BEGINNING FUND BALANCE, JULY 1, 2013	23,189,129	13,889,085	37,078,214	17,826,744	61,044,051	61,904,018	177,853,027
PROJECTED ENDING FUND BALANCE JUNE 30, 2014	\$ 21,268,419	\$ 7,311,513	\$ 28,579,932	\$ 13,907,094	\$ 75,274,629	\$ 63,032,142	\$ 180,793,797

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2013-14 JULY 1 ADOPTION**

Schedule 2

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS

REVENUES

	ADULT EDUCATION	CHILD DEVELOPMENT	CAFETERIA	DEFERRED MAINTENANCE	SPECIAL RESERVE	TOTAL SPECIAL REVENUE FUNDS
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -	-
Federal Revenues	313,655	400,000	12,000,000	-	-	12,713,655.00
Other State Revenues	2,792,479	2,254,706	850,000	1,093,275	-	6,990,460
Other Local Revenues	345,000	115,000	920,000	4,000	35,000	1,419,000
Total Revenues	3,451,134	2,769,706	13,770,000	1,097,275	35,000	21,123,115

EXPENDITURES

Certificated Salaries	1,009,108	926,144	-	-	-	1,935,252
Classified Salaries	350,884	924,501	4,596,373	-	-	5,871,758
Employee Benefits	383,864	669,297	1,801,245	-	-	2,854,406
Books and Supplies	384,462	183,637	6,150,000	-	-	6,718,099
Services and Other Operating Expenditures	156,576	21,900	734,750	200,000	-	1,113,226
Capital Outlay	-	-	83,000	-	-	83,000
Other Outgo	-	-	-	-	-	-
Direct/Indirect Support Costs	166,241	134,226	366,557	-	-	667,024
Total Expenditures	2,451,135	2,859,705	13,731,925	200,000	-	19,242,765

**INCREASE OF (DECREASE) IN FUND BALANCE
RESULTING FROM OPERATIONS**

	999,999	(89,999)	38,075	897,275	35,000	1,880,350
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	-	-
Interfund Transfers Out	(1,000,000)	-	-	(1,000,000)	(3,800,000)	(5,800,000)
Other Sources	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Uses	(1,000,000)	-	-	(1,000,000)	(3,800,000)	(5,800,000)

NET CHANGE IN FUND BALANCE

	(1)	(89,999)	38,075	(102,725)	(3,765,000)	(3,919,650)
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**ESTIMATED BEGINNING FUND BALANCE,
JULY 1, 2013**

	2,052,078	90,000	3,835,252	1,196,271	10,653,143	17,826,744
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**PROJECTED ENDING FUND BALANCE
JUNE 30, 2014**

\$ 2,052,077	\$ 1	\$ 3,873,327	\$ 1,093,546	\$ 6,888,143	\$ 13,907,094
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**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2013-14 JULY 1 ADOPTION**

Schedule 3

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

CAPITAL OUTLAY FUNDS

REVENUES

	BUILDING	CAPITAL FACILITIES	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE FOR CAPITAL OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	-
Federal Revenues	-	-	-	-	-
Other State Revenues	-	-	22,787,121	-	22,787,121
Other Local Revenues	300,000	58,000	-	20,000	378,000
Total Revenues	300,000	58,000	22,787,121	20,000	23,165,121

EXPENDITURES

Certificated Salaries	-	-	-	-	-
Classified Salaries	1,157,331	-	-	-	1,157,331
Employee Benefits	525,368	-	-	-	525,368
Books and Supplies	-	2,000	-	60,000	62,000
Services and Other Operating Expenditures	13,000,000	219,000	-	653,000	13,872,000
Capital Outlay	106,700,000	-	11,599,844	18,000	118,317,844
Other Outgo	-	-	-	-	-
Direct/Indirect Support Costs	-	-	-	-	-
Total Expenditures	121,382,699	221,000	11,599,844	731,000	133,934,543

**INCREASE OF (DECREASE) IN FUND BALANCE
RESULTING FROM OPERATIONS**

(121,082,699)	(163,000)	11,187,277	(711,000)	(110,769,422)
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	-
Interfund Transfers Out	-	-	-	-	-
Other Sources	125,000,000	-	-	-	125,000,000
Other Uses	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-
Total Other Financing Sources and Uses	125,000,000	-	-	-	125,000,000

NET CHANGE IN FUND BALANCE

3,917,301	(163,000)	11,187,277	(711,000)	14,230,578
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**ESTIMATED BEGINNING FUND BALANCE,
JULY 1, 2013**

44,431,689	578,857	9,927,877	6,105,628	61,044,051
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**PROJECTED ENDING FUND BALANCE
JUNE 30, 2014**

\$ 48,348,990	\$ 415,857	\$ 21,115,154	\$ 5,394,628	\$ 75,274,629
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Schedule 4

2013-14 JULY 1 ADOPTION

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

OTHER FUNDS

REVENUES

	BOND INTEREST AND REDEMPTION	DEBT SERVICE COMPONENT UNIT (COPs)	DEBT SERVICE	SELF INSURANCE	RETIREE BENEFITS	TOTAL OTHER FUNDS
Revenue Limit Sources	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-
Other State Revenues	-	-	-	-	-	-
Other Local Revenues	-	-	-	1,743,000	19,567,756	21,310,756
Total Revenues	-	-	-	1,743,000	19,567,756	21,310,756

EXPENDITURES

Certificated Salaries	-	-	-	-	-	-
Classified Salaries	-	-	-	70,693	-	70,693
Employee Benefits	-	-	-	37,786	-	37,786
Books and Supplies	-	-	-	2,500	-	2,500
Services and Other Operating Expenditures	-	-	-	1,964,600	18,107,053	20,071,653
Capital Outlay	-	-	-	-	-	-
Other Outgo	-	-	-	-	-	-
Direct/Indirect Support Costs	-	-	-	-	-	-
Total Expenditures	-	-	-	2,075,579	18,107,053	20,182,632

**INCREASE OF (DECREASE) IN FUND BALANCE
RESULTING FROM OPERATIONS**

	-	-	-	(332,579)	1,460,703	1,128,124
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	-	-
Interfund Transfers Out	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Use	-	-	-	-	-	-

NET CHANGE IN FUND BALANCE

	-	-	-	(332,579)	1,460,703	1,128,124
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**ESTIMATED BEGINNING FUND BALANCE,
JULY 1, 2013**

	46,794,342	1,042,373	20,373	1,274,887	12,772,043	61,904,018
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**PROJECTED ENDING FUND BALANCE
JUNE 30, 2014**

\$	46,794,342	\$	1,042,373	\$	20,373	\$	942,308	\$	14,232,746	\$	63,032,142
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