

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF
March 6, 2013**

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
MARCH 6, 2013**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from Hercules High School

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes:** February 6, 2013; February 13, 2013

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated March 6, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated March 6, 2013. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2012-13 school year are summarized, dated March 6, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

***CI C.4 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed, dated March 6, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of January 2013 are provided:

Total of payroll warrants (January 2013): \$ 9,150,741

Total of vendor warrants (January 2013): \$ 19,575,272

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.6 Notice of Completions: Bid 3601612-00 Kennedy High School Walk-In Cooler/Refrigerator, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project, Bid 1321204-03 King Elementary School Security Raceway Infrastructure, Bid 2101101-01 Helms Middle School MPR Audio Visual, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure and Bid 1321204-02 King Elementary School Site Drainage**

Comment:

Substantial completion notices has been received for: Bid 3601612-00, Bid 2121102-05, Bid 1321204-03, Bid 2101101-01, Bid 2121102-09, and Bid 1321204-02.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Streamline Builders, Bid 3601612-00 Kennedy High School Walk-in Cooler/Refrigerator

Point One Electrical Systems, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project
AM Woo, Bid 1321204-03 King Elementary School Security Raceway Infrastructure
Triumph Construction, Inc. Bid 2101101-01 Helms Middle School MPR Audio Visual
AM Woo, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure
Breneman, Inc. Bid 1321204-02 King Elementary School Site Drainage

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.7 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.8 Resolution No. 69-1213: Week of the School Administrator – March 3-9, 2013**

Comment:

Administrators of California's public school are commended for their support of, and contribution to, quality education in the state.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Resolution No. 72-1213: California Adult Education Week – March 11-15, 2013**

Comment:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Resolution No. 70-1213: Women's History Month – March 2013**

Comment:

This resolution proclaims the month of March as Women's History Month and encourages all educational communities to commemorate this time with appropriate instructional activities.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.11 Resolution No. 71-1213: Arts in Education Month – March 2013**

Comment:

This resolution proclaims the month of March as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.12 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$130,955. Funding sources as noted.

***CI C.13 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Portola MS Demolition of Existing Campus; Peres ES Dental Clinic; Kennedy HS Quad Landscape Upgrades; King ES Site Drainage; Pinole MS Security Raceway Infrastructure; and Ohlone ES Part 1/Phase 1. Change Orders are fully executed by the District upon signature by the Superintendent's

designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy HS Quad Landscape Upgrades and Pinole MS Security Raceway Infrastructure projects is required by the Board, with special findings as noted, because this project is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$271,554.25

***CI C.14 Ratification of Staff Awarded Contract: Vista High School Portable Tech Lab 1 and 2 – Civil Work**

Comment:

Hamilton Aitken Architects has prepared plans and specifications for the project. Scope of work includes site work for circulation and car parking.

The District received five bids for the project: American Asphalt \$84,490, McKim Company \$118,950 (Non-Responsive), Applied Water Resources \$129,931, W.R. Forde Associates \$131,000, ERA Construction, Inc. \$139,000.

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of a contract for the project to the lowest responsive, responsible bidder: American Asphalt \$84,490.

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted

Fiscal Impact:

\$84,490. Project will be funded from the General Fund.

***CI C.15 Ratification of Staff Awarded Contract: Kennedy High School Temporary Science Classroom Project**

Comment:

As part of the planned Science Building modernization project at John F. Kennedy High School a transitional education classroom is required. An existing vacant classroom has been designated for this purpose. Powell & Partners Architects has prepared plans and specifications for the project.

The District received six bids for the project: Hung Construction \$54,000; GECO, Inc. \$75,600; US Matrix Construction \$78,969; AM Woo Construction \$86,000; Arthulia, Inc. \$100,000; ERA Construction, Inc. \$102,173 (non-responsive).

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of contract to the lowest responsive, responsible bidder: Hung Construction, \$54,000.

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted

Fiscal Impact:

\$54,000. Funded from the Measure J Bond.

***CI C.16 Modification of Board Calendar to Include Joint Meetings with CBOC**

Comment:

The bylaws of the Citizens' Bond Oversight Committee stipulate biennial joint meetings with the Board of Education.

Recommendation:

That the Board designate July 10, 2013 and October 16, 2013 as joint meetings with the Citizens Bond Oversight Committee.

Fiscal Impact:

None

***CI C.17 2013 CSBA Delegate Assembly Election**

Comment:

The California School Boards Association (CSBA) has issued its ballot for candidates for Delegate Assembly, Subregion 7-A (Contra Costa County), to serve a two-year term beginning April 1, 2013 to March 31, 2015. The ballot provides for the Board to vote for three candidates.

The Board of Education is recommending the election of Charles Ramsey, Teresa Gerringer, and Yolanda C. Pena-Mendrek as representatives from Subregion 7-A (Contra Costa County) for the CSBA 2012 Delegate Assembly.

Recommendation:

Cast ballot for Subregion 7-A representatives to the CSBA 2013 Delegate Assembly.

Fiscal Impact:

None

***CI C.18 Approval of Board Members Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board members have expressed interest in attending the following:

- California Charter School Conference, San Diego, CA March 11 – 14, 2013
- National School Boards Association's Annual Conference, San Diego, CA April 13 – 15, 2013
- National Council on Educating Black Children, Chicago, IL April 25 – 27, 2013
- School Services of California May Revision Workshop, Sacramento, CA May 20, 2013

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund

***CI C.19 Collaboration with City of El Cerrito to Explore Possible Uses for the Current Portola Site**

Comment:

In 2009 the Board approved the relocation of Portola Middle School to the Castro Elementary school site after a new and renovated school is completed at the Castro site. With construction beginning in late spring of 2013, the City Council of El Cerrito has expressed interest in informal meetings with appointed members of the Board of Education to explore possible uses for the current Portola site. These discussions would be preliminary and exploratory only. In any disposal of property the Board will adhere to Board Policy 3280 which references statutory processes and steps.

Recommendation:

That the Board appoint Todd Groves and Charles Ramsey to meet with two members of the El Cerrito City Council in exploring possible uses for the current Portola site.

Fiscal Impact:

None at this time

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Letters of Intent**

Comment:

The National Letter of Intent is a binding agreement between a prospective student-athlete and an NLI member institution.

A prospective student-athlete agrees to attend the institution full-time for one academic year (two semesters or three quarters). The institution agrees to provide athletics financial aid for one academic year (two semesters or three quarters).

Provided is a list of West Contra Costa Unified School District student athletes that have signed.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.2 Report on the Full Service Community Schools**

Comment:
In an ongoing effort to provide Full Service Schools to the students and community of West Contra Costa Unified School District, Tashaka Merriweather will report on the programs and services that are currently being offered.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 Report on Health Advisory- Student Bill of Rights**

Comment:
Founded in 2011, the WCCUSD Student Coalition is comprised of student representatives from each of the six school-based health centers (SBHCs) in the District. Student representatives meet monthly at one of the six SBHCs to discuss youth-led SBHC programs; to share lessons learned and best practices; and to advocate on behalf of SBHCs in the West Contra Costa County. Student Coalition members gain valuable presentation, public speaking, and advocacy skills, while developing their understanding of school and community health. Previous projects of the Student Coalition include the establishment of the "Our Voice, Our Rights: Youth Bill of Rights in the Health Center," the first youth-generated bill of rights for teens and young adults in the SBHC setting. Representatives are invited to statewide conferences, local meetings, and legislative visits, which expose them to the macro-level coordination of school health among other enrichment opportunities.

Former members of the Student Coalition have gone on to pursue health-related higher education and careers. Some have even continued as members of the California School Health Centers Association Youth Board, the statewide body for emerging school health leaders.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.4 Budget Update**

Comment:

Associate Superintendent Business Services will provide an update on the budget.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.5 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety Committee
Citizens’ Bond Oversight Committee	School Supervisors Association
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	Youth Commission
Ivy League Connection	
College and Career Readiness Academies	

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

G. DISCUSSION ITEMS

* **G.1 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – March 20, 2013

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)
CLOSED SESSION AGENDA

March 6, 2013

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

a. WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Reassignment of Administrators

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

a. Non-Reelection of an Administrator

b. Release of Temporary Certificated Employees

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter
Superintendent

Agenda Item: A. 6

Subject: Reassignment of Administrators

Background Information:

The staff recommends to the Governing Board that notice be given to reassign 11 Administrators for the 2013-2014 school year.

Elementary Principal	1.00 FTE
Principal, Adult Education	1.00 FTE
Principal, Alternative Education	1.00 FTE
Assistant Principals	2.00 FTE
K-12 Instructional Specialists	4.00 FTE
Coordinator	1.00 FTE
Director	1.00 FTE

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter
Superintendent

Agenda Item: A. 9

Subject: Non-Reelection of an Administrator

Background Information:

The staff recommends to the Governing Board the non-reelection of an Administrator for the 2013-2014.

Coordinator 1.00 FTE

Recommendation: Recommend Approval

Fiscal Impact: To be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: A.9

Subject: Release of Temporary Certificated Employees

Background Information: In order to release temporary teachers, the Board must take action pursuant to Education Code Section 44954. Thereafter the Superintendent must notice the identified temporary teachers.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from Hercules High School

Background Information:

A Student Board Representative from Richmond High School will attend the Board of Education on March 6, 2013. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

February 6, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 5:00 P.M. The Board recessed into Closed Session.
President Kronenberg called the Public Session to order at 6:33 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Magdy Abdalla, Engineering Officer; Bill Fay, Associate Superintendent Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Ken McDaniel, Maintenance Supervisor; Reyna Ortiz de Touriel, Interpreter; Wendy Pangelina, Human Resources Technician; Nia Rashidchi, Assistant Superintendent, Education Services; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Richmond High School

Mr. Hao Zhang provided a report of activities at Richmond High School.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to dismiss a classified employee.

MOTION: Ms. Ramsey moved approval of the action taken in Closed Session for dismissal of a classified employee. Mr. Groves seconded. A roll call vote was taken with Mr. Groves, Mr. Ramsey, and President Kronenberg voting yes, Mr. Enos voting no, and Ms. Merriweather abstaining. Motion carried 3-1-1-0.

B.6 Agenda Review and Adoption

MOTION: Mr. Ramsey recommended placing items D. 1 to follow B.7 and F.2 to follow D.1 and moved approval of the agenda. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: January 23, 2013

MOTION: Mr. Ramsey moved approval of the Minutes of January 23, 2013. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.1 African-American History Month School Presentations

Students from Ford, Grant, and Tara Hills Elementary Schools, DeJean Middle School, and Kennedy High School offered presentations in honor of African-American History Month.

MOTION: Mr. Ramsey recommended moving item F. 2 and D. 2 to follow D.1 and moved approval of this amendment to the agenda. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 Modification to the Kennedy High School Attendance Boundaries

Superintendent Harter explained the rationale to modify the Kennedy attendance area so that the school is inside its own boundary area. The impact of this modification would impact the students of the Class of 2017. Families will also have opportunity to apply for transfer privileges in order to attend a different school.

Public Comment:

None

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Modification to the Kennedy High School Attendance Boundaries. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.2 Sample Survey

Mr. Bryan Godbe provided a report of the recent telephone survey of the community for a potential parcel tax ballot measure. Mr. Godbe explained the criteria and the sample size of the survey. He spoke about the voters passing several measures with the November 2012 election with great success. He reported that the survey revealed a too-narrow base of voter support for a parcel tax measure with the required two-thirds majority vote for an election in either June or November of 2013. He suggested that, based on the polling results, placing the measure on a June or November 2014 election ballot would fair more successfully with a higher voter turnout.

Public Comment:

None

Board Comment:

Mr. Groves asked how likely the data predicted the actual voter turnout for a 2014 ballot measure's success. Mr. Godbe responded with information about the consistency unless a major economic catastrophe was to occur.

Ms. Merriweather asked about the recommendation to delay to November 2014. Mr. Godbe said he felt November 2014 was the best, but agreed with Mr. Ramsey that there was no statistical difference for June 2014.

Mr. Ramsey thanked Mr. Godbe for the valuable information and remarked that it would be prudent for the Board to wait for the optimum time to consider moving forward with a ballot measure.

Mr. Groves spoke about public education and the sacrifices employees, students and the public have already made. He advised that the Board not be reckless to move forward in this climate.

Mr. Enos said he agreed that it is incumbent on the Board to educate the public about the needs of students. He said that he saw the 2014 date as a target with much work to be done in the meantime.

President Kronenberg spoke of the value to take the temperature of the community and the opportunity to reinforce community values for education dollars.

MOTION: Mr. Ramsey recommended moving item F. 1 to follow Consent Items and moved approval of this amendment to the agenda. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Contracted Services

C.5 Community Budget Advisory Committee Amended Member Ratification

C.6 Acceptance of Contracts for Placement of Student Teachers

C.7 Benefits Package for Unrepresented Management, Cabinet and Confidential Employees

Public Comment:

Giorgio Cosentino

Mr. Whittemore read an amendment to this item into the record:

The employees of the school district who are in the categories of Unrepresented Management, Cabinet, Superintendent and Confidential will receive the benefit contribution rates for active employees, cash in lieu amounts and vision plan as agreed upon with West Contra Costa Administrator's Association (WCCAA). The retiree vesting and contribution program for the above groups will remain as previously adopted, Unrepresented Classified Management, Classified Cabinet and Confidential will align with the School Supervisors Association (SSA) and Unrepresented Certificated Management and Certificated Cabinet will align with West Contra Costa Administrators Association (WCCAA). The school board will select from benefits plans and correlating contribution rates that are currently offered to the bargaining units in accordance with Board Policy and will adhere to the retiree provisions in Board Bylaw 9250. These benefits will be effective January 1, 2013.

Fiscal Impact: \$128,856 annual cost

C.8 Certification of Athletic Coaches – Winter Sports

C.9 Resolution No. 65-1213: Disabilities Awareness Month – March 2013

Public Comment:

Giorgio Cosentino

C.10 Resolution No. 67-2013: Read Across America - March 2, 2013

C.11 Approval of Board Members Travel

Public Comment:

Giorgio Cosentino

C.12 Letter in Support of AB48

C.13 Ratification and Approval of Engineering Services Contracts

C.14 Ratification and Approval of Negotiated Change Orders

C.15 Measures J and D 2010, Measure E 2012, Bond Program Budget Update

C.16 Adoption of Resolution 66-1213 for SAB "Applications Received Beyond Bond Authority"

C.17 Approval of Additional Program Management General Conditions Reimbursable Expense

C.18 Citizens' Bond Oversight Committee (CBOC) Appointments

Public Comment:

Giorgio Cosentino

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.18. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.1 Distribution of School Resource Officers for 2013-14 school year

Mr. Greer reported on the proposal for School Resource Officer (SRO) services for the 2013-14 school year. He detailed the recommendations for the various cities.

Public Comment:

Giorgio Cosentino, Hercules Mayor John Delgado, Hercules Council Member Dan Romero

Board Comment:

Mr. Ramsey asked Hercules Police Chief Goswick for his input about the implementation of a second SRO at Hercules Middle High School. Chief Goswick reported that the second SRO would report for duty on February 25th. The Chief and his staff will continue to work with the Hercules principals to continue the safety program in the community. Mr. Ramsey suggested that the Chief might be interested participating in the Safety Committee.

Ms. Merriweather asked about financial implications of adding an additional SRO in Hercules while eliminating the Sheriff SRO for the unincorporated areas of the District. Ms. Gamba said she thought the cost would balance out. Ms. Merriweather spoke of the good relationship with all the SROs and expressed appreciation for their attendance in involvement in the Safety Committee.

Mr. Groves said he hoped to continue the good relations and communication with the City of Hercules. President Kronenberg thanked the Hercules Mayor and City Council Members for attending the meeting to voice their concerns. She said she would also like to focus on the academic achievement in Hercules schools as well.

MOTION: Mr. Ramsey moved approval of the Distribution of School Resource Officers for 2013-14 school year. Ms. Merriweather seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey recommended moving E. 2 Public Comment to follow item F.1 and moved approval of this amendment to the agenda. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hao Zhang (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

E.2 Public Comment:

Mary Flannagan, Wendy Phillips, Eric Reed, Giorgio Cosentino, Alexandra J. Campbell, Eric Swabeck, Russell Gillaspay, John Irminger, Jayne Nichols, Alicia Harrison, Gig Jenkins, Mario Sagastume, Julia Liepman, Jim Aiken, Farm Saechao, André Brunetti

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 African-American History Month School Presentations

This item was moved to follow item B.7.

D.2 Presentation on the Random Sample Survey

This item was moved to follow F.2.

D.3 Standing Reports

United Teachers of Richmond. President Diane Brown spoke about the need for an open commitment to fairness for employees who have had no salary increase for the last four years. While the economic outlook is for improvement, she urged the District to support teachers in the classroom. Executive Director Kerry Moriarty spoke of two decades of cuts to employees and the need to make employee welfare as a priority.

Public Employees Union Local One. Supervising Business Agent Scott Brown said that Local One supports UTR. He commended the bargaining teams for working together as a good first step to future bargaining. He introduced Mr. Jeff Apkarian, Business Agent, as a new staff member. Mr. Brown concluded by saying that Local One is committed to continue the safety program in an impactful way to support the community.

Academic Subcommittee. Ms. Rashidchi reported on the January meeting and training on the Common Core State Standards. She reported that the next meeting is set for February 12, 6:30 PM at Helms Middle School and will include the District Advisory Committee meeting.

Citizens' Bond Oversight Committee. Mr. Ramsey reported on the recent resignation of the Chairperson and Mr. Cowens as acting Chair. He said the next meeting is scheduled for February 27, 6:00 PM, and that the committee is eager to schedule joint meetings with the Board for June and October.

Community Budget Advisory Committee. Ms. Gamba reported on last meeting where discussion included the Governor's budget proposal. She said that many members attended a conference to learn more about what the State budget entails. The next meeting will be held in March.

College & Career Readiness Academies. Mr. Greer reported that the District will host Dr. William Daggett on February 27th at the East Bay Performing Arts Center, 5:30 PM, to lead a discussion on high school reform issues and linked learning. The District is inviting all stakeholders to participate in support of secondary student development.

Safety Committee. Ms. Merriweather reported that the next meeting will be held February 7, 9:00 AM at Alvarado. The agenda includes the nutrition program and protocol for lockdown procedures.

Youth Commission. Mr. Groves reported on the upcoming Global Youth Service Day which is coordinated by Ms. Bertha Romo and the City of Richmond. The committee is also reviewing issues like the achievement gap and drop-out rate. The next meeting is planned for March 11, 6:30 PM at Helms.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report
Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment
This item was moved to follow item F.1.

F. ACTION ITEMS

F.1 Distribution of School Resource Officers for 2013-14 school year
This item was moved to follow Consent Items.

F.2 Modification to the Kennedy High School Attendance Boundaries
This item was moved to follow item D.1.

G. DISCUSSION ITEMS

G.1 Project Status Report
Mr. Abdalla provided a report of construction progress in the District.

Public Comment:
None

Board Comment:
Mr. Ramsey had comments about Peres, Helms, and King. Mr. Abdalla responded with information.

Ms. Merriweather asked about plans for a ribbon cutting for the new DeAnza High School. Mr. Abdalla said that staff will be coordinating with the City and the school site to determine a date.

Mr. Ramsey spoke about full time Construction Administration Services at the Gompers Leadership construction site. He said he would also like to have a Construction Administrator at the Portola site to accelerate the project. Dr. Harter suggested that would go to the Facilities Subcommittee for a recommendation.

President Kronenberg spoke about the upcoming contractor walk-through at the Castro site and the recent City of El Cerrito decision to implement a committee to work with the District on disposition of the old Portola site.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT
Mr. Enos said he appreciated the student performers and looked forward to the work ahead.

Mr. Ramsey shared information with the Board and Superintendent regarding a youth program with firefighters. He also reported on the recent mock trial competitions for students with teams from El Cerrito, Richmond, Kennedy, and Hercules High Schools.

Mr. Groves commented on the history making people in the audience and on the Board and said that the public looks to the Board to set a tone. He said he was honored to sit with his fellow board members.

Ms. Merriweather said she enjoyed the student presentations which reinforced the importance of the arts. She reported on an upcoming performance at the East Bay Center for the Performing Arts on February 24th, *Call Mr. Roberson*, as a celebration of Black History month.

President Kronenberg announced the special Board meeting planned for February 13, 7:00 PM. This will be opportunity to learn more about the debt limit, Proposition 39 capping, and use of capital appreciation bonds. She invited the public to attend with questions about bond measures issued by the District.

Mr. Ramsey asked President Kronenberg to adjourn the meeting in memory of Carter G. Woodson and his accomplishments as an African-American historian.

President Kronenberg adjourned in memory of Carter G. Woodson and in honor of and Mr. Jael Myrick, newly appointed Richmond City Council Member.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – March 6, 2013

K. ADJOURNMENT
President Kronenberg adjourned the meeting at 9:19 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

**West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Ave.
Richmond, CA 94805**

February 13, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 6:30 P.M. The Board recessed into Closed Session.
President Kronenberg called the Public Session to order at 7:03 P.M.

B.1 Pledge of Allegiance

President Kronenberg led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randy Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay; Associate Superintendent; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Sheri Gamba, Associate Superintendent, Wendell Greer, Associate Superintendent; Josh Herrera, Electronics Technician; Reyna Ortiz de Touciel, Translator; Wendy Pangelina, Human Resources Technician; Nia Rashidchi, Assistant Superintendent

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session regarding the following administrative appointments:

Larry Pratt, Instructional Specialist of SIG Grant at DeAnza

Denise Penny Weis, Administrator of Special Education for the 2013-2014 school year

MOTION: Mr. Ramsey moved to ratify the action taken in Closed Session regarding administrative appointments. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved to adopt the agenda. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Public Comment:

Mr. Antonio Medrano addressed the Board about an upcoming AB450 Conference to be held at Contra Costa College on Saturday, March 30th from 8:30 am-12 pm.

C. BUSINESS ITEMS – Consent Items

C.1 Contracted Services

C.2 Citizens' Bond Oversight Committee (CBOC) Appointment: Ken Jett appointed by Trustee Ramsey

C.3 On-site Construction Administration Services during Construction of Portola Middle School at Castro Site

C.4 Architect Selection for Lake and Olinda Elementary Schools

MOTION: Mr. Ramsey moved approval of Consent Item C.2, Citizens' Bond Oversight Committee (CBOC) Appointment: Ken Jett appointed by Trustee Ramsey, and pulled items C.1, C.3 and C.4 for separate discussion and vote. Mr. Enos seconded the motion. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C.1 Contracted Services

Mr. Groves and President Kronenberg had questions about contracting with After School Program providers at this time of year. Ms. Rashidchi responded with clarification.

MOTION: Mr. Ramsey moved approval of Consent Item C.1 Contracted Services. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C.3 On-site Construction Administration Services during Construction of Portola Middle School at Castro Site

Public Comment:

Becky Raikens, Felicia Robertson, Nerissa Wu, Carolyn Day Flowers, Paul Gilbert-Snyder, Anne Shay, Marisa Hill, Bobbie Ohs Dowling, David Rossi, Jennifer Loughrey

Board / Staff Comment:

Superintendent Harter introduced an amendment to the recommendation to modify the fiscal impact to \$300,000 instead of the original \$75,000.

Mr. Ramsey asked Marcus Hibser of HY Architects about the scope of work for the on-site administrator and the capabilities. Mr. Hibser provided clarification.

MOTION: Mr. Ramsey moved approval of Consent Item C.3 On-site Construction Administration Services during Construction of Portola Middle School at Castro Site. Mr. Enos seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voting yes, with no abstentions or absences. Motion carried 5-0-0-0.

C.4 Architect Selection for Lake and Olinda Elementary Schools

Public Comment:

Antonio Medrano, Gordon Nadeau, Ann Marie Marinakis, Melynda Piezas, Eric Swabeck, San Pablo Vice Mayor Paul Morris,

Board / Staff Comment:

Superintendent Harter clarified that San Pablo families have choices about the schools their students attend.

Mr. Ramsey had questions for the HMC Architects and emphasized the need to have Spanish speakers at all community meetings.

Scott Brady of McKinley Architects spoke about the plans for Olinda.

MOTION: Mr. Ramsey moved approval of Consent Item C.4 Architect Selection for Lake and Olinda Elementary Schools. Mr. Groves seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voting yes, with no abstentions or absences. Motion carried 5-0-0-0.

D. REPORTS

D.1 District Bond Finance Program

Superintendent Harter introduced Aquacena Lopez of Blaylock Robert Van, LLC. She spoke of the history of the bond program since 1998, providing information regarding the competitive and negotiated sales, the impact of the Qualified School Construction Bonds and the use of Capital Appreciation Bonds.

Dave Olson of KNN Public Finance delivered a presentation of the history of the District's current bond program.

Other members of the financial advisory team included Jeff Baratta of Piper Jaffrey Public Finance, Carlos Villafuerte of Straddling, Yocca, Carlson & Rauth, Krishna Petitt of GCR LLP, and Katherine Perkins of E. J. De La Rosa Investment Bankers who provided information to the Board.

Martin Coyne provided information about the current funding for the program.

Mr. Ramsey asked Mr. Bill Fay about funding for upcoming projects. Bill Fay responded.

Matthew Pettler of School Facility Consultants gave background of the State School Facility Program Funding Summary. He discussed the process and the vibrancy of the District. He stated that the District is well positioned for future State facility programs.

Public Comment:

None

Board Comment:

Mr. Ramsey thanked Sheri Gamba and Dr. Harter for putting this program together so the public knows the Board's commitment and transparency. Mr. Ramsey also thanked the teams of presenters.

President Kronenberg stated that she was glad to see how the whole bond process began and its intent. She said she felt this information is important to the public.

Ms. Merriweather stated that she was glad to see the history of the bond program and thanked the community for coming out to attend the meeting.

Mr. Groves said that he was in awe with all of the information.

Mr. Enos thanked the teams for their expertise and all of the relevant information that was explained so well.

Mr. Ramsey thanked everyone and talked about this Board leaving a legacy to the community.

E. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – March 6, 2013

F. ADJOURNMENT

President Kronenberg adjourned the meeting at 11:03 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:wp

Min 2-13-13 sp

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated March 6, 2013.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS


Project Name	Project Amount for Budget Period	Funding Agency	Comments
Federal Preschool Grants	\$324,471	California Department of Education - Student Support/Spec Services - Special Education Division	Federal Preschool Program at Cameron
Resource # 3315	7/1/12 - 9/30/14		PCA # 13430-01
Workability I	\$258,622	California Department of Education - Special Ed Division - Admin Services Unit	Support of the Special Ed Workability Program
Resource # 6520	7/1/12 - 6/30-13		PCA # 23011-00
California GEAR UP A Bridge to the Future	\$7,100	California GEAR UP	Professional Development Action Plan at Helms
Resource # 9626	9/1/12 - 8/31/13		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated March 6, 2013. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
March 6, 2013 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Target Field Trips Scholarship America	Field Trip	\$700.00	Chavez Elementary
Hanna Ranch PTA	Special Administrative Account	\$720.00	Hanna Ranch Elementary
Save Mart Supermarket	Special Administrative Account	\$167.34	Hanna Ranch Elementary
Save Mart Supermarket	Special Administrative Account	\$555.16	Hanna Ranch Elementary
Chevron Humankind Matching Gift Program	Special Administrative Account	\$115.97	Hanna Ranch Elementary
Chevron Humankind Matching Gift Program	Special Administrative Account	\$500.00	Hanna Ranch Elementary
P.G. & E Corporation Foundation	Special Administrative Account	\$190.00	Hanna Ranch Elementary
P.G. & E Corporation Foundation	Special Administrative Account	\$190.00	Hanna Ranch Elementary
International Matex Tank Terminals	Administrative Supplies	\$5,000.00	Lincoln Elementary
Save Mart Supermarket	Materials and Supplies	\$180.97	Murphy Elementary
Wells Fargo Foundation Educational Matching Gift Program	Materials and Supplies	\$310.31	Ohlone Elementary
Wells Fargo Foundation Educational Matching Gift Program	Materials and Supplies	\$265.98	Ohlone Elementary
Fidelity Charitable	Materials and Supplies	\$1,000.00	Stege Elementary
Save Mart Supermarket	Materials and Supplies	\$655.21	De Anza High
Mr. Robert Thompson	Materials and Supplies	\$300.00	State Pre-School

*Estimated values for the non-cash donations are provided by the donor
Donation Précis 030613

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2012-13 school year are summarized on the attached sheet dated March 6, 2013.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
March 6, 2013 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
El Cerrito High	Food Sale	Student Body of ECHS
El Cerrito High	Rubio's Restaurant Night	Freshmen Class of ECHS
El Cerrito High	Panda Express Night	Freshmen Class of ECHS
Mira Vista Elementary	Coin Drive	Parent and Library Coordinator
Nystrom Elementary	Food Sale	Nystrom Parent Group
Nystrom Elementary	Scholastic Book Fair	Nystrom Parent Group
Ohlone Elementary	Winter Dance	Ohlone PTA
Pinole Valley High	Candy Gram Sale	Pinole Valley High Leadership Class
Pinole Valley High	Extreme Pizza	Pinole Valley High Leadership Class
Pinole Valley High	Jamba Juice Sale	Pinole Valley High Leadership Class
Pinole Valley High	Golf Tournament at Franklin Canyon	Security Pacific and UP Construction

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated March 6, 2013.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
March 6, 2013 Board Meeting

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Business Services	3/6/13 Thru 6/30/13	Banks and Watson R40416	\$250,000 Measure D2010	Increase existing \$100,000 contract to cover additional legal services relating to the Orrick matter for the 2012/13 school year.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of January 2013.

Total of payroll warrants (January 2013): \$ 9,150,741

Total of vendor warrants (January 2013): \$ 19,575,272

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____


Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : January 2013

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	657900	658833	490,155	3,317,572	3,807,727
Regular	658834	659476	1,442,388	8,274,197	9,716,585
Special				19,167	19,167
Variable EFT	370443	371833	671,748	5,770,142	6,441,890
Regular EFT	371834	374131	6,481,774	33,476,198	39,957,972
Special EFT				0	0
Typed	297585	297625	65,301	63,367	128,668
BENEFITS				0	0
Cancelled	Various	Various	(625)	(44,344)	(44,969)
Totals			9,150,741	50,876,299	60,027,040

Salary detail is available in the Payroll office upon request.


Patti Ramos-Baker, Payroll Supervisor


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

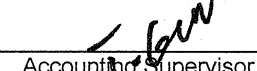
PAYMENT

DATE: January 4, 2013

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459894	459980	104,475	41,575,232	41,679,707
7706	CAFETERIA	459919	459919	425	2,509,715	2,510,140
7707	CHILD DEVELOPMENT				47,458	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING	459910	459956	126,227	30,210,378	30,336,605
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION				96,990	96,990
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				15,578,941	15,578,941
	TOTALS			231,127	92,192,055	92,423,182


Prepared By


Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: January 8, 2013

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459981	460106	3,944,545	41,679,707	45,624,252
7706	CAFETERIA	459989	460103	177,755	2,510,140	2,687,895
7707	CHILD DEVELOPMENT				47,458	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING	460007	460097	59,264	30,336,605	30,395,869
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	459992	460100	4,321	137,699	142,020
7770	ADULT EDUCATION	460074	460084	308	96,990	97,298
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPN				0	0
7701	PAYROLL REVOLVING				15,578,941	15,578,941
	TOTALS			4,186,193	92,423,182	96,609,375

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: January 15, 2013

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	460131	460425	1,276,020	45,624,252	46,900,272
7706	CAFETERIA	460147	460423	164,723	2,687,895	2,852,618
7707	CHILD DEVELOPMENT	460186	460367	1,698	47,458	49,156
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	460295	460295	20,750	267,505	288,255
7710	BUILDING	460130	460421	2,757,176	30,395,869	33,153,045
7711	CAPITAL FACILITIES	460208	460323	6,700	334,758	341,458
7712	SELF INSURANCE PROPERTY & LIABILITY	460218	460218	17,757	1,397,379	1,415,136
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				142,020	142,020
7770	ADULT EDUCATION	460357	460402	10,572	97,298	107,870
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				15,578,941	15,578,941
	TOTALS			4,255,396	96,609,375	100,864,771

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: January 24, 2013

PAGE-4

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	460426	460498	627,403	46,900,272	47,527,675
7706	CAFETERIA	460441	460651	122,084	2,852,618	2,974,702
7707	CHILD DEVELOPMENT	460458	460620	1,042	49,156	50,198
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	460496	460593	34,638	288,255	322,893
7710	BUILDING	460433	460656	689,673	33,153,045	33,842,718
7711	CAPITAL FACILITIES				341,458	341,458
7712	SELF INSURANCE PROPERTY & LIABILITY	460426	460653	14,965	1,415,136	1,430,101
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				142,020	142,020
7770	ADULT EDUCATION	460431	460626	13,010	107,870	120,880
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				15,578,941	15,578,941
	TOTALS			1,502,815	100,864,771	102,367,586

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: January 29, 2013

PAGE-5

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	460657	460866	433,333	47,527,675	47,961,008
7706	CAFETERIA	460671	460853	114,124	2,974,702	3,088,826
7707	CHILD DEVELOPMENT				50,198	50,198
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				322,893	322,893
7710	BUILDING	460663	460868	2,964,968	33,842,718	36,807,686
7711	CAPITAL FACILITIES				341,458	341,458
7712	SELF INSURANCE PROPERTY & LIABILITY				1,430,101	1,430,101
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				142,020	142,020
7770	ADULT EDUCATION	460765	460833	3,623	120,880	124,503
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				15,578,941	15,578,941
	TOTALS			3,516,048	102,367,586	105,883,634

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: January 10, 2013

PAGE-6

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				47,961,008	47,961,008
7706	CAFETERIA				3,088,826	3,088,826
7707	CHILD DEVELOPMENT				50,198	50,198
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				322,893	322,893
7710	BUILDING				36,807,686	36,807,686
7711	CAPITAL FACILITIES				341,458	341,458
7712	SELF INSURANCE PROPERTY & LIABILITY				1,430,101	1,430,101
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				142,020	142,020
7770	ADULT EDUCATION				124,503	124,503
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	460107	460129	864,381	15,578,941	16,443,322
	TOTALS			864,381	105,883,634	106,748,015

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: January 31, 2013

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				47,961,008	47,961,008
7706	CAFETERIA				3,088,826	3,088,826
7707	CHILD DEVELOPMENT				50,198	50,198
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				322,893	322,893
7710	BUILDING				36,807,686	36,807,686
7711	CAPITAL FACILITIES				341,458	341,458
7712	SELF INSURANCE PROPERTY & LIABILITY				1,430,101	1,430,101
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				142,020	142,020
7770	ADULT EDUCATION				124,503	124,503
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	460869	460934	5,019,312	16,443,322	21,462,634
	TOTALS			5,019,312	106,748,015	111,767,327

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Notice of Completions: Bid 3601612-00 Kennedy High School Walk-In Cooler/Refrigerator, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project, Bid 1321204-03 King Elementary School Security Raceway Infrastructure, Bid 2101101-01 Helms Middle School MPR Audio Visual, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure and Bid 1321204-02 King Elementary School Site Drainage.

Background Information:

Substantial completion notices has been received for: Bid 3601612-00, Bid 2121102-05, Bid 1321204-03, Bid 2101101-01, Bid 2121102-09, and Bid 1321204-02.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Streamline Builders, Bid 3601612-00 Kennedy High School Walk-in Cooler/Refrigerator
Point One Electrical Systems, Bid 2121102-05 Pinole Middle School MPR Audio-Visual Project
AM Woo, Bid 1321204-03 King Elementary School Security Raceway Infrastructure
Triumph Construction, Inc. Bid 2101101-01 Helms Middle School MPR Audio Visual
AM Woo, Bid 2121102-09 Pinole Middle School Security Raceway Infrastructure
Breneman, Inc. Bid 1321204-02 King Elementary School Site Drainage

Recommendation: Recommend approval of these notices of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 3601612-00 Kennedy High School Walk-In Cooler/Refrigerator.
6. The name and address of the contractor for such work of improvement was Streamline Builders, 590 South 33rd street, Richmond, CA 94804 Date of Contract: December 13, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Not Applicable
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Kennedy High School 4300 Cutting Blvd. Richmond, CA 94804.

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

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Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 2121102-05 Pinole Middle School MPR Audio-Visual Project.
6. The name and address of the contractor for such work of improvement was Point One Electrical Systems 6751 Southfront Rd Livermore, CA 94551 Date of Contract: April 4, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: The Guarantee Company of North America USA
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Pinole Middle School, 1575 Mann Drive Pinole, CA 94564.

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 1321204-03 King Elementary School Security Raceway Infrastructure.
6. The name and address of the contractor for such work of improvement was AM Woo, 11040 Bollinger Canyon Rd Suite E508, San Ramon, CA 94582 Date of Contract: December 3, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Safety Casualty Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Pinole Middle School, 1575 Mann Drive Pinole, CA 94564.

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 2101101-01 Helms Middle School MPR Audio Visual.
6. The name and address of the contractor for such work of improvement was Triumph Construction Group 3601 Plymouth Dr Highlands CA 95660 Date of Contract: April 4, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Indemnity Company of California
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Helms Middle School, 2500 Road 25, San Pablo CA 94806

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 2121102-09 Pinole Middle School Security Raceway Infrastructure.
6. The name and address of the contractor for such work of improvement was AM Woo 11040 Bollinger Canyon Rd. Suite E508, San Ramon CA 94582 Date of Contract: October 31, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Safety Casualty Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Pinole Middle School, 1575 Mann Drive, Pinole CA 94564.

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on March 6, 2013.
5. The work done was: Project 1321204-02 King Elementary School Site Drainage.
6. The name and address of the contractor for such work of improvement was Breneman, Inc. 2000 Norris Rd. Walnut Creek CA 94596 Date of Contract: December 5, 2012
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Contractors Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: King Elementary 4022 Florida Avenue, Richmond CA 94804.

Dated: March 6, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 6, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.7

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

March 6, 2013

FOR INFORMATION ONLY

Classified Personnel Changes

NEW HIRE			
CASKEY, RITA C	SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	1/7/2013
LITTLE, KEVIN F	EL CERRITO HIGH	THEATER TECHNICIAN MANAGER	1/2/2013
WYNNE SR, ADAM L.	GENERAL SERVICES	OFFICE MACHINE REPAIR WORKER	1/2/2013

REHIRE			
TUVSHINBAT, GUNGAAMAA	HARDING	INST. ASST. SP. ED. HEARING IMPAIRED	1/23/2013

PROMOTION			
BEAN, SANDRA	SHANNON	LOWER DIVISION TUTOR	1/14/2013
BOOZER, MICHAEL ANTHONY	CENTRAL KITCHEN	SCHOOL LUNCH WORKER I	1/7/2013
BROOKS, DESCHAIINE LISA	NORTH CAMPUS	OFFICE MANAGER MIDDLE/JR HIGH	1/22/2013
DATTA, ROBBY	CUSTODIAL DISTRICTWIDE	CUSTODIAN-FLOATER	1/14/2013
GONZALEZ, LORENA MORONES	VERDE	FOOD SERVICE AIDE-BREAKFAST	1/3/2013
HAYNES, JASMINE ALEXIS	HIGHLAND	CLASSROOM SUPPORT AIDE	1/24/2013
NASSAR, MONA S.	PINOLE VALLEY HIGH	CAFETERIA COOK / MANAGER	1/7/2013
NUNEZ, CONSUELO	PINOLE MIDDLE	INSTRUCTIONAL ASSISTANT SPED	1/2/2013
VAZQUEZ, JENNY	PINOLE MIDDLE	OFFICE MANAGER MIDDLE/JR HIGH	1/22/2013

RETURN FROM LEAVE			
FALK, MEGAN SUE	ADMIN-FOOD SERV	ACCOUNTING TECHNICIAN	1/25/2013

EXHAUSTION OF LEAVE			
JOHNSON, LACOYA	EL CERRITO HIGH	INSTRUCTIONAL ASSISTANT 43+ 10%	1/17/2013

RESIGNATION			
MORALES, ELVIA	GRANT	INSTRUCTIONAL ASSISTANT SP. ED.	1/16/2013

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Kenneth L. Whittemore
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Resolution No. 69-1213 Week of the School Administrator – March 3-9, 2013

Background Information:

Administrators of California's public school are commended for their support of, and contribution to, quality education in the state.

Recommendation: Recommended Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Resolution No. 69-1213**

**Week of the School Administrator
March 3-9, 2013**

WHEREAS, Leadership Matters for California’s public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries, including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are lead by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership;

NOW THEREFORE, BE IT RESOLVED, by the governing board of the West Contra Costa Unified School District that all school leaders in the West Contra Costa Unified School District be commended for the contributions they make to successful student achievement; and be it further

PASSED AND ADOPTED, by the Board of Education of the West Contra Costa Unified School District on the 6^h day of March, 2013 by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the Board of Education at a meeting held on March 6, 2013..

Madeline Kronenberg, President
Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: CI C.9

Subject: Resolution No. 72-1213: California Adult Education Week – March 11-15, 2013

Background Information:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Resolution No. 72-1213**

**Adult Education Week
March 11-15, 2013**

WHEREAS, from March 11 through March 15, 2013, the State of California will observe Adult Education Week; and

WHEREAS, West Contra Costa Adult School serves the changing economic and cultural needs of a vigorous, expanding community and provides for the unique needs of individuals in a diverse population; and

WHEREAS, West Contra Costa Adult School provides instruction to those in our community who need English as a Second Language and citizenship courses; and

WHEREAS, West Contra Costa Adult School, recognizing that to break the cycle of illiteracy we must focus on educating parents, provides programs in Family and Adult Literacy; and

WHEREAS, West Contra Costa Adult School provides a way for adults to complete high school studies in their own time and pace; and

WHEREAS, West Contra Costa Adult School provides instruction for parents and families, ranging from pre-birth classes through a wide spectrum of parent education and family literacy courses; and

WHEREAS, West Contra Costa Adult School provides career and technical education reflective of economic and regional opportunities and health, fitness and safety training improving quality of life concerns; and

WHEREAS, West Contra Costa Adult School provides programs especially designed for our older adult and disabled population; and

NOW THEREFORE, BE IT RESOLVED, that the Governing Board of the West Contra Costa Unified School District does hereby proclaim the week of March 11-15, 2013, Adult Education Week, salutes the administration, teachers and students of the West Contra Costa Adult School and honors their efforts and accomplishments.

PASSED AND ADOPTED, by the Board of Education of the West Contra Costa Unified School District on the 6 day of March 2013, by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed, and adopted by the Board of Education at a meeting held on March 6, 2013.

Madeline Kronenberg
President, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Nia Rashidchi **Agenda Item:** CI C.10
Assistant Superintendent for Educational Services
Subject: Resolution No. 70-1213: Women's History Month – March 2013

Background Information: This resolution proclaims the month of March as Women's History Month and encourages all educational communities to commemorate this time with appropriate instructional activities.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 70-1213

WOMENS' HISTORY MONTH
MARCH 2013

WHEREAS, Women of every race and ethnic background contributed to our country's triumphs and accomplishments in countless ways as wives, mothers, homemakers, teachers, reformers, industrial workers, other professionals, mentors, soldiers, pioneers, nuns, indentured servants, and slaves; and

WHEREAS, Women have played and continued to play a critical economic, cultural, social role in every sphere of our nation's life by constituting a significant portion of the labor force working in and outside the home and as elected officials; and

WHEREAS, Women have played a unique role throughout our history by providing the majority of the nation's volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in the country; and

WHEREAS, Women of every race and ethnic background served as leaders in the forefront of every major progressive social change movement, not only to secure their own right of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor union movement, and the modern civil rights movement; and

WHEREAS, the role of women in history has been overlooked and undervalued and is now an important part of the body of American and world history; and

WHEREAS, the *History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve* state that the history of community, state, region, nation, and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups and that these studies be integrated at every grade level in the curriculum, now therefore, be it

RESOLVED, that the California State Board of Education, as does the West Contra Costa Unified School District, proclaim the month of March 2013 Womens' History Month and encourages all educational communities to commemorate this time with appropriate instructional activities.

PASSED AND ADOPTED this sixth day of March 2013 at a regular meeting of the Board of Education by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Boards of the West Contra Costa Unified School District at a public meeting of said Board held on March 6, 2013.

Bruce Harter
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Nia Rashidchi **Agenda Item:** CI C.11
Assistant Superintendent for Educational Services
Subject: Resolution No. 71-1213: Arts in Education Month – March 2013

Background Information: This resolution proclaims the month of March as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 71-1213

ARTS EDUCATION MONTH MARCH 2013

WHEREAS, Arts Education, which includes dance, theater, music, and the visual arts, is an essential part of basic education for all students, kindergarten through grade twelve, to provide for balanced learning and to develop the full potential of their minds; and

WHEREAS, through well-planned instruction and activities in the arts, children develop initiative, creative ability, self-expression, self-evaluation, thinking skills, discipline, a heightened appreciation of beauty and cross-cultural understandings; and

WHEREAS, many national and state professional arts education associations hold celebrations in March focused on students' participation in the arts; and

WHEREAS, these celebrations give California schools a unique opportunity to focus on the value of the arts for all students, to foster cross-cultural understanding, to give recognition to the state's outstanding young artists, and to enhance public support for this important part of our curriculum; and

WHEREAS, the California State Board of Education stated in its Arts Education Policy that each student should receive a high quality comprehensive arts education program based on the adopted *Visual and Performing Arts Framework for California Public Schools, Kindergarten Through Grade Twelve*;

NOW, THEREFORE BE IT RESOLVED, that the California State Board of Education, as does the West Contra Costa Unified School District, proclaims the month of March 2013 as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding the visual and performing arts.

PASSED AND ADOPTED, this sixth day of March 2013 at a regular meeting of the Board of Education by the following vote:

AYES_____

NOES_____

ABSENT_____

ABSTAIN_____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on March 6, 2013.

Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$130,955**. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Mira Vista ADA Ramp Project Measure D-2010 (PID: 1391215-02)	February 2013	Luk and Associates	\$2,200	Civil Engineering Services
Peres Modernization Measure D-2010 Bond (PID: 1471390-00)	February 2013 through March 2013	Alan Kropp & Associates, Inc.	\$8,500	Geotechnical investigation services for pre-engineered canopy.
Kennedy High School Science Wing Renovation Project Measure D-2010 Bond (PID: 3601211-13)	February 2013 through March 2013	Powell & Partners	\$16,780	Additional architectural and engineering services.
Riverside Elementary School Measure D-2010 Bond	March 2013	Sally Swanson Architects, Inc.	\$3,975	Architectural Design Services for evaluation of ADA compliance.
Bond Program Management Measure D-2010 Bond Measure J Bond	January 2013 through June 2013	School Facility Consultants	Not to Exceed, \$50,000	Additional services to assist in securing charter school, seismic, ORG, and modernization funds.
Portola @ Castro Measure J Bond (PID: 2141103-06)	January 2013 through March 2013	HY Architects, Inc.	\$49,500	Additional design and engineering services for security, robotics lab and pre-construction coordination.

March 6, 2013

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Portola MS Demolition of Existing Campus; Peres ES Dental Clinic; Kennedy HS Quad Landscape Upgrades; King ES Site Drainage; Pinole MS Security Raceway Infrastructure; and Ohlone ES Part 1/Phase 1. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy HS Quad Landscape Upgrades and Pinole MS Security Raceway Infrastructure projects is required by the Board, with special findings as noted below, because this project is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$271,554.25**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

March 6, 2013 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Portola MS - Demolition Existing Campus	Alten Construction, Inc.	\$2,102,267.00	\$60,628.00	\$37,982.00	\$0.00	\$98,610.00	4.69%	\$2,200,877.00	7 - 11
2	Peres ES - Dental Clinic	R.L. Ziegenbein Construction	\$289,000.00	\$4,079.62	\$7,373.37	\$0.00	\$11,452.99	3.96%	\$300,452.99	2
3	Kennedy HS - Quad Landscape Upgrades	CF Contracting	\$982,800.00	\$138,087.27	\$0.00	\$5,047.96	\$143,135.23	14.56%	\$1,125,935.23	15 - 17
4	King ES - Site Drainage	Breneman, Inc.	\$57,100.00	\$0.00	\$2,218.49	\$0.00	\$2,218.49	3.89%	\$59,318.49	1
5	Pinole MS - Security Raceway Infrastructure	AM Woo, Inc.	\$96,900.00	\$0.00	\$9,690.00	\$15,716.90	\$25,406.90	26.22%	\$122,306.90	1
6	Ohlone ES - Part 1/Phase 1	Zovich Construction	\$16,961,000.00	\$600,907.96	\$193,525.53	\$0.00	\$794,433.49	4.68%	\$17,755,433.49	46 - 49

Pending Board Actions	Ratifications	\$250,789.39
	Approvals	\$20,764.86
	Total Board Action	\$271,554.25

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Vista High School Portable Tech Lab 1 and 2
– Civil Work

Background information:

Hamilton Aitken Architects has prepared plans and specifications for the project. Scope of work includes site work for circulation and car parking.

The District received five bids for the project: American Asphalt \$84,490, McKim Company \$118,950 (Non-Responsive), Applied Water Resources \$129,931, W.R. Forde Associates \$131,000, ERA Construction, Inc. \$139,000.

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of a contract for the project to the lowest responsive, responsible bidder: American Asphalt \$84,490.

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted.

Fiscal Impact: \$84,490. Project will be funded from the General Fund.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** March 6, 2013
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Ratification of Staff Awarded Contract: Kennedy High School Temporary Science Classroom Project

Background Information:

As part of the planned Science Building modernization project at John F. Kennedy High School a transitional education classroom is required. An existing vacant classroom has been designated for this purpose. Powell & Partners Architects has prepared plans and specifications for the project.

The District received six bids for the project: Hung Construction \$54,000; GECO, Inc. \$75,600; US Matrix Construction \$78,969; AM Woo Construction \$86,000; Arthulia, Inc. \$100,000; ERA Construction, Inc. \$102,173 (non-responsive).

In consideration of the need to complete the work expeditiously, the Superintendent's designee authorized award of contract to the lowest responsive, responsible bidder: Hung Construction, \$54,000.

The Education Code requires the Board to ratify this award action by the Superintendent's designee.

Recommendation:

Ratify staff awarded contract as noted.

Fiscal Impact: \$54,000. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter

Agenda Item: CI C.16

Subject: Modification of Board Calendar to Include Joint Meetings with CBOC

Background Information:

The bylaws of the Citizens' Bond Oversight Committee stipulate biennial joint meetings with the Board of Education.

Recommendation:

That the Board designate July 10, 2013 and October 16, 2013 as joint meetings with the Citizens Bond Oversight Committee.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter
Superintendent

Agenda Item: CI C.17

Subject: 2013 CSBA Delegate Assembly Election

Background Information:

The California School Boards Association (CSBA) has issued its ballot for candidates for Delegate Assembly, Subregion 7-A (Contra Costa County), to serve a two-year term beginning April 1, 2013 to March 31, 2015. The ballot provides for the Board to vote for three candidates.

The Board of Education is recommending the election of Charles Ramsey, Teresa Gerringer, and Yolanda C. Pena-Mendrek as representatives from Subregion 7-A (Contra Costa County) for the CSBA 2012 Delegate Assembly.

Recommendation:

Cast ballot for Subregion 7-A representatives to the CSBA 2013 Delegate Assembly.

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2013**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

The triennial reapportionment of the Delegate Assembly occurred in 2012. As a result of the reapportionment, Subregion 7-A is entitled to an additional seat.

OFFICIAL 2013 DELEGATE ASSEMBLY BALLOT
SUBREGION 7-A
(Contra Costa County)

Number of vacancies: 3 (Vote for no more than 3 candidates)

Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015

**denotes incumbent*

- ☐ Teresa Gerringer (Lafayette ESD)*
- ☐ Yolanda C. Pena-Mendrek (Liberty Union HSD)
- ☐ Charles Ramsey (West Contra Costa USD)*

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Region 7 – Laura Canciamilla, Director (Pittsburg USD)
20 Delegates (15 elected/5 appointed)

Below is a list of all the current Delegates from this Region.

Subregion A

Teresa Gerringer (Lafayette ESD), term expires 2013
Linda K. Mayo (Mt. Diablo USD), appointed term expires 2015
Kathi McLaughlin (Martinez USD), term expires 2014
Jarrold Parsons (John Swett USD), term expires 2014
Charles T. Ramsey (West Contra Costa USD), appointed term expires 2013
Based on the 2012 Reapportionment Report, after March 30, 2013, this district no longer is eligible to appoint a Delegate
Raymond Valverde (Liberty Union HSD), term expires 2014
Vacant, elected term expires 2013
Vacant, elected term expires 2013

Subregion B

Valerie Arkin (Pleasanton USD), term expires 2014
Janice Friesen (Castro Valley USD), term expires 2014
Jamie Hintzke (Pleasanton USD), term expires 2014
Lily K. Mei (Fremont USD), term expires 2013
Diana J. Prola (San Leandro USD), term expires 2013
Nancy Thomas (Newark USD), term expires 2013
Anne White (Livermore Valley Joint USD), term expires 2014
Lara York (Fremont USD), appointed term expires 2013
Vacant, (Oakland USD) appointed term expires 2015
Vacant, (Oakland USD) appointed term expires 2014
Vacant, elected term expires 2013

County Delegate

Joaquin J. Rivera (Alameda COE), term expires 2013

<u>Counties</u>

Contra Costa (Subregion A)
Alameda (Subregion B)

**CSBA**

2013 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 7, 2013 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Teresa Gerring</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>Lafayette School District</u>	Years on board: <u>12</u> ADA: _____
Contact Number: <u>925-943-7911</u>	E-mail: <u>tgerring@lafsd.k12.ca.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>8 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My top three educational priorities are: 1) adequate, stable and equitable public education funding; 2) rigorous, relevant education standards and accountability; and 3) advocacy on behalf of students in California.

As demonstrated in CSBA's active role in the passage of Prop 30, CSBA continues to be a strong leader in fighting for the funding necessary to educate our children. As school leaders we continue to be held to a higher level of scrutiny and are being called to task to prove that more, not less money is needed to provide the level of education that we expect for all California students. We need to maintain our already high standards and ensure that clear, relevant systems for accountability are in place. Consistent, powerful and unified advocacy at the state and federal level is critical. CSBA must continue to bring together all stakeholder organizations to ensure that public education funding is a priority.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

For over 15 years, I have been actively involved in advocating at the local, regional and State level on behalf of children and specifically on behalf of public education. I have served as a member of the CA State PTA at the school site, District, County and State level (Advisor to Board of Managers) - organizing one of the first legislation advocacy alert systems in the State to mobilize parents, school board members, school administrators and staff, along with business and community members to advocate for stable, adequate and equitable funding for CA public education. I have served on the Contra Costa County School Boards Association Executive Committee and over the last year have been active in the revitalization of the organization, including creating and maintaining an e-newsletter and communications system. As VP-Communications, I am currently working with others to create a social media presence for the organization. I also had the privilege of serving on the Contra Costa County Superintendent of Education's regional education coalition. Please see the attached resume for more detail.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Re-election to serve as a Region 7A Delegate will allow me to continue to represent the diverse interests of Contra Costa County at the State level. CSBA has undergone tremendous positive changes in the last several years, and the role of the Delegate Assembly has been strengthened in the process. I look forward to the opportunity to continue to utilize my leadership, advocacy and communications experience to further the great work of our organization and on behalf of the students of California.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: 01/07/2013

PROFESSIONAL PROFILE:

Leadership

- Co-Chaired two successful Lafayette School District parcel tax campaigns from ballot resolution development through GOTV, resulting in local education funding of \$2.8mm dollars per year.
- Coordinated voter outreach efforts for successful parcel tax and bond campaigns in the Acalanes Union High School District, targeting voters in Lafayette and Rossmoor.
- Collaboratively designed and launched the new Lafayette Library & Learning Center (LLLC), which has been hailed as a model for the library of the future. Creative concept of partnering libraries with cultural institutions garnered a State grant of \$12M and private donations of \$13M.
- Co-initiated and oversaw the Lafayette School District's first strategic planning process.

Advocacy and Policy

- Collaboratively created the California Model Standards for School, Family and Community Partnerships and developed the action plan for pilot testing and implementation.
- Organized local rallies to protest the cuts to education funding in collaboration with member organizations of the Education Coalition.
- Founded a grass roots advocacy email alert network to educate and mobilize people statewide, resulting in passage of legislation that increased equalization funding to districts statewide.
- Coordinated the annual LTCC and San Ramon PTA advocacy day for five years, bringing over 300 education advocates to Sacramento.

Finance & Administration

- Provide oversight of K-8 school district budget of \$42 Million.
- Twenty years budgeting experience with a wide-variety of entities, including school districts, education and community organizations, and in the financial services and computing sectors.

EXPERIENCE

Professional

2010-Present, Consultant, tramutola | advisors, Oakland, CA
2005-2008, Education Consultant, California Comprehensive Center at WestEd, Sacramento, CA
1990-1995, Computer Consultant/ Sales and Instructor, Southern CA & St. Louis, MO
1980-1990, Chief Information Officer, Security Pacific Venture Capital, Costa Mesa, CA

Boards and Commissions

2004-Present, CSBA Delegate, Region 7A, Leg Committee – 2009-2010, Nominating Committee - 2013
2001-Present, Elected Trustee, Lafayette School District Governing Board, Lafayette, CA
2008-2009 & 2003-2004, President, Lafayette School District Governing Board, Lafayette, CA
2003-Present, Secretary, Contra Costa County School Boards Association
2001-Present, Board Member, Lafayette Community Foundation, Lafayette, CA – President 2011-2013
2007-2012, Trustee, Lafayette Library & Learning Center Foundation
2005-2007, Parent Involvement Advisor, California State PTA Board of Managers
2002-2004, Parent Representative, IC/3 Independent Citizens for California's Children

Volunteer Activities

2001-2006, President/VP-Legislation/Parliamentarian & Auditor, Las Trampas Creek Council of PTAs
2000, Community Coordinator, Acalanes High School Parcel Tax, Lafayette, CA
1999 & 2007 - Co-Chair, Lafayette School District Parcel Tax Campaign, Lafayette, CA

EDUCATION

1984 Pepperdine University, Malibu, CA, Masters in Business Administration
1979 Indiana University, Bloomington, IN, Bachelor of Science, Public Administration

**CSBA****2013 Delegate Assembly
Candidate Biographical Sketch Form****Due: Monday, January 7, 2013** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Yolanda C. Pena-Mendrek</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>Liberty Union High School</u>	Years on board: <u>4</u> ADA: _____
Contact Number: <u>925-634-2166 x2025</u>	E-mail: <u>ymendrek@aol.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, how long have you served as a Delegate? _____	

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Maintain secured facilities for students and staff, to provide a safe learning environment. A safe school is conducive to learning and provides less anxiety to students and staff. When this is in place all concerned can concentrate in teaching and learning.

2. We must have highly qualified teachers in our schools for students to have access to good education. As we prepare for the coming of common core curriculum, it is imperative to provide our teachers with the appropriate training.

3. Prepare students for college and career. As we prepare curriculum options, including vocational and avocational, we must keep in mind that students should be prepared to succeed in college and career whichever, they choose to follow.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

As a board member from 2006-2010 I served in the following committees:

1. Oakley-Brentwood-Antioch Inter-Agency, where we discuss educational and local issues that may impact our schools
2. Brentwood Diversity, worked with community groups to discuss issues of tolerance
3. High School Liaison
4. Liaison between Liberty Union High School District and CCCOE

As a board member from 2012-2016 I will continue serving in the above committees and I will be an alternate for the Transportation Consortium.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I believe in public education and community service. I believe that I have an obligation to share my experience and knowledge to serve the students inside and outside of my community. I am open minded and I like to learn from others with the hope that what I learn I can bring to back to my local community.

In addition, I bring my experience as teacher and school administrator, and the experience I gained in finances, while working in private industry.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: 1/6/2013

Yolanda C. Peña Mendrek, M.A.
745 Dainty Avenue – Brentwood, CA 94513-1201
Phone 925-382-2869
Email: ymendrek@aol.com

Education

June 2009	Master's in Governance California School Board Association	Sacramento, CA
2002-2003	ACSA Personnel Academy	Dublin, CA
1994-2002	Chapman University <ul style="list-style-type: none">• Master's Degree in Education – Curriculum and Instruction• Administrative Services Credential• Single Subject Teacher Credential – Spanish• CLAD Cross-Cultural Language And Academic Development	Concord, CA
1986-1990	University of Phoenix <ul style="list-style-type: none">• Bachelor's Science – Business Administration	San Ramon, CA
1984-1986	Diablo Valley College <ul style="list-style-type: none">• Certificate of Achievement: Banking and Finance	Concord, CA

Employment

Antioch Unified School District (AUSD)

Antioch, CA

2008 - Present Teacher, Deer Valley High School
Spring - 2010 Interim Vice Principal, Deer Valley High School
Summer 2009 Co-Principal, Antioch High School

Liberty Union High School District (LUHSD)

Brentwood, CA

Nov - 2012 Elected to the LUHSD Board of Trustees
Nov - 2006 Elected to the LUHSD Board of Trustees
Jun - 2006 Retired from Liberty Union High School District
2005-2006 Assistant Principal at Heritage High School.
Opened new school
2000-2006 Assistant Principal at Liberty High School

Mt. Diablo Unified School District (MDUSD)

Concord, CA

Summer 2000 Principal Summer School
Summer 1999 Vice Principal at Clayton Valley High School
1994-2000 Teacher at Concord and Olympic High Schools

Bay Point, CA

Professional Memberships:

California School Board Association - CSBA
Association of California School Administrators – ACSA
California Teachers Association
Soroptimist International of the Delta
National Association of Latino Elected and Appointed Officials (NALEO)

Languages:

Spanish Read, Write and Speak Fluently

**CSBA**

2013 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 7, 2013 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Charles Ramsey</u>	CSBA Region/Subregion: <u>7A</u>
District or COE: <u>West Contra Costa Unified School District</u>	Years on board: <u>19</u> ADA: <u>29,000</u>
Contact Number: <u>510-582-5600</u>	E-mail: <u>charamsey@comcast.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>7 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

FUNDING – Working to increase funding for California children by supporting legislation to reduce the parcel tax passage threshold to 55%

ACADEMIC PERFORMANCE - Moving California to #1 in academic performance by creating partnerships with our teachers, staff and community – becoming innovative and imaginative in our approach

SCHOOL BOARD MEMBER TRAINING - Improving board member training by making it responsive to specific community needs - for example including new areas such as bond finance training

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

- Successfully initiated, funded, and led ten successful political campaigns: six bond measures (\$2 Billion) and three parcel tax elections (\$10.5 Million) – and one maintenance and recreation district (\$1.8) and developed a unique collaboration with local cities to support our schools annually (\$1.8 Million/year) all of which required the development of a strategic vision, alliance building, and consensus for action.
- Created and implemented a nationally recognized program designed to increase academic achievement by connecting with Ivy League institutions

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Despite many challenges – including a devastating recession – I have worked with my colleagues to balance our district's budgets, continue improving the quality of instruction, and worked with parents and community leaders on measures that allowed up to remodel or rebuild nearly every school in our district, while keeping class sizes down, and preserving counselors, afterschool programs, and librarians. I successfully led our district out of state financial control.

I am running for Delegate Assembly because I am passionate and have a strong commitment to our students. I believe I have made a real difference on the Board and I want to continue doing everything within my power to improve all California schools. I am proud of my record on the Board and believe I am uniquely qualified to lead through the difficult times ahead.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

12/5/2012

CHARLES TILLMAN RAMSEY

Phone: (510) 682-5600

Charamsey@comcast.net

PROFESSIONAL SUMMARY:

- Elected five times to West Contra Costa Unified School District school board (four times as board president) and serve on California School Boards Association's policy making body (2005-present).
- Successfully initiated, funded, and led ten successful political campaigns: six bond measures (\$2 Billion) and three parcel tax elections (\$10.5 Million) – and one maintenance and recreation district (\$1.8) and developed a unique collaboration with local cities to support our schools annually (\$1.8 Million/year) all of which required the development of a strategic vision, alliance building, and consensus for action.
- Created and implemented a nationally recognized program designed to increase academic achievement by connecting District students with Ivy League schools.

PROFESSIONAL EXPERIENCE:

Law Offices of Charles Tillman Ramsey, Oakland, CA 1994-present
Responsible for direction and management of a law firm specializing in landlord-tenant issues.

West Contra Costa Unified School District, Richmond, CA 1993-present
Governing Board Member
Elected five times to District Board (diverse, urban, low-income 27,000+ student district) on a platform focused on improved academic achievement for all children.

EDUCATION: U.C.L.A. BA-History (1985) and Hastings School of Law (1989)

PROFESSIONAL AFFILIATIONS:

Member, California School Boards Association, 2005-present:
Delegate Assembly (05-present), High School Reform Task Force (05), Legislation Committee (11-present), Construction Task Force (07) Nominating Committee (10)
Founding Board Member, Ivy League Connection, 2006-present
Board of Directors, Planned Parenthood - Shasta-Diablo Chapter (1994-2000)
Board of Directors, Building Opportunities for Self-Sufficiency (B.O.S.S.) (1999-2001)
Richmond Planning Commission (1992-93)
Founder and President, Teenage Opportunity Program (1993-2000)
Former Member, Richmond Rotary Club
Former political education chair, NIAGARA Movement Democratic Club - Oakland Chapter
Board of Directors, NAACP - Richmond branch, (1993-94)

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter
Superintendent

Agenda Item: CI C.18

Subject: Approval of Board Members Travel

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board members have expressed interest in attending the following:

- California Charter School Conference, San Diego, CA March 11 – 14, 2013
- National School Boards Association's Annual Conference, San Diego, CA April 13 – 15, 2013
- National Council on Educating Black Children, Chicago, IL April 25 – 27, 2013
- School Services of California May Revision Workshop, Sacramento, CA May 20, 2013

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bruce Harter
Superintendent

Agenda Item: CI C.19

Subject: Collaboration with City of El Cerrito to Explore Possible Uses for the Current Portola Site

Background Information:

In 2009 the Board approved the relocation of Portola Middle School to the Castro Elementary school site after a new and renovated school is completed at the Castro site. With construction beginning in late spring of 2013, the City Council of El Cerrito has expressed interest in informal meetings with appointed members of the Board of Education to explore possible uses for the current Portola site. These discussions would be preliminary and exploratory only. In any disposal of property the Board will adhere to Board Policy 3280 which references statutory processes and steps.

Recommendation:

That the Board appoint Todd Groves and Charles Ramsey to meet with two members of the El Cerrito City Council in exploring possible uses for the current Portola site.

Fiscal Impact: None at this time.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Wendell C. Greer
Assistant Superintendent K-Adult Operations

Agenda Item: D.1

Subject: Letters of Intent

Background Information:

The National Letter of Intent is a binding agreement between a prospective student-athlete and an NLI member institution.

A prospective student-athlete agrees to attend the institution full-time for one academic year (two semesters or three quarters). The institution agrees to provide athletics financial aid for one academic year (two semesters or three quarters).

See attached list of West Contra Costa Unified School District student athletes that have signed.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WCCUSD Scholarship Athletes
201-13 Signed Letters of Intent

High School	Name	College	Sport
Kennedy	Takkarist McKinley	University of California-Berkeley	Football
De Anza	Antonio Valentino Jr.	Menlo College	Football
Pinole Valley	Sydney Shipley	Long Beach St.	Softball
	Deonte Reynolds	University of Arkansas-Pine Bluff	Football
El Cerrito	Emma Tinley	University of California-Davis	Soccer
	Marcellous Pippins	Washington St.	Football
	Raephel Jackson Jr.*	San Jose St.	Basketball
	*Pending ACT scores next week		

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Wendell C. Greer
Assistant Superintendent K-Adult Operations

Agenda Item: D.2

Subject: Report on the Full Service Community Schools

Background Information:

In an ongoing effort to provide Full Service Schools to the students and community of West Contra Costa Unified School District, Tashaka Merriweather will report on the programs and services that are currently being offered.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____


Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Wendell Greer 
Associate Superintendent, K – Adult Education

Agenda Item: D.3

Subject: Report on Health Advisory- Student Bill of Rights

Background Information:

Founded in 2011, the WCCUSD Student Coalition is comprised of student representatives from each of the six school-based health centers (SBHCs) in the district. Student representatives meet monthly at one of the six SBHCs to discuss youth-led SBHC programs; to share lessons learned and best practices; and to advocate on behalf of SBHCs in the West Contra Costa County. Student Coalition members gain valuable presentation, public speaking, and advocacy skills, while developing their understanding of school and community health. Previous projects of the Student Coalition include the establishment of the "Our Voice, Our Rights: Youth Bill of Rights in the Health Center," the first youth-generated bill of rights for teens and young adults in the SBHC setting. Representatives are invited to statewide conferences, local meetings, and legislative visits, which expose them to the macro-level coordination of school health among other enrichment opportunities.

Former members of the Student Coalition have gone on to pursue health-related higher education and careers. Some have even continued as members of the California School Health Centers Association Youth Board, the statewide body for emerging school health leaders.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: D.4

Subject: Budget Update

Background Information: Associate Superintendent Business Services will provide an update on the budget.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: March 6, 2013

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: G.1

Subject: Project Status Report

Background Information:

The following are provided for review of Facilities Planning and construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

PROJECT STATUS REPORT

Downer Elementary School -

Period Ending: 2/22/2013

Scope: CCS @ Downer

Construction Status:

Architect: HY Architects
Project Manager: Rod Sias, SGI Construction Management
Project Engineer:
Contractor: Arthulia Inc.
Inspector: Kris Gilbert
WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed:	12/3/2012		
	Original	Approved	Projected
Construction Schedule (days):	30	0	80
Original Completion Date:	1/2/2013		
Projected Completion:	3/16/2013		

Buildings:

CCS @ Downer Portable Installation

Progress This Period:

- Delivered and Install (N) Storage Container – IN PROGRESS.
- New Fence Installed – COMPLETED.
- Telecommunications and Data installation – IN PROGRESS.
- Fire Alarm Testing – IN PROGRESS.
- Electrical Power (P G & E) – IN PROGRESS.
- Punchlist/DSA Closeout – IN PROGRESS.

Anticipated Progress Next Period:

- Move CCS Staff into New Site – IN PROGRESS.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	61
Construction Calendar Days Elapsed:	91
Construction Calendar Days Remaining:	-30
Percent of Contract Calendar Days Elapsed:	149%
Percent of Construction Completed:	99%

Percentage of Work Done 99% Total Project

Modular Unit	100%	30%
Fencing & ADA Parking	100%	10%
Plumbing & Elec. Infrastructure	100%	30%
Ramp Installation	100%	10%
Electrical Power (P G & E)	99%	10%
Telecommunications (AT & T)	99%	10%

Proposed Changes:

Install one (1) New Storm Drain
Install exterior water shut off valve
Replacement of (E) Drain Grates to ADA Compliant Drain Grates
Installation of Ceiling Hooks for Lifts
Installation of ADA Changing Table

General Comment:

Progress Photos: 2/22/2013



CCS @ Downer-Install (N) Storage Container COMPLETE



CCS @ Downer - Install (N) Storm Drain - IN PROGRESS



CCS @ Downer - Install Water Shut off Valve - IN PROGRESS

PROJECT STATUS REPORT

Coronado Elementary School -

Period Ending: 2/20/2013

Scope: Demolition

Construction Status:

Architect: WLC Architects
Project Manager: Cary Talbott, SGI Construction Management
Project Engineer:
Contractor: Wreck Age Demolition
Inspector: Brad Williamson
WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	11/26/2012		
	Original	Approved	Projected
Construction Schedule (days):	120	120	96
Original Completion Date:	3/26/2013		
Projected Completion:	2/26/2013		

Buildings:

Demolition Main Classrooms, Kindergarten & Admin

Progress This Period:

- Abatement completed.
- Demolition completed
- Grading of site and installation of erosion control measures
- Site clean-up

Anticipated Progress Next Period:

- Punchlist and closeout

Schedule Assessment/Update:

Construction Duration (Calendar Days):	120
Construction Calendar Days Elapsed:	86
Construction Calendar Days Remaining:	34
Percent of Contract Calendar Days Elapsed:	71%
Percent of Construction Completed:	99%

Percentage of Work Done 99% Total Project

Demolition	100%	70%
Grading/Erosion Control Blanket	100%	28%
De-mobilization	100%	1%
Close-out	25%	1%

Proposed Changes:

Un-for-seen condition. COR for abatement approved and work completed. No additional PCO's at this time.

General Comment:

Project ahead of schedule and currently in the close-out phase.

Progress Photos: 2/20/2013



PROJECT STATUS REPORT

De Anza High School - Replacement Campus

Period Ending: 2/20/2013

Scope: Replacement Campus

Construction Status:

Architect: DLM Architects
 Project Manager: Jose Chapa, SGI Construction Management
 Project Engineer: Marc Alojapan, SGI Construction Management
 Contractor: Wright Contracting Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed:	05/17/2010		
	Original	Approved	Projected
Construction Schedule (days):	1,080	52	1,132
Original Completion Date:	05/01/2013		
Projected Completion:	6/22/2013		

Buildings:

Building 1	Administration & Library
Building 2 & 3	Theater & Arts/Delta School
Building 4	Special Education
Building 5	Science
Building 6 & 7	Classrooms
Building 8	Gymnasium
Building 9	Cafeteria
Building 11, 12, & 13...	Lobby, Breezeway, & Entrance Structure/Portico

Progress This Period:

- Building 1, 2, 3, 4, 5, 6, 7, 8, 9, & 11--Punch-list Back-Check
- Building 1, 8, & 9--HVAC, EMS, & Lighting Controls Commissioning
- Building 12, 13, & 14--Install Exterior Roofing System
- Building 12, 13, & 14--Install Brick Tile Veneer
- Building 13--Install Translucent Skylight Panels
- PV System--Install Racking System, & PV Panels
- All Buildings - Punch-list Inspection
- Exterior Site Work - Punch-list Inspection
- Signal Activation on Valley View Road

Anticipated Progress Next Period:

- Building 1, 2, 3, 4, 5, 6, 7, 8, 9, & 11--Punch-list Back-Check
- Building 1, 8, & 9--HVAC, EMS, & Lighting Controls Commissioning
- Building 12, 13, & 14--Install Brick Tile Veneer
- Building 13--Install Translucent Skylight Panels
- PV System--Install Racking System, & PV Panels
- All Buildings - Punch-list Back-Check
- Exterior Site Work - Punch-list Inspection

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,132
Construction Calendar Days Elapsed:	1,018
Construction Calendar Days Remaining:	114
Percent of Contract Calendar Days Elapsed:	89%
Percent of Construction Completed:	96%

Percentage of Work Done	96%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 2/20/2013



Building No. 1 - Media Center



Building No. 2 - Theater Rigging System



DeAnza HS - Quad

PROJECT STATUS REPORT

Dover Elementary School -

Period Ending: 2/20/2013

Scope: Increment 3 - Hazmat & demo of (E) kindergarten building, construction of new covered walkway, play area & site work.

Construction Status:

Architect: HY Architects, Inc.
Project Manager: Eddie Law, SGI Construction Management
Project Engineer:
Contractor: Alten Construction, Inc.
Inspector: Kris Gilbert
WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed: 06/15/2009

	Original	Approved	Projected
Construction Schedule (days):	1,110	208	1,318
Original Completion Date:	06/29/2012		
Projected Completion:	4/5/2013		

Buildings:

Building A Main Admin. Building & Classrooms - COMPLETED
Building B Pre-School/Kindergarten - COMPLETED
Building C Multi Purpose Room Building - COMPLETED
Site Work Site Work and Covered Walkway - PUNCH LIST

Progress This Period:

Site Work:
● Final clean
● Punch list work

Anticipated Progress Next Period:

Site work:
● Project Close-out
● Asphalt coloring and striping scheduled for April due to weather conditions

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,318
Construction Calendar Days Elapsed:	1,318
Construction Calendar Days Remaining:	0
Percent of Contract Calendar Days Elapsed:	100%
Percent of Construction Completed:	99%

Percentage of Work Done 99% Total Project

Phase 1 -- Demolition & Site Work	Increments 1 & 1A	100%
Phase2 -- Building "A"	Increment 2	100%
Phase 3 -- Building "B" & "C"	Increment 3	100%
Phase 4 -- Site Work & Playground	Increment 3	99%

Proposed Changes:

- Board & DSA Approved Change Orders #'s 1-23, CO #24, #25 & #26 at DSA, #27 & #28 pending Board review and approval.

General Comment:

- AC coloring and striping cannot be completed until weather conditions are above 50 degrees F.

Progress Photos: 2/20/2013



Habitat Garden w/ Water Feature



Main Play Area



Outdoor Lunch Area

PROJECT STATUS REPORT

Gompers and LPS Richmond Schools - New Construction

Period Ending: 2/20/2013

Scope: New Construction

Construction Status:

Architect: HMC Architects
Project Manager: Tim Peel, SGI Construction Management
Project Engineer: Gaile Suarez, SGI Construction Management
Contractor: Lathrop Construction Associates
Inspector: Roy Moreno
WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed: 08/20/2012
Original Approved Projected
Construction Schedule (days): 1,090
Original Completion Date: 08/15/2015
Projected Completion: 08/15/2015

Buildings:

Building A Leadership Public Schools
Building B Shared Gymnasium
Building C Gompers High School

Progress This Period:

- Drilled piers completed
- Underground utilities in progress
- Grade Beams in progress

Anticipated Progress Next Period:

- Place foundation and underslab utilities

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,090
Construction Calendar Days Elapsed:	184
Construction Calendar Days Remaining:	906
Percent of Contract Calendar Days Elapsed:	16%
Percent of Construction Completed:	9%

Percentage of Work Done	9%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 2/20/2013



PROJECT STATUS REPORT

Helms Middle School - Sports Field and Landscaping

Period Ending: 2/20/2013

Scope: Sports Field and Landscaping Project

Construction Status:

Architect: Baker Vilar Architects
 Project Manager: Hector DeLeon, SGI Construction Management
 Project Engineer:
 Contractor: Robert A. Bothman Inc.
 Inspector: Brad Williamson
 WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed: 1/7/2013
Original Approved Projected
 Construction Schedule (days): 395
 Original Completion Date: 02/06/2014
 Projected Completion: 3/4/2013

Buildings:

Building 1 Boys & Girls Restrooms
 Building 2 Storage Building

Progress This Period:

- The construction trailers have been installed, powered up and connection to the internet has been established.
- The demolition of the asphalt needed to be abated due to very low levels of asbestos.
- All asphalt has been removed from the site.
- The subcontractor tested soil and found contaminants.
- The District conducted a more extensive tests and isolated four areas for removal.
- Work has been cleared in three of the four areas.

Anticipated Progress Next Period:

- Prepare soil stabilization for Community Center Building pad.
- Demolition of water tanks and removal of existing trees on western property line.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	395
Construction Calendar Days Elapsed:	46
Construction Calendar Days Remaining:	349
Percent of Contract Calendar Days Elapsed:	11%
Percent of Construction Completed:	4%

Percentage of Work Done 4% Total Project

Demolition	20%	5%
Clearing & Grubbing	90%	3%
Import Soil	0%	10%
Community Center Building Pad	0%	15%

Proposed Changes:

Asphalt abatement was required for the existing asphalt to be removed. Three areas of the site were found to have low levels of contaminants they were isolated with test pits soil removal and retested.

General Comment:

General Contractor is ready to prepare the Community Center soil stabilization area as soon as the soils conditions are cleared by the District hygienist.

Progress Photos: 2/20/2013



Test pit at Community Center cleared. Asphalt removed



Test Pit in main field area with pesticide



Test Pit in Futsal area cleared. Trailers installed.

PROJECT STATUS REPORT

Ohlone Elementary School - West Campus

Period Ending: 2/20/2013

Scope: West Campus

Construction Status:

Architect: Powell & Partners
Project Manager: Sonya Perkins, SGI Construction Management
Project Engineer: Paul Orr, SGI Construction Management
Contractor: Zovich Construction
Inspector: Mark Eriksen
WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed:	08/01/2011	Original	Approved	Projected
Construction Schedule (days):	780			
Original Completion Date:	7/20/2013			
Projected Completion:	7/20/2013			

Buildings:

Bldg. A	Admin/Library/Classrooms
Bldg. B	Classrooms

Progress This Period:

- MEP/ rough-in continues.
- Technologies and data systems wirer pulling Building B.
- PG&E to gas line and power main rough in conduit completed.
- Roof venting structural addition and spray insulations continue.
- Install sheet metal flashings continued.
- Interior insulations continue in Buildings A & B.
- Dry wall installation started in both Buildings A & B .
- Exterior lath installation continues.
- Mecho shade electrical ongoing.
- Interior door frames set.
- Elevator is being installed in Building A.
- Stucco scratch coat started on Building B.
- Butterfly gutters are installed.

Anticipated Progress Next Period:

- Finalize all sheet metal flashing for buildings.
- Complete butterfly roof gutters.
- Second underlayment's of butterfly roof systems.
- Standing seem metal roof to start.
- Lath installation plaster continued, insulations, drywall, roofing venting, continue to work on stand alone mock up for intermittent approval.
- Second layer of bituminous roofing on Buildings A & B.
- Utility yard pads poured.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	541
Construction Calendar Days Remaining:	239
Percent of Contract Calendar Days Elapsed:	69%
Percent of Construction Completed:	56%

Percentage of Work Done	56%	Total Project
--------------------------------	------------	----------------------

Proposed Changes:

ASI #60 Projectors & Electrical Boxes, ASI #65 Change Conductor Head Size, ASI #66 Utility Yard Reconfiguration, ASI #68 Electrical Box Flashing. ASI # 69 Access Panels for Dampers. ASI # 70 Removal of small canopy. ASI # 71 Elimination of Kiln. ASI # 72 Revised data drops & projector & brackets. ASI # 73 Miscellaneous flashing system. ASI 61.3 Elimination of drainage boards @ butterfly roofs, ASI # 74 Concrete curbs infill & WP, ASI # 75 Projector controls in RM A116.

General Comment:

Project is progressing at a slow pace but we continue to strive during the rainy season.

Progress Photos: 2/20/2013



PROJECT STATUS REPORT

Peres Elementary School - Modernization

Period Ending: 2/22/2013

Scope: The modernization project consists of renovating nine (9) existing buildings to bring the entire school to current structural and architectural standards.

Construction Status:

Architect: HY Architects
Project Manager: Rod Sias, SGI Construction Management
Project Engineer:
Contractor: Cal-Pacific Construction, Inc.
Inspector: Kris Gilbert
WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	8/2/2012		
	Original	Approved	Projected
Construction Schedule (days):	78		225
Original Completion Date:	10/19/2012		
Projected Completion:	3/10/2013		

Buildings:

Renovation of existing buildings.

Progress This Period:

- Restroom Renovation-Bldg. I1(B & G) – IN PROGRESS.
- Repair and Paint Stucco Wall-Bldg. E – IN PROGRESS.
- Under Ground Utilities at SD Area – COMPLETED.
- Exterior Painting Bldg. D, F1, F2, F3, F4, H1, H2, – IN PROGRESS.
- Phase 2 Covered Canopy – IN PROGRESS.
- Under Ground Utilities at Covered Canopy – IN PROGRESS.

Anticipated Progress Next Period:

- Under Ground Utilities at Covered Canopy – IN PROGRESS.
- Site Work/Asphalt/Tree Removal - IN PROGRESS.
- Modernization Punchlist/Closeout – IN PROGRESS.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	225
Construction Calendar Days Elapsed:	205
Construction Calendar Days Remaining:	20
Percent of Contract Calendar Days Elapsed:	91%
Percent of Construction Completed:	91%

Percentage of Work Done 91% Total Project

Building B - Administration	99%	5%
Building D -Multi-purpose room-	98%	5%
Restrooms - F1, F2, I1 (B & G)	98%	30%
New Canopy	15%	30%
Site Work/Asphalt/Tree Removal	8%	10%
Exterior Painting	99%	20%

Proposed Changes:

DSA- Field Change Directive 001- Concrete Strength in Bldg. D - Approved.
DSA- Field Change Directive 002- Closet Framing in Bldg. D - Rejected.
DSA- Field Change Directive 003- Cabinet Blocking - Approved.
DSA- Field Change Directive 004- Canopy Column Spacing - Approved.
DSA- Field Change Directive 005- Canopy Electrical Conduit - Approved.

General Comment:

General Contractor & District are reviewing/negotiating Time Extension request related to the Canopy delivery.

Progress Photos: 2/22/2013



Installation of Underground Storm Drains - COMPLETED



Bldg. E - Installation of Stucco - IN PROGRESS



Phase 3 Covered Canopy - IN PROGRESS