

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING AGENDA
FEBRUARY 13, 2013**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 7:00 PM.** The Board will convene at **6:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 7:00 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption (Public Comment)**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve the following contracts for services as detailed, dated February 13, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.2 Citizens’ Bond Oversight Committee (CBOC) Appointment: Ken Jett appointed by Trustee Ramsey**

Comment:

Under Proposition 39 Administrative Regulations, governing the Citizens’ Bond Oversight Committee, a CBOC member is appointed by each school board member. Board Member Ramsey’s current appointment is vacant.

Mr. Ramsey has recommended Ken Jett be appointed to the Citizens’ Bond Oversight Committee.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.3 On-site Construction Administration Services during Construction of Portola Middle School at Castro Site**

Comment:

Portola Middle School Replacement at the former Castro Elementary School site is one of the listed projects in Measure J Bond. The project is currently in the bid process. There are several sensitive design, environmental, and legal issues which require the regular on-site attention of the entire project team, including the Architect of Record (AOR). Fees will address these services for the AOR.

Recommendation:

Approve proposed fees for On-site Construction Administration Services during Construction of Portola Middle School at Castro Site.

Fiscal Impact:

Total for this action: Not to Exceed \$75,000. Funding source: Measure D-2010 Bond.

***CI C.4 Architect Selection for Lake and Olinda Elementary Schools**

Comment:

The site committees at Lake and Olinda have completed the initial recommendation phases for architects for the new school projects at both sites. The site committees are making recommendations to the Facilities Subcommittee at the February 12, 2013 meeting. The Facilities Subcommittee will be making a recommendation to the full Board at the February 13 meeting.

Recommendation:

That the Board approve the Facilities Subcommittee recommendations for architects for the Lake and Olinda Elementary School projects.

Fiscal Impact:

To be determined and funded through the Measure D 2012 Bonds.

D. REPORTS

*** D.1 District Bond Finance Program**

Comment:

Since 1998 the District has been methodically rebuilding the schools throughout the District. At the meeting the Board will review the history of bond sales since 1998. Information will be presented regarding competitive and negotiated sales, the impact of the Qualified School Construction Bonds, and the use of Capital Appreciation Bonds.

Recommendation:

That the Board review the financing of the bond program.

Fiscal Impact:

None

E. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

F. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – March 6, 2013

G. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **7:00 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

February 13, 2013

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(a)]

a. WCCUSD v. Orrick

b. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION

[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Administrator Special Education
Instructional Specialist

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 13, 2013

From: Sheri Gamba *sg*
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated February 13, 2013.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum-Federal Project	2/11/13 Thru 6/30/13	Bay Area Community Resources	\$81,247 ASES	Provide all programming and coordination aspects of the Chavez After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.
Curriculum-Federal Project	2/11/13 Thru 6/30/13	YMCA	\$58,320 ASES	Provide all programming and coordination aspects of the DeJean After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, YMCA will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.
Curriculum-Federal Project	2/11/13 Thru 6/30/13	Bay Area Community Resources	\$105,490 ASES	Provide all programming and coordination aspects of the Dover After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.
Curriculum-Federal Project	2/11/13 Thru 6/30/13	YMCA	\$90,934 ASES	Provide all programming and coordination aspects of the Ford After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities,

Curriculum-Federal Project	2/11/13 Thru 6/30/13	Bay Area Community Resources	\$56,654 ASES	<p>cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, YMCA will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.</p> <p>Provide all programming and coordination aspects of the Grant After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.</p>
Curriculum-Federal Project	2/11/13 Thru 6/30/13	Bay Area Community Resources	\$59,730 ASES	<p>Provide all programming and coordination aspects of the Helms After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.</p>
Curriculum-Federal Project	2/11/13 Thru 6/30/13	YMCA	\$99,335 ASES	<p>Provide all programming and coordination aspects of the Lake After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, YMCA will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.</p>
Curriculum-Federal Project	2/11/13 Thru 6/30/13	Bay Area Community Resources	\$47,639 ASES	<p>Provide all programming and coordination aspects of the Montalvin After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.</p>

Curriculum-
Federal Project

2/11/13
Thru
6/30/13

Bay Area Community
Resources

\$44,015
ASES

Provide all programming and coordination aspects of the Mira Vista After School Program (ASP), including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day AND from the time school ends until 6 pm. This also includes minimum days. The recreation activities will include: various team sports, dance, organized play, and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking, nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional Academic Intervention Programs at the school. The ASP will also run in accordance with the 2013 Scope of Services included as Attachment A.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 13, 2013
From: Bill Fay **Agenda Item:** CI C.2
Associate Superintendent for Operations
Subject: Citizens' Bond Oversight Committee (CBOC) Appointment: Ken Jett appointed by Trustee Ramsey.

Background Information:

Under Proposition 39 Administrative Regulations, governing the Citizens' Bond Oversight Committee, a CBOC member is appointed by each school board member. Board member Ramsey's current appointment is vacant.

Mr. Ramsey has recommended Ken Jett be appointed to the Citizens' Bond Oversight Committee.

Recommendation: Approve appointment as noted.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** February 13, 2013
From: Bill Fay **Agenda Item:** CI C.3
Associate Superintendent for Operations
Subject: On-site Construction Administration Services during Construction of Portola Middle School at Castro Site

Background Information:

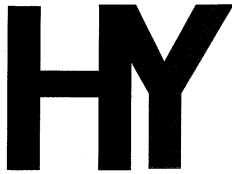
Portola Middle School Replacement at the former Castro Elementary School site is one of the listed projects in Measure J Bond. The project is currently in the bid process. There are several sensitive design, environmental, and legal issues which require the regular on-site attention of the entire project team, including the Architect of Record (AOR). Fees will address these services for the AOR.

Recommendation: Approve proposed fees for On-site Construction Administration Services during Construction of Portola Middle School at Castro Site.

Fiscal Impact: Total for this action: **Not to Exceed \$75,000.** Funding source: Measure D-2010 Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____



HIBSER YAMAUCHI Architects, Inc.

February 7, 2013

Mr. Magdy Abdalla
Engineering Officer
West Contra Costa Unified School District
1300 Potrero Ave.
Richmond, CA 94804-3748

Re: Portola at Castro
Fee Amendment No. 14, Additional Construction Administration Services

Dear Magdy:

I want to thank you and the District for requesting our additional services on this project. We sincerely enjoy working with this District and look forward to this project.

As per our discussion we propose providing additional full-time construction administration services, on an as-needed basis. These services would be invoiced on a time and materials basis.

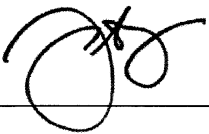
Fee not to exceed \$75,000.

If you are in agreement, please sign and return this authorization at your earliest convenience.

If you have any questions, please let us know.

Very Truly Yours,

Agreement & Acceptance:



Name: _____

Date: _____

Marcus Hibser, Principal

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 13, 2013

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: CI C.4

Subject: Architect Selection for Lake and Olinda Elementary Schools

Background Information:

The site committees at Lake and Olinda have completed the initial recommendation phases for architects for the new school projects at both sites. The site committees are making recommendations to the Facilities Subcommittee at the February 12, 2013 meeting. The Facilities Subcommittee will be making a recommendation to the full Board at the February 13 meeting.

Recommendation:

That the Board approve the Facilities Subcommittee recommendations for architects for the Lake and Olinda Elementary School projects.

Fiscal Impact: To be determined and funded through the Measure D 2012 bonds.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: February 13, 2013

From: Bruce Harter
Superintendent

Agenda Item: D.1

Subject: District Bond Finance Program

Background Information:

Since 1998 the District has been methodically rebuilding the schools throughout the district. At the meeting the Board will review the history of bond sales since 1998. Information will be presented regarding competitive and negotiated sales, the impact of the Qualified School Construction Bonds, and the use of Capital Appreciation Bonds.

Recommendation:

That the Board review the financing of the bond program.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____