

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
September 19, 2012

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
SEPTEMBER 19, 2012**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from Middle College High School

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: September 5, 2012**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated September 19, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated September 19, 2012. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2012-13 school year are summarized dated September 19, 2012.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of August 2012 are provided.

Total of payroll warrants (August 2012):	\$ 8,996,136
Total of vendor warrants (August 2012):	\$ 17,813,843

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted above

***CI C.5 Notice of Completions: Bid 3881366-02 Gompers/Leadership Public Schools Soil Removal and Site Work, Bid 3761356-01 Hercules Middle School Solar / Photovoltaic System, Bid J068218 Nystrom Elementary School Multi-Purpose Room, Bid J068313 Lupine Hills Elementary School Restroom Repairs, Lupine Hills, Bid J068302 Lupine Hills Elementary School Windows, walls and Roof Repairs, and Bid J068312 Verde Elementary School Restroom Surface Repairs**

Comment:
Substantial completion notices have been received for: Bid 3881366-02, Bid 3761356-01, Bid J068218, Bid J068302, Bid J068312 and Bid J068313.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Applied Water Resources Corp., Bid 3881366-02 Gompers/Leadership Soil Removal / Site Work
SunPower Corporation, Bid 3761356-01 Hercules Middle School Solar/Photovoltaic System
John Plane Construction, Inc. Bid J068218 Nystrom Elementary School Multi-Purpose Room
AM Woo Construction, Bid J068302 Lupine Hills Elementary School Windows, Walls, Roof Repairs.
Affordable Painting, Bid J068312 Verde Elementary School Restroom Surface Repairs
S&H Construction Inc., Bid J068313 Lupine Hills Restroom Repair Project

Recommendation:
Recommend approval of these notices of completion

Fiscal Impact:
None

***CI C.6 Resolution No. 22-1213: Adoption of Gann Limit, 2012-2013**

Comment:

Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. The Gann Limit Calculation is part of the year end closing, unaudited actuals, reports submitted under separate cover. It establishes limits on allowable growth in government spending.

Recommendation:

Staff requests board adoption of the 2012-2013 annual appropriations.

Fiscal Impact:

None

***CI C.7 Mandated Cost Block Grant**

Comment:

As a part of the 2012-13 State Budget the legislature enacted an option for school districts regarding certain mandated activities and the financial claims that districts have traditionally filed for reimbursement. The optional mandated block grant (MBG) enables districts to access funding at the rate of an estimated \$28 per pupil for the 2012-13 fiscal year if the district is willing to forgo the traditional claim process. The MBG would provide an estimated \$772,000 in funding which would be received this year. In contrast, the District normally claims an average of \$1.5 million per year in mandated costs. However, the State has only funded an average of 7% or \$105,000 over the course of the past four years. Technically, the State still owes the District for the remaining unpaid claims but there is no meaningful plan to issue funding in the current budget except for the MBG option. Using the MBG option does not free the District from maintaining auditable records for the mandates, in addition there is one major mandate that is outside of the MBG that the District needs to continue to file. Therefore the District still needs to retain the firm that provides audit and claim service.

Opting for the MBG means the District would have the advantage of the funding provided in real time, as opposed to double the funding sometime in the unforeseeable future. The District has the option to opt in or out of the MBG program on an annual basis.

Recommendation:

Opt in for the Mandated Block Grant program for 2012-13

Fiscal Impact:

Estimated increased revenue: \$772,000

***CI C.8 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.10 Approve the following New Job Description: Theater Technician Manager**

Comment:

This is a new job classification to provide support to our visual and performing arts in our district theaters. This position will oversee the utilization of the theater by the public as well provide training, guidance and support to our students who will be learning to use theater facilities, equipment and theater operations.

Recommendation:

Recommend Approval

Fiscal Impact:

\$98,585 includes salary and benefits offset by revenue from user fees

***CI C.11 Revised 2012-2013 Designation of California Interscholastic Federation (CIF) Representatives to the League**

Comment:

The California Interscholastic Federation annually requires the governing board to appoint district representatives. Ed. Code 33353 (a) (1) gives the governing boards of school districts specific authority to select their athletic league representatives.

The District recommends the appointment of Associate Superintendent Wendell Greer or designee to continue in the capacity as the District's designated CIF representative. The names of the individual high school representatives are also provided for approval.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.12 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$167,189. Funding sources as noted.

***CI C.13 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: New Gompers & LPS Richmond Schools, Peres Elementary School Dental Clinic, Dover Elementary School, and Ohlone Elementary School Phase I Campus Replacement. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated change orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$341,754.62

***CI C.14 Approval of Pinole Valley High School Replacement Campus Revised Design Fees**

Comment

Pinole Valley High School Campus Replacement is one of the listed projects in Measure D-2010 Bond. The project was initiated with a typical scope of site and environmental conditions for a high school campus replacement. However, extensive and comprehensive traffic, site access, seismic, and geotechnical issues have required substantial coordination and design modifications by WLC and its consultants. The \$2,858,589 fee that addresses the additional scope will be achieved by reducing and eliminating construction administration services during the construction of the new campus, sports fields, parking, and courts restoration, phases III and V.

Recommendation:

Approve proposed Pinole Valley High School Replacement Campus Revised Contract Scope. The architect will submit an additional service proposal for the deleted scope at the time of construction.

Fiscal Impact:

No financial impact at this time.

***CI C.15 Citizens' Bond Oversight Committee (CBOC) Appointment: Tom Waller appointed by Richmond Chamber Commerce Board**

Comment:

The Richmond Chamber Commerce Board has recommended that Tom Waller be appointed to the Citizens' Bond Oversight Committee for the two (2) year term. The business organization appointment is currently vacant.

Recommendation:

Approve appointment as noted.

Fiscal Impact:

None

***CI C.16 Approval of Board Member to Attend Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Antonio Medrano has expressed interest in attending the following conference:

- California Latino School Boards Association Unity 2012 Conference, October 5-6, 2012, San Diego, CA

Expenses including registration, travel, food and lodging are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend approval

Fiscal Impact:

General Fund

***CI C.17 Resolution No. 20-1213: Resolution to Support Contra Costa County Fire Protection District Measure Q on the November 2012 Election Ballot**

Comment:

The West Contra Costa Unified School Districts supports the Contra Costa County Fire Protection District Measure Q as placed on the November 2012 ballot.

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Resolution No. 21-1213: Hispanic Heritage Month, September 15, 2012 – October 15, 2012**

Comment:

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 15 - October 15, 2012 as Hispanic Heritage Month.

Recommendation:

Recommend Approval

Fiscal Impact:

None

*** D.2 Report on the College Board initiatives in West Contra Costa Unified School District**

Comment:

A report will be given on the status of College Board initiatives including the Readistep, PSAT, AP Programs and update the Human Geography AP course.

Recommendation:

Report Only

Fiscal Impact:

None

*** D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Linked Learning – Multiple Pathways

Public Employees Local 1
Safety Committee
School Supervisors Association
Select Committee on High Schools
United Teachers of Richmond
Youth Commission

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

- * **E.1 Superintendent's Report**
- * **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

- * **F.1 Approval of the 2011-2012 Unaudited Actuals Financial Report**

Comment:

By September 15 of each year, the District must file the Unaudited Actuals Financial Report for the prior year with the Contra Costa County Office of Education and the California Department of Education. This report reflects the financial activities of the District by major object of revenue and expense for each fund operated in the district.

Staff will present an overview of the financial activity and its impact on the ending balance.

Included in the Unaudited Actuals is a Summary of the General Fund and all Funds. The complete Unaudited Actuals Financial Report will be delivered under separate cover.

Recommendation:

Staff requests approval to file this report with the County Superintendent

Fiscal Impact:

Year end closing

G. DISCUSSION ITEMS

- * **G.1 Full Service Community Schools Resolution**

Comment:

The West Contra Costa Unified School District envisions a future in which all district students are healthy, highly educated and confident as they successfully pursue their postsecondary education and/or career. The Safety Committee has worked in collaboration with the City of San Pablo to improve the Health/Wellness, access and outcomes for WCCUSD students and San Pablo residents. Over the past two years, the Healthy Richmond collaborative has been meeting to think through how to best provide health

and wellness services in Richmond. As with other initiatives within the community, WCCUSD schools are seen as places where the needs of young people and opportunities to provide services in the community can come together. The Safety Committee has reviewed and discussed the direction of the full service community schools initiatives and is bringing a recommendation to the Board for adopting such a resolution. The resolution emphasizes creating schools to develop sets of general principles to guide their work and the work of WCCUSD in implementing Full Service Schools.

Recommendation:
For Discussion

Fiscal Impact:
None

- H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)
- I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**
- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – October 10, 2012
- K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)
CLOSED SESSION AGENDA

September 19, 2012

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from Middle College High School

Background Information:

A Student Board Representative from Middle College High School will attend the Board of Education on September 19, 2012. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

September 5, 2012

A. CLOSED SESSION

B. OPENING PROCEDURES

President Ramsey called the meeting to order at 5:45 P.M. The Board recessed into Closed Session.
President Ramsey called the Public Session to order at 6:31 P.M.

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance and Operations; Philip Gonsalves, Director Curriculum & Instruction; Keith Holtslander, Director Facilities and Construction; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Andrew Kravin, Project Assistant; Brenda King-Randle, Middle College Principal; Kibby Kleiman, Richmond High Assistant Principal; Pat Martin, Juan Crespi Principal; Leticia Oregon, Translator; Finy Prak, Kennedy High Counselor; Nia Rashidchi, Assistant Superintendent Education Services; Liz Torio, Director Academic Intervention, Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Middle College High School

Mr. Alexander Hale provided a report of activities at Middle College High School.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the administrative appointment of Connie Tillman as Coordinator of Educational Services.

MOTION: Mr. Medrano moved to ratify the action taken in Closed Session regarding the administrative appointment. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather and President Ramsey voted yes, with Mr. Thurmond abstaining and no absences. Motion carried 4-0-1-0.

B.6 Agenda Review and Adoption

MOTION: Ms. Kronenberg moved approval of the agenda including item C.7 pulled for a separate vote and item C.10 withdrawn by staff. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Board Representative Alexander Hale (advisory vote only) and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: August 15, 2012

MOTION: Ms. Kronenberg moved approval of the Minutes of August 15, 2012. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Board Representative Alexander Hale (advisory vote only) and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Grants/Awards/Agreements**
- C.2 Acceptance of Donations**
- C.3 Approval of Fund-Raising Activities**
- C.4 Contracted Services**
- C.5 Notice of Completions: Bid J068148 King Elementary New School Phase 2 New School, Bid J068116 Pinole Middle School Renovation, Bid J068300 Helms Middle School Video Surveillance System, Bid 1391215-01 Mira Vista Elementary School Concrete Stoops**
- C.6 Certificated Board Authorization - Education Code 44285.3**
- C.7 Routine Personnel Changes – Certificated – Part I**
This item was pulled for a separate vote.
- C.8 Routine Personnel Changes – Certificated – Part II**
- C.9 Routine Personnel Changes – Classified**
- C.10 Approve the following New Job Description: Theater Technician**
This item was withdrawn by staff.
- C.11 Ratification and Approval of Engineering Services Contracts**
- C.12 Ratification and Approval of Negotiated Change Orders**
- C.13 Citizens' Bond Oversight Committee (CBOC) Appointment: Jason Gallia appointed by Building Trades Council**
- C.14 Citizens' Bond Oversight Committee (CBOC) Appointment: Wayne Ellis appointed by Supervisor Gioia**

MOTION: Mr. Medrano moved approval of Consent Items C.1 – C.6, C.8, C.9, and C.11 – C.14. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Board Representative Alexander Hale (advisory vote only) and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C.7 Routine Personnel Changes – Certificated – Part I

MOTION: Mr. Medrano moved approval of Consent Item C.7 Routine Personnel Changes – Certificated – Part I. Mr. Thurmond seconded. Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Board Representative Alexander Hale (advisory vote only) and President Ramsey voted yes, with Ms. Kronenberg abstaining and no absences. Motion carried 4-0-1-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Report on the Efforts by West Contra Costa Unified School District on a) K-8, b) Summer Learning, and c) Enrichment/Internships

Ms. Rashidchi introduced Liz Torio who provided a report on the summer extended learning elementary program at Downer, Peres, Montalvin, Verde, Nystrom, Riverside, Stege, Tara Hills and Fairmont schools. More than 2,000 students were served during the 19 days of instruction of English Language Arts, Mathematics, English Language Development, and Academic Language Development. The enrichment providers were Destiny Arts, East Bay Center for Performing Arts, Mad Science, and Museum of Children's Art.

Pat Martin spoke about the Juan Crespi Middle High School summer program for grades 7-12. The program included credit recovery, independent study and cyber high. The high school program graduated nearly 100 students at the end of the summer program.

Kibby Kleiman reported on the Richmond High summer school program. The program benefited students by offering cyber high independent study credit recovery and programs for supplemental and support classes for rising 9th graders as well as SAT preparatory classes. Advanced Placement support classes were offered for the first time. California High school Exit Exam preparation was also offered for multiple grade levels as well as intervention for rising 9th graders who were given programs in study skills and integrating with the high school campus.

Philip Gonsalves provided a Mathematics Achievement Academy (MAA) summer program report. He spoke of California State University East Bay and Chevron as funders, as well as additional funding from the Leshner Foundation for 2012 – 2014. He spoke of the success of the ten sections of Algebra I, Geometry and Algebra II offered at Crespi, Helms, Portola and Stewart schools serving 203 students.

Finy Prak reported on various high school student programs, including Junior Achievement, UC Berkeley Summer Bridge, Academy of Art Pre-College Program, Holy Names Summer Bridge Program, Summer Legal Fellowship Program, Health Academy Summer Intern Program, STEM Contra Costa Economic Partnership through Chevron, Ivy League Connection, and the WCCUSD Summer School program. Over 2,000 students were able to participate in these summer enrichment programs. Ms. Prak introduced students who shared their experiences: Iris Wong, DeAnza junior; Hannah Lee Pablo, Pinole Valley junior; and Sayetsi Sanchez, Richmond High senior.

Public Comment:

Don Gosney

Board Comment:

Ms. Merriweather had questions about the elementary summer program. Ms. Torio responded with information about the students from the Youth Works program participating in classes and as needed at the seven elementary schools. Ms. Merriweather also asked about the high school programs for 8th graders. Mr. Kibby responded with information about a program for students currently at grade level as well as an intervention program for students needing study skills and an introduction to high school. Twenty-five were served.

Mr. Medrano asked about the summer extended learning mathematics and about the kindergarten level learning. Ms. Torio responded. He also had questions about Crespi's enrollment and the loss of students in the 7th and 8th grades over the course of the program. Mr. Martin responded with information about the kinds of contacts made to homes in effort to retain students. Mr. Medrano continued by asking about data to follow the students who participated in these programs to determine success. Mr. Greer responded that the goal was to provide necessary interventions to engage students and keep them active in school toward graduation. Mr. Medrano had further questions about high school math. Mr. Kleiman responded.

Mr. Thurmond had questions about the Mathematics Achievement Academy and participation at DeJean Middle School. Mr. Gonsalves responded. Mr. Greer spoke about the selection of summer school sites. Mr. Thurmond offered congratulations to the students and teachers who participated.

Ms. Kronenberg asked Ms. Torio about the elementary summer school comparisons with last year's program. Ms. Torio spoke about the children's enjoyment of the enrichment programs and the balance with academics. Mr. Kleiman spoke about teacher feedback regarding students getting ahead as well as picking up new skills. He felt this made a difference in the mood around the campus throughout the program.

President Ramsey asked the Ivy League Connection students about their experiences and what they can do to bring awareness to their own high school campus. The young ladies shared strategies about sharing their experiences with other students.

D.2 Report on the partnership with West Contra Costa Public Education Fund (The Ed Fund) and West Contra Costa Unified School District to lead a district-wide commitment to increase college access services and improve alignment of services to support the District's reform strategy, College and Career Readiness

Mr. Greer introduced Executive Director Joel Mackey and Program Director Robert Bunce of The Ed Fund and the challenge to create a college going culture in the District. They announced that The Ed Fund is the recipient of a grant of \$400,000 from the College Access Foundation to be used to serve students and promote a college going culture. Their goal is to increase the number of students who complete the Free Application for Federal Student Aid (FAFSA) and provide financial aid advising and support. Studies show that students who complete the FAFSA are more likely to go on to college. The second strategy is to provide students with the counseling support needed to succeed. And lastly scholarships provided to students will continue to be a high priority with support from funders. The grant will also enable The Ed Fund to build the College Access Network to accomplish those goals. Mr. Bunce spoke about providing every student with the opportunity to get to college.

Public Comment:

None

Board Comment:

Ms. Kronenberg asked about the organizations in the network. Mr. Mackey responded with further information about the member organization. Discussion continued about staffing of centers at individual campuses.

Mr. Medrano asked about students who don't have necessary immigration papers. Mr. Bunce spoke about assisting undocumented students in completing the DREAM Act application. Mr. Bunce further spoke about the upcoming Getting Ready for College Conference.

Mr. Thurmond offered congratulations for receiving the grant. He also spoke about the great work The Ed Fund does. He continued with questions about staffing at the campus centers. Mr. Mackey responded that their plan is to approach member community based organizations to supplement funding.

President Ramsey asked that Item E.2 WCCUSD Public Comment be moved up on the agenda to accommodate members of the audience.

MOTION: Mr. Thurmond moved approval of moving item E.2 WCCUSD Public Comment up on the agenda. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Board Representative Alexander Hale (advisory vote only) and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

E.2 WCCUSD Public Comment

Giorgio Cosentino, Albert Chan, Karen VanWinkle, Annie Gwathney, James Graggs, Eric Martin, Cheryl Teasley, Laquita Madison, Audra Williams, Donald Jackson, Dan Romeo

President Ramsey declared a five minute recess.

D.3 Standing Reports

Citizens' Bond Oversight Committee. Mr. Robert Studdiford reported that the next meeting is scheduled for September 16, 2012 at the Facilities Operations Center and the agenda will include election of new officers for the upcoming year as well as discussion of the Grand Jury report.

Academic Subcommittee. Ms. Rashidchi announced the next meeting scheduled for September 11, 6:30 PM at Helms Middle School. Topics will include the District's transition to California Common Core Standards.

Youth Commission. Mr. Thurmond said the Commission will hold an orientation meeting on September 26, 6:00 PM at RYSE Center in Richmond. Notices will be sent to all high schools.

Safety Committee. Mr. Thurmond reported that the next meeting is scheduled for September 6, 9:00 AM at Kennedy High School. The Committee will review a resolution to bring more full service community schools to the District as well as student suspension data. Ms. Merriweather noted the new time in hopes of getting more participants to attend.

Ivy League Connection. President Ramsey announced that several colleges and universities plan to host District information sessions in the coming weeks. He also spoke about the Brown University Women's Symposium to be held in November.

D.4 In Memory of Members of the School Community

Superintendent Harter recognized the contributions of members of the community who have passed away.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment

This item was moved to follow item D. 2.

F. ACTION ITEMS

None

G. DISCUSSION ITEMS

G.1 Project Status Report

Mr. Magdy Abdalla provided a report of construction projects in the District.

Public Comment:

None

Board Comment:

Discussion took place regarding the Peres Dental Clinic. Construction staff members Ken Yamaguchi, Alexandros Gourtzelis and Jose Vilar provided information and clarification regarding the project. The grand opening ceremony is planned for September 28, 2012.

Board members continued with questions about the DeAnza construction and Helms field project to which staff provided clarification.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Ms. Merriweather reported on visiting the Coronado campus at the opening of school. She said staff made sure that everything ran smoothly. She said she was excited for the start of school and football season as she plans to attend some of the high school games.

Mr. Thurmond asked for an update on truancy prevention efforts to be provided at a future meeting. He spoke about meeting with groups from two different schools regarding the Music in Schools program. He welcomed students and families back to a new school year.

Ms. Kronenberg welcomed everyone back to the new school year. She announced a meeting for September 6th with the Hercules Democratic Club, 6:00 PM at Hercules Middle School to discuss education in Hercules.

Mr. Medrano spoke about a recent visit to Lake and meeting parents. He asked whether Lake and Grant schools will be rebuilt when the bond measure passes. President Ramsey responded affirmatively. Mr. Medrano continued by saying that he would like to see comparison of suspensions and expulsions to share with the public. He concluded with remarks about attending the new Contra Costa Health Center which opened in San Pablo.

Superintendent Harter spoke about Proposition 30, Governor Brown's measure on the November ballot. It is an income tax increase for single individuals earning \$250,000 or more and couples earning \$500,000 or more and a ¼ cent sales tax increase. It is important funding for schools in California and without these funds WCCUSD is looking at a loss of \$12 million to the 2012-13 budget.

President Ramsey announced that he will visit Shannon and meet with the PTA. He concluded the meeting with wishes for a happy birthday to Mr. Lance Jackson.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 19, 2012

K. ADJOURNMENT

President Ramsey adjourned the meeting at 9:28 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated September 19, 2012.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Green California Partnership Academies Program	\$43,628	California Department of Education - Career and College Transition Division	Supplemental funds for the Automotive Technology and Alternative Energy Academy at El Cerrito High School
Resource # 6386	6/18/12 - 6/30/13		PCA # 24970-01
Carl D. Perkins Career and Technical Education Improvement Act 2006	\$220,132	California Department of Education - Program and Administrative Support Office	Funding for the Career and Technical Ed Program
Resource # 3550	7/1/12 - 6/30/12		PCA # 14894-00
CETF - California Emerging Technology Fund	\$20,000	California Emerging Technology Fund	To support overall awareness and enrollment of WCCISD families into Comcast Internet Essentials (IE) program.
Resource # 9616	8/1/12 - 6/30/12		
Learning Without Borders - Arts in Education	\$265,076	US Department of Education	Support the Arts Program with the Richmond Art Center
Resource # 5816	10/01/12 - 9/30/13		PR/Award # U351C110086-12

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated September 19, 2012. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
September 19, 2012 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Fairmont PTA	School Band	\$5,000.00	Fairmont Elementary
Fairmont PTA	Playworks	\$2,800.00	Fairmont Elementary
Wells Fargo Community Support Campaign	Materials and Supplies	\$484.54	Madera Elementary
Target Take Charge of Education	Materials and Supplies	\$1,058.06	Madera Elementary
Washington PTA	Music Consultant	\$7,500.00	Washington Elementary
Washington PTA	Structured Play Consultant	\$8,500.00	Washington Elementary
Mr. Robert Thompson	Miscellaneous Supplies	\$300.00	State Pre-School
Target Take Charge of Education	School Welfare	\$1,127.63	Pinole Valley High

*Estimated values for the non-cash donations are provided by the donor
Donation Précis 091912

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2012-13 school year are summarized on the attached sheet dated September 19, 2012.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
September 19, 2012 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Chavez Elementary	Holiday Collection Catalog	Chavez School & Community Resources
Hanna Ranch Elementary	Paper Drive	Hanna Ranch Elementary
Hanna Ranch Elementary	Sell Kid's Corner Gift Shop Items	Hanna Ranch PTA
Hanna Ranch Elementary	Pasta Pomodoro Night	Hanna Ranch PTA
Hanna Ranch Elementary	Jamba Juice Sale	Hanna Ranch PTA
Hanna Ranch Elementary	Sale of Christmas Wreaths	Hanna Ranch PTA
Hanna Ranch Elementary	Sale of Discount Cards	Hanna Ranch PTA
Hanna Ranch Elementary	Dinner at Panda Express	Hanna Ranch Elementary
Hanna Ranch Elementary	Dinner at Mountain Mike's Pizza	Hanna Ranch PTA
Hanna Ranch Elementary	Spaghetti Dinner	Hanna Ranch PTA
Hanna Ranch Elementary	Sell Products from Otis Spunkmeyer	Hanna Ranch PTA
Kensington Elementary	Requesting and Recording Pledged Contributions	Kensington Education Foundation
Madera Elementary	Pizza Night	Madera School and PTA
Madera Elementary	Olympics	Madera School and PTA
Madera Elementary	Annual Book Fair	Madera School and PTA
Madera Elementary	Talent Show	Madera School and PTA
Madera Elementary	Auction	Madera School and PTA
Madera Elementary	Carnival	Madera School and PTA
Valley View Elementary	Sale of Year Books	Valley View Parent Club
Valley View Elementary	Sale of Summer Work Book	Valley View Parent Club
Valley View Elementary	Sell Snacks, T-Shirts & Sweatshirts	Valley View Parent Club
Valley View Elementary	Walk-A-Thon	Valley View Parent Club
Valley View Elementary	Scholastic Book Sales	Valley View Parent Club
Valley View Elementary	Pizza Sales	Valley View Parent Club
Valley View Elementary	Chuck E Cheese	Valley View Parent Club
Valley View Elementary	Holiday Gift Shop	Valley View Parent Club
Valley View Elementary	Fall Festival	Valley View Parent Club
Washington Elementary	Family Student Portraits	Washington School PTA
Washington Elementary	Community Appeal Letter	Washington School PTA

Washington Elementary	Sale of School Logo Items & Uniforms	Washington School PTA
Washington Elementary	Book Fairs	Washington School PTA
Washington Elementary	Catalog Sales	Washington School PTA
Washington Elementary	Walk-A-Thon	Washington School PTA
Washington Elementary	School Fair	Washington School PTA
Washington Elementary	Auction	Washington School PTA
Washington Elementary	Student Art Card Sales	Washington School PTA
Washington Elementary	Family Movie Night	Washington School PTA
Washington Elementary	Candy Sales	Washington School PTA
Washington Elementary	Coupon Book Sales	Washington School PTA
Washington Elementary	Raffles	Washington School PTA
Washington Elementary	Penny Drive	Washington School PTA
Washington Elementary	Scrip	Washington School PTA
Washington Elementary	Pasta Night	Washington School PTA
Washington Elementary	Spelling Bee	Washington School PTA
Washington Elementary	Talent Show	Washington School PTA
Washington Elementary	Juice Bar Sales	Washington School PTA
Washington Elementary	Grocery Sales	Washington School PTA
DeAnza High	Sale of Jumba Juice	DeAnza PTSA
El Cerrito High	Mountain Mike's Pizza	ECHS Women's Basketball Program

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba,
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of August 2012.

Total of payroll warrants (August 2012): \$ 8,996,136

Total of vendor warrants (August 2012): \$ 17,813,843

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

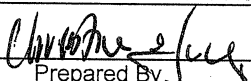
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
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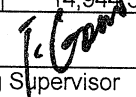
PAYMENT

DATE: August 7, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	455092	455185	4,040,432	6,607,525	10,647,957
7706	CAFETERIA	455093	455190	39,613	38,910	78,523
7707	CHILD DEVELOPMENT	455174	455174	2,744	766	3,510
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,420	13,420
7710	BUILDING	455094	455188	53,993	1,210	55,203
7711	CAPITAL FACILITIES				0	0
7712	SELF INSURANCE PROPERTY & LIABILITY	455161	455161	153	1,280,345	1,280,498
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	455100	455186	4,165	5,747	9,912
7770	ADULT EDUCATION	455175	455179	65	7	72
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				2,855,456	2,855,456
	TOTALS			4,141,165	10,803,386	14,944,551

Prepared By 

Accounting Supervisor 

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: August 15, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	455212	455356	647,450	10,647,957	11,295,407
7706	CAFETERIA	455225	455347	70,813	78,523	149,336
7707	CHILD DEVELOPMENT	455305	455305	8,400	3,510	11,910
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	455317	455317	362	13,420	13,782
7710	BUILDING	455213	455355	496,404	55,203	551,607
7711	CAPITAL FACILITIES				0	0
7712	SELF INSURANCE PROPERTY & LIABILITY	455354	455354	17,890	1,280,498	1,298,388
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				9,912	9,912
7770	ADULT EDUCATION	455255	455316	7,939	72	8,011
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				2,855,456	2,855,456
	TOTALS			1,249,258	14,944,551	16,193,809

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: August 22, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	455462	455500	1,256,019	11,295,407	12,551,426
7706	CAFETERIA	455467	455583	62,370	149,336	211,706
7707	CHILD DEVELOPMENT	455469	455469	168	11,910	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING	455468	455592	1,511,826	551,607	2,063,433
7711	CAPITAL FACILITIES				0	0
7712	SELF INSURANCE PROPERTY & LIABILITY	455539	455540	7,379	1,298,388	1,305,767
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				9,912	9,912
7770	ADULT EDUCATION	455475	455572	4,138	8,011	12,149
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				2,855,456	2,855,456
	TOTALS			2,841,900	16,193,809	19,035,709

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: August 29, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	455594	455769	754,733	12,551,426	13,306,159
7706	CAFETERIA	455616	455762	101,992	211,706	313,698
7707	CHILD DEVELOPMENT				12,078	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING	455593	455768	3,882,273	2,063,433	5,945,706
7711	CAPITAL FACILITIES	455599	455599	20,129	0	20,129
7712	SELF INSURANCE PROPERTY & LIABILITY	455697	455697	1,801	1,305,767	1,307,568
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	455751	455751	405	9,912	10,317
7770	ADULT EDUCATION	455601	455747	19,915	12,149	32,064
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				2,855,456	2,855,456
	TOTALS			4,781,248	19,035,709	23,816,957

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: August 10, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,306,159	13,306,159
7706	CAFETERIA				313,698	313,698
7707	CHILD DEVELOPMENT				12,078	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING				5,945,706	5,945,706
7711	CAPITAL FACILITIES				20,129	20,129
7712	SELF INSURANCE PROPERTY & LIABILITY				1,307,568	1,307,568
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				10,317	10,317
7770	ADULT EDUCATION				32,064	32,064
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	455191	455211	538,828	2,855,456	3,394,284
	TOTALS			538,828	23,816,957	24,355,785

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: August 15, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,306,159	13,306,159
7706	CAFETERIA				313,698	313,698
7707	CHILD DEVELOPMENT				12,078	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING				5,945,706	5,945,706
7711	CAPITAL FACILITIES				20,129	20,129
7712	SELF INSURANCE PROPERTY & LIABILITY				1,307,568	1,307,568
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	455357	455459	48,786	10,317	59,103
7770	ADULT EDUCATION				32,064	32,064
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				3,394,284	3,394,284
	TOTALS			48,786	24,355,785	24,404,571

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: August 29, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,306,159	13,306,159
7706	CAFETERIA				313,698	313,698
7707	CHILD DEVELOPMENT				12,078	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING				5,945,706	5,945,706
7711	CAPITAL FACILITIES				20,129	20,129
7712	SELF INSURANCE PROPERTY & LIABILITY				1,307,568	1,307,568
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	455770	455849	50,208	59,103	109,311
7770	ADULT EDUCATION				32,064	32,064
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				3,394,284	3,394,284
	TOTALS			50,208	24,404,571	24,454,779

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: August 31, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				13,306,159	13,306,159
7706	CAFETERIA				313,698	313,698
7707	CHILD DEVELOPMENT				12,078	12,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				13,782	13,782
7710	BUILDING				5,945,706	5,945,706
7711	CAPITAL FACILITIES				20,129	20,129
7712	SELF INSURANCE PROPERTY & LIABILITY				1,307,568	1,307,568
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				109,311	109,311
7770	ADULT EDUCATION				32,064	32,064
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	455850	455898	4,162,450	3,394,284	7,556,734
	TOTALS			4,162,450	24,454,779	28,617,229

West Contra Costa Unified School District

Month of : August 2012

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	650597	650965	225,835	925,509	1,151,344
Regular	650966	651703	1,798,323	284,835	2,083,158
Special				19,167	19,167
Variable EFT	353229	353983	571,221	1,966,911	2,538,132
Regular EFT	353984	356104	6,395,665	1,202,332	7,597,997
Special EFT				0	0
Typed	297530	297540	17,842	7,722	25,564
BENEFITS				0	0
Cancelled	Various	Various	(12,750)	(7,471)	(20,221)
Totals			8,996,136	4,399,005	13,395,141

Salary detail is available in the Payroll office upon request.


Cheryl Lewis, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Notice of Completions: Bid 3881366-02 Gompers/Leadership Public Schools Soil Removal and Site Work, Bid 3761356-01 Hercules Middle School Solar / Photovoltaic System, Bid J068218 Nystrom Elementary School Multi-Purpose Room, Bid J068313 Lupine Hills Elementary School Restroom Repairs, Lupine Hills, Bid J068302 Lupine Hills Elementary School Windows, walls and Roof Repairs, and Bid J068312 Verde Elementary School Restroom Surface Repairs.

Background Information:

Substantial completion notices have been received for: Bid 3881366-02, Bid 3761356-01, Bid J068218, Bid J068302, Bid J068312 and Bid J068313.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Applied Water Resources Corp., Bid 3881366-02 Gompers/Leadership Soil Removal / Site Work
SunPower Corporation, Bid 3761356-01 Hercules Middle School Solar/Photovoltaic System
John Plane Construction, Inc. Bid J068218 Nystrom Elementary School Multi-Purpose Room
AM Woo Construction, Bid J068302 Lupine Hills Elementary School Windows, Walls, Roof Repairs.

Affordable Painting, Bid J068312 Verde Elementary School Restroom Surface Repairs
S&H Construction Inc., Bid J068313 Lupine Hills Restroom Repair Project

Recommendation: Recommend approval of these notices of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on September 19, 2012.
5. The work done was: Project 3881366-02 Gompers/Leadership Soil Removal & Site Work
6. The name and address of the contractor for such work of improvement was Applied Water Resources Corp. 1600 Riviera Ave., Ste. 310 walnut Creek, CA 94596 Date of Contract: 03/08/12
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Safety Casualty Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Gompers / Leadership Public School 715 Chanslor Avenue Richmond, CA 94801.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California. _____

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
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UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

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2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on September 19, 2012.
5. The work done was: Project 3761356-01 Hercules Middle School Solar/Photovoltaic System
6. The name and address of the contractor for such work of improvement was SunPower Corporation 1414 harbor Way South, Ste. 1901 Richmond, CA 94804 Date of Contract: 06/30/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Traveler's Casualty and Surety Company of America
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Hercules Middle School 1900 Refugio Valley Road Hercules, CA 94547.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California.

Director, General Services
West Contra Costa USD

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Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on September 19, 2012.
5. The work done was: Project J068218 Nystrom Elementary School Multi-Purpose Room
6. The name and address of the contractor for such work of improvement was John Plane Construction, Inc. 100 North Hill Drive #12, Brisbane, CA 94005 Date of Contract: 06/22/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Fidelity and Deposit Company of Maryland
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Nystrom Elementary School 230 Harbour Way South, Richmond, CA 94804.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California. _____

Director, General Services
West Contra Costa USD

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AND WHEN RECORDED MAIL TO
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STREET
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STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 9/19/12.
5. The work done was: Project J068302 Lupine Hills Windows, Walls and Roof Repairs
6. The name and address of the contractor for such work of improvement was AM Woo Construction 11040 Bollinger Canyon Rd, Ste. E508 San Ramon CA 94582 Date of Contract: 11/29/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Aegis Security Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Lupine Hills Elementary School 1919 Lupine Road, Hercules, CA 94547.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
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STATE RICHMOND, CALIF 94801

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Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 9/19/12.
5. The work done was: Project J068312 Verde Elementary Restroom Surface Repairs
6. The name and address of the contractor for such work of improvement was Affordable Painting 8215 Obsidian Bay Ct. Sacramento, CA 95829 Date of Contract: 11/29/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Safety Casualty Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Verde Elementary School 2000 Giaramita Street, Richmond, CA 94801.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California.

Director, General Services
West Contra Costa USD

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2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 9/19/12.
5. The work done was: Project J068313 Lupine Hills Restroom Repairs Project
6. The name and address of the contractor for such work of improvement was S&H Construction Inc. 5560 Boscell Ct. Fremont, CA 94538 Date of Contract: 11/29/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Aegis Security Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Lupine Hills Elementary School 1919 Lupine Road, Hercules, CA 94547.

Dated: September 19, 2012

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 19, 2012, at Richmond, California.

Director, General Services
West Contra Costa USD

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: September 19, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Resolution No. 22-1213, Adoption of Gann Limit, 2012-2013

Background Information: Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. The Gann Limit Calculation is part of the year end closing, unaudited actuals, reports submitted under separate cover. It establishes limits on allowable growth in government spending.

Recommendation: Staff requests board adoption of the 2012-2013 annual appropriations.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 22-1213

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

SEPTEMBER 19, 2012

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2011-12 fiscal year and a projected Gann Limit for the 2012-13 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2011-12 and 2012-13 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2011-12 and 2012-13 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this District.

PASSED AND ADOPTED on September 19, 2012, at a regular meeting of the Board of Education by the following vote:

AYES _____ NOES _____ ABSENT _____

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education of the West Contra Costa Unified School District, in Richmond, California, held on September 19, 2012.

Bruce Harter, Board Secretary

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba *sg*
Associate Superintendent Business Services

Agenda Item: CI C.7

Subject: Mandated Cost Block Grant

Background Information:

As a part of the 2012-13 State Budget the legislature enacted an option for school districts regarding certain mandated activities and the financial claims that districts have traditionally filed for reimbursement. The optional mandated block grant (MBG) enables districts to access funding at the rate of an estimated \$28 per pupil for the 2012-13 fiscal year if the district is willing to forgo the traditional claim process. The MBG would provide an estimated \$772,000 in funding which would be received this year. In contrast, the District normally claims an average of \$1.5 million per year in mandated costs. However, the State has only funded an average of 7% or \$105,000 over the course of the past four years. Technically, the State still owes the District for the remaining unpaid claims but there is no meaningful plan to issue funding in the current budget except for the MBG option. Using the MBG option does not free the District from maintaining auditable records for the mandates, in addition there is one major mandate that is outside of the MBG that the District needs to continue to file. Therefore the District still needs to retain the firm that provides audit and claim service.

Opting for the MBG means the District would have the advantage of the funding provided in real time, as opposed to double the funding sometime in the unforeseeable future. The District has the option to opt in or out of the MBG program on an annual basis.

Recommendation: Opt in for the Mandated Block Grant program for 2012-13

Fiscal Impact: Estimated increased revenue: \$772,000

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Certificated Board Authorization - Education Code 44285.3

Background Information:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

September 19, 2012

Waivers

Name	Site	Assignment
Rebecca Crook	Lincoln Elementary	K - Bilingual
Kathleen Ruiz Menjivar	Portola Middle	Social Science
Douglas Frew	Pinole Valley/El Cerrito High	Computers - ROP
Ruthe Ashley	De Anza High	Law - ROP
Javon-Demetrius Cogman	Pinole Valley High	Computers - ROP

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.9

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

September 19, 2012

FOR INFORMATION ONLY

Classified Personnel Changes

PROMOTION			
BARTSCH, HEIDI EILEEN	LIBRARY MEDIA SPECIALIST	LIBRARY - DISTRICTWIDE	8/16/2012
BILL JR, ALCUS LOVELL	CAMPUS SECURITY OFFICER I	HERCULES HIGH	8/17/2012
CHAVEZ, CARMEN H.	CLASSROOM SUPPORT AIDE	FAIRMONT	8/17/2012
COWAN, TIFFANY KATHERINE	SCHOOL SECRETARY I	SHANNON	8/6/2012
DAVIS, RENE NICHOLL	INST ASSISTANT SP ED	LAKE	8/17/2012
DENSING, MARILOU	CLASSROOM SUPPORT AIDE	RIVERSIDE	8/17/2012
DUNCAN, SHARRELL	CLASSROOM SUPPORT AIDE	EL CERRITO HIGH	8/17/2012
ECHEVERRIA, ADAN	GARDENER OPERATOR	GROUNDS DISTRICTWIDE	8/27/2012
EVANS, ANDREW	CAMPUS SECURITY OFFICER I	HERCULES HIGH	8/15/2012
EVANS, BRANDON LUTHER	CLASSROOM SUPPORT AIDE	MADERA	8/17/2012
GARZA, BRITTANY DIANNE	CLASSROOM SUPPORT AIDE	PORTOLA MIDDLE	8/17/2012
HEIN, MARY V.	CLASSROOM SUPPORT AIDE	MADERA	8/17/2012
JACKSON, EYWANIA D	CLASSROOM SUPPORT AIDE	COLLINS	8/17/2012
JONES, KEVIN PARNELL	CUSTODIAN	PINOLE MIDDLE	8/29/2012
JUAREZ, JOE GUADALUPE	FOOD SERVICE AIDE	NYSTROM	8/17/2012
KING, TRACY Y.	CLASSROOM SUPPORT AIDE	DE ANZA HIGH	8/17/2012
LONIS, LAURA LEIMOMI	INST ASSISTANT SP ED	HIGHLAND	8/21/2012
MENDOZA, DEYDA	SCHOOL SECRETARY I	OLINDA	8/6/2012
MONTANO NAVARRO, LUCIA	CLASSROOM SUPPORT AIDE	TARA HILLS	8/17/2012
MOORE, TALICIA	CLASSROOM SUPPORT AIDE	KENSINGTON	8/17/2012
PARKE, GAIL L	CLASSROOM SUPPORT AIDE	LUPINE HILLS	8/27/2012
REYES, CANDY ALMA	CLASSROOM SUPPORT AIDE	OHLONE	8/17/2012
ROBERSON, ARETHA ROSE	CLASSROOM SUPPORT AIDE	LUPINE HILLS	8/17/2012
ROMO GALLARDO, MARIA GUADALUPE	INST ASSISTANT SP ED	DEJEAN MIDDLE	8/17/2012
RUIZ, ERIKA S	TYPIST CLERK I BILINGUAL	BAYVIEW	8/16/2012
SAMAD, GLORIA E	CLASSROOM SUPPORT AIDE	PORTOLA MIDDLE	8/17/2012
SCHANER, VICTORIA MARIE	CLASSROOM SUPPORT AIDE	DE ANZA HIGH	8/17/2012
STANCILL, SUSAN RENEE	CLASSROOM SUPPORT AIDE	STEGE	8/17/2012
VEGA, VERONICA	TYPIST CLERK II	RICHMOND HIGH	8/6/2012
WILLIAMS, LULI J	CLASSROOM SUPPORT AIDE	PORTOLA MIDDLE	8/17/2012

REHIRE			
TESS, MARTHA ANN	CAMPUS SECURITY OFFICER I	DEJEAN MIDDLE	8/17/2012

RETURN FROM LEAVE			
ALLEN, DENISE RENEE	BEHAVIORAL TECH	PINOLE VALLEY HIGH	8/17/2012
ENOS, TAMEA KIM	INST ASSISTANT SP ED	DE ANZA HIGH	8/17/2012
HERRERA, JOSHUA D.	ELECTRONICS TECHNICIAN	MAINT/OPERATIONS	7/9/2012

RETIREMENTS			
GRIFFIN, PATRICIA	SPECIAL ED. ASST.	WILSON	8/31/2012
LUNAK, JANET	CUSTODIAN	HERCULES MIDDLE HIGH	8/30/2012

RESIGNATIONS			
CONTRERAS, PAULA	OFFICE MANAGER, MIDDLE SCHOOL	MIDDLE COLLEGE	8/24/2012
BRAHAN-PENBERTHY, MEGAN L.	CLASSROOM SUPPORT AIDE	OHLONE	6/8/2012
CHE RON, MIZE	CLASSROOM SUPPORT AIDE	TRANSITION	6/8/2012
CHUNG, YENA	GRADUATE TUTOR	GRANT	6/8/2012
CRAIG-HAGEMAN, TERRIE R.	INST AST SP ED	TARA HILLS	6/8/2012
MORERA, NATALIA F.	TYPIST CLERK I BILINGUAL	DOWNER	6/12/2012
PHILLIPS, KERRY E.	INTERPRETER FOR THE DEAF	HARDING	6/9/2012
VALERA RAMIREZ, MERILY K.	INST AST SP ED	STEWART	8/24/2012
WILLIAMS, DEANNA	INST AST SP ED	PINOLE MIDDLE	8/24/2012
YOUNG, KEYANA T.	SCHOOL LUNCH WORKER I	HERCULES HIGH	8/31/2012

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Kenneth L. Whittemore
Assistant Superintendent Human Resources

Agenda Item: CI C.10

Subject: Approve the following New Job Description

Theater Technician Manager

Background Information: This is a new job classification to provide support to our visual and performing arts in our district theaters. This position will oversee the utilization of the theater by the public as well provide training, guidance and support to our students who will be learning to use theater facilities, equipment and theater operations.

Recommendation: Recommend Approval

Fiscal Impact: \$ 98,585 includes salary and benefits offset by revenue from user fees

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

THEATER TECHNICIAN MANAGER

PRIMARY FUNCTIONS:

Performs and is responsible for creative, skilled and technical work in a high or middle school or other school district theater setting; supervises operation and use of theater; supervise, train and support students, staff and outside users in the use of facility equipment, such as lighting, sound, rigging and stage sets; coordinates scheduling and manages use of theater complex; and performs related tasks and duties as required.

MAJOR DUTIES AND RESPONSIBILITIES:

- Work with internal and external users groups on various events, including scheduling and usage.
- Determine the necessary technical supports, such as lighting, sound, staging, and special needs, necessary for events and performances presented at the facility in advance of production dates.
- Design, set up, maintain and operate lighting and sound systems for theatre, dance, music and other productions and projects; assist guest designers and artists with technical matters.
- Operate, maintain, repair (or arrange for repair) and safeguard the facility and its technical assets (equipment, tools, lighting, sound, communications, etc.)
- Coordinate with internal groups, which may include: dance recitals, plays, musicals, holiday events, cultural shows, lectures, ceremonies, etc.
- Provide advice and guidance in renovation and upgrade projects to facility.
- Orient external user groups and visiting productions to safety, technical characteristics and other areas of the facility operations.
- Ensure appropriate district facility permits are completed for scheduled events and facility permits are filed.
- Coordinate with district departments, such as maintenance, operations, facility permit office and business services, to maintain theater and operate within budgetary constraints.
- Maintain booking calendar for rental and instructional arts use.
- Train and support student and other technical crews on use of facility and theater equipment.
- Perform preventative maintenance on equipment, as needed.
- Maintain inventory and order specialized supplies.
- Attend events in order to supervise, monitor and assist technical aspects, which may include personally performing these duties.
- Work with faculty from various disciplines to enhance academic programs.
- Ensure compliance with fire code and other laws, regulations and codes.
- Provide technical direction and production management for student stage managers, design teams, publicity crew, build crew and run crew.

QUALIFICATIONS:

Knowledge of:

- Academic curriculum requirements, with an emphasis on visual and performing arts and performance preparation and production.
- Organization and management principles.
- Stagecraft and stage operation, which includes lighting, stage carpentry, construction, sound system standard practices and techniques as they apply to audio-visual materials.
- Modern business practices and district authorized software to complete duties, tasks and responsibilities.
- Effective oral and written communication skills.
- School and District policies, rules and regulations.
- Audio / Visual, electronic and computerized sound systems and technology.

Ability to:

- Teach students how to build, rig and install scenery.
- Analyze and evaluate the need for technical support for various events and performances.
- Plan, develop, schedule and provide technical supports required for each event or performance.
- Train students to run sound boards, lighting systems and other theater equipment.
- Communicate positively and effectively, orally and in writing, with district staff, patrons, parents, students, vendors and various community partners utilizing the facility.
- Design lighting and sound systems appropriate to each performance or oversee stage crews and volunteers.
- Work effectively and cooperatively with individuals and community groups from diverse backgrounds.
- Operate small hand and power tools.
- Make routine repairs and adjustments to the various types of equipment.
- Supervise and direct the work of others.
- Keep records and prepare related reports.
- Assist in budget preparation and projections

EDUCATION AND EXPERIENCE:

Education:

- Bachelor's Degree in theater or stage production or a closely related field.

Experience:

- Demonstrated experience in training, supporting and working with students (or youth) in the performing arts and its corresponding productions.
- Significant experience with placement of / operation of lighting, sound and rigging equipment for stage productions.
- Demonstrated experience with use, maintenance and repair of stage equipment.
- Demonstrated high level of customer service with public.
- Supervising and program oversight and responsibility.

Licenses or Certificates Needed:

- Possession of a valid California Driver's License.

PHYSICAL EFFORT / WORK ENVIRONMENT:**Environment:**

- Indoor / outdoor environment.
- Office setting with phones, computer work, customer contact, drop-ins and other communications.
- Variable hours, including evenings and weekends.

Physical Abilities:

Employees in this position must have/be able to:

- Observe safe lifting and carrying practices.
- Walk, climb, stand, stoop, lift and carry sufficient to perform tasks.
- Hear and understand speech at normal levels and on the telephone with/without assistive devices.
- See, hear and speak with/without assistive devices sufficient to communicate effectively with others.
- Bend at the waist.
- Reach overhead, above the shoulders and horizontally; grasp.
- Sit for extended periods of time with intermittent walking.
- Dexterity of hands and fingers to operate office equipment and power tools
- Drive and travel to various work and school sites.

SALARY:

Schedule: 4B

Salary Range: 40

Approved by the Human Resources Department

Approved by the Board of Education _____.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Wendell C. Greer
Assistant Superintendent K-Adult Operations

Agenda Item: CI C.11

Subject: Revised 2012-2013 Designation of California Interscholastic Federation (CIF) Representatives to the League

Background Information:

The California Interscholastic Federation annually requires the governing board to appoint district representatives. Ed. Code 33353 (a) (1) gives the governing boards of school districts specific authority to select their athletic league representatives.

The District recommends the appointment of Associate Superintendent Wendell Greer or designee to continue in the capacity as the District's designated CIF representative. The names of the individual high school representatives are also provided for approval.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

California Interscholastic Federation

2012-2013 Designation of CIF Representatives to League

DeAnza High School	
Name of representative	Robert Evans, Principal
Name of representative	Shaun Hurtado, Asst. Principal
Name of representative	Jim Klaczak, Athletic Director
El Cerrito High School	
Name of representative	David Luongo, Principal
Name of representative	George Austin Athletic Director
Name of representative	Sharon Baltazar, Asst. Principal
Name of representative	Guthrie Fleischman, Asst. Principal
Hercules High School	
Name of representative	Jen Bender, Principal
Name of representative	Jason Strickland, Athletic Director
Name of representative	Ken Hickok, Asst. Principal
Kennedy High School	
Name of representative	Phillip Johnson, Principal
Name of representative	Renee Lam, Asst. Principal
Name of representative	Miesha Gash, Athletic Director
Name of representative	Carl Sumler, Athletic Director
Pinole Valley High	
Name of representative	Sue Kahn, Principal
Name of representative	Tiffany Valdehueza, Athletic Director
Name of representative	Lucas Bodwin, Athletic Director
Richmond High School	
Name of representative	Julio Franco, Principal
Name of representative	Kibby Kleiman, Assistant Principal
Name of representative	Robert Collins, Athletic Director

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 19, 2012
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: \$ 167,189. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
King Elementary School Replacement Campus Project Measure J Bond (PID: 1321204-01)	February 2008 through July 2008	Quattrocchi Kwok Architects	\$44,422	Additional architectural design services for temporary playground at Martin Luther King Park.
New Gompers & LPS Richmond Schools Project Measure D-2010 Bond (PID: 3581366-05)	September 2012 through February 2012	HMC Architects	Not to Exceed, \$75,000	Construction Administration services during construction phase.
Nystrom Elementary School Temporary Campus Project Measure D-2010 Bond (PID: 1441205-02)	June 2012 through August 2012	Smith-Emery Company	Not to Exceed, \$10,000	Testing and inspection services.
Coronado Elementary School Temporary Campus Project Measure D-2010 Bond (PID: 1121341-01)	June 2012 through August 2012	Smith-Emery Company	Not to Exceed, \$5,000	Testing and inspection services.
Dover Elementary School Increment II Measure J Bond (PID: 1151201-01)	August 2012 through September 2012	RGA Environmental, Inc.	\$6,812	Sampling and analysis for soil disposal purposes.
Harding Elementary School Crawl Space Access and Repairs Project Measure D-2010 Bond (PID: 1271223-01)	September 2012	Grossmann Design Group	Not to Exceed, \$9,455	Additional design consulting services for new access hatches.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Nystrom Elementary School Temporary Campus Project Measure D-2010 Bond (PID: 1441205-09)	August 2012 through September 2012	Ackland International, Inc.	\$4,800	Engineering services to perform as-built topographic survey.
Coronado Elementary School Temporary Campus Project Measure D-2010 Bond (PID: 1121341-01)	August 2012 through September 2012	Ackland International, Inc.	\$4,200	Engineering services to perform as-built topographic survey.
Ohlone Elementary School Replacement Campus Project Measure J Bond (PID: 1461206-04)	September 2012 through November 2012	Powell & Partners Architects	\$7,500	Additional architectural design services for fire protection system.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 19, 2012
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of change orders on the following current District construction projects: New Gompers & LPS Richmond Schools, Peres Elementary School Dental Clinic, Dover Elementary School, and Ohlone Elementary School Phase I Campus Replacement. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated change orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$341,754.62**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

September 19, 2012 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	New Gompers & LPS Richmond Schools	Lathrop Construction Assoc., Inc.	\$53,887,350.00	\$0.00	\$9,226.00	\$0.00	\$9,226.00	0.02%	\$53,896,576.00	1
2	Peres ES Dental Clinic	R.L. Ziegenbein Construction, Inc.	\$289,000.00	\$0.00	\$4,079.62	\$0.00	\$4,079.62	1.41%	\$293,079.62	1
3	Dover ES Inc. 2 New School	Alten Construction, Inc.	\$21,491,000.00	\$968,602.50	\$5,183.00	\$0.00	\$973,785.50	4.53%	\$22,464,785.50	23
4	Ohlone ES Phase I Campus Replacement	Zovich Construction	\$16,961,000.00	\$68,021.00	\$323,266.00	\$0.00	\$391,287.00	2.31%	\$17,352,287.00	8,9,10,11,12

Pending Board Actions	Ratifications	\$341,754.62
	Approvals	\$0.00
	Total Board Action	\$341,754.62

Note: the proposed Board action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board approval is the portion of the change order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 19, 2012
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Approval of Pinole Valley High School Replacement Campus Revised Design Fees

Background Information:

Pinole Valley High School Campus Replacement is one of the listed projects in Measure D-2010 Bond. The project was initiated with a typical scope of site and environmental conditions for a high school campus replacement. However, extensive and comprehensive traffic, site access, seismic, and geotechnical issues have required substantial coordination and design modifications by WLC and its consultants. The \$2,858,589 fee that addresses the additional scope will be achieved by reducing and eliminating construction administration services during the construction of the new campus, sports fields, parking, and courts restoration, phases III and V.

Recommendation: Approve proposed Pinole Valley High School Replacement Campus Revised Contract Scope. The architect will submit an additional service proposal for the deleted scope at the time of construction.

Fiscal Impact: No financial impact at this time.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 19, 2012
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Citizens' Bond Oversight Committee (CBOC) Appointment: Tom Waller appointed by
Richmond Chamber Commerce Board

Background Information:

The Richmond Chamber Commerce Board has recommended that Tom Waller be appointed to the Citizens' Bond Oversight Committee for the two (2) year term. The business organization appointment is currently vacant.

Recommendation: Approve appointment as noted.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Bruce Harter
Superintendent

Agenda Item: CI C.16

Subject: Approval of Board Member to Attend Conference

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board member Antonio Medrano has expressed interest in attending the following conference:

- California Latino School Boards Association Unity 2012 Conference, October 5-6, 2012, San Diego, CA

Expenses including registration, travel, food and lodging are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Bruce Harter
Superintendent

Agenda Item: CI C.17

Subject: Resolution No. 20-1213: Resolution to Support Contra Costa County Fire Protection District Measure Q on the November 2012 Election Ballot

Background Information:

The West Contra Costa Unified School Districts supports the Contra Costa County Fire Protection District Measure Q as placed on the November 2012 ballot.

Recommendation:

Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RESOLUTION NO. 20-1213

**RESOLUTION OF THE BOARD OF EDUCATION,
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
IN SUPPORT OF CONTRA COSTA COUNTY FIRE PROTECTION MEASURE Q**

WHEREAS, the Board of Directors of the Contra Costa County Fire Protection District (the "District") has determined that it is in the best interests of the District's citizens to prevent significant service cutbacks and provide the appropriate level of fire protection and emergency medical services for the community; and

WHEREAS, the amount of revenue available to the District from property taxes is inadequate to meet the cost of maintaining adequate levels of fire protection and emergency services; and

WHEREAS, a special tax is necessary for public protection and public safety in order to assist in meeting the costs of providing these services; and

WHEREAS, the Board of Directors proposes to establish a levy of a parcel tax upon parcels of land within the District for the purpose of providing fire protection and emergency services and to ensure prompt response times for 9-1-1 emergency calls; and,

WHEREAS, if approved by two-thirds of the votes voting on it, the ordinance will establish an annual parcel tax of \$75 per single family home, with tiered rates for commercial and industrial property, for seven years and concurrently raise the annual appropriations limit of the District to allow the District to expend the amount raised by the tax; and

WHEREAS, the Contra Costa County Fire Protection District has demonstrated the need for additional resources to provide fire protection to community residents and the schools in the area; and

WHEREAS, the Contra Costa County Fire Protection District is facing a severe financial shortfall that will impact the quality of life to all residents as well as children and young people in the area; and

NOW, BE IT THEREFORE RESOLVED, that the West Contra Costa School District Board of Education supports and endorses the Contra Costa County Fire Protection Measure Q as placed on the November 2012 ballot calling to establish an annual parcel tax to generate revenue to provide fire protection and emergency medical services and ensure prompt response times for 9-1-1 emergency calls.

PASSED and ADOPTED this 19th day of September 2012, at the regular meeting of the Board of Education by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Governing Board of the West Contra Costa Unified School District at the public meeting of said Board held on September 19, 2012.

Bruce Harter, Ph.D.
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Nia Rashidchi, Assistant Superintendent

Agenda Item: D.1

Subject: Resolution No. 21-1213: Hispanic Heritage Month, September 15, 2012 – October 15, 2012

Background Information:

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 15 - October 15, 2012 as Hispanic Heritage Month.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
Resolution No. 21-1213

In Recognition of Hispanic Heritage Month
Celebrating History, Heritage, and the American Dream
September 15 - October 15, 2012

WHEREAS, the State of California is home for more than 3,239,296 Hispanic Students from kindergarten through grade twelve; and

WHEREAS, the West Contra Costa Unified School District has 14,884 Hispanic students from kindergarten through grade twelve; and

WHEREAS, the diversity of this group includes persons who have their origins in Mexico, Central and South America, Portugal, Spain and the Spanish speaking Caribbean Island (representative countries like Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Puerto Rico, Venezuela, Dominican Republic, Cuba, Columbia, Panama, and Ecuador); and

WHEREAS, since the inception of European contact with our continent, Hispanics have always been an integral part of this nation's early exploration and California's discovery and early settlement; and

WHEREAS, while the impact of the Hispanic Culture and traditions are manifested in our State's customs, traditions, and law; and

WHEREAS, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science and sports; and

WHEREAS, the History-Social Science Framework for California Public Schools states that the history curriculum of the community, state, region, nation and world must reflect the experiences of men and women of different racial, religious and ethnic groups; and

WHEREAS, the California State Board of Education recognized in its Multicultural Educational Policy that each student needs an opportunity to understand the common humanity underlying all people; and

NOW THEREFORE BE IT RESOLVED that the Board of Education and the West Contra Costa Unified School District proclaim the month of September 15 through October 15, 2012 as Hispanic Heritage Month and encourage all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

PASSED AND ADOPTED by the Board of Education of the West Contra Costa Unified School District on this nineteenth day of September, 2012, by the following vote:

AYE's ____ NO's ____ ABSENT ____ ABSTAIN ____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 19th of September 2012.

President of the Board of Education

Secretary of the Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: D.2

Subject: Report on the College Board initiatives in West Contra Costa Unified School District

Background Information:

A report will be given on the status of College Board initiatives, including the Readistep, PSAT, AP Programs and update the Human Geography AP course.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Sheri Gamba, Assoc. Supt., Business Services Agenda Item: F.1

Subject: Approval of the 2011-2012 Unaudited Actuals Financial Report

Background Information: By September 15 of each year, the district must file the Unaudited Actuals Financial Report for the prior year with the Contra Costa County Office of Education and the California Department of Education. This report reflects the financial activities of the District by major object of revenue and expense for each fund operated in the district.

Staff will present an overview of the financial activity and its impact on the ending balance.

Included in the Unaudited Actuals is a Summary of the General Fund and all Funds. The complete Unaudited Actuals Financial Report will be delivered under separate cover.

Recommendation: Staff requests approval to file this report with the County Superintendent.

Fiscal Impact: Year end closing

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - DISTRICT SUMMARY
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE

Schedule 1

	GENERAL FUND			SPECIAL	CAPITAL	OTHER	DISTRICT
	UNRESTRICTED	RESTRICTED	Total	REVENUE FUNDS Schedule 3	OUTLAY FUNDS Schedule 5	FUNDS Schedule 7	
ASSETS							
Cash in County Treasury	\$ 7,064,104	\$ 21,159,852	\$ 28,223,956	\$ 5,350,516	\$ 66,416,954	\$ 54,752,946	\$ 154,744,372
Cash in Banks	311	14,941	15,252	27,815	-	-	43,067
Revolving Fund	70,000	-	70,000	-	-	-	70,000
Cash With Fiscal Agent	-	-	-	-	11,399,707	1,042,424	12,442,131
Cash Collections Awaiting Deposit	1,554	-	1,554	1,353	-	-	2,907
Investments	94	-	94	4,851	68,161,287	8,088,917	76,255,149
Accounts Receivable	43,703,278	13,349,450	57,052,729	4,968,659	192,016	44,717	62,258,121
Due From Other Funds	-	-	-	10,500,000	13,200,000	-	23,700,000
Stores Inventories	267,465	-	267,465	-	-	-	267,465
Prepaid Expense	-	-	-	573,804	-	-	573,804
Total Assets	\$ 51,106,806	\$ 34,524,244	\$ 85,631,050	\$ 21,426,998	\$ 159,369,964	\$ 63,929,004	\$ 330,357,016
LIABILITIES							
Accounts Payable	4,230,729	6,839,699	11,070,429	651,552	29,320,259	31,050	41,073,290
Due to Other Funds	23,500,000	-	23,500,000	200,000	-	1	23,700,001
Temporary Loans	-	-	-	-	-	-	-
Deferred Revenue	-	1,629,108	1,629,108	81,737	-	-	1,710,846
Other Liabilities	-	-	-	-	-	500,000	500,000
Total Liabilities	27,730,729	8,468,808	36,199,537	933,290	29,320,259	531,050	66,984,136
FUND BALANCE							
Reserved for Revolving Fund	70,000	-	70,000	-	-	-	70,000
Reserved for Stores Inventory	267,465	-	267,465	573,804	-	-	841,270
Prepaid Expenditures	-	-	-	-	-	-	-
Restricted Balances	-	26,055,436	26,055,436	3,027,857	106,271,292	29,890	135,384,474
Committed Balances	-	-	-	3,375,981	-	-	3,375,981
Assigned Balances	865,564	-	865,564	13,516,066	23,778,414	48,757,089	
Economic Uncertainties	8,168,653	-	8,168,653	-	-	-	8,168,653
Undesignated Amount	14,004,394	(0)	14,004,394	0	-	14,610,975	115,532,502
Total Fund Balance	23,376,077	26,055,436	49,431,513	20,493,708	130,049,705	63,397,954	263,372,880
Total Liabilities and Fund Balance	\$ 51,106,806	\$ 34,524,244	\$ 85,631,050	\$ 21,426,998	\$ 159,369,964	\$ 63,929,004	\$ 330,357,016

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - DISTRICT SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Schedule 2

	GENERAL FUND			SPECIAL REVENUE FUNDS	CAPITAL OUTLAY FUNDS	OTHER FUNDS	DISTRICT TOTALS
	UNRESTRICTED	RESTRICTED	TOTAL	Schedule 4	Schedule 6	Schedule 8	
REVENUES							
Revenue Limit Sources	\$ 139,997,772	\$ 7,848,483	\$ 147,846,255	\$ -	\$ -	\$ -	\$ 147,846,255
Federal Revenues	35,464	33,475,142	33,510,606	13,246,097	906,437	3,114,276	50,777,416
Other State Revenues	25,899,942	37,444,096	63,344,038	7,513,130	15,826,197	675,181	87,358,546
Other Local Revenues	3,879,210	18,498,618	22,377,827	1,609,267	1,439,663	76,992,418	102,419,176
Total Revenues	169,812,387	97,266,339	267,078,726	22,368,494	18,172,298	80,781,875	388,401,392
EXPENDITURES							
Certificated Salaries	66,302,313	40,324,369	106,626,682	2,534,619	-	-	109,161,300
Classified Salaries	19,692,838	21,491,275	41,184,113	5,944,535	803,466	62,344	47,994,458
Employee Benefits	37,213,338	24,117,987	61,331,324	2,852,969	318,505	33,195	64,535,993
Book and Supplies	2,468,617	8,239,903	10,708,520	6,358,605	4,360,161	48,366	21,475,652
Services and Other Operating Expenditures	8,708,714	33,802,960	42,511,674	690,717	7,316,302	21,252,511	71,771,204
Capital Outlay	238,525	336,907	575,432	221,898	90,910,227	-	91,707,557
Other Outgo	6,596,894	-	6,596,894	97,525	-	52,989,436	59,683,855
Direct/Indirect Support Costs	(2,245,202)	1,498,990	(746,212)	746,212	-	-	-
Total Expenditures	138,976,036	129,812,391	268,788,427	19,447,080	103,708,660	74,385,852	466,330,018
INCREASE OF (DECREASE) IN FUND BALANCE RESULTING FROM OPERATIONS							
	30,836,351	(32,546,052)	(1,709,701)	2,921,415	(85,536,362)	6,396,023	(77,928,626)
OTHER FINANCING SOURCES AND (USES)							
Interfund Transfers In	6,872,000	2,200,000	9,072,000	3,500,000	-	-	12,572,000
Interfund Transfers Out	3,500,000	-	3,500,000	3,372,000	5,700,000	-	12,572,000
Other Sources	-	-	-	-	100,000,000	1,165,212	101,165,212
Other Uses	-	-	-	-	-	-	-
Contributions To Restricted Programs	(29,271,171)	29,271,171	-	-	-	-	-
Total Other Financing Sources and Uses	(25,899,171)	31,471,171	5,572,000	128,000	94,300,000	1,165,212	101,165,212
NET CHANGE IN FUND BALANCE							
	4,937,179	(1,074,881)	3,862,299	3,049,415	8,763,638	7,561,235	23,236,586
BEGINNING FUND BALANCE JULY 1, 2011							
Other Restatements	-	-	-	-	-	-	-
ADJUSTED BEGINNING FUND BALANCE							
	18,438,898	27,130,317	45,569,215	17,444,294	121,286,068	55,836,719	240,136,295
ENDING FUND BALANCE JUNE 30, 2012							
	\$ 23,376,077	\$ 26,055,436	\$ 49,431,513	\$ 20,493,708	\$ 130,049,705	\$ 63,397,954	\$ 263,372,881

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - SPECIAL REVENUE FUNDS
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE

Schedule 3

SPECIAL REVENUE FUNDS

ASSETS

	ADULT EDUCATION	CHILD DEVELOPMENT	CAFETERIA	DEFERRED MAINTENANCE	SPECIAL RESERVE	TOTAL SPECIAL REVENUE FUNDS
Cash in County Treasury	\$ 774,736	\$ 246,115	\$ 41,617	\$ 1,295,306	\$ 2,992,741	\$ 5,350,516
Cash in Banks	26,001	-	1,814	-	-	27,815
Revolving Fund	-	-	-	-	-	-
Cash With Fiscal Agent	-	-	-	-	-	-
Cash Collections Awaiting Deposit	-	-	1,353	-	-	1,353
Investments	3,215	-	-	-	1,635	4,851
Accounts Receivable	1,441,182	20,500	3,496,836	1,690	8,451	4,968,659
Due From Other Funds	-	-	-	-	10,500,000	10,500,000
Prepaid Expenditures	-	-	-	-	-	-
Stores Inventories	-	-	573,804	-	-	573,804
Total Assets	\$ 2,245,135	\$ 266,615	\$ 4,115,425	\$ 1,296,996	\$ 13,502,827	\$ 21,426,998

LIABILITIES

Accounts Payable	190,025	71,083	390,445	-	-	651,552
Due to Other Funds	-	-	200,000	-	-	200,000
Temporary Loans	-	-	-	-	-	-
Deferred Revenue	-	81,737	-	-	-	81,737
Other Liabilities	-	-	-	-	-	-
Total Liabilities	190,025	152,820	590,445	-	-	933,290

FUND BALANCE

Reserved for Revolving Fund	-	-	-	-	-	-
Reserved for Stores Inventory	-	-	573,804	-	-	573,804
Prepaid Expenditures	-	-	-	-	-	-
Restricted Balances	3,027	100,556	2,924,273	-	-	3,027,857
Committed Balances	2,052,083	-	26,902	1,296,996	-	3,375,981
Assigned Balances	-	13,238	-	-	13,502,827	13,516,066
Economic Uncertainties	-	-	-	-	-	-
Undesignated Amount	(0)	(0)	0	0	-	0
Total Fund Balance	2,055,110	113,795	3,524,980	1,296,996	13,502,827	20,493,708
Total Liabilities and Fund Balance	\$ 2,245,135	\$ 266,615	\$ 4,115,425	\$ 1,296,996	\$ 13,502,827	\$ 21,426,998

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - SPECIAL REVENUE FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Schedule 4

SPECIAL REVENUE FUNDS

REVENUES

	ADULT EDUCATION	CHILD DEVELOPMENT	CAFETERIA	DEFERRED MAINTENANCE	SPECIAL RESERVE	TOTAL SPECIAL REVENUE FUNDS
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	303,891	485,904	\$ 12,456,302	-	-	13,246,097
Other State Revenues	3,311,459	2,172,463	935,933	\$ 1,093,275	-	7,513,130
Other Local Revenues	384,100	136,346	1,040,744	7,264	\$ 40,813	1,609,267
Total Revenues	3,999,450	2,794,713	14,432,978	1,100,539	40,813	22,368,494

EXPENDITURES

Certificated Salaries	1,423,213	1,111,406	-	-	-	2,534,619
Classified Salaries	626,568	758,371	4,559,596	-	-	5,944,535
Employee Benefits	466,815	670,940	1,715,215	-	-	2,852,969
Book and Supplies	33,593	67,212	6,257,800	-	-	6,358,605
Services and Other Operating Expenditures	235,265	97,458	357,995	-	-	690,717
Capital Outlay	-	-	221,898	-	-	221,898
Other Outgo	-	97,525	-	-	-	97,525
Direct/Indirect Support Costs	104,745	93,822	547,646	-	-	746,212
Total Expenditures	2,890,198	2,896,733	13,660,148	-	-	19,447,080

**INCREASE OF (DECREASE) IN FUND BALANCE
RESULTING FROM OPERATIONS**

1,109,252	(102,020)	772,830	1,100,539	40,813	2,921,415
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	3,500,000	3,500,000
Interfund Transfers Out	1,000,000	-	-	1,000,000	1,372,000	3,372,000
Other Sources	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Uses	(1,000,000)	-	-	(1,000,000)	2,128,000	128,000

NET CHANGE IN FUND BALANCE

109,252	(102,020)	772,830	100,539	2,168,813	3,049,415
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BEGINNING FUND BALANCE JULY 1, 2011

1,945,858	215,815	2,752,150	1,196,457	11,334,014	17,444,294
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Other Restatements

-	-	-	-	-	-
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ADJUSTED BEGINNING FUND BALANCE

1,945,858	215,815	2,752,150	1,196,457	11,334,014	17,444,294
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ENDING FUND BALANCE JUNE 30, 2012

\$ 2,055,110	\$ 113,795	\$ 3,524,980	\$ 1,296,996	\$ 13,502,827	\$ 20,493,708
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - CAPITAL PROJECTS FUND
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE

Schedule 5

CAPITAL OUTLAY FUNDS

ASSETS

	BUILDING	CAPITAL FACILITIES	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE CAPITAL OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
Cash in County Treasury	\$ 55,843,525	\$ 802,405	\$ 2,856,953	\$ 6,914,072	\$ 66,416,954
Cash in Banks	-	-	-	-	-
Revolving Fund	-	-	-	-	-
Cash With Fiscal Agent	11,399,707	-	-	-	11,399,707
Cash Collections Awaiting Deposit	-	-	-	-	-
Investments	67,000,002	1,161,285	-	-	68,161,287
Accounts Receivable	149,283	2,746	4,383	35,604	192,016
Due From Other Funds	-	200,000	13,000,000	-	13,200,000
Prepaid Expenditures	-	-	-	-	-
Stores Inventories	-	-	-	-	-
Total Assets	\$ 134,392,516	\$ 2,166,436	\$ 15,861,336	\$ 6,949,676	\$ 159,369,964

LIABILITIES

Accounts Payable	28,424,527	856,479	-	39,253	29,320,259
Due to Other Funds	-	-	-	-	-
Temporary Loans	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Other Liabilities	-	-	-	-	-
Total Liabilities	28,424,527	856,479	-	39,253	29,320,259

FUND BALANCE

Reserved for Revolving Fund	-	-	-	-	-
Reserved for Stores Inventory	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-
Restricted Balances	88,324,002	-	15,861,336	2,085,954	106,271,292
Committed Balances	-	-	-	-	-
Assigned Balances	17,643,988	1,309,957	-	4,824,469	23,778,414
Economic Uncertainties	-	-	-	-	-
Undesignated Amount	-	-	-	-	-
Total Fund Balance	105,967,989	1,309,957	15,861,336	6,910,423	130,049,705
Total Liabilities and Fund Balance	\$ 134,392,516	\$ 2,166,436	\$ 15,861,336	\$ 6,949,676	\$ 159,369,964

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - CAPITAL PROJECT FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Schedule 6

CAPITAL OUTLAY FUNDS

REVENUES

	BUILDING	CAPITAL FACILITIES	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE CAPITAL OUTLAY	TOTAL CAPITAL OUTLAY FUNDS
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	906,437	-	-	-	906,437
Other State Revenues	-	-	15,826,197	-	15,826,197
Other Local Revenues	617,357	226,420	21,183	574,703	1,439,663
Total Revenues	1,523,794	226,420	15,847,380	574,703	18,172,298

EXPENDITURES

Certificated Salaries	-	-	-	-	-
Classified Salaries	796,557	-	-	6,909	803,466
Employee Benefits	317,695	-	-	810	318,505
Book and Supplies	4,313,933	-	-	46,228	4,360,161
Services and Other Operating Expenditures	6,866,904	213,529	-	235,869	7,316,302
Capital Outlay	88,220,842	2,171,352	-	518,033	90,910,227
Other Outgo	-	-	-	-	-
Direct/Indirect Support Costs	-	-	-	-	-
Total Expenditures	100,515,931	2,384,881	-	807,848	103,708,660

**INCREASE OF (DECREASE) IN FUND BALANCE
 RESULTING FROM OPERATIONS**

(98,992,137)	(2,158,461)	15,847,380	(233,145)	(85,536,362)
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	-
Interfund Transfers Out	5,700,000	-	-	-	5,700,000
Other Sources	100,000,000	-	-	-	100,000,000
Other Uses	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-
Total Other Financing Sources and Uses	94,300,000	-	-	-	94,300,000

NET CHANGE IN FUND BALANCE

(4,692,137)	(2,158,461)	15,847,380	(233,145)	8,763,638
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BEGINNING FUND BALANCE JULY 1, 2011

110,660,126	3,468,417	13,956	7,143,568	121,286,068
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Other Restatements

-	-	-	-	-
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ADJUSTED BEGINNING FUND BALANCE

110,660,126	3,468,417	13,956	7,143,568	121,286,068
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ENDING FUND BALANCE JUNE 30, 2012

\$ 105,967,989	\$ 1,309,957	\$ 15,861,336	\$ 6,910,423	\$ 130,049,705
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - OTHER FUNDS
BALANCE SHEET AND COMPONENTS OF ENDING FUND BALANCE

Schedule 7

OTHER FUNDS

ASSETS

	BOND INTEREST AND REDEMPTION	DEBT SERVICE COMPONENT UNIT (COPs)	DEBT SERVICE	SELF INSURANCE	RETIREE BENEFITS	TOTAL OTHER FUNDS
Cash in County Treasury	\$ 46,763,535	\$ -	\$ 30	\$ 2,351,989	\$ 5,637,392	\$ 54,752,946
Cash in Banks	-	-	-	-	-	-
Revolving Fund	-	-	-	-	-	-
Cash With Fiscal Agent	-	1,042,373	-	51	-	1,042,424
Cash Collections Awaiting Deposit	-	-	-	-	-	-
Investments	-	-	915,558	-	7,173,359	8,088,917
Accounts Receivable	30,808	-	4,785	-	9,124	44,717
Due From Other Funds	-	-	-	-	-	-
Stores Inventories	-	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-	-
Total Assets	\$ 46,794,343	\$ 1,042,373	\$ 920,373	\$ 2,352,040	\$ 12,819,875	\$ 63,929,004

LIABILITIES

Accounts Payable	-	-	-	31,050	-	31,050
Due to Other Funds	1	-	-	-	-	1
Temporary Loans	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-
Other Liabilities	-	-	-	500,000	-	500,000
Total Liabilities	1	-	-	531,050	-	531,050

FUND BALANCE

Reserved for Revolving Fund	-	-	-	-	-	-
Reserved for Stores Inventory	-	-	-	-	-	-
Prepaid Expenditures	-	-	-	-	-	-
Restricted Balances	-	-	-	-	29,890	29,890
Committed Balances	-	-	-	-	-	-
Assigned Balances	46,794,342	1,042,373	920,373	-	-	48,757,089
Economic Uncertainties	-	-	-	-	-	-
Undesignated Amount	0	-	-	1,820,990	12,789,985	14,610,975
Total Fund Balance	46,794,342	1,042,373	920,373	1,820,990	12,819,875	63,397,954
Total Liabilities and Fund Balance	\$ 46,794,343	\$ 1,042,373	\$ 920,373	\$ 2,352,040	\$ 12,819,875	\$ 63,929,004

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
2011-2012 UNAUDITED ACTUALS REPORT - OTHER FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Schedule 8

OTHER FUNDS

REVENUES

	BOND INTEREST AND REDEMPTION	DEBT SERVICE COMPONENT UNIT (COPs)	DEBT SERVICE	SELF INSURANCE	RETIREE BENEFITS	TOTAL OTHER FUNDS
Revenue Limit Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues	3,114,276	-	-	-	-	3,114,276
Other State Revenues	675,181	-	-	-	-	675,181
Other Local Revenues	54,439,796	-	30,600	2,361,163	20,160,858	76,992,418
Total Revenues	58,229,253	-	30,600	2,361,163	20,160,858	80,781,875

EXPENDITURES

Certificated Salaries	-	-	-	-	-	-
Classified Salaries	-	-	-	62,344	-	62,344
Employee Benefits	-	-	-	33,195	-	33,195
Book and Supplies	-	-	-	48,366	-	48,366
Services and Other Operating Expenditures	-	-	-	2,197,120	19,055,392	21,252,511
Capital Outlay	-	-	-	-	-	-
Other Outgo	44,624,325	234,504	8,130,608	-	-	52,989,436
Direct/Indirect Support Costs	-	-	-	-	-	-
Total Expenditures	44,624,325	234,504	8,130,608	2,341,024	19,055,392	74,385,852

**INCREASE OF (DECREASE) IN FUND BALANCE
RESULTING FROM OPERATIONS**

13,604,928	(234,504)	(8,100,007)	20,139	1,105,466	6,396,023
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OTHER FINANCING SOURCES AND (USES)

Interfund Transfers In	-	-	-	-	-	-
Interfund Transfers Out	-	-	-	-	-	-
Other Sources	1,165,212	-	-	-	-	1,165,212
Other Uses	-	-	-	-	-	-
Contributions To Restricted Programs	-	-	-	-	-	-
Total Other Financing Sources and Uses	1,165,212	-	-	-	-	1,165,212

NET CHANGE IN FUND BALANCE

14,770,141	(234,504)	(8,100,007)	20,139	1,105,466	7,561,235
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BEGINNING FUND BALANCE JULY 1, 2011

32,024,202	1,276,877	9,020,381	1,800,851	11,714,409	55,836,719
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Other Restatements

-	-	-	-	-	-
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ADJUSTED BEGINNING FUND BALANCE

32,024,202	1,276,877	9,020,381	1,800,851	11,714,409	55,836,719
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ENDING FUND BALANCE JUNE 30, 2012

\$ 46,794,342	\$ 1,042,373	\$ 920,373	\$ 1,820,990	\$ 12,819,875	\$ 63,397,954
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West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 19, 2012

From: Wendell C. Greer
Assistant Superintendent K-Adult Operations

Agenda Item: G.1

Subject: Full Service Community Schools Resolution

Background Information:

The West Contra Costa Unified School District envisions a future in which all district students are healthy, highly educated and confident as they successfully pursue their postsecondary education and/or career. The Safety Committee has worked in collaboration with the City of San Pablo to improve the Health/Wellness, access and outcomes for WCCUSD students and San Pablo residents. Over the past two years, the Healthy Richmond collaborative has been meeting to think through how to best provide health and wellness services in Richmond. As with other initiatives within the community, WCCUSD schools are seen as places where the needs of young people and opportunities to provide services in the community can come together. The Safety Committee has reviewed and discussed the direction of the full service community schools initiatives and is bringing a recommendation to the Board for adopting such a resolution. The resolution emphasizes creating schools to develop sets of general principles to guide their work and the work of WCCUSD in implementing Full Service Schools.

Recommendation: For Discussion

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT PROPOSED RESOLUTION

WHEREAS the Board of Education is committed to the following goals:

- ◆ Student achievement
- ◆ Accountability
- ◆ Stewardship
- ◆ Safety
- ◆ Equity
- ◆ Community engagement

WHEREAS the West Contra Costa Unified School District (“WCCUSD”) envisions a future in which ALL district students are healthy, highly educated and confident as they successfully pursue their postsecondary education and/or career;

WHEREAS many of the students of WCCUSD confront barriers to achieving this vision, including poverty, immigration/citizenship status, exposure to violence, homelessness, lack of health care access, racism, language and cultural barriers, negative peer pressure, and lack of accurate information and support for college and career;

WHEREAS there are many public and philanthropic organizations committed to eradicating poverty and other barriers to the success of children, youth and families;

WHEREAS there is ample evidence that Full Service Community Schools (“FSCS”) provide the comprehensive, coordinated, holistic and integrated services that are necessary to build on the assets and strengths of our children, youth, families and communities while effectively removing barriers to wellbeing and academic/career success;

WHEREAS FSCS effectively support the following conditions for student and family success:

- ◆ Early childhood development programs that nurture learning and development
- ◆ Qualified teachers, challenging curriculum, high standards, and high expectations in every school and every classroom
- ◆ Students are motivated and engaged
- ◆ Physical, social, and emotional needs are met for youth and families
- ◆ Collaboration and respect characterize the relationship between families and schools staff
- ◆ Community is engaged with the school

WHEREAS achieving these conditions for learning requires districts and their public, nonprofit and community partners to fundamentally shift their practices, breaking down internal and external programmatic silos and shifting policies to create comprehensive and integrated services that support children and youth to be physically and emotionally healthy, academically successful, and responsible members of their community;

WHEREAS Full Service Community Schools are built on evidence-based practices in youth development, Preschool to higher education, community development, preventive health and family support in order to ensure optimal outcomes for children, youth and families;

THEREFORE, WCCUSD hereby resolves to create the policy and practice environment in the district that supports collaboration with county, city, community based and faith based organizations, and effective implementation of the Full Service Community Schools approach in the District, with the ultimate goal of becoming a Full Service Community Schools District that supports all children and families to be successful by:

- ◆ Working closely with Contra Costa County, West County Cities, higher education, and other backbone agencies to create an inclusive governance process that informs institutional policies and practices across the entire service spectrum;
- ◆ Developing a long term strategic plan that establishes the road map for transformation into a Full Service Community School District;
- ◆ Utilizing the Office of the Associate Superintendent K-12 Operations / or community partners to support deep and effective community partnerships that honor the primary role of parents in the education and guidance of their children;
- ◆ Creating shared governance approaches that empower students, parents/caregivers and community to provide guidance and support for the FSCS strategy and to collectively share the goals and outcomes being sought by WCCUSD;
- ◆ Creating and funding an Director of Student Support Services that works to integrate the wide variety of student and family support services across the district;
- ◆ Promoting and supporting effective strategies within the Full Service Community School linkages of school and community resources and alignment of those resources with student learning and the identified needs of students and families.
- ◆ Building on and honoring the early adopter(s) Full Service Community School efforts already underway in WCCUSD;
- ◆ Increasing collaboration and mutually accountable partnerships with community based organizations, public agencies, the business community, institutions of higher learning, and faith based organizations that are dedicated to effective services and supports for children, youth and families;
- ◆ Working with partners to make WCCUSD facilities and resources available to become community service hubs that operate during the school day and out-of-school time in a manner that is responsible and sustainable;
- ◆ Working effectively with partners to develop data sharing agreements that protect the confidentiality of students and families while ensuring effective and efficient delivery of needed services and supports;
- ◆ Supporting and encouraging longitudinal strategies that ensure that all students are known as unique individuals by caring adults and receive the encouragement and support from WCCUSD and its partners to attend school regularly and be successful in transitioning from grade to grade and across the grade span;
- ◆ Provide district staff, principals, teachers and other school staff with the professional development, supervision and professional learning communities that reduce staff turnover, ensure high quality instruction in every classroom, with special emphasis on achieving equity for traditionally underserved students in low-income schools.