

**West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805**

**June 24, 2015**

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Groves called the meeting to order at 5:00 P.M. The Board recessed into Closed Session. President Groves called the Public Session to order at 6:33 P.M.

**B.1 Pledge of Allegiance**

President Groves led the Pledge of Allegiance.

**B.2 Welcome and Meeting Procedures**

President Groves offered welcome and instructions to the public regarding the meeting

**B.3 Roll Call**

**Board Members Present:** Liz Block, Valerie Cuevas, Randall Enos, Todd Groves, Madeline Kronenberg

**Staff Present:** Mark Bonnett, Executive Director Bond Finance; Patty Cuevas, Translator; Steve Collins, SELPA Director; Rachelle Forrest, Electronic Communications Coordinator; Luis Freese, District Engineer; Sheri Gamba, Associate Superintendent Business Services; Philip Gonsalves, Senior Director; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director Facilities & Construction; Nicole Joyner, Director Accountability; Drew Kravin, Project Assistant; Kim Moses, Stege Principal; Lisa LeBlanc, Associate Superintendent M & O/Bond Program; Vince Meyer, Executive Director Maintenance / Operations; Leticia Oregon, Translator; Daniela Parasidis, Executive Director Business Services; Mary Phillips, Chief Technology Officer; Ennis Pool, Desktop Support Technician; Nia Rashidchi, Assistant Superintendent Educational Services; Janice Thompson, Preschool Coordinator; Marcus Walton, Communications Director; Regina Webber, Director Business Services; Ken Whittemore, Assistant Superintendent Human Resources

**B.4 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint administrators for 2015-2016.

Summerlyn Sigler, Principal DeAnza High School  
Guthrie Fleischman, Principal Crespi Middle School  
William McGee, Principal DeJean Middle School  
Denise Pinney, Principal Collins Elementary  
James Allardice, Principal, Nystrom Elementary

**MOTION: Mr. Enos moved to ratify action taken in Closed Session to appoint administrators for 2015-2016. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**B.5 Agenda Review and Adoption**

President Groves recommended that items F.1 and F.5 be moved to follow item D.3. Consent Items C.2 and C.13 were noted for revisions to be read into the record.

**Public Comment:**

None

**Board Comment:**

None

**MOTION: Ms. Kronenberg moved approval of the agenda as amended. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**B.6 Minutes: June 10, 2015**

**Public Comment:**

None

**Board Comment:**

None

**MOTION: Ms. Cuevas moved approval of the Minutes of June 10, 2015. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**B.7 WCCUSD Public Comment**

Betty Brown, Sandi Brown, Cortis Cooper and Shanying Lee, Mike Ali, Don Gosney, Margaret Browne, Susan Wehrle

**C. BUSINESS ITEM**

**C.1 Contracts**

**C.2 Annual Renewal of Continuing Services**

Superintendent Harter read a correction into the record regarding the contract amount for Rebecca Ross regarding Central College Going Culture.

**C.3 Agreements for Nonpublic, Nonsectarian School/Agency Services**

**C.4 Adoption of Resolution No. 81-1415: Replacement of Outdated Warrant**

**C.5 Routine Personnel Changes - Classified**

**C.6 Approve the following Revised Job Description: Executive Director, General Services**

**C.7 2015-16 Consolidated Application for Funding**

**C.8 Richmond High European Tour**

**C.9 Ratification and Approval of Engineering Services Contracts**

**C.10 Ratification of Negotiated Change Orders**

**C.11 Dr. Martin Luther King Elementary School Flooring Replacement Project Rejection of Bid**

**C.12 Ellerhorst Elementary School Exterior Repairs Award of Contract**

A revision was provided for this item in an addendum to the agenda.

**C.13 Lincoln Elementary School Exterior Repairs Award of Contract**

Ms. LeBlanc read a revision into the record regarding the award of bid to OnPoint Construction as the lowest responsive responsible bidder.

**C.14 Ratification of Staff Awarded Contract: LPS Moving Services**

**C.15 Verde Elementary School Exterior Painting Award of Contract**

A revision was provided for this item in an addendum to the agenda.

**C.16 Facilities Use Agreement (FUA) for Caliber Beta Academy**

A revision was provided for this item in an addendum to the agenda.

**C.17 Approval of Board Member Travel**

**MOTION: Mr. Enos moved Approval of Consent Items C. 1 – C.17. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**D.1 WCCUSD Data Dashboards**

Ms. Joyner led a presentation regarding the various dashboards as visual displays used to organize interactive information and easy access format for public use. She provided overviews of the various dashboard information available on the District website.

**Public Comment:**

None

**Board Comment:**

Ms. Block had questions about high school data and subgroups. Ms. Joyner provided information for clarification. Ms. Block asked for further information regarding STAR achievement. Ms. Rashidchi provided information regarding STAR Early Literacy and STAR Reading assessments.

Ms. Kronenberg asked about networking with other school districts to learn how they are using dashboards. Ms. Joyner said that staff is networking with Haas School of Business and Oakland Unified School District. Ms. Kronenberg said that she saw this tool as a best practice to aid parents in accessing information.

Mr. Enos said he was heartened by the access available to teachers.

Ms. Cuevas asked how teachers were utilizing this tool. Ms. Joyner responded on plans to work with teaching staff in the fall. Ms. Cuevas continued to ask about updates. Superintendent Harter responded with information about reporting measures on a regular basis as it becomes available.

Ms. Rashidchi shared that teachers have been using data all year long to assess student progress and mitigation of processes, as well as analyze and review strategy feedback.

Ms. Block remarked that she saw summative data collected at points in time and noted that teachers with daily planning needed more informative test responses. Discussion took place about the various data and how much to post to various platforms, as well as informing potential users.

President Groves commended Ms. Joyner for the results from the department's work. He continued with questions about including Mathematics Diagnostic Test data for 6<sup>th</sup> grade students regarding middle school math. Mr. Phil Gonsalves provided information about the MDT assessment.

**D.2 Local Control Accountability Plan (LCAP) Actions/Services Report #5**

Stege Principal Kim Moses shared information regarding actions and services implemented at the school. She also provided information regarding additional support staff, aspects of the extended day program, and overall academic improvement,

**Public Comment:**

None

**Board Comment:**

Mr. Enos acknowledged Ms. Moses as one of his students from the high school classroom when he taught at Kennedy.

Ms. Block expressed concern about suspension levels at the school and continued with questions regarding the STAR reading assessment. Ms. Moses provided information regarding the scale used for each grade level as well as comprehension and internet skills for children. She also remarked on the teacher compartmentalized approach with lesson planning and teaching.

Ms. Kronenberg commended Stege staff and their openness to improve teaching with the compartmentalized approach. Ms. Moses shared information about the summer session. Ms. Kronenberg continued with remarks about a trauma informed approach and efficacy training when dealing with classroom disruptions.

Ms. Cuevas asked about LCAP and support for student needs. Ms. Moses spoke about the allocation spent at the site level with LCAP supporting lower class sizes and additional FTEs. She commented on counseling services provided with the MediCal base, and next year looking for more counselors in the classroom providing services. She talked about the use of Restorative Practices with site support to students with behavior that impacts the classroom. Ms. Moses shared other strategies used over the past year. Ms. Rashidchi reiterated that Stege is a Whole School model receiving an additional \$400,000 in District LCAP support.

President Groves commended Ms. Moses' ability to speak up about the schools priorities. He said he supported the local site setting priorities.

Mr. Gonsalves provided a report about STEM initiatives and the Chevron / MIT partnership that supports the Kennedy Fabrication Laboratory, mobile fab lab, and hybrid fab lab at Crespi Middle School. He explained added value along with support of Common Core models. He shared how manufacturing in the lab is connected to the classroom, particularly with math content. He announced the September 29, 2015 grand opening at Kennedy High School as well as the Summer Institute during the week of July 13. Mr. Gonsalves commended Superintendent Harter and Cabinet for the support and leadership to get institute in place and opening.

Mr. Gonsalves shared some of his experiences while attending the White House Maker Nation Faire. He presented the Board with President Obama's proclamation regarding the National Week of Making, 2015.

**Board Comment:**

Ms. Kronenberg asked about the progress of the lab set up. Mr. Gonsalves provided clarification. He spoke with pride of the state of the art lab for the Kennedy community. Ms. Kronenberg spoke about sharing the lab with the City of Richmond. She said she was appreciative and excited to see the lab's future.

Ms. Block asked about staffing for the labs. Mr. Gonsalves explained that MIT & the Fab Lab foundation were providing resources for lab manager. He also explained how the Fab Lab came to the District. She thanked Mr. Gonsalves and his staff for their work.

Mr. Enos said he looked forward to seeing what students will do with this opportunity.

President Groves thanked Mr. Gonsalves for the contributions to the District and commended him on the recognitions he has received while at the White House.

**Public Comment:**

None

**D.3 Early Learning Report**

Dr. Janice Thompson shared information regarding the Early Learning and Transitional Kindergarten (TK) programs. She introduced Ms. Olanra Ajay, who will take over the position upon Dr. Thompson's retirement. Dr. Thompson spoke about the schools with preschool and transitional kindergarten classes. She also provided information about curriculum, social emotional support, assessments, and preparing children for kindergarten.

**Public Comment:**

None

**Board Comment:**

Ms. Block asked about age requirements for preschool versus transitional kindergarten. Dr. Thompson provided clarification as well as information about enlarging the TK program.

Ms. Cuevas thanked Dr. Thompson for her years of service as she looks upon retirement and asked about the number of students being served. Dr. Thompson responded that this year served 683 preschoolers and 350 TK students. Dr. Thompson talked about social emotional and cognitive concept development as highly important for children. She also spoke about work with children to encourage thinking, discovery, and asking questions. She concluded by saying that the District is one of two districts in the state with fully credentialed teachers in classrooms.

Ms. Kronenberg, Mr. Enos, and President Groves thanked Dr. Thompson for her service and support for the benefit of children.

**F.1 LCAP for 2015-16**

Superintendent Harter said that the plan has been updated based on feedback from the Board and public as a result of LCAP committee meetings and public hearings. Staff recommended Board approve of the plan.

**Public Comment:**

Antonio Medrano, Lily Chen, Rigel Massaro, Bruna Estrada, Angela Perry, Matthew Sellers, UTR President Amanda Henderson

**Board Comment:**

Mr. Enos remarked that access and participation has made this a viable tool and he recommended approval.

Ms. Cuevas said it was important to include the LCFF base dollars as well in the LCAP. She asked about items removed from current revision. Superintendent Harter explained that staff had hoped to incorporate priorities from the District's strategic plan into the 2014-15 LCAP which resulted in a source of confusion. He continued to explain that the LCAP parent committee provided input about the revision. The newly seated Governance Subcommittee will work out a way to communicate the layers of funding. He commented that staff is committed to do moving forward with more understandable revisions.

Ms. Block asked how other districts have handled the updates. Superintendent Harter spoke about the District's 46 page document and comparisons to other districts. Ms. Block continued with questions about teacher involvement. Superintendent Harter spoke about the teacher member seated on LCAP committee, and discussion in the Solutions Team meetings. He spoke about work with a United Teachers of Richmond committee as valuable communication and input.

President Groves said he heard from community members that middle school strategies were of concern. He spoke about Dr. Geoff Cohen intervention strategies as a resource as well as the work of Dr. Annmarie Darrow-Baines recent Scholar in Residence work with middle schools.

Discussion continued regarding effectiveness, LCFF funding strategies, and topics for the Governance Subcommittee.

**MOTION: Ms. Kronenberg moved approval of the LCAP for 2015-16. Mr. Enos seconded. A roll call vote was taken with Ms. Block, Mr. Enos, Ms. Kronenberg, and President Groves voting yes, Ms. Cuevas voting no, with no abstentions and no absences. Motion carried 4-1-0-0.**

#### **F.5 Process to Address Clay Allegations**

President Groves explained the Board's action since receiving an employee complaint regarding finances and management of the facilities construction program in April 2015. He explained the intent in establishing a means for selecting an independent attorney and independent forensic examiner to review and assess the allegations.

#### **Public Comment:**

Ivette Ricco

#### **Board Comment:**

Ms. Block said she was confused about what the Board was voting on.

President Groves said the Board would vote on a formal motion to set in place a process for action, with consideration of the provided Citizens' Bond Oversight Committee (CBOC) resolution. President Groves continued with thoughts about how to precede the formation of a subcommittee including CBOC participation, to review and select an attorney who will then assist in determining solicitation and selection of forensic auditors for further consideration. The outcome of this work will come before the Board at the July 21, 2015 meeting.

Ms. Cuevas motioned to form the recommended ad hoc committee and name two Board members to sit on committee.

**MOTION: Ms. Cuevas moved to recommend the ad hoc committee made up of two Board members. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

Discussion took place about members to sit on the committee.

**MOTION: Ms. Block moved to recommend that Ms. Block and Ms. Cuevas make up the members of the Committee. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

Discussion regarding the CBOC request to have a member sit on the committee was held. Ms. Block asked the Board to consider the appointment of CBOC Chairperson Ivette Ricco.

**MOTION: Ms. Block moved approval of CBOC Chairperson Ivette Ricco as a member of the ad hoc committee. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

Discussion took place regarding the CBOC Resolution 15-1.

**MOTION: Ms. Cuevas moved to accept CBOC Resolution 15-1 without adopting. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

#### **D.4 Demonstration of Agenda Online, a product of the California School Boards Association**

Mr. Walton provided a demonstration of the electronic meeting agenda document system used by 213 school districts in California. He explained that the District was making use of a free one year trial subscription received by Ms. Block at the California School Boards Association annual education conference. He explained that it is the intent to fully implement the system by the Board's July 21<sup>st</sup> meeting for use in preparing and publishing agendas. He explained that advantages included web interface, saving of staff time and funds, and a seamless transition from paper to an electronic version of the agenda.

**Public Comment:**

None

**Board Comment:**

None

#### **E. COMMITTEE COMMUNICATIONS**

##### **E.1 Standing Reports**

**Citizens' Bond Oversight Committee.** Ms. Block reported on the June 17 joint meeting where matters were discussed related to subcommittees, concern about the size of committee, as well as a brief discussion of grand jury report.

**College and Career Readiness.** Ms. Rashidchi reported that staff had participated in a two day ConnectEd work based learning workshop.

**Facilities Subcommittee.** Ms. Kronenberg reported that the next meeting is planned for July 14, 2015.

**Ivy League Connection.** Mr. Don Gosney shared information about the Cornell cohort visiting Emory and Georgetown Universities. The Columbia University cohort will visit Georgetown, University of Pennsylvania and New York University. The University of Pennsylvania cohort will depart soon after. He spoke of the struggle to fund this year's program and thanked those who have stepped forward with significant contributions.

**Technology Subcommittee.** Ms. Phillips reported on the June 8 meeting where discussion included technology updates, wireless installation, 10gig connection installation, and work to virtualize many servers replacing old equipment. The next meeting is scheduled for July 13, 2015.

**Governance Subcommittee.** Ms. Cuevas reported on the June 15 meeting that included recommendations to identify regular meeting dates, time and location, alternating between noon and evening meetings. The next meeting is calendared for July 13, at noon. Other items on the agenda included scope of the committee, review of bylaws and policies, with continuous improvement and transparency. The committee will operate with a formal chairperson and co-facilitation by Ms. Cuevas and President Groves. The committee will incorporate entire the Board in work around the development of a handbook. A July 6 workshop on handbook development work has been scheduled.

##### **E.2 Superintendent's Report**

Superintendent Harter provided a report of activities in the District.

##### **E.3 In Memory of Members of the School Community**

Superintendent Harter recognized contributions of members of the community who have passed away. President Groves asked for a moment of silence.

**Public Comment:**

None

**Board Comment:**

None

**F. ACTION ITEMS**

**F.1 LCAP for 2015-16**

This item was moved to follow item D.3 on the agenda.

**F.2 Budget for 2015-16**

Ms. Gamba announced that Governor Brown had signed the state budget. She gave details regarding a lower gap percentage than expected with downward changes for future school years. She explained the positive outlook, saying the District met and exceeded the 2007-2008 budget year. She asked the Board to entertain adoption of the 2015-2016 Budget for submission to County Office of Education for certification.

**Public Comment:**

None

**Board Comment:**

None

**MOTION: Ms. Block moved approval of the Budget for 2015-16. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

At 10:00 PM the Board reviewed items remaining on the agenda and agreed to reassess at 10:30 PM.

**F.3 Special Education Annual Service Plan – Public Hearing  
Special Education Annual Budget Plan – Public Hearing**

Mr. Collins introduced overview and explained projections of services and budget for next year.

President Groves opened the public hearing.

**Public Comment:**

None

President Groves closed the public hearing.

**Board Comment:**

None

**MOTION: Ms. Cuevas moved approval of the Special Education Annual Service Plan and Special Education Annual Budget Plan. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**F.4 Resolution No. 78-1415 in Support of a Partnership with the University of California, Berkeley, Lawrence Berkeley National Laboratory and the City of Richmond in the Development of the Berkeley Global Campus at Richmond Bay**

Mr. Walton presented information regarding the partnership with the City of Richmond and the UC Berkeley Global Bay Campus. Mr. Walton spoke of determining binding recommendations to be considered by the UC Berkeley Chancellor. He provided background of the working group and subcommittee to draw up recommendations.

**Public Comment:**

None

**Board Comment:**

Ms. Kronenberg asked about the ultimate goal for development of a community benefits agreement with the District bringing forth recommendations and providing education expertise. She asked about Global Campus having a role in

support of STEM education and academy pathways. Mr. Walton responded with information and clarification regarding expansion of the partnership.

Ms. Block had questions about direct benefits for students from this campus. Mr. Walton spoke of the same conversations coming from the community. He said that he looked for Board direction to pass on to working group.

Mr. Enos asked to what extent the University would work to expand the academic relationship with students over the 40 year time frame of the agreement. Mr. Walton responded with clarification.

President Groves, asked about jobs associated with the agreement and the need for deep reflection to transfer tacit knowledge to academic knowledge.

Ms. Cuevas said she felt it was premature to accept and vote on a resolution. She preferred to ask the Board's consideration for public engagement before conversation of a binding commitment.

**MOTION: Ms. Cuevas moved to table Resolution No. 78-1415 in Support of a Partnership with the University of California, Berkeley, Lawrence Berkeley National Laboratory and the City of Richmond in the Development of the Berkeley Global Campus at Richmond Bay for further discussion and input. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0 to table the item.**

**F.5 Process to Address Clay Allegations**

This item was moved to follow F. 1, earlier on the agenda.

At 10:30 PM, President Groves asked the Board's pleasure regarding continuing the meeting.

**MOTION: Mr. Enos moved to adjourn the meeting. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**G. DISCUSSION ITEMS**

**G.1 WCCUSD Role in Richmond Promise**

This item was tabled to a future meeting.

**G.2 Temporary/Substitute Personnel - New Board Policy 4121**

This item was tabled to a future meeting.

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)**

None

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

This item was tabled.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – July 8, 2015

**K. ADJOURNMENT**

President Groves adjourned the meeting at 10:31 PM.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:dh

<p><b><u>R. Enos</u></b> Approved 7/8/15</p>
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