

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

July 24, 2013
As Corrected August 12, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 5:30 P.M. The Board recessed into Closed Session. President Kronenberg called the Public Session to order at 6:33 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Gerardo Browne, Translator; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director of Facilities; Joe Mayes, Maintenance Manager; Mary Phillips, Chief Technology Officer, Nia Rashidchi, Assistant Superintendent Educational Services; Adam Taylor, Executive Director K-12; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint administrators:

Kibby Kleiman – Principal at Pinole Valley High School
Tracie Manipis – Principal at Collins Elementary
Peter Aloo – Principal at Stewart
Wendy Forrest – Coordinator Educational Services
Eric Verprauskus - Assistant Principal at DeJean
Katherine Acosta – Principal at Montalvin
Darlene Almeida – Special Education Administrator at Cameron School
Kevin Nazario, Special Education Administrator (Interim)

MOTION: Mr. Ramsey moved approval of the action taken in Closed Session to appoint administrators. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Mr. Ramsey, Ms. Merriweather, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved approval of the agenda and requested that items E.2 and F. 1 respectively be moved to follow Consent Items. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: July 10, 2013

MOTION: Mr. Ramsey made corrections and moved approval of the Minutes of July 10, 2013. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Grants/Awards/Agreements**
- C.2 Contracted Services**
- C.3 Annual Renewal of Continuing Services**
- C.4 Disposal of Obsolete and Damaged District Personal Property for the School Year 2013-14**
- C.5 Procurement Contracts for the School Year 2013-14**
- C.6 Routine Personnel Changes – Classified**
- C.7 Acceptance of Contracts for Placement of Student Teachers**
- C.8 Ratification and Approval of Engineering Services Contracts**
- C.9 Ratification and Approval of Negotiated Change Orders**
- C.10 Approve Measure J and D 2010, Measure E 2012, Bond Program Budget Expenditure Authorization**
- C.11 Ratification of Staff Awarded Contract: Kennedy HS Kitchen Flooring**
- C.12 Ratification of Staff Awarded Contract: Vista AHS and Bayview ES Restrooms Renovation**
- C.13 Agreement for Program, Project and Construction Management Services Between West Contra Costa Unified School District and SGI Construction Management (“Agreement”)**
Mr. Ramsey requested a *revision* to the final clause of the SGI Construction Management Agreement language to include the phrase “shall *only* be terminated for cause.”
- C.14 Bid and Award Schedule Update for Montalvin Manor Elementary School Classroom Building Addition**
- C.15 Organizational change that will create categorically funded Executive Director K-12 services position to provide leadership to the Linked Learning/College & Career initiative both within WCCUSD and in fulfilling our responsibilities under AB790**
- C.16 Approval of Board Member Travel**

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.16. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

- E.2 WCCUSD Public Comment**
Sarah Creeley, Camille Winfield

- F.1 Forty-five Day Budget Revision – 2013-14**
Ms. Gamba provided a presentation to detail the need for a forty-five day revision to the budget adopted in June which was originally framed with information received prior passage of the State Budget on June 14. She explained the State timeline for developing the Local Control Funding Formula throughout the coming year to provided revenues for school districts.

The meeting was interrupted by the sounding of a fire alarm.

The meeting resumed at 6:55 PM.

Public Comment:
None

Board Comment:
Mr. Ramsey said he would support the revision but had questions about the \$5.4 million regarding Fund 40 RDA funds. Ms. Gamba responded that this money is only to be used for capital expenditures and deferred maintenance for the District.

Ms. Merriweather had questions about State deferral pay down funds. Ms. Gamba clarified the cash flow and receiving funds sooner in the year.

Mr. Groves asked about guidance regarding the amount of reserve recommended for LCFF districts? Ms. Gamba responded that she will provide a recommendation at the time of the First Interim Report presentation.

MOTION: Mr. Ramsey made a motion to approve the Forty-five Day Budget Revision – 2013-14. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

United Teachers of Richmond. President Diane Brown addressed the Board with concerns regarding Summit Charter School's petition and the makeup of their Board of Directors. John Irminger read excerpts and commented on the Summit student handbook.

Community Budget Advisory Committee. Ms. Gamba announced the next meeting for August 1, 2013. She also announced that there is an opening on the committee for a parent liaison. Anyone interested should contact her office.

D.3 In Memory of Members of the School Community

Superintendent Harter recognized the contributions of members of the community who have passed away.

Public Comment:

None

Board Comment:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment

This item was moved to follow Consent Items.

F. ACTION ITEMS

F.1 45 Day Budget Revision – 2013-14

This item was moved to follow item E.2.

F.2 Resolution No. 16-1314: Request to the Contra Costa County Board of Supervisors to establish tax rates for Measure 2010 D and 2012 Measure E General Obligation (GO) bonds expected to be sold during the fiscal year and to levy taxes for 2000 Measure M, 2002 Measure D, and 2005 Measure J outstanding bonds

Dave Olson, KNN Public Finance, Jeff Barrata, Piper Jaffrey Investment Bankers, Scott Henry, De La Rosa and Company Investment Bankers and Birana Abrams of Stradling Yocca Carlson & Rauth were in attendance to represent bond investment counsel. Mr. Olson provided a report to detail the District's interest to request that the County levy bond tax rates at the target maximum levels with regard to the District's five of the six bond measures. He detailed multiple strategies and recommendations regarding tax rates.

Public Comment:

None

Board Comment:

Mr. Ramsey commented on the expected tax liability for taxpayers. He noted this presentation added a layer of transparency for the public and created goodwill with County Assessor and Treasurer's offices.

Ms. Merriweather thanked Mr. Olson for the presentation and the level of detail to help Board members understand.

MOTION: Mr. Ramsey moved approval of Resolution No. 16-1314. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

None

- H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)
None
- I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**
Mr. Groves wished everyone a happy summer.
- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – August 12, 2013
- K. ADJOURNMENT**
President Kronenberg adjourned the meeting at 7:35 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

<p style="text-align: center;"><u>CTR</u> Approved 8/12/13</p>
