

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
MARCH 4, 2015**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative from Gateway High School**
- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption** (Public Comment)
- * **B.7 Minutes:** February 11, 2015
- * **B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated March 4, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

*CI **C.2 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2014-15 school year are summarized, dated March 4, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

***CI C.3 Contracts**

Comment:

Permission is requested of the Board of Education to approve the contracts as detailed, dated March 4, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.4 Notice of Completions: Bid 1151201-05 Dover Elementary School Parking Improvements & Site Work, Bid 1461206-10 Ohlone Elementary School Playground & Parking Lot Completion Phase 4**

Comment:

Substantial completion notices have been received for: Bid 1151201-05 and Bid 1461206-10.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

EVRA Construction, Bid 1151201-05 Dover Elementary School Parking Improvements & Site Work.
BHM Construction, Bid 1461206-10 Ohlone Elementary School Playground & Parking Lot Completion Phase 4.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.5 Resolution No. 60-1415: Directing Preparation of Annual Engineer's Report - MRAD**

Comment:

In order to make a determination of improvements and any substantial changes proposed to be made to the existing improvements of the district's public recreational facilities, a resolution directing preparation of an annual engineering report is required, including a list of schools for which the improvements will be made during the fiscal year 2015-2016.

Staff recommends approval of this resolution for purposes of the Maintenance Recreation and Assessment District in accordance with Sections 22565 et seq., of the Landscaping and Lighting Act of

1972, (Streets and Highways Code Section 22565 et seq.). Once the report has been completed, it will be presented to the Board for preliminary approval.

Recommendation:

Recommend approval of this resolution for MRAD

Fiscal Impact:

Revenue for MRAD Fund

***CI C.6 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Ratify and Approve Classified Personnel Changes

Fiscal Impact:

None

***CI C.7 Uniform Complaint Procedures - Board Policy 1312.3 – Community Relations**

Comment:

The Human Resources Department has worked to revise Board Policy 1312.3 – Community Relations; specifically to meet the federal and state requirements on how the District processes the UCP complaints.

Included in the updated language is the requirement to allow for uniform complaints as they pertain to the procedural implementation of the Local Control Accountability Plan (LCAP).

For background information the Administrative Regulation is provided outlining procedures to be followed in following through on Uniform Complaints.

Recommendation:

That the Board approve the modifications to Board Policy 1312.3

Fiscal Impact:

None

***CI C.8 Secondary Extended Learning Online Curriculum Grades 6 -12**

Comment:

The online curriculum “Edmentum” will be used in the 2015 Extended Learning (Summer School) Program for grades 6 -12. The Common Core-aligned program is interactive and integrates the use of technology. The platform provides instruction in the core content areas of English, History/SS, Math, Science, Spanish, CAHSEE, CTE and intervention programs. The blended learning approach provides students opportunity to engage with technology and is customized to meet student’s individual learning needs.

Edmentum is also used for the Credit Recovery online program for American Government for the 2014-15 school year, and DeAnza High School is piloting the intervention program during the 2014-15 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

\$140,138 (Title 1, General Fund, School Improvement Grant)

***CI C.9 Resolution No. 61-1415: Arts in Education Month – March 2015**

Comment:

This resolution proclaims the month of March as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Resolution No. 62-1415: Women’s History Month – March 2015**

Comment:

This resolution proclaims the month of March as Women’s History Month and encourages all educational communities to commemorate this time with appropriate instructional activities.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.11 Resolution No. 65-1415: California Adult Education Week – March 24-27, 2015**

Comment:

The administration, teachers and students of the West Contra Costa Adult School are recognized for their efforts and accomplishments.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.12 Oregon Shakespeare Festival, March 6th-March 8th, 2015**

Comment:

The El Cerrito High School's Advanced Theatre class will have the chance to go to the Oregon Shakespeare Festival. While there they will attend professional productions of Guys and Dolls and Much Ado About Nothing, and they will have the opportunity to have discussions during the retreat about the inner workings of theatre, career paths and networking. The students will be able to analyze each piece and compare and contrast as they are seeing each work side by side.

Recommendation:

Recommend Approval

Fiscal Impact:

No fiscal impact, money has been raised through various school fundraisers and donations.

***CI C.13 Upgrade infrastructure at Kennedy HS, Crespi MS and Richmond HS**

Comment:

The current infrastructure at Kennedy HS, Crespi MS and Richmond HS is antiquated and will not support newer technologies. In addition, the current infrastructure does not have the capability to take advantage of our new 10 Gbps network which hampers teachers as they try to take advantage of streaming video or other internet applications relevant to the curriculum. A recent inventory of these sites found that the wiring was not up to standard, the equipment was antiquated and there were many “band-aide” approaches to keep the network operational. In addition, the wireless coverage at Richmond HS and Crespi MS is poor and there are not enough connections “drops” per classroom for the amount of phones and computers needed. All lab wiring will be updated as well. This initiative was discussed with the Technology Subcommittee on both January 12 and February 9, 2015.

The District solicited competitive bids for the project. The RFP was advertised on December 1, 2014 and closed February 9, 2015. Four vendors submitted bids through the ERATE 470 process. Of these four vendors, two were deemed unresponsive as they did not follow the guidelines of the RFP. The two remaining vendors were DecoTech Systems and Development Group Inc. The bids are as follows: DecoTech System \$2,306,529.29; Development Group Inc \$2,433,735.01.

ERATE will fund \$332,662.50 of the project based on the following funding formula: Site enrollment x \$150 x district free and reduced meal discount. Bond funds will be used for the remaining amount of \$1,973,866.79.

The lowest responsive, responsible bidder is DecoTech Systems.

Recommendation:

Ratify the award to the lowest responsive, responsible bidder: DecoTech System.

Fiscal Impact:

\$1,973,866.79. Funded from Bond Funds.

***CI C.14 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$253,946. Funding sources are Bond Fund and Fund 40.

***CI C.15 Approval of Negotiated Change Orders**

Comment:

Staff is seeking approval of Change Orders on the following current District construction projects: Coronado ES New School; Kennedy HS Richmond Swim Center; Korematsu MS New Building; Sylvester Greenwood Academy & LPS Richmond School; Montalvin Manor ES New Classroom Building; Ohlone ES Phase 1 New Classroom. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$407,219.18

***CI C.16 Approval of Negotiated Change Orders – M&O**

Comment:

Staff is seeking approval of Change Orders on the following current District construction project: ITC Roof and HVAC Renovation. Change Orders are fully executed by the District upon signature by the Superintendent's designee. The Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served to have this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$2,763.00

***CI C.17 Ratification of Memorandum of Understanding with City of El Cerrito to complete renovation project of the athletic field located at Castro Park**

Comment:

The construction of the Fred T. Korematsu (formerly Portola at Castro) Middle School commenced in May 2013. Scope included the installation of a new storm water line that crossed north through Castro Park. The property is owned by WCCUSD, and used by the City through a Joint Use Agreement. The work at the field was completed in September 2014, however, new and existing field conditions are now inconsistent, creating a desire by the City to improve playing surface and environment for baseball, softball, and other athletic programs offered. WCCUSD has agreed to contribute to the costs of these improvements. The field will be used by the students of Korematsu for their athletic programs during the school day.

Project improvements include: replacement of irrigation system, grading, new sod, landscaping, fencing, paths, bleachers, and backstops.

Recommendation:

Ratification of Memorandum of Understanding

Fiscal Impact:

\$200,000 (from Portola/Korematsu Middle School Bond Budget)

***CI C.18 Approval of Board Member Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board Member Madeline Kronenberg has expressed interest in attending the following:

- California Charter Schools Conference, Sacramento, CA, March 16-19, 2015

Costs of \$1,136.82 for this travel include registration and hotel. This will leave a remaining balance of \$1,060.31 in the In-State Travel budget.

The beginning budget for Out of State Travel was \$28,000. The current balance is \$13,666.07. The beginning budget for In-State Travel was \$20,000. The current balance is \$1,060.31.

Recommendation:

Recommend Approval

Fiscal Impact:

\$1,136.82 from the General Fund

***CI C.19 Resolution No. 57-1415: In Support of the Implementation of the Common Core State Standards**

Comment:

There is a need to reaffirm the District's commitment to implementing the Common Core State Standards

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.20 Citizens' Bond Oversight Committee (CBOC) Appointment: Antonio Medrano**

Comment:

With the resignation of Mr. James Oakley, Superintendent Harter nominates Mr. Antonio Medrano to fill the Senior Citizen position on the Citizens' Bond Oversight Committee. Mr. Medrano previously served on the CBOC as well as on the Board of Education.

Recommendation:

Recommend appointment as noted.

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 National Board for Professional Teaching Standards (NBPTS) Certification Recognition**

Comment:

The National Board for Professional Teaching Standards (NBPTS) is a professional development program which seeks to elevate the status, voice and role of accomplished teachers in shaping a true profession. This advanced teaching credential compliments our teachers' California teaching credential. This credential requires submission of extensive portfolio entries, including video recordings and examples of student work. In addition, teachers must demonstrate in-depth content knowledge in response to rigorous exercises for chosen certificate areas.

Tonight the following teachers will be recognized for accomplishing this significant achievement:

Maria Aguila	Shannon Elementary
Pat Simon	Montalvin Elementary

Recommendation:

For Recognition

Fiscal Impact:

None

* **D.2 Update on District After School Programs**

Comment:

An update will be given to the Board on the services provided to the students in our district by the After School Program. Staff will share on the progress and achievements of the program.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.3 Report on the Full Service Community Schools**

Comment:

In an ongoing effort to provide Full Service Schools to the students and community of West Contra Costa Unified School District, staff will report on the programs and services that are currently being offered.

Recommendation:

For Information Only

Fiscal Impact:

None

E. COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Citizens’ Bond Oversight Committee
College and Career Readiness Academies
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Public Employees Local 1

Safety and School Climate Committee
School Supervisors Association Local 21
Technology Subcommittee
United Teachers of Richmond
West Contra Costa Administrators Association
Youth Commission

* **E.2 Superintendent’s Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Gene Trepagnier taught junior high and middle school students for 33 years from 1968 to 2001 spending most of his career at Juan Crespi Middle School. He will be remembered as a special teacher.

Vivienne Richardson, retired School Secretary from Cesar Chavez School and mother of former teacher Donald Richardson, passed away. Ms. Richardson worked for the District from 1974 to 2009.

Reverend Wallace Riches, former pastor of Pt. Richmond Methodist Church and father of DeAnza Instructional Specialist Tamea Enos and father-in-law of Board Member Randy Enos, passed away. Reverend Wallace was ordained in 1966 and pastored churches throughout the Bay Area and Central California.

Mr. Willie Calvin worked as a District Police Officer from 1972 through 1995, retiring with 23 years of service. Mr. Calvin served with twelve officers policing District schools. He was very involved in youth sports activities.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Richmond College Preparatory (RCP) School Renewal Hearing**

Comment:

In July 2005, an initial Charter Petition was submitted to open Richmond College Preparatory Charter Elementary. A revised petition was submitted in October, and approved by the Governing Board in November of 2005. In July of 2010 the Board voted to grant a renewal. On January 21, 2015 the Board heard a presentation from the petitioners, and public comment concerning a renewal.

Staff reviewed evidence, and made a formal visit to evaluate the program.

This hearing is to consider and vote on a renewal.

Recommendation:

Staff recommends a renewal for the Richmond College Preparatory School for 5 years.

Fiscal Impact:

Cost recovery for charter operation and lost ADA for students attending the charter school.

* **F.2 2015 CSBA Delegate Assembly Election**

Comment:

The California School Boards Association (CSBA) has issued its ballot for candidates for Delegate Assembly, Subregion 7-A (Contra Costa County), to serve a two-year term beginning April 1, 2015 to March 31, 2017. The ballot provides for the Board to vote for three candidates.

The Board of Education is recommending casting votes for Valerie Cuevas and Madeline Kronenberg as representatives from Subregion 7-A (Contra Costa County) for the CSBA 2015 Delegate Assembly.

Recommendation:

Cast ballot for Subregion 7-A representatives to the CSBA 2015 Delegate Assembly.

Fiscal Impact:

None

G. DISCUSSION ITEMS

* **G.1 Manzanita Charter Middle School Renewal Hearing**

Comment:

The District approved the Manzanita charter petition in the year 2000 for a term of 5 years. The Board renewed the Charter petition for 5 years in March 2005, and again in March of 2010.

This hearing is to consider the level of community support, preliminary data and pertinent information to support renewal of a charter petition. Following review of the Charter petition and supporting documents, and a written staff recommendation, the Board will make a decision concerning renewal at the April 1, 2015 meeting.

Recommendation:

For the Board to consider the renewal application for Manzanita Charter Middle School.

Fiscal Impact:

Cost recovery for charter operation and lost ADA for students attending the charter school.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – March 18, 2015

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and

attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

March 4, 2015

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

- a. California Charter School Association v. WCCUSD
- b. Contra Costa County Superior Court Case No. C13-01676

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION

[Government Code Section 54956.9(d)(2) or (d)(3)]

Three cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION

[Government Code Section 54956.9(d)(4)]

One case

5. LIABILITY CLAIMS (Government Code Section 54956.95)

6. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter

- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

7. PUBLIC EMPLOYEE APPOINTMENT

Reassignment of Administrators

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

9. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**10. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

Resolution No. 59-1415 Non-Reelection of Probationary Certificated Employees
Release of Temporary Certificated Employees

11. REPORT OF CLOSED SESSION ACTIONS