

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
APRIL 23, 2014**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative from Vista High School**
- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption** (Public Comment)
- * **B.7 Minutes:** March 26, 2014
- * **B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements as detailed, dated April 23, 2014.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

*CI **C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated April 23, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2013-2014 school year are summarized, dated April 23, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracts**

Comment:
Permission is requested of the Board of Education to approve contracts as detailed, dated April 23, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of February 2014 are provided.

Total of payroll warrants (March 2014): \$ 10,061,902
Total of vendor warrants (March 2014): \$ 29,630,275

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted above

***CI C.6 Routine Personnel Changes - Certificated**

Comment:
Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

Ratification and Approve Certificated Personnel Changes

Fiscal Impact:

None

***CI C.7 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

Approve Classified Personnel Changes

Fiscal Impact:

None

***CI C.8 Approve the following New Job Description: Equipment Control Warehouse Worker/Driver**

Comment:

The District has an inherent need to establish and maintain accurate records of District assets and equipment. This classification will be responsible for tagging all new assets and equipment received in the warehouse and routing it to the appropriate site for use. This position will take the lead on conducting physical inventories to prepare accurate reports and accounting of District assets. The job description for this classification includes some of the same or similar tasks, duties and responsibilities of a Warehouse Worker to be able to assist in receiving, inspecting, storing and delivering supplies and equipment when time permits. The cost reflects one Warehouse Worker / Driver position being eliminated and this classification being created at a slightly higher salary, which is commensurate with increased tasks, duties and responsibilities. The District and Local One had the required meetings on this and reached an agreement on the job descriptions.

Recommendation:

Recommend Approval

Fiscal Impact:

\$4,300.26 General Fund

***CI C.9 Approve the following New Job Description: Accounts Payable Specialist**

Comment:

The District's Accounting Department has a fundamental need for a classification to focus on all aspects of invoices, which includes receiving, documenting, tracking and reporting. Additionally, this classification will balance and maintain all accounts payable transactions and reports. This position will also allow for the streamlining of accounting by having a single point of contact for vendors and district employees regarding the district's financial software, procedures and commensurate training. The cost reflects one Senior Account Clerk position being eliminated and this classification being created at a

higher salary, which is commensurate with increased tasks, duties and responsibilities. The District and Local One had the required meetings on this and reached an agreement on the job descriptions.

Recommendation:

Recommend Approval

Fiscal Impact:

\$9,898.89 General Fund

***CI C.10 Acceptance of Contra Costa County Office of Education 2nd Quarterly Report for Williams Settlement Legislation**

Comment:

As a part by the compliance requirements for the Williams Settlement Legislation, the Contra Costa County Office of Education has submitted the second quarterly report for fiscal year 2013-2014. This report presents the results of school site visits from October, November, and December 2013.

The misassignments reported in the Williams report include: Leadership classes at seven sites, linked learning classes at four sites, two classes in support of AVID, sign language, physics, and electives. All misassignments have been cleared through the waiver process.

Recommendation:

Recommend Acceptance of Report

Fiscal Impact:

None

***CI C.11 Resolution No.72-1314: California “Day of the Teacher”**

Comment:

We wish to recognize all of the teachers who give their energy, their intellect, their commitment, and their love to the students of West Contra Costa Unified School District with a resolution proclaiming May 14, 2014 as the “Day of the Teacher.”

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.12 Resolution No. 73-1314: National “Day of the School Nurse”**

Comment:

We wish to recognize all the school nurses who give their energy, their intellect, their commitment, and their love to the students of West Contra Costa Unified School District with a resolution proclaiming May 7, 2014 as the “Day of the School Nurse.”

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.13 Revision of Board Bylaw 9323**

Comment:

The Human Resources Department has updated Board Bylaw 9323 – Meeting conduct during the Board of Education public comment. This update brings WCCUSD bylaws in regards to comments being made during the public comment section of the board meeting to be in compliance with the most recent laws and court decisions.

Recommendation:
That the Board approve the revision of Board Bylaw 9323

Fiscal Impact:
None

***CI C.14 Board Policy 5145.3 “Nondiscrimination/Harassment” and Policy 5145.9 “Hate Motivated Behavior”**

Comment:

The K-12 Operations Department recently-revised Board Policies 5145.3 and 5145.9 and received Board approval on March 12, 2014. The policies related to discrimination, harassment, bullying and intimidation were also reviewed and approved by our colleagues at the federal level (i.e., by Office for Civil Rights), there has been a concurrent review at the state level (i.e., by California Department of Education). The District received the results of the CDE review which necessitate the additional revisions presented for approval.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.15 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:
Ratify and approve contracts

Fiscal Impact:

Total for this action: \$2,736,241. Funding sources Fund 40, Measure D Bond, Measure J Bond, Measure D-2010 Bond, and Measure E-2012 Bond.

***CI C.16 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Pinole Valley HS Baseball Park; De Anza HS Campus Replacement; Coronado ES New School; Gompers/LPS New Schools; Kennedy HS Science Wing Renovation; Portola MS New Building. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$451,607.57

***CI C.17 Approve Measure J and D 2010, Measure E 2012, Bond Program Budget Expenditure Authorization**

Comment:

The District needs to update the Bond Program Budget to accommodate updated anticipated project costs, based on recently received bids. The expenditure authorization worksheet includes these proposed adjustments.

Several other current construction estimates exceed the approved project budgets; therefore an ongoing reconciliation will be needed as projects are bid, closed out, and/or additional expenditures are incurred.

Recommendation:

Approve Measure J and D 2010, Measure E 2012, Bond Program budget expenditure authorization.

Fiscal Impact:

Updated budgets for Measure J and D 2010, Measure E 2012 Bond Program

***CI C.18 Award of Contract: Ohlone Elementary School Move Management Services**

Comment:

District prepared plans and specifications for the project. Scope of work includes: Move textbooks, files, records, and all other educational materials from the old Ohlone School to the new and interim campus. Work shall also include the removal and repurposing of existing furniture.

The District conducted a public bid process for the project. Bids were received on April 10th, 2014. Three contractors submitted bids. They are as follows: Crown WMS \$37,184; CHIPMAN Relocation & Logistics \$64,528; Corovan Moving & Storage \$66,127. The apparent low bidder is Crown WMS.

Recommendation:

Award the Contract to the lowest responsive, responsible bidder Crown WMS

Fiscal Impact:

\$37,184. Project will be funded from Measure J.

***CI C.19 Dover Elementary School Parking and Site Improvements Phase 2 Award of Contract**

Comment:

HY Architects has prepared plans and specifications for the project. Scope of work includes paving, at both the parking area and playground expansion, with appropriate striping for both parking and game courts, ball walls, parking planting, conversion of existing Dover Avenue parking into a pick-up/drop-off loading zone, site lighting, site fencing with security system infrastructure, and two DSA pre-approved shade structures.

The District will conduct a public bid process for the project. Bids will be opened on April 23rd, 2014.

Recommendation:

Award the contract to the lowest responsive, responsible bidder at the expiration of the bid protest period.

Fiscal Impact:

Funded from the Measure J Bond

***CI C.20 Olinda & Shannon Elementary School Fire Alarm Replacement Project Award of Contract**

Comment:

AE3 Architects has prepared plans and specifications for the project. Scope of work includes: installation of new conductors, conduit, audio / visual devices, pull stations and control equipment as well as removal, modification, and replacement of existing casework and associated hazardous material abatement. Work also includes painting of all exposed new fire alarm conduits/components and removal of all exposed elements of existing fire alarm system, patching and repairing as needed.

The District will conduct a public bid process for the project. Bids will be opened on April 17, 2014.

Recommendation:

Award the contract to the lowest responsive, responsible bidder.

Fiscal Impact:

Funded from Measure D-2010

***CI C.21 Pinole Middle School Soccer and Football Fields Award of Contract**

Comment:

Powell & Partners Architects has prepared plans and specifications for the project. Scope of work includes: general construction necessary for the construction of one restroom building, new synthetic track, artificial turf field, new fencing, retaining wall and new bleachers.

The District conducted a public bid process for the project. Bids were opened on April 15, 2014. One contractor submitted a bid, Roebbelen Contracting, Inc. \$4,097,929. Total bid is the sum of base bid and unit pricing. The lowest responsive, responsible bidder is Roebbelen Contracting, Inc.

Recommendation:

Award the contract to the lowest responsive, responsible bidder: Roebbelen Contracting, Inc.

Fiscal Impact:

\$3,959,000. Funded from the Measure J Bond.

***CI C.22 Ratification of Staff Awarded Contract: Downer Elementary School Playfield Renovations**

Comment:

BCA Architects has prepared plans and specifications for the project. Scope of work includes: demolition of existing asphalt paving and miscellaneous items needed to build a new grass field including but not limited to, rough and finish site grading, irrigation, sod installation, landscaping, and site drainage. Electrical scope consists of: power and data connection to new irrigation controller and installation of infrastructure of empty conduits, junction boxes and pull strings for future low voltage systems.

The District conducted a public bid process for the project. Bids were opened on April 3rd, 2014. Six contractors submitted bids. Total bids are as follows: Maggiora & Ghilotti, Inc. \$623,326; Goodland Landscape Construction, Inc. \$718,600; Arthulia, Inc. \$730,000; W. R. Forde Associates, Inc. \$1,027,500; Suarez & Munoz Construction \$1,092,225; Conscious Construction \$1,624, 641. Total bid is the sum of the base bid and all unit prices. The lowest responsive, responsible bidder is Maggiora & Ghilotti, Inc.

Recommendation:

Ratify the award to the lowest responsive, responsible bidder: Maggiora & Ghilotti.

Fiscal Impact:

\$563,226. Funded from the Measure D-2010 Bond.

***CI C.23 Ratification of Staff Awarded Contract: El Cerrito High School Air Conditioning for Dance Studios and Multi-Use Classrooms**

Comment:

WLC Architects has prepared plans and specifications for the project. Scope of work includes: installation of a new condenser unit and associated mechanical piping and electrical to be connected to an existing makeup-air handling unit. This work will provide air conditioning to the existing two dance studios and

the multi-use classroom on the second level of Building F, located at 530 Ashbury Avenue, El Cerrito, CA 94530. This work shall require limited demolition and patching of existing roofing, installation of a new equipment platform with associated structural steel beams and angles.

The District conducted a public bid process for the project. Bids were opened on April 8, 2014. One contractor submitted a bid: Bell Products, Inc. \$98,514. The lowest responsive, responsible bidder is Bell Products, Inc.

Recommendation:

Ratify award of the contract to the lowest responsive, responsible bidder: Bell Products, Inc.

Fiscal Impact:

\$98,514. Funded from the Measure J Bond.

***CI C.24 Resolution No. 67-1314, Level I Developer Fees**

Comment:

Government Code Sections 65995 regarding school facilities fees requires that a School Facilities Needs Analysis be conducted yearly to determine the amount to be charged for developer fees for Level I residential construction. Due to student generation factors and site acquisition costs, the Level I fee will increase from \$3.20 per square foot to \$3.36 per square foot for residential construction, and \$.54 per square foot for commercial and industrial construction. The mini-storage category of commercial/industrial construction will remain at \$0.05 per square foot. The new fee will go into effect June 23, 2014, if approved by the Board. If not approved by the Board, the District would be eligible to collect Level I fees at the current Level I rates of \$3.20 per square foot for residential construction, \$0.51 per square foot for commercial and industrial construction and \$0.05 for the mini-storage category. Level I fees would be charged for commercial and industrial construction. This analysis was conducted according to State guidelines.

A copy of the School Facilities Analysis is available for review by the public in the Facilities Planning and Construction Department.

Recommendation:

Recommend approval of Resolution No. 67-1314

Fiscal Impact:

Increase in Level I Developer Fees of \$.06 cents per square foot of residential construction. Increase in \$.03 cents per square foot of commercial/industrial construction. No change in mini storage category of commercial and industrial construction of \$.05.

***CI C.25 Resolution No. 69-1314: School Nutrition Employee Appreciation Week – May 5-9, 2014**

Comment:

May 5-9, 2014 has been designated School Nutrition Employee Appreciation week. This resolution recognizes this week in the District in honor of and Appreciation to our School Nutrition personnel.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.26 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from January 1, 2014 through March 31, 2014.

Recommendation:

For Approval

Fiscal Impact:

None

***CI C.27 Approval of District Local Control Accountability Plan Parent Committee Nominees**

Comment:

On January 29, 2014 the Board approved the guidelines for the selection of the members of the District Local Control Accountability Plan Parent Committee. Letters seeking recommendations for nominees were sent to the heads of each organization listed. Principals solicited parent participants through flyers, phone calls and at School Site Councils and other meetings. The application was also posted on the District's web site. Each high school attendance area family of principals met to review the applications received at their individual schools and agreed by consensus on the nominees presented below. High school principals also nominated sophomore and junior level students to serve as ex officio members.

At the March 12, 2014 meeting the Board approved 33 members for the community. Another four members were approved at the March 26, 2014 meeting. Additional nominations include Liliana Garcia from Building Blocks for Kids Collaborative and Dennis Pimentel, Youth Commission representative.

Recommendation:

That the Board approve the additional members of the District Local Control Accountability Plan Parent Committee for 2014 and 2015.

Fiscal Impact:

None

***CI C.28 Approval of Board Member Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board members have expressed interest in attending the following:

- Fifth Annual Save Schools Conference, Anaheim, CA July 30-August 1, 2014
- The Bond Buyer's California Public Finance Conference, San Diego, CA October 8-10, 2014

Expenses including registration, travel and food are budgeted and there is sufficient funding within that budget.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 WCCUSD Teachers of the Year and the Ed Fund Excellence in Education Recognition**

Comment:

For the 26th year, the Ed Fund will celebrate and honor the excellence of four WCCUSD teachers at its Annual Ed Fund Excellence in Education Celebration, “Soaring to Excellence,” on Friday, May 16th at the Craneway Pavilion in Richmond. Again this year, the Ed Fund collaborated with WCCUSD to acknowledge 4 outstanding Teachers of the Year.

The names of this year’s teachers are: Bruce McCormick (Portola Middle School, 8th Grade English), Patricia Simon (Montalvin Elementary, 5th Grade), Keith Johnson (El Cerrito High School, Band Director), and Adam Quintero (DeJean Middle School 8th Grade Science, 7th Grade Leadership).

These teachers of excellence share a profound passion for instilling a love of learning in our diverse students so that they can attain their goals and realize their dreams. By carefully and thoughtfully weaving creativity, adherence to high standards, profound knowledge of the subjects being taught, and appreciation of individual differences, needs, and strengths, these award winning teachers raise the quality of education to new heights.

WCCUSD has selected Bruce McCormick and Keith Johnson as the District representatives for the Contra Costa County Teacher of the Year competition. We wish them the best of luck in the county competition.

We want to recognize and congratulate all our honorees for all the wonderful work they carry out with our students on a daily basis.

Recommendation:

For Recognition

Fiscal Impact:

None

* **D.2 Update on the Development of the Masterplan for English Learners**

Comment:

West Contra Costa Unified School District is developing a new Masterplan for English Learners. Professor Jose Lopez and staff will provide an update on key learnings from our stakeholders and next steps in the process of completing the Masterplan.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.3 Introduction of Bond Finance Team for Potential Bond Refunding, July 2014**

Comment:

In accordance with Board Policy, B.P. 7214.3, Refunding Policy, the District shall, with the assistance of its financial advisor and other District financial professionals, annually review outstanding Bonds and develop a strategy to identify and initiate refundings when economically feasible and advantageous. Bond Finance Team will consist of the following firms:

Bond: Nixon Peabody
Sr. Manager, Underwriting: Piper Jafray
Co-Manager, Underwriting: Backstrom, McCarley, Berry & Co.
Financial Advisor: KNN Public Finance

The Finance Team will present specific information on the potential refunding to the Facilities Subcommittee and the School Board in May. Sheri Gamba, Associate Superintendent Business Services and Martin Coyne, Executive Director Business Services (Bond) will represent the district.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.4 Update on Linked Learning**

Comment:

Staff will provide the Board an update on Linked Learning. In 2008 supported in part by a James Irvine Foundation grant through the California Center for College and Career (ConnectEd), the District developed comprehensive pathways of academic and technical study that would prepare our students for both college and career. Since 2008 the Career Pathways has evolve and since then changed their name to Linked Learning.

Recommendation:

For Information Only

Fiscal Impact:

None

E. COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety and School Climate Committee
Citizens’ Bond Oversight Committee	School Supervisors Association
College and Career Readiness Academies	Technology Subcommittee
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	West Contra Costa Administrators Association
Ivy League Connection	Youth Commission

* **E.2 Superintendent’s Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Retired Gardener Leadman Major Dixon Sr. passed away. Mr. Dixon worked for the District for over 37 years as Custodian, Athletic Field Attendant and Gardner. He was the Vice President and Shop Stewart for the Maintenance and Operations Local One members.

Richmond teen, Terrance Forks died tragically. He was a former El Cerrito High School student.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

*** F.1 Approval of Agreement with West Contra Costa Administrators Association / AB1200
Public Disclosure of Collective Bargaining Agreement with WCCAA**

Comment:

District and West Contra Costa Administrators Association Collective bargaining reopener proposals were sunshined for the 2014-2015 year. Through the Interest Based Process a Tentative Agreement has been reached with representatives of West Contra Costa Administrators Association (WCCAA). A copy of the Tentative Agreement is provided. WCCAA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is provided. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and West Contra Costa Administrators Association (WCCAA)

Fiscal Impact:

2014-15 Fiscal Year \$450,352

*** F.2 Salary and Health Benefits Package for Unrepresented Management, Cabinet, Board Members and Confidential Employees / AB 1200 Public Disclosure**

Comment:

It is proposed that the employees of the school district who are in the categories of Management, Cabinet, and Confidential will receive the benefit contribution rates for active employees in accordance with Board Policy 4154. The salary schedules for Management, Cabinet and Confidential employees will receive a 3% increase. This recommendation includes an adjustment to the salary schedule to align the SELPA Director salary with the Chief Technology Officer. The School Board will select from the health benefits plans and correlating contribution rates that are currently offered to the bargaining units in accordance with Board Policy and will adhere to the retiree provisions in Board Bylaw 9250. An increase to the Board stipend was acted upon in January 2014.

The salary will be effective July 1, 2014 and Benefits will be effective January 1, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

\$234,446 General Fund

* **F.3 Resolution No. 71-1314: Authorization to Eliminate Classified Positions and Layoff Classified Employees**

Comment:

A lack of work and/or funds necessitates the elimination of hours and/or positions for the classified positions for the 2014/15 school year.

- The Food Service Aide / Clerk positions are currently vacant and there will not be any negative impact to any employee.
- The Instructional Assistants in the SMILE program and the Behavior Technicians will be placed into positions prior to the beginning of the 2014/15 school year. There will not be any negative impact to any employee when placed in their new positions.

Recommendation:

Recommend Approval

Fiscal Impact:

None

G. DISCUSSION ITEMS

* **G.1 Board Policy 6146.1 “High School Graduation Requirements”**

Comment:

The Academic Subcommittee approved changes to the current graduation requirements on the February 11, 2014 meeting. The current graduation matrix requires students to complete 40 credits of Social Science. Social Science includes Cultural Geography for entering 9th grade students. Beginning with the class of 2016, entering 9th grade students will have the option of taking an A-G elective course in lieu of Cultural Geography. If a student opts out of Cultural Geography, they would need to take an elective class either tied to a Pathway program or A-G course; ie. Biomedical Science, Engineering, Computer Science, AP Human Geography and Journalism.

Recommendation:

For Discussion Only

Fiscal Impact:

None

* **G.2 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report
- Construction Status Reports

Recommendation:
For Information Only

Fiscal Impact:
None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – May 14, 2014

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

April 23, 2014

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Palmer and Pollack v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

High School Principal
Middle School Principal
Middle School Assistant Principal

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS