

WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

July 13, 2015

Minutes

Approved July 27, 2015

I. Opening Procedures

A. **Roll Call and Introductions**

The meeting was called to order at 9:02 AM by Committee Member Todd Groves.

Committee Members Present: Valerie Cuevas, Todd Groves

Other Attendees: Bruce Harter, Superintendent, Debbie Haynie, Executive Secretary, Barbara Young, Facilitator

B. **Approval of Agenda**

The agenda was approved.

C. **Public Comment:**

Anton Jungherr

D. **Approval of June 15, 2015 Minutes**

Ms. Cuevas moved approval of the minutes of June 15, 2015 with minor corrections. Mr. Groves seconded. Motion carried to approve the minutes.

II. Discussion Items

A. **Governance Handbook**

Facilitator Barbara Young provided handouts related to development of a governance handbook: Notes from July 6 Governance Board Workshop, Governance Handbook Folsom Cordova USD, and First Working Draft: July 13, 2015.

Discussion took place regarding the various sections to be included in the handbook with sections to include unity of purpose, professional governance standards, board roles, calendar and bylaws. Board policies were also reviewed and will be referenced throughout the handbook with electronic links to the online policies.

Further discussion included meeting agenda setting process, protocols for handling correspondence, school site visitation, and student representatives.

Next steps will include revisions and updates developed around the Folsom Cordova USD model. Ms. Young will have a draft for committee consideration at the July 27 meeting. This will then be further vetted followed by a draft for consideration by the full Board of Education.

B. **Public Comment**

Mr. Anton Jungherr

C. **General Comment of Committee Members**

Chairperson Cuevas spoke about framing clarity around protocols for closed session meetings,

engagement of district counsel, and reference to Rosenberg Rules of Order.

Mr. Groves spoke about helping to assure good footing for any new board member by identifying areas for clarification.

III. Adjournment

Chairperson Cuevas adjourned the meeting at 10:45 AM.

The next scheduled meeting will be held July 27, 2015, 6:30 PM.