

WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

November 16, 2015

Minutes

Approved December 7, 2015

I. Opening Procedures

A. **Roll Call and Introductions**

The meeting was called to order at 6:33 PM by Chairperson Valerie Cuevas.

Committee Members Present: Valerie Cuevas, Todd Groves

Other Attendees: Bruce Harter, Superintendent, Debbie Haynie, Executive Secretary; Lisa LeBlanc, Associate Superintendent Facilities, M & O, Bond

B. **Approval of Agenda**

The agenda was approved.

Approval of October 21, 2015 Minutes

The Minutes of October 21, 2015 were approved as amended.

II. Discussion Items

A. **Membership Composition, Committee Size and Appointment Process for the Citizens Bond Oversight Committee**

Public Comment:

Mr. Jack Weir introduced himself as president of the Contra Costa Taxpayers Association and spoke about Brown Act requirements.

Mr. Anton Jungherr spoke in support of the subcommittee's CBOC size and composition proposal. He advocated for two additional at-large seats in order to maintain consistency of size with 19 members, and provided a handout with suggested language to address the appointment process and transition to new membership categories.

Mr. Tom Panas spoke of his concern regarding some of the recommendations related to CBOC size and composition.

Ms. Ivette Ricco expressed disappointment that the CBOC recommendation did not prohibit elected officials from serving, and did not adequately address the concern of members about transition to the new configuration. She also opposed a student member due to the level of commitment required for committee work.

Chairperson Cuevas spoke about the opportunity for conversation and review of the proposal before sending to the Board for final approval. Discussion included the intention to eliminate sitting elected officials and maintaining a student representative position. Discussion also touched on maintaining the original recommendation regarding recruitment by residency versus school families. Both Chairperson Cuevas and Mr. Groves commended Mr. Jungherr's proposed language for clarification regarding the appointment process and transition. Chairperson Cuevas asked that

the language be included in the revision to Board Policy 7214.2 for Board approval.

With a consensus, the committee recommended sending the final recommendation to the Board for approval at the December 9, 2015 meeting.

B. Bylaws of the Community Budget Advisory Committee (CBAC)

Public Comment:

Mr. Anton Jungherr provided a handout detailing his opinion that the CBAC was not an independent advisory committee.

Mr. Tom Panas spoke about improvement in the CBAC charter and independence of the committee.

Dr. Fatima Alleyne distributed a draft charter proposal for consideration. She expressed concern about the committee composition and efforts at transparency.

Chairperson Cuevas remarked about the various impressions of the purpose of the committee. She felt it an opportune time for the Governance Subcommittee to review and develop guiding questions regarding the committee's purpose, and budget transparency as it integrates with LCAP, programs and goals. She supported a working process to review and look at the structure of the committee charter. Mr. Groves agreed. Superintendent Harter provided background regarding the committee.

Chairperson Cuevas asked that guiding questions be developed for consideration and review at the next meeting. She invited members of the audience to submit their questions to her.

C. Board Self-Evaluation

Public Comment:

None

Chairperson Cuevas and Mr. Groves discussed a more robust board self-evaluation process including an annual retreat, goal setting and reflection, and a common evaluation tool. Ms. Cuevas spoke about a way to institutionalize the process demonstrating a tone of commitment. Discussion continued with review of the current Board Bylaw 9400 and suggestions to include a common evaluation tool and background reading for use at the January annual retreat.

III. Discuss / Approve Next Steps

A. Membership Composition, Committee Size and Appointment Process for the Citizens Bond Oversight Committee

Public Comment:

Mr. Jungherr commended the subcommittee's recommendation while supporting the addition of two members to bring the membership total to 19.

Chairperson Cuevas clarified the recommended CBOC proposal of 17 seats with the addition of language for clarity of membership selection and transition process.

B. Bylaws of the Community Budget Advisory Committee

Public Comment:

Mr. Jungherr applauded the subcommittee's action.

Dr. Alleyne thanked the subcommittee for reviewing the CBAC function in order for the community to see a transparent evaluation of parcel tax expenditures.

Chairperson Cuevas captured the recommendation to develop guiding questions for a diligent review of the CBAC work related to budget administration.

C. Board Self-Evaluation

Public Comment:

Dr. Alleyne spoke in support of community opportunity for feedback.

Mr. Panas reminded subcommittee members of goals set at previous Board retreats that might be used as an evaluation tool.

Chairperson Cuevas recapped the intend to develop a common reading topic, a common evaluation tool, and review of goals and actions from previous retreats for consideration at the next meeting. Ms. Cuevas and Mr. Groves agreed by consensus to forward approved steps.

IV. Adjournment

Chairperson Cuevas adjourned the meeting at 7:48 PM.

The next meeting of the Governance Subcommittee was scheduled for Monday, December 7, 2015 at 6:30 PM at the Alvarado Adult Education campus.