

# WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

January 25, 2016

## Minutes

Approved February 22, 2016

### I. Opening Procedures

#### A. **Roll Call and Introductions**

The meeting was called to order at 6:30 PM by Chairperson Valerie Cuevas.

**Committee Members Present:** Valerie Cuevas, Todd Groves

**Other Attendees:** Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary

#### B. **Approval of Agenda**

##### **Public Comment:**

Mr. Jack Weir expressed concern about the way public comment was noticed on the agenda.

Chairperson Cuevas recommended striking the asterisks and statement at the bottom of the agenda for this meeting. The meeting agenda was approved by consensus.

#### C. **Approval of December 7, 2015 Minutes**

##### **Public Comment:**

None

The Minutes of December 7, 2015 were approved by consensus.

### II. Discussion Items

#### A. **Bylaws of the Community Budget Advisory Committee (CBAC)**

##### **Public Comment:**

Tom Panas distributed a proposal for consideration of a parcel tax committee policy.

Fatima Alleyne remarked on the role of the CBAC; whether it is an independent committee, access to information and assessment of parcel taxes benefiting education.

Jack Weir spoke about frustration of CBAC members in performing duties as they see it. He saw the committee as an information gathering entity and questioned clarification of the role of the CBAC.

##### **Committee Discussion:**

Chairperson Cuevas led the discussion regarding the role of the Budget Committee using guiding questions to consider its role in light of the enactment of the LCFF, formation of the DLCAP and a formalized process for reviewing parcel tax expenditures. Discussion included community engagement around the budget process, defining roles of existing committees and consideration of overlapping functions.

Ms. Cuevas and Mr. Groves discussed the administration of parcel tax oversight added after the creation of the CBAC. Discussion included the process of the committee work as well as a separate parcel tax committee. Broader aspects of the budget included dialogue about various committees' advisory role including DLCAP, MDAC, CBAC, philanthropic funds, and school site councils in Board budget decision making.

Superintendent Harter added that a new component to the Munis System will be introduced to provide public access to review various elements of budgeting to see the relation to LCAP goals, revenue and expenditures. He said it would answer many questions coming from the community and potentially assist groups in making funding recommendations and better understand the scope.

## **B. Board Self-Evaluation**

### **Public Comment:**

None

Committee members reviewed background documents including CSBA's *School Board Self-Evaluation* publication and Elements of School Board Effectiveness taken from the book *Improving School Board Governance*. Facilitator Barbara Young has been engaged to lead the scheduled February 13, 2106 Annual Board Retreat. Superintendent Harter shared that copies of the book had been distributed to all Board Members and Ms. Young. Chairperson Cuevas and Mr. Groves agreed to use the shorter version evaluation along with the book as tools for the retreat.

## **III. Discuss / Approve Next Steps**

### **Public Comment:**

Fatima Alleyne asked for guidance as newly seated CBAC Chair on interaction with the Board, handling the recommended charter resolution amendments, and review of parcel tax expenditures. She said that a March meeting is pending. Superintendent Harter and Chairperson Cuevas spoke about the Board's direction to hold the CBAC charter amendments until other issues are resolved. It was determined that the annual audit will answer the upcoming parcel tax requirement.

Chairperson Cuevas suggested inviting the various committee leadership and school site councils to attend the upcoming Board Budget Workshop to begin engagement.

As next steps it was agreed to bring the Community Budget Advisory Committee item back to the next meeting in order to develop a recommendation using information from the upcoming budget workshop.

It was also affirmed to recommend the use of *Improving School Board Governance* and book as the tool for the upcoming retreat.

The next meeting of the Governance Subcommittee was scheduled for Monday, February 22, 2016 at 6:30 PM at the Alvarado Adult Education campus.

## **IV. Adjournment**

Chairperson Cuevas adjourned the meeting at 8:00 PM.