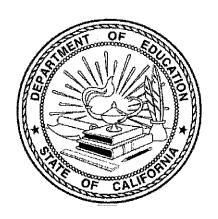
Fiscal Year | 2020-21

LOCAL PLAN Section A: Contacts and Certifications SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education Special Education Division January 2020

Fiscal Year 2020-21

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

Initial Local Plan (new SELPAs only)

Amended Governance and Administration

Amended Local Educational Agency

Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Informat	ion		
SELPA Name	West Contra Costa Unified School Di	strcit	
SELPA Code	0712		
Street Address	3000 Parker Road	Zip Code	94806
City	Richmond	County	Contra Costa
Administrator First Name	Nick		
Administrator Last Name	Berger		
Email	nick.berger@wccusd.net		
Telephone	(510) 307-4633 Extension		
Contact Title	SELPA Director		
Web Address	www.wccusd.net	***	

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Responsible Local Agency	(RLA)/Administrative Unit (AU) Contact Information

RLA/AU	West Contra Costa Unified School District			
Street Address	1108 Bissell Avenue		Zip Code	94801
City	Richmond		County	Contra Costa
Superintendent First Name	Matthew	Last Nan	ne Duffy	
Email	matthew.duffy@wccusd.ne	et		
Telephone	(510) 231-1103	Extension	1	
Web Address	www.wccusd.net			

Special Education Local Plan Agency Review Requirements

Community Advisory Committee

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date | May 4, 2020

County Office of Education

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the

Contra Costa County Office of Education

The local plan was submitted to the COE on what date | Jun 25, 2020

Castina A	. O () .	- V.C. V.				
SELPA	A: Contacts and (West Contra C	Dertifications Dista Unified School Distr	cit	Fiscal	Year	2020-21
Dublic U					·oui	2020 21
	earing Require					
	lucational Agen					
Annu	al Budget and S	ervice Plans (Sections	D, E,	and Attachments)		
public post F the Ar Evide	hearing for the a PH notices at each nual Budget Pla nce of the postin	SELPA's governance stadoption of the Annual Bh school site with inform n, and/or Annual Service g should be maintained a	udget a ation re Plan a	and Service Plans. Helated to the SELPA' at least 15 days befo	loweve s PH f re the	er, LEAs must or the adoption of hearing.
Special L	Education Loca	Plan Area				
Annu	al Budget and S	ervices Plans (Section	s D, E,	and Attachments)		
	notice for the add at 15 days before	option of the Annual Bud the hearing.	get and	d/or Annual Service I	Plan(s)	shall be posted
Annua	ıl Budget Plan Pl	H Posting Date	Ju	n 9, 2020		1
Annua	l Budget Plan Pl	H Date	Jui	n 24, 2020		
Annua	l Services Plan f	PH Posting Date	Jui	n 9, 2020		
Annua	l Services Plan F	PH Date	Jui	n 24, 2020		
Submittii	ng the Local Pla	n to the California Dep	artmer	nt of Education		
STEP 1:						
Section A	is required when	n submitting any and all l	ocal pl	an sections to the CI	DE for	approval.
STEP 2:						
LEA, or m	ultiple-LEA struc	d check-box that represe ture; and the membersh leets the criteria for a sm	ip parti	cipation (including cl		
Single	-LEA					

☐ Charter Schools Only

LEAs Only (including Charter LEAs)

SELPA	West Contra Costa Unified School Distrcit	Fiscal Year	2020-21
	COE/LEA		
	☐ Small and Sparse (EC sections 56211 through 56212)		
STEP 3:			
le the loc	at plan component (Covernance and Administration, Appual	Rudget Dlan	or Annual Candian

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

Yes	○ No	If "Yes," enter the fiscal year of the previously approved plan	2013-14

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
	West Contra Costa Unified	Nick Berger	Administrator	All Sections
	West Contra Costa Unified	Steve Collins	Administrator	All Sections
	West Contra Costa Unified	Darlene Almeida	Administrator	All Sections
-	West Contra Costa Unified	Jeanine Bishop	CAC Member	Multiple Sections
	West Contra Costa Unified	Rachel Avanessian	Administrator	Multiple Sections
	West Contra Costa Unified	Sonja Neely-Johnson	Administrator	Multiple Sections
	West Contra Costa Unified	Greg Whaling	Administrator	Multiple Sections
声	West Contra Costa Unified	Jennifer Cesario	CAC Member	Multiple Sections
	West Contra Costa Unified	Margot Aishiteru	CAC Member	Multiple Sections
	West Contra Costa Unified	Leanne Wu	Special Ed. Teacher	Multiple Sections
	West Contra Costa Unified	Summerlynn Sigler	Administrator	Multiple Sections
	West Contra Costa Unified	Denise VanHook	Administrator	Multiple Sections
12	West Contra Costa Unified	Barbara Mcintyre	General Ed. Teacher	Multiple Sections
	Charter School	Peppina Liano	Administrator	Multiple Sections

Section A: Contacts and Certifications

SELPA | West Contra Costa Unified School Distrcit

Fiscal Yea	r 2020-21

Add	Agency	First and Last Name	Title	Section
	West Contra Costa Unified	Calvin Miles	Special Ed. Teacher	Multiple Sections

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

Certification 1	Number Submitted	1
Certification 2	Number Submitted	1
Certification 3	Number Submitted	1
■ Certification 4	Number Submitted	1
Certification 5	Number Submitted	1

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at <u>SELPALocalPlan@cde.ca.gov</u>. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

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Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(les) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of United States Code (USC) 1400 et seq., Implementing regulations under Title 34 Code of Federal Regulations (34 CFR) Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of Title 5 of the California Code of Regulations (5 CCR). Copies of all interspency agreements have been attached to the Governance and Administration section of the local plan.

further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to EC Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

www.wccusd.net	
Lett Dan	9/4/2020
RLA/AU Authorized Agent	Date
12/2/8.	7-1-2020
Local Governmee Council Chairperson	Date
	6/29/2020
SELPA Administrator	Date

Fiscal Year 2020-21

Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(les) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

www.wccusd.net	
MH Della	9/4/2020
RLA/AU Authorized Agent	Date
	1-1-200
Local Governance Council Chairperson	Date
	6/29/2020
SELPA Administrator	Date

Special Education Local Plan Area (SELPA) Local Plan Certification 3

SELPA | West Contra Costa Unified School District

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Certification 3: County Superintendent

I certify the attached local plan section(s) as submitted with this certification are approved by the County Office of Education (COE). I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the

county, including those e alternative schools, char operated by districts, con	enrolled in alternative education pro ter schools, opportunity schools and mmunity schools operated by the C ecial education programs and relat	grams, including d classes, comn OE, and juvenile	g, but not limited to, nunity day schools
1. The SELPA joined	with the COE to submit the local pl	an.	
All local educations SELPA local plan.	al agencies (LEAs) within the count	y have elected t	o participate in this
3. The SELPA local p	lan element(s) as specified herein	was approved b	y the COE.
4. The County Superi	ntendent certifies the SELPA is a		
Single-LEA SI	ELPA	O Multi-LEA	SELPA*
provisions, including, but County Superintendent e	s been entered into between the LE not limited to California Education ensures local plans, including update oon approval by the COE, are poste	Code Section 50 es or revisions t	6195.7 as applicable. The o the plans submitted by
Web address where the	SELPA local plan, including all sect	lions, is posted.	
www.wccusd.net			
Lynn Mackey			6/29/2020
County Superintendent			Date

Special Education Local Plan Area (SELPA) Local Plan Certification 4

SELPA | West Contra Costa Unified School District

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Certification 4: Community Advisory Committee

1.	The Community Advisory Committee (CAC), has advised the Special Education Local Plan
	Area (SELPA) during the development, amendment, and review of the local plan pursuant to
	California Education Code Section 56194.

- 2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the California Department of Education (CDE).
 - Yes No (If the answer is "NO," please include comments.)
- 3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the CDE.
- 4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.
 - Yes C No (If the answer is "NO," please include comments.)

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the local plan.

CAC Charperson

0-26-2020

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 5 SELPA | West Contra Costa Unified School District Fiscal Year 2020-21 Certification 5: Participating Local Educational Agency The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B). West Contra Costa Unified School District The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(a) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a: Single LEA SELPA Multi-LEA SELPA This Governance and Administration was: Adopted on the 24 day of June 2020 Yeas Naye The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA wab site, is on file at each LEA, and is available to any interested party. Web address where the SELPA local plan, including all sections, is posted. www.wccusd.net

California Department of Education; Form Version 2.0

LEA Suberintenden/Chief Administrator

January 2020

Date

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LOCAL PLAN

Section B: Governance and Administration SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education Special Education Division January 2020

West Contra Costa Unified School District

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B. Governance and Administration

California Education Code (EC) sections 56195 et seg. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan:

The West Contra Costa Unified School District (WCCUSD) was established in 1965. It covers the cities of Richmond, El Cerrito, San Pablo, Pinole, and Hercules and the unincorporated areas of Bayview-Montalvin Manor, East Richmond Heights, El Sobrante, Kensington, North Richmond, and Tara Hills.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

The governing body of West Contra Costa Unified School District (WCCUSD) is the School Board of WCCUSD. 56205(a)(12) (A)

RESPONSIBILITIES OF LOCAL WCCUSD BOARD MEMBERS

The West Contra Costa SELPA Board of Education shall

- 1. Exercise authority over, assume responsibility for and be fiscally accountable for special education programs operated by the SELPA.
- 2. By approving the Local Plan, enter into an agreement with other agencies participating in the plan for the purpose of delivery of services and programs.
- 3. Review and approve revisions of the WCCUSD SELPA Local Plan for Special Education
- 4. Participate in the governance of the WCCUSD SELPA through its designated representative, the WCCUSD SELPA Director. The WCCUSD SELPA Director has the authority to act as the board designee to approve and amend policies as necessary.
- 5. Appoint members to the Community Advisory Committee.

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GOVERNANCE, STRUCTURE, AND ADMINISTRATIVE SUPPORT

WCCUSD, pursuant to section 56195 of the California Education Code has the responsibility to adopt a plan in accordance with California Education Code 56200 to assure access to special education and services for all eligible individuals with disabilities residing in the geographic area served WCCUSD Special Education Local Plan Area (WCCUSD SELPA).

SELPA POLICY

Procedures for Development [56205 9a)(12)(B), 56205 (a)(D)(ii)(III). 56205 (b)(4)] 56205 (a)(D) (l), 56205 (a)(D)(ii)(l)]

Policies governing West Contra Costa SELPA shall be adopted by the West Contra Costa Unified School District Board of Education and are included as part of the Local Plan. Input may be received from parents, staff, public and nonpublic agencies and members of the public at large. The Community Advisory Committee (CAC) shall review the West Contra Costa Local Plan and recommend modifications as necessary. All such modifications shall be subject to input process prior to incorporation in the plan. The West Contra Costa SELPA Director, or his/her designee, shall assist with these reviews.

Policies addressing West Contra Costa LEA responsibilities shall include, but not be limited to:

- 1. Free Appropriate Public Education
- 2. Full Educational Opportunity
- 3. Child Find
- 4. Individualized Education Program and Individualized Family Service Plan.
- 3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

RESPONSIBILITY OF PARTICIPATING AGENCIES

(5620(A)(12)(d)(I), 56195,1 (b)(2), 56195.1 ©(1)

West Contra Costa LEA is responsible for implementing those services assigned to it and provided for in the Budget Plan. However, when WCCUSD is unable to provide an appropriate

West Contra Costa Unified School District

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program for an individual student, it shall arrange for an appropriate placement, through an Individualized Education Team meeting with other agencies as required to meet the needs of the student.

Participating agencies may enter into additional contractual arrangements with WCCUSD to meet the requirements of each participating agency that agrees to carry out the duties and responsibilities assigned to it within the plan. Each agency shall provide special education and services to all eligible students, including students attending charter schools where WCCUSD SELPA has granted that charter. In addition, each agency shall cooperate to the maximum extent possible with other agencies to serve individuals with disabilities who cannot be served in WCCUSD programs. Such cooperation ensures that a range of program options is available throughout the WCCUSD Special Education Local Plan Area (see Service Plan).

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

The West Contra Costa SELPA ensures that a full continuum of programs options is available and has determined that:

- 1. Program options, as appropriate to the student's need, are available at local neighborhood schools.
- 2. The majority of special education programs, to the maximum extent appropriate to the student's needs, are housed on regular school campuses and dispersed throughout the SELPA
- 3. When scarcity of population or other factors prevent the West Contra Costa SELPA from directly providing required services for its students, the service may be provided by the county office, a school in a nearby SELPA or by a provider outlined in the West Contra Costa SELPA Service Plan.
- 4. The county provides services to students with Individual Education Plans (IEP) who are enrolled in County Community Day Schools, County Juvenile Schools, and Adult Detention facilities as identified in the Annual Service Plan. In addition, the county provides Differentiated Assistance and certified the Local Plan.

In determining the appropriate LRE placement for students with disabilities, the IEP team shall:

1. Determine if the student can be served in a general education classroom setting at the

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student's neighborhood school with supplemental aids and services. The IEP shall specify any supplemental aids and services;

- 2. Determine if the student can be served by the special education services provided at the student's neighborhood school campus. The IEP shall specify the extent to which the student will not be in the general education classroom setting and activities;
- 3. Take steps to ensure that the proper placement of ethnically and culturally diverse students is not disproportionate.

Contra Costa County provides services to students with Individual Education Programs (IEPs) who are enrolled in County Community Day Schools, County Juvenile Schools and Adult Detention facilities as identified in the Annual Service Plan, in addition, the county provides Differentiated Assistance and certified the Local Plan.

5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

Board Policy 0420.4

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for district students. In considering any petition to establish a charter school within the district, the Board shall give careful consideration to the potential of the charter school to provide students with a high quality education that enables them to achieve to their fullest potential.

CHARTER SCHOOL POLICY

56207.5 A request by a charter school to participate as a local educational agency in a special education local plan area may not be different from a similar request made by a school district. In reviewing and approving a request by a charter school to participate as a local educational agency in a special local plan area, the following requirements shall apply:

56207.5 (a) The special education local plan area shall comply with Section 56140.

56207.5 (b) The charter school shall participate in state and federal funding for special education and the allocation plan developed pursuant to subdivision (I) of Section 56195.7 or Section 56836.05 in the same manner as other local educational agencies of the special education local plan area.

56207.5 (c) The charter school shall participate in governance of the special education local plan area in the same manner as other local educational agencies of the special education local

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plan area.

This policy applies to all charter schools that are chartered by the West Contra Costa Unified School District SELPA or by the State Board of Education in which oversight responsibilities have been assigned to the WCCUSD pursuant to Education Code section 47605 (k)(l). This policy does not apply to a charter school that was chartered by, or assigned to, an entity that is not a member of the SELPA.

As students enroll in charter schools are entitled to special education services provided in a similar manner to students enrolled in the public schools, charter schools within the SELPA and a charter school shall comply with all requirements of state and federal law regarding the provision of special education services (Education Code section 56000 et.seq. Individuals With Disabilities Act 20 U.S.C. Chapter 33).

As students enrolled in charter schools are entitled to special education services provided in a similar manner to students enrolled in the public schools, charter schools within the SELPA and a charter school shall not discriminate against any pupil in its admission criteria on the basis of disability.

Charter petitioners must delineate in their petition or in a Memorandum of Understanding (MOU) the entity responsible for providing special education instruction and services. This document must reference any anticipated transfer of special education instruction and services. This document must reference any anticipated transfer of special education funds between the granting entity and the charter school and any provisions for sharing deficits in funding. This document must affirm, in writing, that the district where the students reside, if different from the chartering entity, is not responsible for providing special education services to students that are enrolled in the charter school. The written agreement must also state that prior to final approval of a request to be deemed an LEA, the charter school will be deemed a public school within the chartering entity.

Public School Within the School District

Charter schools that are deemed to be public schools within the chartering entity will participate in state and federal funding in the same manner as other schools or programs within the chartering entity. The chartering entity will be responsible for ensuring that all children with disabilities enrolled in the charter school receive special education and designated instruction and services in a manner that is consistent with all applicable provisions of state and federal law. The chartering entity will determine the policies and procedures necessary to ensure that the protections of special education law extend to students in the charter school in the same manner as students enrolled in other schools or programs administered by the chartering entity.

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The chartering entity will:

- 1. Receive all applicable special education funds as specified in the SELPA Assembly Bill 602 Funding Allocation Plan. The allocation per ADA in the charter school will be the same as that received by the chartering entity
- 2. Represent the needs for the charter school in the SELPA governance structure
- 3. Be responsible for ensuring that all eligible students enrolled in the charter school are appropriately referred, assessed, and served in a timely manner
- 4. Be responsible for procuring and funding appropriate special education services wherever the student may reside
- 5. Provide necessary special education services or contract for these services with public or non public educational agencies.

When the chartering entity is the District, the charter school must be held fiscally responsible for a fair share of any encroachment on District general funds that is created by the provision of special education services throughout the District. The District and the charter school may enter into agreements whereby the charter school is billed for excess costs associated with providing special education services to identified students, including the administration of special education programs.

B. Charter Schools as Independent LEAs

If a charter school wishes to be an LEA, they must apply to a district in a multi-district SELPA for authorization of their charter. Should a charter school apply to be an LEA, the SELPA will treat applications by charter schools to be independent LEAs in the same manner that the SELPA treats applications by other districts and LEAs and may refer such applications to neighboring multidistrict SELPAs.

APPROVAL AND RENEWAL OF CHARTERS

Role of the SELPA Director

Prior to approval of a new charter school, or renewal of an existing charter school, the SELPA Director shall consult with the governing Board of the District or designee to ensure that the charter school responds to District and SELPA guidelines and timelines as they relate to special education. The SELPA Director shall review all proposed charter petitions, including petitions for renewal and advise the Governing Board on whether the petition contains reasonable assurances that all eligible students enrolled in the Charter School will receive appropriate special education services in accordance with state and federal law and the SELPA Local Plan

West Contra Costa Unified School District

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for Special Education (Local Plan).

B. Required Contents of Charter Petitions

Petitions must provide that no student otherwise eligible to enroll in the charter school be denied enrollment due to a disability or to the charter school's inability to provide necessary services. Each charter petition must also contain a reasonably comprehensive description of the charter school's educational program, as it relates to the provision of special education services, including the following:

- 1. The specialized instruction and services available at the charter school
- 2. The procedure for ensuring that students are referred, assessed, and served in a timely manner
- 3. Assurances that staff members providing special education services are appropriately credentialed
- 4. Assurances that the facility used by the charter school does not present physical barriers that would limit an eligible student's full participation in the educational and extracurricular programs and that the school will comply with Section 504 of the rehabilitation act of 1973 (334 CFR104) (hereinafter "Section 504")
- 5. Assurances that disenrollment, suspension, and expulsion procedures comply with the protections of federal and state law afforded to special education and Section 504 eligible students
- 6. Dispute resolution procedures that will apply to any disputes between educational entities, including the SELPA, regarding the provision of special education services in the charter school.

CATEGORIES OF CHARTER SCHOOLS

For the purpose of providing special education services, charter schools shall be deemed either a public school within the chartering district, or an LEA that receives funds and provides services independent of the chartering entity. All approved charter schools will be deemed public schools within the chartering entity until the charter school has been deemed an LEA and accepted into a SELPA.

Denial of Petition

The Board shall deny any petition to authorize the conversion of a private school to a charter school or that proposes to serve students in a grade level that is not served by the district,

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unless the petition proposes to serve students in all grade levels served by the district.

(Education Code 47602, 47605; 5CCR 11965)

Any other charter petition shall be denied only if the Board presents written factual findings specific to the petition that one or more of the following conditions exist:

(Education Code 47605)

- 1. The charter school presents an unsound educational program for the students to be enrolled in the charter school
- 2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition
- 3. The petition does not contain the number of signatures required
- 4. The petition does not contain an affirmation of each of the conditions described in Education Code 476059(d)
- 5. The petition does not contain reasonably comprehensives descriptions of the charter provisions in education Code 47605 (b).

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities.

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

17280-17317 Field Act

17365-17374 Field Act, fitness for occupancy

35330 Field trips and excursions; student fees

38080-38086 School Meals

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42100 Annual statement of receipts and expenditures

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47634.2 Nonclassroom-based instruction

47640-47647 Special education funding for charter schools

48000 Minimum age of admission for kindergarten; transitional kindergarten

48010-48011 Minimum age of admission (first grade)

48907 Students' exercise of free expression; rules and regulations

48950 Student speech and other communication

49061 Student Records

49110 Authority of issue work permits

49475 Health and safety, concussions and head injuries

51745-51749.3 Independent Studies

52051.5-52052 Academic performance index, applicability to charter schools

52060-52077 Local control and accountability plans

52075 Uniform complaint procedures

56026 Special education

56145-56146 Special education services in charter schools

60600-60649 Assessment of academic achievement

60850-60859 High school exit examination

West Contra Costa Unified School District

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CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

54950-54963 The Ralph M. Brown Act

LABOR CODE

1198.5 Personnel records related to performance and grievance

PENAL CODE

557.5 Definition of violent felony

1192.7 Definition of serious felony

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common School system

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

11700.1-11705 Independent study

11960-11969 Charter schools

CODE OF REGULATIONS, TITLE 24

101 et.seq. California Building Standards Code

UNITED STATES CODE, TITLE 20

6311 Adequate yearly progress

6319 Qualifications of teachers and paraprofessionals

7223-7225 Charter schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.78 Accountability

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300.18 Highly qualified special education teachers

COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

ATTORNEY GENERAL OPINIONS

89 Ops.Cal.Atty.Gen.166 (2006)

80 Ops.Cal.Atty.Gen.52 (1997)

78 Ops.Cal.Atty.Gen.297 (1995)

CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS DECISIONS

Student v. Horizon Instructional Systems Charter School, (2012)OAH Case No. 2011060763

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Sample Copy of a Memorandum of Understanding

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 11-01, November 9, 2011

Special Education and Charter Schools: Questions and Answers, September 10, 2002

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Charter Schools Program: Title V, Part B of the ESEA, April 2011

The Impact of the New Title I Requirements on Charter Schools, July 2004

WEB SITES

CSBA: http://www.csa.or

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California Charter Schools Association: http://www.calcharters.org

California Department of Education, Charter Schools: http://www.cde.ca.gov/sp/cs

National Association of Charter School Authorizers: http://www.quality.charters.org

U.S. Department of Education: http://www.ed.gov

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 2, 2000 Richmond, California

revised: January 17, 2007

revised: April 27, 2016

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

The West Contra Costa SELPA has established a Community Advisory Committee for special education (See Appendix B " Community Advisory Committee by-Laws"). The West Contra Costa SELPA Community Advisory Committee is comprised of parents of students with disabilities enrolled in public or non-public schools within the West Contra Costa SELPA, and may include students and adults with disabilities, general education teachers, special education providers, and other school personnel within the West Contra Costa SELPA, representative of other public and non-public agencies, and persons concerned with the education of persons with disabilities. The West Contra Costa School Board shall appoint members to the CAC. West Contra Costa SELPA shall establish policies for the operations of the CAC and the state regulations for CAC responsibilities (see Community Advisory Committee By-Laws).

The responsibilities of the CAC shall include but not limited to:

- 1. Advise in the development, amend and review the Local Plan
- 2. Facilitate parent training on special education programs, and issues as identified by parents in the CAC
- 3. Encourage community involvement in local schools
- 4. Support district-wide and local school activities on behalf of individuals with disabilities

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5. Assist in parent awareness of the importance of regular school attendance.

The Community Advisory Committee shall consist of not less than 6 members and no more than 24 members. The term of office of CAC members shall be two years. CAC members shall not serve more than two terms consecutively. The Responsibilities of the Community Advisory Committee are:

- 1. Advise in the development and review of the Local Plan
- 2. Assist in parent and public education and in recruiting parents who may contribute to the implementation of the Local Plan
- 3. Act in a support role to individuals and parents of individuals with exceptional needs
- 4. Assist in recruiting volunteers who may contribute to parent activities and training
- 5. Assisting in the development of parent awareness of the importance of regular school attendance
- 7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

The Local Plan is developed and updated cooperatively by a committee of representatives of special and general education teachers and administrators and representatives of charter schools selected by the groups they represent and with participation by the chair of the CAC Local Plan Committee to ensure adequate and effective participation and communication. Teacher participants shall be selected by their peers. General education and special education administrators shall be selected by the SELPA Director. The SELPA Director selects a charter school representative to be on the Local Plan committee.

The Local Plan shall be reviewed whenever new legislation, regulations, and or guidelines, or major changes in funding or services indicate the need for possible modification of the Local Plan.

The process used to amend and review the Local Plan will include the cooperative involvement by a committee of representatives of special and regular education teachers and administrators selected by the groups they represent and with participation by parent members of the CAC, or parents selected by the CAC, to ensure adequate and effective participation and communication.

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The Local Plan shall be reviewed whenever new legislation, regulations, and /or guidelines, or major changes in funding or services indicate the need for possible modification of the Local Plan.

If West Contra Costa SELPA wishes to elect an alternative option from those specified in Ed Code 56195 it must notify the CDE and county office of its intent at least one (1) fiscal year prior to the proposed effective date of the implementation of the alternative plan.

Amendments to the Local Plan may be proposed by the SELPA and shall be approved and become permanent upon subsequent approval by the local governing board, upon review by the County Office and subsequent approval of the State Superintendent. Nothing in the section shall modify the requirements of Education Code section 56205 requiring an annual budget and annual service plan.

Changes or amendments to the permanent portion of the Local Plan may be considered during the annual service and budget planning process. Amendments approved in this manner would become permanent upon subsequent approval by the local governing board and the State Board of Education.

Appendices to the Local Plan are not part of the permanent portion of the Local Plan, and each Appendix may be amended according to its own provision(s) for amendment.

- 8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:
- All Federal and State special education funds shall be allocated to the SELPA Administrative Unit for distribution according to an approved Special Education Funding Allocation Plan. Any changes to the allocation of Federal and State special education funds shall be made by the West Contra Costa SELPA AU.
- A. Responsibilities for distribution of Federal and State funds
- The governing board of West Contra Costa Unified School District (WCCUSD) agrees that students with disabilities will be provided with appropriate special education services. The WCCUSD SELPA shall be responsible for the distribution of the funds according to an approved Special Education Budget Plan. The Annual Budget Plan shall be reviewed by the WCCUSD Community Advisory Committee and approved by the WCCUSD Board of Education.
- B. Monitoring the use of special education funds

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Funds allocated for special education programs shall be used for services to students with disabilities. Federal funds under Part B of IDEA may be used for the following activities:

The costs of special education and related services and supplementary aids and services provided in a regular class or other education-related setting to a child with a disability in accordance with the IEP for the child, even if one or more non disabled children benefit from these services. Develop and implement a fully integrated and coordinated services system.

The SELPA Director shall be responsible to monitor on an annual basis the appropriate use of all funds allocated for special education programs. Final determination and action regarding the appropriate use of special education funds shall be made through the Annual Budget Plan process which includes conducting a public hearing.

C. Preparation of program and fiscal reports

The SELPA Director, with the assistance of the Administrative Unit, shall be responsible to prepare all program and fiscal reports required of the SELPA by the state.

D. Amendments to the Annual Service and Budget Plans

The WCCUSD Board of Education agrees to review and approve the SELPA-wide annual service and budget plans and any subsequent modifications.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

The District contracts with non public, nonsectarian schools (MNPD) and non public, non sectarian agencies (NPA) certified by the CDE, via the appropriate certification process. The SELPA has the authority to visit, observe, monitor, and report on the educational program provided by any NPS/NPA under contract with the District or involved in a potential placement with the District. Any request for a waiver shall be considered and approved at the discretion of the SELPA Director.

The SELPA shall consider the needs of the individual student and the recommendations of the IEP team when entering into agreements with non public, nonsectarian schools or agencies. The IEP team shall remain accountable for monitoring the progress of students placed in non public, non sectarian programs, toward the goals identified in each student's IEP.

The SELPA will submit NPS/NPA Master Contracts to the Board for approval. Each Master Contract is modeled after the State Master Contract and Service Agreement which contains requirements to allow the SELPA to monitor the placement and services of students in

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certified nonpublic, non sectarian schools. The school shall have at least an annual IEP meeting that will facilitate the evaluation of the placement and services to ensure implementation of the IEP. The Master Contract provided by the SELPA contains language requiring reporting from the certified nonpublic, nonsectarian school regarding IEP progress as required by the District. At each annual IEP meeting, which shall include a representative of the SELPA, the certified nonpublic, nonsectarian school shall provide documentation as to the student's progress towards annual goals and objectives. The annual data provided by the certified non public, nonsectarian schools shall be authentic curriculum-based measurements, in accordance with state-adopted grade level standards.

The SELPA's contract with a nonpublic, nonsectarian school shall evaluate the placement of its student(s) in such schools on an annual basis as part of the annual IEP review. The SELPA shall collaboratively review with the nonpublic, nonsectarian school the evaluations conducted by the school to ensure that they were appropriate and valid for measuring student progress. The SELPA may choose to administer additional assessments as necessary, with parental consent, to determine whether the student is making appropriate educational progress.

Interagency agreements necessary to support the implementation of the Local Plan, and as required by legal mandates, have been developed with the following agencies:

- California Children's Services
- Head Start
- Regional Center

Other interagency agreements will be developed as needed. Copies of these documents can be requested through the SELPA office.

- 10. For multi-LEA local plans, specify:
 - a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

N/A

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b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

N/A

c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

N/A

- 11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:
 - a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

West Contra Costa Unified School District is a single district SELPA and is therefore governed by the West Contra Costa Unified School District's Board of Education. All SELPA staff is recruited and hired under the district board policies and contractual agreements.

b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

The Superintendent or designee collaborates with the SELPA Director in determining budget and funding priorities for students with disabilities.

These budget priorities align with the district's vision, goals and priorities ratified to improve education outcomes with students who have an IEP.

Based upon these priorities, a budget is developed and included in the proposed budget adopted by the Board of Education each year.

c. The operation of special education programs:

The SELPA Director, Special Education Directors, Finance Department, CAC and the

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Superintendent's Cabinet ensure the operation of a special education program in accordance with the Local Plan, federal and state guidelines.

d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

Both the annual budget and service plan for the District are reviewed, at least annually by the Finance Department, Special Education Directors, CAC, and the Superintendent's Cabinet. All policies implemented in the single district SELPA are developed consistent with the district Administrative Procedures.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Low Incidence funds provided by the State allow for the purchase of specialized books, materials, and equipment are necessary due to the adverse educational impact of a low incidence disability on access to instruction and learning. Low Incidence funding is intended to supplement and not supplant other available funding for books and materials.

"Low Incidence disability" means a severe disabling condition with an expected incidence rate of less than one (1) percent of the total statewide enrollment in kindergarten through grade twelve (12). For purposes of this definition, severe disabling conditions are hearing impairments, vision impairments, and severe orthopedic impairments, or any combination thereof. The SELPA is responsible for ensuring that each student who has been identified as a student with a "low incidence" disability receives the required instructional support as indicated on the IEP.

The SELPA Director is responsible for ensuring that all eligibility requirements are met prior to approving any expenditure of these funds.

Eligibility

The recommendation for the use of Low Incidence equipment is an Individual Education Plan (IEP) team determination made only after an assessment has been completed and during an IEP team meeting. It is not a unilateral decision made by a parent, classroom teacher or other related service provider such as a Speech and Language Pathologist, Occupational Therapist, Physical Therapist or Assistive Technology Specialist.

Low incidence categories for special education are:

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Orthopedic Impairment (270) Visual Impairment (250) Hearing Impairment

1. Deaf (230) 2. Hard of Hearing (220)

Any combination of the above, including Deaf/Blind (300) Multiple Disability (310) in which one of the above mentioned disabilities must be included 22

LOW INCIDENCE PROCEDURES

- 1. Schedule and hold the Annual IEP team meeting or an Amendment IEP team meeting as appropriate.
- 2. At the IEP meeting, identify the Low Incidence eligibility and list that handicapping condition first under "eligibility".
- 3. Review any assessments and recommendations. If an assessment specifically determines a need for specialized equipment or services, the IEP team must discuss the assessment results and make the determination as to what type of specialized equipment and/or services is needed. If the IEP team determines an assessment needs to be conducted for low incidence purposes, the procedures for developing an Assessment Plan, including permissions and time-lines must be followed and a new IEP team Meeting must be held to review the results of that assessment.
- 4. At the IEP meeting, the determination of the type of equipment and/or services and who will be responsible for obtaining the equipment, using it, etc. will be made by the IEP team. This must be reflected in the "Team Meeting Notes".
- 5. The rationale for the use of the equipment (do not use brand names) for Educational benefits must be described.
- 6. Develop IEP Goals and Benchmarks specifically addressing the use of the specialized equipment/and or services. The equipment required must be embedded within the goal. Do not write in brand names of equipment, use the generic term such as "adaptive seating", or "speech generating device", etc. For example, "Johnny will request a desired object using a speech generating device by....". When the IEP team has agreed on the various components, update, affirm and attest the changes to the IEP in SEIS.
- 7. The designated IEP team member for handling the Low Incidence order will copy and attach the information to the IEP. This will include a description of the equipment, the catalogue where it is to be ordered, the vendor information, costs, shipping information, etc.
- 8. The IEP Case Manager, or individual designated to handle the specialized equipment, will

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complete the "Low Incidence Cover Sheet" and attach a complete copy of the IEP and equipment and vendor information and send to the Administrator in charge of Low Incidence.

- 9. The IEP Case Manager or individual designated to handle the specialized equipment will complete a district Purchase Requisition. The name of the student and the purpose for the equipment order must be included on the Purchase Requisition. The delivery location will be specified by the Low Incidence Manager.
- 10. The Low Incidence Administrator will review the IEP and equipment/vendor information. If all is satisfactory, he/she will process the order.

Note: The grant has a limited amount of funds each year so the equipment ordered must be the least expensive available that satisfies the need.

11. When the order has been received by the district, the Low Incidence Administrator will check the order for completeness, and record that the order has been received. He/she will then contact the Case Manager and inform him/her that the equipment has arrived and is available for pick up.

LOW INCIDENCE FOLLOW-UP PROCEDURES

- For each Annual IEP thereafter, the IEP Goals and Benchmarks must reflect the progress the student has made utilizing the equipment.
- 2. Low Incidence equipment is specifically for the use of the Low Incidence student. While other students may use the equipment, such as a computer, if appropriate, the primary use is for the Low Incidence student.
- 3. Low Incidence Equipment "follows" the student. If a student changes school sites, the teacher may not retain the equipment for use with other students. The equipment must be transferred, according to district transfer procedures, so the assigned student has the equipment not only at the new school site, but also during Extended School Year as appropriate.
- 4. Equipment that is no longer needed by the student must be returned to the Low Incidence Administrator, currently based at Cameron School, for inventory and storage purposes.
- 5. Existing Low Incidence equipment that is no longer being used by the a student for whom it was ordered may be used for other Low Incidence students following the above mentioned procedures. The equipment will need to be checked out from the Low Incidence Administrator.
- 6. Any questions must be directed to the Low Incidence Administrator

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TRANSFER OF SPECIAL EDUCATION STUDENT EQUIPMENT/SUPPLIES

The district has adopted an administrative procedure regarding "the transfer of special education student equipment/supplies. As severely handicapped students move from class to class and/or school to school, it is essential that the student's personalized equipment/supplies are transferred with him/her.

Use of the Transfer of Special Education Student Equipment/Supplies Form

As need arises for the transfer of Special Education Student Equipment/Supplies, the on-site IEP Case Manager (teacher or speech therapist) shall complete and process the Transfer of Special Education Student Equipment Supplies Form. Upon receipt of the completed form, the Special Education Program Manager will contact the Site Case manager (teacher/speech therapist) and confirm the equipment/supplies, the transfer date and the person responsible for the transfer. The Program Manager will send the form to the receiving school and on site IEP Case Manager (teacher/speech therapist). The Special Education Program Manager will secure appropriate signatures, inventory the equipment on the computer, and file the white copy in the student's Special Education file at the Pupil Services Center.

Policy Identification and Location

Pursuant to EC sections 56122 and 56205(a), the SELPA ensures conformity with 20 USC and in accordance with 34 CFR Section 300.201 and has in effect policies, procedures, and programs.

For each of the following areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

Policies, Procedures, and Programs

Pursuant to *EC* sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code (USC)* and in accordance with Title 34 *Code of Federal Regulations (CFR)* Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

SELPA West Contra Cos	ta Unified School District	Fiscal Year	2020-21
1. Free Appropriate Publi	c Education: 20 USC Section	1412(a)(1)	
Policy/Procedure Number:	BP 0430		
Document Title:	nt Title: Philosophy, Goals, Objectives and Comprehensive Plans		
Document Location:	ment Location: WCCUSD Board Policy, Students		
with disabilities residing in	s LEA that a free appropriate po the LEA between the ages of 3 suspended or expelled from so	and 21, inclusive, includ	ling children with
(•) 165 (INO			
2. Full Educational Oppor	tunity: 20 USC Section 1412	(a)(2)	
Policy/Procedure Number:	BP 6159 Instruction		
Document Title:	Individualized Education Plan		
Document Location:	WCCUSD Board Policy, Instru	ction	A VIII VIII VIII VIII VIII VIII VIII VI
•	LEA that all children with disal rograms, and services available stated:		
3. Child Find: 20 USC Sec	tion 1412(a)(3)		
Policy/Procedure Number:	BP 6164.4 Instruction		
Document Title:	Identification of Individuals for	Special Education	
Document Location:	WCCUSD Board Policy, Instru	uction	

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special

Procedural Safeguards and Complaints for Special Education

Document Title:

Policy/Procedure Number:

BP 6159.1

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Document Location:	nt Location: WCCUSD Board Policy; Assurances and Polices pg.26		
	s LEA that children with disabil cording to state and federal law		
7. Evaluation: 20 USC Se	ction 1412(a)(7)		
Policy/Procedure Number:	BP 6164.4 Instruction		-
Document Title:	Identification of Individuals fo	r Special Education	
Document Location:	WCCUSD Board Policy; Assu	ırances and Policies, pg	29
	s LEA that a reassessment of a rs or more frequently, if approp		
8. Confidentiality: 20 USC	Section 1412(a)(8)		
Policy/Procedure Number:	BP 5022		
Document Title:	Student and Family Privacy R	Rights	
Document Location:	WCCUSD Board Policy, Stud	ent	
and records maintained by shall be protected pursuant	LEA that the confidentiality of the LEA relating to children wit to the Family Educational Rigl illable to non-disabled children	h disabilities and their pa nts and Privacy Act, non-	rents and families academic
Yes			
9. Part C to Part B Transit	ion: 20 <i>USC</i> Section 1412(a)(9)	
Policy/Procedure Number:	BP 6164.4		
Document Title:	Identification of Individuals for	Special Education	

Section B: Governance and Administration

SELPA West Contra Cos	sta Unified School District	Fiscal Year	2020-21
Document Location:	WCCUSD Board Policy; Instru	uction	
Individuals with Disabilities programs, experience a sm consistent with 20 <i>USC</i> Se	s LEA that children participating Education Act (IDEA), Part C, a nooth and effective transition to ction 1437(a)(9). The transition pted by the SELPA as stated:	and who will participate preschool programs in a	in preschool a manner
10. Private Schools: 20 U	SC Section 1412(a)(10)		
Policy/Procedure Number:	BP 6159.21 Instruction		
Document Title:	Service to Parentally Placed F	Private School Students	
Document Location:	Board Policy; Instruction		
parents in private schools s LEA coordinated procedure purpose of providing specia private school by their parer • Yes	LEA to assure that children with hall receive appropriate special of s. The proportionate amount of following the leducation services to children whits." The policy is adopted by the surances: 20 USC Section 144	education and related se ederal funds will be alloo with disabilities voluntaril e SELPA as stated:	ervices pursuant to cated for the
•	surances: 20 <i>USC</i> Section 141	12(a)(11) 	
Policy/Procedure Number:	BP 0430		
Document Title:	Local Plan for Special Educat	ion	
Document Location:	WCCUSD Board Policy		
(district/county) and is the band that the agency(ies) he laws and-regulations, include	LEA that the local plan shall be pasis for the operation and admit rein represented will meet all apply ding compliance with the IDEA; and the provisions of the Califor	nistration of special edu oplicable requirements o the Federal Rehabilitatio	ecation programs, of state and federal on Act of 1973,

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12. Interagency: 20 USC	Section 1412(a)(12)	
	BP 1600 Community Relations	
Document Title:	Relations between Non-Public and Other Educational Organizations and the Schools	
Document Location:	WCCUSD Board Policy; Community Relations	
"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated: (Yes		
13. Governance: 20 USC S	Section 1412(a)(13)	
Policy/Procedure Number:	BP 9005 Board Bylaws	
Document Title:	Board By Laws	
Document Location:	WCCUSD Board Policy; Board Bylaws	
"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:		
Yes O No		
14. Personnel Qualification	าร	
Policy/Procedure Number:	BP 4111 Personnel	
Document Title:	Recruitment and Selection	
Document Location:	WCCUSD Board Policy; Personnel	

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly

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ELPA	West Contra Costa Unified School District	Fiscal Year	2020-21

qualified or to prevent a parent fr	om filing a State com	plaint with the California	Department of Education
(CDE) about staff qualifications."	The policy is adopted	by the SELPA as state	d:

qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:			
15. Performance Goals and	d Indicators: 20 <i>USC</i> Section 1412(a)(15)		
Policy/Procedure Number:	BP 0500 Philosophy, Goals, Objectives and Comprehensive Plans		
Document Title:	Accountability		
Document Location:	WCCUSD Board Policy; Philosophy, Goals, Objectives and Comprehensive Plans		

Yes No 16. Participation in Assessments: 20 USC Section 1412(a)(16)				

Document Title: **Evaluation of Instructional Program** WCCUSD Board Policies; Instruction Document Location:

"It shall be the policy of this LEA that all students with disabilities shall participate in state and districtwide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

Yes ○ No

17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17)

Policy/Procedure Number: | BP 3230 Business and Noninstructional Operations Document Title: Federal and State Funds

Document Location: WCCUSD Board Policy Business and Noninstructional Operations

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA

[&]quot;It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

SELPA West Contra Cos	sta Unified School District	Fiscal Year	2020-21
supplement and not to sup SELPA as stated:	ance with the applicable provis plant state, local, and other fed		
(Yes (No			
18. Maintenance of Effort:	20 <i>USC</i> Section 1412(a)(18)		
Policy/Procedure Number:	BP 3230 Business and Nonin	nstructional Operations	
Document Title:	Federal and State Funds		
Document Location:	WCCUSD Board Policy; Bus	iness and Noninstruction	al Operations
and/or combined level of lo	s LEA that federal funds will no cal and state funds expended ral laws and regulations." The part of the control of the contro	for the education of child	ren with disabilities
Policy/Procedure Number:	Board Policy 3100 Business	and Noninstrucitonal Ope	rations
Policy/Procedure Title:	Budget		
Document Location:	WCCUSD Board Policy, Busi	ness and Noninstrucitona	al Operations
for comments are available t children with disabilities, and	LEA that public hearings, adeque o the general public,including in I are held prior to the adoption of EA." The policy is adopted by th	dividuals with disabilities a f any policies and/or regul	and parents of
20. Suspension and Expuls	sion: 20 <i>USC</i> Section 1412(a)(22)	
Policy/Procedure Number:	BP 5144.1 Students		
Document Title:	Suspension and Expulsion/Du	ue Process	
Document Location:	WCCUSD Board Policy, Stud	ent	

"The LEA assures that data on suspension and expulsion rates will be provided in a manner

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procedures, and practices	nen indicated by data analysis, the LEA further assures that policies, related to the development and implementation of the IEPs will be ofted by the SELPA as stated:
21. Access to Instructiona	l Materials: 20 <i>USC</i> Section 1412(a)(23)
Policy/Procedure Number:	Board Policy 0410 Philosophy, Goals, Objectives and Comprehensive Plans
Document Title:	Nondiscrimination in District Programs and Activities
Document Location:	WCCUSD Policy, Philosophy, Goals, Objectives and Comprehensive Plans
students with print disabilities	LEA to provide instructional materials to blind students or other es in a timely manner according to the state-adopted National essibility Standard." The policy is adopted by the SELPA as stated:
22. Over-identification and	Disproportionality: 20 USC Section 1412(a)(24)
Policy/Procedure Number:	BP 6164.42 Instruction
Document Title:	Disproportionality
Document Location:	Document Location: WCCUSD Board Policy, Instruction
	LEA to prevent the inappropriate over-identification or disproportionate ethnicity of children as children with disabilities." The policy is adopted by
Yes C No	
23. Prohibition on Mandato	ory Medicine: 20 USC Section 1412(a)(25)
Policy/Procedure Number:	BP 5141.21 Students
Document Title:	Administering Medication And Monitoring Health Conditions
Document Location:	WCCUSD Board Policy, Students

"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a

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prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

Yes

○ No

Administration of Regionalized Operations and Services

Pursuant to *EC* sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:

1. Coordination of the SELPA and the implementation of the local plan:

Reference Number:

BP 0430 Philosophy, Goals, Objectives and Comprehensive Plans

Document Title:

Comprehensive Local Plan For Special Education

Document Location:

WCCUSD Board Policy, Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires to provide a free and appropriate public education to all individuals with disabilities, birth to 22 years, who reside in the district, including children who have been suspended or expelled or placed by the district in a nonpublic school or agency services.

Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered, and where appropriate, utilized. (Education Code 56303)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the Board shall approve a plan to meet the needs of individuals with disabilities residing in the district. The goals for children in the special education program are incorporated into the district goals for student achievement, equity, safety, accountability and community engagement.

The special education local plan area shall administer a local plan and administer the allocation of funds. (Education Code 56195)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district shall serve as a SELPA.

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The Superintendent or designee shall develop a local plan for the education of individuals with disabilities residing in the district. The plan shall be approved by the Board.

Legal Reference:

EDUCATION CODE

56000-56001 Education for individuals with exceptional needs

56020-56035 Definitions

56040-56046 General provisions

56048-56050 Surrogate parents

56055 Foster parents

56060-56063 Substitute teachers

56170-56177 Children enrolled in private schools

56190-56194 Community advisory committees

56195-56195.10 Local plans

56205-56208 Local plan requirements

56213 Special education local plan areas with small or sparse populations

56240-56245 Staff development

56300-56385 Identification and referral, assessment, instructional planning

56440-56447.1 Programs for individuals between the ages of three and five years

56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral interventions

56600-56606 Evaluation, audits and information

56836-56836.05 Administration of local plan

GOVERNMENT CODE

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-3089 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

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300.1-300.818 Assistance to states for the education of children with disabilities, including:

300.500-300.520 Due process procedures for parents and children 303.1-303.654 Early intervention program for infants and toddlers with disabilities

Management Resources:

WEB SITES

California Department of Education, Special Education: http://www.cde.ca.gov/sp/se

U.S. Department of Education, Office of Special Education Programs: http://www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 16, 1996

Richmond, California

revised: June 4, 1997 revised: June 20, 2001 revised: January 17, 2007 revised: April 1, 2020

RESPONSIBILITIES OF WEST CONTRA COSTA LOCAL EDUCATION AGENCY ADMINISTRATORS (56205(a)912)(A), 56195.1(a)(12)(D) GOVERNING BODY

The governing body of the West Contra Costa Unified School District(WCCUSD) is the School Board of WCCUSD 56205(a0(12)(A) RESPONSIBILITIES OF THE LOCAL BOARD MEMBERS

The West Contra Costa SELPA Board of Education shall

- 1. Exercise authority over, assume responsibility for, and be fiscally accountable for special education programs operated by the SELPA
- 2. By approving the local Plan, enter into an agreement with other agencies participating in the plan for the purpose of delivery of services and programs.
- Review and approve revisions of the WCCUSD SELPA Local Plan for Special Education.
- 4. Participate in the governance of the WCCUSD SELPA through its designated representative, the WCCUSD SELPA Director. The

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WCCUSD SELPA Director has the authority to act as the board appointed member to the Community Advisory Committee and the designee to approve and amend policies as necessary.

GOVERNANCE, STRUCTURE AND ADMINISTRATIVE SUPPORTS

WCCUSD, pursuant to Section 56195 of the California Education Code has the responsibility to adopt a plan in accordance with California Education Code 56200 to ensure access to special education and services for all eligible individuals with disabilities residing in the geographic area served by WCCUSD Special Education Local Plan Area (WCCUSD SELPA)

SUPERINTENDENT

The superintendent of the LEA shall be responsible for special education programs operated by the SELPA and for implementing all requirements of the Local Plan.

SELPA DIRECTOR

The WCCUSD SELPA Director is responsible for the coordination of special education services and programs within WCCUSD and for the implementation of the Local Plan. The SELPA Director is subject to the Administrative Unit's (AU) policies and procedures for day to day operations. The SELPA Director is given authority to implement policies and procedures.

The SELPA Director shall serve on behalf of the LEA and implement the Local Plan including the following services and operations:

- 1. Coordination of the SELPA and the administration of the Local Plan
- 2. Coordinated system of identification and assessment
- 3. Coordinated system of procedural safeguards
- 4. Coordinated system of staff development and parent education
- 5. Coordinated system of curriculum development and alignment with
- 6. Coordinated system of internal program review, evaluation of the

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effectiveness of the local plan and implementation of a local plan accountability mechanism

- 7. Coordinated system of data collection and management
- 8. Coordinated of interagency agreements9. Coordination of services to medical facilities
- Coordination of services to licensed children's facilities and foster. family homes
- 10. Preparation and transmission of required SELPA reports
- 11. Fiscal and logistical support of the Community Advisory Committee
- 12. Coordination of transportation services for students with disabilities
- 13. Coordination of career and vocational and transition services
- 14. Assurance of full educational opportunity
- 15. Fiscal administration and the allocation of state and federal funds
- 16. Direct instructional support provided by Program Specialists

Procedure for annual evaluation

Description:

The SELPA Director is responsible for the overall coordination. implementation and reporting of the program evaluation. Data gathering, compilation, reporting and local review will be completed by the designated responsible individual(s) assigned by the SELPA Director. LEAs will provide personnel to process data and certify the accuracy of information gathered. The SELPA will provide training and technical support to LEA staff. (Section 3015,20 USC 1412(a)(11) and 34 CFR 300.556). Data collected shall be forwarded to the SELPA Director for compilation into the annual evaluation which shall be forwarded to the State Department. Published reports shall be available for

review by interested members.

DIRECTOR, SPECIAL EDUCATION

Description:

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The Director of Special Education serves under the direction of the SELPA Director. The WCCUSD Board of Education approves the appointment of the Special Education Director. The Director provides administrative leadership and assumes responsibility for the planning, implementation and evaluation of district-wide special education programs and services. At the direction of the SELPA Director, the Director may be responsible for the evaluation and supervision of the following job classification:

- 1. Administrator, Special Education
- 2. School Public Health Nurse
- 3. Section 504 Intervention Specialist
- 4. Program Specialist
- 5. School Psychologist
- 6. Other assigned certificated and classified staff.

Major Responsibilities

- 1. Assists in the organization, administration and supervision of special education programs and services
- 2. Develops and implements in-service programs related to special education for staff and members of the parent community
- 3. Assists in the development of an effective communication network to support parents and maintain positive communication
- 4. Supervises and monitors the Management Information System for Special Education students
- 5. Completes and submits accurate reports as required by district, state and federal jurisdictions
- 6. Meets on a regularly scheduled basis with school-level leadership personnel responsible for special education in the schools
- 7. Works with other departments and school sites to assure the alignment of the curriculum between the general education program and the curriculum offered in the Special Education classroom
- 8. Assists in the supervision and counseling of special education staff in the operation of their programs and recommends modification and/or additional programs as needed
- 9. Supervises, evaluates and monitors the performance of

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certificated and classified personnel directly responsible to him/ her

10. Administers, supervises, coordinates and evaluated Special Education Programs in accordance with the Local Plan for Special Education.

COORDINATOR, SPECIAL EDUCATION

Primary Functions:

Under direction, administer, monitor, coordinate, implement and direct all aspects of the special education program, provide technical support, training and information to special education to special education teachers, designated instructional staff and other assigned staff, ensuring district compliance with special education requirements, laws, rules, regulations and other pertinent bodies of law, responsible for creation, implementation, monitoring and reporting of fiscal components for programs or budgets as assigned, and perform related duties as assigned.

Major Duties and Responsibilities

- 1. Administers and supervises services to students placed in the Resource Specialist, Special Education Class, Itinerant Programs and in other programs or services; Monitors all referrals for special education assessments
- 2. Assists Special Education Department Head with program oversight and completes projects assigned by special education department head
- 4. Coordinates the placement of students in the above programs to encourage their optimum growth and maximum interaction with non-education students
- 5. Coordinates the development and implementation of Individualized Education Programs for all programs supervised
- 6. Coordinates all aspects of students; Individualized Education Program with the appropriate community agencies, e.g. California Children's Services, Department of Rehabilitation, Regional Center of the East Bay, etc.
- 7. Implements and monitors appropriate curriculum (resources, materials, equipment) for severely and non-severely handicapped

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populations

- 8. Oversee district assessments related to programs supervised (ex... DRDP Desired Results Developmental Profile) and basic functional life skills assessments and critical function performance assessments.
- 9. Collaborate with special education programs specialist to develop and implement a specialized in-service training program for special and regular education personnel
- 10. Interprets federal, state and district law, rules, regulations, policies and procedures as they apply to special education programs, for district staff
- 11. Evaluates programs/or contracts and makes recommendations for modification as needed
- 12. Assists special education department head with preparation, implementation, monitoring and reporting of program budgets, grants and other revenues
- 13. Supervises and evaluates the performance of assigned Designated Instruction and Services personnel, support personnel and other assigned personnel
- 14. Assists school site administrators in the supervision and evaluation of Resource Specialist, teachers, special class teachers, and linstructional assistants and aides
- 15. Recommends hiring, assignment, and transfer of teachers for programs supervised
- 16. Supervises and maintains accurate information for all special education information systems
- 17. Performs special assignments assigned by the special education department head, which may include non-public schools, extend year learning, early intervention programs, transition, transportation, mental health liaison, coordinated compliance and surrogate parent program
- 18. Assists with mediations, fair hearings, complaints, and other related hearings as assigned

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SPECIAL EDUCATION ADMINISTRATORS

Special Education Administrators serve under the direction of the SELPA Director. The WCCUSD Board of Education approves the appointment of Special Education Administrators following the aforementioned guidelines. Special Education Administrators perform the duties listed hereunder for Program Specialist. In addition, Special Education Administrators must have Administrative Credentials and mya directly supervise employees and programs and participate in evaluations of said programs and employees.

PROGRAM SPECIALISTS

56205(b)(1)(f) article 6 Section 56836.23

The program specialist are employed by the SELPA and serve under the direction of the SELPA Director.

The WCCUSD Personnel Department approves the employment of program specialist following the procedure previously outlined. Program specialist provide unique and necessary services to pupils in the WCCUSD SELPA. Program specialist shall provide the following services:

- 1. Observe, consult with, and assist, in accordance with WCCUSD procedures, special education teachers and support staff
- Plan programs, coordinate curricular resources and share in the evaluation of the effectiveness of programs for children with disabilities
- 3. Assist with WCCUSD staff development, program development and innovation of special methods and approaches
- Provide coordination, consultation and program development in one or more specialized areas of expertise
- 5. Upon request, participate in and /or conduct IEP team meetings where technical assistance is needed
- 6. Assist in medication, due process hearings and compliance proceedings by providing expertise in knowledge of special education law and regulations as well as programs and appropriate interventions available throughout the SELPA

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- 7. Assist in developing training for parents and members of the Community Advisory Committee
- 8. Provide inservice training and technical assistance for regular and special education teachers, administrators, support staff and parents.
- 9. Assist as a liaison to various community agencies such as Department of Mental Health, Department of Human Services, the Regional Center of the East Bay, California Children's Services, and the Probation department.
- 2. Coordinated system of identification and assessment:

Reference Number:

BP 6164.4 Instruction

Document Title:

Identification of Individuals For Special Education

Document Location:

WCCUSD Board Policy, Instruction

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

The Superintendent or designee shall establish a comprehensive system that includes procedures for the identification, screening, referral, and regular and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include methods for utilizing referrals from parents/guardians, teachers, appropriate professionals, and others, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, translation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee

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shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

Legal Reference:

EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56195.8 Adoption of policies

56300-56304 Identification of individuals with disabilities

56320-56331 Assessment

|56333-56338 Eligibility criteria for specific learning disabilities

56340-56347 Instructional planning and individualized education program

56381 Reassessment of students

56425-56432 Early education for individuals with disabilities

56441.11 Eligibility criteria, children ages 3-5

56445 Transition to grade school; reassessment

56500-56509 Procedural safeguards

GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.301-300.306 Evaluations and reevaluations

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages

46539-46845

WEB SITES

California Department of Education, Special Education: http://

www.cde.ca.gov/sp/se

U.S. Department of Education, Office of Special Education Programs: http://

Description:

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www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: June 6, 2007 Richmond, California

revised: April 1, 2020

3. Coordinated system of procedural safeguards:

Reference Number:

BP 6159.1 Instruction

Document Title:

Procedural Safeguards And Complaints For Special Education

Document Location:

WCCUSD Board Policy, Instruction

The Governing Board desires-in accordance with the procedural safeguards set forth in state and federal law. Parents/guardians shall receive written notice of their rights in accordance with law, Board policy, and administrative regulation

The Superintendent or designee shall represent the district in any due process hearing conducted with regard to district students and shall inform the Governing Board about the result of the hearing.

The Superintendent or designee shall address a complaint concerning compliance with state or federal law regarding special education in accordance with the district's uniform complaint procedures.

The SELPA provides Alternate Dispute Resolution (ADR) as requested by parents. The SELPA assists parents with filing complaints with the Office of Administrative Hearings when requested. The SELPA also assures procedural safeguards by providing technical assistance and guidance on forms and procedures to school sited in the areas of assessment, identification, and placement. The SELPA will also provide parents with a copy of their procedural safe guards upon request and will retain a copy on our website.

Legal Reference:

EDUCATION CODE

56000 Education for individuals with exceptional needs

56001 Provision of the special education programs

56020-56035 Definitions

56195.7 Written agreements

56195.8 Adoption of policies for programs and services

Description:

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56300-56385 Identification and referral, assessment

56440-56447.1 Programs for individuals between the ages of three and five

years

56500-56509 Procedural safeguards, including due process rights

56600-56606 Evaluation, audits and information

CODE OF REGULATIONS, TITLE 5

3000-3100 Regulations governing special education

4600-4671 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act

UNITED STATES CODE, TITLE 42

11434 Homeless assistance

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.36 Procedural safeguards

300.1-300.818 Assistance to states for the education of students with

disabilities, especially:

300.500-300.520 Procedural safeguards and due process for parents and

students

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages

46539-46845

WEB SITES

California Department of Education, Special Education: http://

www.cde.ca.gov/sp/se

U.S. Department of Education, Office of Special Education Programs: http://

www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: June 6, 2007 Richmond, California

revised: April 1, 2020

4. Coordinated system of staff development and parent and guardian education:

Reference Number:

BP 4131, 4231, 4331 Personnel

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Document Title:

Staff Development

Document Location:

WCCUSD Policy, Personnel

SELPA Local Plan provides assurances for special education instructional personnel to participate in staff development in-service opportunities in the area of literacy to include current literacy research, state adopted standards and framework, increased participation of students with disabilities in statewide assessment and research based reading strategies. Further, students with disabilities will have access to all core curriculum.

PARENT AND GUARDIAN EDUCATION:

SELPA Director, Special Education Director, and Program Specialists offer support to parents/guardians through IEP meetings, trainings and CAC Workshops throughout the school year. Support is provided to parents, guardians, and community members through coordination with First 5 Contra Costa County and CAC workshops and meetings. On an annual basis the community advisory committee will provide input on the parente and guardian education needs. The SELPA Director will provide input regarding the parents and Family education needs. The SELPA Director will provide needed training and supports as requested or determined appropriate.

Description:

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district priorities for student achievement, school improvement objectives, the local control and accountability plan, and other district and school plans.

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but is not limited to:

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- 1. Mastery of subject-matter knowledge, including current state and district academic standards
- 2. Use of effective, subject-specific teaching methods, strategies, and skills
- 3. Use of technologies to enhance instruction
- 4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students
- 5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning
- 6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education
- 7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, tolerance, and discipline, including conflict resolution, and hatred prevention
- 8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn
- 9. Ability to interpret and use data and assessment results to guide instruction
- 10. Knowledge of topics related to student health, safety, and welfare
- 11. Knowledge of topics related to employee health, safety, and security As necessary, teachers shall receive professional development, as defined in 20 USC 7801, which is designed to help them meet the requirements of federal law for teachers of core academic subjects. (20 USC 6319)

The Superintendent or designee shall, in conjunction with teachers, interns, and administrators, as appropriate, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom assignments and, as necessary, to assist them in meeting state or federal requirements to be

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fully qualified for their positions.

Professional learning opportunities offered by the district shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a school, including lesson study or co-teaching, and external learning opportunities that are related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments, or analyze student data. (Education Code 44277)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement.

Legal Reference:

EDUCATION CODE

44032 Travel expense payment

44259.5 Standards for teacher preparation

44277 Professional growth programs for individual teachers

44300 Emergency permits

44325-44328 District interns

44450-44468 University internship program

44570-44578 Inservice training, secondary education

45028 Salary schedule and exceptions

48980 Notification of parents/quardians; schedule of minimum days

52060-52077 Local control and accountability plan

56240-56245 Staff development; service to persons with disabilities

99200-99206 Subject matter projects

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

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CODE OF REGULATIONS, TITLE 5

13025-13044 Professional development and program improvement

80021 Short-term staff permit

80021.1 Provisional internship permit

80023-80026.6 Emergency permits

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIO NS United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CSBA PUBLICATIONS

Governing to the Core: Professional Development for Common Core, Governance Brief, May 2013

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS California Standards for the Teaching Profession, 2009 WEB SITES

CSBA: http://www.csba.org

California Commission on Teacher Credentialing: http://www.ctc.ca.gov California Department of Education, Professional Development: http:// www.cde.ca.gov/pd

California Subject Matter Projects: http://csmp.ucop.edu Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT adopted: August 20, 2008 Richmond, California revised: January 6, 2016

Description:

The Governing Board recognizes that classified staff does essential work that supports a healthy school environment and the educational program. Classified staff shall have opportunities to participate in staff development activities in order to improve job skills, learn best practices, retrain as appropriate in order to meet changing conditions in the district, and/or enhance personal growth.

The Superintendent or designee shall involve classified staff, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district goals, school improvement objectives, the local control and accountability plan, and other district and school plans.

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Staff development may address general workplace skills and/or skills and knowledge specific to the duties of each classified position, including, but not limited to, the following topics: (Education Code 45391)

- 1. Student learning and achievement
- a. How paraprofessionals can assist teachers and administrators to improve the academic achievement of students
- b. Alignment of curriculum and instructional materials with Common Core State Standards
- c. The management and use of state and local student data to improve student learning
- d. Best practices in appropriate interventions and assistance to at-risk students
- 2. Student and campus safety
- 3. Education technology, including management strategies and best practices regarding the use of education technology to improve student performance

Description:

- 4. School facility maintenance and operations, including best practices in the operation and maintenance of school facilities, such as green technology and energy efficiency, that help reduce the use and cost of energy at school sites
- 5. Special education, including best practices to meet the needs of special education students and to comply with any new state and federal mandates
- 6. School transportation and bus safety
- 7. Parent involvement, including ways to increase parent involvement at school sites
- 8. Food service, including food preparation to provide nutritional meals, food safety, and food management
- 9. Health, counseling, and nursing services

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10. Environmental safety, including pesticides and other possibly toxic substances so that they may be safely used at school sites for classroom instructional aides or other classified staff involved in direct instruction of students, staff development activities may also include academic content of the core curriculum, teaching strategies, classroom management, or other training designed to improve student performance, conflict resolution, and relationships among students. Such professional learning opportunities shall be evaluated based on criteria specified in Education Code 44277 and BP 4131 - Staff Development.

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees. The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program.

Legal Reference:

EDUCATION CODE

41530-41532 Professional Development Block Grant

44032 Travel expense payment

44390-44393 California School Paraprofessional Teacher Training Program

45380-45387 Retraining and study leave (classified)

56240-56245 Staff development; service to persons with disabilities REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS 44579-44579.6 Instructional Time and Staff Development Reform Program

GOVERNMENT CODE

3543.2 Scope of representation of employee organization PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

WEB SITES

California Association of School Business Officials: http://

www.casbo.org

California School Employees Association: http://www.csea.com Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 20, 2008 Richmond, California

revised: January 6, 2016

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Description:

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district priorities for student achievement, school improvement objectives, the local control and accountability plan, and other district and school plans.

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but is not limited to:

- 1. Mastery of subject-matter knowledge, including current state and district academic standards
- 2. Use of effective, subject-specific teaching methods, strategies, and skills
- 3. Use of technologies to enhance instruction
- 4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students
- 5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning
- 6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education
- 7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, tolerance, and discipline, including conflict resolution, and hatred prevention
- 8. Ability to relate to students, understand their various stages of growth

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and development, and motivate them to learn

- 9. Ability to interpret and use data and assessment results to guide instruction
- 10. Knowledge of topics related to student health, safety, and welfare
- 11. Knowledge of topics related to employee health, safety, and security

As necessary, teachers shall receive professional development, as defined in 20 USC 7801, which is designed to help them meet the requirements of federal law for teachers of core academic subjects. (20 USC 6319)

The Superintendent or designee shall, in conjunction with teachers, interns, and administrators, as appropriate, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom assignments and, as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

Professional learning opportunities offered by the district shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a school, including lesson study or co-teaching, and external learning opportunities that are related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments, or analyze student data. (Education Code 44277)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as

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necessary to ensure that the staff development program supports the district's priorities for student achievement.

Legal Reference:

EDUCATION CODE

44032 Travel expense payment

44259.5 Standards for teacher preparation

44277 Professional growth programs for individual teachers

44300 Emergency permits

44325-44328 District interns

44450-44468 University internship program

44570-44578 Inservice training, secondary education

45028 Salary schedule and exceptions

48980 Notification of parents/guardians: schedule of minimum days

52060-52077 Local control and accountability plan

56240-56245 Staff development; service to persons with disabilities

99200-99206 Subject matter projects

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

CODE OF REGULATIONS, TITLE 5

13025-13044 Professional development and program improvement

80021 Short-term staff permit

80021.1 Provisional internship permit

80023-80026.6 Emergency permits

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIO NS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CSBA PUBLICATIONS

Governing to the Core: Professional Development for Common Core,

Governance Brief, May 2013

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Standards for the Teaching Profession, 2009

WEB SITES

CSBA: http://www.csba.org

California Commission on Teacher Credentialing: http://www.ctc.ca.gov California Department of Education, Professional Development: http://

www.cde.ca.gov/pd

California Subject Matter Projects: http://csmp.ucop.edu

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Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 20, 2008 Richmond, California

revised: January 6, 2016

5. Coordinated system of curriculum development and alignment with the core curriculum:

Reference Number:

BP 6141 Instruction

Document Title:

Curriculum Development and Evaluation

Document Location:

WCCUSD Board Policy, Instruction

The Governing Board accepts responsibility for establishing what students should learn in accordance with standards and standards of proficiency. The Board shall adopt a district curriculum that reflects district philosophy, responds to student needs and abilities, and is consistent with the requirements of law. Insofar as possible, this curriculum shall also reflect the desires of the community and the needs of society as a whole.

The Board considers curriculum improvement to be a top priority for the district. Curriculum development and evaluation will therefore be an ongoing process in the district, routinely supported by planned allocations of resources and staff time.

The Superintendent or designee shall establish procedures that ensure the curriculum development and evaluation process includes input from teachers, administrators, students and parents/guardians from all grade levels, disciplines, schools, special programs and categories of students. The selection and evaluation of instructional materials shall be coordinated with the curriculum development and evaluation process. The Superintendent or designee shall keep the Board informed about student achievement in each area of the curriculum.

Legal Reference:

EDUCATION CODE

221.5 Equal opportunity without regard to sex

35160 Authority of governing boards

35160.1 Broad authority of school districts

51050-51057 Enforcement of courses of study

51200-51263 Required courses of study, especially

51225.3 Requirements for high school graduation

51500-51540 Prohibited instruction

CDE Form Version 2.0

Description:

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51720-51879.9 Authorized classes and courses of instruction

52160-52178 Bilingual-Bicultural Act

52200-52212 Mentally gifted and talented pupil program

52300-52414 Vocational education

54000-54028 Programs for disadvantaged pupils

54100-54145 Miller-Unruh Act of 1965

56000-56865 Special education programs

GOVERNMENT CODE

3543.2 Scope of representation

CODE OF REGULATIONS, TITLE 5

4000-4091 School improvement programs

4304-4320 Bilingual education programs

4400-4426 Improvement of elementary and secondary education

Management Resources:

CDE PROGRAM ADVISORIES

123.87 Curriculum Review, Improvement and Implementation,

CIL:87/8-9

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: June 6, 2007 Richmond, California

6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Reference Number:

BP 0500 Philosophy, Goals, Objectives and Comprehensive Plans

Document Title:

Accountability

Document Location:

WCCUSD Board Policy, Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of the district and each district school. The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

The district's alternative schools serving high-risk student populations, including

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continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052, 56366)

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of the review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support or assistance, awarding incentives or rewards, and establishing other performance-based consequences.

Description:

Legal Reference:

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability

33400-33407 CDE evaluation of district programs

44660-44665 Evaluation of certificated employees

51041 Evaluation of the educational program

52050-52059 Public Schools Accountability Act

60640-60649 Standardized Testing and Reporting Program

CODE OF REGULATIONS, TITLE 5

15440-15463 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress

6312 Local educational agency plan

6316 School and district improvement

CODE OF FEDERAL REGULATIONS, TITLE 34

200.13-200.20 Adequate yearly progress

200.30-200.35 Identification of program improvement schools

200.36-200.38 Notification requirements

SELPA |

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200.52-200.53 District improvement

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance

WEB SITES

CSBA: http://www.csba.org

California Department of Education, Accountability: http://www.cde.ca.gov/ta/

ac

U.S. Department of Education, No Child Left Behind: http://www.nclb.gov

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: October 4, 2000 Richmond, California

revised: January 17, 2007 revised: April 1, 2020

7. Coordinated system of data collection and management:

Reference Number:

BP 0500 Philosophy, Goals, Objectives and Comprehensive Plans

Document Title:

Accountability

Document Location:

WCCUSD Board Policy, Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of the district and each district school.. The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

The district's alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent

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The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of the review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support or assistance, awarding incentives or rewards, and establishing other performance-based consequences.

Description:

Legal Reference:

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability

33400-33407 CDE evaluation of district programs

44660-44665 Evaluation of certificated employees

51041 Evaluation of the educational program

52050-52059 Public Schools Accountability Act

60640-60649 Standardized Testing and Reporting Program

CODE OF REGULATIONS, TITLE 5

15440-15463 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress

6312 Local educational agency plan

6316 School and district improvement

CODE OF FEDERAL REGULATIONS, TITLE 34

200.13-200.20 Adequate yearly progress

200.30-200.35 Identification of program improvement schools

200.36-200.38 Notification requirements

200.52-200.53 District improvement

Management Resources:

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CSBA PUBLICATIONS

Maximizing School Board Governance

WEB SITES

CSBA: http://www.csba.org

California Department of Education, Accountability: http://www.cde.ca.gov/ta/

ac

U.S. Department of Education, No Child Left Behind: http://www.nclb.gov

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: October 4, 2000 Richmond, California

revised: January 17, 2007 revised: April 1, 2020

8. Coordination of interagency agreements:

Reference Number:

BP 1600 Community Relations

Document Title:

Relations between Non-Public and Other Educational Organizations and the Schools

Document Location:

WCCUSD Board Policies, Community Relations

The SELPA Director will serve as the liaison to the Regional Center, California Children's Services and other private and public agencies to coordinate services for students with disabilities. It shall be the policy of West Contra Costa Unified School District that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process.

The Governing Board recognizes the need and the worth of cooperative relationships with other schools, colleges, and educational organizations. It encourages members of the school staff to work with their counterparts in such organizations on It shall be the policy of West Contra Costa Unified School District that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process.

Description:

SELPA | West Contra Costa Unified School District

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Description: The Governing Board recognizes the need and the worth of cooperative relationships with other schools, colleges, and educational organizations. It encourages members of the school staff to work with their counterparts in such organizations on educational matters within the framework established by statutes, state regulations and Board Policy.

Legal Reference:

EDUCATION CODE

10400-10407 Cooperative Improvement Program

11000-11007 California Academic Partnership Program

35172 Promotional activities

56040-56045 Education and related services, special education

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: November 7, 2007 Richmond, California

9. Coordination of services to medical facilities:

Reference Number:

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, Chapter 16, page 161 (Coordination of Services and Medical Facilities)

Document Title:

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual

Document Location:

SELPA Director's Office

Description:

Individuals with exceptional needs who are placed in a public hospital, state licensed children's hospital, psychiatric hospital, proprietary hospital, or a health facility for medical purposes are the educational responsibility of the district if located within the boundaries of the school district in which the hospital or facility is located.

10. Coordination of services to licensed children's institutions and foster family homes:

Reference Number:

BP 6173.1 Instruction

Document Title:

Education For Foster Youth

Document Location:

WCCUSD Board Policy, Instruction

The Governing Board recognizes its obligation to ensure that foster

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youth have access to the academic resources, services and extracurricular and enrichment activities that are available to district students. The district shall provide students in foster care within the district with access to educational opportunities and other services necessary to help such students achieve the district's performance standards.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation.

The Superintendent or designee shall collaborate with the county placing agency and other appropriate agencies to ensure maximum utilization of available funds and to meet the educational needs of foster youth within the district.

Legal Reference:

EDUCATION CODE

42920-42925 Foster children educational services

48645.1 Juvenile court schools

48645.5 Coursework completed in public school, juvenile court school, or nonpublic nonsectarian school

48850-48859 Educational placement of students residing in licensed children's institutions

49061 Student records

49069.5 Foster care students transfer of records

49076 Access to student records

56055 Rights of foster parents in special education

WELFARE AND INSTITUTIONS CODE

300 Children subject to jurisdiction

309 Investigation and release of child

361 Limitations on parental or guardian control

366.27 Educational decision by relative providing living arrangements

602 Minors violating law; ward of court

726 Limitations on parental or guardian control

727 Order of care, ward of court

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

WEB SITES

California Department of Education, Foster Youth Services Program:

http://www.cde.ca.gov/spbranch/ssp/fysprfa/fysrfa.htm

California Department of Social Services, Foster Youth Ombudsman

Office: http://www.fosteryouthhelp.ca.gov

Description:

West Contra Costa Unified School District

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Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT adopted: June 6, 2007 Richmond, California

11. Preparation and transmission of required special education local plan area reports:

Reference Number:

BP 0430/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual Chapter 1, Page 9

Document Title:

Comprehensive Local Plan for Special Education/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual

Document Location:

Board Policy/SELPA Director's Office

The Governing Board desires to provide a free and appropriate public education to all individuals with disabilities, birth to 22 years, who reside in the district, including children who have been suspended or expelled or placed by the district in a nonpublic school or agency services.

Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered, and where appropriate, utilized. (Education Code 56303)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the Board shall approve a plan to meet the needs of individuals with disabilities residing in the district. The goals for children in the special education program are incorporated into the district goals for student achievement, equity, safety, accountability and community engagement.

The special education local plan area shall administer a local plan and administer the allocation of funds. (Education Code 56195)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district shall serve as a SELPA.

The Superintendent or designee shall develop a local plan for the education of individuals with disabilities residing in the district. The plan shall be approved by the Board.

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Legal Reference:

EDUCATION CODE

56000-56001 Education for individuals with exceptional needs

56020-56035 Definitions

56040-56046 General provisions

56048-56050 Surrogate parents

56055 Foster parents

56060-56063 Substitute teachers

56170-56177 Children enrolled in private schools

56190-56194 Community advisory committees

56195-56195.10 Local plans

56205-56208 Local plan requirements

56213 Special education local plan areas with small or sparse populations

56240-56245 Staff development

56300-56385 Identification and referral, assessment, instructional planning

56440-56447.1 Programs for individuals between the ages of three and five

years

56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral interventions

56600-56606 Evaluation, audits and information

56836-56836.05 Administration of local plan

GOVERNMENT CODE

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-3089 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

300.1-300.818 Assistance to states for the education of children with

disabilities, including:

300.500-300.520 Due process procedures for parents and children

303.1-303.654 Early intervention program for infants and toddlers with disabilities

Description:

West Contra Costa Unified School District

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Management Resources:

WEB SITES

California Department of Education, Special Education: http://www.cde.ca.gov/sp/se

U.S. Department of Education, Office of Special Education Programs: http://www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 16, 1996 Richmond, California

revised: June 4, 1997 revised: June 20, 2001 revised: January 17, 2007 revised: April 1, 2020

12. Fiscal and logistical support of the CAC:

Reference Number:

BP 1220 Community Relations/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual chapter 1 page 19

Document Title:

Citizen Advisory Committees/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual

Document Location:

Board Policy/SELPA Director's Office

SELPA Director coordinates the logistics and provides fiscal support to CAC meetings, activities and training annually by providing personnel, child care, refreshments, and documents when coordinating between the SELPA Director and the CAC Executive Board.

Description:

The Governing Board recognizes that citizen advisory committees enable the Board to better understand the interests and concerns of the community. The Board shall establish citizen advisory committees as the need arises or as required by law. The purposes of any such committees shall be clearly defined and aligned to the district's vision and goals.

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Citizen advisory committees shall serve in a strictly advisory capacity; they may make recommendations regarding Board policy, but their actions shall not be binding on the Board. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties or at any time the Board determines it necessary.

The membership of citizen advisory committees should represent the diversity of the community and a diversity of viewpoints. With Board approval, the Superintendent or designee may appoint committee members.

The Superintendent or designee shall provide training and information as necessary to enable committee members to understand the basic administrative structure, program processes, and goals of the committee.

The Superintendent or designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulation.

Legal Reference:

EDUCATION CODE

8070 Career technical education advisory committee

11503 Parent involvement program

15278-15282 Citizens' oversight committee

15359.3 School facilities improvement districts

17387-17391 Advisory committees for use of excess school facilities

35147 School site councils and advisory committees

41505-41508 Pupil Retention Block Grant

41570-41573 School and Library Improvement Block Grant

44032 Travel expense payment

52176 Advisory committees, limited-English proficient students program

52852 Site council, school-based program coordination

54425 Advisory committees, compensatory education

54444.1-54444.2 Parent advisory councils, services to migrant children

56190-56194 Community advisory committee, special education

62002.5 Continuing parent advisory committees

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

52012 School site council

GOVERNMENT CODE

810.2 Tort claims act, definition employee

810.4 Tort claims act, definition employment

815.2 Injuries by employees within scope of employment

Description:

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820.9 Members of local public boards not vicariously liable

6250-6270 California Public Records Act

54950-54963 Brown Act

UNITED STATES CODE, TITLE 42

1751 Note Local wellness policy

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources: CSBA PUBLICATIONS

Maximizing School Board Leadership: Community Leadership, 1996

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: November 7, 2007 Richmond, California

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual chapter 1, page 19
The broad goal of the CAC is to involve interested parents/guardians, students, teachers, community members and education specialists in advising and providing input to the district and their administrative and professional staff of students with exceptional needs, to assist the administration in furthering and improving the functioning of the Special Education Local Plan Area, and to support local and regional activities organized on behalf of students receiving special education services. The SELPA Director will ensure that the district has sufficient resources to provide fiscal, technical and logistical support for all community advisory events and trainings approved by the district.

13. Coordination of transportation services for individuals with exceptional needs:

Reference Number:

BP 3541.2; Business and Noninstructional Operations

AR 3541.2

Document Title:

Transportation for Students With Disabilities

Document Location:

WCCUSD Board Policy, Business and Noninstructional Operations

The Governing Board desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. The district shall provide appropriate transportation services for a student with disabilities when the district is the student's district of residence and the transportation services are required by his/her individualized education program

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(IEP) or Section 504 accommodation plan.

The specific needs of the student shall be the primary consideration when an IEP team is determining the student's transportation needs. Considerations may include, but are not limited to, the student's health needs, travel distances, physical accessibility and safety of streets and sidewalks, accessibility of public transportation systems, midday or other transportation needs, extended-year services, and, as necessary, implementation of a behavioral intervention plan.

The Superintendent or designee shall provide IEP teams with information about district transportation services in order to assist them in making decisions as to the mode, schedule, and location of transportation services that may be available to each student with disabilities. The IEP team may communicate with district transportation staff and/or invite transportation staff to attend IEP team meetings where the student's transportation needs will be discussed.

Transportation services specified in a student's IEP or Section 504 plan shall be provided at no cost to the student or his/her parent/guardian.

If a student whose IEP or accommodation plan specifies transportation needs is excluded from school bus transportation for any reason, such as suspension, expulsion, or other reason, the district shall provide alternative transportation at no cost to the student or parent/guardian. (Education Code 48915.5)

When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent or designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)

The Superintendent or designee shall arrange transportation schedules so that students with disabilities do not spend an excessive amount of time on buses compared to other students. Arrivals and departures shall not reduce the length of the school day for these students except as may be prescribed on an individual basis.

The Superintendent or designee shall ensure that any mobile seating devices used on district buses are compatible with bus securement systems required by 49 CFR 571.222. (Education Code 56195.8)

As necessary, a student with disabilities may be accompanied on school transportation by a service animal, as defined in 28 CFR 35.104, including a specially trained guide dog, signal dog, or service dog. (Education Code 39839;

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Civil Code 54.1-54.2; 28 CFR 35.136)

When transportation is not specifically required by the IEP or Section 504 plan of a student with disabilities, the student shall be subject to the rules and policies regarding regular transportation offerings within the district.

Legal Reference:

EDUCATION CODE

39807.5 Payment of transportation cost

39839 Guide dogs, signal dogs, and service dogs on bus

41850-41854 Allowances for transportation

48300-48315 Alternative interdistrict attendance program

48915.5 Expulsion of students with exceptional needs

56040 No cost for special education and related services

56195.8 Adoption of policies

56327 Assessment for special education and related services

56345 Individualized education program

56365-56366.1 Nonpublic nonsectarian schools or agencies

CIVIL CODE

54.1-54.2 Service animals

CODE OF REGULATIONS, TITLE 5

15243 Physically handicapped minors

15271 Exclusion from report

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions

35.136 Service animals

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.34 Transportation defined as related service

CODE OF FEDERAL REGULATIONS, TITLE 49

571.222 Federal requirements for bus securement systems

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Special Education Transportation Guidelines

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Protecting Students with Disabilities: Frequently Asked Questions About

Description:

West Contra Costa Unified School District

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Section 504 and the Education of Children with Disabilities, 2009 Questions and Answers on Serving Children with Disabilities Eligible for Transportation, 2009

WEB SITES

California Department of Education: http://www.cde.ca.gov

U.S. Department of Education: http://www.ed.gov

U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/ocr

(2/95 10/97) 5/16

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT adopted: February 6, 2008 Richmond, California revised: April 1, 2020

AR 3541.2

Transportation for students with disabilities shall be provided in accordance with a student's Individualized Education Program (IEP) or Section 504 accommodation plan.

If a disabled student is excluded from school bus transportation, the district shall provide alternative transportation at no cost to the student or parent/guardian provided that transportation is specified in the student's IEP. (Education Code 48915.5)

When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent or designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)

Guide dogs, signal dogs and service dogs trained to provide assistance to disabled persons may be transported in a school bus when accompanied by disabled students, disabled teachers or persons training the dogs. (Education Code 39839)

Regulation WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT approved: October 6, 2008 Richmond, California

West Contra Costa Unified School District

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14. Coordination of career and vocational education and transition services:

Reference Number:

BP 6178, 6178.1/ West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, Chapter 8, pages 97-106

Document Title:

Career and Technical Education (BP 6178)

Document Location:

WCCUSD Board Policy, Instruction

BP 6178

The Governing Board desires to provide a comprehensive career technical education (CTE) program in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide students with practical experience and understanding of all aspects of an industry.

The district's CTE program shall focus on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations. CTE opportunities may be offered through linked learning programs, partnership academies, apprenticeship programs or orientation to apprenticeships, regional occupational centers or programs (ROC/Ps), charter schools, small learning communities, magnet programs, or other programs that expose students to career options while preparing them for future careers in a given industry or interest area.

The Superintendent or designee shall explore available funding sources that may be used to support CTE programs. The Board shall review and approve all district plans and applications for the use of district, state, and/or federal funds supporting CTE.

The Board shall adopt district standards for CTE which meet or exceed the state's model content standards and describe the essential knowledge and skills that students enrolled in these courses are expected to master. The course curriculum shall be aligned with district-adopted standards and the state's curriculum framework.

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At least every three years, the Board shall compare the district's curriculum, course content, and course of CTE sequence with the model state curriculum standards. (Education Code 52376)

The Superintendent or designee shall systematically review the district's CTE courses to determine the degree to each elass course may offer an alternative means for completing and receiving credit for specific portions of the course of study prescribed by the district for high school graduation The Board shall ensure that these classes are equivalent in content and rigor to the courses prescribed for graduation. (Education Code 52376)

The Superintendent or designee shall develop partnerships with local businesses and industries to ensure that course sequences, career technical and integrated curriculum, classroom instruction and projects, and assessments have real-world relevance and reflect labor market needs and priorities. He/she shall also work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities.

The Superintendent or designee shall collaborate with postsecondary institutions to ensure that the district's program is articulated with postsecondary programs in order to provide a sequential course of study. Articulation opportunities may include dual or concurrent enrollment in community college courses.

Advisory Committee

The Board shall appoint a CTE advisory advisory committee to develop recommendations on the district's CTE program and to serve as a liaison between the district and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the disadvantaged, and representative of the field office of the California Employment Development Department. (Education Code 8070)

The Superintendent or designee shall inform all secondary students and their parents/guardians about the CTE experiences available in the district, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary students shall receive individualized academic counseling which provides information about academic and CTE opportunities related to the student's career goals.

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Prior to the beginning of each school year, the Superintendent or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. The notification shall be disseminated in languages other than English as needed and shall state that the district will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the district's CTE program. (20 USC 2354; 34 CFR 100 Appendix B, 104.8, 106.9)

To the extent required by law, the Superintendent or designee shall invite the participation of private school students in CTE programs supported by federal funding under the Strengthening Career and Technical Education for the 21st Century Act (Perkins). (20 USC 2397)

The Superintendent or designee shall ensure that teachers of CTE courses possess the qualifications and credentials necessary to teach their assigned courses. He/she shall also provide teachers and administrators with professional development designed to enhance their knowledge of standards-aligned CTE and shall provide opportunities for CTE teachers to collaborate with teachers of academic courses in the development and implementation of integrated curriculum models.

The Superintendent or designee shall provide counselors and other guidance personnel with professional development that includes, but is not limited to, information about current workforce needs and trends, requirements of the district's CTE program, work-based learning opportunities, and postsecondary education and employment options following high school.

The Superintendent or designee shall regularly assess district needs for facilities, technologies, and equipment to increase students' access to the district's CTE program.

The Superintendent or designee shall annually report to the Board achievement data on participating students, including, but not limited to, the percentage of participating students who successfully complete CTE programs, their performance on state and district academic achievement tests, and graduation rate. Data shall be disaggregated by program and various student subgroups. Based on such data, the Board shall determine the need for program improvements and update the goals in the district's local control and accountability plan as necessary.

Legal Reference: EDUCATION CODE 1205 Classification of counties

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8006-8155 Career technical education

17078.70-17078.72 Career technical education facilities

33430-33432 Health science and medical technology grants

35168 Inventory of equipment

41540-41544 Targeted instructional improvement block grant

44257.3 CTC recognition of study in linked learning teaching methods

44260-44260.1 Designated subjects career technical education credential

44260.9 Designated subjects career technical education credential

48430 Legislative intent; continuation education schools and classes

48980 Parental notifications

51220-51229 Courses of study, grades 7-12

51760-51769.5 Work experience education

52060-52077 Local control and accountability plan

52300-52499.66 Career technical education

52519-52520 Adult education, occupational training

53010-53016 California Career Pathways Trust

53070-53076.4 The California Career Technical Education Incentive Grant Program

53086 California Career Resource Network

54690-54699.1 California Partnership Academies

54750-54760 California Partnership Academies, green technology and goods movement occupations

56363 Related services for students with disabilities; specially designed career technical education

66205.5-66205.9 Approval of career technical education courses for admission to California colleges

88500-88551 Community college economic and workforce development program

GOVERNMENT CODE

154950-54963 Brown Act

LABOR CODE

3070-3099.5 Apprenticeships

CODE OF REGULATIONS, TITLE 5

1635 Credit for work experience education

3051.14 Specially designed career technical education for students with disabilities

10070-10075 Work experience education

10080-10092 Community classrooms

10100-10111 Cooperative vocational education

11500-11508 Regional occupational centers and programs

11535-11538 Career technical education contracts with private postsecondary schools

11610-11611 Regional adult and vocational education councils

CODE OF REGULATIONS, TITLE 8

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200-240 Apprenticeships

UNITED STATES CODE, TITLE 20

2301-2414 Strengthening Career and Technical Education for the 21st Century Act

6301-6578 Improving the Academic Achievement of the Disadvantaged CODE OF FEDERAL REGULATIONS, TITLE 34

100 Appendix B Guidelines for eliminating discrimination in career technical education programs

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

A Governance Perspective: Interviews with School Board Members from the Nine Linked Learning Initiative School Districts, March 2014

The Linked Learning Approach to High School Reform, Governance Brief, January 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, January 2013

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007

WEB SITES

CSBA: http://www.csba.org

Association for Career and Technical Education: http://www.acteonline.org California Association of Regional Occupational Centers and Programs: http://www.carocp.org

California Career Resource Network: http://www.californiacareers.info California Department of Education, Career Technical Education: http://www.cde.ca.gov/ci/ct

California Department of Employment Development: http://www.edd.ca.gov California Department of Industrial Relations: http://www.dir.ca.gov California Workforce Development Board: http://www.cwdb.ca.gov Commission on Teacher Credentialing: http://www.ctc.ca.gov University of California, a-g Course Submissions: http://www.ucop.edu/a-gGuide/ag/course submissions

U.S. Department of Education, Office of Vocational and Adult Education: http://www.ed.gov/about/offices/list/ovae/pi/cte/index.html

U.S. Department of Labor, Bureau of Labor Statistics: http://www.bls.gov

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Description:

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adopted: June 6, 2007 Richmond, California

revised: April 1, 2020

BP 6178.1

The Governing Board desires to facilitate work-based learning opportunities which link classroom learning with real-world experiences. The district's work-based learning program shall be designed to teach students the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and career technical education (CTE) standards.

The district's work-based learning program may offer opportunities for paid and/or unpaid work experiences, including, but not limited to:

- 1. Work experience education as defined in Education Code 51764
- 2. Cooperative CTE or community classrooms as defined in Education Code 52372.1
- 3. Job shadowing experience as defined in Education Code 51769
- 4. Student internships
- 5. Apprenticeships
- 6. Service learning
- 7. Employment in social/civic or school-based enterprises
- 8. Technology-based or other simulated work experiences

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the district, including in any contiguous state. (Education Code 51768)

The Board may elect to pay wages to students participating in a work-based learning program, but shall not make payments to or for private employers except for students with disabilities who are participating in work experience education programs funded by the state for such students. (Education Code 51768)

Any district plan for work-based learning shall be submitted to the Board for approval. When required, the plan shall be submitted to the California

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Department of Education or other state agency or official.

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning and local workforce development efforts. He/she also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. (5 CCR 10070-10071, 10087, 10108)

To ensure appropriate guidance and supervision of participating students and maximize the educational benefit from placement in any work-based learning program, district staff shall coordinate with the workplace supervisors or mentors.

A minor student shall be allowed employment through a paid work-based learning program only if he/she has been issued a work permit, in accordance with law, Board policy, and administrative regulation. (Education Code 49113, 49160)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or district's insurance, as applicable, in the event the student is injured.

The Superintendent or designee shall ensure that any teacher-coordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

The Superintendent or designee shall maintain records related to each student's participation in the district's work-based learning program, including, but not limited to, the student's individualized training plan, employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher-coordinator's consultations and observations, and

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reports of the student's grade and credits earned.

The Superintendent or designee shall periodically report to the Board regarding program implementation and effectiveness, including, but not limited to, rates of student participation in work-based learning programs and assessment results of participating students.

Legal Reference:

EDUCATION CODE

35208 Liability insurance

46144 Minimum school day for work experience program

46147 Exception for minimum day; students in last semester or quarter of grade 12

46300 Method of computing ADA

48402 Enrollment in continuation education, minors not regularly employed

49110-49119 Permits to work

49160 Permits to work, duties of employer

51760-51769.5 Work-based learning

52300-52499.66 Career technical education

54690-54697 Partnership academies

56026 Students with exceptional needs

52372.1 Community classrooms and cooperative career technical education programs

LABOR CODE

1285-1312 Employment of minors

1391-1394 Working hours for minors

3070-3099.5 Apprenticeship

3200-6002 Workers' compensation and insurance

CODE OF REGULATIONS, TITLE 5

1635 Credit for work experience education

10070-10075 Work experience education

10080-10090 Community classrooms

10100-10111 Cooperative career technical education programs

UNITED STATES CODE, TITLE 20

2301-2414 Strengthening Career and Technical Education for the 21st Century Act

CODE OF FEDERAL REGULATIONS, TITLE 29

570.35a Work experience programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Work Experience Education Guide

California Career Technical Education Model Curriculum Standards, 2013

Multiple Pathways to Student Success: Envisioning the New California High

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School, 2010

2008-2012 California State Plan for Career Technical Education, 2008
Career Technical Education Framework for California Public Schools: Grades

Seven Through Twelve. 2007

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS

PUBLICATIONS

Child Labor Laws, 2013

WEST ED PUBLICATIONS

Work-Based Learning in California: Opportunities and Models for Expansion,

2009

WEB SITES

CSBA: http://www.csba.org

California Association of Work Experience Educators: http://www.cawee.org

California Department of Education, Work Experience Education: http://

www.cde.ca.gov/ci/ct/we

California Department of Industrial Relations: http://www.dir.ca.gov

Linked Learning Alliance: http://www.linkedlearning.org

WestEd: http://www.wested.org

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: June 6, 2007

Richmond, California

revised: April 1, 2020

15. Assurance of full educational opportunity:

Reference Number:

BP 0410 Philosophy, Goals, Objectives and Comprehensive Plans/ West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual page 21

Document Title:

Nondiscrimination In District Programs and Activities

Document Location:

WCCUSD Board Policy/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, chapter 3, page 31

The Governing Board is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, immigration status, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex,

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sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 - Uniform Complaint Procedures. Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employee organizations, applicants for admission and employment, and sources of referral of applicants about the district's policy on nondiscrimination and related complaint procedures.. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups and, as applicable, to the public. As appropriate, such notification shall be posted in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations and shall be posted on the district's web site and, when available, district-supported social media.

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language. Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to

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existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school web sites, notetakers, written materials, taped text, and Braille or large print materials. Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

The individual identified in AR 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws is hereby designated as the district's ADA coordinator. He/she shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

District Ombudsperson 1108 Bissell Avenue

Richmond, CA 94801

Telephone: (510) 307-4538 Facsimile: (510) 236-0662 Email: rhaney@wccusd.net

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

51007 Legislative intent: state policy

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

54953.2 Brown Act compliance with Americans with Disabilities Act

Description:

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PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness. Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

Management Resources:

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016 Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender- Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND

HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

West Contra Costa Unified School District

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Examples of Policies and Emerging Practices for Supporting

Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010 Dear Colleague Letter: Electronic Book Readers, June 29, 2010

Notice of Non-Discrimination, January 1999

Protecting Students from Harassment and Hate Crime, January 1999 Nondiscrimination in Employment Practices in Education, August 1991

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

2010 ADA Standards for Accessible Design, September 2010

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov California Department of Fair Employment and Housing: http://

www.dfeh.ca.gov

Safe Schools Coalition: http://www.casafeschools.org

Pacific ADA Center: http://www.adapacific.org

U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr

U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: http://www.ada.gov

U.S. Equal Employment Opportunity Commission: http://www.eeoc.gov World Wide Web Consortium, Web Accessibility Initiative: http:// www.w3.org/wai

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 16, 1989 Richmond, California

revised: April 4, 2001 revised: June 5, 2002 revised: January 17, 2007 revised: January 4, 2017 revised: February 28, 2018

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, chapter 3, page 31 Upon the approval of the Annual Service Plan the SELPA Director will ensure that the full continuum of services is provided. Additionally, professional development and technical assistance will be provided upon request of the site principal or as needed by the district staff.

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16. Fiscal administration and the allocation of state and federal funds pursuant to EC Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

Reference Number:

BP 0430 Philosophy, Goals, Objectives and Comprehensive Plans

Document Title:

Comprehensive Local Plan For Special Education

Document Location:

WCCUSD Board Policy, Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires to provide a free and appropriate public education to all individuals with disabilities, birth to 22 years, who reside in the district, including children who have been suspended or expelled or placed by the district in a nonpublic school or agency services.

Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered, and where appropriate, utilized. (Education Code 56303)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the Board shall approve a plan to meet the needs of individuals with disabilities residing in the district. The goals for children in the special education program are incorporated into the district goals for student achievement, equity, safety, accountability and community engagement.

The special education local plan area shall administer a local plan and administer the allocation of funds. (Education Code 56195)

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district shall serve as a SELPA.

The Superintendent or designee shall develop a local plan for the education of individuals with disabilities residing in the district. The plan shall be approved by the Board.

Legal Reference:

EDUCATION CODE

56000-56001 Education for individuals with exceptional needs

56020-56035 Definitions

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56040-56046 General provisions

56048-56050 Surrogate parents

56055 Foster parents

56060-56063 Substitute teachers

56170-56177 Children enrolled in private schools

56190-56194 Community advisory committees

56195-56195.10 Local plans

56205-56208 Local plan requirements

56213 Special education local plan areas with small or sparse populations

56240-56245 Staff development

56300-56385 Identification and referral, assessment, instructional planning

56440-56447.1 Programs for individuals between the ages of three and five

56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral interventions

56600-56606 Evaluation, audits and information

56836-56836.05 Administration of local plan

GOVERNMENT CODE

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-3089 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

300.1-300.818 Assistance to states for the education of children with

disabilities, including:

300.500-300.520 Due process procedures for parents and children

303.1-303.654 Early intervention program for infants and toddlers with disabilities

Management Resources:

WEB SITES

California Department of Education, Special Education: http://www.cde.ca.gov/

sp/se

Description:

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U.S. Department of Education, Office of Special Education Programs: http:// www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August 16, 1996 Richmond, California

revised: June 4, 1997 revised: June 20, 2001 revised: January 17, 2007 revised: April 1, 2020

17. Direct instructional program support that maybe provided by program specialists in accordance with EC Section 56368:

Reference Number:

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, appendix 13, page 296

Document Title:

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual/Appendix 13 Program Specialists

Document Location:

SELPA Director's Office

PROGRAM SPECIALISTS

56205(b)(1)(f) article 6 Section 56836.23

The program specialist are employed by the SELPA and serve under the direction of the SELPA Director.

The WCCUSD Personnel Department approves the employment of program specialist following the procedure previously outlined. Program specialist provide unique and necessary services to pupils in the WCCUSD SELPA. Program specialist shall provide the following services:

Major Responsibilities:

Assists in implementing Individualized Education Program (IEP) team decisions by conferring with parents, teachers, and administrators.

Assists in coordinating and monitoring special education placements.

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Description:

Assists special educators in the development, implementation, and evaluation of the school site programs.

Reviews the development of student instructional plans, assuring legal compliance.

Assists Administrator of Special Education in program and curriculum development.

Assists in the evaluation of program effectiveness.

Assists in placing children in nonpublic schools.

Assists in Facilitated IEP Meetings and Alternate Dispute Resolution Panel.

Assists in Due Process Hearings.

Attends Board of Education meetings as requested.

Performs other related duties assigned by the SELPA Director.

Works with other departments and school sites to assure the alignment of the curriculum between the general education program and the curriculum offered in Special Education classrooms.

Special Education Local Plan Area Services

 A description of programs for early childhood special education from birth through five years of age:

Reference Number:

BP 6159/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual

Document Title:

Individualized Education Program and Individualized Family Service Plan Part C. Transition/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual, Chapter 4 Early Childhood Education

Document Location:

Board Policy/West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual

It shall be the policy of West Contra Costa Unified School District that an Individual Education Program (IEP) or an Individualized Family

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Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized program. It shall be the policy of this LEA thata review of an IEP will be conduction on at least an annual basis to review the student's progress and make appropriate revisions.

(IFSP) (20 USC1412 (a)(4))

It shall be the policy of West Contra Costa Unified School District that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition Process shall be smooth, timely and effective for the child and the family.

See: Regional Center of the East Bay Agreement

West Contra Costa Unified School District's Individualized Education Program Practices and Procedures Manual CHAPTER 4
EARLY CHILDHOOD EDUCATION

Procedures for Working with Infants and Toddlers

The procedures for working with Infants and Toddlers is described in detail in the agreement between the Regional Center of the East Bay (RCEB) and all the Special Education Local Plan Areas (SELPA) located within Contra Costa County, including the West Contra Costa Unified School District (WCCUSD) SELPA.

This agreement describes how the assignment of service coordinators takes place as well as describing the procedures used to develop services to infants, toddlers and their families. A signed (by all participants) dated copy of the agreement is maintained in the SELPA Director's office located Pupil Services Center (PSC).

This Interagency agreement can also be located in the Appendix to the WCCUSD Local Plan for Special Education. Special Education personnel wishing to learn these procedures may look at the agreement maintained in the SELPA Director's office and, if necessary, obtain a copy.

The following procedures are those agreed upon by all the Contra Costa County SELPAs and the Regional Center of the East Bay.

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Referral Procedures

RCEB and the Alameda and Contra Costa County SELPAs work cooperatively to meet the needs of all children eligible for services under Early Start Part C of the Individuals With Disabilities Education Act (IDEA).

RCEB Eligibility

To be found eligible, infants and toddlers from birth to two years of age, for whom a need for early intervention services as specified in IDEA and applicable regulations, is documented by means of assessment and evaluation as required by law. Infants and toddlers must meet one of the following criteria for eligibility:

- 1. Infants and toddlers with a developmental delay in one of more of five areas:
- a. Cognitive development;
- b. Physical and motor development including vision and hearing;
- c. Communication development;
- d. Social or Emotional development; or
- e. Adaptive development.

Developmentally delayed infants and toddlers are those who are determined to have a significant difference between the expected level of development for their age and their current level of function. Qualified personnel who are recognized by, or part of a multidisciplinary team, including the parents, will make this determination. A significant difference is defined as a thirty-three (33) percent delay in one or more developmental areas.

2. Infants and toddlers with established risk conditions, with conditions of known etiology, or conditions with established harmful developmental consequences. The conditions shall be diagnosed by a qualified personnel recognized by, or part of a multidisciplinary team, which includes the parents. The condition shall be certified as having a high probability of leading to developmental delay even if the delay is not evident at the time of diagnosis.

Infants and toddlers who are at high risk of having substantial developmental disability due to a combination of biomedical risk factors, the presence of which are diagnosed by qualified personnel recognized

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by or part of, a multidisciplinary team, including the parents.

Local Education Agency (LEA) Referral Procedures and Eligibility Criteria

Under California Education Code 56424, LEAs are responsible for providing Early Start Part C services to infants and toddlers with Solely Low Incidence (SLI) Disabilities. These are disabilities defined as severely disabling conditions that including hearing impairments, vision impairments and severe orthopedic impairments or any combination thereof.

Based on the above criteria, the RCEB Interagency Agreement specifies which agency is to perform which functions. For the purpose of the WCCUSD Procedures Manual, the following procedures and responsibilities are to be carried out by the LEA herein referred to as the District:

- 1. The District will refer all infants and toddlers that may be potentially eligible for RCEB, IDEA Part C services. All cases regarding children suspected of being eligible for services under Part C will be referred to the RCEB within seven (7) days of identification using the Early Start Referral form for referrals to RCEB. The RCEB is responsible for evaluating and determining eligibility.
- 2. If a toddler is two years, ten months of age or more at the time of initial referral to RCEB, the District will accept the referral for educational assessment and recommendations regardless of the suspected disabling conditions, with parental/guardian consent.
- 3. The District will identify an individual who will act as infant contact for all children birth to three years of age referred to RCEB.
- 4. All children currently receiving infant services through the District, and served by the District regardless of the suspected disabling condition, will continue to receive services, provided the District does not exceed its 1980-81 mandate and its funded capacity per current fiscal year related to Maintenance of Effort (see the WCCUSD Local Plan Budget Plan).

The SELPA shall notify RCEB when it reaches its funded capacity and when openings for services occur. The District and the RCEB shall determine a mutually agreeable method in which these notifications will occur.

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- 5. The District is responsible for providing services and service coordination to infants and toddlers with a Solely Low Incidence (SLI) birth to 36 months of age. It accepts referrals from RCEB for a child who has an SLI disability, and assumes responsibility for assessment and the determination of eligibility for the child.
- 6. The District accepts referrals of children with hearing impairments from the California Department of Education Newborn Hearing Screen Program. Upon receipt of the referral, the District will contact the child's family to initiate the evaluation and assessment process.
- 7. Within 45 days of referral, the District will complete the evaluation and assessment process for all children referred and suspected of having a SLI, if the child is found eligible, the District will develop an IFSP with the family.
- 8. When a child enters the District for Part C services, such early intervention services shall be child and family directed as agreed upon by the family.
- 9. The District accepts direct referrals for educational evaluation, assessment and recommendations for Part B of IDEA, regardless of disabling condition and with parent/guardian consent for a child who is two years, 10 months of age or more. State and federal laws apply.

Individualized Family Service Plan (IFSP)

Each child eligible for services under Part C must have an Individualized Family Service Plan (IFSP). The evaluation, assessment, and meeting to develop the IFSP must be held within 45 calendar days from the date of referral. All IFSP meetings shall be in the native language of the family and the IFSP shall be provided in the family's native language unless to do so is not feasible.

The District is responsible for the following:

The development of the IFSP for children with SLI disabilities;

Description:

The IFSP team which includes representation from all agencies that provide necessary services to the infant and/or family;

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The IFSP document, written and implemented in accordance with state and federal regulations;

Appointing a service coordinator who meets with the family and conducts a six-month and annual review of the IFSP either in person, or by telephone.

Transition

All children receiving Early Start services are potentially eligible for the District special education and related services at age three. The RCEB service coordinator must notify the District of all potentially eligible toddlers and the need to establish a transition plan in the IFSP conference not more than nine months, and not fewer than 90 days, prior to the toddler's third birthday. The transition process begins planning for service options to the child as he/she approaches age three but no later than 36 months of age. The child who is served either by RCEB or the District shall have the benefit of transition planning from Part C infant services to educational services under Part B of IDEA and provided by the District. The District will:

- 1. Confirm receipt of the invitation to attend the transition planning conference and IFSP meeting for a child between the ages of 2.6-2.9 years but not fewer than 90 days prior to the child's third birthday. During the Extended Year School Year (ESY), the District will identify a representative to be available to attend the IFSP Transition Planning Conference.
- 2. During the IFSP Transition Planning Conference, the District will participate in the discussion of the transition steps as part of the IFSP including:
- a. The Assessment process
- b. Timelines
- c. Eligibility criteria
- d. A review of possible preschool program and service options
- e. Suggest a notification/referral date at least 90 days prior to the third birthday
- f. Identify additional information to be included

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- g. Provide the parent/guardian a copy of the Parent's Due Process rights.
- 3. When the IFSP Transition Conference is held with the District and the toddler is between the ages of 2.6 through 2.8 years of age, the IFSP team will determine the date the official notification and referral to the District will be made. The notification/referral cannot be fewer than 90 days prior to the toddler's third birthday. Upon receipt of the notification/referral, the District will respond in accordance to state and federal regulations.
- 4. If the IFSP Transition conference is held between the ages of 2.8 and 2.9 years of age, the District may present the Assessment Plan or Prior Written Notice to the parent/guardian during the meeting.
- 5. The District will schedule an IEP meeting, which will include the parent/guardian, the RCEB Service Coordinator (at the request of the parent/guardian), and all other appropriate District personnel. The IEP will be developed and implemented upon written parent/guardian sent by the child's third birthday.

Service Coordination

Service Coordination is an early intervention service and must be provided under public supervision. The role of the Service Coordinator is to facilitate implementation of the IFSP and to coordinate services with other agencies and persons. The Service Coordinator must be knowledgeable about eligible infant and toddler programs, Part C law and regulations and the nature and scope of services under Part C of IDEA.

The District and RCEB shall both do the following:

- 1. Appoint a Service Coordinator that meets the Part C standards;
- 2. The Service Coordinator serves as the primary point of contact for eligible children and their families;
- 3. The Service Coordinator is responsible for coordinating with other agencies and persons providing services to the family.

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Service Coordination activities include the following:

- 1. Coordinating evaluations and assessments:
- 2. Facilitating and participating in the development, review, and evaluation of IFSPs;
- 3. Assisting families in identifying service providers and informing families about additional non-required services;
- 4. Coordinating and monitoring the delivery of services outlined on the IFSP:
- 5. Informing families of Early Start their Parental Rights and Procedural Safeguards;
- 6. Facilitating the development of a transition plan from Part C of IDEA to Part B of IDEA preschool service, as appropriate, and/or other community resources.

The Provision of Services

All services must be provided and monitored by the appropriate qualified personnel. Services to families are to provide the "supports and services necessary to enhance the capacity of the family to meet the developmental needs of the child". It is understood that the level, type, frequency and provider of services may change upon the transfer of a case between agencies.

The District shall:

Provide services to all children with SLI;

Shall continue to serve non-categorical infants at their previously mandated 1980-81 mandated funded capacity numbers;

Shall consider the RCEB recommendations but is not obligated to implement or continue services provided by RCEB prior to the referral to the District.

Parents of infants and toddlers are entitled to a copy of their rights as specified under Procedural Safeguards. District personnel are to follow the district guidelines regarding the provision of the safeguards to

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children in the Early Start Program.

Surrogate Parents

When needed, RCEB and the District will cooperate in the assignment and training of surrogate parents. Surrogate parents may be called upon to ensure that the rights of eligible children are protected if: a. No parents can be identified; b. The whereabouts of the parent cannot be determined and c. The child is a dependent of the juvenile court and the parental rights of the parent have been limited by the court or relinquished.

Surrogate parents may represent the child in all matters related to:

- 1. The evaluation and assessment of the child;
- 2. The development and implementation of the child's IFSP and reviews:
- 3. The ongoing provision of early intervention services '
- 4. Any other rights established under Part C.
- *District personnel should consult the "WCCUSD Surrogate Parent Handbook" for specifics as needed.

Dispute Resolution

It is the intent of both RCEB and the District to resolve all disputes at the lowest administrative level possible. Dispute resolution for issues between RCEB and the District should be resolved at the earliest opportunity. District staff should immediately consult with their Program Managers should any dispute arise. Children receiving early intervention services continue to receive all such services, including placement as previously identified and agreed upon during the IFSP, during the period of the dispute. If the dispute arises around procedures prior to the development of the IFSP and local discussion cannot be resolved within 15 days, the issue will be referred to DDS and CDE for a state-level review and resolutions.

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address

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questions or concerns to the SELPA governing body or individual administrator:

Reference Number:

California Department of Education (CDE) Notice of Procedural Safeguards/BP 1312.3

Document Title:

Notice of Procedural Safeguards/Uniform Complaint Procedures, Community Relations

Document Location:

WCCUSD SELPA Director's Office/WCCUSD Board Policy, Community Relations

It shall be the policy of West Contra Costa Unified School District that children with disabilities and their parents shall be afforded all the procedural safeguards throughout the provision of a free appropriate public education, including the identification, evaluation and placement process.

Uniform Complaint Procedures

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts a uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, after school education and safety programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs consolidated categorical aid programs, Career Technical Education, agricultural vocational education, American Indian Education, Centers and Early Childhood Education program assessments, bilingual education, California Peer Assistance and Review programs for teachers, compensatory education, English learner programs, every student succeeds act / no child left behind, regional occupational centers and programs, school safety plans, state preschool, tobaccouse prevention education, and any other district-implemented program which is listed in Education Code 64000(a). (5 CCR 4610)

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- 2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics. (5 CCR 4610)
- 3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)
- 4. Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities. (5 CCR 4610)
- 5. Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan. (Education Code 52075)
- 6. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)
- 7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

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- 8. Any complaint, by or on behalf of a former juvenile court school student who transfers into the district after his/her second year of high school, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in the juvenile court school or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)
- 9. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)
- 10. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)
- 11. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.
- 12. Any other complaint as specified in a district policy.

The district shall establish an office entitled District Ombudsperson reporting directly to the Superintendent for the purpose of fair, objective and timely responses to complaints.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation, unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or Ombudsperson or designee shall keep the identity of the complainant, and/or the subject of the complaint, if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

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The Superintendent or Ombudsperson will provide Trustees with quarterly updates about the state of complaints in the district.

The Superintendent or Ombudsperson or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or Ombudsperson or designee shall maintain records of all UCP complaints and the investigations of those complaints in accordance with applicable law and district policy.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

- 1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.
- 2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing- exempt facilities, be referred to the appropriate Child Development regional administrator.
- 3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.
- 4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)

Legal Reference:

EDUCATION CODE

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200-262.4 Prohibition of discrimination

222 Reasonable accommodations; lactating students

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedures

35186 Williams uniform complaint procedures

48853-48853.5 Foster youth

48985 Notices in language other than English

49010-49013 Student fees

49060-49079 Student records

49069.5 Rights of parents

49490-49590 Child nutrition programs

51210 Courses of study grades 1-6

51223 Physical education, elementary schools

51225.1-51225.2 Foster youth, homeless children, and former juvenile court school students; course credits; graduation requirements

51228.1-51228.3 Course periods without educational content

52060-52077 Local control and accountability plan, especially

52075 Complaint for lack of compliance with local control and accountability plan requirements

52160-52178 Bilingual education programs

52300-52490 Career technical education

Description:

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52500-52616.24 Adult schools

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 2

11023 Harassment and discrimination prevention and correction

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

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1681-1688 Title IX of the Education Amendments of 1972

6301-6577 Title I basic programs

6801-7014 Title III language instruction for limited English proficient and immigrant students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V promoting informed parental choice and innovative programs

7301-7372 Title V rural and low-income school programs

12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

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106.9 Notification of nondiscrimination on basis of sex

110.25 Notification of nondiscrimination on the basis of age

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Sexual Violence, April 2011

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov Family Policy Compliance Office: http://familypolicy.ed.gov

U.S. Department of Education, Office for Civil Rights: http://www.ed.gov//ocr

U.S. Department of Justice: http://www.justice.gov

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: November 7, 2007 Richmond, California

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revised: April 16, 2008

revised: November 6, 2013

revised: January 8, 2014

revised: March 4, 2015

revised: January 6, 2016

revised: April 27, 2016

revised: November 2, 2016

revised: June 28, 2017

revised: March 7, 2018

revised: October 17, 2018

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number:

BP 6159

Document Title:

Procedural Safeguards And Complaints for Special Education

Document Location:

WCCUSD Board Policy, Instruction

In order to protect the rights of students with disabilities, the district shall follow all procedural safeguards as set forth in law.

Parents/guardians shall receive written notice of their rights in accordance with law, Board policy, and administrative regulation.

Description:

The Superintendent or designee shall represent the district in any due process hearing conducted with regard to district students shall inform the Governing Board about the result of hearing.

Complaints for Special Education

Complaints concerning compliance with state of federal law regarding special education shall be addressed in accordance with the district's

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uniform complaint procedure.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Reference Number:

BP 6164.4

Document Title:

Identification of Individuals for Special Education

Document Location:

WCCUSD Board Policy, Instruction

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

The Superintendent or designee shall establish a comprehensive system that includes procedures for the identification, screening, referral, and regular and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include methods for utilizing referrals from parents/guardians, teachers, appropriate professionals, and others, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, translation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

Legal Reference:

EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students 56000-56885 Special education programs, especially:

56195.8 Adoption of policies

Description:

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56300-56304 Identification of individuals with disabilities

56320-56331 Assessment

56333-56338 Eligibility criteria for specific learning disabilities

56340-56347 Instructional planning and individualized education program

56381 Reassessment of students

56425-56432 Early education for individuals with disabilities

56441.11 Eligibility criteria, children ages 3-5

56445 Transition to grade school; reassessment

56500-56509 Procedural safeguards

GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.301-300.306 Evaluations and reevaluations

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education, Special Education: http://

www.cde.ca.gov/sp/se

U.S. Department of Education, Office of Special Education Programs: http://

www.ed.gov/about/offices/list/osers/osep

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: June 6, 2007 Richmond, California

revised: April 1, 2020

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's

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individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number:

BP 6159.2

Document Title:

Nonpublic, Nonsectarian School And Agency Services For Special Education

Document Location:

Board Policies: Instruction

The Governing Board recognizes its responsibility to provide all district students, including students with disabilities, a free appropriate public education in accordance with law. When the district is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency to meet the students' needs.

In selecting nonpublic, nonsectarian schools or agencies with which the district may contract for the placement of any district student with disabilities, the Superintendent or designee shall follow the procedures specified in law and accompanying administrative regulation.

Prior to entering into a contract to place any student in a nonpublic, nonsectarian school or agency, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities in accordance with Education Code 56366. In addition, the Superintendent or designee shall monitor, on an ongoing basis, the certification of any nonpublic, nonsectarian school with which the district has a contract to ensure that the school or agency's certification has not expired.

No district student shall be placed in a nonpublic, nonsectarian school or agency unless the student's individualized education program (IEP) team has determined that an appropriate public education alternative does not exist and that the nonpublic, nonsectarian school or agency placement is appropriate for the student. In accordance with law, any student with disabilities placed in a nonpublic, nonsectarian school or agency shall have all the rights and protections to which students with disabilities are generally entitled, including, but not limited to, the procedural safeguards, due process rights, and periodic review of his/her IEP. (Education Code 56195.8, 56342.1)

The District shall oversee and evaluate the placements in each nonpublic, nonsectarian school (NPS). The District shall conduct an onsite visit to the NPS before placement of a pupil if the District does not have any pupils enrolled at the school at the time of placement. Additionally, the District shall conduct at least one onsite monitoring visit each school year they have a

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student placed in an NPS via a master contract. The monitoring visit shall include:

- A review of services provided through the ISA
- A review of progress on goals
- A review of progress on goals specific to a BIP
- d. An observation of the pupil during instruction
- e. A walkthrough of the facility

During the period when any student with disabilities is placed in a nonpublic, nonsectarian school or agency, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in his/her IEP.

Districts shall verify through documentation submitted to the District by the NPS that each NPS trains staff who will have contact or interaction with students during the school day in the use of specified evidence-based practices and interventions specific to the unique behavioral needs of the students it serves.

Description:

The Superintendent or designee shall notify the Board prior to approving an outof-state placement for any district student.

In accordance with Education Code 56366.2, the Superintendent or designee may apply to the Superintendent of Public Instruction to waive any of the requirements of Education Code 56365, 56366, 56366.3, and 56366.6.

Legal Reference:

EDUCATION CODE

56034-56035 Definitions of nonpublic, nonsectarian school and agency

56042 Placement not to be recommended by attorney with conflict of interest

56101 Waivers

56163 Certification

56168 Responsibility for education of student in hospital or health facility school

56195.8 Adoption of policies

56342.1 Individualized education program; placement

56360-56369 Implementation of special education

56711 Computation of state aid

56740-56743 Apportionments and reports

56760 Annual budget plan; service proportions

56775.5 Reimbursement of assessment and identification costs

FAMILY CODE

7911-7912 Interstate compact on placement of children

GOVERNMENT CODE

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7570-7587 Interagency responsibilities for providing services to children with disabilities, especially:

7572.55 Seriously emotionally disturbed child; out-of-state placement

WELFARE AND INSTITUTIONS CODE

362.2 Out-of-home placement for IEP

727.1 Out-of-state placement of wards of court

CODE OF REGULATIONS, TITLE 5

3001 Definitions

3060-3070 Nonpublic, nonsectarian school and agency services

UNITED STATES CODE, TITLE 20

1400-1487 Individuals with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

300.129-300.148 Children with disabilities in private schools

COURT DECISIONS

Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education: http://www.cde.ca.gov

U.S. Department of Education, Office of Special Education and Rehabilitative Services: http://www.ed.gov/about/offices/list/osers

(6/95 6/99) 4/13

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in EC 56026(c)(4)) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (EC Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the

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student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041)

Reference Number:

BP 6159.22 Instruction/West Contra Costa Unified School District Policies and Procedures Manual, chapter 16, page 172-173, and appendix 14

Document Title:

Services to Adult Students in County Jail Facilities Local Policies

Document Location:

WCCUSD Board Policies; Instruction, West Contra Costa Unified School District Policies and Procedures Manual, chapter 16, page 172-173, and appendix 14

Free Appropriate Public Education (FAPE)

Every individual with exceptional needs who is eligible to receive special education instruction and related services under the Individuals with Disabilities Education Act (IDEA) and state special education laws, shall receive that instruction and those services at no cost to his or her parents or, as appropriate, to him or her. A FAPE shall be available to individuals with exceptional needs in accordance with Section 1412(a)(1) of Title 20 of the United States Code and Section 300.101 of Title 34 of the Code of Federal Regulations.

Eligible Adults

Adults who are aged 18 through 21 years, who have not graduated with a high school diploma, who, at the time they turned 18 years were identified as an individual with exceptional needs and had an individualized education program (IEP) under the IDEA, are also entitled to a FAPE (hereinafter, "eligible adults"). (See 20 U.S.C. § 1400 (d)(1)(A), (B), (C); 20 U.S.C. § 1412(a)(1)(A); Cal. Educ. Code, §§ 56000, 56026(c)(4).) This applies to adults incarcerated in California adult jails and prisons. However, an individual, aged 18 through 21 years, who, in the educational placement prior to his or her incarceration in an adult correctional facility was not identified as an individual with exceptional needs or did not have an IEP under the IDEA, is not entitled to a FAPE. (20 U.S.C. § 1412(a)(1)(B); Cal. Educ. Code, § 56040(b).)

District of Residence

For eligible adults who prior to reaching the age of majority resided within the West Contra Costa Unified School District's (WCCUSD) geographic boundaries the West Contra Costa Unified School District's Special

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Education Local Plan Area (SELPA) shall ensure that the student is provided a FAPE. If the parent relocates to a new district of residence, the new district of residence shall become the responsible Local Educational Agency (LEA). If the student is conserved, the residence of his or her conservator shall control. (Cal. Educ. Code, § 56041)

Individualized Education Program (IEP)

It is the responsibility of the incarcerated student to request a review of their special education services. Once the LEA is informed that one of its residents is an eligible adult incarcerated at the Contra Costa County Jail and the student has requested a review of their IEP, the West Contra Costa Unified School District will arrange to review the individual's IEP as necessary, subject to the cooperation of the correctional facility where the student is located.

The LEA will determine within 30 days whether the qualified individual requires a FAPE and if so will ensure that the qualified individual is provided a FAPE pursuant to the IDEA and corresponding California special education law. To receive special education services while incarcerated, the student must consent to the receipt of such services such as but not limited to transition services, specialized academic instruction and other services as determined by the IEP team. The student may revoke their consent for special education services at any time.

The West Contra Costa Unified School District SELPA has a Memorandum of Understanding (MOU) between the Contra Costa County Office of Education and the WCCUSD (SELPA) to provide services to those adults eighteen to twenty-one years of age who had been identified as a child with a disability and had received services in accordance with their IEP.

Adults eighteen to twenty-two years of age who have been identified as a child with a disability and had received services in accordance with their IEP, whose parents live within the boundaries of the West Contra Costa Unified School District but are incarcerated in a county jail outside of Contra Costa County the WCCUSD will contract with service providers to provide the services in accordance with their IEP.

Limitations

The following special education requirements do not apply to eligible individuals who are convicted as adults under State law and incarcerated in adult prisons:

Description:

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- 1. The requirements set out in 20 U.S.C. § 1412(a)(16) and 20 U.S.C. § 1414(d)(1)(A)(i)(VI) (relating to participation in general assessments) do not apply. Eligible individuals convicted as adults under State law and incarcerated in adult prisons are exempted from participation in State and district-wide assessment programs under the IDEA.
- 2. The requirements of items (aa) and (bb) of 20 U.S.C. § 1414(d)(1) (A)(i)(VIII) (relating to transition planning and transition services), do not apply with respect to such individuals whose eligibility under the IDEA will end, because of their age, before such individuals will be released from county jail.
- 3. If an individual with a disability is convicted as an adult under State law and incarcerated in an adult county jail, the individual's IEP team may modify the individual's IEP or placement notwithstanding the least restrictive environment (LRE) requirements of 20 U.S.C. § 1412(a)(5)(A) and the IEP contents requirements of 20 U.S.C. § 1414(d)(1)(A) if there is a bona fide security or compelling penological interest that cannot otherwise be accommodated.

Legal Reference:

20 U.S.C. § 1414(d)(7) 34 C.F.R. §§ 300.102, 300.324(d) Cal. Educ. Code, §§ 56040-56041 Cal. Gov. Code, § 7579(d) Letter to Yudien, 39 IDELR 270, 103 LRP 37913 (OSEP 2003)

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT Revised: April 1, 2020

West Contra Costa Unified School District Policies and Procedures Manual, chapter 16, pages 172-173, and appendix 14

The West Contra Costa Unified School District SELPA is obligated to make FAPE available to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and

SELPA | West Cor

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had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (EC Section 56040)

It is the responsibility of the West Contra Costa Unified School District SELPA as the District of Residence (DOR) to provide special education and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041).

The West Contra Costa Unified School District SELPA has a Memorandum of Understanding (MOU) between the Contra Costa County Office of Education and the WCCUSD to provide services to those adults eighteen to twenty-one years of age who had been identified as a child with a disability and had received services in accordance with their IEP.

Adults eighteen to twenty-two years of age who have been identified as a child with a disability and had received services in accordance with their IEP, whose parents live within the boundaries of the West Contra Costa Unified School District but are incarcerated in a county jail outside of Contra Costa County the WCCUSD will contract with service providers to provide the services in accordance with their IEP.

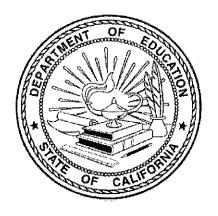
Please see Appendix 14 Memorandum of Understanding (MOU) between the Contra Costa County Office of Education and the West Contra Costa Unified School District

Fiscal Year | 2020-21

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education Special Education Division

West Contra Costa Unified School District

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D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date: Jun 9, 2020

The Budget Plan was adopted at a SELPA public hearing on (date): Jun 24, 2020

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in Attachments II-V. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name

West Contra Costa Unified School District

Number of LEAs

SELPA Mission Statement—(this field is optional)

The Special Education Department will ensure that students with special needs are educated in the least restrictive environment to enable them to become productive members of society.

SELPA Beliefs—(this field is optional)

West Contra Costa Unified School District is a single district SELPA dedicated to the belief that all students can learn and that special needs students must be guaranteed equal opportunity to become contributing members of society. West Contra Costa Unified School District SELPA facilitates high quality educational programs and services for special needs students and training for parents and educators. WE believe that that the needs of the students are supported by the community so that students reach their potential in an equitable environment that promotes acceptance and respect.

SELPA Support Provided to LEAs

West Contra Costa Unified School District is a Single District Local Education Agency SELPA. The SELPA Staff is responsible for the development and implementation of the Local Plan, provides oversight of district compliance with state and federal laws, , implements Alternate Dispute Resolution strategies, collaborates with the Fiscal department for over-site of the state and federal funds received and oversee the implementation of Educationally Related Mental Health Services (ERMHS).

Fiscal Year 2020-21

Table 1: Special Education Revenue by Source

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	\$17,759,477	63.17%
AB 602 Property Taxes	\$0	0.00%
Federal IDEA Part B	\$6,742,729	23.98%
Federal IDEA Part C	\$83,644	0.30%
State Infant/Toddler	\$14,535	0.05%
Preschool	\$0	0.00%
State Mental Health	\$1,818,899	6.47%
Federal Mental Health	\$325,341	1.16%
Other Department of Rehab/ Workability	\$520,633	1.85%
Other Medical Billing	\$850,000	3.02%
Total Revenue	\$28,115,258	100.00%

Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

Fiscal Year 2020-21

Table 2: Total Budget by Object Codes

Object Code	Amount	Percentage of Total Funding
Object Code 1000—Certificated Salaries	29,361,505	33.15%
Object Code 2000—Classified Salaries	20,657,887	23.32%
Object Code 3000—Employee Benefits	23,148,600	26.14%
Object Code 4000—Supplies	\$340,486	0.38%
Object Code 5000—Services and Operations	14,898,164	16.82%
Object Code 6000—Capital Outlay	\$0	0.00%
Object Code 7000—Other Outgo and Financing*	\$158,942	0.18%
Total Expenditures	88,565,584	100.00%

Using the templates provided in **Attachment** III, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

Direct Support/ Indirect Costs Charges

^{*}Include a description of the expenditures identified under object code 7000:

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Table 3: Federal, State, and Local Revenue Summary

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	19,592,911	21.99%
Federal Revenue	\$8,522,347	9.57%
Local Contribution	60,964,395	68.44%
Total Revenue From All Sources	89,079,653	100.00%

Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Funding Distribution

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

Funds are received and budgeted based upon student needs and distributed accordingly based on salary and services rendered.

Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

N/A - West Contra Costa Unified School District is a Single District Local Education Agency (LEA)

Fiscal Year

2020-21

Table 4: Special Education Local Plan Area Operating Expenditures

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses .

Accounting Categories and Codes	:	Amount	Percentage of Total
Certificated Salaries Code	1000	29,361,505	33.15%
Classified Salaries Code	2000	20,657,887	23.32%
Employee Benefits Code	3000	23,148,600	26.14%
Supplies Code	4000	\$340,486	0.38%
Services and Operations Code	5000	14,898,164	16.82%
Capital Outlay Code	6000	\$0	0.00%
Other Outgo/Financing Code	7310	\$158,942	0.18%
Total Operating Expenditures		88,565,584	100.00%

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Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue budgeted for Supplemental Aids and Service Expenditures in the Regular Classroom Setting	\$16,560
Total Federal and State Funding	28,115,258
Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	0.06%
Total Projected Federal and State Revenue budgeted for Students with Low Incidence Disability Expenditures.	\$130,755
Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities	0.47%

Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.

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LOCAL PLAN

Section E: Annual Service Plan SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education Special Education Division January 2020

Section E: Annual Service Plan

SELPA: | West Contra Costa Unified School District

Fiscal Year: 2020-21

E. Annual Service Plan

California Education Code (EC) sections 56205(b)(2) and (d); 56001; and 56195.9

The annual service plan shall be adopted at a public hearing held by the Special Education Local Plan Area (SELPA). Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process as established and specified in the local plan consistent with EC sections 56001(f) and 56195.9. The annual service plan shall include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location at which the services will be provided, regardless of whether the LEA is participating in the local plan.

Services Included in the Local Plan: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the Code of Federal Regulations (34 CFR) Section 300.156(b), Title 5 of the California Code of Regulations (5 CCR) 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to EC sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs are listed in Attachments VI. Services provided by school sites are listed in Attachment VII.

Include a description of the service provided and the physical location where the service is delivered:

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 330-Specialized Academic Instruction Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Adapting, as appropriate to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. Physical location(s) where the service is provided: ■ Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE Other Independent Study Community day schools—LEA ີ Other ■ Nonpublic schools (NPSs) Other

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 210-Family Training, Counseling, Home Visits (Ages 0-2 only) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Service Community schools—COE ີ Other ☐ Community day schools—LEA Other Nonpublic agencies (NPAs) Other] NPSs (230-Nutrition (Ages 0-2 only) Service is Not Currently Provided Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities. Nutrition (0-2) is not a function of the Early Start program since it is a medical need. Students

needing this support are served by the Regional Center

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: | 2020-21 Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Home Visits Community schools—COE Other Community day schools—LEA ີ∣ Other NPAs Other **NPSs** 250-Special Instruction (Ages 0-2 only) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Visits Community schools—COE Other Community day schools—LEA Other

Other

☐ NPAs

NPSs

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 260-Special Education Aide (Ages 0-2 only) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Special education aide in regular development class, childcare center, or family childcare home (ages 0-2 only) Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ☐ Other Community schools—COE Other Community day schools—LEA Other □ NPAs Other ┐ NPSs 270-Respite Care (Ages 0-2 only) Service is Not Currently Provided Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Respite Care (ages 0-2) Respite Care is not a function of the Early Start program. Students

needing this support are served by the Regional Center

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District 2020-21 Fiscal Year: 340-Intensive Individual Instruction Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE ■ Other Independent Study Community day schools—LEA Other □NPAs Other ■ NPSs 350—Individual and Small Group Instruction Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital Community schools—COE Other Independent Study Community day schools—LEA Other

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Other

☐ NPAs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District 2020-21 Fiscal Year: 415—Speech and Language (5 CCR 3051.1) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE Other Independent Study Community day schools—LEA Other □NPAs Other ■ NPSs 425-Adapted Physical Education Service is Not Currently Provided (5 CCR 3051.5) Physical location(s) where the service is provided: ■ Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other □ NPAs Other

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ີ NPSs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 435-Health and Nursing: Special Physical Service is Not Currently Provided Health Care (5 CCR 3051.12) Provide a detailed description of the services to be provided under this code. Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ■ Alternative schools ■ Other Home Hospital Community schools—COE Other Community day schools—LEA Other ■ NPAs

☐ Other

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 436-Health and Nursing: Other Services Service is Not Currently Provided (5 CCR 3051,12) Provide a detailed description of the services to be provided under this code. This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE Other Community day schools—LEA Other **NPAs** Other

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 445-Assistive Technology Services Service is Not Currently Provided (5 CCR 3051.19) Provide a detailed description of the services to be provided under this code. Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE Other Independent Study Community day schools—LEA Other **NPAs**

Other

Section E: Annual Service Plan

SELPA: West Contra Costa Unified Sc	chool District	Fiscal Year: 2020-21
 450–Occupational Therapy (5 Comparison of the Provide a detailed description of the provide and t		Service is Not Currently Provided
Occupational Therapy (OT) includes postural stability, self-help abilities, s adaptation and use of assistive device and integration, social and play abilities services may be provided within the groups or individually, and may incluad adaptations to the student's environment of the staff and parents. Services	services to impensory processions, motor plannies, and fine moclassroom, othede therapeutic to ment or curriculus are provided, p	rove student's educational performance, ing and organization, environmental ning and coordination, visual perception of abilities. Both direct and indirect er educational settings, or the home, in echniques to develop abilities, im, and consultation and collaboration
Physical location(s) where the service	e is provided:	
Schools operated by the LEA	Opportu	inity schools and classes
Alternative schools	Other F	Home Hospital
Community schools—COE	Other	
☐ Community day schools—LEA	☐ Other ☐	
☐ NPAs	Other	
■ NPSs		

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 460-Physical Therapy (5 CCR 3051.6) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility. accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Home Hospital Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other

■ NPSs

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SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 510—Individual Counseling (5 CCR 3051.9) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Other Home Hospital Alternative schools Community schools—COE Other Independent Study Community day schools—LEA Other □ NPAs Other

Section E: Annual Service Plan

■ NPSs

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Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 515-Counseling and Guidance Service is Not Currently Provided (5 CCR 3051.9) Provide a detailed description of the services to be provided under this code. Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, selfesteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital ☐ Community schools—COE Other

Other

Other

Community day schools—LEA

NPAs

■ NPSs

Independent Study

CDE Form Version 2.0 Page E-14 of 33 SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 520-Parent Counseling (5 CCR 3051.9) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other ☐ Community day schools—LEA □ Other □ NPAs Other

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■ NPSs

Section E: Annual Service Plan

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 525–Social Worker (5 CCR 3051.13) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Community schools—COE Other Community day schools—LEA Other] NPAs ☐ Other

□ NPSs

SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 530—Psychological Services (5 CCR 3051.10) C Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program. Physical location(s) where the service is provided: ■ Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other □NPAs Other

NPSs

Section E: Annual Service Plan

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: | 2020-21 535—Behavior Intervention (5 CCR 3051.23) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other ■ NPSs 540-Day Treatment C Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Structured education, training, and support services to address the student's mental health needs. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other ☐ Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: | 2020-21 545—Residential Treatment Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Community schools—COE Other Community day schools—LEA Other Other ■ NPSs 610-Specialized Service for Low Incidence Service is Not Currently Provided Disabilities (5 CCR 3051.16) Provide a detailed description of the services to be provided under this code. Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital Community schools—COE ■ Other Private Schools Community day schools—LEA Other NPAs Other □NPSs

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District 2020-21 Fiscal Year: 710-Specialized Deaf and Hard of Hearing Service is Not Currently Provided (5 CCR 3051.18) Provide a detailed description of the services to be provided under this code. These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other | Home Hospital Community schools—COE Other Private Schools Community day schools—LEA ີ່ Other □ NPAs Other ■ NPSs 720—Audiological (5 CCR 3051.2) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other ─ NPAs Other

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NPSs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: | 2020-21 725-Specialized Vision (5 CCR 3051.7) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ■ Alternative schools Other Home Hospital Community schools—COE Other Community day schools—LEA Other

Other

∃ NPAs

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 730-Orientation and Mobility (5 CCR 3051.3) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Other | Home Hospital Alternative schools Community schools—COE Other ☐ Community day schools—LEA Other ☐ NPAs Other ■ NPSs 735-Braille Transcription (5 CCR 3051.22) Service is Not Currently Provided 10) Provide a detailed description of the services to be provided under this code. Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA ີ Other

Other

CDE Form Version 2.0

NPAs

NPSs

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 740-Specialized Orthopedic Service Service is Not Currently Provided (5 CCR 3030(e) and 3051.16) Provide a detailed description of the services to be provided under this code. Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Home Hospital Community schools—COE Other Community day schools—LEA Other **NPAs** Other NPSs 745-Reading Service (5 CCR 3051.16) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Physical location(s) where the service is provided:

Other

Other

Other

Other

Opportunity schools and classes

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Schools operated by the LEA

Community schools—COE

Community day schools—LEA

Alternative schools

NPAs

NPSs

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 750-Note Taking Service (5 CCR 3051.16) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other ☐ NPSs 755—Transcription Service (5 CCR 3051.16) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests. worksheets, or anything necessary for instruction. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other

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☐ NPSs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District 2020-21 Fiscal Year: 760-Recreation Service, Including Service is Not Currently Provided Therapeutic Recreation (5 CCR 3051.15) Provide a detailed description of the services to be provided under this code. Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ☐ Alternative schools Other Community schools—COE Other Community day schools—LEA Other NPAs Other ∃ NPSs 820-College Awareness Service is Not Currently Provided (34 CFR 300.39 and 300.43) Provide a detailed description of the services to be provided under this code. College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital Community schools—COE ■ Other Independent Study Community day schools—LEA Other □ NPAs Other ■ NPSs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 830-Vocational Assessment, Counseling, Guidance, and Career Assessment Service is Not Currently Provided (5 CCR 3051.14) Provide a detailed description of the services to be provided under this code. Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Other Independent Study Alternative schools Community schools—COE Other Community day schools—LEA Other □ NPAs Other

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: | 2020-21 840-Career Awareness (5 CCR 3051.14) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes ■ Other | Home Hospital Alternative schools ☐ Community schools—COE ■ Other Independent Study Community day schools—LEA □ Other □NPAs Other ■ NPSs 850-Work Experience Education Service is Not Currently Provided (5 CCR 3051.14) Provide a detailed description of the services to be provided under this code. Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Independent Study Community schools—COE □ Other Community day schools—LEA Other ∃ NPAs Other

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∃ NPSs

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 855–Job Coaching (5 CCR 3051.14) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other │ NPAs \textsquare Other

■ NPSs

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Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: | 2020-21 860-Mentoring (5 CCR 3051.14) Service is Not Currently Provided Provide a detailed description of the services to be provided under this code. Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way. Physical location(s) where the service is provided: ■ Schools operated by the LEA Opportunity schools and classes Alternative schools Other Independent Study Community schools—COE Other Community day schools—LEA Other ☐ NPAs Other

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Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 865-Agency Linkages, Referral and Service is Not Currently Provided Placement (30 EC Section 56341.5) Provide a detailed description of the services to be provided under this code. Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income). Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Other Home Hospital Alternative schools Community schools—COE ■ Other Independent Study Community day schools—LEA Other ☐ NPAs Other

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Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District 2020-21 Fiscal Year: 870-Travel Training, Including Mobility Service is Not Currently Provided Training (5 CCR 3051.3) Provide a detailed description of the services to be provided under this code. These services mean providing instruction, as appropriate, to children with significant cognitive disabilities, and any other children with disabilities who require this instruction, to enable them to-(i) Develop an awareness of the environment in which they live; and (ii) Learn the skills necessary to move effectively and safely from place to place within that environment (e.g., in school, at work, and in the community). Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital Community schools—COE |■| Other Independent Study Community day schools—LEA Other □ NPAs Other NPSs 890-Other Transition Services Service is Not Currently Provided (5 CCR 3051 and 3051.24) Provide a detailed description of the services to be provided under this code. These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies. Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools ■ Other Home Hospital Community schools—COE Other Independent Study Community day schools—LEA Other □ NPAs Other

CDE Form Version 2.0

Section E: Annual Service Plan SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Qualified Service 900-Other Related Service (5 CCR 3051 and 3051.24) Music Therapy Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other Community day schools—LEA Other ☐ Other ☐ NPSs Use of Code 900 requires further explanation. Related services may be provided throughout the

Use of Code 900 requires further explanation. Related services may be provided throughout the full continuum of educational settings when needed as determined by the IEP team. All entities and individuals providing related services shall meet the qualifications found in 34 *CFR* sections 300.156(b) and 3001(r) and the applicable portions of section 3051 et seq. Provide a description of staff qualifications for each of the Code 900 services identified herein.

Music Therapy is the clinical and evidence-based use of music interventions to accomplish individualized goals. Music is used to address physical, emotional, cognitive and social needs based on

Section E: Annual Service Plan SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Qualified Service 900-Other Related Service (5 CCR 3051 and 3051.24) Case Management Physical location(s) where the service is provided: Schools operated by the LEA Opportunity schools and classes Alternative schools Other Community schools—COE Other ☐ Community day schools—LEA Other □ NPAs ີ Other ■ NPSs Use of Code 900 requires further explanation. Related services may be provided throughout the full continuum of educational settings when needed as determined by the IEP team. All entities and individuals providing related services shall meet the qualifications found in 34 CFR sections 300.156(b) and 3001(r) and the applicable portions of section 3051 et seq. Provide a description of staff qualifications for each of the Code 900 services identified herein. Case Management - Quarterly or Bi-Annual Visits to RTC Programs, Quarterly written reports (to include academic, therapeutic and behavioral progress, review of all incident reports, psychiatric/ medication review, interview with student, parent and staff, etc.), ongoing parent

900-Other Related Service (5 CCR 3051 and 3051.24)

900-Other Related Service (5 CCR 3051 and 3051.24)

Qualified Service

Qualified Service

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SELPA | West Contra Costa Unified School District

Fiscal Year | 2020-21

LOCAL PLAN Attachments SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education Special Education Division January 2020

SELPA: West Contra Costa Unified School District

Fiscal Year: 2020-21

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the local plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). Special Education Local Plan Areas (SELPAs) with one or more LEAs, or those who join with the county office of education (COE) to submit a local plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

Users may remove all entries in each Attachment template (I through VI) by selecting the "Reset" button below. Similarly, users may add, or remove table rows by selecting the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each table included herein.

Add or Delete Row	List Number	CDS CODE	LEA
+	1	761796	West Contra Costa Unified School District

Attachment II

SELPA: West Contra Costa Unified School District

Fiscal Year: | 2020-21

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1.

LEA	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Preschool	State Mental Health	Federal Mental Health	Subtotal	
West Contra Costa Unified School District	0\$	0\$	80	0\$	80	\$0	0\$	\$0	\$0	
Totals:	0\$	\$0	\$0	0\$	\$0	\$0	0\$	\$0	0\$	

Attachment III

SELPA: West Contra Costa Unified School District

Attachment III--Projected Expenditures by Object Code by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2.

Fiscal Year: 2020-21

LEA	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
West Confra Costa Unified School District	\$0	\$0	0\$	\$0	0\$	80	0\$	\$0
Totals:	0\$	0\$	\$0	0\$	0\$	0\$	0\$	80

Attachment IV

SELPA: West Contra Costa Unified School District

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each local educational agency (LEA) participating in the local plan, enter the projected special education expenditures allowed by each funding source. Information included in this table must be consistent with revenues identified in Section D, Table 3.

Fiscal Year: | 2020-21

LEA	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Fundings
West Contra Costa Unified School District	\$0	0.00%	\$0	%00.0	0\$	0\$
Totals:	0\$	%00'0	80	%00.0	0\$	0\$

Attachment V

SELPA: West Contra Costa Unified School District

Fiscal Year: 2020-21

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue altocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

Not Applicable	\$130,755 Not Applicable	\$130,755	Not Applicable	\$16,560	0\$	Totals:
%00.0	%0	\$130,755	%0	\$16,560	0\$	West Contra Costa Unified School District
Total Percent of Projected Total Revenue by LEA for SAS and LI	Percent of Total Total Percent of LEA Federal and Projected Total State Revenue Revenue by LEA Low Incidence for SAS and LI	Total Revenue Allocated to Students with Ll Disabilities	Total Revenue Percent of Total Allocated to SAS LEA Federal and in Regular State Revenue Classroom SAS	Total Revenue Allocated to SAS in Regular Classroom	Total Federal and State Revenue	LEA

Attachment VI

SELPA: West Contra Costa Unified School District

Fiscal Year: | 2020-21

Attachment VI—Specialized Academic Instruction and Related Services by Local Educational Agency, Service Codes 210–900

	 Enter the names of all LEAs, vendors or contractors of the State Departments of Health Care Services, State Hospitals, and any designated local public health or mental health agency participating in the local plan. Select the California Longitudinal Pupil Achievement Data System (CALPADs) School Owner Code from the drop-down menu. Check the box for each service provided by the corresponding IEA. If a service is not provided by a provider loave.
LEA	the box "blank." Service codes are defined in Section E of the local plan.
	210 220
West Contra Costa Unified School District	435 🔳 436 🔳
	610
	820 830 830 840 850 855 860 865 865 870 890 900 900 900

LEA: [West Cont	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: A B	etter Chanc	e			CDS Code	?: 710045	6
School	Ownershi	p Code: 7	6: Private k	Cindergarte:	n_12th			
		p 0 0 0 0 1		ga.to				
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (•	Yes C	No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
		•			•	s will all ser cations in a	•	,
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900		The state of the s		900				
900				900				

LEA:	West Cont	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Ball	ooa CSB				CDS Code	e: 073049	E
	L		0 D II: E				6. 070049	
School	Ownershi	p Code: 6	U: Public E	lementary		L. H. A. M. A. M. A. M.		
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes C	∍ No	
Related S	Services C	urrently Pr	ovided by	the School	ol Site:			
						s will all ser cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900		- · · · · · · · · · · · · · · · · · · ·		

SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: mduffy@wccusd.net Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Bayhill High CDS Code: 0117002 School Ownership Code: 80: Private High School Center/Program Specialized Academic Instruction—Code 330 is provided: (Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

				 				
LEA:	West Contr	ra Costa Ur	nified					
Superi	ntendent:	Matthew [Duffy			Phone:	510-231-	1101
Email:	mduffy@v	vccusd.net		u - skur - r se umu - suu - muu - mu - r se - um - shdan				
Specia	Education	Director:	Nick Ber	ger		Phone:	510-307-	4633
Email:	nick.berge	er@wccusd	.net					
School	Site: Bay	view Eleme	ntary			CDS Code	e: 6004600)
School	Ownership	o Code: 60): Public El	ementary				
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovided: (e	Yes C	No	
Related S	Services Cu	urrently Pr	ovided by	the Schoo	l Site:			
	0 is used, t iirements fo	•			•		•	
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

LEA:	West Cont	ra Costa U	nified	TOTAL C.				
Superir	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net					•	
Special	Education	n Director:	Nick Ber	ger	e Man An Mais i i ya shaa Mala e shaanna ahaanna ahaanna ahaanna ahaanna ahaanna ahaanna ahaanna ahaanna ahaan	Phone:	510-307-	-4633
Email:	nick.berg	er@wccuso	l.net					
School	Site: Ben	chmark				CDS Code	e: 013344	7
School	Ownershi	p Code: 8	D: Private H	ligh School	Center/Pro	ogram		
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes (No	
Related S	ervices C	urrently Pr	ovided by	the Schoo	l Site:			
		•			•	s will all ser cations in a	•	•
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520 ■	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900	Case Ma	nagement		900			mar na mar mar a mar	
900				900				

LEA:	West Cont	ra Costa U	nified				•	
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.nef						
Specia	l Educatio	n Director:	Nick Be	rger	Hilbaria Maria	Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: Can	neron				CDS Code	e: 011631	9
School	Ownershi	p Code: 0	8: Prescho	ol				
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (Yes (No	
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:			
						s will all ser cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900		***************************************		900				

LEA:	West Con	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy		Web desired to the second	Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne	ŧ					
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Car	neron Lift				CDS Cod	e : 073049	b
School	Ownershi	p Code: 0	8: Prescho	ol			Personal	
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (Yes C	No	
Related S	Services C	urrently Pr	ovided by	the School	ol Site:			
If code 90 meet requ	00 is used, uirements fo	the specific or licensing	service mu	ust be ident on, and prov	ified, and a vider qualifi	s will all se cations in a	rvices prov iccordance	ided, must with law.
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900			Al	
900				900				

LEA: West Contra Costa Unified									
Superi	Superintendent: Matthew Duffy					Phone:	510-231	-1101	
Email: mduffy@wccusd.net									
Specia	ecial Education Director: Nick Berger Phone: 510-307-4633								
Email: nick.berger@wccusd.net									
School Site: Catalyst Academy CDS Code: 0128843									
School Ownership Code: 76: Private Kindergarten–12th									
Specialized Academic Instruction—Code 330 is provided: Yes No									
Related Services Currently Provided by the School Site:									
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.									
210	220	230	240	250	260	270	340	350	
360	370	415	425	435	436	445	450	460	
510	515	520	525	530	535	540	545	610	
710	715	720	725	730	735	740	745	750	
755	760	820	830	840	850	855	860	865	
870	890								
900				900					
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LEA: West Contra Costa Unified										
Superii	perintendent: Matthew Duffy					Phone:	510-231-	-1101		
Email:	Email: mduffy@wccusd.net									
Special	I Education	n Director:	Nick Be	rger		Phone:	510-307-	-4633		
Email:	Email: nick.berger@wccusd.net									
School Site: Charis Youth Center CDS Code: 6928741										
School	School Ownership Code: 80: Private High School Center/Program									
Specialized Academic Instruction—Code 330 is provided: (• Yes (No										
Related Services Currently Provided by the School Site:										
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.										
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
870	890									
900 🔳	Case Ma	nagement		900		1111 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
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LEA: West Contra Costa Unified										
Superi	Superintendent: Matthew Duffy					Phone:	510-231	-1101		
Email:	Email: mduffy@wccusd.net									
Specia	I Educatio	n Director:	Nick Be		Phone:	510-307	-4633			
Email: nick.berger@wccusd.net										
School Site: Chavez Elementary CDS Code: 6114094										
School Site: Chavez Elementary CDS Code: 6114094 School Ownership Code: 60: Public Elementary										
SCHOOL	Ownershi	p code: o	U. PUDIIC E	iementary						
Specialized Academic Instruction—Code 330 is provided: • Yes No										
Related Services Currently Provided by the School Site:										
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.										
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
870	890									
900				900	F					
900				900						

LEA:	West Conf	ra Costa U	nified	7 tr 48 4								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne										
Specia	I Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net	The state of the s								
School	Site: Coll	ins				CDS Code	e: 600465	9				
School	School Ownership Code: 60: Public Elementary											
Specialized Academic Instruction—Code 330 is provided: Yes No												
				the Schoo		, , , , ,	110					
If code 90	00 is used, t	the specific	service mu	ust be ident	ified, and a	s will all ser cations in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890	•										
900				900		1 Hr 400000000000000000000000000000000000	- Alam					
900				900								

LEA:	West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccuso	d.net									
School	Site: Con	tra Costa A	dult Ed			CDS Code	e: 073013	5				
School	School Ownership Code: 70: Adult Education Center											
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes C	: No					
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:							
		•				s will all ser cations in a	•					
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900								
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SELPA: West Contra Costa Unified School District

Fiscal Year: 2020-21

LEA:	West Cont	ra Costa U	nified								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231-	-1101			
Email:	mduffy@	wccusd.net									
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307-	-4633			
Email:	nick.berg	er@wccuso	d.net								
School	Site: Cor	onado				CDS Code	600466	7			
School Ownership Code: 60: Public Elementary											
-				e 330 is pr		Yes C	No	· · · · · · · · · · · · · · · · · · ·			
	•	•		ust be ident on, and prov			-				
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
870	890										
900				900							
900				900							

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: mduffy@wccusd.net Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Crespi CDS Code: 6061170 School Ownership Code: 62: Public Intermediate/Middle Specialized Academic Instruction—Code 330 is provided: (Yes ○ No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law. **I** 450 I

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA: [West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net		n vertini vertini tudini di udin vertini tudini vertini tudini vertini tudini vertini tudini vertini v								
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccuso	l.net									
School	Site: De	Anza	· · · · · · · · · · · · · · · · · · ·			CDS Code	9: 073216	4				
School Ownership Code: 66: Public High School												
Related S	Specialized Academic Instruction—Code 330 is provided: Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.											
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900		- No.						
900	Music Th	erapy		900								

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LEA:	West Cont	ra Costa U	nified							
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101		
Email:	mduffy@	wccusd.net								
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633		
Email:	nick.berg	er@wccusc	d.net							
School	Site: Love	onya DeJea	an			CDS Code	e: 612088	5		
School Ownership Code: 62: Public Intermediate/Middle										
ochool ownership code. [02.1] ublic internediate/Middle										
Specialized Academic Instruction—Code 330 is provided: (Yes No										
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:					
		•				s will all ser cations in a				
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
870	890									
900				900						
900				900						

LEA:	West Cont	ra Costa U	nified								
Superi	ntendent:	Matthew	Duffy	***************************************		Phone:	510-231	-1101			
Email:	mduffy@	wccusd.ne									
Specia	l Educatio	n Director:	Nick Ber	ger	P. S. T. S.	Phone:	510-307	-4633			
Email:	Email: nick.berger@wccusd.net										
School	School Site: Dover CDS Code: 6004691										
School Ownership Code: 60: Public Elementary											
Related \$	Specialized Academic Instruction—Code 330 is provided: Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.										
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
370	890										
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LEA:	West Conf	ira Costa U	nified									
Superi	ntendent:	Matthew	Duffy	100		Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne										
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net									
School	Site: Dow	vner				CDS Code	e: 605721	0				
School	School Ownership Code: 60: Public Elementary											
Specialized Academic Instruction—Code 330 is provided: (• Yes												
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:							
				ust be ident on, and prov								
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900			A					
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Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Cont	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: El C	errito				CDS Code	e: 073294	1
School	Ownershi	p Code: 6	6: Public H	igh School				
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	rovided:	Yes (No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
						s will all ser cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
370	890							
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Attachment VII SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: | mduffy@wccusd.net 510-307-4633 **Special Education Director:** Nick Berger Phone: nick.berger@wccusd.net Email: School Site: Ellerhorst CDS Code: | 6004733 School Ownership Code: 60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (Yes Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

LEA:	West Conf	tra Costa U	nified								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101			
Email:	mduffy@	wccusd.net		78.4.4.4.							
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633			
Email:	nick.berg	er@wccus	d.net								
School	Site: Fair	mont				CDS Code	e: 600475	8			
School Ownership Code: 60: Public Elementary											
Specialized Academic Instruction—Code 330 is provided: Yes No											
Related S	Services C	urrently Pr	ovided by	the Schoo	I Site:						
				ust be identi on, and prov							
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
870	890										
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Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Cont	ra Costa U	nified							
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101		
Email:	mduffy@	wccusd.ne								
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633		
Email:	nick.berg	er@wccus	d.net							
School	Site: Ford	٠				CDS Code	e: 600476	6		
	L			1		CD3 Codi	3. 000470	0		
School Ownership Code: 60: Public Elementary										
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: 🧿	Yes (No			
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:					
If code 90 meet requ	0 is used, t irements fo	the specific or licensing	service mu , certification	ust be ident on, and prov	ified, and a ⁄ider qualifi	s will all ser cations in a	vices provi ccordance	ided, must with law.		
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
870	890									
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Version 2.0 Attachment VII-22 of

LEA: [West Cont	ra Costa U	nified							
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101		
Email:	mduffy@	wccusd.net								
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633		
Email:	nick.berg	er@wccuso	d.net							
School	Site: Gate	eway to Co	llege			CDS Code	9: 073325	3		
School Ownership Code: 68: Continuation High School										
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 🕡	Yes C	No			
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:					
						s will all ser cations in a				
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
870	890									
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			ν.							
LEA:	West Cont	ra Costa U	nified							
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101		
Email:	mduffy@	wccusd.ne								
Specia	I Educatio	n Director:	Nick Bei	ger		Phone:	510-307	-4633		
Email:	nick.berg	er@wccus	d.net							
School	Site: Gra	nt				CDS Code	e: 600477	4		
			0: Dublia ⊏l	omonton						
School Ownership Code: 60: Public Elementary										
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 🧿	Yes (No			
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:					
		•			ified, and a ⁄ider qualifi		•	•		
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
755	760	820	830	840	850	855	860	865		
370	890									
900				900						
900				900						

LEA: [West Conf	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net			Addison vellous ve			
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: Gre	enwood Ac	ademy			CDS Code	e: 073325	3
School	Ownershi	p Code: 6	8: Continua	ation High S	School			
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided:	Yes C	No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
						s will all ser cations in a	•	
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
370	890							
900				900				
900			The state of the s	900	***		**************************************	

SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: | mduffy@wccusd.net Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: | Hanna Ranch CDS Code: 6112015 School Ownership Code: 60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (• Yes Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

EA: West Contra Costa Unified		
uperintendent: Matthew Duffy	Phone:	510-231-1101
mail: mduffy@wccusd.net		
pecial Education Director: Nick Berger	Phone:	510-307-4633
mail: nick.berger@wccusd.net		
hool Site: Harding	CDS Code	: 6004782
hool Ownership Code: 60: Public Elementary		

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460 ■
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900		***************************************		
900				900				

LEA:	West Cont	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: Helr	ทร				CDS Code	e: 605722	8
School	Ownershi	p Code: 6	2: Public In	termediate/	'Middle			
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 🕡	Yes C	No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
						s will all ser cations in a	•	
210	220	230	240	250	260	270	340	350
360	370	415	425 ■	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
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SELPA: West Contra Costa Unified School District

Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA: West Contra Costa Unified	
Superintendent: Matthew Duffy	Phone: 510-231-1101
Email: mduffy@wccusd.net	
Special Education Director: Nick Berger	Phone: 510-307-4633
Email: nick.berger@wccusd.net	
School Site: Hercules High	CDS Code: 0730598
School Ownership Code: 66: Public High School	

Specialized Academic Instruction—Code 330 is provided:

Yes No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

200	370	415						
360			425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890	•						
900				900				
900				900				

LEA:	West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	l Educatio	n Director:	Nick Bei	ger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccuso	d.net									
School	Site: Hero	cules Middl	е			CDS Code	e: 611951	5				
School	Ownershi	p Code: 62	2: Public In	termediate/	Middle							
Specializ	Specialized Academic Instruction—Code 330 is provided: Yes No											
Related S	Services Ci	arrently Pr	ovided by	the Schoo	l Site:							
				ust be identi on, and prov								
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900		100-77 - A-1		900								
900				900								

LEA:	LEA: West Contra Costa Unified											
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	l: nick.berger@wccusd.net											
School	Site: High	nland				CDS Cod	e: 600474	1				
School	School Ownership Code: 60: Public Elementary											
Specializ	Specialized Academic Instruction—Code 330 is provided: Yes No											
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:							
		-			ified, and a vider qualifi		•					
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900		W						
900				900								

LEA:	West Conf	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne			op Anguelle of Administration			
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Hor	ne and Hos	pital			CDS Code	e: 000000	0
School	l Ownershi	p Code: 6	3: Alternativ	ve School c	of Choice	***************************************		
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 🧿	Yes (No	
Related 9	Services C	urrently Pr	ovided by	the Schoo	l Site:			
		•			•	s will all ser cations in a	•	•
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

LEA:	West Contr	a Costa Ui	nified					
Superi	ntendent:	Matthew I	Duffy	***************************************		Phone:	510-231	-1101
Email:	mduffy@v	ccusd.net/						
Specia	l Education	Director:	Nick Ber	ger		Phone:	510-307	-4633
Email:	nick.berge	r@wccusc	l.net					
School	Site: Irene	M. Hunt				CDS Code	e: 691004	6
School	Ownership	Code: 76	3: Private K	(indergarter	n–12th			
Specializ	ed Academ	ic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes (No	
	Services Cu			·	•	···		
	00 is used, thuirements for							
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Matthew Duffy Superintendent: 510-231-1101 Phone: mduffy@wccusd.net Email: Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Journey High CDS Code: 7056229 School Ownership Code: 80: Private High School Center/Program Specialized Academic Instruction—Code 330 is provided: Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must

meet requirements for licensing, certification, and provider qualifications in accordance with law.

510 515 520 525 530 535 540 545 61 710 715 720 725 730 735 740 745 75	210	220	230	240	250	260	270	340	350
710	360	370	415	425	435	436	445	450	460
755 760 820 830 840 850 855 860 860 860 870 890	510	515	520	525	530	535	540	545	610
870 890 900 ■ Case Management 900	710	715	720	725	730	735	740	745	750
900 Case Management 900	755	760	820	830	840	850	855	860	865
	870	890							
900	900	Case Ma	nagement		900				
	900				900				

LEA:	West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne	<u> </u>									
Specia	l Educatio	n Director:	Nick Be	rger	**************************************	Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net									
				·								
School	Site: Ken	nedy				CDS Code	e: 073365	9				
School	Ownershi	p Code: 6	6: Public H	igh School								
	Specialized Academic Instruction—Code 330 is provided: Yes No											
		urrently Pr	•									
						s will all sei cations in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890	•										
900				900								
900				900								

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA: [West Conf	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	I Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633				
Email: nick.berger@wccusd.net												
School	Site: Ken	sington		· · · · · · · · · · · · · · · · · · ·		CDS Code	e: 600480	8				
School	Ownershi	p Code: 6	0: Public El	lementary		***************************************						
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 6	Yes (: No					
				the Schoo	****	, 100 (
If code 90	00 is used,	the specific	service mu	ust be ident	ified, and a	s will all ser cations in a		•				
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
370	890											
900			·	900								
900				900								

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Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: | 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: | mduffy@wccusd.net Special Education Director: Nick Berger 510-307-4633 Phone: Email: nick.berger@wccusd.net School Site: King **CDS Code:** 6004915 School Ownership Code: |60: Public Elementary Specialized Academic Instruction—Code 330 is provided:

No Related Services Currently Provided by the School Site: meet requirements for licensing, certification, and provider qualifications in accordance with law.

If code 900 is used, the specific service must be identified, and as will all services provided, must

210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Matthew Duffy Superintendent: Phone: 510-231-1101 Email: mduffy@wccusd.net **Special Education Director:** Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Korematsu CDS Code: 6057244 School Ownership Code: 62: Public Intermediate/Middle Specialized Academic Instruction—Code 330 is provided: (Yes ○ No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law. 340 i

					<u> </u>			
LEA:	West Conf	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307	-4633
Email:	nick.berg	er@wccusc	d.net					
School	Site: La 0	Cheim				CDS Code	e: 701217	2
School	Ownershi	p Code: 7	6: Private K	(indergarter	n–12th	The decision of the second		
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes C	No	
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:			
						s will all ser cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site

LEA:	West Cont	tra Costa Ú	nified					
Superi	ntendent:	Matthew	Duffy	7.6.5.4.1		Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	I Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccusc	d.net					
Schoo	l Site: La E	Europa				CDS Cod	e: 013244	9
Schoo	l Ownershi	p Code: 80	0: Private H	ligh School	Center/Pro	ogram		
	ed Acader Services C			•		Yes (: No	
	00 is used, t uirements fo							
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900	Case Ma	nagement	·	900				
900		***************************************		900				

LEA:	West Conf	ra Costa U	nified			****		
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Lak	е				CDS Code	e: 600482	4
School	Ownershi	p Code: 6	0: Public E	lementary				
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (Yes (: No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
				ust be ident on, and prov	•			•
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900	The state of the s			900				
900				900				

LEA: [West Cont	tra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	mduffy@wccusd.net										
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net									
School	Site: Linc	coln				CDS Code	e: 600483	2				
	L	p Code: 6	n· Public El	ementary								
0011001		p oode. [o	O. I UDIIC LI	Cilicitaly								
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided:	Yes (No					
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:							
						s will all ser cations in a	-					
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900								
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					II								
LEA:	West Con	tra Costa U	nified		maman-u-, -								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101					
Email:	mduffy@	wccusd.ne	<u> </u>										
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633					
Email:	ail: nick.berger@wccusd.net												
School	School Site: Lupine Hills CDS Code: 6097141												
School Ownership Code: 60: Public Elementary													
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (Yes (No						
Related S	Services C	urrently Pr	ovided by	the Schoo	I Site:								
						s will all ser cations in a							
210	220	230	240	250	260	270	340	350					
360	370	415	425	435	436	445	450	460					
510	515	520	525	530	535	540	545	610					
710	715	720	725	730	735	740	745	750					
755	760	820	830	840	850	855	860	865					
370	890												
900				900		1,411							
900				900									

SELPA:	West Contra Costa Unified School District	Fiscal Year:	2020-21

LEA:	West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew I	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	l Educatio	n Director:		Phone:	510-307	-4633						
Email: nick.berger@wccusd.net												
School	Site: Mac	Іега		77		CDS Code	e: 600484	0				
School	School Ownership Code: 60: Public Elementary											
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovided: 🌘	Yes C	No					
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:							
				ist be identi on, and prov								
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
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900				900								

LEA:	West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne	t									
Specia	l Educatio	n Director:	Nick Be		Phone:	510-307	-4633					
Email: nick.berger@wccusd.net												
School	Site: Mar	nzanita				CDS Cod	e: 611836	8				
School Ownership Code: 62: Public Intermediate/Middle												
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (Yes C	: No					
Related \$	Services C	urrently Pi	ovided by	the School	ol Site:							
		•			-	s will all se cations in a		•				
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
370	890											
900			**************************************	900		MA						
900				900								

LEA:	West Con	tra Costa U	nified									
Superi	ntendent:	Matthew	Duffy		Phone:	510-231	-1101					
Email:	mduffy@	wccusd.ne	t									
Specia	I Educatio	n Director:	: Nick Bei		Phone:	510-307	-4633					
Email: nick.berger@wccusd.net												
School	l Site: Mira	a Vista				CDS Code	e: 600485	7				
School	Ownershi	p Code: 6	0: Public El	lementary								
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: 📵	Yes (No					
			rovided by	•		· •						
If code 90	00 is used,	the specific	service mu , certificatio	ust be ident	ified, and a							
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
370	890											
900				900		, , , , , , , , , , , , , , , , , , ,						
900				900								

LEA:	West Con	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net	<u> </u>					
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Mor	ntalvin				CDS Code	e: 600486	5
School	Ownershi	p Code: 6	0: Public E	lementary				
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: @	Yes (No No	
				the Schoo		, 1 09	NO	
If code 90	00 is used,	the specific	service mu	ust be ident	ified, and a			
210	220	230	3	· · · · · · · · · · · · · · · · · · ·	()	Eranno reminado e		<u> </u>
<u></u>		posteriores or p	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
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900				900				

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy 510-231-1101 Phone: Email: mduffy@wccusd.net **Special Education Director:** Nick Berger Phone: 510-307-4633 nick.berger@wccusd.net Email: School Site: Murphy **CDS Code:** | 6004873 School Ownership Code: 60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (Yes C No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

LEA:	West Cont	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Education	n Director:	Nick Bei	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: Nys	trom				CDS Code	e: 600488	1
School	Ownershi	p Code: 6	0: Public El	ementary				
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (•	Yes C	No	
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:			
						s will all ser cations in a	-	
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
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Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Con	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne	<u>t</u> .					
Specia	ıl Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	jer@wccus	d.net					
Schoo	l Site: Oal	с Hill				CDS Code	e: 710447	4
School	l Ownershi	ip Code: 7	8: Private U	Jngraded			***************************************	
Related :	Services C	urrently Pu	rovided by service mu	the Schooust be ident on, and prov	I Site: ified, and a	s will all se		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
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Version 2,0 Attachment VII-50 of

LEA:	West Con	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net	<u> </u>					
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Ohl	one				CDS Code	e: 609971	7
School	Ownershi	p Code: 6	0: Public El	ementary				
Related S	Services C	mic Instructure urrently President the specific	rovided by service mu	the Schoo	ol Site: ified, and a	s will all ser	√No vices prov	ided, must
meet requ	urements to	or licensing		in > comment	vider qualifi	cations in a	ccordance	with law.
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
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LEA: [West Cont	tra Costa U	nified					_ `
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne	t					
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Olin	ıda				CDS Code	e : 600489	9
School Ownership Code: 60: Public Elementary								
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (•	Yes C	No	
Related \$	Services C	urrently Pi	ovided by	the Schoo	I Site:			
						s will all sei cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
370	890 : ;							
900				900		<u> </u>	. o us municipanida delim	
900		M	***************************************	900				

LEA:	West Cont	ra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.net						
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccuso	d.net					
School	Site: Pere	es				CDS Code	600490	7
School	Ownershi							
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovided: @	Vac C	No	
				the Schoo	~~~	/ 1 63 (NO	
If code 90	0 is used, t	he specific	service mu	ıst be ident	ified, and a	s will all ser cations in a	•	•
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
900				900				
900				900				

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Con	tra Costa U	nified	***				
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne	-					
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Pind	ole Middle				CDS Code	e: 605723	6
School	Ownershi	p Code: 6	2: Public In	termediate	/Middle			
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (Yes (No	
Related S	Services C	urrently Pr	ovided by	the School	ol Site:			
						s will all ser cations in a		
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	545	610
710	715	720	725	730	735	740	745	750
755	760	820	830	840	850	855	860	865
870	890							
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SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Cont	ra Costa U	nified							
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101		
Email:	mduffy@	wccusd.net								
Specia	l Education	n Director:	Nick Bei	rger		Phone:	510-307	-4633		
Email:	nick.berg	er@wccuso	d.net							
School	Site: Pind	ole Vallev				CDS Code	e: 073531	6		
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7.57-2				0,0001			
School	School Ownership Code: 66: Public High School									
Specializ	Specialized Academic Instruction—Code 330 is provided: (Yes No									
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:					
		•			•	s will all ser cations in a		,		
210	220	230	240	250	260	270	340	350		
360	370	415	425	435	436	445	450	460		
510	515	520	525	530	535	540	545	610		
710	715	720	725	730	735	740	745	750		
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SELPA:	West Contra Costa Unified School District	Fiscal Year:	2020-21

					w				
LEA:	West Cont	ra Costa Ui	nified						
Superi	ntendent:	Matthew I	Duffy			Phone:	510-231	-1101	
Email:	mduffy@	wccusd.net			The state of the s				
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307-	4633	
Email:	nick.berg	er@wccusc	I.net						
School	Site: Ras	kob				CDS Code	699472	7	
School	School Ownership Code: 74: Private Elementary								
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovidad: 🕝	· Vac C	No		
				the Schoo	-	/ (C3 (NO		
If code 90	0 is used, f	he specific	service mu	st be identi	fied, and a				
210	220	230	240	250	260	270	340	350	
360	370	415	425	435	436	445	450	460	
510	515	520	525	530	535	540	545	610	
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755	760	820	830	840	850	855	860	865	
870	890								
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900				900					

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LEA:	West Con	tra Costa U	nified						
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101	
Email:	mduffy@	wccusd.ne	[
Specia	I Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633	
Email:	nick.berg	er@wccus	d.net						
	<u> </u>	hmond Coll		lementary		CDS Cod	e: 011097	3	
Related \$	Services C	urrently Pr	rovided by service mu	the Schooust be ident on, and prov	ol Site: ified, and a	s will all sei	rvices prov	ided, must with law.	
210	220	230	240	250	260	270	340	350	
360	370	415	425	435	436	445	450	460	
510	515	520	525	530	535	540	545	610	
710	715	720	725	730	735	740	745	750	
755	760	820	830	840	850	855	860	865	
870	890								
900			1 T T T T T T T T T T T T T T T T T T T	900				Address	
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				<u> </u>							
LEA:	West Con	tra Costa U	nified								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101			
Email:	mduffy@	wccusd.ne	t								
Specia	I Educatio	n Director:	: Nick Be	rger		Phone:	510-307	-4633			
Email:	nick.berg	er@wccus	d.net	- 1440- Mills							
School	Site: Rici	hmond High	1			CDS Cod	e: 073590	2			
School Ownership Code: 66: Public High School											
Specialized Academic Instruction—Code 330 is provided: Yes No											
		urrently Pr		-	*****	y 1 00 (, 140				
If code 90	00 is used,	the specific or licensing	service mu	ust be ident	ified, and a	s will all se cations in a	rvices prov iccordance	ided, must with law.			
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
870	890										
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Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	LEA: West Contra Costa Unified											
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne	<u> </u>									
Specia	I Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net									
									ノ ー			
School	Site: Rive	erside				CDS Cod	e: 600493	1]			
School	Ownershi	p Code: 6	0: Public E	lementary	TT COMMITTEE TO THE TOTAL TO TH				1			
Specializ	Specialized Academic Instruction—Code 330 is provided: Yes No											
Related S	Services C	urrently Pr	ovided by	the School	ol Site:							
If code 90 meet requ	00 is used, uirements fo	the specific or licensing	service mu , certification	ust be ident on, and prov	ified, and a vider qualifi	s will all se cations in a	rvices prov ccordance	ided, must with law.				
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
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LEA: [West Cont	ra Costa U	nified								
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101			
Email:	mduffy@	wccusd.net									
Specia	l Educatio	n Director:	Nick Ber	ger		Phone:	510-307	-4633			
Email:	nick.berg	er@wccuso	d.net								
							<u> </u>				
School	Site: Sha	innon				CDS Code	e: 600495	6			
School	Ownershi	p Code: 6	0: Public El	ementary							
Specialized Academic Instruction—Code 330 is provided: Yes No											
Related S	Services C	urrently Pr	ovided by	the Schoo	l Site:						
	•	•				s will all ser cations in a	•	·			
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
870	890										
900				900							
900				900							

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: | mduffy@wccusd.net Special Education Director: 510-307-4633 Nick Berger Phone: Email: nick.berger@wccusd.net School Site: | Sheldon CDS Code: 6004964 School Ownership Code: |60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (Yes Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21

Attachment VII—Specialized Academic Instruction and Related Services by School Site

Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA:	West Cont	tra Costa U	nified					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101
Email:	mduffy@	wccusd.ne						
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	'-4633
Email:	nick.berg	er@wccus	d.net					
School	Site: Spe	ctrum - Tai	a Hills Can	npus		CDS Cod	e: 707937	9
School	Ownershi	p Code: 7	8: Private U	Jngraded				
Specializ	ed Acader	nic Instruc	tion—Cod	e 330 is pr	ovided: (Yes (No	
Related S	Services C	urrently Pı	ovided by	the Schoo	ol Site:	•		
If code 90 meet requ	00 is used, t uirements fo	the specific or licensing	service mu , certificatio	ust be ident on, and prov	ified, and a vider qualifi	s will all ser cations in a	vices prov ccordance	ided, must with law.
210	220	230	240	250	260	270	340	350
360	370	415	425	435	436	445	450	460
510	515	520	525	530	535	540	.545	610
						740		
		820	830	840	850	855	860	865
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SELPA:	West Contra Costa Unified School District	Fiscal Year:	2020-21

LEA: [West Conf	ra Costa U	nified									
Superi	ntendent:	Matthew	Duffy	· · · · · · · · · · · · · · · · · · ·		Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net	TARING MARKET									
Specia	l Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633				
Email:	nick.berg	er@wccus	d.net									
School	Site: Star	Academy				CDS Code	e: 702720	4				
School	Ownershi	p Code: 7	8: Private U	Ingraded	77 - 773 () d - 4 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5							
Specializ	Specialized Academic Instruction—Code 330 is provided: Yes No											
Related \$	Services C	urrently Pr	ovided by	the Schoo	ol Site:							
						s will all ser cations in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	.450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900			-	900								
900				900								

LEA:	LEA: West Contra Costa Unified											
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.net										
Specia	I Educatio	n Director:	Nick Bei	rger		Phone:	510-307	-4633				
Email: nick.berger@wccusd.net												
				Marie de la companya								
School	Ste: Ste	ge				CDS Code	e: 600497	2				
School Ownership Code: 60: Public Elementary												
Specialized Academic Instruction—Code 330 is provided: (Yes No												
Related \$	Services C	urrently Pr	ovided by	the Schoo	l Site:							
						s will all ser cations in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
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900		A STATE OF THE STA		900								
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Attachment VII SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy 510-231-1101 Phone: Email: mduffy@wccusd.net **Special Education Director:** Phone: Nick Berger 510-307-4633 Email: nick.berger@wccusd.net School Site: | Stewart CDS Code: 6004980 School Ownership Code: 60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (Yes ○ No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

LEA:	West Con	tra Costa U	nified				1 1					
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne		***								
Specia	l Educatio	n Director:	Nick Be	rger	3 AH 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Phone:	510-307	-4633				
Email:	Email: nick.berger@wccusd.net											
									_ _			
School	Site: Tar	a Hills				CDS Cod	e : 600499	8				
School	Ownershi	p Code: 6	0: Public E	lementary								
Specializ	ed Acader	nic Instruc	tion—Cod	le 330 is pr	ovided: (Yes (` No		_			
Related S	Services C	urrently Pr	ovided by	the School	ol Site:							
If code 90	00 is used,	the specific	service mu	ust be ident	ified, and a	is will all se ications in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
370	890											
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LEA: [West Cont	ra Costa Ui	nified									
Superi	ntendent:	Matthew [Duffy			Phone:	510-231	-1101				
Email:	mduffy@v	wccusd.net		NPMP-19-1								
Specia	Education	Director:	Nick Bei	rger		Phone:	510-307	-4633				
Email:	nick.berge	er@wccusc	l.net									
School	Site: Telo	s Academy	/			CDS Code	e: 013149	0				
School	School Ownership Code: 80: Private High School Center/Program											
Specializ	Specialized Academic Instruction—Code 330 is provided: (Yes No											
Related S	Services Cu	ırrently Pr	ovided by	the Schoo	l Site:							
						s will all ser cations in a						
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900	a to the state of		11 12 111111111111111111111111111111111					
900				900								

LEA:	West Con	tra Costa U	nified									
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	mduffy@	wccusd.ne	t									
Specia	l Educatio	n Director	: Nick Be	rger		Phone:	510-307	-4633				
Email:	Email: nick.berger@wccusd.net											
School	Site: Phil	llips Acadei	my			CDS Code	e: 697914	0				
School	Ownershi	p Code: 7	8: Private l	Jngraded								
Related \$	Specialized Academic Instruction—Code 330 is provided: Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.											
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
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Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

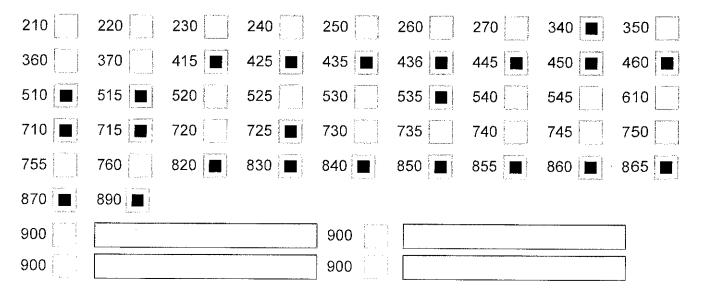
LEA: West Contra Costa Unified	
Superintendent: Matthew Duffy	Phone: 510-231-1101
Email: mduffy@wccusd.net	
Special Education Director: Nick Berger	Phone: 510-307-4633
Email: nick.berger@wccusd.net	
School Site: Transition Program Vista Hills	CDS Code: 0730325
School Ownership Code: 63: Alternative School of C	Choice

Specialized Academic Instruction—Code 330 is provided:

No

Related Services Currently Provided by the School Site:

If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.



Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information

LEA: West Contra Costa Unified												
Superi	ntendent:	Matthew	Duffy			Phone:	510-231	-1101				
Email:	Email: mduffy@wccusd.net											
Specia	l Educatio	n Director:	Nick Be	rger		Phone:	510-307	-4633				
Email:	Email: nick.berger@wccusd.net											
School	Site: Vall	ey View		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		CDS Cod	e : 600500	3				
School Ownership Code: 60: Public Elementary												
Specialized Academic Instruction—Code 330 is provided: Yes No												
Related S	Services C	urrently Pr	ovided by	the Schoo	ol Site:							
				ust be ident on, and prov								
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
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LEA:	West Cont	ra Costa U	nified								
Superi	ntendent:	Matthew	Phone:	510-231	-1101						
Email: mduffy@wccusd.net											
Special Education Director:Nick BergerPhone:510-307-4633											
Email: nick.berger@wccusd.net											
School Site: Verde CDS Code: 6005011											
School Ownership Code: 60: Public Elementary											
Specialized Academic Instruction—Code 330 is provided: Yes No											
Related Services Currently Provided by the School Site:											
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.											
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
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900				900							

Attachment VII SELPA: West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: mduffy@wccusd.net Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Via Center **CDS Code:** 7045552 School Ownership Code: |78: Private Ungraded Specialized Academic Instruction—Code 330 is provided: (Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law. 435 ■ 436 ■

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: | Matthew Duffy 510-231-1101 Phone: mduffy@wccusd.net Email: **Special Education Director:** Phone: Nick Berger 510-307-4633 Email: nick.berger@wccusd.net School Site: Vista High CDS Code: 0730325 School Ownership Code: 63: Alternative School of Choice Specialized Academic Instruction—Code 330 is provided: (Yes ○ No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.

			i								
LEA:	West Cont	ra Costa U	nified								
Superintendent: Matthew Duffy						Phone:	510-231	-1101			
Email: mduffy@wccusd.net											
Specia	l Educatio	n Director:	Nick Bei		Phone:	510-307-	-4633				
Email:	nick.berg	er@wccuso	d.net								
School Site: Washington CDS Code: 6005037 School Ownership Code: 60: Public Elementary											
Specialized Academic Instruction—Code 330 is provided: Yes No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.											
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
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LEA: [West Cont	ra Costa U	nified									
Superi	ntendent:	Matthew		Phone:	510-231	-1101						
Email: mduffy@wccusd.net												
Special Education Director: Nick Berger Phone: 510-307-4633												
Email: nick.berger@wccusd.net												
School	Site: Wel	Ispring				CDS Code	013324	a				
School Site: Wellspring CDS Code: 0133249												
School Ownership Code: 74: Private Elementary												
Specialized Academic Instruction—Code 330 is provided: Yes No												
Related Services Currently Provided by the School Site:												
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.												
210	220	230	240	250	260	270	340	350				
360	370	415	425	435	436	445	450	460				
510	515	520	525	530	535	540	545	610				
710	715	720	725	730	735	740	745	750				
755	760	820	830	840	850	855	860	865				
870	890											
900				900								
900				900								

LEA: West Contra Costa Unified											
Superi	ntendent:	Matthew [Duffy		Phone:	510-231	-1101				
Email:	nail: mduffy@wccusd.net										
Specia	l Education	n Director:	Nick Ber	ger		Phone:	510-307	-4633			
Email:	nick.berge	er@wccuso	l.net								
				inh. Initial statement in the statement							
School	Site: Wes	t County M	andarin			CDS Code	∋ : 013543	4			
School Ownership Code: 60: Public Elementary											
Specializ	ed Acaden	nic Instruc	tion—Cod	e 330 is pr	ovided: 🧿	Yes C	No				
Related S	Services Cı	urrently Pr	ovided by	the Schoo	I Site:						
If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law.											
210	220	230	240	250	260	270	340	350			
360	370	415	425	435	436	445	450	460			
510	515	520	525	530	535	540	545	610			
710	715	720	725	730	735	740	745	750			
755	760	820	830	840	850	855	860	865			
870	890						promotive of the second				
900				900							
900				900							

Attachment VII SELPA: | West Contra Costa Unified School District Fiscal Year: 2020-21 Attachment VII—Specialized Academic Instruction and Related Services by School Site Participating Local Educational Agency and School Site Information LEA: West Contra Costa Unified Superintendent: Matthew Duffy Phone: 510-231-1101 Email: mduffy@wccusd.net Special Education Director: Nick Berger Phone: 510-307-4633 Email: nick.berger@wccusd.net School Site: Wilson CDS Code: 6005045 School Ownership Code: 60: Public Elementary Specialized Academic Instruction—Code 330 is provided: (Yes ○ No Related Services Currently Provided by the School Site: If code 900 is used, the specific service must be identified, and as will all services provided, must meet requirements for licensing, certification, and provider qualifications in accordance with law. 436 I