

COVID-19 Operations Written Report for West Contra Costa Unified School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
West Contra Costa Unified School District	Matthew Duffy Superintendent	Matthew.duffy@wccusd.net 510-231-1104	Board Approved June 10, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

WCCUSD has continued to offer students access to the majority of standard course offerings including math, literacy, science and social studies/ history programs for students in grades TK-8. Students in the High School programs have continued to receive access to the same a-g courses as they had prior to the shelter in place order. Teachers have used a variety of means to provide access to course content: online, distance learning programs and direct instruction have been coupled with learning packets as appropriate. In some cases, students are no longer required to attend a course at a specific, identified time. Instead, teachers record the instructional lessons so students can access them at their own convenience.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

WCCUSD partnered with the Contra Costa Office of Education and the National Center for Youth Law to conduct wellness checks for WCCUSD foster youth. Through these checks, WCCUSD and partners have been able to remove barriers to distance learning for our foster youth through efforts such as providing hotspots to foster youth without wifi, connecting foster youth to our IT department for device maintenance, and connecting foster youth in need of additional academic support to community tutoring. We will continue to partner with the community to meet the needs of our foster youth as they arise. The WCCUSD curriculum team has coordinated with staff from the Multilingual, Multi-cultural Department as well as staff from the Community Engagement Office to ensure that the learning needs of English learner (EL) students are considered during this shift to a distance learning platform. ELD components (designated and integrated) are woven into the lessons/strategies that are shared and numerous support and guidance documents have been provided to the parents of EL students.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

WCCUSD has been working toward a 1:1 Chromebook technology model for several years; consequently, when the shelter in place order was enacted, WCCUSD was well-positioned to successfully transition to a distance learning platform for students in grades 1 - 12. In order to ensure student access to learning from home, WCCUSD enlisted a team of school community outreach workers (SCOWs) to assist families with access to hotspots and low cost internet service. Teachers are encouraged to engage in live instruction daily as well as recorded lessons that are available 24/7 for student access. Extra academic and technology support is available via frequently held "office hours" sessions. Additional weekly professional development has been provided for administrators, teachers and other instructional staff to enable use of the variety of instructional platforms, tools and devices as well as to transition instructional content to an online format. The WCCUSD IT department provides technical support to teachers and families alike via email, phone and remote access to devices to ensure proper operation. If the problem can not be resolved through these means, WCCUSD offers "safe contact" device swap options as well. Weekly parent sessions are provided by WCCUSD Community Engagement staff on a wide variety of topics; information and support for families to access distance learning has also been posted on the WCCUSD web page in parent-friendly language. Learning opportunities will continue to be provided virtually for all students through curated content revolving around thematic units targeting literacy and STEAM standards for ten weeks. Additionally, outreach targeting our most vulnerable students (African American, Homeless, English Learners, and Foster) will continue through telephone calls, home visits, and social emotional support.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Using a robust network of staff, volunteers, community agencies and faith-based organizations, WCCUSD has provided more than 1.5 million meals to WCCUSD students. All meals that are served meet that requirements for reimbursable Federal meal programs. Breakfast, lunch and supper are distributed five days a week at nine WCCUSD school campus/sites and 14 non-profit and faith -based facilities. This variety of distribution centers across the district provides maximum coverage and enables families in traditionally under-served locations to access meals for their children on a regular basis. Meals are primarily served via curbside pick up in which meals are placed directly into car trunks by staff and volunteers using district approved safety measures (gloves, face masks and clothing covers). Meals are provided to families without vehicles using the same safety protocols with the additional layer of social distancing. Parents are kept informed about the meal program locations, schedule and meal offerings via the district website and Blackboard connect phone calls to students' homes. Finally, WCCUSD partners with various food banks and other local agencies to offer free farm-fresh fruit and vegetables to district families.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

WCCUSD has partnered with the Contra Costa Office of Education to learn what childcare options are available to West Contra Costa families during school closures. As of April 14, Contra Costa Office of Education began to provide childcare to healthcare and emergency response workers starting with one location in West Contra Costa County. In addition, the Contra Costa Office of Education has started to private paid childcare for essential workers through CoCo Kids. Staff in the WCCUSD Community Engagement Office have shared the CoCo kids referral site to WCCUSD families through our website. WCCUSD has also partnered with local agencies within our own District

boundaries to research options for parents to have support for child care during ordinary school hours. This research lead to the creation of a web page specially geared to providing resources to parents. These resources include hotlines for support, referrals to facilities that are able to provide care both within the district as well as the larger community of Contra Costa County. This information can be found at www.wccusd.net/districtclosure