

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
VISTA HIGH SCHOOL
 2625 Barnard St., VH1, Richmond, CA 94806 Phone: 510-231-1431
Independent Study Master Agreement

Student Last Name:	First Name:	Student ID #:	Current Grade Level:
Street Address:		Age:	Birthdate:
City:	State:	Zip Code:	Phone:
Parent/Guardian:		Parent Phone:	Parent Email:
Address if Different:		City:	State/Zip Code:
Duration of agreement:		Beginning Date:	Ending Date:

Objectives, Methods of Study, Evaluation:

The above named student is to complete the subjects/courses listed below within the dates covered by this agreement. The subject/course objectives reflect the curriculum adopted by the West Contra Costa Unified School District (WCCUSD) and the California Common Core State Standards. Specific requirements for each assignment covered by this agreement will be described on teacher-issued Assignment Sheets, which are part of this agreement.

Student learning will be evaluated and assessed in one or more of the following ways: completion of course work assigned, quality of assignments completed, demonstration of relevant skills, written and oral formative and summative assessments, observation, discussion, projects and portfolios. In addition, students are expected to take all standardized tests required by the state of California, and must attend all assigned classes, labs, and workshops. Credits are granted on the basis of 5 credits for each 75 hours of course work completed to minimum or higher levels of quality.

Subjects/Courses Enrolled In: (Indicate Credit Value.)

Course		Course		Course	

If the student satisfactorily completes any of the above courses before the ending date of this agreement, additional courses may be added or removed. Changes will be reflected above and on Assignment Sheets. On approval, students may concurrently enroll in courses at other institutions of learning.

Reporting:

Students are required to report to their supervising teacher, and any other teachers, as scheduled. There may be temporary appointment changes due to holidays, testing, or teacher training.

Supervising Teacher Meeting:

The student must report to the supervising teacher of record as follows:

Day: _____ **Time:** _____ **Place:** _____

Voluntary Statement:

Independent study is an optional educational alternative in which no pupil may be required to participate. Students and their parents voluntarily select this educational setting, including expelled students and students whose expulsion has been suspended (Ed. Code 48915 or 48917). No students are assigned to independent study if this is not a choice they have made. All students who choose independent study have the continuing option of classroom instruction.

Assignments:

In alignment with board policy, assignments are due on the date set by teachers, unless a prior exception has been approved by the teacher. Teachers will clarify the quality and quantity of work expected for each assignment. After three missed assignments during any period of 45 school days, or two consecutively missed appointments with the supervising teacher, without valid reasons, an evaluation will be made to determine whether independent study is an appropriate educational strategy for this student. Should it be determined that independent study is not an appropriate choice, the student will be returned to a regular classroom setting within the district.

Equitable Provision of Resources and Services:

The independent study option is to be substantially equivalent in quantity and quality to classroom instruction, and students who choose the independent study option are guaranteed the equality of rights, privileges and resources with students in the regular school program.

Behavioral and Participation Expectations:

In order to maintain enrollment at Vista High School, students must agree and adhere to the attendance and behavioral expectations and guidelines set forth by the Vista High School "Independent Study Compact," WCCUSD, and the California State Education Code. Vista students must participate in all California State mandated testing programs.

Signature and Dates:

This Master Agreement explains the terms for successful participation in this independent study school and describes:

- Methods for grading and allocation of credits
- Evaluation of assignments and course progress
- Requirements for work completion
- Requirements for attendance at weekly meetings, classes, labs and workshops

All conditions set forth in this agreement should be fully understood by all parties to the agreement, and must be mutually approved by the student, parent or guardian, supervising teacher, and any other person who has direct responsibility for providing assistance to the pupil. In addition, students, parents and teachers must also agree to, and sign, the Independent Study Compact for Vista High School.

This agreement is in effect from _____ to _____.

My signature confers my agreement for participation in independent study as specified in the agreement.

_____ Student	_____ Date	_____ Supervising Teacher	_____ Date
_____ Parent/Guardian/Caregiver	_____ Date	_____ Other Assisting Person	_____ Date
_____ Other Assisting Person	_____ Date	_____ Other Assisting Person	_____ Date
_____ Other Assisting Person	_____ Date	_____ Other Assisting Person	_____ Date

INDEPENDENT STUDY COMPACT

VISTA HIGH SCHOOL

As a student at Vista High School I understand that:

1. Independent study is an optional educational alternative that I have voluntarily selected.
2. I must be on time and prepared for all appointments and classes, and will contact my teacher in advance if I ever anticipate being late or absent. I must attend additional classes, support workshops, and labs as assigned. Missing two consecutive appointments or classes without valid reasons will result in an evaluation to determine if I should remain in independent study.
3. It may be necessary to be present at Vista High School additional hours per week to take advantage of specific learning opportunities, to take state and district mandated assessments, etc.
4. I agree to complete all assignments within the one-week allotted time period. Board Policy allows exceptions to be made, up to a maximum of three weeks, by prior arrangement with the teacher.
5. Failure to complete three assignments during any period of 45 school days will result in an evaluation to determine if I should remain in independent study.
6. I must request inactive status if personal circumstances make long term absence necessary.
7. Books, tablets, chargers and other materials issued to me must be returned.
8. I must follow all the discipline codes and behavior guidelines of WCCUSD and California Ed. Code.
9. Visitation on any other school campus requires formal authorization.
10. I must wait for all rides inside of the courtyard gates of VHS.
11. I must not loiter in the neighborhood around the school before or after appointments and classes.
12. I must have my student I.D. when riding public transportation, visiting Hilltop Mall, the San Pablo International Market Place, or other public gathering places during school hours.
13. I will wear school-issued I.D. while on campus.

Student

Date

The Vista High School faculty and staff agree to:

1. Meet and/or confer regularly with the student, and assign course work which will satisfy the learning objectives of the course, the adopted curriculum of the district, and the California Common Core State Standards.
2. Provide the student with a program that fulfills the graduation requirements of the district.
3. Provide the student with a clear weekly assignment sheet listing the specific requirements for course work for that time period.
4. Evaluate course work on a weekly basis, and grant credits on the basis of 5 credits for each 75 hours of course work completed to the specified minimum requirements in the course outline or course description.
5. Provide the student with certificated teacher services, textbooks and/or other educational material necessary for the student to fulfill the requirements of each course.
6. Provide equal access to services and resources available to all students enrolled in the district.

Supervising Teacher of Record

Date

As a Parent of a Vista High School student:

1. I understand that I have chosen independent study as an educational alternative for my child.
2. I agree to contact the school if I have questions, concerns, or comments regarding any aspect of this compact.
3. I will assist my child with having the time and space to complete weekly school work at home.
4. I will assist my child in arriving with completed assignments to his/her weekly meeting with the supervising teacher and any other assigned classes and labs.

Parent/Guardian

Date

other, as applicable

Date