

ELEMENTARY RECLASSIFICATION OF ENGLISH LEARNERS

Twice each academic year, (in the fall, after CST scores are received from the state and in January, after CELDT scores are received from the state), the RAP Center initiates the reclassification process for all EL students scoring at or above 325 on the English Language Arts (ELA) portion of the CST and a score of Early Advanced or Advanced on the CELDT. The principal or reclassification designee can also initiate the process. The reclassification process is completed following the established district procedure based on state requirements, which are that a student must meet criteria involving reading, writing, and academic achievement determined through multiple criteria. These criteria are explained in the grid below.

RECLASSIFICATION CRITERIA

Teacher evaluation	Writing Sample	Grades	CELDT	CST	PARENT APPROVAL
"SOLOM" score of 20 or more. The teacher rates a student on the Student Oral Language Observation Matrix according to their level of listening comprehension, oral fluency, vocabulary and grammar.	Writing sample must show grade level writing as per district EL writing rubric.	Grade level work in all core subjects: Language Arts, math, science, social science.	Overall score of Early Advanced, or Advanced with no score lower than the Intermediate level.	At least a 325 (mid-basic) overall score in language arts.	Parents must be told about the process of reclassification and their child's status and be asked to participate in the reclassification process.

It has been found that students who do not successfully reach these six levels of competence, have a difficult time in future academic work.

PROCEDURES

- 1) **RAP Center** sends blank SOLOMs and Parent Consultation letter to Principal (or designee) for completion.*
- 2) **Teacher** completes SOLOM. When it is determined that 20 or more total points are received by student on the SOLOM, teacher (or designee) sends Parent Consultation letter to parent to complete. Teacher signs the reclassification form. When parent letter is received, teacher gives completed SOLOM and completed Parent Consultation letter to Principal (or designee). **Principal signs** and returns packet to RAP Center. Send each student's packet when complete, not waiting until all student packets are complete.
- 3) **RAP Center staff** sends copy of signed Reclassification form, R-FEP sticker, and two Parent Final Notification letters to school.
- 4) **School** sends one copy of Parent Final Notification letter signed by Principal to parent, and files the other signed copy along with Reclassification form and R-FEP sticker in student's cum file folder. This is the point at which the student is officially R-FEP. **Student is given general education program.**
- 5) **RAP Center** inputs new classification of R-FEP in database.

Note: A reclassified student is an R-FEP student (Fluent English Proficient), no longer an EL student. (I-FEP indicates "initial" FEP, a designation made when student first enrolled in WCCUSD.) I-FEP/R-FEP student are not enrolled in ELD, SDAIE, or APL classes (with some exceptions).