

**Community Advisory Committee for Special Education**  
**West Contra Costa Unified School District**  
Pupil Services Center, Special Education  
2465 Dolan Way  
San Pablo, CA 94806

**MINUTES September 12, 2016**

**CAC members present:** Patricia Albeno, Jeanine Bishop, Estela Depaz, Danielle Storer, Nancie Rouse, Lisa Steiner, Corina Samaniego, Elizabeth Bundschu-Mooney

**Staff members present:** Steve Collins, Maria Gomez, Eric Peterson, Kira Walsh

**Guests present:** Anne Hall, Connie Hepworth, Joshua Maier

**Call to order:** The meeting was called to order at 7:00 p.m.

**Introductions were made.**

**Approval of Minutes:**

A motion to approve the minutes from May 2nd put forth by E. Mooney, seconded by L. Steiner. Minutes for May 2, 2016 approved.

**Public Comment:**

The CAC meeting dates for the 2016/2017 were distributed. The district website lists the date for the You Make A Difference Award ceremony incorrectly. This will be changed.

**SELPA Directors Report:**

SH middle school enrollment has dropped, so the SH class at Helms is closing. Kennedy and Hercules are adding RSP.

The high functioning class pilot class at Kensington Elementary needs students. Currently there is only one opening for a teacher. There is a shortage of aides. Many did not show up when school began and resigned without letting personnel know. The district is now contracting out for aides.

Staff development; there were several trainings for teachers and service providers before school started. STAR, CPI, Universal Design for Learning, etc. The Alternative Dispute Resolution (ADR) conference will be held in March in Riverside County. A CAC member interested in ADR Resource Parents can attend.

Leg. Day (Legislative Information Sharing Day) will be in Sacramento on May 3<sup>rd</sup>.

First Student has a new manager. Dwight retired last month. They have a shortage of drivers and had to start the school year running fewer routes. The district was told we would be getting new buses. The wheel chair buses are not new.

**Old Business:**

Committee updates:

Medi-Cal meets next week

Transportation will meet next week

LCAP meets September 29. D. Storer provided a description of LCAP activities.

Emergency Preparedness will meet with Libby MontesNation as soon as there is agreed upon date.

**New Business:**

Conferences:

Parents as Partners will be held October 15 at DeJean. CAC will have an information table. E. Mooney and N. Rouse volunteered to sit at the table. J. Bishop will contact them with set-up logistics.

The first of two special education parent conferences will be held November 5. A sign-up sheet will be circulated at the October meeting. The conference will be free and there will be translation and childcare.

**For the Good of the Order:**

The Special Education Parent Handbook and Students Parentally Placed in Private Schools Handbook have both been revised.

Stair chairs were delivered to schools. Installation still needs to happen before training can take place.

The next CAC meeting will be on October 3

Meeting adjourned at 7:45 p.m.

Respectfully submitted,  
Jeanine Bishop