

Please Post

PAYROLL CALENDAR FOR 2023-2024

***Please note that dates may be subject to change--notification by email**

PAY DATE	Payroll	Dates covered in pay period	All time Submitted to Supervisor	Approval from Supervisor Due to Payroll	Delivery Instructions for K-12 sites	Notes
7/31/2023	July Regular & Variable	Jul 1 to Jul 31	7/12/2023	7/14/2023	US MAIL to home address	
		Jul 1 to Jul 10				
8/31/2023	August Regular & Variable	Aug 1 - Aug 31	8/11/2023	8/15/2023	Normal	
		Jul 11 to Aug 10				
9/29/2023	September Regular & Variable	Sep 1 - Sep 30	9/11/2023	9/13/2023	Normal	
		Aug 11 to Sept 10				
10/31/2023	October Regular & Variable	Oct 1 - Oct 31	10/11/2023	10/13/2023	Normal	
		Sept 11 to Oct 10				
11/30/2023	November Regular & Variable	Nov 1 - Nov 30	11/13/2023	11/14/2023 *	Normal	
		Oct 11 to Nov 10				
12/29/2023	December Regular & Variable	Dec 1 - Dec 31	12/11/2023	12/13/2023	US MAIL to home address	
		Nov 10 to Dec 10				
1/31/2024	January Regular & Variable	Jan 1 - Jan 31	1/11/2024	1/16/2024	Normal	
		Dec 11 to Jan 10				
2/29/2024	February Regular & Variable	Feb 1 - Feb 29	2/12/2024	2/13/2024 *	Normal	
		Jan 11 to Feb 10				
3/28/2024	March Regular & Variable	Mar 1 - Mar 31	3/11/2024	3/13/2024	Normal	
		Feb 11 to Mar 10				
4/30/2024	April Regular & Variable	Apr 1 - Apr 30	4/11/2024	4/15/2024	Normal	
		Mar 11 to Apr 10				
5/31/2024	May Regular & Variable	May 1 - May 31	5/13/2024	5/15/2024	Normal	
		Apr 11 to May 10				
6/28/2024	June Regular, Variable & Deferred Pay	Jun 1 - Jun 30	6/11/2024	6/13/2024	US MAIL to home address	
		May 11 to Jun 10				
7/17/2024	2022-2023 Year End Payroll	Jun 11 to Jun 30	7/1/2024	7/3/2024 *	US MAIL to home address	Includes summer school and time worked up to June 30
7/31/2023	July Regular & Variable	Jul 1 - Jul 31	7/11/2024	7/15/2024	US MAIL to home address	
		Jul 1 - Jul 10				
8/14/2024	2023 July Summer Dates	July Summer Dates TBD	7/25/2024	7/26/2024	Normal	* Summer pay for July dates
8/30/2024	August Regular & Variable	Aug 1 - Aug 31	8/12/2024	8/14/2024	Normal	
		Jul 11 to Aug 10				

Dates with an asterisk are hard deadlines. Late submissions will not be paid until the next month regular payroll.

Please remember that the date approval done by supervisor includes 2nd approver. Please submit to supervisor by Due Date in Column D