

## STAKEHOLDER BUDGET QUESTIONS/RESPONSES RELATING TO NON-SALARIED EXPENSES

### 4000 & 5000 OBJECT CODES

#### 5000's) General Questions on Budget Docs

1. 4100- what is this Lottery Instructional Materials fund used for?

Classroom instructional materials and textbooks

2. 5890- we spent 2,093,000 on police contracts for the various cities. Where are we on renegotiating these costs with city managers? Have we reduced this to \$1501</SRO?

The total spent on SRO's was reduced from previous years and is \$150k per SRO. This is below what it costs for the city to provide one officer. This is an area that will need to be part of our priority conversation on what is required to support of secondary schools.

3. What is the percentage cut target of contracts overall?

There is not a target for what we would cut. The total will be finalized based upon priorities. We are reviewing to find savings wherever possible starting with the current fiscal year with the hope of only maintaining those contracts that are essential to meet district priorities.

4. What is the value add for these contracts? Do we have the knowledge in house? Can we do without these services even if they provide some use?

Options are currently being reviewed by staff for professional consultants that provide expertise that is not part of our normal course of business. Examples of this are Financial Advisors, Architects, Legal Services, and Auditors.

#### Questions from "4000s and 5000s 2019-2020 Budget By Cabinet Member" Spreadsheet:

Executive Admin-

5. What is covered under Subagreement Services (11k)

All Contracts with object code 5860 (Consultants) or 5890 (Other Services)

6. Unrestricted spending of 21.4k on conferences, can we reduce?

Only conferences that are required are being authorized with the intent to reduce

this as much as possible.

7. What type of work is covered under Consultants Reviews (109k)

Service Contracts

8. What type of work is covered Other Services and Operations (129.5k)

Outside services and other services which are not maintenance or repair

9. Non SpED legal fees total 840k. How much are the various firms charging per hour?

Fees range from \$135/hr for paralegal services to \$310/hr for partner services.

Are we paying retainers?

We do not pay retainers.

Have they been put out to bid?

This is an option that we are considering as an opportunity to assess market rates and services, but professional services do not require formal bidding.

How were they chosen?

By area of expertise, referral or previous knowledge of firm.

Was this where the trustee area lawsuit funds came from?

Yes.

Is there room to reduce this now that that issue is settled?

The budget was reduced for this year to eliminate the one-time costs from that issue in the past year.

10. What is our year over year legal spending?

Non-Special Ed    2018: \$1,154,943;  
                          2019: \$1,313,221;  
                          2020 to date: \$162,760.

Special Ed         2018: \$347,290;  
                          2019: \$175,692;  
                          2020 to date: \$25,524

11. What is the total cost of the Partners in School Innovations?

A/O 10/31 it's \$2.5M since 2016-2017 without 2019-20 stipends. The amount in the current budget was reduced from the last school year.

Contract Totals from 2016-17	159,714.29	
Contract Totals from 2017-18	1,031,981.71	
Contract Totals from 2018-19	947,000.00	
Contract Totals from 2019-20	300,000.00	spent as of 10/31/2019
Stipend Totals from 2016-17	\$ 24,748.38	Other types of pay (hrly pay for attending meetings included)
Stipend Totals from 2017-18	\$ 58,067.75	Other types of pay (hrly pay for attending meetings included)
Stipend Totals from 2018-19	41,400.00	Other types of pay (hrly pay for attending meetings included)
Stipend Totals from 2019-20		

GRAND TOTAL: 2,562,912.13

12. There was a line item called "Other Expenditures/Factors" that totaled \$10M, and I'd like some idea what was included. It's slightly more than the \$9.7M spent on teachers' salaries, but the name of the item is rather vague.

Additional contracts, services, new and/or additional programs not initially budgeted for. This is a catch all category in that summary slide that is comprised off all of the other adjustments in the budget. A budget is built upon 1000's of new entries and this was a summary of those changes for a simplistic PowerPoint slide.

Ed Services-

13. Can you break down expenditures for Materials and Supplies by curriculum/grade (ex. Elementary ELA, Middle School science, etc.)

The system does not provide this information. The lowest level is at the site level as reported.

14. What is covered under Sub Agreements for Services (993k)

These are contracts with outside providers that provide direct services to students. Examples are groups like the YMCA and many other services that work at our school sites.

15. What is covered under Consultant Reviews (493.5k)

We will be working on providing a detailed analysis of what these specific contracts are.

Contracts with object code 5860 under \$25k will not have an object 5100 component. If an object 5860 contract is over \$25k, then the remaining balance goes into object 5100 as we do not collect indirect costs (admin fees) for anything over \$25k per Ed. Code.

16. What is covered under Services and Other (2.2 million)

These contracts under Pupil Services include those for Police Services and Athletic official fees along with some other smaller contracts.

17. What is the total cost of classroom libraries and funding codes?

TLL is using account code 01-6300-4100-630-1110-1000-300120-0-0000 which are restricted lottery funds, for classroom libraries.

There is \$700,000 budgeted, which is 50% of the ongoing budget for all print instructional materials. There is a tracking form which is visible for all.

Some sites use categorical funds for purchasing classroom library books which is not tracked.

In addition, Title III (Federal Restricted Funds) were utilized with M&M just having a contract approved at the last Board meeting for \$179,610 for Spanish classroom library books from Teacher Created Materials. These will be distributed to the 10 Spanish Dual Immersion schools that will be continuing with a Dual Immersion program next year. Those Title III codes are:  
01-4201-4200-624-1110-1000-300110-0-000  
01-4203-4200-624-1110-1000-300110-0-000

State and Federal-

18. Under 4100 for state and federal in restricted funds there are 1.4 million dollars for text book adoption. Can you break this down.

These are the same funds described in 17 above.

19. Unrestricted-- 670k for Materials and Supplies and Other Books combined. Is this our Title IX?

No

How is this different from Ed Services budget/what are the types of things covered under this object code

These budgets cover all of the materials that may be utilized to further the academic and professional development programs which may include books, supplies, and other materials.

20. Under line 4399 we see almost 2 million dollars on carryover restricted funding. What is that going to be used for?

These are site funds that carried over and were returned to the sites into their abatement, donation and/or local grant accounts.

21. Subagreements for Services (1.4 million)

These are contracts with outside groups to directly support students and also include the LCAP replace S3 funds for High Schools.

22. 88k for in state conferences. Who are these for? Are they mandatory training or is this PD? Can we reduce?

Staff will continue to review any opportunity to reduce conferences while continuing to ensure that our educators have the tools and training necessary to meet the needs of the students they serve.

The goal is to reduce this as much as possible within these constraints.

23. Consultant reviews- 581k again what is this for?

This area included multiple service contracts including as examples, UC Regents, Mafinikio, Richmond Art Center, Bright Futures, to name just a few.

24. Under 5850 software licenses could you break down the services or contracts?

Educational software for sites and items such as illuminate. These are academic support software.

25. 472k in Other Services and Operations what are these contracts for?

College Board SAT, AP, and PSAT is the major expense.

Maintenance and Operations-

26. Other Services and Operating 364.7k what are these

contracts for?

Printing services, inspections, oil and waste pick-up, false alarm responses, district security services.

27. Consultant Reviews 135k what are these reviews?

District environmental/hazardous waste services and some school facilities.

28. Codes 5630 and 5640- outside service and repair contracts. What is the breakdown for these? It seems like many of these are because we do not have enough staff. Have we done an analysis of the cost of contracting out long term vs the cost of hiring additional staff in order to handle these repairs/services?

Staffing is not the issue. Contracted services are done due to the nature of the repair which requires a person or team, their expertise in that field and possibly specialized equipment which are not daily types of repairs. Examples would be major roof repair, abatement projects, HVAC replacement, etc.

Have the solar panels that were installed had any appreciable difference on our overall electrical bill? If so, how much savings was captured?

In 2018/19 we saved approximately \$400-450k. We have a power purchase agreement which provides us with a lower energy cost and these savings have already been incorporated into the budget.

Where is the Stege redesign funding coming from?

The salary components were embedded into the general fund allocation formula. Multiple other funds were utilized for the enhanced support

#### Human Resources

29. Other Services and Operating is 223k what is this for

CSU East Bay - per agreement the district pays tuition for practice teaching to students enrolled in a teaching credential program- (is set aside \$100,000) so far encumber \$85,000 spend so far is \$51,931.50

Consultants - mediation/arbitration

Powerschool contract

G2 Solutions inc (fingerprints submission)

EMICs-software license transfer \$60000 to 5850 to cover cost, and other expenses not typically budgeted , fingerprint roller certification, reimbursements, etc.

#### Business Services

30. Materials and Supplies what is covered by this? Seems really high. Is it

printing costs?

Some would be external printing but the bulk goes to site furniture replacement and purchases needed as new classrooms are needed to student enrollment

31. Consultant Reviews 412k

Juvenile Court Contracts, Keenan, School Innovations and Advocacy contract mandate costs among other support contracts

32. Other Services and Operating 754.8k what is this for?

Monies waiting to be assigned and earmarked for HR, Munis, Parcel Tax – County Treasurer, and Payroll supports as well.

Also what was the multimillion dollar transfer?

As has been stated during budget development a reduction of non-salary expenditures was placed into the budget without any identified cut to reconcile it to. This was part of the process to allow the District to make the appropriate actions through a best practice approach this current year. The transfer was eliminated to determine the scope of reductions needed based on all expenditures that were loaded into the budget at the unaudited actuals report.

Special Education

Can you break down line 5890 and more specifically the 23 million dollar costs on other services and operations (restricted and unrestricted)?

504 supplies/expenses: \$10,000

Non Public Agencies/Schools: \$7,644,000 for Special Education services and non public school placements

Non Public Agency Mental Health: \$473,000

Mediations/settlement agreements/legal: \$400,000

Alternative Dispute Resolution: \$4,000

504/Sped Nursing, Health/Mental Health Services: \$3,117,794

Transportation Services \$8,445,400

NPA SLP/AAC/Audiology/RBTs/Aides: \$3.300,000

An additional 14 students were mainstreamed this year. have we seen savings? If so, how much?

Specific student information would need to be provided in order to calculate.

## Technology

I see there is another 967k here for software licenses.

IT funds the majority of licensing for the district. Some examples (not all-inclusive) would be: Google Chrome, Adobe, Barracuda Back-Up Server, Blackboard Connect, Schoolwires, CISCO Umbrella Cloud, Follett, Microsoft, etc.

How is this different from the software licensing costs under state and federal? (646k)

These licenses for assessment software and academic software utilized by teachers throughout the district

## Communications

Other Services (84k) what is this for?

Pinole Cable TV