

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF**  
February 15, 2012

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
FEBRUARY 15, 2012**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wccusd.net](http://www.wccusd.net).

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

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**VIEWING THE BOARD MEETINGS:**

**Television:**

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:**      **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**6:30 PM      Recognition of history makers and heroes in West Contra Costa  
and student performances for Black History Month**

**Time:**            The **Board of Education's Open Session meeting will begin at 7:00 PM.** The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

**Order of Business: ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

**Special Accommodations:** Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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*"of children be more careful than anything."  
e.e. cummings*

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.3 Roll Call**

**B.4 Presentation of Student Board Representative from Richmond High School**

**B.5 Report/Ratification of Closed Session**

\* **B.6 Agenda Review and Adoption (Public Comment)**

\* **B.7 Minutes: February 1, 2012**

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

**\*CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated February 15, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

**\*CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated February 15, 2012. The estimated values for any non-cash donation are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

**\*CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2011-12 school year are summarized, dated February 15, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

**\*CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of January 2012 are provided:

Total of payroll warrants (January 2012):	\$ 8,866,712
Total of vendor warrants (January 2012):	\$ 21,058,199

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

**\*CI C.5 Enterprise Resource Planning/System Software**

Comment:

The District's Enterprise Resource Planning/ System software includes the functionality for Human Resources, Budget, Accounting, Payroll, Purchasing as well as site level access for reports and automated purchase requisitions. It became clear in the Fall of 2010 that the current system used by the District, Bi-Tech, was going to have undergo some major upgrades which would amount to a system conversion. (Bi-tech has since notified the District that it will no longer be supporting the software currently in use.) With that in mind a Stakeholder User Team, composed of fifteen users each representing a major functional area, was formed to examine options and the team determined that since a system conversion was necessary a request for proposal (RFP) should be developed. The RFP includes requirements for each area for which the District already maintains software solutions as well as for areas the team wishes to expand the potential for the District to implement additional software solutions. For instance, the team is interested in expanding software to include an improved employee timekeeping, leave and benefits module as well as applicant tracking and employee/applicant self-service portals. Through a series of work sessions and multiple edits the team prepared and published an RFP in April of 2011. RFP submissions were accepted through June 24, 2011. Four RFPs were submitted.

The Stakeholder User Team reviewed each RFP against the requested components and determined that three vendors would move into the product demonstration phase. The product demonstrations were held at Harding Elementary School during the end of July and beginning of August 2011. Every department had strong attendance at the demonstrations and provided feedback regarding the software proposals. The Stakeholder User Team then arranged to have the top ranked vendor, Tyler-Munis, provide a hands-on demonstration in the District's technology lab over the course of a week. Each department was able to send attendees for a more in depth examination of the software during the product demonstration.

Tyler-Munis is the vendor which provides Enterprise Resource Planning/ System software to the City of Richmond, San Jose Unified School District as well as other school districts, and is currently in a phased implementation project with fifteen of the eighteen districts within Contra Costa County. As a result of the large scale implementation within the county the District can leverage the negotiation for implementation using the Contra Costa County of Education pricing afforded the fifteen districts in the process of conversion. Staff is in the process of making inquiries to reference districts regarding the implementation process as well as follow up questions regarding specific functionality for certain departmental functions. Once that is done staff proposes to begin negotiations for final pricing and then engage in project planning. Staff is requesting that the Board authorize staff to negotiate terms for the software, hosting and implementation of the Enterprise Software System. Once staff has finalized the contract negotiation the contract will be placed on the Board's agenda for ratification.

Recommendation:

Approve the negotiation of a contract for implementation of the Enterprise Software System.

Fiscal Impact:

Two year project budget estimate including internal staff resources; \$2.7 million. \$2.2 million Technology/Measure D Bond, and \$500,000 Special Reserve.

**\*CI C.6 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.7 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

**\*CI C.8 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

**\*CI C.9 Resolution No. 87-1112: Determination of Tie-Breaking Criteria for 2012-2013**

Comment:

Pursuant to provisions of the Education Code section 44955, the Board of Education is required to determine the District's needs should it become necessary to determine the order of termination of employees who first rendered paid service to the District on the same day.

Recommendation:

Recommend Approval

Fiscal Impact:

To be determined

**\*CI C.10 Approval of Agreement with Local One / AB1200 Public Disclosure of Collective Bargaining Agreement with Local One)**

Comment:

District and Local One Collective bargaining for the 2011-2012 year consists of one reopener for each party. Tentative Agreement has been reached on reopeners with representatives of Local One. Local One has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is attached. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and Local One.

Fiscal Impact:

One time cost of \$309,173 unrestricted general fund \$197,667 restricted and other funds

**\*CI C.11 Approval of Agreement with School Supervisors Association (SSA) / AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA**

Comment:

District and SSA Collective bargaining for the 2011-2012 year consists of one reopener for each party. Tentative Agreement has been reached on reopeners with representatives of SSA. SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is attached. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and SSA.

Fiscal Impact:

One time cost of \$43,022 unrestricted general fund \$31,468 restricted and other funds

**\*CI C.12 Resolution No. 86-1112 Week of the School Administrator – March 4-10, 2012**

Comment:

Administrators of California's public school are commended for their support of, and contribution to, quality education in the state.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.13 Resolution No. 84-1112: Disabilities Awareness Month – March 2012**

Comment:

This resolution proclaims the month of March 2012 as Disabilities Awareness Month and encourages all schools and educational communities to commemorate this occasion with meaningful student activities and programs that promote and demonstrate learning about and understanding individuals with disabilities.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.14 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$88,625. Funding sources as noted.

**\*CI C.15 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: Nystrom Elementary School Multipurpose Room. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation:

Ratify negotiated change orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$30,100.11

**\*CI C.16 2012 CSBA Delegate Assembly Election Ballot**

Comment:

The California School Boards Association (CSBA) has issued its ballot for candidates for Delegate Assembly, Subregion 7-A (Contra Costa County), to serve a two-year term beginning April 1, 2012 to March 31, 2014.

The Board of Education is recommending the election of Antonio Medrano as representative from Subregion 7-A (Contra Costa County) for the CSBA 2012 Delegate Assembly.

Recommendation:

Cast ballot for Antonio Medrano as Subregion 7-A representative to the CSBA 2012 Delegate Assembly.

Fiscal Impact:

None



**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee  
Bayside Parent Teacher Association  
Citizens’ Bond Oversight Committee  
Community Budget Advisory Committee  
Facilities Subcommittee  
Ivy League Connection  
Linked Learning – Multiple Pathways

Safety Committee  
Select Committee on High Schools  
Youth Commission  
Public Employees Local 1  
School Supervisors Association  
United Teachers of Richmond

**\* D.2 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Jeremy Crowder, age 17, passed away on January 29, 2012. Jeremy was a young man that showed maturity, perseverance, and commitment to improving himself. Jeremy played football and was an honor roll student at ECHS as well as a member of the Young Scholars Program and the Angaza Program.

Tyler DeMartini, age 18, passed away February 1, 2012. His love of baseball and passion for skateboarding and life in general were an inspiration to teammates, friends and family. Tyler will be fondly remembered for his charisma, infectious smile and charm.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**

(Education Code 35145.5; Government Code 54950 et seq.)

**\* E.1 Superintendent’s Report**

**\* E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

## **F. ACTION ITEMS**

### **\* F.1 Resolution No. 89-1112: Resolution of Intention to Reduce or Eliminate Particular Kinds of Services**

#### Comment:

Pursuant to Education Code Section 44955, the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff prior to March 15, 2012, in order to meet the necessary budget reductions for the 2012-2013 school year.

#### Recommendation:

Recommend Approval

#### Fiscal Impact:

To be determined

### **\* F.2 Parcel Tax Renewal / Extension Resolution No. 90-1112**

#### Comment:

In 2004, the voters approved a parcel tax that has helped to fund reduced class sizes, counselors, librarians, custodial services, and athletics. This parcel tax, which annually brings \$9.6 million into the district, was renewed in 2008 with 79% of voters supporting it. Over the past four years, the District has spent the parcel revenue prudently and in alignment with the measure with fully accountability through annual audits and review by the Community Budget Advisory Committee.

Since the approval in 2008, the State of California has dramatically reduced funding for K-12 education. By statute the per pupil revenue limit for 2012-13 should be \$6,742 but due to the financial crisis and the Legislature’s inability to fund public education in California, West Contra Costa Unified School District will receive only \$4,911. The total loss of revenue to WCCUSD is more than \$40 million. The Board has demonstrated financial stewardship in making expenditure reductions including closing schools, capping employee health benefits, requiring employees to take furlough days, raising class sizes, and reducing or eliminating many programs that had served the students of the District. In adopting a budget for 2011-12, the Board used several one-time funding sources such as the Federal Stimulus money to keep essential programs and services. Yet, the District faces a deficit of \$4.7 million for 2012-13 as well as the loss of one-time federal stimulus funds.

At the November 16, 2011 meeting, Bryan Godbe from Godbe Research presented the results of a survey that the Board had authorized in September 2011. The survey results show the voters are willing to support a renewal of the current parcel tax and small increase that would help the District continue to fund key programs and services to get through the current financial hardship.

Recommendation:

That the Board approve ballot language and Resolution No. 90-1112 authorizing a parcel tax renewal / extension on the June 5, 2012 ballot.

Fiscal Impact:

Provide \$13.6 million each year for 5 years for programs and services to students.

**G. DISCUSSION ITEMS**

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – March 7, 2012

**K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)  
CLOSED SESSION AGENDA

**February 15, 2012**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Srago v. WCCUSD

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**  
[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA

- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

- a. Reassignment of Administrators
- b. Approval of Interim Coordinator

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

- a. Resolution No. 88-1112 Non-Reelection of Probationary Certificated Employees
- b. Release of Temporary Certificated Employees

**10. REPORT OF CLOSED SESSION ACTIONS**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Bruce Harter  
Superintendent

**Agenda Item:** A. 6

**Subject:** Reassignment of Administrators

**Background Information:**

The staff recommends to the Governing Board that notice be given to reassign 42 Administrators for the 2012-13 school year.

Elementary Principal	2.00 FTE
Elementary Vice Principal	1.00 FTE
Principal, High School	1.00 FTE
Principal, Adult Education	1.00 FTE
Principal, Alternative Education	1.00 FTE
Assistant Principals	18.00 FTE
K-12 Instructional Specialists	7.00 FTE
Administrator	3.00 FTE
Coordinator	6.00 FTE
Director	1.00 FTE
Executive Director	1.00 FTE

**Recommendation:** Recommend Approval

**Fiscal Impact:** To be determined

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** A.9

**Subject:** Resolution No. 88-1112 Non-Reelection of Probationary Certificated Employees

**Background Information:** In order to non-reelect probationary teachers, the Board must take action pursuant to Education Code Section 44929.21. Thereafter the Superintendent is authorized to send a notice to the identified probationary teachers.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 88-1112**

**RESOLUTION OF NON-REELECTION OF PROBATIONARY CERTIFICATED EMPLOYEES**

WHEREAS, Education Code section 44929.21 authorizes the Governing Board of the West Contra Costa Unified School District to give notice to probationary certificated employees of the Board's decision to reelect or non-reelect the employees for the next succeeding school year to such a position at any time on or before March 15<sup>th</sup> of the employee's second complete consecutive school year of employment by the District; and

WHEREAS, the employees are probationary certificated employees who have been employed during the 2011-2012 school year; and

WHEREAS, the Board of Education has received a recommendation from the District Superintendent or designee not to reelect these employees and

WHEREAS, the Board of Education has discussed the recommendation made by the District Superintendent or designee and concurs in said recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the West Contra Costa Unified School District hereby authorizes the District Superintendent or the Superintendent's designee to notify the identified employees of the Board of Education's decision not to reelect them for the 2012-2013 school year in accordance with the requirements of Education Code section 44929.21. The District Superintendent or the Superintendent's designee is further authorized to take any other actions necessary to consummate the intent of this Resolution.

Adopted by the Governing Board of the West Contra Costa Unified School District this 15<sup>th</sup> day of February 15, 2012.

AYES:

NOES:

ABSENT:

ABSTAIN:

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Charles Ramsey, President  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** A.9

**Subject:** Release of Temporary Certificated Employees

**Background Information:** In order to release temporary teachers, the Board must take action pursuant to Education Code Section 44954. Thereafter the Superintendent must notice the identified temporary teachers.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Wendell C. Greer  
Associate Superintendent, K – Adult Operations

**Agenda Item:** B.4

**Subject:** Presentation of Student Board Representative from Richmond High School

**Background Information:**

A Student Board Representative from Richmond High School will attend the Board of Education on February 15, 2012. We would like to recognize and commend their participation.

**Recommendation:** For Information Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805**

Agenda Item B.7

**February 1, 2012**

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

Clerk Antonio Medrano called the meeting to order at 5:00 P.M. The Board recessed into Closed Session.  
Clerk Antonio Medrano called the Public Session to order at 6:37 P.M.

**B.1 Pledge of Allegiance**

Clerk Medrano led the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

Clerk Medrano offered welcome and instructions to the public regarding the meeting.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Tony Thurmond

**Board Members Absent:** Charles Ramsey, absent due to a medical issue

**Staff Present:** Magdy Abdalla, Director Facilities Construction; Ora Anderson, Director Special Education; John Bannister, Administrator Special Education; Martin Coyne, Executive Director Business Services; Jose DeLeon, Principal Helms Middle School; Bill Fay, Associate Superintendent for Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holstlander, Director of Facilities; Barbara Kitagawa, Principal Cameron School; Joe Mayes, Maintenance Manager; Reyna Ortiz de Toureil, Translator; Lyn Potter, Director Categorical and Instructional Support Services; Ken Talken, Administrator Special Education; Janice Thompson, Director Preschool, Marin Trujillo, Coordinator Community Engagement

**B.4 Presentation of Student Board Representative from Richmond High School**

Mr. Enrique Cornejo provided a report of activities at Richmond High School.

**B.5 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the February 1, 2012 recommendation to approve expulsion cases #001 - #002 and suspend those expulsions for placement within the West Contra Costa Unified School District.

**Motion:** Ms. Kronenberg moved to ratify the action taken in Closed Session regarding the recommendation of February 1, 2012 for expulsion cases #001 - 002. Mr. Thurmond seconded. Ms. Kronenberg, Clerk Medrano, Ms. Merriweather, and Mr. Thurmond voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the termination of an employee.

**Motion:** Ms. Kronenberg moved to ratify the action taken in Closed Session regarding the termination of an employee. Mr. Thurmond seconded. Ms. Kronenberg, Clerk Medrano, and Mr. Thurmond voted yes, with Ms. Merriweather abstaining and President Ramsey absent. Motion carried 3-0-1-1.

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the administrative appointment of:

Humphrey Kiuruwi, Interim Principal Bayview Elementary  
David Gutierrez, Interim Assistant Principal Helms Middle School

**Motion:** Ms. Kronenberg moved to ratify the action taken in Closed Session regarding the administrative appointment of Humphrey Kiuruwi as Interim Principal Bayview Elementary and David Gutierrez as Interim Assistant Principal Helms Middle School. Ms. Merriweather seconded. Ms. Kronenberg, Clerk Medrano, Ms. Merriweather, and Mr. Thurmond voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-01.

**B.6 Agenda Review and Adoption**

**MOTION:** Ms. Kronenberg moved approval of the agenda with pulling Consent Item C.11 for discussion. Mr. Thurmond seconded. Ms. Kronenberg, Clerk Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Enrique Cornejo (advisory vote only), voted yes, with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

**B.7 Minutes: January 18, 2012**

**MOTION:** Ms. Kronenberg moved approval of the Minutes of January 18, 2012. Ms. Merriweather seconded. Ms. Kronenberg, Clerk Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Enrique Cornejo (advisory vote only) voted yes with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

**C. BUSINESS ITEMS**

- C.1 Grants/Awards/Agreements**
- C.2 Acceptance of Donations**
- C.3 Approval of Fund-Raising Activities**
- C.4 Certificated Board Authorization - Education Code 44285.3**
- C.5 Resolution No. 83-1112: African-American History Month – February 2012**
- C.6 Certification of Athletic Coaches – Winter Sports**
- C.7 Ratification and Approval of Engineering Services Contracts**
- C.8 Ratification and Approval of Negotiated Change Orders**
- C.9 Consideration of Resolution No. 85-1112: Approving Findings after Hearing on Wright Construction, Inc.’s Request for Substitution of All About Floors, Inc. and Consenting to Substitute FloorTec, Inc.**
- C.10 Digital Video Surveillance System at Pinole Valley High School**
- C.11 Contra Costa Taxpayers Association Recommendation for the Citizens Bond Oversight Committee**  
This item was pulled for public comment.
- C.12 Approval of Board Member Attending California Charter Schools Conference**

**MOTION:** Ms. Kronenberg moved approval of Consent Items C.1 – C.10 and C.12. Mr. Thurmond seconded. Ms. Kronenberg, Clerk Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Enrique Cornejo (advisory vote only) voted yes with no abstentions and President Ramsey absent. Motion carried 4-0-0-1.

**D. AWARDS, RECOGNITIONS, AND REPORTS**

- D.1 Recognition of WCCUSD National Board of Professional Teaching Standards teachers**  
Mr. Greer introduced a group of teachers who presented information about the National Board of Professional Teaching Standards certification process. The presenters included Marcella Jamerson, Gail Helter, Ellen DeCarlo, Claudia Velez and Stephanie Serrano. Board members congratulated the ten teachers newly certified to the program. Those teachers present included Elizabeth Bartson, Amy Cottle, Curt Douglas, Joyce Forte, Naomi Miller, Eric Peterson and Pat Sowden.

**Public Comment:**  
None

**Board Comment:**  
None

#### **C.11 Contra Costa Taxpayers Association Recommendation for the Citizens Bond Oversight Committee**

**Public Comment:**

Don Gosney, Dan Romero, Brant Fetter, Norma Martinez-Rubin, Kris Hunt, Paul Gilbert-Snyder, Linda Lozito, Wayne Ellis, Charles Cowens, Robert Studdiford, Scottie Smith

**Board Comment:**

Elaine Merriweather asked about Mr. Jungherr's previous appointments to the committee. Superintendent Harter responded. Mr. Jungherr was invited to the podium to address questions regarding his original appointments by the City of Hercules, Board Member Audrey Miles and Superintendent Harter. Ms. Merriweather continued with questions about rules to address the accusations made against Mr. Jungherr. Superintendent Harter responded with information about the Board's governing policy and a new administrative regulation addressing committee member conduct. The committee now has its own bylaws that describe member discipline and/or removal.

Ms. Kronenberg spoke about her time in service on the committee while Mr. Jungherr also served. She continued to speak about the purpose of the committee and the need for committee members to work together without disruption of the process. Ms. Kronenberg said that she would support the staff recommendation to decline the appointment. Clerk Medrano spoke about his time serving on the committee, Roberts Rules of Order and the majority of the committee members.

Mr. Thurmond thanked Mr. Jungherr for his interest in serving and spoke of this as an unusual circumstance. Superintendent Harter provided information regarding the Contra Costa Taxpayer Association, actions seen as a violation of integrity, and cost to taxpayers. He further spoke about conferring with the leadership of the CBOC and approving the staff recommendation to decline the appointment of Mr. Jungherr, asking the Tax Payer Committee to make another appointment.

Mr. Jungherr commented on his actions regarding a letter to the county superintendent.

Mr. Thurmond asked questions about the governing policies for the Board regarding nominations from stakeholder groups and representatives on the CBOC. Superintendent Harter responded that all nominations have to come to the Board for acceptance or disapproval.

Mr. Thurmond expressed concern about Mr. Jungherr's previous appointments followed by resignations and why a third term would be granted.

Clerk Medrano spoke about the voice of criticism needed and a danger of damaging the District's reputation before the public.

**MOTION: Ms. Kronenberg moved approval of the recommendation to decline to appoint Anton Jungherr and request that the Taxpayers Association nominate another individual. Mr. Thurmond seconded. A roll call vote was taken with Ms. Kronenberg and Mr. Thurmond voting yes, Clerk Medrano and Ms. Merriweather voting no, with no abstentions and President Ramsey absent. Student Representative Enrique Cornejo did not vote because of the tie. Motion failed 2-2-0-1.**

Superintendent Harter said that the Board will have to take action in the future or take a different direction of action. Discussion continued about how the Board might address a separate motion on this item at another time.

Ms. Merriweather said she would like to hear Mr. Ramsey's opinion.

#### **D.2 Budget Update**

Ms. Gamba reported on the effects of the Governor's January budget, mid-year triggers and the 2011-12 and 2012-13 budgets.

**Public Comment:**

None

**Board Comment:**

Ms. Merriweather asked about placing Transitional Kindergarten (TK) on the list of priorities. She spoke about information from the state regarding growth money for new average daily attendance (ADA). Ms. Gamba responded. Mr. Thurmond said TK should be made a priority and the District should act to implement the program in the coming school year as funding comes available. He continued with discussion on the 2012-13 projections and use of the special reserve funds. Ms. Gamba responded with comment about the required 3% reserve and a projected \$4.7 million deficit in the first year following state loan payoff.

Mr. Thurmond continued with additional questions about funding TK. Ms. Gamba responded with information regarding the reduction of students at each school site who might transfer to a TK site, but no corresponding reduction of staff at those sites' regular kindergarten programs, in effect losing ADA.

President Ramsey arrived at the meeting at 8:05 p.m.

Ms. Gamba suggested that a solution will be forthcoming from the Department of Education and will have more information for the second interim report.

Ms. Merriweather spoke about TK at certain schools rather than at all sites. Discussion continued regarding the budget.

Mr. Ramsey spoke about an anticipated opinion regarding declaratory relief, a legal opinion about BiTech system upgrades, and recommendations for ending state receivership. He said he supported adding the TK program to the priority list.

Ms. Kronenberg spoke about the importance of TK as a priority.

Mr. Thurmond asked questions about the SB81 transportation cuts proposed by the state legislature. Ms. Gamba responded.

Ms. Gamba concluded her presentation with information about the second interim report coming to the Board by March 21. She further concluded that she will add the TK on the list of Board budget priorities that await funding.

Clerk Medrano passed the gavel to President Ramsey who presided over the remainder of the meeting.

President Ramsey said that he would like to revisit C.11 Contra Costa Taxpayers Association Recommendation for the Citizens Bond Oversight Committee and address comments.

#### **C.11 Contra Costa Taxpayers Association Recommendation for the Citizens Bond Oversight Committee**

Ms. Gamba recommended that the maker of the motion revise the original motion due to the tie vote.

Mr. Thurmond asked procedurally about re-voting and the intent of the discussion to address comments and action on the previous motion. President Ramsey stated that since the agenda was not closed, the Board could address the tie vote. He said that he was able to listen to the public comment previously presented.

Mr. Thurmond commented that it is unusual to revote in the same meeting, and urged caution stating that the procedural process be in order so that any action is valid. President Ramsey said it is also possible to reaffirm vote at a later time.

Ms. Gamba suggested taking a vote by the Board to re-deliberate on the matter. Subsequent to that approval, take a vote to reconcile the matter due to the tie vote. Discussion continued.

**Motion: Ms. Kronenberg moved to re-deliberate on the matter at this meeting. Ms. Merriweather seconded. Ms. Kronenberg, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes, Mr. Medrano voted no, with no abstentions and no absences. Motion carried 4-1-0-0.**

President Ramsey said he wanted to address Ms. Merriweather's comments. He also said he agreed with Mr. Medrano that dissent is important but that disruptive behavior is not productive. President Ramsey continued to discuss comments made earlier regarding this item.

Mr. Thurmond said that his decision to support the staff recommendation is based on Mr. Jungherr's prior service appointments and failure to complete those terms.

Ms. Merriweather said she appreciated a thorough explanation to address her concerns and felt more comfortable voting.

**MOTION: Ms. Kronenberg moved approval of the recommendation to decline to appoint Anton Jungherr and request that the Taxpayers Association nominate another individual. Mr. Thurmond seconded. A roll call vote was taken with Ms. Kronenberg, Ms. Merriweather, Mr. Thurmond and President Ramsey voting yes, Mr. Medrano voting no, with no abstentions and no absences. Motion carried 4-1-0-0.**

#### **D.3 Standing Reports**

**United Teachers of Richmond.** Diane Brown spoke about the KEYs partnership and teachers at Stewart, highlighting their training and shared professional development. She said she would like to see monthly reports regarding the KEYs implementation throughout the District. She asked for clarification about a waiver to the Department of Education regarding an ESEA Waiver. Superintendent Harter provided clarification. Ms. Brown concluded by issuing an invitation to the unveiling of the new California State Standards in English, Language Arts and Mathematics on March 6, 2012.

**School Supervisors Association.** Sandra Falk spoke about the appropriateness of re-deliberating and stressed the validity of the revote due to the tie vote. She also asked that the Board clarify that the conduct of Mr. Jungherr was the concern, not his character. She continued by stressing the importance of uniting the community and labor unions in support of the District's upcoming parcel tax as well as the Governor's November tax. She concluded by asking that employees be added to the budget priority list.

**Ivy League Connection.** Don Gosney provided an update of activities and interviews for the summer cohorts. He said that 144 applicants have interviewed with more deadlines still to come. Mr. Gosney spoke about the variety of volunteers from the community who serve on the interview panels demonstrating the ILC's intent to model giving back to the community.

**Citizens Bond Oversight Committee.** Robert Studdiford provided a report from the last meeting where building projects were reviewed as well as the capital assets management plan. He also spoke of the ongoing program of tutorials for the executive committee and discussion of retention fees. He said that minutes were reviewed and discussed as well as the West Bay Builders issue. He said the committee looked forward to the Ford Elementary move in to the new facility.

**Community Budget Advisory Committee.** Ms. Gamba spoke of the community meeting presentations and that the next committee meeting will be held in March.

**Bayside PTA.** Mr. Thurmond spoke on behalf of Ms. Ramos and a recent hearing held by Assembly Member Swanson about districts under state control and supervision. He spoke about her testimony in relating the impact of the state takeover on staff, students and families.

**Safety Committee.** Mr. Thurmond announced the next meeting for February 8, 6:00 PM at Kennedy. Topics will include efforts to suppress gang activity, preventing drugs on campus, and updates to promote disaster preparedness.

**Youth Commission.** Mr. Thurmond said the students have asked for a joint meeting with the Board and would like to address matters such as budget priorities, achievement gap and middle school math. The next meeting is planned for February 13th.

**Academic Subcommittee.** Ms. Kronenberg reported that the next meeting is scheduled for February 14, 6:30 PM at Helms Middle School where discussion will include the middle school math initiative.

**Facilities Subcommittee.** The next meeting is scheduled for February 14, 2012.

**Select Committee on High Schools.** President Ramsey said the committee will meet on February 9 at Pinole Valley High School.

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Superintendent's Report**  
Superintendent Harter provided a report of activities in the District.

**E.2 WCCUSD Public Comment**  
Mel Collins

**F. ACTION ITEMS**

**F.1 Helm's Quality Education Investment Act (QEIA) Public Hearing and Waiver Request**  
Superintendent Harter introduced Jose DeLeon, Helms Middle School Principal who spoke about seeking approval of the QEIA waiver request to be forwarded the State Board of Education for approval. He provided a presentation of information.

President Ramsey opened the public hearing.

**Public Comment:**  
None

President Ramsey closed the public hearing.

**Board Comment:**

Mr. Thurmond had questions about the waiver, increasing class sizes and adjustments regarding the Teacher Experience Index. Mr. DeLeon provided information about adding non-core classes, maintaining a 38:1 student ratio, and receiving QEIA funding that will assist the school in moving forward.

**MOTION: Mr. Medrano moved approval of the Helm's Quality Education Investment Act (QEIA) Waiver Request. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, Student Representative Enrique Cornejo (advisory vote only), and President Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**G. DISCUSSION ITEMS**

**G.1 Project Status Report – Facilities Planning and Construction**

Mr. Abdalla provided a report of construction projects in the District.

**Public Comment:**

None

**Board Comment:**

Mr. Medrano asked questions about the Leadership / Gompers site and the Montalvin campus following the fire. Mr. Abdalla responded.

President Ramsey said he would like to see photos of the Crespi reconstruction following the fire. He also commented on email correspondence from architects regarding procedures. Mr. Fay responded with information about training for construction managers and architects.

President Ramsey asked about next steps for the Portola project. Mr. Abdalla responded with information about the project going out to bid in June.

Discussion continued regarding various construction projects within the District.

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)**

None

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Ms. Kronenberg said she visited Kennedy's recent family meeting, which was well attended. At this meeting, students had opportunity for transcript evaluation, to hear a Holy Names University presentation, as well as a gang prevention presentation. She reported on 50 students enrolled in the 180 Degree program and another 40 in enrolled in a program with Bay Area Peace Keepers, and the life skills support services they will receive. Finally she reported that she will attend a meeting at Stanford regarding middle school math.

Mr. Cornejo said it was a pleasure to be in attendance and would like to come back to another meeting.

Mr. Medrano announced the Pinole Valley Black History celebration planned for February 11th. He also announced an AB540 conference at Los Medanos campus to be held in March.

Ms. Merriweather said she will be going to Sacramento next week in order to monitor TK developments. In honor of Black History Month she read a quote by Fredrick Douglas about building strong children.

Mr. Thurmond reported on attending special hearings in January regarding districts under state control and negative factors impacting boys and men of color. He spoke of closing the achievement gap and seeking ways for all students to do as well as they can.

Mr. Ramsey commented on Board members attending upcoming conferences. He said he was glad that he could return to tonight's meeting in an effort to bring clarity and closure to agenda items. He concluded with a comment about Carter G. Woodson, as founder of Negro History Week.

Mr. Thurmond also commented on Black History Month and suggested a reception to invite community members to relate their experiences.



**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**  
Lovonya DeJean Middle School – February 15, 2012

**K. ADJOURNMENT**  
President Ramsey adjourned the meeting at 9:40 P.M.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:dh


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.1

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated February 15, 2012.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per grants summary

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

## February 15, 2012 Board Meeting

## GRANT / AWARD / AGREEMENT NOTIFICATIONS

[illegible]


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.2

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated February 15, 2012. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
February 15, 2012 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Theresa Parella & Anne Wegher	Materials and Supplies	\$50.00	Cameron School
Mr. Denise Logsdon	Materials and Supplies	\$30.00	Cameron School
Mr. Denise Logsdon	Materials and Supplies	\$30.00	Cameron School
Mr. Luis Hernandez	Materials and Supplies	\$30.00	Cameron School
Mr. Luis Hernandez	Materials and Supplies	\$30.00	Cameron School
Collins PTA	Yard Supervisor Training	\$997.00	Collins Elementary
Wells Fargo Community Support Campaign	Materials and Supplies	\$126.00	Fairmont Elementary
Wells Fargo Community Support Campaign	Materials and Supplies	\$108.00	Fairmont Elementary
The San Francisco Foundation	Parent Night Instruction	\$500.00	Ford Elementary
The Burk Family	Supplies	\$250.00	Peres Elementary
CA. Dept. of Public Health	17" LCD Flat Screen Monitors	*\$2,100.00	Riverside Elementary
Washington School PTA	Consultant-Structured Play	\$3,000.00	Washington Elementary
Wells Fargo Community Support Campaign	Supplies	\$250.00	Juan Crespi Middle
Ms. Bonnie Davis	Library Resources	\$500.00	De Anza High
Ms. Mary M. Kuntz-Cote	Library Resources	\$300.00	De Anza High
Mr. Gerald Lakatos	Forensics	\$50.00	Pinole Valley High
The Original Red Onion	Forensics	\$100.00	Pinole Valley High
Mr. & Mrs. Ventura	Forensics	\$50.00	Pinole Valley High
Grosvenor (USA) Ltd-Corporate Admin	Forensics	\$200.00	Pinole Valley High
Overaa & Co	Vocational Training Classes	\$715.00	De Jean Middle

\*Estimated values for the non-cash donations are provided by the donor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.3

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2011-12 school year are summarized on the attached sheet dated February 15, 2012.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
February 15, 2012 Board Meeting

APPROVAL OF FUND-RAISERS

<b><u>School</u></b>	<b><u>Fund-Raising Activity</u></b>	<b><u>Activity Sponsor</u></b>
Pinole Middle School	Mardi Gras Themed Family Fun Night	Pinole Middle School and PTSA
El Cerrito High School	Spring Grams	ECHS Class of 2014
El Cerrito High School	World's Finest Chocolate	ECHS Class of 2014

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba, Assoc. Supt., Business Services

**Agenda Item:** CI C.4

**Subject:** Summary of Payroll and Vendor Warrant Reports

**Background Information:** Attached are the summaries of Payroll and Vendor Warrants issued during the month of January 2012.

Total of payroll warrants (January 2012): \$ 8,866,712

Total of vendor warrants (January 2012): \$ 21,058,199

**Recommendation:** Recommend approval of the payroll and vendor warrant reports

**Fiscal Impact:** As noted above

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



# West Contra Costa Unified School District

Month of : January 2012

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	637514	638568	634,116	4,260,183	4,894,299
Regular	638670	639398	1,688,071	8,639,957	10,328,028
Special	638569	638669	26,472	154,301	180,773
Variable EFT	326599	327929	681,830	5,296,458	5,978,288
Regular EFT	327930	330175	6,464,371	28,666,858	35,131,229
Special EFT				0	0
Typed	297427	297441	12,132	144,141	156,273
BENEFITS				0	0
Cancelled	Various	Various	(6,165)	(77,157)	(83,322)
Totals			8,866,712	42,824,558	51,691,270

Salary detail is available in the Payroll office upon request.

  
Cheryl Lewis, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: January 5, 2012

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	446713	446843	4,068,434	45,761,428	49,829,862
7706	CAFETERIA	446719	446830	48,805	2,957,636	3,006,441
7707	CHILD DEVELOPMENT	446788	446788	114	63,896	64,010
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				536,050	536,050
7710	BUILDING	446725	446842	157,871	34,554,817	34,712,688
7711	CAPITAL FACILITIES	446750	446750	18,045	448,212	466,257
7712	SELF INSURANCE PROPERTY & LIABILITY				2,170,623	2,170,623
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY					0
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	446723	446836	5,958	147,544	153,502
7770	ADULT EDUCATION				91,058	91,058
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				26,903,251	26,903,251
	TOTALS			4,299,227	113,636,915	117,936,142

Prepared By

Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT  
DATE: January 11, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	446868	447076	951,205	49,829,862	50,781,067
7706	CAFETERIA	446881	447068	196,782	3,006,441	3,203,223
7707	CHILD DEVELOPMENT	446890	446968	1,480	64,010	65,490
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	446878	446887	20,779	536,050	556,829
7710	BUILDING	446867	447071	974,364	34,712,688	35,687,052
7711	CAPITAL FACILITIES				466,257	466,257
7712	SELF INSURANCE PROPERTY & LIABILITY				2,170,623	2,170,623
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				153,502	153,502
7770	ADULT EDUCATION	446879	447037	3,087	91,058	94,145
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				26,903,251	26,903,251
	TOTALS			2,147,697	117,936,142	120,083,839

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: January 19, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	447078	447151	1,416,756	50,781,067	52,197,823
7706	CAFETERIA	447086	447294	140,683	3,203,223	3,343,906
7707	CHILD DEVELOPMENT	447211	447291	1,214	65,490	66,704
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				556,829	556,829
7710	BUILDING	447077	447318	1,606,419	35,687,052	37,293,471
7711	CAPITAL FACILITIES	447260	447299	104,720	466,257	570,977
7712	SELF INSURANCE PROPERTY & LIABILITY	447119	447275	5,472	2,170,623	2,176,095
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				153,502	153,502
7770	ADULT EDUCATION	447091	447307	8,067	94,145	102,212
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				26,903,251	26,903,251
	TOTALS			3,283,331	120,083,839	123,367,170

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: January 25, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	447322	447390	1,103,392	52,197,823	53,301,215
7706	CAFETERIA	447335	447524	112,657	3,343,906	3,456,563
7707	CHILD DEVELOPMENT	447497	447504	374	66,704	67,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	447353	447353	3,573	556,829	560,402
7710	BUILDING	447320	447546	3,959,077	37,293,471	41,252,548
7711	CAPITAL FACILITIES				570,977	570,977
7712	SELF INSURANCE PROPERTY & LIABILITY	447504	447504	4	2,176,095	2,176,099
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				153,502	153,502
7770	ADULT EDUCATION	447327	447544	4,365	102,212	106,577
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				26,903,251	26,903,251
	TOTALS			5,183,442	123,367,170	128,550,612

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: January 10, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				53,301,215	53,301,215
7706	CAFETERIA				3,456,563	3,456,563
7707	CHILD DEVELOPMENT				67,078	67,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				560,402	560,402
7710	BUILDING				41,252,548	41,252,548
7711	CAPITAL FACILITIES				570,977	570,977
7712	SELF INSURANCE PROPERTY & LIABILITY				2,176,099	2,176,099
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				153,502	153,502
7770	ADULT EDUCATION				106,577	106,577
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	446844	446866	837,661	26,903,251	27,740,912
	TOTALS			837,661	128,550,612	129,388,273

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: January 31, 2012

PAGE-6

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				53,301,215	53,301,215
7706	CAFETERIA				3,456,563	3,456,563
7707	CHILD DEVELOPMENT				67,078	67,078
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				560,402	560,402
7710	BUILDING				41,252,548	41,252,548
7711	CAPITAL FACILITIES				570,977	570,977
7712	SELF INSURANCE PROPERTY & LIABILITY				2,176,099	2,176,099
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				153,502	153,502
7770	ADULT EDUCATION				106,577	106,577
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	447550	447609	5,306,841	27,740,912	33,047,753
	TOTALS			5,306,841	129,388,273	134,695,114

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.5

**Subject:** Enterprise Resource Planning/System Software

**Background Information:**

The District's Enterprise Resource Planning/ System software includes the functionality for Human Resources, Budget, Accounting, Payroll, Purchasing as well as site level access for reports and automated purchase requisitions. It became clear in the Fall of 2010 that the current system used by the District, Bi-Tech, was going to have undergo some major upgrades which would amount to a system conversion. (Bi-tech has since notified the District that it will no longer be supporting the software currently in use.) With that in mind a Stakeholder User Team, composed of fifteen users each representing a major functional area, was formed to examine options and the team determined that since a system conversion was necessary a request for proposal (RFP) should be developed. The RFP includes requirements for each area for which the District already maintains software solutions as well as for areas the team wishes to expand the potential for the District to implement additional software solutions. For instance, the team is interested in expanding software to include an improved employee timekeeping, leave and benefits module as well as applicant tracking and employee/applicant self- service portals. Through a series of work sessions and multiple edits the team prepared and published an RFP in April of 2011. RFP submissions were accepted through June 24, 2011. Four RFPs were submitted.

The Stakeholder User Team reviewed each RFP against the requested components and determined that three vendors would move into the product demonstration phase. The product demonstrations were held at Harding Elementary School during the end of July and beginning of August 2011. Every department had strong attendance at the demonstrations and provided feedback regarding the software proposals. The Stakeholder User Team then arranged to have the top ranked vendor, Tyler-Munis, provide a hands-on demonstration in the District's technology lab over the course of a week. Each department was able to send attendees for a more in depth examination of the software during the product demonstration.

Tyler-Munis is the vendor which provides Enterprise Resource Planning/ System software to the City of Richmond, San Jose Unified School District as well as other school districts, and is currently in a phased implementation project with fifteen of the eighteen districts within Contra Costa County. As a result of the large scale implementation within the county the District can leverage the negotiation for implementation using the Contra Costa County of Education pricing



afforded the fifteen districts in the process of conversion. Staff is in the process of making inquiries to reference districts regarding the implementation process as well as follow up questions regarding specific functionality for certain departmental functions. Once that is done staff proposes to begin negotiations for final pricing and then engage in project planning. Staff is requesting that the Board authorize staff to negotiate terms for the software, hosting and implementation of the Enterprise Software System. Once staff has finalized the contract negotiation the contract will be placed on the Board's agenda for ratification.

**Recommendation:** Approve the negotiation of a contract for implementation of the Enterprise Software System.

**Fiscal Impact:** Two year project budget estimate including internal staff resources; \$2.7 million. \$2.2 million Technology/Measure D Bond, and \$500,000 Special Reserve.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.6

**Subject:** Certificated Board Authorization - Education Code 44285.3

**Background Information:**

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**February 15, 2012**

**Waivers**

<b><u>Name</u></b>	<b><u>Site</u></b>	<b><u>Assignment</u></b>
David Gutierrez	Helms Middle School	Vice Principal

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

**Consent**

<b><u>Name</u></b>	<b><u>Site</u></b>	<b><u>Assignment</u></b>
Jacqueline Ryan	Helms Middle School	Health Science

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION—BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.7

**Subject:** Routine Personnel Changes - Certificated

**Background Information:**

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

**Recommendation:** For Information Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
February 15, 2012  
For Information Only

Certificated Board Changes

New Hire/Re Hire/Transfer

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Hire Date</u>
Juliet	Dana	Helms	Soc. Sci./English	New Hire	1/3/2012
Victoria	Martin	Portola/Making Waves	RSP SEI	New Hire	1/3/2012
Jean	Dewitt	Shannon	5th SEI	New Hire	1/4/2012
Krystle	Simon	Kennedy High	Compu/ROP SEI	New Hire	1/17/2012
Kashni	Pal	Valley View	2nd SEI	New Hire	1/20/2012
Jessica	Kronenberg	El Cerrito High	Dance SEI	New Hire	1/23/2012
Stacy	Gonzalez	Lupine Hills	1st SEI	New Hire	1/12/2012

Terminated/Retired

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Term Date</u>
Amy	Ristick	De Anza High	PE SEI	Resigned	11/15/2011
Elaine	Joly	Richmond High	RSP SEI	Retired	1/31/2012
Natalie	Sacks	Kennedy High	Soc Sci SEI	Resigned	1/31/2012

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION—BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.8

**Subject:** Routine Personnel Changes – Classified

**Background Information:**

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

**Recommendation:** For Information Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

February 15, 2012

**FOR INFORMATION ONLY****Classified Personnel Changes**

<b>PROMOTION</b>			
ADILI, HEATHER L	CUSTODIAN	HELMS MIDDLE	12/19/2011
BROWN, ANDREA	GRADUATE TUTOR	EL CERRITO HIGH	12/2/2011
CHUNG, YENA	GRADUATE TUTOR	GRANT	12/7/2011
ESPINOZA, SAIDA A	SCHOOL SECRETARY I	GRANT	12/1/2011
HORNAGE, NICOLE M	GRADUATE TUTOR	EL CERRITO HIGH	12/2/2011
LEA, SHERRY L	INST ASSISTANT SP ED	HERCULES MIDDLE	12/12/2011
SCALES, WILLIAM HOWARD	INST ASSISTANT SP ED	PINOLE VALLEY HIGH	12/1/2011
TOWERS, BRYANT PATRICK	CUSTODIAN	CRESPI JUNIOR	12/12/2011
VAZQUEZ, JENNY	SCHOOL SECRETARY I	BAYVIEW	12/5/2011
VAZQUEZ, MARIA DE LOURDEZ	PERSONNEL CLERK BIL	HUMAN RESOURCES	12/6/2011
WILSON, GRACE REDFIELD	UPPER DIVISION TUTOR	HANNA RANCH	12/1/2011

<b>REHIRE</b>			
ALDERETE, LUZ M	TYPIST CLERK I BILINGUAL	DOVER	12/12/2011

<b>LEAVE EXHAUSTION</b>			
GUILLORY, DEON	HEAD CUSTODIAN	WILSON	11/30/2011

<b>RETIREMENTS</b>			
CARNEY, MICHELE	INST ASST SP ED- BILINGUAL	DOWNER	12/30/2011
IGLESIAS, RUTH	INST ASST SP ED- BILINGUAL	WASHINGTON	12/30/2011
KOESTER, MARY	TYPIST CLERK II	VISTA HIGH	11/30/2011

<b>RESIGNATIONS</b>			
CLOSE, JAMIE	OCCUPATIONAL THERAPIST	RESIGNATION	12/16/2011

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.9

**Subject:** Resolution No. 87-1112: Determination of Tie-Breaking Criteria for 2012-2013

**Background Information:** Pursuant to provisions of the Education Code section 44955, the Board of Education is required to determine the District's needs should it become necessary to determine the order of termination of employees who first rendered paid service to the District on the same day.

**Recommendation:** Recommend Approval

**Fiscal Impact:** To be determined

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 87-1112**

**DETERMINATION OF TIE-BREAKING CRITERIA FOR 2012-2013**

Pursuant to provisions of the Education Code section 44955, the Board of Education is required to determine the District's needs should it become necessary to determine the order of termination of employees who first rendered paid service to the District on the same day.

For the 2012-2013 school year only, to meet the requirements of section 44955, the Board of Education determines the needs of the District and the students by establishing the following tie-breaking criteria:

- A. Highly Qualified under NCLB
- B. Possession of B-CLAD
- C. Possession of CLAD
- D. Credential Status in areas of assignment, in order of priority:
  - 1. Clear, Life, Standard Secondary, etc.
  - 2. Preliminary
  - 3. Intern
  - 4. Provisional, STC, other
- E. Possession of a Special Education Credential
- F. Possession of a Doctorate
- G. Possession of a Masters Degree
- H. Total years of Teaching
- I. Total number of units beyond Bachelor's Degree
- J. Final criteria: Lottery

**TIE BREAKING PROCEDURE**

The above criteria set forth in section II shall be applied in order, based on information on file, one step at a time until the tie is broken, to resolve ties between employees who first rendered paid service to the district on the same date.

Adopted by the Governing Board of the West Contra Costa Unified School District on the 15<sup>th</sup> day of February 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT

---

Charles Ramsey, President  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba, Associate Superintendent Business Services  
Ann Reinhausen, Assistant Superintendent Human Resources

**Agenda Item:** CI C.10

**Subject:** Approval of Agreement with Local One / AB1200 Public Disclosure  
of Collective Bargaining Agreement with Local One)

**Background Information:** District and Local One Collective bargaining for the 2011-2012 year consists of one reopener for each party. Tentative Agreement has been reached on reopeners with representatives of Local One. Local One has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is attached. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

**Recommendation:** Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and Local One.

**Fiscal Impact:** One time cost of \$309,173 unrestricted general fund \$197,667 restricted and other funds

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

## **SUMMARY OF TENTATIVE AGREEMENT**

**With Local 1 Bargaining Unit**

**Of the West Contra Costa Unified School District**

**To be acted upon by the Governing Board at its meeting on February 15, 2012.**

### **GENERAL:**

**If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.**

**Certificated: Settled (contracts expire June 30, 2012)**

**Classified: Settled (current agreement extended to November 15, 2012)**

**The proposed agreement covers the following period: Re-opener for the 2011-12 school year and extension of successor agreement from June 30, 2012 to November 15, 2012.**

### **COMPENSATION:**

**Proposed percentage increase in proposed agreement: 0**

**Current year total cost increase for: Salaries: 0**

**Statutory Benefits: \$46,076**

**Health & Welfare:**

**Cash in lieu of benefit: \$460,764**

### **OTHER PROVISIONS**

**Other Compensation: (off schedule stipends, bonuses, etc.)**

**Non-Compensation: (Class Size Reduction, Teacher Prep Time, etc.)**

***TOTAL COST OF SETTLEMENT* \$ 506,840**

**WAS THIS COST INCLUDED IN THE LATEST  
PROJECTIONS PROVIDED TO THE COUNTY OFFICE?    Yes \_\_\_ No x**

**SOURCE FUNDING:**

**The following source(s) of funding have been identified to fund the proposed agreement:**

**Unrestricted General Fund Balance: \$309,173  
Restricted General Fund and Other Funds: \$197,667**

**FISCAL IMPACT IN CURRENT YEAR:**

**FISCAL IMPACT IN FUTURE YEARS:**

**This is a one- time expense, there is no impact to future years.**

**Summary of Tentative Agreement**

**All Local 1 employees, except substitutes, shall receive a one- time cash in lieu of benefits payment of \$500, prorated for the full time equivalent (fte) position assigned. Overtime and extra time work shall not be a consideration for the calculation of fte assigned.**

## **CERTIFICATION**

**To be signed by the District Superintendent and Chief Business Official of the district prior to submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.**

**The certification is based on the most recent available information on state apportionments, property taxes and other sources of ongoing revenue as well as the most recent reasonable projections of ongoing expense.**

**The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB1200, AB2756 and Government Code 3547.5.**

**The Superintendent and Chief Business Official of the district certify that, based on the best of their knowledge as of the date of this certification, the district will be able to meet the costs incurred under the proposed agreement over the term of the agreement. Furthermore, all necessary adjustments to the current budget have been or will be made in order to provide the funding for the settlement that is outlined in this statement of disclosure.**

  
\_\_\_\_\_  
**District Superintendent**

2-10-12  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Chief Business Official**

2-8-12  
\_\_\_\_\_  
**Date**

**After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on February 15, 2012, took action to approve the proposed agreement.**

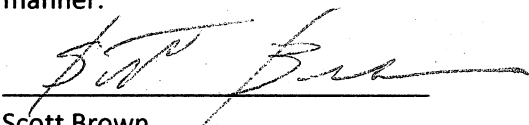
\_\_\_\_\_  
**President, Governing Board**

\_\_\_\_\_  
**Date**

## TENTATIVE AGREEMENT

The Public Employees Union, Local 1 (Union or Local 1) and the West Contra Costa Unified School District (District) enter the following Tentative Agreement to resolve 2011-2012 reopener negotiations:

1. All Local One employees, except substitutes, shall receive a Five Hundred Dollar (\$500.00) cash in lieu payment, pro-rated for part time employees based on their Full-time equivalent. Overtime and extra time hours shall not be counted toward an employee's hours calculation.
2. The Local 1 collective bargaining agreement shall be extended to November 15, 2012.
3. The parties shall sunshine their proposals for full contract negotiations no later than November 30, 2012.
4. If any other bargaining unit with a reopener for 2011-2012 receives a monetary increase that is greater than the payment to Local 1 employees, the District shall insure that Local One receives a comparable increase. The comparison shall be based on the overall percentage increase that the settlements represent to each group based on the cost of one percent (1 %). Local 1 acknowledges that another group may choose to apply their percentage increase in a different manner.

  
\_\_\_\_\_  
Scott Brown

For Public Employees Local 1

2/6/12

  
\_\_\_\_\_  
Sheri Gamba

For West Contra Costa Unified  
School District

2/6/12

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Sheri Gamba, Associate Superintendent Business Services  
Ann Reinhausen, Assistant Superintendent Human Resources

**Agenda Item:** CI C.11

**Subject:** Approval of Agreement with School Supervisors Association (SSA)/ AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA

**Background Information:** District and SSA Collective bargaining for the 2011-2012 year consists of one reopener for each party. Tentative Agreement has been reached on reopeners with representatives of SSA. SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of collective bargaining agreements before ratification. A summary of the costs associated with the agreement is attached. This summary has also been provided to the County Office of Education in accordance with AB1200.

We want to thank the representatives of both bargaining teams for their time and effort in reaching this accord.

**Recommendation:** Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and SSA.

**Fiscal Impact:** One time cost of \$43,022 unrestricted general fund \$31,468 restricted and other funds

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

## **SUMMARY OF TENTATIVE AGREEMENT**

**With the School Supervision Association (SSA) Bargaining Unit  
Of the West Contra Costa Unified School District**

**To be acted upon by the Governing Board at its meeting on February 15, 2012.**

### **GENERAL:**

**If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.**

**Certificated: Settled (contracts expire June 30, 2012)**

**Classified: Settled (current agreement extended to December 31, 2012)**

**The proposed agreement covers the following period: Re-opener for the 2011-12 school year and extension of successor agreement from June 30, 2012 to December 31, 2012.**

### **COMPENSATION:**

**Proposed percentage increase in proposed agreement: 0**

**Current year total cost increase for: Salaries: 0**

**Statutory Benefits: 0**

**Health & Welfare: \$74,490**

**Cash in lieu of benefit: 0**

### **OTHER PROVISIONS**

**Other Compensation: (off schedule stipends, bonuses, etc.)**

**Non-Compensation: (Class Size Reduction, Teacher Prep Time, etc.)**

***TOTAL COST OF SETTLEMENT* \$ 74,490**



**WAS THIS COST INCLUDED IN THE LATEST PROJECTIONS PROVIDED TO THE COUNTY OFFICE?    Yes ☐ No ☒**

**SOURCE FUNDING:**

**The following source(s) of funding have been identified to fund the proposed agreement:**

**These costs are calculated for the months associated with the agreement over the course of two fiscal years, 2011-12 and 2012-13.**

**Unrestricted General Fund Balance: \$43,022**

**Restricted General Fund and Other Funds: \$31,468**

**FISCAL IMPACT IN CURRENT YEAR:**

**These costs are included in the source funding information provided above. This is the amount that will be obligated for the 2011-12 fiscal year.**

**Unrestricted General Fund Balance: \$17,209**

**Restricted General Fund and Other Funds: \$12,587**

**FISCAL IMPACT IN FUTURE YEARS:**

**This is a 10 month temporary benefit provision with no obligation to future years beyond 2012-13. (one time cost)**

**Summary of Tentative Agreement:**

**SSA unit members who have chosen to enroll in the health benefits program of the district on or after February 1, 2012 will receive an additional contribution toward their benefits by the District for a 10 month period beginning March 2012 and ending December 2012. SSA unit members will be enrolled for vision coverage from March of 2012 to February 2013, paid by the District.**

## **CERTIFICATION**

To be signed by the District Superintendent and Chief Business Official of the district prior to submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

The certification is based on the most recent available information on state apportionments, property taxes and other sources of ongoing revenue as well as the most recent reasonable projections of ongoing expense.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB1200, AB2756 and Government Code 3547.5.

The Superintendent and Chief Business Official of the district certify that, based on the best of their knowledge as of the date of this certification, the district will be able to meet the costs incurred under the proposed agreement over the term of the agreement. Furthermore, all necessary adjustments to the current budget have been or will be made in order to provide the funding for the settlement that is outlined in this statement of disclosure.

  
\_\_\_\_\_  
District Superintendent

2-10-12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Business Official

2-8-12  
\_\_\_\_\_  
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on February 15, 2012, took action to approve the proposed agreement.

\_\_\_\_\_  
President, Governing Board

\_\_\_\_\_  
Date

## TENTATIVE AGREEMENT

The School Supervisors Association (SSA) and the West Contra Costa Unified School District (District) enter the following Tentative Agreement to resolve 2011-2012 reopener negotiations:

1. Effective March 1, 2012, the District shall increase its health benefits contribution for employees in the SSA bargaining unit. This increase shall be for a ten month period (March 1, 2012 through December 31, 2012) unless otherwise modified or extended and mutually agreed to by the parties.

Single Party    \$ 39.00 per month;

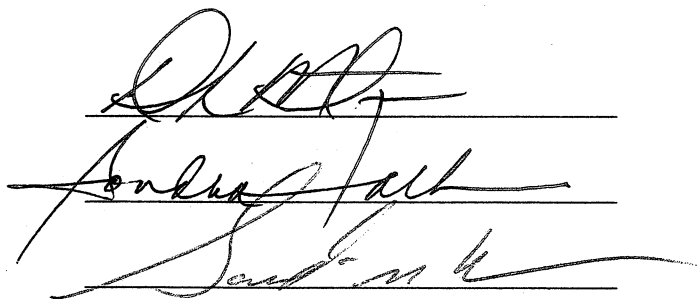
Two Party       \$ 88.00 per month;

Family           \$118.00 per month

Employees must be employed within the SSA bargaining unit and enrolled in a health benefits program on or after February 1, 2012.

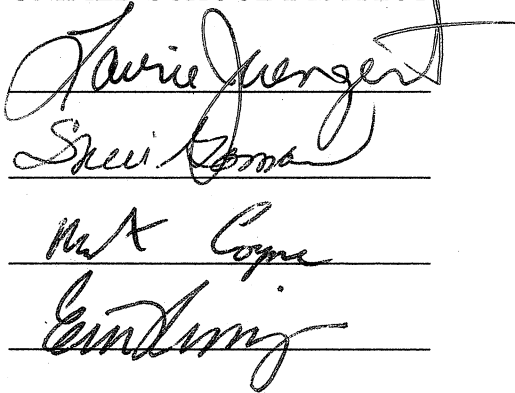
2. Effective March 1, 2012, the District shall pay for the Vision Care Program (VSP) for a period of 12 months (March 1, 2012 through February 28, 2013) for all members of the SSA bargaining unit.
3. The parties agree to extend the current contract through December 31, 2012 and will sunshine proposals by no later than November 30, 2012.

SCHOOL SUPERVISORS ASSOCIATION



Dated: 2/6/12

WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT



Dated: 2/6/12

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinlagen  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.12

**Subject:** Resolution No. 86-1112 Week of the School Administrator – March 4-10, 2012

**Background Information:**

Administrators of California's public school are commended for their support of, and contribution to, quality education in the state.

**Recommendation:** Recommended Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Resolution No. 86-1112**

**Week of the School Administrator  
March 4-10, 2012**

**WHEREAS**, Leadership Matters for California's public education system and the more than 6 million students it serves; and

**WHEREAS**, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

**WHEREAS**, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

**WHEREAS**, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries, including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

**WHEREAS**, school leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

**WHEREAS**, research shows great schools are led by great principals, and great districts are lead by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

**WHEREAS**, the State of California has declared the first full week of March as the "Week of the School Administrator" in Education Code 44015.1; and

**WHEREAS**, the future of California's public education system depends upon the quality of its leadership;

**NOW THEREFORE, BE IT RESOLVED**, by the governing board of the West Contra Costa Unified School District that all school leaders in the West Contra Costa Unified School District be commended for the contributions they make to successful student achievement; and be it further

**PASSED AND ADOPTED**, by the Board of Education of the West Contra Costa Unified School District on the 15<sup>th</sup> day of February 2012, by the following vote:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly introduced, passed, and adopted by the Board of Education at a meeting held on February 15, 2012.

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Charles Ramsey, President  
Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Steve Collins  
SELPA Director

**Agenda Item:** CI C.13

**Subject:** Resolution No. 84-1112  
Disabilities Awareness Month – March 2012

**Background Information:** This resolution proclaims the month of March 2012 as Disabilities Awareness Month and encourages all schools and educational communities to commemorate this occasion with meaningful student activities and programs that promote and demonstrate learning about and understanding individuals with disabilities.

**Recommendation:** Board Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
RESOLUTION No. 84-1112

**PROCLAMATION  
DISABILITY AWARENESS MONTH  
MARCH 2012**

- Whereas,** Individuals with disabilities are a significant and vital group within our society; and
- Whereas,** Students with disabilities are represented in all grades and programs of the West Contra Costa Unified School District from infants through post High School; and
- Whereas,** The diversity of this group includes the physically disabled, hearing impaired, visually impaired, learning disabled, developmentally delayed, emotionally disturbed, and multiple disabilities; and
- Whereas,** Despite the hardships, barriers and challenges they encounter, individuals with disabilities have made substantial historical, cultural, social, economic and other contributions that enrich our society; and
- Whereas,** West Contra Costa School District embraces individuals with disabilities as a part of its ongoing commitment to appreciating and valuing the diversity of our population; and
- Whereas,** There will be a positive effect in society as our students gain a greater understanding and appreciation for those citizens who have disabilities; and
- Whereas,** All of our students should be educated in the least restrictive environment and fully included to the greatest degree appropriate both in education and the greater society.

**Therefore Be It Resolved,** on February 15, 2012 that the West Contra Costa Unified School District Board of Education proclaims the month of March 2012 as **Disability Awareness Month** and encourages all of its schools to commemorate this occasion with appropriate instructional activities, and be it further;

**Resolved,** That the Board of Education directs that suitable prepared copies of this resolution be distributed to all schools and offices in West Contra Costa Unified School District, local libraries and the office of the Mayors of the municipalities serviced by the West Contra Costa Unified School District.

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

I HEREBY CERTIFY that the foregoing resolution is a full, true and correct copy of a resolution passed at a meeting of the Board of Education of the West Contra Costa Unified School District held on February 15, 2012.

\_\_\_\_\_  
Bruce Harter, Ph.D.  
Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** February 15, 2012  
**From:** Bill Fay **Agenda Item:** CI C.14  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts as noted.

**Fiscal Impact:** Total for this action: **\$88,625.** Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
Madera Elementary School Reloadable Classroom Project  Measure J Bond	May 2011	Hamilton + Aitken Architects	\$8,500	Additional design services to incorporate sink, water, drainage and ejector pump.
Ford Elementary School Replacement Campus Project  Measure J Bond	January 2012 thru July 2012	Omtrak	\$9,600	Project services to collect digital turnover, assets, and warranty information.
Kennedy High School Science Building Project  Measure J Bond	February 2012 thru March 2012	Kleinfelder	\$14,300	Provide geotechnical engineering investigation and geologic & seismic hazards services.
Portola Middle School Demolition Project  Measure D Bond	January 2012 thru February 2012	MacNair and Associates	\$1,350	Arborist survey services.
Ellerhorst ES, Harding ES, Lincoln ES, Tara Hills ES Restroom Wall Repair Projects  Measure J Bond	June 2012 thru August 2012	Deems Lewis McKinley Architects	\$20,800	Architectural services for repair plan, construction documents, bidding.
Kennedy High School Concession Building/Stadium Lighting Project  Measure J Bond	July 2011 thru March 2012	Smith-Emery	\$30,000	Additional testing and inspection services.
King Elementary School Replacement Campus Project  Measure J Bond	December 2011 thru March 2012	Quattrocchi Kwok Architects	\$4,075	Additional design services for landscaping and security cameras.

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**February 15, 2012**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** February 15, 2012  
**From:** Bill Fay **Agenda Item:** CI C.15  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of change orders on the following current District construction projects: Nystrom Elementary School Multipurpose Room. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

**Recommendation:** Ratify negotiated change orders as noted.

**Fiscal Impact:** Total ratification and approval by this action: **\$30,100.11**

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

February 15, 2012 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Nystrom ES Multipurpose Room	John Plane Construction	\$5,240,107.00	\$415,913.02	\$30,100.11	\$0.00	\$446,013.13	8.51%	\$5,686,120.13	12

Pending Board Actions	Ratifications	\$30,100.11
	Approvals	\$0.00
	Total Board Action	\$30,100.11

Note: the proposed Board Action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board Approval is the portion of the change order(s) above 10%.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** February 15, 2012  
**From:** Bruce Harter **Agenda Item:** CI C.16  
Superintendent  
**Subject:** 2012 CSBA Delegate Assembly Election Ballot

**Background Information:**

The California School Boards Association (CSBA) has issued its ballot for candidates for Delegate Assembly, Subregion 7-A (Contra Costa County), to serve a two-year term beginning April 1, 2012 to March 31, 2014.

The Board of Education is recommending the election of Antonio Medrano as representative from Subregion 7-A (Contra Costa County) for the CSBA 2012 Delegate Assembly.

**Recommendation:**

Cast ballot for Antonio Medrano as Subregion 7-A representative to the CSBA 2012 Delegate Assembly.

**Fiscal Impact:**

None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT  
SUBREGION 7-A  
(Contra Costa County)

Number of vacancies: 3 (Vote for no more than 3 candidates)

*Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014*

*\*denotes incumbent*

- ☐ Kathi McLaughlin (Martinez USD)\*
- ☐ Antonio Medrano (West Contra Costa USD)
- ☐ George H. Miller (Pittsburg USD)
- ☐ Jerrold "Jerry" Parsons (John Swett USD)
- ☐ Raymond Valverde (Liberty Union HSD)\*

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District*

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District*

\_\_\_\_\_  
*Signature of Superintendent or Board Clerk*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*School District/COE Name*

\_\_\_\_\_  
*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

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**Region 7 – Laura Canciamilla, Director (Pittsburg USD)**  
**20 Delegates (14 elected/6 appointed)**

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**Below is a list of all the current Delegates from this Region.**

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**Subregion A**

Arthur M. Clarke (Walnut Creek ESD, term expires 2013)  
Gary L. Eberhart (Mt. Diablo USD), appointed term expires 2012  
Teresa Gerringer (Lafayette ESD), term expires 2013  
Linda K. Mayo (Mt. Diablo USD), appointed term expires 2013  
Kathi McLaughlin (Martinez USD), term expires 2012  
Charles T. Ramsey (West Contra Costa USD), appointed term expires 2013  
Raymond Valverde (Liberty Union HSD), term expires 2012  
William L. Wong (Pittsburg USD), term expires 2012

**Subregion B**

Valerie Arkin (Pleasanton USD), term expires 2012  
Janice Friesen (Castro Valley USD), term expires 2012  
Noel Gallo (Oakland USD), appointed term expires 2012  
David G. Haubert (Dublin USD), term expires 2013  
Michael McMahon (Alameda City USD), term expires 2012  
Lily K. Mei (Fremont USD), term expires 2013  
Diana J. Prola (San Leandro USD), term expires 2013  
Alice Spearman (Oakland USD), appointed term expires 2013  
Nancy Thomas (Newark USD), term expires 2013  
Anne White (Livermore Valley Joint USD), term expires 2012  
Lara York (Fremont USD), appointed term expires 2013

**County Delegate**

Joaquin J. Rivera (Alameda COE), term expires 2013

<b>Counties</b>
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Contra Costa (Subregion A)  
Alameda (Subregion B)

**CSBA****2012 Delegate Assembly  
Candidate Biographical Sketch Form****Due: Monday, January 9, 2012** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Kathi McLaughlin</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>Martinez Unified School District</u>	Years on board: <u>11</u> ADA: <u>4,000</u>
Contact Number: <u>(925) 372-6886</u>	E-mail: <u>kathimclaughlin@comcast.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how long have you served as a Delegate? <u>7+</u> years	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1st: Ensuring the State fully funds what used to be called AB 3632, coupled with that is ensuring all districts continue to provide quality mental health and special education services to our most seriously emotionally disturbed children. I am particularly concerned that children who are placed out of home, either in state or elsewhere, are being served appropriately; continue to receive services once they return home; and that decisions are not made based on fiscal concerns only.

2nd: Mandates, such as transitional kindergarten, and the next legislative "great idea" are fully funded.

3rd: Programs and services that are designed to support our students are held accountable to the outcomes they said they would achieve. To me this means that Charter schools provide high quality educational experiences; non-public schools that are supposed to serve our most difficult students do more than "hold" children until their 23rd birthday; and that all of our programs are held to the highest standards of accountability.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I serve, or have served, on many district committees that address the educational, fiscal, and physical health of our students and district. These include our Curriculum Advisory Council; Engery Optimization Committee; Health and Wellness Committee; Budget Committee; City/District Collaborative Committee; and Fund Development Committee. I also represent my district, and all of our Contra Costa districts, on our local Mental Health Services Act Oversight Committee. I provide pro-bono grant writing support to the district (which resulted in a \$150,000+ per year grant to our alternative education program). I have also served on several of our administrator hiring panels as the Board representative. I am active in my community and try to represent our district's successes, needs, and priorities in various forums whenever possible. I am the Chair and Convener of the Contra Costa Child and Adolescent Task Force that advocates on behalf of our children's social, emotional, physical, and mental health needs.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am a graduate of the Masters in Governance program and fully support it as unique in terms of training "electeds" in how best to their jobs. As a current member of the Delegate Assembly I fully participate in delegate activities and support adding another layer to the Masters in Governance program in order to enhance and support the service that multiple term members provide to their districts and the State. Several years ago I was chosen as a CSBA representative to the Cities, Counties, and Schools Partnership's Conditions of Children Task Force and was an active participant in meetings discussions which resulted in a report on the status of children in foster care. I am the Government Relations Chair for State Senator Mark DeSaulnier after having been the GRC for then Assembly Member Tom Torlakson. I want to continue to represent mid-size districts and the interests of children with special needs and those with alternative learning styles on the Delegate Assembly. My passion has always been children and their educational and emotional needs since I know first-hand the positive and negative impacts "the system" can have on children and their families.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: 1/9/12

**CSBA**

# 2012 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 9, 2012** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Antonio Medrano</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>West Contra Costa Unified School District</u>	Years on board: <u>3</u> ADA: <u>29,937</u>
Contact Number: <u>510-223-0237</u>	E-mail: <u>amedrano3@sbcglobal.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? _____

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

Important to the association is to truly reflect as much as possible the demographic shift in our student population over the last ten years. There are special needs that must be recognized and addressed by our association. The continuing drop out rate among our African American, Latino and Asian students. What more can we do for these underserved students? We need to stress and demand more articulation between our K-8 and our high schools especially in math and English and also between our high schools and community colleges. I attended a conference on this priority last month in Oakland (spearheaded by Gary Yee, board member in Oakland). More focus on this special need. Also during this period of immigration difficulties, what more can our state organization do to protect the rights of all of our students to a decent education and respect for their human rights. To hear the stories of young students being deported because they do not have the legal papers does not protect human rights. Our Supreme Court has already said that all students have a right to an education.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

Over the last 15 years, our Contra Costa County chapter of the CSBA has not been functioning and had not had meetings for this period of time. Board members from the county gathered and gave birth to a new and energized chapter of the County CSBA. We have now set up forums each month for the rest of the school year. Topics will be the state budget, charter schools, consultation with our local elected state representative (Senate and Assembly), curriculum, etc. I am presently the treasurer of the Contra Costa County School Boards Association. We are working very closely with our County Office of Education in setting up these forums for all the school boards in our county.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am very interested in becoming a delegate because I feel that my years as a teacher (40 years in high school and community college), my years as a community activist, my service on state and national boards (NALEO, National Association of Elected Latino Officials, California Latino School Boards Association, US Peace Council National Board, Amnesty International USA National Board (chair of the educators network with Amnesty International), Human Rights Investigator for Amnesty International, Bay Area Human Rights Watch, International Human Rights organizations give me a unique perspective on our society, on our youth, on our communities. The voice of the under represented (our African American, Latino and Asian youth) must be heard on the state level. We are not the majority of the school population in our state. I am presently the clerk of the board, serve on the Community Budget Advisory Committee, Facilities Subcommittee of the Board, Special Committee on High Schools, and Linked Learning committee. I attended all the workshops that were given by the CSBA and recently received my Masters in Governance certificate.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: Antonio Medrano

Date: 7 Jan 2012



**CSBA**

## 2012 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 9, 2012** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>George H. Miller</u>	CSBA Region/Subregion: <u>7</u> / <u>7A</u>
District or COE: <u>Pittsburg Unified School District</u>	Years on board: <u>1</u> ADA: <u>10,300</u>
Contact Number: <u>925-432-0241</u>	E-mail: <u>georgemiller@pittsburg.k12.ca.us</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, how long have you served as a Delegate? _____	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

My top three education priorities are: 1) Culturally specific educational programming works for Black children. 2) Moving Beyond AYP: High School Performance Indicators. 3) Improving Mathematics knowledge by giving teachers a greater understanding of Algebra by highlighting its connection to number sense. I feel that all three are important to Black students in the state of California are behind most other students.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I am a new School Board Member since December 2011. I am working with the district and city to build new schools in Pittsburg. We built two new schools last year and will have two more open in September. I also serve on the Budget Sub Committee.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am interested in becoming a delegate to make sure that our district has a chance to let other delegate members know our concerns; and I feel that I am able to relate to the other delegates.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: George H. Miller Date: Jan 9, 2012



## 2012 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 9, 2012** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Jerrold "Jerry" Parsons</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>John Swett Unified School District</u>	Years on board: <u>3</u> ADA: <u>1800</u>
Contact Number: <u>510-703-9862</u>	E-mail: <u>kidsfirst@electjerry.net</u>
Are you a continuing Delegate? <input type="radio"/> Yes <input checked="" type="radio"/> No	If yes, how long have you served as a Delegate? _____

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

1. Increasing student achievement - Every decision that is made regarding children has to remain focused on what is best for each child. We live in a global economy and want to assist CSBA in providing new world tools for our education system, with a clear focus on student achievement.
2. Being an active participant in the creation and implementation of policies. I believe that this is what makes a great board member. CSBA is clearly the foundation for policy and all school boards in the state benefit from its leadership. I would like to help CSBA develop new policies that focus on increasing student achievement.
3. Sustainable per pupil funding. School districts need to have a voice in a political forum with CSBA to secure appropriate educational funding for all students and I would like to assist CSBA and our region in this effort.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

Recently I have had the honor of being selected as the Contra Costa County School Board Association (CCCSBA) 2nd Vice President Legislative Director. CCCSBA directors are in the process of developing this body that will be the collective voice and policy direction for all School Boards in our county.

I have frequently participated in forums / discussion groups that include our CSBA directors, Executive Committee. I also have extensive experience working with staff from various agencies that contribute to my activities and interest in our education, both locally and regionally. My previous work with County and City leaders is a major factor to my candidacy in becoming a school board member in 2008.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

### #1 INCREASE STUDENT ACHIEVEMENT!

I see the need for smaller school districts to have a better presence on CSBA and I also feel with my current position as 2nd VP CCCSBA Legislative Director, that given this opportunity, I will work strongly with CSBA to better communicate the directions and visions of CSBA and our local county concerns.

PLEASE FEEL FREE TO CONTACT ME FOR ADDITIONAL INFORMATION  
510-703-9862 CELL  
kidsfirst@electjerry.net

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: 01/09/2012

**CSBA****2012 Delegate Assembly  
Candidate Biographical Sketch Form****Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)**

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Raymond Valverde</u>	CSBA Region/Subregion: <u>7</u> / <u>A</u>
District or COE: <u>Liberty Union High School District</u>	Years on board: <u>19 yrs</u> ADA: <u>7200+</u>
Contact Number: <u>(925) 759-4755</u>	E-mail: <u>brentwood502001@yahoo.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>3 yrs</u>

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

\*We need to continue to lobby the legislature to ensure adequate funding to our school districts. Additional funding is needed to replace curricular materials, technology and deteriorating facilities.

\*Administrator/teacher evaluation is becoming part of the criteria for federal funding. The Association needs to work with all stakeholders to come up with an effective means of evaluation that will satisfy the feds.

My third priority includes many areas since it is difficult to prioritize one over another: increasing the student's school year, Gay/lesbian curriculum, protection of our immigrant students, state standards, testing, etc. Each district has unique issues but I am sure the list that I have provided is being address by all districts.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/Involvement or interests in your local district or county office.**

I am now or have been a volunteer for the following activities: Annual Marsh Creek Clean-up, Coastal Clean-up Day, other beautification projects(Friends of Marsh Creek), EWaste recycling, Host of Christmas Tour of Homes (Education Foundation)

Member: LUHSD Hall of Fame Committee, Graduate of Distinction

I have also with County Supervisors and area city councils as needs arise.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am completing my third year as a delegate. These past three years have been a learning experience. I have been an active participant at required meetings as well as other meetings called by the District Director. I bring over 34 years of public education experience and over 25 years high school/elementary school board experience to this position. I am now semi-retired and working at a nearby school district as a classroom substitute teacher.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: 1-4-2012

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** February 15, 2011  
**From:** Bruce Harter **Agenda Item:** D.2  
**Subject:** In Memory of Members of the School Community

**Background Information:**

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Jeremy Crowder, age 17, passed away on January 29, 2012. Jeremy was a young man that showed maturity, perseverance, and commitment to improving himself. Jeremy played football and was an honor roll student at ECHS as well as a member of the Young Scholars Program and the Angaza Program.

Tyler DeMartini, age 18, passed away February 1, 2012. His love of baseball and passion for skateboarding and life in general were an inspiration to teammates, friends and family. Tyler will be fondly remembered for his charisma, infectious smile and charm.

Our thoughts go out to the family and friends in the loss of their loved one.

**Recommendation:** For Information Only

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Ann Reinhausen,  
Assistant Superintendent Human Resources

**Agenda Item:** F.1

**Subject:** Resolution No. 89-1112: Resolution of Intention to Reduce or Eliminate Particular Kinds of Services

**Background Information:**

Pursuant to Education Code Section 44955, the District must adopt a resolution to reduce or eliminate particular kinds of services and notice the appropriate certificated staff prior to March 15, 2012, in order to meet the necessary budget reductions for the 2012-2013 school year.

**Recommendation:** Recommend Approval

**Fiscal Impact:** To be determined

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 89-1112**

**RESOLUTION OF INTENTION TO REDUCE OR ELIMINATE PARTICULAR KINDS OF SERVICES**

WHEREAS, the Governing Board of the West Contra Costa Unified School District has determined that it shall be necessary to reduce or discontinue the particular kinds of services of the District, as itemized in Exhibit "A," at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2012-2013 school year the employment of certain certificated employees of the District as a result of this reduction or discontinuance in particular kinds of services;

WHEREAS, pursuant to Education Code section 44955 (b) the District may deviate from terminating or reappointing a certificated employee in order of least seniority to fill a demonstrated specific need for fully credentialed personnel and for personnel with the experience/competency to teach a specific course or course of study which others with more seniority do not possess. Deviation from terminating or reappointing in order of least seniority will include, but not be limited to:

1. Teachers who currently hold a BCLAD authorization or prior equivalent and are currently assigned to teach in a bilingual classroom.
2. Teachers with at least one year of experience in the District in the last five years in the subject matter to be assumed.
3. Teachers and other certificated staff members serving in the District's "Turnaround Schools," Lincoln Elementary, Helms Middle School, De Anza High School. These schools are state-identified Tier 1 and Tier II persistently lowest-achieving schools within the District. It would be extremely harmful to the students of these schools to layoff teachers who have received extensive professional development and curriculum training to work with students, developed relationships with students and who are devoted to this particular population of students.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is directed to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded project certificated employees in addition to those specifically granted to them by statute.

Adopted by the Governing Board of the West Contra Costa Unified School District this 15<sup>th</sup> day of February 2012.

AYES:

NOES:

ABSENT:

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President, Governing Board  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

## EXHIBIT A

TO: Governing Board, West Contra Costa Unified School District

FROM: Bruce Harter, Superintendent

DATE: February 15, 2012

RE: Recommended Reduction in 2012-2013 Programs and Particular Kind of Services for the West Contra Costa Unified School District

The Superintendent recommends that the Governing Board adopt a resolution to reduce the programs and particular kind of services for 2011-2012 as follows:

### ELEMENTARY

Elementary K-6	27.00 FTE
<b>Subtotal</b>	<b>27.00 FTE</b>

### SECONDARY

English	7.00 FTE
Social Science	3.00 FTE
Physical Science	1.60 FTE
Life Science	1.60 FTE
PE	1.60 FTE
Spanish	1.00 FTE
Japanese	0.20 FTE
Counselors	3.00 FTE

**Subtotal 19.00 FTE**

### DISTRICT-WIDE

Instructional Support Reading & ELD Coach	1.80 FTE
Project/Program Assistant	3.00 FTE
Teacher on Special Assignment	2.00 FTE

**Subtotal 6.80 FTE**

**TOTAL 52.80 FTE**

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** February 15, 2012

**From:** Bruce Harter  
Superintendent

**Agenda Item:** F.2

**Subject:** Parcel Tax Renewal / Extension Resolution No. 90-1112

**Background Information:**

In 2004, the voters approved a parcel tax that has helped to fund reduced class sizes, counselors, librarians, custodial services, and athletics. This parcel tax, which annually brings \$9.6 million into the district, was renewed in 2008 with 79% of voters supporting it. Over the past four years, the District has spent the parcel revenue prudently and in alignment with the measure with fully accountability through annual audits and review by the Community Budget Advisory Committee.

Since the approval in 2008, the State of California has dramatically reduced funding for K-12 education. By statute the per pupil revenue limit for 2012-13 should be \$6,742 but due to the financial crisis and the Legislature's inability to fund public education in California, West Contra Costa Unified School District will receive only \$4,911. The total loss of revenue to WCCUSD is more than \$40 million. The Board has demonstrated financial stewardship in making expenditure reductions including closing schools, capping employee health benefits, requiring employees to take furlough days, raising class sizes, and reducing or eliminating many programs that had served the students of the District. In adopting a budget for 2011-12, the Board used several one-time funding sources such as the Federal Stimulus money to keep essential programs and services. Yet, the District faces a deficit of \$4.7 million for 2012-13 as well as the loss of one-time federal stimulus funds.

At the November 16, 2011 meeting, Bryan Godbe from Godbe Research presented the results of a survey that the Board had authorized in September 2011. The survey results show the voters are willing to support a renewal of the current parcel tax and small increase that would help the District continue to fund key programs and services to get through the current financial hardship.

**Recommendation:**

That the Board approve ballot language and Resolution No. 90-1112 authorizing a parcel tax renewal / extension on the June 5, 2012 ballot.

**Fiscal Impact:** Provide \$13.6 million each year for 5 years for programs and services to students.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 90-1112**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST  
CONTRA COSTA UNIFIED SCHOOL DISTRICT CALLING AN  
ELECTION, ESTABLISHING SPECIFICATIONS OF THE ELECTION  
ORDER, AND REQUESTING CONSOLIDATION WITH OTHER  
ELECTIONS OCCURRING ON JUNE 5, 2012**

**WHEREAS**, the West Contra Costa Unified School District ("District") is committed to offering a high-quality educational program to all students in the District, and due to inadequate state funding, increased local revenues are necessary to meet this goal; and

**WHEREAS**, California Constitution, Article XIII A, Section 4 and Government Code Section 50075 *et seq.* authorize school districts, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purposes of providing quality educational programs in the District and other lawful purposes of the District; and

**WHEREAS**, an adequately funded and well-developed public education program provides numerous benefits and advantages to all of the residents of the community; and

**WHEREAS**, in the judgment of this Board, following public hearing and comment, it is advisable to request that the Contra Costa County Registrar of Voters call an election and submit to the voters of the District the question whether the District shall levy a special tax within the District for the purpose of raising additional revenue for the District; and

**WHEREAS**, the purpose of the special tax shall be to improve the quality of education in the District by supporting the following programs:

- maintaining core academic programs such as math, science, reading and writing,
- preparing students for college and the workforce,
- supporting science laboratories, materials and activities,
- attracting and retaining quality teachers and counselors,
- supporting libraries, arts and music,
- maintaining reduced class sizes for the youngest children,
- improving technology and computer training for all students,
- reducing class sizes for middle school and high school students,
- improving safety on and around our campuses,
- supporting after-school programs to keep kids away from gangs and drugs,
- maintaining high school athletic programs,
- maintaining summer school programs to allow students to catch up,

- purchasing textbooks and other student materials and supplies,
- maintaining safe and clean schools.

**WHEREAS**, pursuant to Education Code Section 5342 and Elections Code Sections 10400, 10402, and 10403, such election may be completely or partially consolidated with any other election held on the same day and in the same territory or in territory that is in part the same.

**WHEREAS**, under approval received from the voters on November 4, 2008, the District currently collects a qualified special tax of 7.2 cents per square foot of total building area on each parcel of taxable property or a tax of \$7.20 per unimproved parcel of taxable property per year, which tax would expire on June 30, 2014; and

**WHEREAS**, the Board of Education of the District (the "Board") believes that in order to continue meeting the educational needs of all of the District's students it is necessary to increase the special tax by 3 cents per square foot of total building area on each parcel of taxable property and \$3.00 per unimproved parcel of taxable property per year, such tax to be collected for five years beginning July 1, 2012; and

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Section 1. Resolution Constitutes Order of Election.** That this resolution shall constitute an order of election pursuant to Education Code Section 5320 *et seq.*

**Section 2. Date and Purpose of Measure.** Pursuant to Section 4 of Article XIII A of the California Constitution and Government Code Section 50077, an election shall be held within the boundaries of the District on Tuesday, June 5, 2012 for the purpose of voting on a proposition, a copy of which is attached hereto and marked Exhibit A, containing the question of whether the District shall increase and extend the parcel tax as described and for the purposes stated therein. In addition, the full text of the ballot proposition (the "Full Ballot Text") attached hereto and marked Exhibit B shall appear in the ballot pamphlet. The parcel tax shall be established at an amount equal to 10.2 cents per square foot of total building area on each parcel of taxable property within the District or a tax of \$10.20 per unimproved parcel of taxable real property. The District shall provide the Contra Costa County Treasurer-Tax Collector a report indicating the parcel number and amount of tax for each parcel of taxable real property. The number of square feet of total building area on improved real property shall be obtained from the Contra Costa County Tax Assessor. If that information is missing from the tax assessor's records, the number of square feet of total building area shall be based upon the records of the building department for the applicable jurisdiction. The parcel tax shall be collected by the Contra Costa County Treasurer-Tax Collector at the same time, in the same manner, and subject to the same penalties as *ad valorem* property taxes collected by the Treasurer-Tax Collector. Unpaid taxes shall bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid. The collection of the parcel tax shall not decrease the funds available from other sources of the District in any period from the effective date hereof.

The District's Superintendent, or designee, is hereby authorized and directed to make any changes to the text of the measure, or to the abbreviated form of the measure, as may be

convenient or necessary to comply with the intent of this Resolution, the requirements of elections, officials, and requirements of law.

“Parcel of taxable real property” shall be defined as any unit of real property in the District that receives a separate tax bill for *ad valorem* property taxes from the Contra Costa County Treasurer-Tax Collector’s Office. All property that is otherwise exempt from or on which are levied no *ad valorem* property taxes in any year shall also be exempt from the parcel tax in such year. Parcels owned and occupied by eligible persons 65 years of age or older or who receive Supplemental Security Income for a disability, regardless of age, who apply to the District pursuant to an administrative review process are exempt from the parcel tax.

The District shall annually provide a list of parcels that the District has approved for a Senior Citizen Exemption or the SSI Exemption from the parcel tax as described above to the Contra Costa County tax collection officials. The Contra Costa County Tax Assessor’s determination of exemption or relief of any parcel from taxation for any reason other than the Senior Citizen Exemption or SSI Exemption shall be final and binding for the purposes of the parcel tax. Taxpayers wishing to challenge the County Assessor’s determination must do so under the procedures for correcting a misclassification of property pursuant to Section 4876.5 of the California Revenue and Taxation Code or other applicable procedures. Taxpayers seeking a refund of parcel taxes paid shall follow the procedures applicable to property tax refunds pursuant to the California Revenue and Taxation Code.

**Section 3. Authority for Ordering Election.** That the authority for ordering the election is contained in Section 50075 *et seq.* of the Government Code and Section 4 of Article XIII A of the California Constitution.

**Section 4. Authority for Specifications.** That the authority for the specification of this election order is contained in Section 5322 of the Education Code.

**Section 5. Resolution to County Registrar and Clerk and County Superintendent of Schools.** That the Clerk of the Board is hereby directed to cause certified copies of this Resolution and Order to be delivered not later than March 7, 2012, to the Contra Costa County Superintendent of Schools and not later than March 7, 2012, to the Contra Costa County Registrar of Voters (the “County Registrar”), as the officer conducting the election, and to the Contra Costa County Clerk of the Board of Supervisors (the “County Clerk”).

**Section 6. Formal Notice.** That the Contra Costa County Superintendent of Schools is hereby requested to prepare and execute a Formal Notice of Parcel Tax Election and consolidation order in substantially the form attached hereto as Exhibit C (the “Formal Notice”), and to call the election by causing the Formal Notice to be posted pursuant to Section 5362 of the Education Code by March 7, 2012, or to otherwise cause the notice to be published as permitted by law. The Clerk of the Board, on behalf of and as may be requested by the County Superintendent of Schools, is authorized to cause all notices required by law in connection herewith to be published and posted, as the case may be.

**Section 7. Full Ballot Text.** That the Board hereby determines to include within the ballot pamphlet the Full Ballot Text attached hereto as Exhibit B, which is hereby approved and adopted by the Board.

**Section 8. Conduct of Election.** (a) *Request to Registrar of Voters.* Pursuant to Section 5303 of the Education Code, the Registrar of Voters is requested to take all steps to hold the election in accordance with law and these specifications.

(b) *Voter Pamphlet.* That the Registrar of Voters is hereby requested to reprint the measure in its entirety (the Full Ballot Text located in Exhibit B attached hereto) in the voter information pamphlet to be distributed to voters pursuant to Section 13307 of the Elections Code. In the event the Full Ballot Text of the measure will not be reprinted in the voter information pamphlet in its entirety, the Registrar of Voters is hereby requested to print, immediately below the impartial analysis of the measure, in no less than 10-point boldface type, a legend substantially as follows:

The above statement is an impartial analysis of Measure \_\_\_\_\_. If you desire a copy of the measure, please call the Contra Costa County Registrar of Voters at (phone number) and a copy will be mailed at no cost to you.

(c) *Consolidation.* That the County Registrar and the Contra Costa County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 5, 2012, within the District.

(d) *Canvass of Results.* That the Board of Supervisors of the County is authorized to canvass the returns of the election pursuant to Section 10411 of the Elections Code.

**Section 9. Appropriations Limit.** That the Board of Education shall provide in each year (pursuant to Section 7902.1 of the Government Code or any successor provision of law) for any increase in the District's appropriations limit as shall be necessary to ensure that proceeds of the parcel tax may be spent for the authorized purposes.

**Section 10. Notice and Hearing.** Subject to two-thirds voter approval and prior to adoption of a resolution levying the qualified special tax in any given year, this Board shall have conducted a public hearing on the matter. Notice of the time, date, and place of hearing shall have been published pursuant to California Government Code Section 54954.6. Following said hearing this Board may adopt a resolution fixing the amount of tax to be raised and the rates for each type of property. Any tax levied shall become a lien upon the properties against which taxes are assessed and collectible.

**Section 11. Ballot Arguments.** That the President of this Board and/or her designees are hereby authorized to prepare and file with the Registrar of Voters a ballot argument in favor of the proposition contained in Exhibit A hereto, or act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument, each within the time established by the Registrar of Voters, which shall be considered the official ballot arguments of this Board as sponsor of the proposition.

**Section 12. Official Actions.** That the Superintendent, President of the Board, or their designees are hereby authorized to execute any other document and to perform all acts necessary to amend the tax measure on the ballot including making alterations in the ballot language stated in Exhibits A and B hereto to comply with requirements of law and election officials.

**Section 13. Effective Date.** That this resolution shall take effect from and after its adoption.

ADOPTED, SIGNED AND APPROVED by the Board of Education of the West Contra Costa Unified School District on the 15<sup>th</sup> day of February, 2012, by the following vote:

Ayes:

Noes:

Abstentions:

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President of the Governing Board of the  
West Contra Costa Unified School District

Attested to:

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Clerk of the Governing Board of the  
West Contra Costa Unified School District

## **EXHIBIT A**

### **ABBREVIATED TEXT OF MEASURE**

To provide local funding the State cannot take away, preserve quality education including:

- reading, writing, math, science,
- maintaining reduced class sizes for the youngest children,
- retaining quality teachers,
- supporting libraries,
- improving campus safety,
- preparing students for college/workforce;

shall West Contra Costa Unified School District renew its existing parcel tax for five years, increasing it by three cents/square foot of building area or three dollars/vacant parcel, with no funds for administrator salaries, exempting seniors and requiring citizen oversight?

## **EXHIBIT B**

### **FULL BALLOT TEXT**

The following is the full ballot text of the proposition to be presented to the voters by the West Contra Costa Unified School District in the ballot pamphlet:

To provide local funding the State cannot take away, preserve quality education including:

- reading, writing, math, science,
- maintaining reduced class sizes for the youngest children,
- retaining quality teachers,
- supporting libraries,
- improving campus safety,
- preparing students for college/workforce;

shall West Contra Costa Unified School District renew its existing parcel tax for five years, increasing it by three cents/square foot of building area (to 10.2 cents/square foot) or three dollars/vacant parcel (to 10.2 dollars/vacant parcel), with no funds for administrator salaries, exempting seniors and requiring citizen oversight?

The purpose of the special tax is to improve the quality of education in the District by supporting the following programs:

- maintaining core academic programs such as math, science, reading and writing,
- preparing students for college and the workforce,
- supporting science laboratories, materials and activities,
- attracting and retaining quality teachers and counselors,
- supporting libraries, arts and music,
- maintaining reduced class sizes for the youngest children,
- improving technology and computer training for all students,
- reducing class sizes for middle school and high school students,
- improving safety on and around our campuses,
- supporting after-school programs to keep kids away from gangs and drugs,
- maintaining high school athletic programs,



- maintaining summer school programs to allow students to catch up,
- purchasing textbooks and other student materials and supplies,
- maintaining safe and clean schools.

An exemption shall be granted annually on any single family residential parcel or multi-family dwelling unit owned by one or more persons 65 years of age or older or persons who receive Supplemental Security Income for a disability, regardless of age, who occupies said parcel or unit as a principal residence, upon annual application to the District for exemption.

Pursuant to California Constitution Article XIII B and applicable laws, the appropriations limit for the District will be adjusted periodically by the aggregate sum collected by levy of this special tax.

### **Accountability**

The proceeds of the special tax shall be applied only for the specific purposes identified above. The proceeds of the special tax shall be deposited into an account, which shall be kept separate and apart from other accounts of the District. No later than January 1 of each year while the tax is in effect, commencing January 1, 2013, the chief fiscal officer of the District shall prepare and file with the Board of Education a report detailing the amount of funds collected and expended during the prior fiscal year, and the status of any project or description of any programs authorized to be funded by this measure. Parcel Tax funds shall also be subject to an annual independent financial audit which shall be made public, including oversight by the Community Budget Advisory Committee and posting on the District's website.

### **Basis of Tax**

The current parcel tax shall be increased to an annual tax of 10.2 cents per square foot of total building area on each parcel of taxable real property within the District or a tax of \$10.20 per unimproved parcel of taxable real property. The District shall provide the Contra Costa County Treasurer-Tax Collector a report indicating the parcel number and amount of tax for each parcel of taxable real property. The number of square feet of total building area on improved real property shall be obtained from the Contra Costa County Tax Assessor. If that information is missing from the tax assessor's records, the number of square feet of total building area shall be based upon the records of the building department for the applicable jurisdiction.

### **Definition of Parcel of Taxable Real Property**

"Parcel of taxable real property" shall be defined as any unit of real property in the District that receives a separate tax bill for *ad valorem* property taxes from the Contra Costa County Treasurer-Tax Collector's Office. All property that is otherwise exempt from or on which are levied no *ad valorem* property taxes in any year shall also be exempt from the parcel tax in such year. Parcels owned and occupied by persons 65 years of age or older or persons receiving Supplemental Security Income for a disability regardless of age, may be exempt from the parcel tax, subject to annual application, as described above.

For purposes of this special tax, any such "Parcels" which are (i) contiguous, (ii) used solely for owner-occupied, single-family residential purposes, and (iii) held under identical ownership may, by annually submitting an application of the owners thereof by July 1 of any year to the Board of Education be treated as a single "parcel" for purposes of the levy of this education parcel tax.

### **Severability**

The Board of Education hereby declares, and the voters by approving this measure concur, that every section and part of this measure has independent value, and the Board of Education and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law.

## EXHIBIT C

### FORM OF FORMAL NOTICE OF PARCEL TAX ELECTION

NOTICE IS HEREBY GIVEN to the qualified electors of the West Contra Costa Unified School District of Contra Costa County, California, that in accordance with the provisions of the Education Code and the Government Code of the State of California, an election will be held on June 5, 2012 for the purpose of submitting to the qualified electors of the District the proposition summarized as follows:

To provide local funding the State cannot take away, preserve quality education including:

- reading, writing, math, science,
- maintaining reduced class sizes for the youngest children,
- retaining quality teachers,
- supporting libraries,
- improving campus safety,
- preparing students for college/workforce;

shall West Contra Costa Unified School District renew its existing parcel tax for five years, increasing it by three cents/square foot of building area or three dollars/vacant parcel, with no funds for administrator salaries, exempting seniors and requiring citizen oversight?

By execution of this formal Notice of Election the County Superintendent of Schools of Contra Costa County orders consolidation of the election with such other elections as may be held on the same day in the same territory or in territory that is in part the same.

The County Superintendent of Schools of Contra Costa County, by this Notice of Election, has called the election pursuant to a Resolution and Order of the Board of Education of the West Contra Costa Unified School District adopted \_\_\_\_\_, 2012, in accordance with the provisions of Education Code Sections 5302, 5325 and 5361.

IN WITNESS WHEREOF, I have hereunto set my hand this day, the \_\_\_\_ day of \_\_\_\_\_, 2012.

---

County Superintendent of Schools  
Contra Costa County, California