

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF**  
September 7, 2011

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
SEPTEMBER 7, 2011**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wccusd.net](http://www.wccusd.net).

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

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**VIEWING THE BOARD MEETINGS:**

**Television:**

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:**      **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**Time:**            The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

**Order of Business:** **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

**Special Accommodations:** Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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"of children be more careful than anything."  
e.e. cummings

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.3 Roll Call**

**B.4 Report/Ratification of Closed Session**

\* **B.5 Agenda Review and Adoption (Public Comment)**

\* **B.6 Minutes: August 17, 2011**

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

\***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated September 7, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

\***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated September 7, 2011. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

\***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2011-12 school year are summarized, dated September 07, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

**\*CI C.4 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed, dated September 7, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

**\*CI C.5 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.6 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

**\*CI C.7 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully

credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.8 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated September 7, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.9 Resolution No. 17-1112: Hispanic Heritage Month, September 14, 2011 – October 14, 2011**

Comment:

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 14 – October 14, 2011 as Hispanic Heritage Month.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.10 State Approved Course List/A-22 Course Approval**

Comment:

Every year the Adult Ed program must submit for board approval their state approved course list in order to receive revenue for ADA generated by these classes.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.11 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$342,777. Funding sources as noted

**\*CI C.12 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Gompers High School Building Demolition; Chavez Elementary Windows and Doors; and Dover Elementary New Campus. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy High School Admin Interiors & Renovations project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$104,647.73

**\*CI C.13 Helms Middle School Surveillance Cameras Project Award of Contract**

Comment:

The next step in completing the campus security system at Helms Middle School is the installation of surveillance cameras. The District has already completed installation of the backbone wiring and boxes for the system. This project includes providing and installing all of the cameras, network video recorders,

programming and startup. This project uses the District's new camera standard which will allow for evidentiary quality images, web-based monitoring, and coordination with local police.

Security by Design consultants have prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 3, 2011. Six Contractors submitted bids. They are as follows: Point One \$467,148.01; WEST \$459,947; RFI \$447,304; Ojo Technology \$396,710; Security Engineers \$338,786; and, CF Contracting \$298,000. The lowest responsive, responsible bidder is CF Contracting, at \$298,000.

Recommendation:

Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$298,000. Funded by the Measure J Bond, under the Helms Middle School project budget.

**\*CI C.14 Pinole Valley High School Surveillance Cameras Project Award of Contract**

Comment:

The District has been working closely with the City of Pinole, including Pinole Police Department, to develop a surveillance camera system for the Pinole Valley High School campus. The system will enhance student safety on the campus.

TCG International consultants has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 24, 2011. Two Contractors submitted bids. They are as follows: ERA Construction \$335,000; and, Ojo Technology \$330,000. The apparent lowest responsive, responsible bidder is Ojo Technology, at \$330,000.

This item is being presented, notwithstanding the fact that the District has received a Bid Protest. In consideration of the need to resolve the Bid Protest, and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation:

Authorize staff to issue the Notice of Award, upon successful completion of the Bid Protest period, to the lowest responsive, responsible bidder.

Fiscal Impact:

\$330,000. Funded by the Measure J Bond, under the Pinole Valley High School project budget.

**\*CI C.15 Approval of Valley View Elementary School Master Plan**

Comment:

Valley View Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District has engaged in a Master Planning process to determine project priorities and configuration of a replacement school at the site. This process included numerous meetings with Valley View staff and teachers. In addition, the District hosted a neighborhood meeting for the project and reviewed the proposed master plan for reconstruction with local residents.

DLM Architects is the Master Plan Architect for Valley View. They will present the proposed master plan for the Board. The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of August 9, 2011.

Recommendation:

Approve proposed Valley View Elementary School Master Plan

Fiscal Impact:

\$34,066,383 is the total project budget for Valley View. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

**\*CI C.16 Selection of the Independent Performance Auditor for the Bond Program**

Comment:

The District is required to complete an annual independent Proposition (Prop) 39 performance audit. Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, and 2010 Measure D bond funds. In addition, the District has historically engaged a firm to perform an evaluation report. In order to select an auditor the District issued a request for proposals for the Prop 39 audit and evaluation report and formed a selection committee to review the proposals. The committee recommends that the District select Total School Solutions (TSS) and negotiate a one year contract with an option to renew for two years.

Recommendation:

Approval of Total School Solutions to perform the Annual Independent Prop 39 Performance Audit and evaluation.

Fiscal Impact:

Not to exceed \$141,000 per year Funded by Measure J Bond

**\*CI C.17 Contra Costa County School Boards Association Representative Alternate**

Comment:

Efforts are under way to revitalize the Contra Costa County School Boards Association (CCCSBA). In the past, this organization provided a link between local school boards, the County Board of Education (CCBOE), and the Contra Costa Community College District (CCCCD). A group of leaders has come together to revive the CCCSBA so that it can once again serve as a critical link between Contra Costa's local school boards, the CCBOE and CCCC in order to preserve, advance, and improve public schools.

This organization can only be effective if all districts participate and is seeking an appointment from the WCCUSD Board of Education to serve as a director to the Contra Costa County School Boards Association, representing the District in planning, meeting preparation and information for all board members in the county.

Board member Madeline Kronenberg was recently appointed to serve as the District's representative. Board member Antonio Medrano has volunteered to serve as an alternate should Ms. Kronenberg be unable to serve.

Recommendation:

Recommend the Board appoint Antonio Medrano as alternate representative to the Contra Costa County School Boards Association.

Fiscal Impact:

None

**\*CI C.18 Antonio Medrano earns California School Boards Association (CSBA) Masters in Governance certificate**

Comment:

Completion of the California School Boards Association (CSBA) Masters in Governance program demonstrates commitment to learning, leadership and effective governance. CSBA President Martha Fluor said, "The Masters in Governance program effectively expands the breadth and the depth of knowledge our members are able to bring back to their school boards and districts."

CSBA's Masters in Governance program equips board members and superintendents with the necessary knowledge and skills to support an effective governance structure. Since its inception in 1998, more than 2,000 board members and superintendents have participated in the highly acclaimed program. To receive the Masters in Governance certificate candidates must complete 60 hours of intensive training on the role of the governance team in setting the direction of the district, student learning and achievement, school finance and facilities, human resources, policy and judicial review, collective bargaining and community relations and advocacy.

The Board of Education would like to commend Mr. Medrano for completion of this comprehensive program.

Recommendation:

For Information Only

Fiscal Impact:

None

**\*CI C.19 National School Boards Association (NSBA) Program and the Council of Urban Boards of Education (CUBE)**

Comment:

The National School Boards Association and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation, representing more than 8.3 million public school children. Affiliation provides representation of the local school board perspective on national issues before Congress, federal agencies and the courts. Membership in this organization would include strong federal advocacy on behalf of the students of West Contra Costa Unified School District.

Recommendation:  
Recommend Approval

Fiscal Impact:  
\$9,100.00 General Fund

**\*CI C.20 Change of Meeting Date**

Comment:  
Due to a calendar conflict for three Board members attending a conference, it is requested that the meeting previously scheduled for Wednesday, October 5, 2011 be rescheduled to Tuesday, October 4, 2011.

Recommendation:  
Recommend Approval

Fiscal Impact:  
None

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Summer Legal Fellowship Program**

Comment:  
The Summer Legal Fellowship Program provides participants with two months of full-time educational and employment activities during the summer, and provides summer program graduates with ongoing mentoring and other follow-up support.

Executive Director Nancy Schiff will provide a report about the successes and possibilities for the Summer Legal Fellowship Program.

Recommendation:  
For Information Only

Fiscal Impact:  
None

**\* D.2 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee  
Bayside Parent Teacher Association  
Citizens' Bond Oversight Committee  
Community Budget Advisory Committee  
Facilities Subcommittee  
Ivy League Connection

Linked Learning – Multiple Pathways  
Safety Committee  
Special Education Citizens Advisory Committee  
Youth Commission  
Public Employees Local 1  
United Teachers of Richmond

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

\* **E.1 Superintendent's Report**

\* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendaed, but may refer these to staff for response and/or placement on future agendas.

**F. ACTION ITEMS**

\* **F.1 Resolution No. 15-1112: State Loan Pay Off and Budget Implications**

Comment:

The Board of Education has provided input to staff, at the August 17, 2011 board meeting, to begin the process required to pay off the outstanding debt and to release the District from all encumbrances related to the debt. This resolution provides an opportunity for the Board to take action on their intent. This resolution will officially record the Board's desire to pay off the State Loan and will direct staff to complete the necessary steps, including a fiscal audit, to accomplish the loan pay off.

Under the current debt service schedule the State Loan would have been paid off in 2018. The outstanding principal on the debt is estimated to be \$8.1 million. A final pay off figure will be requested from the Infrastructure Bank. The estimated ending fund balance in the long term debt fund for 2010-11 is \$9 million. Therefore, there should be sufficient funding to accomplish the pay off during the 2011-12 fiscal year. When the loan is paid off, the District will no longer have to budget for the payment each year out of the general fund.

At the July 27, 2011 meeting, the Board reviewed the adopted State budget and its implications for our school district. The State budget includes mid-year budget reduction 'triggers' if State revenue falls short of projections. In 2011-12 budget, the Board set aside \$10 million in special reserve so that in the event of mid-year reductions the Board could draw upon these funds to prevent program cuts during the current year. However, the current multi-year projection uses \$3 million of that special reserve in 2012-13 and \$2.5 million in 2013-14 in order to balance the budget. The multi-year projection includes the elimination of the current K-3 class size reduction program since it is funded by federal grant money that will not be available after this year. The multi-year projection also includes school closures for Shannon and Lake schools and the assurance from the City of Richmond to continue to provide \$1.5 million for Kennedy, Olinda and Grant schools.

Given the variables, the Board may consider setting priorities should the mid-year ‘triggers’ not occur and if the mid-year ‘triggers’ take place. Among those considerations are programs that the Board has designated as priorities in the past. If there are no mid-year cuts, the Board could consider how to allocate the savings from paying off the state loan and the remaining balance of the special reserve. If the mid-year state budget cuts are at the maximum level, the Board will need to consider where the additional reductions will be for the 2012-13 school year.

Recommendation:

Recommend approval of the resolution to pay off the state loan and discussion of funding prioritization.

Fiscal Impact:

\$1.4 million in general fund savings, ongoing

\* **F.2 Resolution No. 16-1112: Reimbursement Resolution – 2010 Series A Bond Sale**

Comment:

Bond counsel has been working with staff to advise on the validity of charging current costs associated with the Gompers/Leadership project to the future issuance of the 2010 Series A Bond – QSCB (Quality School Construction Bond). Counsel has prepared this resolution so that costs recognized as “capital costs” can be tracked and charged to the new issuance, once those bonds are sold. It will permit the District to go back 60 days from the date of this resolution to capture these costs. This will help us in our effort to make sure that the QSCB funds are spent within the timeline required, which is 3 years from the date of the sale.

Recommendation:

Recommend Approval

Fiscal Impact:

Ability to track and charge Gompers/Leadership project expenditures to the QSCB bonds prior to the bond issuance.

**G. DISCUSSION ITEMS**

\* **G.1 Project Status Report – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:

For Information Only

Fiscal Impact:

None

- H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)
- I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**
- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**  
Lovonya DeJean Middle School – September 21, 2011
- K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

**September 7, 2011**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
[Government Code Section 54956.9(a)]

WCCUSD v. Orrick

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**  
[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

Certificated / Classified Employee Dismissal

**10. REPORT OF CLOSED SESSION ACTIONS**

West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805

Agenda Item B.6

August 17, 2011

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Charles Ramsey called the meeting to order at 5:45 PM. The Board recessed into Closed Session. President Ramsey called the Public Session to order at 6:33 PM.

**B.1 Pledge of Allegiance**

President Ramsey led the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Ramsey offered welcome and instructions to the public regarding the meeting.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey. Tony Thurmond arrived at 7:32 p.m.

**Staff Present:** Mike Aaronian, Coordinator Linked Learning; Magdy Abdalla, Director Facilities Construction; Steve Collins, SELPA Director; Martin Coyne, Executive Director/Bond Finance; Otilia Espinosa, Interpreter; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-12 Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Antoinette Henry-Evans, Executive Director K-12; Josh Herrera, Electronics Technician; Tashaka Merriweather, Student Support Services; Nia Rashidchi, Assistant Superintendent Educational Services; Ann Reinhausen, Assistant Superintendent Human Resources; Bill Savidge, District Engineering Officer, Mike Wasilchin, Coordinator Disaster Preparation/Safety

**B.4 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the following administrative appointments for 2011-2012:

Timm MacDonald – Interim Assistant Principal, Pinole Valley High School  
Renee Lama – Assistant Principal, Kennedy High School  
Ann Marie Marinakis, K-12 Instructional Specialist, Lake Elementary School  
Philip Daniel Gonsalves, Director of Curriculum & Instruction

**Motion: Mr. Medrano moved to ratify the action taken in Closed Session to approve the administrative appointments for 2011-2012. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.**

**B.5 Agenda Review and Adoption**

Mr. Ramsey requested that D and E items be moved to follow item B. 6 to accommodate speakers.

**MOTION: Mr. Medrano moved approval of the agenda with the moving of D and E items to follow B.6. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.**

**B.6 Minutes: July 27, 2011**

**MOTION: Mr. Medrano moved approval of the Minutes of July 27, 2011. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.**

**D.1 Presentation from Jonathan Bernstein on “Not In Our Town” efforts to stop hate crimes**

Ms. Merriweather introduced Mr. Jonathan Bernstein who provided background about the program to counter hatred, bigotry and bullying through the power of positive stories empowering communities.

**Public Comment:**

None

**Board Comment:**

Ms. Merriweather said she is hopeful for a community viewing in the area.

**D.2 Bond Sales**

Ms. Gamba introduced Dave Olson of KNN Public Finance, Kris Vaca of GCR LLP, Richard Calabro and Christopher Bessette of Piper Jaffrey who all participated in a presentation. Mr. Olson reported on a very successful bond sale that took place the week of August 8, 2011 with the intent of issuing new bonds at lower interest rates in order to repay old bonds that have higher interest rates thereby saving taxpayer money and reducing taxpayer costs by \$7.35 million.

Discussion continued about improving the District outlook as compared to other districts where bond ratings are concerned.

Mr. Olson and Ms. Vaca were asked about the Teeter Plan and the county’s ability of allocating for delinquent property tax revenues, disclosure for the next round of bond sales, and a way to persuade investors regarding information relevant to the District. Ms. Vaca responded.

President Ramsey asked Ms. Vaca for an opinion about payoff of the existing state loan in terms of disclosure requirements. Ms. Vaca responded.

Ms. Kronenberg spoke about the positive aspect of the financial history of the District with early repayment of the state debt.

President Ramsey spoke about the false illusion that the District is run by the Trustee and that Board members manage the District.

**Public Comment:**

None

Mr. Thurmond arrived.

Discussion continued regarding split ratings by financial ratings organizations

President Ramsey asked Ms. Gamba about keeping state legislators and other stakeholders apprised about any payoff development regarding the state loan.

Mr. Jael Myrick, representative for State Assembly Member Nancy Skinner, said that his office is looking forward to discussion about how to move the District forward.

Mr. Thurmond asked whether the Board had given any direction to paying down the debt. Ms. Gamba provided an outline of action which requires an audit and a final payoff dollar amount from the Infrastructure Bank. She said she anticipates the amount in the debt service fund could be equal to the principle needed to pay off the loan. She was hopeful to bring information on a resolution with plans to accomplish this action before close of this fiscal year.

Mr. Medrano asked for clarity about the debt service fund. Ms. Gamba said it was established in 1991 by the Education Code for proceeds from the sale of property to go into this fund and remain there for loan payoff. The dollar amount has grown over time and is now approximately equal to the principle of the outstanding debt.

Mr. Thurmond had further questions about debt payoff. Mr. Myrick reiterated that Assembly Member Nancy Skinner is committed to assisting WCCUSD.

Mr. Ramsey asked for a status update at each future meeting until this matter accomplished.

**D.3 Standing Reports**

**Public Employees Union, Local One.** Scott Brown, supervising business agent, introduced himself and spoke in remembrance of Terence Martin as representing the best of employees in the district. Mr. Brown continued to speak about sacrifices by current employees. He said he looks forward to working on behalf of Local One members with this Board and Superintendent.

**Citizens’ Bond Oversight Committee.** Chairperson, Robert Studdiford announced the next meeting for August 24, 2011, 6:00 p.m. at 1300 Potrero Street in Richmond. The public is invited.

**Ivy League Connection.** President Ramsey spoke about the recent mentor event and said that the students are now home from their summer programs. An October fundraiser is being planned. University of Chicago representatives will be in District on September 29.

**Community Budget Advisory Committee.** Ms. Gamba announced the September 1<sup>st</sup> meeting at the Alvarado Adult Education Campus.

**Academic Subcommittee.** Ms. Rashidchi reported on the summer institute training with over 300 teachers participating in a week long training. She acknowledged teachers and staff for their commitment and participation.

**Safety Committee.** Mr. Thurmond said that the committee will meet on September 14, 6:00 p.m. at King Elementary.

**Facilities Subcommittee.** Mr. Medrano reported on the August 9th meeting where the group recommended acceptance of the Valley View reconstruction master plan. He also reported on other discussion items. President Ramsey added that a community wide meeting will be held with the Laurel Park Neighborhood Council in mid-September to discuss the temporary housing for Coronado during construction.

**D.4 Comments of Remembrance, Terence Martin Day – August 23, 2011**

President Ramsey recalled the heroic act of Mr. Martin in the effort to protect another member of the community. Superintendent Harter spoke about the Board's action to remember Mr. Martin and in 2008 to rename the maintenance building as the Terance Martin Building.

**Public Comment:**  
None

**Board Comment:**  
Mr. Medrano spoke about efforts to encourage teachers to commemorate this remembrance with the opening of school.  
Mr. Thurmond thanked the Martin family for sharing with the District.  
President Ramsey asked the audience to observe a moment of silence.

**E.1 Superintendent's Report**  
Superintendent Harter provided a report of activities in the District.

**E.2 WCCUSD Public Comment**  
Stanley Walker, Vannessia Macon Walker, Charles Cowens, Robert Studdiford

**C. BUSINESS ITEMS**

**C.1 Acceptance of Donations**

**C.2 Approval of Fund-Raising Activities**

**C.3 Summary of Payroll and Vendor Warrant Reports**

**C.4 RFP #1011-03 Pupil Transportation Services**

**C.5 Acceptance of Contracts for Placement of Student Teachers**

**C.6 Routine Personnel Changes - Certificated**

**C.7 Certificated Provisional Internship Permit (PIP) Request(s)**

**C.8 Approve Job Description: Fiscal/Project Accounting Analyst**

**C.9 Ratification and Approval of Engineering Services Contracts**

**C.10 Ratification and Approval of Negotiated Change Orders**

**C.11 Facilities Consulting Services, Jack Schreder & Associates Contracts**  
This item was pulled for discussion.

**C.12 Ohlone Elementary Phase I Reconstruction Construction Management Services**

**C.13 Crespi Middle School Gym Floor Replacement Project Award of Contract**

**C.14 Richmond High School Art Building Fire Alarm & Security System Project Award of Contract**  
This item was pulled for public comment.

**C.15 Lupine Hills Elementary Window, Wall, & Roof Repairs Project Award of Contract**

- C.16 **Approval of updated District Standards for Elementary Renovations and Reconstructions**
- C.17 **Approval of Board Members to attend Conferences**
- C.18 **Manzanita Operating Memorandum of Understanding**
- C.19 **Special Education Memorandum of Understanding with Manzanita Charter School**

**MOTION:** Mr. Medrano moved approval of Consent Items C.1 – C.10, C.12, C.13, and C15 - C.19. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

- C.14 **Richmond High School Art Building Fire Alarm & Security System Project Award of Contract**

**Public Comment:**  
LaTonya Morris

**Board Comment:**  
None

**MOTION:** Mr. Medrano moved approval of C.14 Richmond High School Art Building Fire Alarm & Security System Project Award of Contract. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

- C.11 **Facilities Consulting Services, Jack Schreder & Associates Contracts**

President Ramsey introduced Ms. Cheryl King of Jack Schreder & Associates who spoke about school facility eligibility and tracking updates for all school attendance areas.

**Public Comment:**  
None

**Board Comment:**  
President Ramsey asked about funding for Leadership Public School for preplanning which has been held up by the State of California Office of Public School Construction. Mr. Savidge responded with information about the design phase apportionment for approved charter applications. Mr. Savidge explained that the State indicated that the District would have to be the body that accepted the loan on behalf of the charter school. He said that staff is developing options and strategies to present to Office of Public School Construction. Ms. King responded that her firm handles the eligibility applications. President Ramsey expressed concern about bad information that could cost the District \$3 million from the bond program for Leadership Public Schools. Ms. King continued with further information about state eligibility and school enrollment projections.

**MOTION:** Mr. Medrano moved approval of C.11 Facilities Consulting Services, Jack Schreder & Associates Contracts and that the District will talk with Schreder & Associates regarding the LPS/Gompers matter. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

#### **D. AWARDS, RECOGNITIONS, AND REPORTS**

- D.1 **Presentation from Jonathan Bernstein on “Not In Our Town” efforts to stop hate crimes**  
This item was moved to follow B items.

- D.2 **Bond Sale**  
This item was moved to follow B items.

- D.3 **Standing Reports**  
This item was moved to follow B items.

- D.4 **Comments of Remembrance, Terence Martin Day – August 23, 2011**  
This item was moved to follow B items.

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Superintendent's Report**  
This item was moved to follow B items.

**E.2 WCCUSD Public Comment**  
This item was moved to follow B items.

**F. ACTION ITEMS**

**F.1 Contra Costa County School Boards Association Representative**  
Ms. Kronenberg has volunteered to be the District representative.

**Public Comment:**  
None

**Board Comment:**  
President Ramsey asked that this be re-agendize at the next meeting for Mr. Medrano to be appointed as an alternate representative.

**MOTION: Mr. Thurmond moved approval to appoint Ms. Kronenberg as Contra Costa County School Boards Association Representative. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.**

**G. DISCUSSION ITEMS**

**G.1 Policy Modification – Board Policy 7214.2**  
Mr. Don Gosney spoke as chairperson of Administrative Regulations Subcommittee of the Citizens' Bond Oversight committee. He took opportunity to review changes that have taken place.

**Public Comment:**  
Charles Cowens

**Board Comment:**  
Dr. Harter spoke about the general policy and the specific administrative regulations dealing with the membership of the committee and the Board as the authority to appoint the members. He recommended that those specifics be in the policy rather than the regulations. He said this item is for discussion for the Board which will act on this policy at a later meeting.  
President Ramsey had questions about points regarding committee selection and composition as well as other details. He said that this will be brought back to the Board for adoption at a later date.

**G.1 Project Status Report – Facilities Planning and Construction**  
Mr. Savidge provided a status report of construction activities in the District.

**Public Comment:**  
None

**Board Comment:**  
President Ramsey asked questions about the Stewart remodel, the Dover sewer problems and Riverside field projects. Staff provided responses.  
Mr. Medrano asked about the Richmond High sidewalk and drainage problems. Mr. Freese responded.  
President Ramsey asked about an assessment of Ford School and a timeline for occupying the new campus. Mr. Savidge responded.

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)  
None

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Mr. Medrano said he liked the idea of paying off the state loan. He also reported on talks with teachers at Helms regarding the performing arts, engineering, and multimedia houses that will eventually become academies.

Ms. Merriweather said she had opportunity to visit the summer institute and saw good work going on with teachers. She was impressed at the number of teachers participating. She said she also attended the leadership professional development for administrators held last week. Mr. Ramsey acknowledged her son as the new coach for the Richmond High football team. She said that he played for the Arizona State Sun Devils, bringing his skills and looking forward to being head coach.

Mr. Thurmond welcomed back students and parents, staff and administrators, looking forward to a good school year.

Ms. Kronenberg welcomed everyone back and greeted new employees and those in new positions. She underscored importance of volunteers in the District. She said she has also talked with City of El Cerrito about partnering with the District to encourage volunteerism and bringing communities together to support students.

President Ramsey pointed out his recent visit to King Elementary. He was pleased to see kindergartners' excitement, as well as teachers working to prepare for the opening of school. He concluded with encouraging words about the District regaining control from the state as part of the financial recovery plan.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – September 7, 2011

**K. ADJOURNMENT**

President Ramsey adjourned the meeting at 9:23 PM.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Sheri Gamba  
Associate Superintendent Business Services



**Agenda Item:** CI C.1

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated September 7, 2011.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
21st Century Comm Learning Ctrs - Elem and Middle - Core	\$819,632	California Department of Education - After School Programs Office	After School programs at Elementary and Middle Schools
Resource # 4124	7/1/11 - 12/31/12		PCA # 14349-4A
21st Century Comm Learning Ctrs - Elem and Middle - Core	\$263,400	California Department of Education - After School Programs Office	After School programs at Elementary and Middle Schools
Resource # 4124	7/1/11 - 12/31/12		PCA # 14349-5A
21st Century High School After School Safety and Enrichment Core	\$500,000	California Department of Education - After School Programs Office	After School Programs at the High Schools
Resource # 4124	7/1/11- 12/31/12		PCA # 14535-5A
After School and Safety Grant Program	\$3,667,388	California Department of Education - After School Programs Office	After School Safety program
Resource # 6010	7/1/11 - 6/30/12		PCA # 23939-EZ
Irene Scully Family Foundation	\$26,917	Irene Scully Family Foundation	To help increase test scores at Verde Elementary
Resource # 9595	7/1/11 - 6/30/12		
Irene Scully Family Foundation	\$350,000	Irene Scully Family Foundation	To help increase test scores at Peres Elementary
Resource # 9595	7/1/11 - 6/30/12		
Mental Health Services	\$254,061	California Department of Education - Special Education Division, Grants	Mental Health Services for Special Ed
Resource # 3327	7/1/11 - 9/30/13		PCA # 14468-01

Green California Partnership Academies Program - El Cerrito	\$81,000	California Department of Education - Secondary, Career and Adult Learning Division	Automotive Technology and Alternative Energy Academy at El Cerrito
Resource # 6386	6/15/11 - 3/31/13		PCA # 24970-01
Green California Partnership Academies Program - El Cerrito	\$5,277	California Department of Education - Secondary, Career and Adult Learning Division	Automotive Technology and Alternative Energy Academy at El Cerrito
Resource # 6386	1/1/11 - 3/31/12		PCA # 24970-02
Section 231: ABE, ESL, Family Literacy, VESL, VABE	\$232,368	California Department of Education - Adult Education Office	Literacy program at Adult Ed
Resource # 3905	7/1/11 - 6/30/12		PCA #1014-0
Section 231: ASE, GED	\$31,557	California Department of Education - Adult Education Office	ASE & GED at Adult Ed
Resource # 3913	7/1/11 - 6/30/12		PCA # 135-0
English Literacy and Civics Education: Civic Participation, Citizen Preparation	\$39,233	California Department of Education - Adult Education Office	Civic Participation and Citizenship Preparation at Adult Ed
Resource # 3926	7/1/11 - 6/30/12		PCA # 358-0
Education for Homeless Children and Youth Program	\$36,735	California Department of Education - District and School Improvement Division	Homeless children and youth program
Resource # 5630	7/1/11 - 6/30/12		PCA # 14332-01
State Performance Plan Facilitated Review Grant	\$45,000	California Department of Education - Special Education Division, Grants	Special Ed
Resource # 3386	7/1/11 - 6/30/12		
Target - Summer Elementary Learning - Nia Rashidchi	\$50,000	Target Stores	Summer Elementary Learning - Nia Rashidchi
Resource 9640	7/1/11 - 6/30/12		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Sheri Gamba *SG*  
Associate Superintendent Business Services

**Agenda Item:** CI C.2

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated September 7, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
 September 7, 2011 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Fairmont PTA	Fairmont Play works Program	\$2,550.00	Fairmont Elementary
Wells Fargo Bank Community Support Campaign	Materials & Supplies	\$242.27	Madera Elementary
Wells Fargo Bank Community Support Campaign	Materials & Supplies	\$207.66	Madera Elementary
US Department of Housing and Urban Development	Desktop with Flat Screen and Laptops	*\$4,800.00	Ohlone Elementary
Washington PTA	Consultant - Music Coach	\$5,000.00	Washington Elementary
Washington PTA	Consultant - Kelli Barram	\$5,000.00	Washington Elementary
Wells Fargo Foundation	ESA School Welfare	\$260.00	Pinole Valley High
Wells Fargo Foundation	ESA Student Welfare	\$180.00	Pinole Valley High
Innovation Investments LLC & Beautiful	Flat Screen Monitors and Computer	*\$1,550.00	Information Technology

\*Estimated values for the non-cash donations are provided by the donor  
 Donation Précis 090711

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.3

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2011-12 school year are summarized on the attached sheet dated September 07, 2011.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
 September 7, 2011 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
De Anza High	E Waste Collection	Shimada Club of De Anza
El Cerrito High	Music Workshop, Gamelan	KECG Radio
Fairmont Elementary	Sales of Eco Metro Guides	Fairmont PTA & Classrooms
Fairmont Elementary	Sales of T-Shirts, Uniforms, Treat, Planner, Kinder's Deli Sandwich	Fairmont PTA & Classrooms
Fairmont Elementary	Joe Corbi's Pizza Kits	Fairmont PTA & Classrooms
Fairmont Elementary	Barnes & Noble Book Fair	Fairmont PTA & Classrooms
Fairmont Elementary	Fundraisers for Various Local Restaurants	Fairmont PTA & Classrooms
Fairmont Elementary	December Arts & Crafts Sale	Fairmont PTA & Classrooms
Fairmont Elementary	Winter Wrapping Paper Catalog Sales	Fairmont PTA & Classrooms
Fairmont Elementary	Pumpkin Patch Carnival, Raffle and Pumpkin Sales	Fairmont PTA & Classrooms
Fairmont Elementary	Rummage Sale	Fairmont PTA & Classrooms
Fairmont Elementary	Spell-a-thon, Walk-a-thon, Read-a-thon & Math-a-thon	Fairmont PTA & Classrooms
Fairmont Elementary	Cookie Dough and Yankee Candle Sales	Fairmont PTA & Classrooms
Fairmont Elementary	Movie Night	Fairmont PTA & Classrooms
Fairmont Elementary	Sports Day	Fairmont PTA & Classrooms
Fairmont Elementary	Oakland A's Baseball Tickets	Fairmont PTA & Classrooms
Fairmont Elementary	Sales of Novelty Items	Fairmont PTA & Classrooms
Fairmont Elementary	Talent Show	Fairmont PTA & Classrooms
Fairmont Elementary	Sales of Eating Utensils	Fairmont PTA & Classrooms
Fairmont Elementary	Silent Auction	Fairmont PTA & Classrooms
Fairmont Elementary	Plant Sale	Fairmont PTA & Classrooms
Fairmont Elementary	School Dance	Fairmont PTA & Classrooms
Fairmont Elementary	Benefit Concert	Fairmont PTA & Classrooms
Fairmont Elementary	Donations, Raffle	Fairmont PTA & Classrooms
Fairmont Elementary	Olympics	Fairmont PTA & Classrooms
Fairmont Elementary	Box Tops for Education	Fairmont PTA & Classrooms

Fairmont Elementary	Campbell's Labels for Education	Fairmont PTA & Classrooms
Fairmont Elementary	Sales of School Supplies	Fairmont PTA & Classrooms
Valley View Elementary	Chuck E Cheese	Valley View Parents Club
Valley View Elementary	Adult Night Out	Valley View Parents Club
Valley View Elementary	Used Uniforms Sales	Valley View Parents Club
Valley View Elementary	Valley View Logo Sweat Jacket Sales	Valley View Parents Club
Valley View Elementary	After School Snack Sales	Valley View Parents Club
Valley View Elementary	Catalog Sales -Cookie Dough	Valley View Parents Club
Valley View Elementary	Year Book Sales	Valley View Parents Club
Valley View Elementary	Fall Festival	Valley View Parents Club
Valley View Elementary	Holiday Gift Shoppe	Valley View Parents Club
Valley View Elementary	Summer Work Book Sales	Valley View Parents Club
Valley View Elementary	Bunny Hop - 5th Arrival	Valley View Parents Club
Valley View Elementary	Open House Scholastic Book Fair & Pizza Sale	Valley View Parents Club

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

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To: Board of Education

Meeting Date: September 7, 2011

From: Sheri Gamba   
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Contracted Services

**Background Information:** Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated September 7, 2011.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

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<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST &amp; FUNDING</u>	<u>PURPOSE</u>
Curriculum Federal Project	7/1/11 Thru 6/30/12	Medi-Cal Billing Services R30047	\$75,000 Medi-Cal Administration	Vendor for claiming Medi-Cal reimbursement for the West Contra Costa Unified School District. They will process claims starting July 1, 2011. Training qualified LEA providers, perform Medi-Cal eligibility checks on special education students, prepare submitted documents for billing to Medi-Cal, follow-up on denied claims, prepare financial reports, keep client updated on program changes and compliance issues.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.5

**Subject:** Certificated Board Authorization - Education Code 44285.3

**Background Information:** Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**September 7, 2011**

	<b>Site</b>	<b>Assignment</b>
<b><u>Waivers</u></b>		
McCormick, Adam	Harding Elementary School	NSH

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

**Consent**

Mann, Pawan	Crespi Middle School	Social Science
Solwren, Daniel	Pinole Middle School	Leadership
Hamilton, William M.	Helms Middle School	Leadership

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.6

**Subject:** Routine Personnel Changes - Certificated

**Background Information:**

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
September 7, 2011  
For Information Only**

**Certificated Board Changes**

**Terminated/Retired**

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Term Date</u>
Yolanda	Bulls	PVHS	Assistant Principal	Resignation	7/30/2011
Christine	Cho	PVHS	Math SEI	Resignation	6/9/11
Teresa	Crandall	Tara Hills	V.I.	Resignation	6/9/11
Cristina	Da Silva	Helms	Science SEI	Resignation	6/9/11
Jordan	Fernandez	Pinole Middle	NSH SEI	Resignation	6/9/11
Maria	Ivey	Hercules Middle	NSH SEI	Resignation	6/9/11
Markell	McCain	KHS	Social Science SEI	Resignation	6/9/11
Noralee	Ortiz	Portola	V.I.	Resignation	6/9/11
Helen	Pelletreau	Dover	K SEI	Retirement	6/9/11
Kady	Pooler	KHS	RSP SEI	Resignation	6/9/11
Maria	Ridenour	RHS	NSH SEI	Resignation	6/9/11
Matthew	Wheeler	Crespi	NSH SEI	Resignation	6/9/11

**New Hire/Re Hire/Transfer**

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Hire Date</u>
Paula	Adsit	PSC	30% Speech	Rehire	8/18/2011
Mary	Allen	PSC	38% Speech	Rehire	8/18/2011
Korianna	Austeria	Pinole Middle	Math SEI	New Hire	8/23/2011
Ali A	Austerlitz	Riverside	Preschool	New Hire	8/23/2011
Debbie	Barone	PSC	37% Speech	Rehire	8/18/2011
Gwendolyn	Beauchamp	PSC	20% Speech	Rehire	8/18/2011
Kris	Berry	Ellerhorst	2nd SEI	Rehire	8/23/2011
Claudia	Bugarin	Helms	ELD SEI	New Hire	8/23/2011
Tuyon	Bui	KHS	English SEI	New Hire	8/23/2011
Helene	Burks	EI Cerrito	Science SEI	New Hire	8/23/2011
Mallory	Byrne	EI Cerrito	SOC SCI SEI	New Hire	8/23/2011
Stephen	Cederborg	PSC	20% School Psych	Rehire	8/11/2011
Jayne	Cerny	Wilson	40% RSP SEI J/S	Rehire	8/23/2011
Cristina	Clark	Bayview	5TH SEI	New Hire	8/23/2011
Catherine	Collett	Dover	6TH SEI	New Hire	8/23/2011
Alison	Dallich	Pinole Middle	Science SEI	New Hire	8/23/2011
Lauren	Dansej	DAHS	RSP SEI	New Hire	8/23/2011
Jennifer	Dreyfus	ECHS	English/ Theatre SEI	New Hire	8/23/2011
Rachel	Duvivier	RHS	RSP/NSH SEI	New Hire	8/23/2011
Whitney	Easton	Wilson	Preschool	New Hire	8/23/2011
Debin	Farrar	Murphy	K SEI	New Hire	8/23/2011
Nancy	Gin	PSC	38% Speech	Rehire	8/18/2011
Robyn	Goldberg	King	1ST SEI	New Hire	8/23/2011
Rocio	Gonzalez-Frausto	Dover	6TH SEI	New Hire	8/23/2011
Margaret	Gordon	PSC	38% Speech	Rehire	8/25/2011
Adeline	Gorlin	Helms	English SEI	New Hire	8/23/2011

**New Hire/Re Hire/Transfer**

<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Site</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>	<b><u>Hire Date</u></b>
Kathleen	Grady	Crespi	Librarian	New Hire	8/23/2011
Courtney	Harris	DeJean	English SEI	New Hire	8/23/2011
Taylor	Hausburg	RHS	Math SEI	New Hire	8/23/2011
Cimeran	Kapur	Crespi	NSH SEI	New Hire	8/23/2011
Karen	Kemp	Murphy	3rd SEI	Rehire	8/23/2011
Laura	Lee	Wilson	60% RSP SEI J/S	New Hire	8/23/2011
Maribel	Lopez	Dover	K SEI	New Hire	8/23/2011
Brenda	Lynn	Montalvin	K SEI	Rehire	8/23/2011
Christopher	Malixi	ECHS	Soc Sci SEI	New Hire	8/23/2011
Emily	May	Sheldon	TEP SEI	New Hire	8/23/2011
Lily Elise	McKeage	DeJean	English SEI	New Hire	8/23/2011
Steven	Melis	DAHS	English SEI	New Hire	8/23/2011
Amanda	Moreno	RHS	English SEI	New Hire	8/23/2011
Anna	Munoz	PSC	37% Speech	Rehire	8/18/2011
Kelsey	Nelson	Crespi	English SEI	New Hire	8/23/2011
Lyca	O'Loughlin	PSC	50% School Psych	Rehire	8/11/2011
Alex	Peck	Dover	4TH SEI	New Hire	8/23/2011
Elise	Phillips	Downer	Preschool	New Hire	8/23/2011
Delina	Pleasants	Ford	6TH SEI	Rehire	8/23/2011
Adam	Quintero	DeJean	Science SEI	New Hire	8/23/2011
Shukri	Rashid	Hercules	Soc Sci SEI	New Hire	8/23/2011
Deborah	Robert	Lupine Hills	NSH SEI	New Hire	8/23/2011
Bien-Elize	Roque	DeJean	English SEI	New Hire	8/23/2011
Alex	Rosenberg	Helms	Math SEI	New Hire	8/23/2011
Annika	Rudback	Fairmont	5TH SEI	New Hire	8/23/2011
Natalie	Sacks	KHS	Social Science SEI	New Hire	8/23/2011
Jennifer	Safstrom	Highland	TEP SEI	New Hire	8/23/2011
Esin	Saribudak	Helms	Math SEI	New Hire	8/23/2011
Lisa S	Schaaf	KHS	Math SEI	New Hire	8/23/2011
Verena	Schelling	PSC	38% Speech	Rehire	8/18/2011
Kurt	Schumacher	Shannon	SH	New Hire	8/23/2011
Brendan	Simon	Helms	Math SEI	New Hire	8/23/2011
Kimberely	Skraby	Ford	3RD SEI	New Hire	8/23/2011
Henry	Souder-Arguedas	DeJean	English SEI	New Hire	8/23/2011
Gabriella	Stern	Wilson	RSP SEI	New Hire	8/23/2011
Daniel	Sugar	DAHS	NSH SEI	New Hire	8/23/2011
Tyler	Sussman	Bayview	5TH SEI	New Hire	8/23/2011
Shane	Traister	Pinole Middle	NSH SEI	New Hire	8/23/2011
Joseph	Vasquez	RHS	Math SEI	New Hire	8/23/2011
Michelle	Walsh	Ohlone	5th SEI	Rehire	8/23/2011
Kira	Walsh	Mira Vista	NSH SEI	New Hire	8/23/2011
Mercedes	Zapata	Dover	K SEI	New Hire	8/23/2011

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.7

**Subject:** Certificated Provisional Internship Permit (PIP) Request(s)

**Background Information:** The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**September 7, 2011**

**Action Taken**

**PIP                      SITE                      ASSIGNMENT**

**District Interns/Preliminary  
Education Specialist**

Teach for America/Oakland Practitioner Teacher Program  
Fortune School of Education

**District Interns**

Robert, Deborah	Lupine Hills	NSH
Walsh, Kira	Mira Vista	NSH
Crowley, Blake	Helms Middle	PE
Dickison, Gina	Helms Middle	PE
Traister, Shane	Pinole Middle	NSH

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** CI C.8

**Subject:** Acceptance of Contracts for Placement of Student Teachers

**Background Information:**

Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated September 7, 2011.

**Recommendation:** Recommended Approval.

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
September 7, 2011

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institutions of higher education have submitted a contract with West Contra Costa Unified School District. These institutions intend to place student teachers in the West Contra Costa Unified School District schools.

Patten University, Student Teaching Agreement  
San Francisco State University, Student Internship Agreement

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Nia Rashidchi, Assistant Superintendent **Agenda Item:** CI C.9  
**Subject:** Resolution No. 17-1112: Hispanic Heritage Month, September 14, 2011 – October 14, 2011

**Background Information:**

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 14 – October 14, 2011 as Hispanic Heritage Month.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Resolution No. 17-1112**

**In Recognition of Hispanic Heritage Month  
Celebrating History, Heritage, and the American Dream  
September 14 – October 14, 2011**

**WHEREAS**, the State of California is home for more than 3,197,490 Hispanic Students from kindergarten through grade twelve; and

**WHEREAS**, the West Contra Costa Unified School District has 14,111 Hispanic students from kindergarten through grade twelve; and

**WHEREAS**, the diversity of this group includes persons who have their origins in Mexico, Central and South America, Portugal, Spain and the Spanish speaking Caribbean Island (representative countries like Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Puerto Rico, Venezuela, Dominican Republic, Cuba, Columbia, Panama, and Ecuador); and

**WHEREAS**, since the inception of European contact with our continent, Hispanics have always been an integral part of this nation's early exploration and California's discovery and early settlement; and

**WHEREAS**, while the impact of the Hispanic Culture and traditions are manifested in our State's customs, traditions, and law; and

**WHEREAS**, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science and sports; and

**WHEREAS**, the History-Social Science Framework for California Public Schools states that the history curriculum of the community, state, region, nation and world must reflect the experiences of men and women of different racial, religious and ethnic groups; and

**WHEREAS**, the California State Board of Education recognized in its Multicultural Educational Policy that each student needs an opportunity to understand the common humanity underlying all people; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Education and the West Contra Costa Unified School District proclaim the month of September 14 through October 14, 2011 as Hispanic Heritage Month and encourage all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

**PASSED AND ADOPTED** by the Board of Education of the West Contra Costa Unified School District on this seventh day of September, 2011, by the following vote:

AYE's \_\_\_\_\_ NO's \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 7th of September 2011.

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Secretary of the Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Wendell Greer **Agenda Item:** CI C.10  
Associate Superintendent for K – Adult Operations  
**Subject:** State Approved Course List/A-22 Course Approval

**Background Information:**

Every year the Adult Ed program must submit for board approval their state approved course list in order to receive revenue for ADA generated by these classes.

**Recommendation:** Recommend approval.

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

State Approved Course List – Adult Education  
2011-2012

Course Number	Course Title	Year Course Outline Developed [About]	Job Market Study Date [About]	Suggested Class Titles	
1.1001	English Language Arts	2005	----	Reading; Writing; Listening and Speaking	<u>Jump</u>
1.1002	Mathematics	2005	----	Beginning; Intermediate; Advanced; Pre-Algebra	<u>Jump</u>
1.1007	Employability and Life Skills	2005	----	Career Development; Social Skills; Learning to Learn; Government and Law; Consumer Knowledge; Personal Health	<u>Jump</u>
1.1008	ABE Family Literacy	2006	----	.	<u>Jump</u>
1.2011	English 1	2005	----	.	<u>Jump</u>
1.2012	English 2	2005	----	.	<u>Jump</u>
1.2013	English 3	2005	----	.	<u>Jump</u>
1.2014	English 4	2005	----	.	<u>Jump</u>
1.2019	Consumer Mathematics	2006	----	.	<u>Jump</u>
1.2021	Algebra I	2005	----	.	<u>Jump</u>
1.2027	Mathematics Electives	2005	----	.	<u>Jump</u>
1.2031	Physical Science	2005	----	.	<u>Jump</u>
1.2032	Health & Life Sciences	2005	----	.	<u>Jump</u>
1.2041	US History	2005	----	.	<u>Jump</u>
1.2042	World History	2005	----	.	<u>Jump</u>
1.2043	American Government	2005	----	.	<u>Jump</u>
1.2044	Economics	2005	----	.	<u>Jump</u>
1.2046	Social Studies/Social Science Electives	2005	----	.	<u>Jump</u>
1.2047	Geography	2006	----	.	<u>Jump</u>
1.2055	Visual and Performing Arts	2006	----	.	<u>Jump</u>
1.2056	Foreign Language/American Sign Language	2006	----	Spanish; French; German; Japanese; Other Languages	<u>Jump</u>
1.2057	Electives	2005	----	.	<u>Jump</u>

**State Approved Course List – Adult Education  
2011-2012**

1.2058	Test Preparation	2005	----	GED; CAHSEE; SAT; ACT; Other	<u>Jump</u>
2.1010	ESL Beginning Literacy	2003	----	Listening, Speaking, Reading, Writing	<u>Jump</u>
2.1020	ESL Beginning (Low-High)	2003	----	Listening, Speaking, Reading, Writing; English Literacy/Civics (Citizenship Preparation and Civic Participation)	<u>Jump</u>
2.1030	ESL Intermediate (Low- High)	2003	----	Listening, Speaking, Reading, Writing; English Literacy/Civics (Citizenship Preparation and Civic Participation)	<u>Jump</u>
2.1040	ESL Advanced (Low-High)	2003	----	Listening, Speaking, Reading, Writing; English Literacy/Civics (Citizenship Preparation and Civic Participation)	<u>Jump</u>
2.1050	ESL Multi Level	2003	----	Listening, Speaking, Reading, Writing; English Literacy/Civics (Citizenship Preparation and Civic Participation)	<u>Jump</u>
2.1060	ESL Vocational / Workplace	2004	----	Introduction to Health Careers; Agriculture; Industrial and Technology; Consumer Economics; Business	<u>Jump</u>
2.1080	Family Literacy ESL	2003	----		<u>Jump</u>
2.1090	ESL/Citizenship	2003	----	ESL / Citizenship Preparation (231 Federal Program only) Note: This course is included in the WIA Federal Funding Reporting System and benchmarks may be collected for this course code. Effective 2010-11, 231 funded agencies who are not funded for EL	<u>Jump</u>

State Approved Course List – Adult Education  
2011-2012

				Civics may implement this course under section 231 if they have applied for and been approved by CDE to offer ESL/Citizenship.	
2.2000	Citizenship Preparation	2003	----	Citizenship Preparation for the English Fluent Note: this course is not included in the WIA Federal Funding Reporting System. No benchmarks can be collected for this course code. It is not intended for language instruction.	<u>Jump</u>
3.0100	Life Skills and Functional Academics	2005	----	Personal Health; Safety; Nutrition; Grooming; Hygiene; Physical Fitness; Independent Living Skills	<u>Jump</u>
3.0200	Community Access Skills and Functional Academics	2005	----	Readjustment Skills After Injury or Accident; Wheelchair and Adaptive Equipment Use; Mobility Skills; Language/Communication Development; Computer Skills	<u>Jump</u>
3.0400	Workplace Skills and Functional Academics	2005	----	Job Preparation; Job Placement; Production Occupation Work Skills; Service Occupation Work Skills; Work Improvement Skills; Computer and Technology Skills	<u>Jump</u>
4.2722	Career Preparation	2005	Prior to 1979	Resume Writing; Job Search and Placement Skills; Job Retention Skills; Foreign Language for the Workplace	<u>Jump</u>
4.4103	Business Financial Management	2005	Prior to 1979	Real Estate Agent; Real Estate Agent/License	<u>Jump</u>

State Approved Course List – Adult Education  
2011-2012

				Preparation; Real Estate Appraiser; Mailroom; Secretary (Legal, etc); Shorthand; Court Reporter; Legal Transcriber; Personnel/Employment Clerk; Typist; Transcribing Machine Operator; Calculating Machine Operator; Telephone Operator; Receptionist (Clerical); Paralegal; Administrative Clerk; Financial Planner	
4.4420	Food Service and Hospitality	2005	Prior to 1979	Fast Food Worker; Cafeteria Attendant; Cook Apprentice; Short Order Cook; Cook Helper; Pastry Cook; Meat Cutter; Cake Decorator; Baker, Caterer	<u>Jump</u>
4.4600	Accounting Services	2005	Prior to 1979	Accountant; Accounting Clerk; Bookkeeper; Tax Preparer	<u>Jump</u>
4.5502	Residential/Commercial Construction	2005	Prior to 1979	Construction Estimator; Contractor License Preparation; Construction Inspector; Painter; Drywall Finisher, Cement Mason; Carpenter; Construction Worker; Window Glazer; Roofer; Bricklayer; Tile Setter; Plumber; Insulation Installer; Floor Layer; House Repairer; Surveyor Assistant; Maintenance Supervisor; Maintenance Repairer; Building Locksmith	<u>Jump</u>
4.5531	Cabinet Making and Wood Products	2005	Prior to 1979	Cabinetmaker; Woodworking;	<u>Jump</u>

State Approved Course List – Adult Education  
2011-2012

				Woodworking Machine Operator	
5.5200	Effective Parenting Techniques	2005	----	Infant Toddler; Two Year Old; Preschooler; Elementary; Middle School; Young Adolescent	<u>Jump</u>
5.5300	Parenting for Special Needs	2005	----	Adolescents as Parents; Parenting from a Cultural Perspective; Parenting the Child with Special Needs (Disabled/Gifted); Single Parenting; Step Parenting; Working Parents; Grandparents Raising Grandchildren; Home/School/Community Alliances	<u>Jump</u>
5.6100	Family Members Interaction	2005	----	Parenting Your Parent; Gang Awareness and Prevention; Consumer Education for Parents; Crisis Parenting; Domestic Violence; Family Relationships and Communication; Guidance and Discipline; Substance Abuse Education	<u>Jump</u>
5.7100	Health, Fitness, Nutrition, and Safety	2005	----	Nutrition During Pregnancy; Principles of Nutrition for Lifelong Health; Physical Health; Mental-Emotional Health; Substance Abuse Prevention; Cardio-Pulmonary Prevention; Cardio-Pulmonary Resuscitation (CPR); First Aid; Communicable Diseases; Driver Education for Adults; Personal Safety	<u>Jump</u>

State Approved Course List – Adult Education  
2011-2012

5.7200	Food Preparation	2005	----	Basic Food Preparation Techniques; Cooking for Singles; Foods/Ethnic; Food and Nutrition; Cake Decoration; Food Decoration	<u>Jump</u>
5.7300	Clothing Construction	2005	----	Basic Sewing; Dressmaking; Pattern Design; Alteration; Tailoring; Needle Arts; Quilting; Weaving and Fiber Arts; Knitting	<u>Jump</u>
5.7400	Home Arts	2005	----	Gardening; Home Decorative Arts; Interior Design; Upholstering	<u>Jump</u>
5.7500	Financial Literacy	2005	----	Budgeting, Credit Management, Taxes	<u>Jump</u>
6.6000	Family	2006	----	Family History; Grandparenting; Grandparents Raising Grandchildren; Intergenerational Education	<u>Jump</u>
6.6020	Community	2005	----	Community Resources; Civic Training	<u>Jump</u>
6.6030	World	2005	----	Cultural Studies; Historical and Current Perspectives; Scientific and Human Perspectives	<u>Jump</u>
6.6040	The Arts	2005	----	Fine Applied and Performance Arts; literature	<u>Jump</u>
6.6050	Communication	2005	----	Oral and Written Communication	<u>Jump</u>
6.6060	Employment	2005	----	Training for Another Career; Volunteerism; Mentoring; Advocacy Principles and Skills	<u>Jump</u>
6.6070	Technology	2005	----	Computer Literacy; Understanding and Using Technology; Accessing the Internet; Mastering	<u>Jump</u>

State Approved Course List – Adult Education  
2011-2012

				Computer Software	
6.6080	Health and Fitness Literacy	2005	----	Physical Health and Abilities; Mental Health and Abilities; Bereavement; Mature Drivers Improvement	<u>Jump</u>
6.6090	Safeguarding Self and Property	2005	----	Personal and Community Safety; Financial Literacy; Estate Executor	<u>Jump</u>
6.6100	Retirement	2005	----	Transition from Employment to Retirement; Conservatorship; Caregiving	<u>Jump</u>

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.11  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts as noted.

**Fiscal Impact:** Total for this action: **\$342,777**. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
El Cerrito High School Stadium  Measure J Bond	September 2011 thru November 2011	Alan Kropp & Associates	\$24,954	Geotechnical Investigation & Geologic Hazards Study for Stadium Renovation.
Portola Middle School at Castro  Measure J Bond	September 2011 thru December 2011	HY Architects	\$86,950	Architectura & Engineering services for design of a Green Roof to assist in compliance with project mitigations.
Stege Elementary School Reconstruction  Measure J Bond	September 2011 thru October 2011	Kister, Savio & Rei	\$15,973	Boundary, Topographic & Utility survey for reconstruction project.
Coronado Elementary Temporary Campus at Kennedy High School  Measure J Bond	September 2011 thru November 2011	Kleinfelder	\$14,200	Geotechnical Engineering and Geologic & Seismic Hazards Update
Montalvin Manor New Classroom Building  Measure J Bond	September 2011 thru October 2011	Engeo	\$12,500	Geotechnical Engineering Report & Geologic Hazards Evaluation
Portola Middle School at Castro  Measure J Bond	September 2011 thru October 2011	HY Architects	\$157,000	Structural & architectural re-design for revisions due to Site Specific Seismic Analysis.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
Kennedy High School ADA Compliance Project  Measure J Bond	June 2011 thru December 2011	Powell & Partners/HMC Architects	Hourly, not to exceed, \$21,500	Architectural services for adding removal & replacement of doors/hardware and rebidding of project.
Nystrom Elementary Modernization Phase II  Measure J Bond	September 2011 thru October 2011	RGA Environmental	\$9,700	Soil sampling, analysis and report.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.12  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of Change Orders on the following current District construction projects: Gompers High School Building Demolition; Chavez Elementary Windows and Doors; and Dover Elementary New Campus. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy High School Admin Interiors & Renovations project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

**Recommendation:** Ratify negotiated Change Orders as noted.

**Fiscal Impact:** Total ratification and approval by this action: **\$104,647.73.**

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**September 7, 2011 Change Order Ratification Summary**

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Gompers HS Building Demo	Evans Brothers	\$1,693,000.00	\$50,012.48	\$12,527.79	\$0.00	\$62,540.27	3.69%	\$1,755,540.27	2
2	Chavez ES Windows & Doors	Pinguelo Construction, Inc.	\$366,935.00	\$0.00	-\$23,842.00	\$0.00	-\$23,842.00	-6.50%	\$343,093.00	1
3	Kennedy HS Admin Interiors & Renovations	AM Woo Construction	\$366,000.00	\$0.00	\$36,600.00	\$27,680.94	\$64,280.94	17.56%	\$430,280.94	1
4	Dover ES	Alten Construction, Inc.	\$21,491,000.00	\$493,416.50	\$51,681.00	\$0.00	\$545,097.50	2.54%	\$22,036,097.50	13

Pending Board Actions	Ratifications	\$76,966.79
	Approvals	\$27,680.94
	<b>Total Board Action</b>	<b>\$104,647.73</b>

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.13  
Associate Superintendent for Operations  
**Subject:** Helms Middle School Surveillance Cameras Project Award of Contract

**Background Information:**

The next step in completing the campus security system at Helms Middle School is the installation of surveillance cameras. The District has already completed installation of the backbone wiring and boxes for the system. This project includes providing and installing all of the cameras, network video recorders, programming and startup. This project uses the District's new camera standard which will allow for evidentiary quality images, web-based monitoring, and coordination with local police.

Security by Design consultants have prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 3, 2011. Six Contractors submitted bids. They are as follows: Point One \$467,148.01; WEST \$459,947; RFI \$447,304; Ojo Technology \$396,710; Security Engineers \$338,786; and, CF Contracting \$298,000. The lowest responsive, responsible bidder is CF Contracting, at \$298,000.

**Recommendation:** Award contract to lowest responsive, responsible bidder.

**Fiscal Impact:** \$298,000. Funded by the Measure J Bond, under the Helms Middle School project budget.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.14  
Associate Superintendent for Operations  
**Subject:** Pinole Valley High School Surveillance Cameras Project Award of Contract

**Background Information:**

The District has been working closely with the City of Pinole, including Pinole Police Department, to develop a surveillance camera system for the Pinole Valley High School campus. The system will enhance student safety on the campus.

TCG International consultants has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 24, 2011. Two Contractors submitted bids. They are as follows: ERA Construction \$335,000; and, Ojo Technology \$330,000. The apparent lowest responsive, responsible bidder is Ojo Technology, at \$330,000.

This item is being presented, notwithstanding the fact that the District has received a Bid Protest. In consideration of the need to resolve the Bid Protest, and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

**Recommendation:** Authorize staff to issue the Notice of Award, upon successful completion of the Bid Protest period, to the lowest responsive, responsible bidder.

**Fiscal Impact:** \$330,000. Funded by the Measure J Bond, under the Pinole Valley High School project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.15  
Associate Superintendent for Operations  
**Subject:** Approval of Valley View Elementary School Master Plan

**Background Information:** Valley View Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District has engaged in a Master Planning process to determine project priorities and configuration of a replacement school at the site. This process included numerous meetings with Valley View staff and teachers. In addition, the District hosted a neighborhood meeting for the project and reviewed the proposed master plan for reconstruction with local residents.

DLM Architects is the Master Plan Architect for Valley View. They will present the proposed master plan for the Board. The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of August 9, 2011.

**Recommendation:** Approve proposed Valley View Elementary School Master Plan.

**Fiscal Impact:** \$34,066,383 is the total project budget for Valley View. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** CI C.16  
Associate Superintendent for Operations  
**Subject:** Selection of the Independent Performance Auditor for the Bond Program

**Background Information:**

The District is required to complete an annual independent Proposition (Prop) 39 performance audit. Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, and 2010 Measure D bond funds. In addition, the District has historically engaged a firm to perform an evaluation report. In order to select an auditor the District issued a request for proposals for the Prop 39 audit and evaluation report and formed a selection committee to review the proposals. The committee recommends that the District select Total School Solutions (TSS) and negotiate a one year contract with an option to renew for two years.

**Recommendation:**

Approval of Total School Solutions to perform the Annual Independent Prop 39 Performance Audit and evaluation.

**Fiscal Impact:** Not to exceed \$141,000 per year Funded by Measure J Bond

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bruce Harter **Agenda Item:** CI C.17  
Superintendent  
**Subject:** Contra Costa County School Boards Association Representative Alternate

**Background Information:**

Efforts are under way to revitalize the Contra Costa County School Boards Association (CCCSBA). In the past, this organization provided a link between local school boards, the County Board of Education (CCBOE), and the Contra Costa Community College District (CCCCD). A group of leaders has come together to revive the CCCSBA so that it can once again serve as a critical link between Contra Costa's local school boards, the CCBOE and CCCCCD in order to preserve, advance, and improve public schools.

This organization can only be effective if all districts participate and is seeking an appointment from the WCCUSD Board of Education to serve as a director to the Contra Costa County School Boards Association, representing the District in planning, meeting preparation and information for all board members in the county.

Board member Madeline Kronenberg was recently appointed to serve as the District's representative. Board member Antonio Medrano has volunteered to serve as an alternate should Ms. Kronenberg be unable to serve.

**Recommendation:**

Recommend the Board appoint Antonio Medrano as alternate representative to the Contra Costa County School Boards Association.

**Fiscal Impact:**

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bruce Harter **Agenda Item:** CI C.18  
Superintendent  
**Subject:** Antonio Medrano earns California School Boards Association (CSBA) Masters in Governance certificate

**Background Information:**

Completion of the California School Boards Association (CSBA) Masters in Governance program demonstrates commitment to learning, leadership and effective governance. CSBA President Martha Fluor said, "The Masters in Governance program effectively expands the breadth and the depth of knowledge our members are able to bring back to their school boards and districts."

CSBA's Masters in Governance program equips board members and superintendents with the necessary knowledge and skills to support an effective governance structure. Since its inception in 1998, more than 2,000 board members and superintendents have participated in the highly acclaimed program. To receive the Masters in Governance certificate candidates must complete 60 hours of intensive training on the role of the governance team in setting the direction of the district, student learning and achievement, school finance and facilities, human resources, policy and judicial review, collective bargaining and community relations and advocacy.

The Board of Education would like to commend Mr. Medrano for completion of this comprehensive program.

**Recommendation:**

For Information Only

**Fiscal Impact:**

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



California School Boards Association

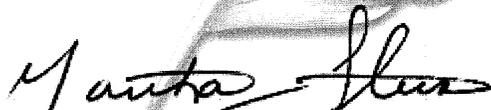
*This is to certify that*

**Antonio Medrano**

*has completed the prescribed course of study  
and is awarded this certificate in the*

***Masters in Governance Program***

*on* February 5, 2011

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
EXECUTIVE DIRECTOR

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bruce Harter **Agenda Item:** CI C.19  
Superintendent  
**Subject:** National School Boards Association (NSBA) Program and the Council of Urban Boards  
of Education (CUBE)

**Background Information:**

The National School Boards Association and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation, representing more than 8.3 million public school children. Affiliation provides representation of the local school board perspective on national issues before Congress, federal agencies and the courts. Membership in this organization would include strong federal advocacy on behalf of the students of West Contra Costa Unified School District.

**Recommendation:**

Recommend Approval

**Fiscal Impact:**

\$9,100.00 General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

# National School Boards Association's National Affiliate Program and the Council of Urban Boards of Education (C.U.B.E.)

## CUBE's Unique Focus

CUBE addresses the unique needs of school board members of the largest cities in the United States. School boards that are members in good standing of their state school boards association and serve a core city population of at least 100,000, or are urban in character, may become part of the CUBE National Affiliate constituency. Today, these districts represent more than 8.3 million public school children nationwide. In addition to receiving all benefits from the National Affiliate Program, CUBE members receive exclusive services customized to address the unique challenges facing urban districts.

## **Benefits and Advantages Exclusively for CUBE Members**

- Specialized federal lobbying and legal advocacy via a professional staff in Washington, DC.
  - Ad hoc topical reports, especially for and about CUBE districts.
  - CUBE's *Urban Edge*, an e-newsletter specifically targeting urban districts 
  - Survey findings that profile our nation's urban schools in the CUBE Research Report.
  - Unique forums to facilitate sharing of concerns, ideas, and "best practices" in the urban school setting- including the CUBE Issues Forum, held in conjunction with the annual NSBA Federal Relations Network Conference; CUBE Pre-Conference meeting at NSBA's Annual Conference; CUBE's Annual Issues Seminar and CUBE's Annual Conference.
  - News from the urban public education arena via the *Urban Advocate*, a bi-monthly newsletter.
  - Access to contacts and data from other urban districts through the annual CUBE directory.
  - In-depth analysis on issues in periodic reports and monographs like *Desegregation to Diversity*.
- 

NSBA's National Affiliate program, and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation. As one of NSBA's National Affiliates, your school district is supporting the advocacy work of NSBA, which includes representing the local school board perspective on national issues before Congress, federal agencies, and the courts. Your National Affiliate partnership with NSBA and its Federation of state school boards associations entitles you to the following benefits.

## **Benefits and Advantages of being a National Affiliate CUBE**

### **A VOICE in National Education issues**

- Advocacy staff of ten full time analysts and lobbyists - Monitoring, informing, and advocating for increased federal funding and improvements to national education legislation on behalf of your district and the 95,000 school board members across the country
- Legislative analysis – Clear and concise updates and analysis on federal legislation and its impacts on your local school district
- Grass roots legislative alerts – Targeted alerts and updates that equip your board members to participate in a national grassroots legislative campaigns.
- Legal Advocacy staff of four attorneys – Monitoring and submitting opinions on federal court cases that have implications for your local school board

### **Planning, Policy, and Governance resources to implement your district's VISION.**

#### **Resources:**

- Policy Research Briefs
- Information Services
- No Child Left Behind Resource Guide
- Center for Public Education

- Key Work of School Boards
- Leadership Insider

**Member Only Resources:**

- Sample Policies
- E-Mail Groups
- GrantsQuest Biweekly Newsletter
- Publication Archives
- On-line Opportunities with the Center for Public Education

**Networking:**

- NSBA Annual Conference
- National Affiliate Center
- T+L Technology Conference
- Council for Urban Boards of Education (CUBE) Issues Forum
- CUBE Annual Conference

**KNOWLEDGE to make informed decisions to raise student achievement and enhance leadership team effectiveness.**

**Publications:**

- American School Board Journal
- National Affiliate *e-Update*
- School Board News

**Professional Development:**

- National Conferences and Meetings
- On-line Learning Center
- **WebChannel NA Webinars**



**DISCOUNTS on professional development opportunities.**

- Discounts at Meetings and Conventions
- 50% Discount on membership to the Technology Leadership Network
- Discounts on Publications

National Affiliate Program  
[www.nsba.org/na](http://www.nsba.org/na)  
[nainfo@nsba.org](mailto:nainfo@nsba.org)

CUBE Program  
[www.nsba.org/cube](http://www.nsba.org/cube)  
[CUBE@nsba.org](mailto:CUBE@nsba.org)

National Affiliates ... modeling the KEY WORK of school boards.

Please contact Sandy Cajigas 949-289-4313 or [scajigas@nsba.org](mailto:scajigas@nsba.org)

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Bruce Harter  
Superintendent

**Agenda Item:** CI C.20

**Subject:** Change of Meeting Date

**Background Information:**

Due to a calendar conflict for three Board members attending a conference, it is requested that the meeting previously scheduled for Wednesday, October 5, 2011 be rescheduled to Tuesday, October 4, 2011.

**Recommendation:**

Recommend Approval

**Fiscal Impact:**

None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bruce Harter **Agenda Item:** D.1  
Superintendent  
**Subject:** Summer Legal Fellowship Program

**Background Information:**

The Summer Legal Fellowship Program provides participants with two months of full-time educational and employment activities during the summer, and provides summer program graduates with ongoing mentoring and other follow-up support.

Executive Director Nancy Schiff will provide a report about the successes and possibilities for the Summer Legal Fellowship Program.

**Recommendation:**  
For Information Only

**Fiscal Impact:**  
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Sheri Gamba **Agenda Item:** F.1  
Associate Superintendent Business Services  
**Subject:** Resolution No. 15-1112: State Loan Pay Off and Budget Implications

**Background Information:**

The Board of Education has provided input to staff, at the August 17, 2011 board meeting, to begin the process required to pay off the outstanding debt and to release the District from all encumbrances related to the debt. This resolution provides an opportunity for the Board to take action on their intent. This resolution will officially record the Board's desire to pay off the State Loan and will direct staff to complete the necessary steps, including a fiscal audit, to accomplish the loan pay off.

Under the current debt service schedule the State Loan would have been paid off in 2018. The outstanding principal on the debt is estimated to be \$8.1 million. A final pay off figure will be requested from the Infrastructure Bank. The estimated ending fund balance in the long term debt fund for 2010-11 is \$9 million. Therefore, there should be sufficient funding to accomplish the pay off during the 2011-12 fiscal year. When the loan is paid off, the District will no longer have to budget for the payment each year out of the general fund.

At the July 27, 2011 meeting, the Board reviewed the adopted State budget and its implications for our school district. The State budget includes mid-year budget reduction 'triggers' if State revenue falls short of projections. In 2011-12 budget, the Board set aside \$10 million in special reserve so that in the event of mid-year reductions the Board could draw upon these funds to prevent program cuts during the current year. However, the current multi-year projection uses \$3 million of that special reserve in 2012-13 and \$2.5 million in 2013-14 in order to balance the budget. The multi-year projection includes the elimination of the current K-3 class size reduction program since it is funded by federal grant money that will not be available after this year. The multi-year projection also includes school closures for Shannon and Lake schools and the assurance from the City of Richmond to continue to provide \$1.5 million for Kennedy, Olinda and Grant schools.

Given the variables, the Board may consider setting priorities should the mid-year 'triggers' not occur and if the mid-year 'triggers' take place. Among those considerations are programs that the Board has designated as priorities in the past. If there are no mid-year cuts, the Board could consider how to allocate the savings from paying off the state loan and the remaining balance of the special reserve. If the mid-year state budget cuts are at the maximum level, the Board will need to consider where the additional reductions will be for the 2012-13 school year.

**Recommendation:**

Recommend approval of the resolution to pay off the state loan and discussion of funding prioritization.

**Fiscal Impact:**

\$1.4 million in general fund savings, ongoing

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**West Contra Costa Unified School Board  
State Loan Pay Off  
Resolution No. 15-1112**

WHEREAS the West Contra Costa Unified School District (the District) has outstanding debt related to two State Loans which originated in 1990 and 1991; and

WHEREAS it is the desire of the West Contra Costa Unified School District Board of Education to pay off this outstanding debt and to release the District from all encumbrances related to this debt; and

WHEREAS the outstanding debt owed on the loan is now held in the form of Lease Revenue Bonds Issued by California Infrastructure Bank; and

WHEREAS based upon the District's Resolution number 90-0405 and 33-0506 there is a Site Lease and Lease Agreement in place; and

WHEREAS before the district repays the loan the District is required to retain an auditor from a list established by the State Superintendent and State Controller to confirm the District has adequate fiscal systems and controls in place (EC 41320.1.); and

WHEREAS it is estimated that outstanding principal balance owed by the District is estimated to be \$8.1 million by February of 2012; and

WHEREAS the debt service fund of the District has an estimated ending fund balance of \$9 million;

***THEREFORE BE IT RESOLVED*** that the Board of Education of the West Contra Costa Unified School District hereby directs staff to retain an audit firm to conduct the audit as required and to submit the audit to the State Superintendent's Office. Furthermore staff shall complete the necessary steps and complete any required paperwork to release the District from the Site Lease and pay off the State Loan.

***PASSED AND ADOPTED*** by the Board of Education of the West Contra Costa Unified School District on this, 7<sup>th</sup> day of September by the following vote:

AYE's \_\_\_\_\_ NO's \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

***I HEREBY CERTIFY*** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 7<sup>th</sup> of September, 2011.

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Secretary of the Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** September 7, 2011

**From:** Sheri Gamba  
Associate Superintendent Business Services

**Agenda Item:** F.2

**Subject:** Resolution No. 16-1112: Reimbursement Resolution – 2010 Series A Bond Sale

**Background Information:**

Bond counsel has been working with staff to advise on the validity of charging current costs associated with the Gompers/Leadership project to the future issuance of the 2010 Series A Bond – QSCB (Quality School Construction Bond). Counsel has prepared this resolution so that costs recognized as “capital costs” can be tracked and charged to the new issuance, once those bonds are sold. It will permit the District to go back 60 days from the date of this resolution to capture these costs. This will help us in our effort to make sure that the QSCB funds are spent within the timeline required, which is 3 years from the date of the sale.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Ability to track and charge Gompers/Leadership project expenditures to the QSCB bonds prior to the bond issuance.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

## REIMBURSEMENT RESOLUTION

### RESOLUTION NO. 16-1112

#### RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT REGARDING ITS INTENTION TO ISSUE TAX-EXEMPT GENERAL OBLIGATION BONDS

WHEREAS the West Contra Costa Unified School District (the "District") passed a \$380,000,000 general obligation bond election on June 8, 2010 (the "Measure D"); and

WHEREAS, the Board of Education of the District desires to finance the costs of acquiring, constructing, reconstruction and/or equipping of school facilities as provided in Measure D (the "Project"); and

WHEREAS, the District intends to finance the acquisition, construction, reconstruction and/or equipping of the Project or portions of the Project with the proceeds of the sale of general obligation bonds or other forms of debt, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to the issuance of the Obligations the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District; and

WHEREAS, the Board of Education has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations; and

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

SECTION 1. The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes the general character, type, purpose, and function of the Project.

SECTION 2. The reasonably expected maximum principal amount of the Obligations is \$100,000,000.

SECTION 3. This resolution is being adopted not later than 60 days after the payment of the original Expenditures (the "Expenditures Dates or Dates").

SECTION 4. The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. If both the District and a licensed architect or engineer certify that at least 5 years is necessary to complete construction of the Project, the maximum reimbursement

period is changed from 3 years to 5 years.

SECTION 5. Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the District so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the District.

SECTION 6. This resolution is consistent with the budgetary and financial circumstances of the District, as of the date hereof. No moneys from sources other than the Obligations are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 7. This resolution is adopted as official action of the District in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of issue of the Obligations.

SECTION 8. The limitations described in Section 3 and Section 4 do not apply to (a) costs of issuance of the Obligations, (b) an amount not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Obligations, or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Obligations that finances the Project for which the preliminary expenditures were incurred.

SECTION 9. All the recitals in this resolution are true and correct and this Board of Education so finds, determines and represents.

ADOPTED, SIGNED AND APPROVED this 7th day of September, 2011.

WEST CONTRA COSTA UNIFIED  
SCHOOL DISTRICT BOARD OF  
EDUCATION

By \_\_\_\_\_  
Board President

Attest:

\_\_\_\_\_  
Secretary

## EXHIBIT A

### DESCRIPTION OF PROJECT

The Project shall consist of the acquisition, renovation, construction of school facilities, and acquisition and installation of equipment associated therewith, including roofing improvements, enhancement of telecommunication and security systems and the establishment of an endowment to fund technology equipment, system and upgrades, and all other projects authorized by Measure D approved by the voters on June 8, 2010. The Project will also include the payment of all necessary legal, financial, architectural, environmental, engineering, seismic evaluation, facilities master planning and contingent costs in connection therewith.



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** September 7, 2011  
**From:** Bill Fay **Agenda Item:** G.1  
Associate Superintendent for Operations  
**Subject:** Project Status Report – Facilities Planning and Construction

**Background Information:**

The following are provided for review of Facilities Planning and construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

**Recommendation:** For information only

Fiscal Impact: None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

# PROJECT STATUS REPORT

## De Anza High School - Replacement Campus

### Period Ending: 8/25/2011

**Scope:** Replacement Campus

**Construction Status:**

Architect: DLM Architects  
 Project Manager: Jose Chapa, SGI Construction Management  
 Project Engineer: Jemil Sahle, SGI Construction Management  
 Contractor: Wright Contracting Inc.  
 Inspector: Steve Cayson  
 WCCUSD Mgr: Keith Holstlander

**Contract Status:**

Notice to Proceed:	05/17/2010	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	1,080			
Original Completion Date:	05/01/2013			
Projected Completion:	05/01/2013			

**Buildings:**

Building 1	Administration & Library
Building 2 & 3	Theater & Arts/Delta School
Building 4	Special Education
Building 5	Science
Building 6 & 7	Classrooms
Building 8	Gymnasium
Building 9	Cafeteria
Building 11, 12, & 13	Lobby, Breezeway, & Entrance Structure

**Progress This Period:**

- Building 1, 2, 8 & 9--Install Built-Up Roof System Cont.
- Building 1, 2, 3, 4, 5, 6, 7--Install Interior Wall Framing & MEP Rough-Ins Cont.
- Building 6 & 7--Install Exterior Wall Framing Cont.
- Building 7--Install Structural Steel & Metal Roof Deck Cont.
- Building 8--Install Exterior Wall Sheathing Cont.
- Building 8 & 9--Install Interior Door Frames Cont.
- Building 8 & 9--Install HVAC Ducts & Equipment Cont.
- Building 8 & 9-- Install Wall Insulation & Drywall Cont.
- Building 8 & 9-- Install Lath & Plaster
- Building 11--Frame Skylight & Install Metal Roof Deck Cont.

**Anticipated Progress Next Period:**

- Building 1, 2, 8 & 9--Install Built-Up Roof System Cont.
- Building 1--Install Interior Wall Framing & MEP Rough-Ins Cont.
- Building 2, 3, 4, 5, 6, & 7--Install Interior/Exterior Wall Framing Cont.
- Building 1, 2, 3, 4, 5, 6, 7, 8 & 9--Install MEP Rough-Ins Cont.
- Building 7--Pour 2nd Floor Slab
- Building 8--Install Exterior Wall Sheathing Cont.
- Building 8--Install HVAC Ducts & Equipment Cont.
- Building 8 & 9-- Install Wall Insulation & Drywall Cont.
- Building 8 & 9-- Install Lath & Plaster Cont.
- Building 9--Install Interior Door Frames Cont.
- Building 9--Install HVAC Ducts & Equipment Cont.
- Building 11--Frame Skylights & Install Metal Roof Deck Cont.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	1,080
Construction Calendar Days Elapsed:	465
Construction Calendar Days Remaining:	615
Percent of Contract Calendar Days Elapsed:	43%
Percent of Construction Completed:	43%

**Percentage of Work Done**                      **43%**                      **Total Project**

**Proposed Changes:**

**General Comment:**

Progress Photos: 8/25/2011



**Aerial Photo of the New De Anza Campus**



**Building 9: Installation of Drywall**



**Building 2: Installation of Build-up Roof**

# PROJECT STATUS REPORT

Dover Elementary School -

Period Ending: 8/24/2011

**Scope:** Increment 2

**Construction Status:**

Architect: HY Architects, Inc.  
 Project Manager: Robert Vargas, SGI Construction Management  
 Project Engineer: Rod Sias, SGI Construction Management  
 Contractor: Alten Construction, Inc.  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Keith Holtslander

**Contract Status:**

Notice to Proceed: 06/15/2009

	Original	Approved	Projected
Construction Schedule (days):	1,110	119	1,229
Original Completion Date:	06/29/2012		
Projected Completion:	10/23/2012		

**Buildings:**

Building A Main Admin. Building & Classrooms - COMPLETED  
 Building B Pre-School/Kindergarten - IN PROGRESS  
 Building C Multi Purpose Building - IN PROGRESS  
 Site Work Rough Site Work & Underground Utilities

**Progress This Period:**

- Clean/Strip (Bldg. B & C) – COMPLETED.
- Install Underground Electrical (Bldg. B & C) – COMPLETED.
- Set Electrical Vault (Bldg. B & C) – COMPLETED.
- Rough Grading – COMPLETED.
- Installation of Storm Drains – COMPLETED.
- Demolition of Curb & Gutter Sidewalk – COMPLETED.
- Form Curb and Gutter Sidewalk – COMPLETED.
- Pour Footings (Bldg. B & C) – COMPLETED.

**Anticipated Progress Next Period:**

- Placement of Rock (Bldg. B & C) – IN PROGRESS.
- Placement of Vapor Barrier (Bldg. B & C) – IN PROGRESS.
- Rough Plumbing Walls (Bldg. B & C) – IN PROGRESS.
- Pour Tall Stem Walls Line 2 (Bldg. B & C) – IN PROGRESS.
- Slab Reinforcing (Bldg. B & C) – IN PROGRESS.
- Plug in Tie Holes (Bldg. B & C) – IN PROGRESS.
- Construct Edge Forms (Bldg. B & C) – IN PROGRESS.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	1,229
Construction Calendar Days Elapsed:	812
Construction Calendar Days Remaining:	417
Percent of Contract Calendar Days Elapsed:	66%
Percent of Construction Completed:	66%

**Percentage of Work Done 66% Total Project**

Phase 1--Demolition & Site Work	Increments 1 & 1A	100%
Phase 2--Building "A"	Increment 2	100%
Phase 3--Building "B" & "C"	Increment 3	25%
Phase 4--Demo & Playground	Increment 3	0%

**Proposed Changes:**

**General Comment:**

Progress Photos: 8/24/2011



West Side of Site-Building B



North Side of Site-Building B



East Side of Site- Building C

# PROJECT STATUS REPORT

## ECHS - Multi-Use Sport Fields

Period Ending: 8/24/2011

**Scope:** Multi-Use Sport Fields

### Construction Status:

Architect: WLC Architects  
 Project Manager: Hector DeLeon, SGI Construction Management  
 Project Engineer: N/A  
 Contractor: Michael Paul Company Inc.  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Andrew Mixer

### Contract Status:

Notice to Proceed: 02/21/2011

	Original	Approved	Projected
Construction Schedule (days):	180	18	220
Original Completion Date:	8/22/2011		
Projected Completion:	10/10/2011		

### Buildings:

Synthetic Field Soccer, Baseball and Softball Synthetic Field  
 Tennis Courts Five new Tennis Courts w Ball Wall  
 Batting Cage New Batting Cage on Southeastern corner of project

### Progress This Period:

Pour all retaining walls around perimeter of tennis court. Perimeter fencing has begun. Clearing and grubbing is complete at northern area of project site and is ready for no mow fescue. Installation of field drainage system is 50% complete. Concrete flatwork of pedestrian walkways and base rock with electrical connections at main fire lane. New Fiber optic cable has been completed. The ECHS radio station is on the air with no downtime.

### Anticipated Progress Next Period:

Completion of retaining wall at Ashbury Ave. Final grading for tennis court. Installation of Ball Wall. All concrete flatwork will be completed. Top, Bottom rock with artificial turf will be completed. The Artificial Turf is scheduled to arrive on site September 6 for installation.

### Schedule Assessment/Update:

Construction Duration (Calendar Days):	220
Construction Calendar Days Elapsed:	184
Construction Calendar Days Remaining:	36
Percent of Contract Calendar Days Elapsed:	83%
Percent of Construction Completed:	60%

### Percentage of Work Done

	60%	Total Project
Site Demolitions	98%	2%
Grading	90%	3%
Utility Trenching and Installation	90%	8%
Retaining walls	75%	12%
Irrigation system installation	65%	10%
Fiber optic connection radio rm.	100%	3%
Fencing & Post installation	75%	10%
Perimeter concrete flatwork	50%	12%

### Proposed Changes:

Coordination of Phase I and Phase II is currently being coordinated by the Architect and General contractor to avoid work being removed and reworked. For example the plaza will be asphalted instead of concrete to allow for easy removal in phase II. Electrical and data consideration have also been incorporated into phase I for phase II

### General Comment:

The Contractor is working his way out of the field area getting ready for the installation of the base under the artificial turf. He has completed the batting cage, concrete work and fencing adjacent to Phase II.

Progress Photos: 8/24/2011



Perimeter fencing, loam perimeter track with adjacent field drain pipe



Retaining walls and ramp at tennis courts



New fencing installed at new concrete flat work.

# PROJECT STATUS REPORT

## Ford Elementary School - Building

Period Ending: 8/25/2011

**Scope:** Pre-K, K-5 Elementary School with Computer Laboratory, Library, Administration, Kitchen, Multi-Purpose Room & Stage; with Playgrounds & Parking

### Construction Status:

Architect: Sally Swanson Architects, Inc.  
 Project Manager: Lewis Brower, SGI Construction Management  
 Project Engineer: Rod Sias, SGI Construction Management  
 Contractor: Alten Construction, Inc.  
 Inspector: Mark Eriksen  
 WCCUSD Mgr: Keith Holtslander

### Contract Status:

Notice to Proceed: 10/12/2009

	Original	Approved	Projected
Construction Schedule (days):	600	89	689
Original Completion Date:	06/04/2011		
Projected Completion:	12/1/2011		

### Buildings:

Site Development: Rough Site Work & Underground Utilities  
 Building; Area A: Classrooms, Administration, Library, Computer Lab  
 Building; Area B: Pre-Kindergarten, Kindergarten, Classrooms  
 Building; Area C: Multi-Purpose Room, Stage, Kitchen  
 Site Finish: Hardscape, Landscape, Irrigation, Accessories

### Progress This Period:

- Areas A & B - Stucco, Roofing, Sheetmetal, Tile and Flooring (1st Floor) near completion. Ceiling, Casework, Millwork Finish and Utilities continue.
- Area C - Stucco, Roofing, Tile and Sheetmetal near completion. Utilities continues. Painting complete.
- Site - Underground Utilities near completion. Hardscape Development continues. Domestic & Fire Protection Water Mains Complete PG&E Electrical Service On-Line. Perimeter Sidewalk Concrete Placement and Irrigation System Construction are underway.

### Anticipated Progress Next Period:

- Area A - Stucco and Tile Complete. Roofing, Sheetmetal, Flooring (2nd Floor) and Casework near completion. Ceiling, Millwork Finish and Utilities continues.
- Area B - Stucco and Tile Complete. Roofing, Sheetmetal, Flooring (2nd Floor) and Casework near completion. Ceiling, Millwork Finish and Utilities continues. Flooring will commence.
- Area C - Stucco and Tile Complete. Roofing, Sheetmetal, and Utilities continues. Food Service Equipment Installation and Ceiling to commence.
- Site Work - Underground Utilities near completion. Hardscape Development and Irrigation System Construction Continues.

### Schedule Assessment/Update:

Construction Duration (Calendar Days):	689
Construction Calendar Days Elapsed:	682
Construction Calendar Days Remaining:	7
Percent of Contract Calendar Days Elapsed:	98%
Percent of Construction Completed:	87%

### Percentage of Work Done

### Total Project

Site Development	57%
Building; Area A	83%
Building; Area B	83%
Building; Area C	76%
Site Finish	29%

### Proposed Changes:

Miscellaneous Issues attending AOR issued ASI's and GC RFI Process. Site Development issues are currently being identified and addressed.

### General Comment:

Overall, progress continues toward completion during the Fall of 2011.

Progress Photos: 8/25/2011



Exterior Wall Finishes Near Completion



Underground Utilities are Well Advanced



Multi-Purpose Room; Rest Rooms toward Food Service

# PROJECT STATUS REPORT

## King Elementary School - Increment 2 New Construction

Period Ending: 8/25/2011

**Scope:** Phase 1: Construction of new school buildings and site work; Phase 2: Teacher & Staff Move

### Construction Status:

Architect: Quattrocchi Kwok Architects  
 Project Manager: Alaric Robinson  
 Project Engineer: Eddie Law, SGI Construction Management  
 Contractor: West Bay Builders  
 Inspector: Mark Eriksen  
 WCCUSD Mgr: Andrew Mixer

### Contract Status:

Notice to Proceed: 03/25/2009

	Original	Approved	Projected
Construction Schedule (days):	720		129
Original Completion Date:	3/15/2011		
Projected Completion:	12/30/2011		

### Buildings:

A Single Story - classrooms, library and admin areas  
 B Two Story - classrooms  
 C Single Story - multi-use with stage and kitchen

### Progress This Period:

#### All Buildings:

- Back Punch-list and owner requested work completion ongoing. Demolition of Pullman Building and Old main Split face block building ongoing.
- ADA drop off Ramps at Florida Avenue and 41st Street Completed. Construction Fence installed for Demolition phase of the project.

### Anticipated Progress Next Period:

#### All Buildings:

- Punch list, miscellaneous change order work, and training completed. Building occupied.

#### Old Buildings:

- Demolition is underway.

### Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	857
Construction Calendar Days Remaining:	-137
Percent of Contract Calendar Days Elapsed:	119%
Percent of Construction Completed:	95%

**Percentage of Work Done**                      **95%**                      **Total Project**

### Proposed Changes:

### General Comment:

Phase 1 - New school building work is 99% complete. Phase 2 - Staff move-in Complete. Owner requested changes and back punch-list ongoing. Pullman building Hazmat Abatement completed. Main Building is with ATI for fire damage clean-up and abatement, to be completed by 8/15/2011.

Progress Photos: 8/25/2011



**Downspout Install**



**Accessible Ramp at 41st Ave.**



**New AC Paving at 41st Street**

# PROJECT STATUS REPORT

## Nystrom Elementary School - Multipurpose Room

### Period Ending: 8/25/2011

**Scope:** Construction of a new 13,800 SF Multipurpose Room, demolition of existing upon completion, related site work and playground improvements

**Construction Status:**

Architect: Interactive Resources  
 Project Manager: Sonya Perkins, SGI Construction Management  
 Project Engineer: Eddie Law, SGI Construction Management  
 Contractor: John Plane Construction  
 Inspector: Kris Gilbert / Brad Williamson  
 WCCUSD Mgr: Andrew Mixer

Progress Photos: 8/25/2011



**Footing for Trash & Electrical Enclosure**

**Contract Status:**

Notice to Proceed:	07/26/2010		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	515	9	
Original Completion Date:	12/23/2011		
Projected Completion:	1/2/2012		

**Buildings:**

Single Story Multi-use - library, classroom, computer lab & kitchens

**Progress This Period:**

Interior stud framing, batt insulation placement and drywall at walls and ceiling; tape and skim coat; bathroom tile prep; electrical boxes and conduits rough-in, set switch gear and transformer; storefront frame; metal roof panels; doors and frames; stucco scratch coat at roof area; prime hard-lid ceilings and exterior metal panels, gas line excavation and install; rooftop HVAC units

**Anticipated Progress Next Period:**

Continuation of drywall finishes including prime and texture; underground fire line service; storefront and window frames; Tyvek exterior walls and lath; paint exposed ceilings and overhangs; install metal sidings; tile restroom walls; exterior canopy footing concrete pour, exterior trash and equipment enclosures concrete pour and CMU walls

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	524
Construction Calendar Days Elapsed:	373
Construction Calendar Days Remaining:	151
Percent of Contract Calendar Days Elapsed:	71%
Percent of Construction Completed:	70 %



**Roof Metal Panels**

<b>Percentage of Work Done</b>	<b>70</b>	<b>Total Project</b>
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**Proposed Changes:**

**General Comment:**

Sequence of work might change to accommodate temporary campus construction.



**Door/Frame & Tape/Skim Drywall**

# PROJECT STATUS REPORT

Ohlone Elementary School - West Campus

Period Ending: 8/23/2011

**Scope:** West Campus

**Construction Status:**

Architect: Powell & Partners  
 Project Manager: Alex Gourtzelis, SGI Construction Management  
 Project Engineer: Marcus Blackmon, Amanco, Inc.  
 Contractor: Zovich Construction  
 Inspector: Mark Eriksen  
 WCCUSD Mgr: Keith Holtslander

**Contract Status:**

Notice to Proceed:	08/01/2011	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	720			
Original Completion Date:	09/19/2013			
Projected Completion:	09/19/2013			

**Buildings:**

Building A  
 Building B

**Progress This Period:**

Progress this period for the Ohlone Phase I & II West Campus Project is as follows: Demo Hardscape; Build Temporary Playground; Demo Existing Portables; Commence digging for Bioswale.

**Anticipated Progress Next Period:**

Pave and Stripe Temporary Playground; Fence Temporary Playground; Lime Treatment at Building Pads; Proceed with Underground Utilities; Lay Out Footings.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	22
Construction Calendar Days Remaining:	698
Percent of Contract Calendar Days Elapsed:	3%
Percent of Construction Completed:	1%

**Percentage of Work Done**                      **1%**                      **Total Project**

**Proposed Changes:**

None.

**General Comment:**

None.

Progress Photos: 8/23/2011



Site Preparation for Bioswale



Demo Hardscape



Site Preparation for Temporary Playground

# PROJECT STATUS REPORT

## Pinole Middle School - Modernization Phase II

### Period Ending: 8/25/2011

**Scope:** Modernization Phase II

**Construction Status:**

Architect: Powell & Partners Architects  
 Project Manager: Steve Millar, Amanco, Inc.  
 Project Engineer: Jeffery Feldman  
 Contractor: Alpha Bay Builders, Inc.  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Keith Holtslander

**Contract Status:**

Notice to Proceed:	10/05/2009		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	425		
Original Completion Date:	12/04/2010		
Projected Completion:	10/3/2011		

**Buildings:**

Classroom & Admin Buildings.  
 Multi-Purpose Building Including Kitchen.

**Progress This Period:**

- Exterior painting completed
- Kitchen completed
- Stage completed
- Trash enclosures completed
- Iron fencing completed

**Anticipated Progress Next Period:**

- Landscaping complete
- Mutipurpose room complete
- Sand blasting complete
- Hardware complete
- Commissioning

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	425
Construction Calendar Days Elapsed:	492
Construction Calendar Days Remaining:	-67
Percent of Contract Calendar Days Elapsed:	115%
Percent of Construction Completed:	98%

<b>Percentage of Work Done</b>	<b>98%</b>	<b>Total Project</b>
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**Proposed Changes:**

Multipurpose room repair.

**General Comment:**

Progress Photos: 8/25/2011



Administration Office



Front elevation of administration Building



Kitchen