MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
September 7, 2011
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
SEPTEMBER 7, 2011

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District’s six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District’s website as noted above.

VIEWING THE BOARD MEETINGS:

Television:
Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: http://www.kcrt.com within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805

Time: The Board of Education’s Open Session meeting will begin at 6:30 PM. The Board will convene at 6:00 PM in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent’s Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."

e.e. cummings
B. **OPENING PROCEDURES**

B.1 Pledge of Allegiance  
B.2 Welcome and Meeting Procedures  
B.3 Roll Call  
B.4 Report/Ratification of Closed Session  
* B.5 Agenda Review and Adoption (Public Comment)  
* B.6 Minutes: August 17, 2011

C. **BUSINESS ITEMS**

**CONSENT ITEMS** (Routine Matters)  
Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI C.1 Grants/Awards/Agreements  

Comment:  
Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated September 7, 2011.

Recommendation:  
Recommend Approval

Fiscal Impact:  
As noted per grants summary

*CI C.2 Acceptance of Donations  

Comment:  
The District has received donations as summarized, dated September 7, 2011. Staff recommends acceptance of these donations.

Recommendation:  
Recommend Approval

Fiscal Impact:  
As noted per donations summary

*CI C.3 Approval of Fund-Raising Activities  

Comment:  
The planned fund-raising events for the 2011-12 school year are summarized, dated September 07, 2011.

Recommendation:  
Recommend Approval
Fiscal Impact:
Additional revenue for schools

*CII C.4 Contracted Services

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated September 7, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

*CII C.5 Certificated Board Authorization - Education Code 44285.3

Comment:
Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:
Recommend Approval

Fiscal Impact:
None

*CII C.6 Routine Personnel Changes - Certificated

Comment:
Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:
For Information Only

Fiscal Impact:
None

*CII C.7 Certificated Provisional Internship Permit (PIP) Request(s)

Comment:
The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully
credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation:
Recommend Approval

Fiscal Impact:
None

*CI C.8 Acceptance of Contracts for Placement of Student Teachers

Comment:
Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated September 7, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
None

*CI C.9 Resolution No. 17-1112: Hispanic Heritage Month, September 14, 2011 – October 14, 2011

Comment:
The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 14 – October 14, 2011 as Hispanic Heritage Month.

Recommendation:
Recommend Approval

Fiscal Impact:
None

*CI C.10 State Approved Course List/A-22 Course Approval

Comment:
Every year the Adult Ed program must submit for board approval their state approved course list in order to receive revenue for ADA generated by these classes.

Recommendation:
Recommend Approval
Fiscal Impact:
None

*CI  C.11  Ratification and Approval of Engineering Services Contracts

Comment:
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:
Ratify and approve contracts as noted

Fiscal Impact:
Total for this action: $342,777. Funding sources as noted

*CI  C.12  Ratification and Approval of Negotiated Change Orders

Comment:
Staff is seeking ratification of Change Orders on the following current District construction projects: Gompers High School Building Demolition; Chavez Elementary Windows and Doors; and Dover Elementary New Campus. Change Orders are fully executed by the District upon signature by the Superintendent’s designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy High School Admin Interiors & Renovations project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:
Ratify negotiated Change Orders as noted

Fiscal Impact:
Total ratification and approval by this action: $104,647.73

*CI  C.13  Helms Middle School Surveillance Cameras Project Award of Contract

Comment:
The next step in completing the campus security system at Helms Middle School is the installation of surveillance cameras. The District has already completed installation of the backbone wiring and boxes for the system. This project includes providing and installing all of the cameras, network video recorders,
programming and startup. This project uses the District’s new camera standard which will allow for
evidentiary quality images, web-based monitoring, and coordination with local police.

Security by Design consultants have prepared plans and specifications for the project. The District
conducted a public bid process for the project. Bids were opened on August 3, 2011. Six Contractors
submitted bids. They are as follows: Point One $467,148.01; WEST $459,947; RFI $447,304; Ojo
Technology $396,710; Security Engineers $338,786; and, CF Contracting $298,000. The lowest
responsive, responsible bidder is CF Contracting, at $298,000.

**Recommendation:**
Award contract to lowest responsive, responsible bidder

**Fiscal Impact:**
$298,000. Funded by the Measure J Bond, under the Helms Middle School project budget.

*C14 Pinole Valley High School Surveillance Cameras Project Award of Contract*

*Comment:*
The District has been working closely with the City of Pinole, including Pinole Police Department, to
develop a surveillance camera system for the Pinole Valley High School campus. The system will
enhance student safety on the campus.

TCG International consultants has prepared plans and specifications for the project. The District conducted
a public bid process for the project. Bids were opened on August 24, 2011. Two Contractors submitted
bids. They are as follows: ERA Construction $335,000; and, Ojo Technology $330,000. The apparent
lowest responsive, responsible bidder is Ojo Technology, at $330,000.

This item is being presented, notwithstanding the fact that the District has received a Bid Protest. In
consideration of the need to resolve the Bid Protest, and in order to expedite the project, the Board’s action
will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the
lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a
future meeting.

**Recommendation:**
Authorize staff to issue the Notice of Award, upon successful completion of the Bid Protest period, to the
lowest responsive, responsible bidder.

**Fiscal Impact:**
$330,000. Funded by the Measure J Bond, under the Pinole Valley High School project budget.

*C15 Approval of Valley View Elementary School Master Plan*

*Comment:*
Valley View Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to
develop the scope of work for this campus the District has engaged in a Master Planning process to
determine project priorities and configuration of a replacement school at the site. This process included
numerous meetings with Valley View staff and teachers. In addition, the District hosted a neighborhood
meeting for the project and reviewed the proposed master plan for reconstruction with local residents.
DLM Architects is the Master Plan Architect for Valley View. They will present the proposed master plan for the Board. The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of August 9, 2011.

Recommendation:
Approve proposed Valley View Elementary School Master Plan

Fiscal Impact:
$34,066,383 is the total project budget for Valley View. Future project work will be funded by the Measure D 2010 Bond when those funds are available.

*CI  C.16 Selection of the Independent Performance Auditor for the Bond Program

Comment:
The District is required to complete an annual independent Proposition (Prop) 39 performance audit. Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, and 2010 Measure D bond funds. In addition, the District has historically engaged a firm to perform an evaluation report. In order to select an auditor the District issued a request for proposals for the Prop 39 audit and evaluation report and formed a selection committee to review the proposals. The committee recommends that the District select Total School Solutions (TSS) and negotiate a one year contract with an option to renew for two years.

Recommendation:
Approval of Total School Solutions to perform the Annual Independent Prop 39 Performance Audit and evaluation.

Fiscal Impact:
Not to exceed $141,000 per year Funded by Measure J Bond

*CI  C.17 Contra Costa County School Boards Association Representative Alternate

Comment:
Efforts are under way to revitalize the Contra Costa County School Boards Association (CCCSBA). In the past, this organization provided a link between local school boards, the County Board of Education (CCBOE), and the Contra Costa Community College District (CCCCD). A group of leaders has come together to revive the CCCSBA so that it can once again serve as a critical link between Contra Costa’s local school boards, the CCBOE and CCCCD in order to preserve, advance, and improve public schools.

This organization can only be effective if all districts participate and is seeking an appointment from the WCCUSD Board of Education to serve as a director to the Contra Costa County School Boards Association, representing the District in planning, meeting preparation and information for all board members in the county.
Board member Madeline Kronenberg was recently appointed to serve as the District’s representative. Board member Antonio Medrano has volunteered to serve as an alternate should Ms. Kronenberg be unable to serve.

**Recommendation:**
Recommend the Board appoint Antonio Medrano as alternate representative to the Contra Costa County School Boards Association.

**Fiscal Impact:**
None

**C.18  Antonio Medrano earns California School Boards Association (CSBA) Masters in Governance certificate**

**Comment:**
Completion of the California School Boards Association (CSBA) Masters in Governance program demonstrates commitment to learning, leadership and effective governance. CSBA President Martha Fluor said, “The Masters in Governance program effectively expands the breadth and the depth of knowledge our members are able to bring back to their school boards and districts.”

CSBA’s Masters in Governance program equips board members and superintendents with the necessary knowledge and skills to support an effective governance structure. Since its inception in 1998, more than 2,000 board members and superintendents have participated in the highly acclaimed program. To receive the Masters in Governance certificate candidates must complete 60 hours of intensive training on the role of the governance team in setting the direction of the district, student learning and achievement, school finance and facilities, human resources, policy and judicial review, collective bargaining and community relations and advocacy.

The Board of Education would like to commend Mr. Medrano for completion of this comprehensive program.

**Recommendation:**
For Information Only

**Fiscal Impact:**
None

**C.19  National School Boards Association (NSBA) Program and the Council of Urban Boards of Education (CUBE)**

**Comment:**
The National School Boards Association and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation, representing more than 8.3 million public school children. Affiliation provides representation of the local school board perspective on national issues before Congress, federal agencies and the courts. Membership in this organization would include strong federal advocacy on behalf of the students of West Contra Costa Unified School District.
Recommendation:
Recommend Approval

Fiscal Impact:
$9,100.00 General Fund

*C.20  Change of Meeting Date

Comment:
Due to a calendar conflict for three Board members attending a conference, it is requested that the meeting previously scheduled for Wednesday, October 5, 2011 be rescheduled to Tuesday, October 4, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
None

D.  AWARDS, RECOGNITIONS, AND REPORTS

D.1  Summer Legal Fellowship Program

Comment:
The Summer Legal Fellowship Program provides participants with two months of full-time educational and employment activities during the summer, and provides summer program graduates with ongoing mentoring and other follow-up support.

Executive Director Nancy Schiff will provide a report about the successes and possibilities for the Summer Legal Fellowship Program.

Recommendation:
For Information Only

Fiscal Impact:
None

D.2  Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

- Academic Subcommittee
- Bayside Parent Teacher Association
- Citizens' Bond Oversight Committee
- Community Budget Advisory Committee
- Facilities Subcommittee
- Ivy League Connection
- Linked Learning – Multiple Pathways
- Safety Committee
- Special Education Citizens Advisory Committee
- Youth Commission
- Public Employees Local 1
- United Teachers of Richmond
E.  **PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

*  
**E.1 Superintendent’s Report**

*  
**E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F.  **ACTION ITEMS**  

*  
**F.1 Resolution No. 15-1112: State Loan Pay Off and Budget Implications**

**Comment:**
The Board of Education has provided input to staff, at the August 17, 2011 board meeting, to begin the process required to pay off the outstanding debt and to release the District from all encumbrances related to the debt. This resolution provides an opportunity for the Board to take action on their intent. This resolution will officially record the Board’s desire to pay off the State Loan and will direct staff to complete the necessary steps, including a fiscal audit, to accomplish the loan pay off.

Under the current debt service schedule the State Loan would have been paid off in 2018. The outstanding principal on the debt is estimated to be $8.1 million. A final pay off figure will be requested from the Infrastructure Bank. The estimated ending fund balance in the long term debt fund for 2010-11 is $9 million. Therefore, there should be sufficient funding to accomplish the pay off during the 2011-12 fiscal year. When the loan is paid off, the District will no longer have to budget for the payment each year out of the general fund.

At the July 27, 2011 meeting, the Board reviewed the adopted State budget and its implications for our school district. The State budget includes mid-year budget reduction ‘triggers’ if State revenue falls short of projections. In 2011-12 budget, the Board set aside $10 million in special reserve so that in the event of mid-year reductions the Board could draw upon these funds to prevent program cuts during the current year. However, the current multi-year projection uses $3 million of that special reserve in 2012-13 and $2.5 million in 2013-14 in order to balance the budget. The multi-year projection includes the elimination of the current K-3 class size reduction program since it is funded by federal grant money that will not be available after this year. The multi-year projection also includes school closures for Shannon and Lake schools and the assurance from the City of Richmond to continue to provide $1.5 million for Kennedy, Olinda and Grant schools.
Given the variables, the Board may consider setting priorities should the mid-year ‘triggers’ not occur and if the mid-year ‘triggers’ take place. Among those considerations are programs that the Board has designated as priorities in the past. If there are no mid-year cuts, the Board could consider how to allocate the savings from paying off the state loan and the remaining balance of the special reserve. If the mid-year state budget cuts are at the maximum level, the Board will need to consider where the additional reductions will be for the 2012-13 school year.

Recommendation:
Recommend approval of the resolution to pay off the state loan and discussion of funding prioritization.

Fiscal Impact:
$1.4 million in general fund savings, ongoing

* F.2 Resolution No. 16-1112: Reimbursement Resolution – 2010 Series A Bond Sale

Comment:
Bond counsel has been working with staff to advise on the validity of charging current costs associated with the Gompers/Leadership project to the future issuance of the 2010 Series A Bond – QSCB (Quality School Construction Bond). Counsel has prepared this resolution so that costs recognized as “capital costs” can be tracked and charged to the new issuance, once those bonds are sold. It will permit the District to go back 60 days from the date of this resolution to capture these costs. This will help us in our effort to make sure that the QSCB funds are spent within the timeline required, which is 3 years from the date of the sale.

Recommendation:
Recommend Approval

Fiscal Impact:
Ability to track and charge Gompers/Leadership project expenditures to the QSCB bonds prior to the bond issuance.

G. DISCUSSION ITEMS

* G.1 Project Status Report – Facilities Planning and Construction

Comment:
The following are provided for review of Facilities Planning and construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:
For Information Only

Fiscal Impact:
None
H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – September 21, 2011

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).
A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A
(Government Code Section 54954.5)

The Open Session will resume at the end of the Closed Session in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A
(Government Code Section 54954.5)
CLOSED SESSION AGENDA

September 7, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
   [Government Code Section 54956.9(a)]

   WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
   [Government Code Section 54956.9(b)]

   Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS
   a. Superintendent/Dr. Bruce Harter
   b. Employee Organizations
      - UTR
      - Local One
      - School Supervisors Association
      - WCCAA
   c. Unrepresented Employees
6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS
A. CLOSED SESSION

B. OPENING PROCEDURES
President Charles Ramsey called the meeting to order at 5:45 PM. The Board recessed into Closed Session. President Ramsey called the Public Session to order at 6:33 PM.

B.1 Pledge of Allegiance
President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures
President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey. Tony Thurmond arrived at 7:32 p.m.

Staff Present: Mike Aaronian, Coordinator Linked Learning; Magdy Abdalla, Director Facilities Construction; Steve Collins, SELPA Director; Martin Coyne, Executive Director/Bond Finance; Otilia Espinosa, Interpreter; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-12 Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Antoinette Henry-Evans, Executive Director K-12; Josh Herrera, Electronics Technician; Tashaka Merriweather, Student Support Services; Nia Rashidchi, Assistant Superintendent Educational Services; Ann Reinhagen, Assistant Superintendent Human Resources; Bill Savidge, District Engineering Officer, Mike Wasilchin, Coordinator Disaster Preparation/Safety

B.4 Report/Ratification of Closed Session
Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the following administrative appointments for 2011-2012:

Timm MacDonald – Interim Assistant Principal, Pinole Valley High School
Renee Lama – Assistant Principal, Kennedy High School
Ann Marie Marinakis, K-12 Instructional Specialist, Lake Elementary School
Philip Daniel Gonsalves, Director of Curriculum & Instruction

Motion: Mr. Medrano moved to ratify the action taken in Closed Session to approve the administrative appointments for 2011-2012. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

B.5 Agenda Review and Adoption
Mr. Ramsey requested that D and E items be moved to follow item B. 6 to accommodate speakers.

MOTION: Mr. Medrano moved approval of the agenda with the moving of D and E items to follow B.6. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

B.6 Minutes: July 27, 2011

MOTION: Mr. Medrano moved approval of the Minutes of July 27, 2011. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, and President Ramsey voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.
D.1 Presentation from Jonathan Bernstein on “Not In Our Town” efforts to stop hate crimes
Ms. Merriweather introduced Mr. Jonathan Bernstein who provided background about the program to counter hatred, bigotry and bullying through the power of positive stories empowering communities.

Public Comment:
None

Board Comment:
Ms. Merriweather said she is hopeful for a community viewing in the area.

D.2 Bond Sales
Ms. Gamba introduced Dave Olson of KNN Public Finance, Kris Vaca of GCR LLP, Richard Calabro and Christopher Bessette of Piper Jaffrey who all participated in a presentation. Mr. Olson reported on a very successful bond sale that took place the week of August 8, 2011 with the intent of issuing new bonds at lower interest rates in order to repay old bonds that have higher interest rates thereby saving taxpayer money and reducing taxpayer costs by $7.35 million.
Discussion continued about improving the District outlook as compared to other districts where bond ratings are concerned.
Mr. Olson and Ms. Vaca were asked about the Teeter Plan and the county’s ability of allocating for delinquent property tax revenues, disclosure for the next round of bond sales, and a way to persuade investors regarding information relevant to the District. Ms. Vaca responded.
President Ramsey asked Ms. Vaca for an opinion about payoff of the existing state loan in terms of disclosure requirements. Ms. Vaca responded.
Ms. Kronenberg spoke about the positive aspect of the financial history of the District with early repayment of the state debt.
President Ramsey spoke about the false illusion that the District is run by the Trustee and that Board members manage the District.

Public Comment:
None

Mr. Thurmond arrived.

Discussion continued regarding split ratings by financial ratings organizations
President Ramsey asked Ms. Gamba about keeping state legislators and other stakeholders apprised about any payoff development regarding the state loan.
Mr. Jael Myrick, representative for State Assembly Member Nancy Skinner, said that his office is looking forward to discussion about how to move the District forward.
Mr. Thurmond asked whether the Board had given any direction to paying down the debt. Ms. Gamba provided an outline of action which requires an audit and a final payoff dollar amount from the Infrastructure Bank. She said she anticipates the amount in the debt service fund could be equal to the principle needed to pay off the loan. She was hopeful to bring information on a resolution with plans to accomplish this action before close of this fiscal year.
Mr. Medrano asked for clarity about the debt service fund. Ms. Gamba said it was established in 1991 by the Education Code for proceeds from the sale of property to go into this fund and remain there for loan payoff. The dollar amount has grown over time and is now approximately equal to the principle of the outstanding debt.
Mr. Thurmond had further questions about debt payoff. Mr. Myrick reiterated that Assembly Member Nancy Skinner is committed to assisting WCCUSD.
Mr. Ramsey asked for a status update at each future meeting until this matter accomplished.

D.3 Standing Reports

Public Employees Union, Local One. Scott Brown, supervising business agent, introduced himself and spoke in remembrance of Terence Martin as representing the best of employees in the district. Mr. Brown continued to speak about sacrifices by current employees. He said he looks forward to working on behalf of Local One members with this Board and Superintendent.

Citizens’ Bond Oversight Committee. Chairperson, Robert Studdiford announced the next meeting for August 24, 2011, 6:00 p.m. at 1300 Potrero Street in Richmond. The public is invited.
Ivy League Connection. President Ramsey spoke about the recent mentor event and said that the students are now home from their summer programs. An October fundraiser is being planned. University of Chicago representatives will be in District on September 29.

Community Budget Advisory Committee. Ms. Gamba announced the September 1st meeting at the Alvarado Adult Education Campus.

Academic Subcommittee. Ms. Rashidchi reported on the summer institute training with over 300 teachers participating in a week long training. She acknowledged teachers and staff for their commitment and participation.

Safety Committee. Mr. Thurmond said that the committee will meet on September 14, 6:00 p.m. at King Elementary.

Facilities Subcommittee. Mr. Medrano reported on the August 9th meeting where the group recommended acceptance of the Valley View reconstruction master plan. He also reported on other discussion items. President Ramsey added that a community wide meeting will be held with the Laurel Park Neighborhood Council in mid-September to discuss the temporary housing for Coronado during construction.

D.4 Comments of Remembrance, Terence Martin Day – August 23, 2011
President Ramsey recalled the heroic act of Mr. Martin in the effort to protect another member of the community. Superintendent Harter spoke about the Board’s action to remember Mr. Martin and in 2008 to rename the maintenance building as the Terance Martin Building.

Public Comment:
None

Board Comment:
Mr. Medrano spoke about efforts to encourage teachers to commemorate this remembrance with the opening of school.
Mr. Thurmond thanked the Martin family for sharing with the District.
President Ramsey asked the audience to observe a moment of silence.

E.1 Superintendent’s Report
Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment
Stanley Walker, Vannessia Macon Walker, Charles Cowens, Robert Studdiford

C. BUSINESS ITEMS

C.1 Acceptance of Donations
C.2 Approval of Fund-Raising Activities
C.3 Summary of Payroll and Vendor Warrant Reports
C.4 RFP #1011-03 Pupil Transportation Services
C.5 Acceptance of Contracts for Placement of Student Teachers
C.6 Routine Personnel Changes - Certificated
C.7 Certified Provisional Internship Permit (PIP) Request(s)
C.8 Approve Job Description: Fiscal/Project Accounting Analyst
C.9 Ratification and Approval of Engineering Services Contracts
C.10 Ratification and Approval of Negotiated Change Orders
C.11 Facilities Consulting Services, Jack Schreder & Associates Contracts
This item was pulled for discussion.

C.12 Ohlone Elementary Phase I Reconstruction Construction Management Services
C.13 Crespi Middle School Gym Floor Replacement Project Award of Contract
C.14 Richmond High School Art Building Fire Alarm & Security System Project Award of Contract
This item was pulled for public comment.

C.15 Lupine Hills Elementary Window, Wall, & Roof Repairs Project Award of Contract
C.16 Approval of updated District Standards for Elementary Renovations and Reconstructions

C.17 Approval of Board Members to attend Conferences

C.18 Manzanita Operating Memorandum of Understanding

C.19 Special Education Memorandum of Understanding with Manzanita Charter School

MOTION: Mr. Medrano moved approval of Consent Items C.1 – C.10, C.12, C.13, and C15 - C.19. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C.14 Richmond High School Art Building Fire Alarm & Security System Project Award of Contract

Public Comment:
LaTonya Morris

Board Comment:
None

MOTION: Mr. Medrano moved approval of C.14 Richmond High School Art Building Fire Alarm & Security System Project Award of Contract. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C.11 Facilities Consulting Services, Jack Schreder & Associates Contracts
President Ramsey introduced Ms. Cheryl King of Jack Schreder & Associates who spoke about school facility eligibility and tracking updates for all school attendance areas.

Public Comment:
None

Board Comment:
President Ramsey asked about funding for Leadership Public School for preplanning which has been held up by the State of California Office of Public School Construction. Mr. Savidge responded with information about the design phase apportionment for approved charter applications. Mr. Savidge explained that the State indicated that the District would have to be the body that accepted the loan on behalf of the charter school. He said that staff is developing options and strategies to present to Office of Public School Construction. Ms. King responded that her firm handles the eligibility applications. President Ramsey expressed concern about bad information that could cost the District $3 million from the bond program for Leadership Public Schools. Ms. King continued with further information about state eligibility and school enrollment projections.

MOTION: Mr. Medrano moved approval of C.11 Facilities Consulting Services, Jack Schreder & Associates Contracts and that the District will talk with Schreder & Associates regarding the LPS/Gompers matter. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Presentation from Jonathan Bernstein on “Not In Our Town” efforts to stop hate crimes
This item was moved to follow B items.

D.2 Bond Sale
This item was moved to follow B items.

D.3 Standing Reports
This item was moved to follow B items.

D.4 Comments of Remembrance, Terence Martin Day – August 23, 2011
This item was moved to follow B items.
E. PUBLIC AND COMMITTEE COMMUNICATIONS  
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report  
This item was moved to follow B items.

E.2 WCCUSD Public Comment  
This item was moved to follow B items.

F. ACTION ITEMS

F.1 Contra Costa County School Boards Association Representative  
Ms. Kronenberg has volunteered to be the District representative.

Public Comment:  
None

Board Comment:  
President Ramsey asked that this be re-agendize at the next meeting for Mr. Medrano to be appointed as an alternate representative.

MOTION: Mr. Thurmond moved approval to appoint Ms. Kronenberg as Contra Costa County School Boards Association Representative. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Policy Modification – Board Policy 7214.2  
Mr. Don Gosney spoke as chairperson of Administrative Regulations Subcommittee of the Citizens’ Bond Oversight committee. He took opportunity to review changes that have taken place.

Public Comment:  
Charles Cowens

Board Comment:  
Dr. Harter spoke about the general policy and the specific administrative regulations dealing with the membership of the committee and the Board as the authority to appoint the members. He recommended that those specifics be in the policy rather than the regulations. He said this item is for discussion for the Board which will act on this policy at a later meeting.

President Ramsey had questions about points regarding committee selection and composition as well as other details. He said that this will be brought back to the Board for adoption at a later date.

G.1 Project Status Report – Facilities Planning and Construction  
Mr. Savidge provided a status report of construction activities in the District.

Public Comment:  
None

Board Comment:  
President Ramsey asked questions about the Stewart remodel, the Dover sewer problems and Riverside field projects. Staff provided responses.

Mr. Medrano asked about the Richmond High sidewalk and drainage problems. Mr. Freese responded.

President Ramsey asked about an assessment of Ford School and a timeline for occupying the new campus. Mr. Savidge responded.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)  
None
I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Medrano said he liked the idea of paying off the state loan. He also reported on talks with teachers at Helms regarding the performing arts, engineering, and multimedia houses that will eventually become academies.

Ms. Merriweather said she had opportunity to visit the summer institute and saw good work going on with teachers. She was impressed at the number of teachers participating. She said she also attended the leadership professional development for administrators held last week. Mr. Ramsey acknowledged her son as the new coach for the Richmond High football team. She said that he played for the Arizona State Sun Devils, bringing his skills and looking forward to being head coach.

Mr. Thurmond welcomed back students and parents, staff and administrators, looking forward to a good school year.

Ms. Kronenberg welcomed everyone back and greeted new employees and those in new positions. She underscored importance of volunteers in the District. She said she has also talked with City of El Cerrito about partnering with the District to encourage volunteerism and bringing communities together to support students.

President Ramsey pointed out his recent visit to King Elementary. He was pleased to see kindergartners’ excitement, as well as teachers working to prepare for the opening of school. He concluded with encouraging words about the District regaining control from the state as part of the financial recovery plan.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 7, 2011

K. ADJOURNMENT

President Ramsey adjourned the meeting at 9:23 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

From: Sheri Gamba
Associate Superintendent Business Services

Meeting Date: September 7, 2011

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated September 7, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

<table>
<thead>
<tr>
<th>DISPOSITION BY BOARD OF EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion by: ______________________ Seconded by: ______________________</td>
</tr>
<tr>
<td>Approved ______________________ Not Approved ______________________ Tabled ______________________</td>
</tr>
<tr>
<td>Project Name</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>21st Century Comm Learning Ctrs - Elem and Middle - Core</td>
</tr>
<tr>
<td>Resource # 4124</td>
</tr>
<tr>
<td>21st Century Comm Learning Ctrs - Elem and Middle - Core</td>
</tr>
<tr>
<td>Resource # 4124</td>
</tr>
<tr>
<td>21st Century High School After School Safety and Enrichment Core</td>
</tr>
<tr>
<td>Resource # 4124</td>
</tr>
<tr>
<td>After School and Safety Grant Program</td>
</tr>
<tr>
<td>Resource # 6010</td>
</tr>
<tr>
<td>Irene Scully Family Foundation</td>
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<tr>
<td>Resource # 9595</td>
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<td>Resource # 3327</td>
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<td>9640</td>
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</table>
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education  
Meeting Date: September 7, 2011
From: Sheri Gamba  
Agenda Item: CI C.2
Associate Superintendent Business Services

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated September 7, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

<table>
<thead>
<tr>
<th>DISPOSITION BY BOARD OF EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion by:</td>
</tr>
<tr>
<td>Approved</td>
</tr>
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</table>

Précis Form
<table>
<thead>
<tr>
<th>Donor Name</th>
<th>Description or Purpose</th>
<th>Estimated Value</th>
<th>Receiving School or Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairmont PTA</td>
<td>Fairmont Play works Program</td>
<td>$2,550.00</td>
<td>Fairmont Elementary</td>
</tr>
<tr>
<td>Wells Fargo Bank Community Support Campaign</td>
<td>Materials &amp; Supplies</td>
<td>$242.27</td>
<td>Madera Elementary</td>
</tr>
<tr>
<td>Wells Fargo Bank Community Support Campaign</td>
<td>Materials &amp; Supplies</td>
<td>$207.66</td>
<td>Madera Elementary</td>
</tr>
<tr>
<td>US Department of Housing and Urban Development</td>
<td>Desktop with Flat Screen and Laptops</td>
<td>*$4,800.00</td>
<td>Ohlone Elementary</td>
</tr>
<tr>
<td>Washington PTA</td>
<td>Consultant - Music Coach</td>
<td>$5,000.00</td>
<td>Washington Elementary</td>
</tr>
<tr>
<td>Washington PTA</td>
<td>Consultant - Kelli Barram</td>
<td>$5,000.00</td>
<td>Washington Elementary</td>
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<tr>
<td>Wells Fargo Foundation</td>
<td>ESA School Welfare</td>
<td>$260.00</td>
<td>Pinole Valley High</td>
</tr>
<tr>
<td>Wells Fargo Foundation</td>
<td>ESA Student Welfare</td>
<td>$180.00</td>
<td>Pinole Valley High</td>
</tr>
<tr>
<td>Innovation Investments LLC &amp; Beautiful</td>
<td>Flat Screen Monitors and Computer</td>
<td>*$1,550.00</td>
<td>Information Technology</td>
</tr>
</tbody>
</table>

*Estimated values for the non-cash donations are provided by the donor
Donation Précis 090711
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To:  Board of Education

From: Sheri Gamba  
Associate Superintendent Business Services

Meeting Date: September 7, 2011

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2011-12 school year are summarized on the attached sheet dated September 07, 2011.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________ Seconded by: ___________________________

Approved _______________________ Not Approved___________________ Tabled________

PrecisForm
## APPROVAL OF FUND-RAISERS

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<tr>
<th>School</th>
<th>Fund-Raising Activity</th>
<th>Activity Sponsor</th>
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<tbody>
<tr>
<td>De Anza High</td>
<td>E Waste Collection</td>
<td>Shimada Club of De Anza</td>
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<tr>
<td>El Cerrito High</td>
<td>Music Workshop, Gamelan</td>
<td>KECG Radio</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Sales of Eco Metro Guides</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Sales of T-Shirts, Uniforms, Treat, Planner, Kinder's Deli Sandwich</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Joe Corbi's Pizza Kits</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Barnes &amp; Noble Book Fair</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Fundraisers for Various Local Restaurants</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>December Arts &amp; Crafts Sale</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Winter Wrapping Paper Catalog Sales</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Pumpkin Patch Carnival, Raffle and Pumpkin Sales</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Rummage Sale</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Spell-a-thon, Walk-a-thon, Read-a-thon &amp; Math-a-thon</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Cookie Dough and Yankee Candle Sales</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Movie Night</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
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<td>Fairmont Elementary</td>
<td>Sports Day</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Oakland A's Baseball Tickets</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Sales of Novelty Items</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Talent Show</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Sales of Eating Utensils</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Silent Auction</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Plant Sale</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>School Dance</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Benefit Concert</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Donations, Raffle</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Olympics</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<td>Fairmont Elementary</td>
<td>Box Tops for Education</td>
<td>Fairmont PTA &amp; Classrooms</td>
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<tr>
<td>School</td>
<td>Activity</td>
<td>Club</td>
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<td>-----------------------------</td>
<td>-----------------------------------------------</td>
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<tr>
<td>Fairmont Elementary</td>
<td>Campbell's Labels for Education</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Fairmont Elementary</td>
<td>Sales of School Supplies</td>
<td>Fairmont PTA &amp; Classrooms</td>
</tr>
<tr>
<td>Valley View Elementary</td>
<td>Chuck E Cheese</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>Adult Night Out</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>Used Uniforms Sales</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>Valley View Logo Sweat Jacket Sales</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>After School Snack Sales</td>
<td>Valley View Parents Club</td>
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<tr>
<td>Valley View Elementary</td>
<td>Catalog Sales -Cookie Dough</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>Year Book Sales</td>
<td>Valley View Parents Club</td>
</tr>
<tr>
<td>Valley View Elementary</td>
<td>Fall Festival</td>
<td>Valley View Parents Club</td>
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<tr>
<td>Valley View Elementary</td>
<td>Holiday Gift Shoppe</td>
<td>Valley View Parents Club</td>
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<td>Valley View Elementary</td>
<td>Summer Work Book Sales</td>
<td>Valley View Parents Club</td>
</tr>
<tr>
<td>Valley View Elementary</td>
<td>Bunny Hop - 5th Arrival</td>
<td>Valley View Parents Club</td>
</tr>
<tr>
<td>Valley View Elementary</td>
<td>Open House Scholastic Book Fair &amp; Pizza Sale</td>
<td>Valley View Parents Club</td>
</tr>
</tbody>
</table>
To: Board of Education

From: Sheri Gamba
Associate Superintendent Business Services

Subject: Contracted Services

Meeting Date: September 7, 2011
Agenda Item: C.I C.4

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated September 7, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________ Seconded by: ___________________________

Approved ___________________________ Not Approved ___________________________ Tabled ___________________________
The following professional consultant services are recommended for approval.

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>DATE OF SERVICE</th>
<th>CONSULTANT NAME</th>
<th>COST &amp; FUNDING</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum</td>
<td>7/1/11 Thru 6/30/12</td>
<td>Medi-Cal Billing Services R30047</td>
<td>$75,000 Medi-Cal Administration</td>
<td>Vendor for claiming Medi-Cal reimbursement for the West Contra Costa Unified School District. They will process claims starting July 1, 2011. Training qualified LEA providers, perform Medi-Cal eligibility checks on special education students, prepare submitted documents for billing to Medi-Cal, follow-up on denied claims, prepare financial reports, keep client updated on program changes and compliance issues.</td>
</tr>
</tbody>
</table>
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education                          Meeting Date: September 7, 2011

From: Ann Reinhagen,
      Assistant Superintendent Human Resources

Subject: Certificated Board Authorization - Education Code 44285.3

Background Information: Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________ Seconded by: ____________________
Approved ______________ Not Approved ______________ Tabled ________
September 7, 2011

**Waivers**

<table>
<thead>
<tr>
<th>Waiver</th>
<th>Site</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCormick, Adam</td>
<td>Harding Elementary School</td>
<td>NSH</td>
</tr>
</tbody>
</table>

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

**Consent**

<table>
<thead>
<tr>
<th>Consent</th>
<th>Site</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mann, Pawan</td>
<td>Crespi Middle School</td>
<td>Social Science</td>
</tr>
<tr>
<td>Solwren, Daniel</td>
<td>Pinole Middle School</td>
<td>Leadership</td>
</tr>
<tr>
<td>Hamilton, William M.</td>
<td>Helms Middle School</td>
<td>Leadership</td>
</tr>
</tbody>
</table>
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education  
Meeting Date: September 7, 2011

From: Ann Reinhagen,  
Assistant Superintendent Human Resources  
Agenda Item: CI C.6

Subject: Routine Personnel Changes - Certificated

Background Information:  
Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

<table>
<thead>
<tr>
<th>DISPOSITION BY BOARD OF EDUCATION</th>
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</thead>
<tbody>
<tr>
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<td>Secended by: ____________________</td>
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<tr>
<td>Approved _______________  Not Approved _____________ Tabled _______</td>
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### Certificated Board Changes

#### Terminated/Retired

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<th>First Name</th>
<th>Last Name</th>
<th>Site</th>
<th>Position</th>
<th>Status</th>
<th>Term Date</th>
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<tbody>
<tr>
<td>Yolanda</td>
<td>Bulls</td>
<td>PVHS</td>
<td>Assistant Principal</td>
<td>Resignation</td>
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<td>Christine</td>
<td>Cho</td>
<td>PVHS</td>
<td>Math SEI</td>
<td>Resignation</td>
<td>6/9/11</td>
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<tr>
<td>Teresa</td>
<td>Crandall</td>
<td>Tara Hills</td>
<td>V.I.</td>
<td>Resignation</td>
<td>6/9/11</td>
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<tr>
<td>Cristina</td>
<td>Da Silva</td>
<td>Helms</td>
<td>Science SEI</td>
<td>Resignation</td>
<td>6/9/11</td>
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<tr>
<td>Jordan</td>
<td>Fernandez</td>
<td>Pinole Middle</td>
<td>NSH SEI</td>
<td>Resignation</td>
<td>6/9/11</td>
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<tr>
<td>Maria</td>
<td>Ivey</td>
<td>Hercules Middle</td>
<td>NSH SEI</td>
<td>Resignation</td>
<td>6/9/11</td>
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<td>Markell</td>
<td>McCain</td>
<td>KHS</td>
<td>Social Science SEI</td>
<td>Resignation</td>
<td>6/9/11</td>
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#### New Hire/Re Hire/Transfer

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West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education  
Meeting Date: September 7, 2011

From: Ann Reinhagen,  
Assistant Superintendent Human Resources  
Agenda Item: CI C.7

Subject: Certificated Provisional Internship Permit (PIP) Request(s)

Background Information: The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________  
Seconded by: ___________________

Approved  
Not Approved  
Tabled
September 7, 2011

Action Taken

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District Interns/Preliminary Education Specialist
Teach for America/Oakland Practitioner Teacher Program
Fortune School of Education

District Interns

Robert, Deborah        Lupine Hills   NSH
Walsh, Kira            Mira Vista     NSH
Crowley, Blake         Helms Middle   PE
Dickison, Gina          Helms Middle   PE
Traister, Shane         Pinole Middle  NSH
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education  
From: Ann Reinhagen,  
Assistant Superintendent Human Resources

Meeting Date: September 7, 2011  
Agenda Item: CI C.8

Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information:
Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated September 7, 2011.

Recommendation: Recommended Approval.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________  
Seconded by: ___________________________

Approved ___________  
Not Approved ___________  
Tabled ___________
West Contra Costa Unified School District
September 7, 2011

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institutions of higher education have submitted a contract with West Contra Costa Unified School District. These institutions intend to place student teachers in the West Contra Costa Unified School District schools.

Patten University, Student Teaching Agreement
San Francisco State University, Student Internship Agreement
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education
From: Nia Rashidchi, Assistant Superintendent
Subject: Resolution No. 17-1112: Hispanic Heritage Month, September 14, 2011 – October 14, 2011

Meeting Date: September 7, 2011
Agenda Item: CI C.9

Background Information:
The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 14 – October 14, 2011 as Hispanic Heritage Month.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: __________________ Seconded by: __________________

Approved ______________ Not Approved ______________ Tabled __________
West Contra Costa Unified School District  
Resolution No. 17-1112  

In Recognition of Hispanic Heritage Month  
Celebrating History, Heritage, and the American Dream  
September 14 – October 14, 2011

WHEREAS, the State of California is home for more than 3,197,490 Hispanic Students from kindergarten through grade twelve; and

WHEREAS, the West Contra Costa Unified School District has 14,111 Hispanic students from kindergarten through grade twelve; and

WHEREAS, the diversity of this group includes persons who have their origins in Mexico, Central and South America, Portugal, Spain and the Spanish speaking Caribbean Island (representative countries like Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Puerto Rico, Venezuela, Dominican Republic, Cuba, Columbia, Panama, and Ecuador); and

WHEREAS, since the inception of European contact with our continent, Hispanics have always been an integral part of this nation’s early exploration and California’s discovery and early settlement; and

WHEREAS, while the impact of the Hispanic Culture and traditions are manifested in our State’s customs, traditions, and law; and

WHEREAS, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science and sports; and

WHEREAS, the History-Social Science Framework for California Public Schools states that the history curriculum of the community, state, region, nation and world must reflect the experiences of men and women of different racial, religious and ethnic groups; and

WHEREAS, the California State Board of Education recognized in its Multicultural Educational Policy that each student needs an opportunity to understand the common humanity underlying all people; and

NOW THEREFORE BE IT RESOLVED that the Board of Education and the West Contra Costa Unified School District proclaim the month of September 14 through October 14, 2011 as Hispanic Heritage Month and encourage all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

PASSED AND ADOPTED by the Board of Education of the West Contra Costa Unified School District on this seventh day of September, 2011, by the following vote:

AYE’s ____  NO’s ____  ABSENT ____  ABSTAIN ____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 7th of September 2011.

President of the Board of Education

Secretary of the Board of Education
ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

From: Wendell Greer
Associate Superintendent for K – Adult Operations

Meeting Date: September 7, 2011

Agenda Item: CI C.10

Subject: State Approved Course List/A-22 Course Approval

Background Information:
Every year the Adult Ed program must submit for board approval their state approved course list in order to receive revenue for ADA generated by these classes.

Recommendation: Recommend approval.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________ Seconded by: ___________________________

Approved _____________ Not Approved _____________ Tabled ________
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<td></td>
</tr>
<tr>
<td>2.1090</td>
<td>ESL/Citizenship</td>
<td>2003</td>
<td>ESL / Citizenship Preparation (231 Federal Program only) Note: This course is included in the WIA Federal Funding Reporting System and benchmarks may be collected for this course code. Effective 2010-11, 231 funded agencies who are not funded for EL</td>
<td></td>
</tr>
</tbody>
</table>

Jump back to the main course list.
<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Year</th>
<th>Notes</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.2000</td>
<td>Citizenship Preparation</td>
<td>2003</td>
<td>---</td>
<td>Civics may implement this course under section 231 if they have applied for and been approved by CDE to offer ESL/Citizenship.</td>
</tr>
<tr>
<td>3.0100</td>
<td>Life Skills and Functional Academics</td>
<td>2005</td>
<td>---</td>
<td>Personal Health; Safety; Nutrition; Grooming; Hygiene; Physical Fitness; Independent Living Skills</td>
</tr>
<tr>
<td>3.0200</td>
<td>Community Access Skills and Functional Academics</td>
<td>2005</td>
<td>---</td>
<td>Readjustment Skills After Injury or Accident; Wheelchair and Adaptive Equipment Use; Mobility Skills; Language/Communication Development; Computer Skills</td>
</tr>
<tr>
<td>3.0400</td>
<td>Workplace Skills and Functional Academics</td>
<td>2005</td>
<td>---</td>
<td>Job Preparation; Job Placement; Production Occupation Work Skills; Service Occupation Work Skills; Work Improvement Skills; Computer and Technology Skills</td>
</tr>
<tr>
<td>4.2722</td>
<td>Career Preparation</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Resume Writing; Job Search and Placement Skills; Job Retention Skills; Foreign Language for the Workplace</td>
</tr>
<tr>
<td>4.4103</td>
<td>Business Financial Management</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Real Estate Agent; Real Estate Agent/License</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Year</td>
<td>Prior Year</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
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<td>------------</td>
<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>4.4420</td>
<td>Food Service and Hospitality</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Fast Food Worker; Cafeteria Attendant; Cook Apprentice; Short Order Cook; Cook Helper; Pastry Cook; Meat Cutter; Cake Decorator; Baker, Caterer</td>
</tr>
<tr>
<td>4.4600</td>
<td>Accounting Services</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Accountant; Accounting Clerk; Bookkeeper; Tax Preparer</td>
</tr>
<tr>
<td>4.5502</td>
<td>Residential/Commercial Construction</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Construction Estimator; Contractor License Preparation; Construction Inspector; Painter; Drywall Finisher, Cement Mason; Carpenter; Construction Worker; Window Glazer; Roofer; Bricklayer; Tile Setter; Plumber; Insulation Installer; Floor Layer; House Repairer; Surveyor Assistant; Maintenance Supervisor; Maintenance Repairer; Building Locksmith</td>
</tr>
<tr>
<td>4.5531</td>
<td>Cabinet Making and Wood Products</td>
<td>2005</td>
<td>Prior to 1979</td>
<td>Cabinetmaker; Woodworking;</td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Year</td>
<td>Description</td>
<td>Notes</td>
</tr>
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<td>------------</td>
<td>--------------------------------------------</td>
<td>------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------</td>
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<tr>
<td>5.5200</td>
<td>Effective Parenting Techniques</td>
<td>2005</td>
<td>Infant Toddler; Two Year Old; Preschooler; Elementary; Middle School; Young Adolescent</td>
<td>Jump</td>
</tr>
<tr>
<td>5.5300</td>
<td>Parenting for Special Needs</td>
<td>2005</td>
<td>Adolescents as Parents; Parenting from a Cultural Perspective; Parenting the Child with Special Needs (Disabled/Gifted); Single Parenting; Step Parenting; Working Parents; Grandparents Raising Grandchildren; Home/School/Community Alliances</td>
<td>Jump</td>
</tr>
<tr>
<td>5.6100</td>
<td>Family Members Interaction</td>
<td>2005</td>
<td>Parenting Your Parent; Gang Awareness and Prevention; Consumer Education for Parents; Crisis Parenting; Domestic Violence; Family Relationships and Communication; Guidance and Discipline; Substance Abuse Education</td>
<td>Jump</td>
</tr>
<tr>
<td>5.7100</td>
<td>Health, Fitness, Nutrition, and Safety</td>
<td>2005</td>
<td>Nutrition During Pregnancy; Principles of Nutrition for Lifelong Health; Physical Health; Mental-Emotional Health; Substance Abuse Prevention; Cardio-Pulmonary Prevention; Cardio-Pulmonary Resuscitation (CPR); First Aid; Communicable Diseases; Driver Education for Adults; Personal Safety</td>
<td>Jump</td>
</tr>
<tr>
<td>Code</td>
<td>Course Title</td>
<td>Year</td>
<td>Type</td>
<td>Description</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------</td>
<td>------</td>
<td>------</td>
<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>5.7200</td>
<td>Food Preparation</td>
<td>2005</td>
<td></td>
<td>Basic Food Preparation Techniques; Cooking for Singles; Foods/Ethnic; Food and Nutrition; Cake Decoration; Food Decoration</td>
</tr>
<tr>
<td>5.7300</td>
<td>Clothing Construction</td>
<td>2005</td>
<td></td>
<td>Basic Sewing; Dressmaking; Pattern Design; Alteration; Tailoring; Needle Arts; Quilting; Weaving and Fiber Arts; Knitting</td>
</tr>
<tr>
<td>5.7400</td>
<td>Home Arts</td>
<td>2005</td>
<td></td>
<td>Gardening; Home Decorative Arts; Interior Design; Upholstering</td>
</tr>
<tr>
<td>5.7500</td>
<td>Financial Literacy</td>
<td>2005</td>
<td></td>
<td>Budgeting, Credit Management, Taxes</td>
</tr>
<tr>
<td>6.6000</td>
<td>Family</td>
<td>2006</td>
<td></td>
<td>Family History; Grandparenting; Grandparents Raising Grandchildren; Intergenerational Education</td>
</tr>
<tr>
<td>6.6020</td>
<td>Community</td>
<td>2005</td>
<td></td>
<td>Community Resources; Civic Training</td>
</tr>
<tr>
<td>6.6030</td>
<td>World</td>
<td>2005</td>
<td></td>
<td>Cultural Studies; Historical and Current Perspectives; Scientific and Human Perspectives</td>
</tr>
<tr>
<td>6.6040</td>
<td>The Arts</td>
<td>2005</td>
<td></td>
<td>Fine Applied and Performance Arts; literature</td>
</tr>
<tr>
<td>6.6050</td>
<td>Communication</td>
<td>2005</td>
<td></td>
<td>Oral and Written Communication</td>
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<tr>
<td>6.6060</td>
<td>Employment</td>
<td>2005</td>
<td></td>
<td>Training for Another Career; Volunteerism; Mentoring; Advocacy Principles and Skills</td>
</tr>
<tr>
<td>6.6070</td>
<td>Technology</td>
<td>2005</td>
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<td>Computer Literacy; Understanding and Using Technology; Accessing the Internet; Mastering</td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Year</td>
<td>Address</td>
<td>Computer Software</td>
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<tr>
<td>6.6080</td>
<td>Health and Fitness Literacy</td>
<td>2005</td>
<td>----</td>
<td>Physical Health and Abilities; Mental Health and Abilities; Bereavement; Mature Drivers Improvement</td>
</tr>
<tr>
<td>6.6090</td>
<td>Safeguarding Self and Property</td>
<td>2005</td>
<td>----</td>
<td>Personal and Community Safety; Financial Literacy; Estate Executor</td>
</tr>
<tr>
<td>6.6100</td>
<td>Retirement</td>
<td>2005</td>
<td>----</td>
<td>Transition from Employment to Retirement; Conservatorship; Caregiving</td>
</tr>
</tbody>
</table>
ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education
From: Bill Fay
Associate Superintendent for Operations

Subject: Ratification and Approval of Engineering Services Contracts

Meeting Date: September 7, 2011
Agenda Item: CI C.11

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: $342,777. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________  Seconded by: ___________________________
Approved __________________________ Not Approved __________________________ Tabled _________
## WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
### FACILITIES PLANNING AND CONSTRUCTION

### ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

<table>
<thead>
<tr>
<th>Project/Funding</th>
<th>Dates</th>
<th>Firm</th>
<th>Contract Cost</th>
<th>Reference</th>
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<tbody>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portola Middle School at Castro</td>
<td>September 2011 thru December 2011</td>
<td>HY Architects</td>
<td>$86,950</td>
<td>Archectura &amp; Engineering services for design of a Green Roof to assist in compliance with project mitigations.</td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coronado Elementary Temporary Campus at Kennedy High School</td>
<td>September 2011 thru November 2011</td>
<td>Kleinfelder</td>
<td>$14,200</td>
<td>Geotechnical Engineering and Geologic &amp; Seismic Hazards Update</td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Montalvin Manor New Classroom Building</td>
<td>September 2011 thru October 2011</td>
<td>Engeo</td>
<td>$12,500</td>
<td>Geotechnical Engineering Report &amp; Geologic Hazards Evaluation</td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portola Middle School at Castro</td>
<td>September 2011 thru October 2011</td>
<td>HY Architects</td>
<td>$157,000</td>
<td>Structural &amp; architectural re-design for revisions due to Site Specific Seismic Analysis.</td>
</tr>
<tr>
<td>Measure J Bond</td>
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<td></td>
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<td></td>
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</tbody>
</table>

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*September 7, 2011*
<table>
<thead>
<tr>
<th>Project/Funding</th>
<th>Dates</th>
<th>Firm</th>
<th>Contract Cost</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kennedy High School ADA Compliance Project</td>
<td>June 2011 thru December 2011</td>
<td>Powell &amp; Partners/HMC Architects</td>
<td>Hourly, not to exceed, $21,500</td>
<td>Architectural services for adding removal &amp; replacement of doors/hardware and rebidding of project.</td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nystrom Elementary Modernization Phase II</td>
<td>September 2011 thru October 2011</td>
<td>RGA Environmental</td>
<td>$9,700</td>
<td>Soil sampling, analysis and report.</td>
</tr>
<tr>
<td>Measure J Bond</td>
<td></td>
<td></td>
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</table>
ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education

From: Bill Fay
Associate Superintendent for Operations

Subject: Ratification and Approval of Negotiated Change Orders

Meeting Date: September 7, 2011

Agenda Item: CI C.12

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Gompers High School Building Demolition; Chavez Elementary Windows and Doors; and Dover Elementary New Campus. Change Orders are fully executed by the District upon signature by the Superintendent’s designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Kennedy High School Admin Interiors & Renovations project is required by the Board, with special findings as noted below, because this is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: $104,647.73.

DISPOSITION BY BOARD OF EDUCATION

Motion by: __________________________
Seconded by: ________________________

Approved ______________ Not Approved ______________ Tabled _____
### September 7, 2011 Change Order Ratification Summary

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Gompers HS Building Demo</td>
<td>Evans Brothers</td>
<td>$1,693,000.00</td>
<td>$50,012.48</td>
<td>$12,527.79</td>
<td>$0.00</td>
<td>$62,540.27</td>
<td>3.69%</td>
<td>$1,755,540.27</td>
<td>2</td>
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<tr>
<td>Chavez ES Windows &amp; Doors</td>
<td>Pinguello Construction, Inc.</td>
<td>$366,935.00</td>
<td>0.00</td>
<td>-23,842.00</td>
<td>0.00</td>
<td>-23,842.00</td>
<td>-6.50%</td>
<td>$343,093.00</td>
<td>1</td>
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<tr>
<td>Kennedy HS Admin Interiors &amp; Renovations</td>
<td>AM Woo Construction</td>
<td>$363,000.00</td>
<td>0.00</td>
<td>$36,600.00</td>
<td>$27,680.94</td>
<td>$64,280.94</td>
<td>17.56%</td>
<td>$430,280.94</td>
<td>1</td>
</tr>
<tr>
<td>Dover ES</td>
<td>Aften Construction, Inc.</td>
<td>$21,491,000.00</td>
<td>$493,416.50</td>
<td>$51,681.00</td>
<td>0.00</td>
<td>$545,097.50</td>
<td>2.54%</td>
<td>$22,036,097.50</td>
<td>13</td>
</tr>
</tbody>
</table>

Pending Board Actions:
- Ratifications: $76,966.79
- Approvals: $27,680.94
- Total Board Action: $104,647.73

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.
West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education
From: Bill Fay  
Associate Superintendent for Operations
Subject: Helms Middle School Surveillance Cameras Project Award of Contract

Meeting Date: September 7, 2011
Agenda Item: CI C.13

Background Information:
The next step in completing the campus security system at Helms Middle School is the installation of surveillance cameras. The District has already completed installation of the backbone wiring and boxes for the system. This project includes providing and installing all of the cameras, network video recorders, programming and startup. This project uses the District’s new camera standard which will allow for evidentiary quality images, web-based monitoring, and coordination with local police.

Security by Design consultants have prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 3, 2011. Six Contractors submitted bids. They are as follows: Point One $467,148.01; WEST $459,947; RFI $447,304; Ojo Technology $396,710; Security Engineers $338,786; and, CF Contracting $298,000. The lowest responsive, responsible bidder is CF Contracting, at $298,000.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: $298,000. Funded by the Measure J Bond, under the Helms Middle School project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _______________________________  Seconded by: _______________________________

Approved __________ Not Approved __________ Tabled _________
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education
From: Bill Fay
Associate Superintendent for Operations

Meeting Date: September 7, 2011
Agenda Item: CI C.14

Subject: Pinole Valley High School Surveillance Cameras Project Award of Contract

Background Information:
The District has been working closely with the City of Pinole, including Pinole Police Department, to develop a surveillance camera system for the Pinole Valley High School campus. The system will enhance student safety on the campus.

TCG International consultants has prepared plans and specifications for the project. The District conducted a public bid process for the project. Bids were opened on August 24, 2011. Two Contractors submitted bids. They are as follows: ERA Construction $335,000; and, Ojo Technology $330,000. The apparent lowest responsive, responsible bidder is Ojo Technology, at $330,000.

This item is being presented, notwithstanding the fact that the District has received a Bid Protest. In consideration of the need to resolve the Bid Protest, and in order to expedite the project, the Board’s action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: Authorize staff to issue the Notice of Award, upon successful completion of the Bid Protest period, to the lowest responsive, responsible bidder.

Fiscal Impact: $330,000. Funded by the Measure J Bond, under the Pinole Valley High School project budget.

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DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________________ Seconded by: ____________________________

Approved ________________ Not Approved ________________ Tabled ________________
To: Board of Education                     Meeting Date: September 7, 2011
From: Bill Fay                             Agenda Item: CI C.15
       Associate Superintendent for Operations
Subject: Approval of Valley View Elementary School Master Plan

**Background Information:** Valley View Elementary School is one of the listed projects in the Measure D 2010 Bond. In order to develop the scope of work for this campus the District has engaged in a Master Planning process to determine project priorities and configuration of a replacement school at the site. This process included numerous meetings with Valley View staff and teachers. In addition, the District hosted a neighborhood meeting for the project and reviewed the proposed master plan for reconstruction with local residents.

DLM Architects is the Master Plan Architect for Valley View. They will present the proposed master plan for the Board. The Facilities Subcommittee of the Board has reviewed the Master Plan and recommended approval by the full Board at its meeting of August 9, 2011.

**Recommendation:** Approve proposed Valley View Elementary School Master Plan.

**Fiscal Impact:** $34,066,383 is the total project budget for Valley View. Future project work will be funded by the Measure D 2010 Bond when those funds are available.
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

From: Bill Fay
Associate Superintendent for Operations

Subject: Selection of the Independent Performance Auditor for the Bond Program

Meeting Date: September 7, 2011
Agenda Item: CI C.16

Background Information:

The District is required to complete an annual independent Proposition (Prop) 39 performance audit. Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, and 2010 Measure D bond funds. In addition, the District has historically engaged a firm to perform an evaluation report. In order to select an auditor the District issued a request for proposals for the Prop 39 audit and evaluation report and formed a selection committee to review the proposals. The committee recommends that the District select Total School Solutions (TSS) and negotiate a one year contract with an option to renew for two years.

Recommendation:

Approval of Total School Solutions to perform the Annual Independent Prop 39 Performance Audit and evaluation.

Fiscal Impact: Not to exceed $141,000 per year Funded by Measure J Bond

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________________  Seconded by: ____________________________

Approved ____________  Not Approved ____________  Tabled ________
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education  
Meeting Date: September 7, 2011  
From: Bruce Harter  
Superintendent  
Agenda Item: CI C.17  
Subject: Contra Costa County School Boards Association Representative Alternate

Background Information:

Efforts are under way to revitalize the Contra Costa County School Boards Association (CCCSBA). In the past, this organization provided a link between local school boards, the County Board of Education (CCBOE), and the Contra Costa Community College District (CCCCD). A group of leaders has come together to revive the CCCSBA so that it can once again serve as a critical link between Contra Costa’s local school boards, the CCBOE and CCCC in order to preserve, advance, and improve public schools.

This organization can only be effective if all districts participate and is seeking an appointment from the WCCUSD Board of Education to serve as a director to the Contra Costa County School Boards Association, representing the District in planning, meeting preparation and information for all board members in the county.

Board member Madeline Kronenberg was recently appointed to serve as the District’s representative. Board member Antonio Medrano has volunteered to serve as an alternate should Ms. Kronenberg be unable to serve.

Recommendation:
Recommend the Board appoint Antonio Medrano as alternate representative to the Contra Costa County School Boards Association.

Fiscal Impact:
None

<table>
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<tr>
<th>Motion by:</th>
<th>Seconded by:</th>
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</thead>
<tbody>
<tr>
<td>Approved</td>
<td>Not Approved</td>
</tr>
</tbody>
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dh
ITEM REQUIRING ATTENTION——BOARD OF EDUCATION

To: Board of Education  
From: Bruce Harter  
Superintendent  
Subject: Antonio Medrano earns California School Boards Association (CSBA) Masters in Governance certificate

Meeting Date: September 7, 2011  
Agenda Item: CI C.18

Background Information:
Completion of the California School Boards Association (CSBA) Masters in Governance program demonstrates commitment to learning, leadership and effective governance. CSBA President Martha Fluor said, “The Masters in Governance program effectively expands the breadth and the depth of knowledge our members are able to bring back to their school boards and districts.”

CSBA’s Masters in Governance program equips board members and superintendents with the necessary knowledge and skills to support an effective governance structure. Since its inception in 1998, more than 2,000 board members and superintendents have participated in the highly acclaimed program. To receive the Masters in Governance certificate candidates must complete 60 hours of intensive training on the role of the governance team in setting the direction of the district, student learning and achievement, school finance and facilities, human resources, policy and judicial review, collective bargaining and community relations and advocacy.

The Board of Education would like to commend Mr. Medrano for completion of this comprehensive program.

Recommendation:  
For Information Only

Fiscal Impact:  
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ___________________________  
Seconded by: ___________________________

Approved _______________  
Not Approved _______________  
Tabled _______________

dh
California School Boards Association

This is to certify that

Antonio Medrano

has completed the prescribed course of study
and is awarded this certificate in the

Masters in Governance Program

on February 5, 2011

[Signatures]

President

Executive Director
ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

From: Bruce Harter
Superintendent

Meeting Date: September 7, 2011

Agenda Item: CI  C.19

Subject: National School Boards Association (NSBA) Program and the Council of Urban Boards of Education (CUBE)

Background Information:
The National School Boards Association and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation, representing more than 8.3 million public school children. Affiliation provides representation of the local school board perspective on national issues before Congress, federal agencies and the courts. Membership in this organization would include strong federal advocacy on behalf of the students of West Contra Costa Unified School District.

Recommendation:
Recommend Approval

Fiscal Impact:
$9,100.00 General Fund

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DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________  Seconded by: ____________________

Approved ____________  Not Approved ____________  Tabled _________
National School Boards Association's
National Affiliate Program and the Council of Urban Boards of Education (C.U.B.E.)

CUBE's Unique Focus

CUBE addresses the unique needs of school board members of the largest cities in the United States. School boards that are members in good standing of their state school boards association and serve a core city population of at least 100,000, or are urban in character, may become part of the CUBE National Affiliate constituency. Today, these districts represent more than 8.3 million public school children nationwide. In addition to receiving all benefits from the National Affiliate Program, CUBE members receive exclusive services customized to address the unique challenges facing urban districts.

Benefits and Advantages Exclusively for CUBE Members

- Specialized federal lobbying and legal advocacy via a professional staff in Washington, DC.
- Ad hoc topical reports, especially for and about CUBE districts.
- CUBE's Urban Edge, an e-newsletter specifically targeting urban districts.
- Survey findings that profile our nation's urban schools in the CUBE Research Report.
- Unique forums to facilitate sharing of concerns, ideas, and "best practices" in the urban school setting- including the CUBE Issues Forum, held in conjunction with the annual NSBA Federal Relations Network Conference; CUBE Pre-Conference meeting at NSBA's Annual Conference; CUBE's Annual Issues Seminar and CUBE's Annual Conference.
- News from the urban public education arena via the Urban Advocate, a bi-monthly newsletter.
- Access to contacts and data from other urban districts through the annual CUBE directory.
- In-depth analysis on issues in periodic reports and monographs like Desegregation to Diversity.

NSBA's National Affiliate program, and its urban component, the Council of Urban Boards of Education provide unique opportunities for school districts across the nation. As one of NSBA's National Affiliates, your school district is supporting the advocacy work of NSBA, which includes representing the local school board perspective on national issues before Congress, federal agencies, and the courts. Your National Affiliate partnership with NSBA and its Federation of state school boards associations entitles you to the following benefits.

Benefits and Advantages of being a National Affiliate CUBE

A VOICE in National Education issues

- Advocacy staff of ten full time analysts and lobbyists - Monitoring, informing, and advocating for increased federal funding and improvements to national education legislation on behalf of your district and the 95,000 school board members across the country
- Legislative analysis - Clear and concise updates and analysis on federal legislation and its impacts on your local school district
- Grass roots legislative alerts - Targeted alerts and updates that equip your board members to participate in a national grassroots legislative campaigns.
- Legal Advocacy staff of four attorneys - Monitoring and submitting opinions on federal court cases that have implications for your local school board

Planning, Policy, and Governance resources to implement your district's VISION.

Resources:
- Policy Research Briefs
- Information Services
- No Child Left Behind Resource Guide
- Center for Public Education
• Key Work of School Boards
• Leadership Insider

**Member Only Resources:**
• Sample Policies
• E-Mail Groups
• GrantsQuest Biweekly Newsletter
• Publication Archives
• On-line Opportunities with the Center for Public Education

**Networking:**
• NSBA Annual Conference
• National Affiliate Center
• T+L Technology Conference
• Council for Urban Boards of Education (CUBE) Issues Forum
• CUBE Annual Conference

**KNOWLEDGE** to make informed decisions to raise student achievement and enhance leadership team effectiveness.

**Publications:**
• American School Board Journal
• National Affiliate e-Update
• School Board News

**Professional Development:**
• National Conferences and Meetings
• On-line Learning Center
• WebChannel NA Webinars

**DISCOUNTS** on professional development opportunities.
• Discounts at Meetings and Conventions
• 50% Discount on membership to the Technology Leadership Network
• Discounts on Publications

**National Affiliate Program**
www.nsba.org/na
nainfo@nsba.org

**CUBE Program**
www.nsba.org/cube
CUBE@nsba.org

National Affiliates ... modeling the KEY WORK of school boards.

Please contact Sandy Cajigas 949-289-4313 or scajigas@nsba.org
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education  Meeting Date: September 7, 2011
From: Bruce Harter  Agenda Item: CI C.20
Superintendent

Subject: Change of Meeting Date

Background Information:
Due to a calendar conflict for three Board members attending a conference, it is requested that the meeting previously scheduled for Wednesday, October 5, 2011 be rescheduled to Tuesday, October 4, 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________  Seconded by: ___________________

Approved ____________  Not Approved _________________ Tabled__________

dh
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 7, 2011

From: Bruce Harter
Superintendent

Agenda Item: D.1

Subject: Summer Legal Fellowship Program

Background Information:
The Summer Legal Fellowship Program provides participants with two months of full-time educational and employment activities during the summer, and provides summer program graduates with ongoing mentoring and other follow-up support.

Executive Director Nancy Schiff will provide a report about the successes and possibilities for the Summer Legal Fellowship Program.

Recommendation:
For Information Only

Fiscal Impact:
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________________ Seconded by: ____________________________

Approved ________________ Not Approved ________________ Tabled ________________

dh
ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

From: Sheri Gamba
Associate Superintendent Business Services

Subject: Resolution No. 15-1112: State Loan Pay Off and Budget Implications

Meeting Date: September 7, 2011
Agenda Item: F.1

Background Information:
The Board of Education has provided input to staff, at the August 17, 2011 board meeting, to begin the process required to pay off the outstanding debt and to release the District from all encumbrances related to the debt. This resolution provides an opportunity for the Board to take action on their intent. This resolution will officially record the Board’s desire to pay off the State Loan and will direct staff to complete the necessary steps, including a fiscal audit, to accomplish the loan pay off.

Under the current debt service schedule the State Loan would have been paid off in 2018. The outstanding principal on the debt is estimated to be $8.1 million. A final pay off figure will be requested from the Infrastructure Bank. The estimated ending fund balance in the long term debt fund for 2010-11 is $9 million. Therefore, there should be sufficient funding to accomplish the pay off during the 2011-12 fiscal year. When the loan is paid off, the District will no longer have to budget for the payment each year out of the general fund.

At the July 27, 2011 meeting, the Board reviewed the adopted State budget and its implications for our school district. The State budget includes mid-year budget reduction ‘triggers’ if State revenue falls short of projections. In 2011-12 budget, the Board set aside $10 million in special reserve so that in the event of mid-year reductions the Board could draw upon these funds to prevent program cuts during the current year. However, the current multi-year projection uses $3 million of that special reserve in 2012-13 and $2.5 million in 2013-14 in order to balance the budget. The multi-year projection includes the elimination of the current K-3 class size reduction program since it is funded by federal grant money that will not be available after this year. The multi-year projection also includes school closures for Shannon and Lake schools and the assurance from the City of Richmond to continue to provide $1.5 million for Kennedy, Olinda and Grant schools.

Given the variables, the Board may consider setting priorities should the mid-year ‘triggers’ not occur and if the mid-year ‘triggers’ take place. Among those considerations are programs that the Board has designated as priorities in the past. If there are no mid-year cuts, the Board could consider how to allocate the savings from paying off the state loan and the remaining balance of the special reserve. If the mid-year state budget cuts are at the maximum level, the Board will need to consider where the additional reductions will be for the 2012-13 school year.
**Recommendation:**
Recommend approval of the resolution to pay off the state loan and discussion of funding prioritization.

**Fiscal Impact:**
$1.4 million in general fund savings, ongoing

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**DISPOSITION BY BOARD OF EDUCATION**

Motion by: ___________________________  Seconded by: ___________________________

Approved ___________  Not Approved ___________  Tabled ___________
West Contra Costa Unified School Board  
State Loan Pay Off  
Resolution No. 15-1112

WHEREAS the West Contra Costa Unified School District (the District) has outstanding debt related to two State Loans which originated in 1990 and 1991; and

WHEREAS it is the desire of the West Contra Costa Unified School District Board of Education to pay off this outstanding debt and to release the District from all encumbrances related to this debt; and

WHEREAS the outstanding debt owed on the loan is now held in the form of Lease Revenue Bonds Issued by California Infrastructure Bank; and

WHEREAS based upon the District’s Resolution number 90-0405 and 33-0506 there is a Site Lease and Lease Agreement in place; and

WHEREAS before the district repays the loan the District is required to retain an auditor from a list established by the State Superintendent and State Controller to confirm the District has adequate fiscal systems and controls in place (EC 41320.1.); and

WHEREAS it is estimated that outstanding principal balance owed by the District is estimated to be $8.1 million by February of 2012; and

WHEREAS the debt service fund of the District has an estimated ending fund balance of $9 million;

THEREFORE BE IT RESOLVED that the Board of Education of the West Contra Costa Unified School District hereby directs staff to retain an audit firm to conduct the audit as required and to submit the audit to the State Superintendent’s Office. Furthermore staff shall complete the necessary steps and complete any required paperwork to release the District from the Site Lease and pay off the State Loan.

PASSED AND ADOPTED by the Board of Education of the West Contra Costa Unified School District on this, 7th day of September by the following vote:

AYE’s ____  NO’s ____  ABSENT ____  ABSTAIN ____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 7th of September, 2011.

President of the Board of Education
Secretary of the Board of Education
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue 
Richmond, California 94801-3135 
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education  
Meeting Date: September 7, 2011

From: Sheri Gamba  
Agenda Item: F.2  
Associate Superintendent Business Services

Subject: Resolution No. 16-1112: Reimbursement Resolution – 2010 Series A Bond Sale

Background Information:

Bond counsel has been working with staff to advise on the validity of charging current costs associated with the Gompers/Leadership project to the future issuance of the 2010 Series A Bond – QSCB (Quality School Construction Bond). Counsel has prepared this resolution so that costs recognized as "capital costs" can be tracked and charged to the new issuance, once those bonds are sold. It will permit the District to go back 60 days from the date of this resolution to capture these costs. This will help us in our effort to make sure that the QSCB funds are spent within the timeline required, which is 3 years from the date of the sale.

Recommendation: Recommend Approval

Fiscal Impact: Ability to track and charge Gompers/Leadership project expenditures to the QSCB bonds prior to the bond issuance.

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________________ Seconded by: ____________________________

Approved ________________ Not Approved _____________ Tabled _____________
REIMBURSEMENT RESOLUTION

RESOLUTION NO. 16-1112

RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT REGARDING ITS INTENTION TO ISSUE TAX-EXEMPT GENERAL OBLIGATION BONDS

WHEREAS the West Contra Costa Unified School District (the "District") passed a $380,000,000 general obligation bond election on June 8, 2010 (the "Measure D"); and

WHEREAS, the Board of Education of the District desires to finance the costs of acquiring, constructing, reconstruction and/or equipping of school facilities as provided in Measure D (the "Project"); and

WHEREAS, the District intends to finance the acquisition, construction, reconstruction and/or equipping of the Project or portions of the Project with the proceeds of the sale of general obligation bonds or other forms of debt, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"); and

WHEREAS, prior to the issuance of the Obligations the District desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the District; and

WHEREAS, the Board of Education has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations; and

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, ORDER, AND DETERMINE AS FOLLOWS:

SECTION 1. The District hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes the general character, type, purpose, and function of the Project.

SECTION 2. The reasonably expected maximum principal amount of the Obligations is $100,000,000.

SECTION 3. This resolution is being adopted not later than 60 days after the payment of the original Expenditures (the "Expenditures Dates or Dates").

SECTION 4. The District will make a reimbursement allocation, which is a written allocation that evidences the District's use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. If both the District and a licensed architect or engineer certify that at least 5 years is necessary to complete construction of the Project, the maximum reimbursement
period is changed from 3 years to 5 years.

SECTION 5. Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the District so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the District.

SECTION 6. This resolution is consistent with the budgetary and financial circumstances of the District, as of the date hereof. No moneys from sources other than the Obligations are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 7. This resolution is adopted as official action of the District in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of issue of the Obligations.

SECTION 8. The limitations described in Section 3 and Section 4 do not apply to (a) costs of issuance of the Obligations, (b) an amount not in excess of the lesser of $100,000 or five percent (5%) of the proceeds of the Obligations, or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Obligations that finances the Project for which the preliminary expenditures were incurred.

SECTION 9. All the recitals in this resolution are true and correct and this Board of Education so finds, determines and represents.

ADOPTED, SIGNED AND APPROVED this 7th day of September, 2011.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

By ______________________________

Board President

Attest:

____________________________

Secretary

DOCSSF/82555v1/200251-0003
EXHIBIT A

DESCRIPTION OF PROJECT

The Project shall consist of the acquisition, renovation, construction of school facilities, and acquisition and installation of equipment associated therewith, including roofing improvements, enhancement of telecommunication and security systems and the establishment of an endowment to fund technology equipment, system and upgrades, and all other projects authorized by Measure D approved by the voters on June 8, 2010. The Project will also include the payment of all necessary legal, financial, architectural, environmental, engineering, seismic evaluation, facilities master planning and contingent costs in connection therewith.
STATE OF CALIFORNIA  

CONTRA COSTA COUNTY  

I, _____________________, do hereby certify that the foregoing is a true and correct copy of Resolution No. ________, which was duly adopted by the Board of Education of the West Contra Costa Unified School District at meeting thereof held on the 7th day of September, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By ____________________________

Secretary
ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

From: Bill Fay
Associate Superintendent for Operations

Subject: Project Status Report – Facilities Planning and Construction

Meeting Date: September 7, 2011

Agenda Item: G.1

Background Information:

The following are provided for review of Facilities Planning and construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: ____________________________ Seconded by: ____________________________

Approved __________ Not Approved __________ Tabled ________
PROJECT STATUS REPORT
De Anza High School - Replacement Campus
Period Ending: 8/25/2011

Scope: Replacement Campus

Construction Status:
- Architect: DLM Architects
- Project Manager: Jose Chapa, SGI Construction Management
- Project Engineer: Jemil Sahle, SGI Construction Management
- Contractor: Wright Contracting Inc.
- Inspector: Steve Cayson
- WCCUSD Mgr: Keith Holstlander

Contract Status:
- Notice to Proceed: 05/17/2010
- Original Construction Schedule (days): 1,080
- Original Completion Date: 05/01/2013
- Projected Completion: 05/01/2013

Buildings:
- Building 1: Administration & Library
- Building 2 & 3: Theater & Arts/Delta School
- Building 4: Special Education
- Building 5: Science
- Building 6 & 7: Classrooms
- Building 8: Gymnasium
- Building 9: Cafeteria
- Building 11, 12, & 13: Lobby, Breezeway, & Entrance Structure

Progress This Period:
- Building 1, 2, 8, & 9--Install Built-Up Roof System Cont.
- Building 1, 2, 3, 4, 5, 6, 7--Install Interior Wall Framing & MEP Rough-Ins Cont.
- Building 6 & 7--Install Exterior Wall Framing Cont.
- Building 7--Install Structural Steel & Metal Roof Deck Cont.
- Building 8--Install Exterior Wall Sheathing Cont.
- Building 8 & 9--Install Interior Door Frames Cont.
- Building 8 & 9--Install HVAC Ducts & Equipment Cont.
- Building 8 & 9--Install Wall Insulation & Drywall Cont.
- Building 8 & 9--Install Lath & Plaster Cont.
- Building 11--Frame Skylight & Install Metal Roof Deck Cont.

Anticipated Progress Next Period:
- Building 1, 2, 8 & 9--Install Built-Up Roof System Cont.
- Building 1--Install Interior Wall Framing & MEP Rough-Ins Cont.
- Building 2, 3, 4, 5, 6, & 7--Install Interior/Exterior Wall Framing Cont.
- Building 1, 2, 3, 4, 5, 6, 7, 8 & 9--Install MEP Rough-Ins Cont.
- Building 7--Pour 2nd Floor Slab
- Building 8--Install Exterior Wall Sheathing Cont.
- Building 8 & 9--Install HVAC Ducts & Equipment Cont.
- Building 8 & 9--Install Wall Insulation & Drywall Cont.
- Building 8 & 9--Install Lath & Plaster Cont.
- Building 9--Install Interior Door Frames Cont.
- Building 11--Frame Skylights & Install Metal Roof Deck Cont.

Schedule Assessment/Update:
- Construction Duration (Calendar Days): 1,080
- Construction Calendar Days Elapsed: 465
- Construction Calendar Days Remaining: 615
- Percent of Contract Calendar Days Elapsed: 43%
- Percent of Construction Completed: 43%

Percentage of Work Done 43% Total Project

Proposed Changes:

General Comment:
PROJECT STATUS REPORT
Dover Elementary School -
Period Ending: 8/24/2011

Scope: Increment 2

Construction Status:
Architect: HY Architects, Inc.
Project Manager: Robert Vargas, SGI Construction Management
Project Engineer: Rod Sias, SGI Construction Management
Contractor: Allen Construction, Inc.
Inspector: Kris Gilbert
WCCUSD Mgr: Keith Holtslander

Contract Status:
Notice to Proceed: 06/15/2009
Construction Schedule (days): Original Approved Projected
1,110 119 1,229
Original Completion Date: 06/29/2012
Projected Completion: 10/23/2012

Buildings:
Building A Main Admin. Building & Classrooms - COMPLETED
Building B Pre-School/Kindergarten - IN PROGRESS
Building C Multi Purpose Building - IN PROGRESS
Site Work Rough Site Work & Underground Utilities

Progress This Period:
- Clean/Strip (Bldg. B & C) – COMPLETED.
- Install Underground Electrical (Bldg. B & C) – COMPLETED.
- Set Electrical Vault (Bldg. B & C) – COMPLETED.
- Rough Grading – COMPLETED.
- Installation of Storm Drains – COMPLETED.
- Demolition of Curb & Gutter Sidewalk – COMPLETED.
- Form Curb and Gutter Sidewalk – COMPLETED.
- Pour Footings (Bldg. B & C) – COMPLETED.

Anticipated Progress Next Period:
- Placement of Rock (Bldg. B & C) – IN PROGRESS.
- Placement of Vapor Barrier (Bldg. B & C) – IN PROGRESS.
- Rough Plumbing Walls (Bldg. B & C) – IN PROGRESS.
- Pour Tall Stem Walls Line 2 (Bldg. B & C) – IN PROGRESS.
- Slab Reinforcing (Bldg. B & C) – IN PROGRESS.
- Plug in Tie Holes (Bldg. B & C) – IN PROGRESS.
- Construct Edge Forms (Bldg. B & C) – IN PROGRESS.

Schedule Assessment/Update:
Construction Duration (Calendar Days): 1,229
Construction Calendar Days Elapsed: 812
Construction Calendar Days Remaining: 417
Percent of Contract Calendar Days Elapsed: 66%
Percent of Construction Completed: 66%

Percentage of Work Done 66%
Total Project
Phase 1–Demolition & Site Work Increments 1 & 1A 100%
Phase 2–Building "A" Increment 2 100%
Phase 3–Building "B" & "C" Increment 3 25%
Phase 4–Demo & Playground Increment 3 0%

Proposed Changes:

General Comment:
PROJECT STATUS REPORT
ECHS - Multi-Use Sport Fields
Period Ending: 8/24/2011

Scope: Multi-Use Sport Fields

Construction Status:
- Architect: WLC Architects
- Project Manager: Hector DeLeon, SGI Construction Management
- Project Engineer: N/A
- Contractor: Michael Paul Company Inc.
- Inspector: Kris Gilbert
- WCCUSD Mgr: Andrew Mixer

Contract Status:
- Notice to Proceed: 02/21/2011
- Construction Schedule (days): Original 180, Approved 18, Projected 220
- Original Completion Date: 8/22/2011
- Projected Completion: 10/10/2011

Buildings:
- Synthetic Field: Soccer, Baseball and Softball Synthetic Field
- Tennis Courts: Five new Tennis Courts w Ball Wall
- Batting Cage: New Batting Cage on Southeastern corner of project

Progress This Period:
Pour all retaining walls around perimeter of tennis court. Perimeter fencing has begun. Clearing and grubbing is complete at northern area of project site and is ready for no mow fescue. Installation of field drainage system is 50% complete. Concrete flatwork of pedestrian walkways and base rock with electrical connections at main fire lane. New Fiber optic cable has been completed. The ECHS radio station is on the air with no downtime.

Anticipated Progress Next Period:
Completion of retaining wall at Ashbury Ave. Final grading for tennis court. Installation of Ball Wall. All concrete flatwork will be completed. Top, Bottom rock with artificial turf will be completed. The Artificial Turf is scheduled to arrive on site September 6 for installation.

Schedule Assessment/Update:
- Construction Duration (Calendar Days): 220
- Construction Calendar Days Elapsed: 184
- Construction Calendar Days Remaining: 36
- Percent of Contract Calendar Days Elapsed: 83%
- Percent of Construction Completed: 60%

Percentage of Work Done

<table>
<thead>
<tr>
<th>Percentage of Work Done</th>
<th>60%</th>
<th>Total Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Demolitions</td>
<td>98%</td>
<td>2%</td>
</tr>
<tr>
<td>Grading</td>
<td>90%</td>
<td>3%</td>
</tr>
<tr>
<td>Utility Trenching and Installation</td>
<td>90%</td>
<td>8%</td>
</tr>
<tr>
<td>Retaining walls</td>
<td>75%</td>
<td>12%</td>
</tr>
<tr>
<td>Irrigation system installation</td>
<td>65%</td>
<td>10%</td>
</tr>
<tr>
<td>Fiber optic connection radio rm.</td>
<td>100%</td>
<td>3%</td>
</tr>
<tr>
<td>Fencing &amp; Post installation</td>
<td>75%</td>
<td>10%</td>
</tr>
<tr>
<td>Perimeter concrete flatwork</td>
<td>50%</td>
<td>12%</td>
</tr>
</tbody>
</table>

Proposed Changes:
Coordination of Phase I and Phase II is currently being coordinated by the Architect and General contractor to avoid work being removed and reworked. For example the plaza will be asphalted instead of concrete to allow for easy removal in phase II. Electrical and data consideration have also been incorporated into phase I for phase II.

General Comment:
The Contractor is working his way out of the field area getting ready for the installation of the base under the artificial turf. He has completed the batting cage, concrete work and fencing adjacent to Phase II.
# PROJECT STATUS REPORT

**Ford Elementary School - Building**

**Period Ending:** 8/25/2011

## Scope:
Pre-K, K-5 Elementary School with Computer Laboratory, Library, Administration, Kitchen, Multi-Purpose Room & Stage; with Playgrounds & Parking

## Construction Status:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect</td>
<td>Sally Swanson Architects, Inc.</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Lewis Brower, SGI Construction Management</td>
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<td>Project Engineer</td>
<td>Rod Sias, SGI Construction Management</td>
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<tr>
<td>Contractor</td>
<td>Alten Construction, Inc.</td>
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<tr>
<td>Inspector</td>
<td>Mark Eriksen</td>
</tr>
<tr>
<td>WCCUSD Mgr</td>
<td>Keith Holtslander</td>
</tr>
</tbody>
</table>

## Contract Status:

- **Notice to Proceed:** 10/12/2009
- **Construction Schedule (days):**
  - Original: 600
  - Approved: 89
  - Projected: 689
- **Original Completion Date:** 06/04/2011
- **Projected Completion:** 12/1/2011

## Buildings:

- **Site Development**: Rough Site Work & Underground Utilities
- **Building; Area A**: Classrooms, Administration, Library, Computer Lab
- **Building; Area B**: Pre-Kindergarten, Kindergarten, Classrooms
- **Building; Area C**: Multi-Purpose Room, Stage, Kitchen
- **Site Finish**: Hardscape, Landscape, Irrigation, Accessories

## Progress This Period:

- **Areas A & B** - Stucco, Roofing, Sheetmetal, Tile and Flooring (1st Floor) near completion. Ceiling, Casework, Millwork Finish and Utilities continue.
- **Area C** - Stucco, Roofing, Tile and Sheetmetal near completion. Utilities continue. Painting complete.

## Anticipated Progress Next Period:

- **Area A** - Stucco and Tile Complete. Roofing, Sheetmetal, Flooring (2nd Floor) and Casework near completion. Ceiling, Millwork Finish and Utilities continue.
- **Area B** - Stucco and Tile Complete. Roofing, Sheetmetal, Flooring (2nd Floor) and Casework near completion. Ceiling, Millwork Finish and Utilities continue. Flooring will commence.
- **Area C** - Stucco and Tile Complete. Roofing, Sheetmetal, and Utilities continue. Food Service Equipment Installation and Ceiling to commence.
- **Site Work** - Underground Utilities near completion. Hardscape Development and Irrigation System Construction continues.

## Schedule Assessment/Update:

- **Construction Duration (Calendar Days):** 689
- **Construction Calendar Days Elapsed:** 682
- **Construction Calendar Days Remaining:** 7
- **Percent of Contract Calendar Days Elapsed:** 98%
- **Percent of Construction Completed:** 87%

## Percentage of Work Done

<table>
<thead>
<tr>
<th>Component</th>
<th>Total Project</th>
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<tbody>
<tr>
<td>Site Development</td>
<td>57%</td>
</tr>
<tr>
<td>Building; Area A</td>
<td>83%</td>
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<tr>
<td>Building; Area B</td>
<td>83%</td>
</tr>
<tr>
<td>Building; Area C</td>
<td>76%</td>
</tr>
<tr>
<td>Site Finish</td>
<td>29%</td>
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</table>

## Proposed Changes:

Miscellaneous Issues attending AOR issued ASI's and GC RFI Process. Site Development issues are currently being identified and addressed.

## General Comment:

Overall, progress continues toward completion during the Fall of 2011.
### PROJECT STATUS REPORT
King Elementary School - Increment 2 New Construction
Period Ending: 8/25/2011

#### Scope:
Phase 1: Construction of new school buildings and site work; Phase 2: Teacher & Staff Move

#### Construction Status:
- **Architect:** Quattrocchi Kwok Architects
- **Project Manager:** Alaric Robinson
- **Project Engineer:** Eddie Law, SGI Construction Management
- **Contractor:** West Bay Builders
- **Inspector:** Mark Eriksen
- **WCCUSD Mgr:** Andrew Mixer

#### Contract Status:
- **Notice to Proceed:** 03/25/2009
- **Construction Schedule (days):**
  - Original: 720
  - Approved: 129
- **Original Completion Date:** 3/15/2011
- **Projected Completion:** 12/30/2011

#### Buildings:
- A: Single Story - classrooms, library and admin areas
- B: Two Story - classrooms
- C: Single Story - multi-use with stage and kitchen

#### Progress This Period:
All Buildings:
- Back Punch-list and owner requested work completion ongoing. Demolition of Pullman Building and Old main Split face block building ongoing.
- ADA drop off ramps at Florida Avenue and 41st Street Completed. Construction Fence installed for Demolition phase of the project.

#### Anticipated Progress Next Period:
All Buildings:
- Punch list, miscellaneous change order work, and training completed. Building occupied.
Old Buildings:
- Demolition is underway.

#### Schedule Assessment/Update:
- **Construction Duration (Calendar Days):** 720
- **Construction Calendar Days Elapsed:** 857
- **Construction Calendar Days Remaining:** -137
- **Percent of Contract Calendar Days Elapsed:** 119%
- **Percent of Construction Completed:** 95%

#### Percentage of Work Done: 95% Total Project

#### Proposed Changes:
**General Comment:**
Phase 1 - New school building work is 99% complete. Phase 2 - Staff move-in Complete. Owner requested changes and back punch-list ongoing. Pullman building Hazmat Abatement completed. Main Building is with ATI for fire damage clean-up and abatement, to be completed by 8/15/2011.
# PROJECT STATUS REPORT

**Nystrom Elementary School - Multipurpose Room**

**Period Ending: 8/25/2011**

**Scope:** Construction of a new 13,800 SF Multipurpose Room, demolition of existing upon completion, related site work and playground improvements

## Construction Status:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect</td>
<td>Interactive Resources</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Sonya Perkins, SGI Construction Management</td>
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<tr>
<td>Project Engineer</td>
<td>Eddie Law, SGI Construction Management</td>
</tr>
<tr>
<td>Contractor</td>
<td>John Plane Construction</td>
</tr>
<tr>
<td>Inspector</td>
<td>Kris Gilbert / Brad Williamson</td>
</tr>
<tr>
<td>WCCUSD Mgr</td>
<td>Andrew Mixer</td>
</tr>
</tbody>
</table>

**Contract Status:**

| Notice to Proceed:               | 07/26/2010 |
| Construction Schedule (days):    | Original 9 Approved 515 Projected 9 |
| Original Completion Date:        | 12/23/2011 |
| Projected Completion:            | 1/2/2012   |

**Buildings:**

- Single Story Multi-use - library, classroom, computer lab & kitchens

## Progress This Period:

- Interior stud framing, batt insulation placement and drywall at walls and ceiling; tape and skim coat; bathroom tile prep; electrical boxes and conduits rough-in, set switch gear and transformer; storefront frame; metal roof panels; doors and frames; stucco scratch coat at roof area; prime hard-lid ceilings and exterior metal panels, gas line excavation and install; rooftop HVAC units

## Anticipated Progress Next Period:

- Continuation of drywall finishes including prime and texture; underground fire line service; storefront and window frames; Tyvek exterior walls and lath; paint exposed ceilings and overhangs; install metal sidings; tile restroom walls; exterior canopy footing concrete pour, exterior trash and equipment enclosures concrete pour and CMU walls

## Schedule Assessment/Update:

<table>
<thead>
<tr>
<th>Item</th>
<th>Details</th>
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<tbody>
<tr>
<td>Construction Duration (Calendar Days):</td>
<td>524</td>
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<tr>
<td>Construction Calendar Days Elapsed:</td>
<td>373</td>
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<tr>
<td>Construction Calendar Days Remaining:</td>
<td>151</td>
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<tr>
<td>Percent of Contract Calendar Days Elapsed:</td>
<td>71%</td>
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<tr>
<td>Percent of Construction Completed:</td>
<td>70%</td>
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</table>

## Percentage of Work Done

- **70%** Total Project

## Proposed Changes:

**General Comment:**

Sequence of work might change to accommodate temporary campus construction.
**Scope:** West Campus

**Construction Status:**

<table>
<thead>
<tr>
<th>Architect:</th>
<th>Powell &amp; Partners</th>
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<tbody>
<tr>
<td>Project Manager:</td>
<td>Alex Gourtzelis, SGI Construction Management</td>
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<tr>
<td>Project Engineer:</td>
<td>Marcus Blackmon, Amanco, Inc.</td>
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<td>Contractor:</td>
<td>Zovich Construction</td>
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<td>Inspector:</td>
<td>Mark Eriksen</td>
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<tr>
<td>WCCUSD Mgr:</td>
<td>Keith Holtslander</td>
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**Contract Status:**

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<td>Construction Schedule (days):</td>
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<tr>
<td>Original Completion Date:</td>
<td>09/19/2013</td>
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<td>Projected Completion:</td>
<td>09/19/2013</td>
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</tbody>
</table>

**Buildings:**

- Building A
- Building B

**Progress This Period:**

Progress this period for the Ohlone Phase I & II West Campus Project is as follows: Demo Hardscape; Build Temporary Playground; Demo Existing Portables; Commence digging for Bioswale.

**Anticipated Progress Next Period:**

Pave and Stripe Temporary Playground; Fence Temporary Playground; Lime Treatment at Building Pads; Proceed with Underground Utilities; Lay Out Footings.

**Schedule Assessment/Update:**

| Construction Duration (Calendar Days): | 720 |
| Construction Calendar Days Elapsed: | 22 |
| Construction Calendar Days Remaining: | 698 |
| Percent of Contract Calendar Days Elapsed: | 3% |
| Percent of Construction Completed: | 1% |

**Percentage of Work Done**

1% Total Project

**Proposed Changes:**

None.

**General Comment:**

None.
**PROJECT STATUS REPORT**

Pinole Middle School - Modernization Phase II  
Period Ending: 8/25/2011

**Scope:** Modernization Phase II

**Construction Status:**

<table>
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<th>Role</th>
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<tr>
<td>Architect</td>
<td>Powell &amp; Partners Architects</td>
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<tr>
<td>Project Manager</td>
<td>Steve Millar, Amanco, Inc.</td>
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<td>Project Engineer</td>
<td>Jeffrey Feldman</td>
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<tr>
<td>Contractor</td>
<td>Alpha Bay Builders, Inc.</td>
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<td>Inspector</td>
<td>Kris Gilbert</td>
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<tr>
<td>WCCUSD Mgr</td>
<td>Keith Holtslander</td>
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**Contract Status:**

<table>
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<th>Original</th>
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<tbody>
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<td>Construction Schedule (days):</td>
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**Buildings:**

Classroom & Admin Buildings.  
Multi-Purpose Building Including Kitchen.

**Progress This Period:**

- Exterior painting completed
- Kitchen completed
- Stage completed
- Trash enclosures completed
- Iron fencing completed

**Anticipated Progress Next Period:**

- Landscaping complete
- Multipurpose room complete
- Sand blasting complete
- Hardware complete
- Commissioning

**Schedule Assessment/Update:**

- Construction Duration (Calendar Days): 425
- Construction Calendar Days Elapsed: 492
- Construction Calendar Days Remaining: -67
- Percent of Contract Calendar Days Elapsed: 115%
- Percent of Construction Completed: 98%

**Percentage of Work Done:** 98%  
Total Project

**Proposed Changes:**

Multipurpose room repair.

**General Comment:**