

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
November 16, 2011

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
NOVEMBER 16, 2011**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from El Cerrito High School

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes: October 26, 2011; November 2, 2011**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated November 16, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated November 16, 2011. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2011-12 school year are summarized, dated November 16, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

***CI C.4 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed, dated November 16, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of October, 2011:

Total of payroll warrants (October 2011):	\$ 8,748,895
Total of vendor warrants (October 2011):	\$ 20,737,213

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.6 Notice of Completions: Bid J068301 Richmond High School Arts Building Fire & Intrusion Alarm Project, Bid J068217 Kennedy High School Security Fencing Project, Bid J068263 Crespi Middle School Roof Restoration Project**

Comment:

Substantial completion notices has been received for: Bid J068301, Bid J068217, Bid J068263.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Green Leaf Solar dba Eclipse Electric, Bid J068301 Richmond HS Arts Build. Alarm Project
Crusader Fence Co. Inc., Bid J068217 Kennedy High School Security Fencing Project
F. Rodgers Corp., Bid J068263 Crespi Middle School Roof Restoration Project.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.7 Certificated Board Authorization - Education Code 44285.3**

Comment:

Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.9 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.10 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this district provide supervision and evaluation for students at California State University, East Bay, seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated November 16, 2011.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.11 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$514,432. Funding sources as noted.

***CI C.12 Approval of Wilson Elementary School Construction Document Design Fees**

Comment:

Wilson Elementary School Campus Replacement is one of the listed projects in Measure D-2010 Bond. Master Plan documents have been completed by Interactive Resources, and approved by the Board of Trustees on October 19, 2011. The scope of work includes schematic design, design development, and construction document services by the architect and the architect's sub-consultants.

Recommendation:

Approve proposed Wilson Elementary School Construction Document Design Fees

Fiscal Impact:

Total for this action: \$2,400,000. Funding source is Measure D-2010 Bonds.

***CI C.13 Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Diego. The conference dates are December 1 through 3, 2011 at the San Diego Convention Center. Expenses including registration, travel, food and lodging are estimated to total approximately \$1,440.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorizes attendance at the CSBA Annual Education Conference 2011.

Fiscal Impact:

General Fund

***CI C.14 Resolution No. 73-1112: Supporting the California Cancer Research Act**

Comment:

The American Cancer Society and the American Lung Association have requested that the Board adopt a resolution in support of the California Cancer Research Act of 2012.

Recommendation:

That the Board adopts the resolution in support for the California Cancer Research Act of 2012.

Fiscal Impact:

None for WCCUSD

***CI C.15 Annual Williams Review**

Comment:

Each year the County Office of Education completes a review of the District's compliance with the Williams Settlement. The District is in compliance with the provisions of that statute.

Recommendation:

That the Board accept the Williams Settlement report from the Contra Costa County Office of Education.

Fiscal Impact:

As budgeted

***CI C.16 Resolution No. 72-1112: Educators Recognition Resolution**

Comment:

Board Member Elaine Merriweather would like to propose for consideration recognition of exemplary educators from within the District on a regular basis.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.17 Modification for Policy 7214.2**

Comment:

Board Policy 7214.2 complies with intent of Proposition 39 which was approved in 2000 to establish a Citizens' Oversight Committee (CBOC) to "actively review and report on the use of bond proceeds" whenever the district passes a Proposition 39 bond. At the October 4, 2011 meeting, the Board revised the policy. The proposed revisions will allow the CBOC to establish its own bylaws and operational rules. The proposal also eliminates a position that has been unfilled for several years.

Recommendation:
That the Board approve the modifications to Policy 7214.2, Citizens Bond Oversight Committee.

Fiscal Impact:
None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Employee Service Anniversary Recognition**

Comment:

The West Contra Costa Unified School District employs 2,897 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 6 staff;
- the 30-Year Service Pin Award to 16 staff,
- the 25-Year Service Pin Award to 26 staff,
- the 20-Year Service Pin Award to 17 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 1,680 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

Recommendation:
Recognition; for board and public information

Fiscal Impact:

None

* **D.2 Parcel Tax Survey Presentation**

Comment:

At the June 28, 2011 meeting, the Board appointed a subcommittee of Madeline Kronenberg and Antonio Medrano to select a polling firm to conduct a survey and provide outreach services to determine the feasibility of a measure to renew the current parcel tax. The Attorney General has determined that a school district may legally expend district funds to hire a consultant to conduct surveys and establish focus groups to assess the potential support and opposition to a measure, the public's awareness of the district's financial needs, and the overall feasibility of developing a measure that could win voter approval.

The district distributed a request for qualifications (RFQ) to six Bay Area firms that specialize in survey research. After reviewing the proposals, the subcommittee selected Godbe Research to conduct a random sample survey to aid in determining the degree to which the community is willing to support a possible local measure that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall. A committee that included the Board members, representatives of the four employee groups and a parent representative assisted in developing the survey that Godbe Research completed in October 2011.

Bryan Godbe will describe the process for implementing the survey and provide the Board with the results of the survey. The next steps included identifying a consulting firm to assist with the community outreach, completing a tracking poll survey sometime in the spring or early summer, and asking the Board to consider adopting a resolution to authorize an election to renew and/or extend the 2008 parcel tax.

Recommendation:

That the Board review the survey results and provide directions for the next steps

Fiscal Impact:

No additional fiscal impact

* **D.3 Report on the School Based Health Centers**

Comment:

In an ongoing effort to provide health education and services to the students of West Contra Costa Unified School District, Health Center coordinators will report on the programs and services that are currently being offered.

Recommendation:

Report only

Fiscal Impact:

None

* **D.4 Report on Peres Dental Clinic**

Comment:

For many years before Peres Elementary school was renovated, local dentists volunteered their time to provide dental screening and referral to students at that school. With the renovation and added buildings, a dental clinic was added to the school that reopened after construction in 2005. A room was set aside as a dental clinic and was equipped to enhance the work of the volunteer dentists. In 2010, the Board approved an upgrade to the dental lab to add additional equipment and modernization of the facilities so that the volunteer dentists can perform more dental work such as filling cavities for students.

Recommendation:

District staff will provide the Board with an update on the progress and timeline for the modifications to the dental clinic room at Peres.

Fiscal Impact:

None

* **D.5 Measure D 2010 Bond Sale**

Comment:

The Bond Finance Team recently completed the sale of the District's first \$100 million bond issuance towards the Measure D 2010 authorization. The District's Financial Advisor, Dave Olson of KNN, will provide a report.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.6 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection

Linked Learning – Multiple Pathways
Safety Committee
Youth Commission
Public Employees Local 1
School Supervisors Association
United Teachers of Richmond

* **D.7 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Retired teacher Claire Sapp passed away. Ms. Sapp retired in 1990 after teaching for 20 years at Woods and Hercules Elementary Schools.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 Request to Address the Board – Billy Alexander**

Comment:

Mr. Alexander would like to address the Board about Kwanzaa.

Recommendation:

For Information Only

Fiscal Impact:

None

* **E.3 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

G. DISCUSSION ITEMS

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – December 7, 2011

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

November 16, 2011

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from El Cerrito High School

Background Information:

A Student Board Representative from El Cerrito High School will attend the Board of Education on November 16, 2011. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
Lovonya DeJean Middle School
Multipurpose Room
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

October 26, 2011

A. OPENING PROCEDURES

President Charles Ramsey called the meeting to order at 6:00 PM.

A.1 Pledge of Allegiance

President Ramsey led those in attendance in the pledge of allegiance.

A.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

A.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Lisa Erwin, Executive Director Fiscal Services; Otilia Espinoza, Interpreter; Steve Collins, SELPA Director; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent School Operations; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; David Johnston, Director General Services; Ken McDaniel, Maintenance Supervisor; Ann Reinhausen, Assistant Superintendent Human Resources; Nia Rashidchi, Assistant Superintendent Education Services; Marin Trujillo, Coordinator Community Engagement

B. BUSINESS ITEMS

B.1 Budget Discussion and Prioritization for Multi-Year Planning

Superintendent Harter introduced Ms. Gamba who provided a framework of the state's adopted budget, mid-year trigger cuts, and planning.

Public Comment:

Jan Duckart, Pat Miles, Ellen Hartigan-O'Connor, Joan Gallegos, Brigitte Perez, Jasmine Hernandez, Ken Ryan, Mari Tanaka, Kristen Pursley, Shelby Chapel, Anna Porter, Kristyn Jones, Martina Esperanza, Angel Castillo, Maria Alegria, Ana Smulian, Eric Swabeck, Sarah Butler, Deborah Lane, Martinez Jose Santos, Tammy Campbell, Maria Poblano, Jasmine Merina

Board Comment:

Ms. Kronenberg suggested reviewing previous decisions and re-affirming those decisions.

Mr. Thurmond asked Ms. Gamba about estimates for class size reduction costs while keeping Lake and Shannon Schools open and the ratio of students to teacher. Ms. Gamba provided information. Mr. Thurmond addressed the Board about newly found savings and prioritizing for the future.

President Ramsey addressed concerns regarding parcel tax revenue, deferred maintenance funds, and the potential of funds returned to the general fund as a result of litigation and a declaratory relief action filed with the Superior Court regarding a general fund expenditure which paid for a bond expenditure. He also spoke about the surplus in the ending fund balance which could be reflected in ongoing operations.

Mr. Medrano said he supported maintaining Shannon and Lake Schools as well as adult education programing. He further spoke about closing the achievement gap to provide students with additional assistance, class size reduction, college going culture and advance placement classes. Ms. Gamba responded. Mr. Medrano said he also supported payoff of the IBM debt.

Ms. Merriweather said she agreed and reminded her colleagues of the previous commitment to class size reduction, adult education and school resource officers. She urged the Board to affirm those commitments. Ms. Gamba spoke about the good job of keeping the budget in balance but being prepared for state mid-year cuts.

President Ramsey relinquished the gavel to Clerk Kronenberg in order to propose the following motion.

MOTION: Mr. Ramsey moved to authorize use of the unaudited actual ending fund balance surplus plus \$700,000 to pay off the IBM loan in order to add \$625,000 to the operation for ongoing revenue. Mr. Thurmond seconded the motion. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Mr. Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey moved to use \$600,000 of the identified \$3 million in savings to permanently remove Shannon and Lake Schools from the closure list. Mr. Thurmond seconded the motion. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Mr. Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey asked the Board to dedicate the use of \$2.4 million to K-3 class size reductions. Mr. Thurmond moved approval of this recommendation. Mr. Medrano seconded the motion. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Mr. Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey made a motion about developing the budget once state cuts are determined to dedicate further funds for additional K-3 class sized reduction, class size reduction at the secondary level, and instructional materials, while maintaining the proposed levels of funding for adult education, and school resource officers. Mr. Thurmond seconded the motion. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Mr. Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

President Ramsey resumed the gavel and continued to conduct the meeting.

President Ramsey asked whether Dr. Harter wanted to bring a message or share some information. Superintendent Harter spoke about the Board setting priorities to pay off the 20 year old IBM loan, and using \$2.4 million generated from the pay-off of the state loan to keep Shannon and Lake Schools open and off set class size reduction. The District will look for future opportunities to add funding to support elementary class size reduction, as well as add secondary teachers and purchase instructional materials.

C. ADJOURNMENT

President Ramsey adjourned the meeting at 7:40 PM.

The next regularly scheduled Board of Education Meeting:
Lovonya DeJean Middle School – November 2, 2011

Motion vote count order: Yes-No-Abstain-Absent

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

November 2, 2011

A. CLOSED SESSION

B. OPENING PROCEDURES

President Charles Ramsey called the meeting to order at 5:30 P.M. The Board recessed into Closed Session.
President Ramsey called the Public Session to order at 6:37 P.M.

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Magdy Abdalla, District Engineering Officer; Rosa Cornejo, Staff Secretary; Otilia Espinoza, Interpreter; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance & Operations; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Joshua Herrera, Electronics Technician; Joe Mayes, Maintenance Manager; Nia Rashidchi, Assistant Superintendent Educational Services

B.4 Presentation of Student Board Representative from El Cerrito High School

Claudia Campos provided a report of activities at Kennedy High School.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding administrative appointments:

Elaine Brady: Interim Principal, Shannon Elementary School

Rose Bright: Interim Instructional Specialist, Nystrom Elementary School

Motion: Mr. Medrano moved to ratify the action taken in Closed Session regarding the approval of the administrative appointments. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Agenda Review and Adoption

President Ramsey requested to move agenda items D.1 and F.1 to follow item B.6.

MOTION: Mr. Thurmond moved approval of the agenda, with moving the agenda items D.1 and F.1. Ms. Merriweather seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Tony Thurmond, Student Representative Claudia Campos (advisory vote only), and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: October 19, 2011

MOTION: Mr. Thurmond moved approval of the Minutes of October 19, 2011. Ms. Merriweather seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Claudia Campos (advisory vote only), and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D.1 The Ed. Fund Grant Winners for 2011

Ms. Rashidchi invited Mr. Zuhair Saadat from the Ed Fund to talk about the mini grants. Mr. Saadat said that he was pleased to announce that they were able to award 74 grants totaling over \$54,000 to schools in the District. The focus

this year was 23 of the grants are going to support music. Mr. Saadat announced and congratulated the winners. Board members joined in congratulating the awardees.

F.1 Naming the Gymnasium at John F. Kennedy High School in Memory of Dolly Felix

Superintendent Harter talked about the request received by the community to rename the John F Kennedy Gym in honor of Dolly Felix.

Public Comment:

Linda Felix-Lambie

Board Comment:

None

MOTION: Mr. Thurmond moved approval of Naming the Gymnasium at John F. Kennedy High School in Memory of Dolly Felix. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Claudia Campos (advisory vote only), and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Contracted Services

C.5 Resolution No. 71-1112: State and Federal Surplus Property Program

C.6 Certificated Board Authorization - Education Code 44285.3

C.7 Ratification and Approval of Engineering Services Contracts

C.8 Ratification and Approval of Negotiated Change Orders

C.9 Lupine Hills Elementary School Tile Wall Repairs Project, Part II

C.10 Approval of Portola Middle School at Castro Elementary Site Construction Administration Fees

C.11 Resolution No. 70-1112: Recognizing Contributions of Veterans to the Country

MOTION: Ms. Kronenberg moved approval of Consent Items C.1 – C.11. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Claudia Campos (advisory vote only), and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

President Ramsey requested moving item G.1 to follow consent items.

MOTION: Ms. Kronenberg moved approval to move agenda item G.1 to follow consent items. Ms. Merriweather seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and Student Representative Claudia Campos (advisory vote only), and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Integrity Education Center Charter School

Mr. Greer introduced Mr. James Madden who gave in depth presentation of his proposed school program.

Public Comment:

Harold Clemetson

Board Comment:

Mr. Thurmond asked Mr. Madden how his program will be a drop out preventative. Mr. Madden responded.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 The Ed. Fund Grant Winners for 2011

This item was moved to follow item B.7.

D.2 Standing Reports

Youth Commission: Andre Taylor gave brief updates on ideas of how schools should handle bullying complaints.

Academic Subcommittee: Ms. Rashidchi announced that the Academic Subcommittee will be hosting the first town hall academic meeting on November 8th at 6:30 at Helms Middle School.

Safety Committee: Mr. Thurmond announced that the Safety Committee's next meeting will be November 9th, 6:00 PM at El Cerrito High.

Ivy League Connection: President Ramsey gave an update on the successful event held at La Strada. Mr. Ramsey shared that they will be having dinner with a Brown University admissions officer. Ms. Kronenberg will be visiting students at Brown and Yale and having dinner with admissions officers. The Ivy League Connection has been nominated for the Golden Bell Award and may receive recognition by the State of California.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report
Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment
None

F. ACTION ITEMS

F.1 Naming the Gymnasium at John F. Kennedy High School in Memory of Dolly Felix
This item was moved to follow item D.1

G. DISCUSSION ITEMS
This item moved to follow consent items.

G.2 Project Status Report – Facilities Planning and Construction
Mr. Fay introduced Mr. Hibser, lead architect of HY Architects for the Portola Middle School project. Mr. Hibser gave a presentation with an overview of the project and a status report.

Mr. Medrano asked if the green roof design is similar to one used in San Francisco. Mr. Hibser stated that they are using a design that will use the least maintenance possible. Mr. Brad Steen of Kleinfelder gave an overview of geological investigation and geological hazard assessment. He confirmed that two reports have been approved. Mr. Ramsey request to have copies provided of the approval letters. President Ramsey suggested staff and consultants work with the City of El Cerrito. Mr. Hibser stated that they have been working closely with the City.

Ken Yang, structural engineer, gave an overview of the design structure. President Ramsey asked what they are doing to the design to make it earthquake safe. Mr. Yang responded. President Ramsey asked why they are keeping the wood structure from the original Castro building as part of the new Portola Middle School. Mr. Hibser responded that it is part of the agreement with the community and result of the environmental impact report.

Mr. Medrano asked for clarification of Building A and why it isn't being rebuilt instead being structurally sound. Mr. Hibser responded. President Ramsey and Mr. Medrano both expressed concern that the building is not going to be as seismically safe as the rest of the buildings. Mr. Steen responded that the seismic codes are more stringent on existing buildings in schools when retrofitted. Ms. Merriweather wanted clarification on the different levels. Mr. Hibser clarified.

Ms. Kronenberg asked if there have been any conversations with the archiving people to save anything from Portola before it is demolished. Mr. Hibser responded that Go Portola group will be addressing it. She also asked if they have brought this presentation to the City of El Cerrito. Mr. Hibser responded.

Mr. Thurmond asked about the traffic measures. Mr. Hibser explained that they worked with a traffic consultant and city staff. He explained where the students will be dropped off by public transit as well by parents. Mr. Ramsey asked about Special Education classrooms. Mr. Hibser responded that they have provided them with specialized facilities for severely disabled students. The Special Education classes have been integrated within the regular classroom buildings.

Kevin MacQuarrie and Sisi Meng of WLC Architects gave a presentation with an overview of the temporary housing at Kennedy for the Coronado project. President Ramsey asked whether there is a need for a geotechnical work. Mr. Brad Steen of Kleinfelder responded that requirements for portables are less stringent. The District has elected to do a geotechnical investigation. Mr. Medrano asked about a covered area for students to eat lunch. Ms. Meng responded that the student will have a multipurpose room.

Mr. MacQuarrie and Sisi Meng gave an overview presentation of the Coronado project. Ms. Meng also talked about the Health Center at Coronado. Simon Makdessi, Principal of RMA Group, talked about the geologic hazard assessment and geotechnical investigation reports for Coronado. Warren Pottebaum, structural engineer from Thornton Tomasetti spoke about the structure design of Coronado. Mr. Ramsey asked whether they have received any comments back from DSA. Mr. Pottebaum said they have a back check appointment with the Division of State Architects (DSA) on December 1, 2011. President Ramsey asked about the estimated construction time. Mr. MacQuarrie responded that they are looking at about eighteen months. Mr. Medrano asked Ms. Cohen for her comments. Ms. Cohen said it has been a long process but well worth the wait.

Andrew Butt from Interactive Resources gave a presentation with an overview of the Nystrom project. President Ramsey asked if they have done any revisions. Mr. Butt responded. President Ramsey asked when the project will go out to bid. Mr. Abdalla responded. Mr. Fay stated that these three projects are almost ready for bids and will be preparing a bid schedule.

Mr. Matt Pettler from School Facility Consults gave a presentation update on the state facility funding. President Ramsey asked Mr. Pettler to speak about the state loan for Leadership Public High School (LPS). Mr. Pettler responded that they have worked out a structure with LPS. President Ramsey asked why the State won't fund at least half of the Portola project. Mr. Pettler responded that the state funding is formula driven.

Public Comment:

None

Board Comment:

President Ramsey said that the District's construction projects are exciting. He thanked the community for their support.

Ms. Kronenberg said she continues to see the importance of being aggressive in seeking state funding.

Mr. Medrano said he thinks it's great and to continue being aggressive.

President Ramsey asked Mr. Pettler about the Hardship Program and San Bernardino Unified School District. Mr. Pettler responded.

Ms. Merriweather asked if the Jobs Bill passes whether the District will be eligible for that money. Mr. Pettler responded that they are tracking it closely.

President Ramsey thanked everyone for their presentations.

G.3 Project Status Report – Facilities Planning and Construction

Mr. Abdalla gave a construction status report on projects in the District.

Public Comment:

None

Board Comment:

Mr. Medrano asked Mr. Abdalla why the marquee is not working at Helms. Ms. Abdalla assured Mr. Medrano that they are working on it. Mr. Fay also informed Mr. Medrano that the wiring is being redone.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Thurmond thanked everyone who gave presentations. He also took the opportunity to thank President Ramsey for finding dollars that can support our operating cost and educating kids. Mr. Thurmond also thanked the citizens.

Ms. Merriweather congratulated the grant winners. She is also excited about the Academic Town Hall meeting.

Mr. Medrano talked about a youth meeting he attended last weekend in San Pablo Town Hall. He reminded everyone that the Ed Fund has scholarships for students.

Ms. Kronenberg thanked everyone that participated in the Parent University.

President Ramsey announced that they will be having a special meeting on December 12, 2011 to discuss academics at the high schools. They will also be meeting the second Wednesday of the month to talk about three different high schools' systems and structures. Every third Monday of the month they will rotate and meet at each high school.

President Ramsey adjourned the meeting in the name of Shelly Meron.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – November 16, 2011

K. ADJOURNMENT

President Ramsey adjourned the meeting at 9:56 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:rc

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated November 16, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
CPA Health Sports Medicine Academy at De Anza	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Health Sports Medicine Academy at De Anza
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-1
CPA Info Tech and Communications Academy at De Anza	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Information Technology and Communications Academy at De Anza
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-2
CPA Info Tech and New Media Academy at El Cerrito	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Information Technology and New Media Academy at El Cerrito
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-3
CPA Media Academy at El Cerrito	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Media Academy at El Cerrito
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-4
CPA Hospitality/Inter- national Tourism at Hercules	\$42,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Academy of Hospitality and International Tourism Hospitality Industry at Hercules
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-5
Law Academy at Kennedy	\$42,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the law Academy at Kennedy
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-6
ACET (Architect, Constr, Engineering and Tech at Kennedy	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Architecture, Construction Engineering and Technology Academy at Kennedy
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-7

Information Technology Academy at Kennedy	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Information Technology Academy at Kennedy
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-8
Visual and Performing Arts Academy at Pinole Valley	\$42,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Visual and Performing Arts Academy at Pinole Valley
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-9
Law and Justice Academy at Pinole Valley	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Law and Justice Academy at Pinole Valley
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-10
Health Academy at Pinole Valley	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Health Academy at Pinole Valley
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-11
Creative and Performing Arts Academy (CAPA) at Richmond	\$42,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Creative and Performing Arts Academy (CAPA) at Richmond
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-12
Law Academy at Richmond	\$81,000	California Department of Education - Secondary, Career, and Adult Learning Division	Fund the Law Academy at Richmond Academy
Resource # 6385	7/1/11 - 6/30/13		PCA # 24960-13

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Sheri Gamba *sg*
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated November 16, 2011. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
November 16, 2011 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Ms. Adeline Miller	Close-Up Foundation	\$25.00	Kennedy High
Mr. Vilma H. Garrett	Close-Up Foundation	\$50.00	Kennedy High
Ms. Jeanne M. Griffith, Ttee	Close-Up Foundation	\$100.00	Kennedy High
Mr. Marcella McKillican	Close-Up Foundation	\$20.00	Kennedy High
Ms. Barbara Swanda	Band Supplies	\$50.00	Pinole Valley High
Mr. & Mrs. Ronald & Stephanie Rivera	Athletic Supplies	\$1,000.00	Pinole Valley High
Mr. Robert Thompson	Miscellaneous Supplies	\$300.00	State Pre-School
Chevron Products Company	Parents and Partners Conference	\$5,000.00	WCCUSD Community Engagement
CA. Dept of Public Health/Reza Yazdi	PC's, Monitors, Keyboards & Mouse	*\$15,000.00	Highland Elementary
Alameda Contra Costa Youth Soccer League	Field Use	\$700.00	Lovonya DeJean Middle

*Estimated values for the non-cash donations are provided by the donor
Donation Précis 111611

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2011-12 school year are summarized on the attached sheet dated November 16, 2011.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
November 16, 2011 Board Meeting

APPROVAL OF FUND-RAISERS


<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Pinole Valley High	Charging Entrance Fee for Heritage Celebration dinner and show	PVHS Latinos Unidos Club
Kensington Elementary	Scholastic Book Fair	Kensington PTA

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI c.4

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated November 16, 2011.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum Federal Project	1/16/12 Thru 6/8/12	YMCA of the East Bay R31530	\$40,000 QEIA	Increase existing contract of \$40,000 to provide services for the second half of the school year for 1.2FTE mental health counselors at Richmond High School. The counselors provide individual and group psychotherapy to Richmond High School students identified by the health center coordinator. Services are provided by one full time counselor and an additional counselor one day per week, working in conjunction with the CIS center

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

pg Meeting Date: November 16, 2011

From: Sheri Gamba, Assoc. Supt., Business Services Agenda Item: CI C.5

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of October, 2011.

Total of payroll warrants (October 2011): \$ 8,748,895

Total of vendor warrants (October 2011): \$ 20,737,213

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : October 2011

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	629724	630826	722,509	1,769,832	2,492,341
Regular	630921	631726	1,855,342	3,228,449	5,083,791
Special	630827	630920	38,590	0	38,590
Variable EFT	315902	317241	660,913	3,089,940	3,750,853
Regular EFT	317242	319386	6,195,898	9,781,388	15,977,286
Special EFT				0	0
Typed	297377	297391	9,396	83,570	92,966
BENEFITS				0	0
Cancelled	Various	Various	(11,245)	(29,965)	(41,210)
Totals			8,748,895	16,153,382	24,902,277

Salary detail is available in the Payroll office upon request.



Cheryl Lewis, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

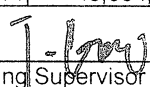
PAYMENT

DATE: October 5, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	443611	443796	4,537,583	18,517,863	23,055,446
7706	CAFETERIA	443619	443784	154,741	1,059,141	1,213,882
7707	CHILD DEVELOPMENT	443719	443763	4,004	45,718	49,722
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				433,563	433,563
7710	BUILDING	443610	443797	640,273	10,747,030	11,387,303
7711	CAPITAL FACILITIES	443747	443747	7,596	277,707	285,303
7712	SELF INSURANCE PROPERTY & LIABILITY	443676	443676	399	1,341,297	1,341,696
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY					0
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	443621	443788	5,844	129,527	135,371
7770	ADULT EDUCATION	443662	443793	4,112	37,691	41,803
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				10,117,877	10,117,877
	TOTALS			5,354,552	42,709,814	48,064,366


Prepared By


Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

PAYMENT

DATE: October 12, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	443824	444050	871,870	23,055,446	23,927,316
7706	CAFETERIA	443838	444034	225,847	1,213,882	1,439,729
7707	CHILD DEVELOPMENT	443938	444014	2,656	49,722	52,378
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	443850	444005	10,138	433,563	443,701
7710	BUILDING	443832	444047	2,885,501	11,387,303	14,272,804
7711	CAPITAL FACILITIES	443989	443989	9,710	285,303	295,013
7712	SELF INSURANCE PROPERTY & LIABILITY	443863	444004	18,092	1,341,696	1,359,788
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				135,371	135,371
7770	ADULT EDUCATION	443905	443978	1,340	41,803	43,143
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				10,117,877	10,117,877
	TOTALS			4,025,154	48,064,366	52,089,520

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

PAYMENT

DATE: October 19, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	444054	444097	752,288	23,927,316	24,679,604
7706	CAFETERIA	444083	444237	102,108	1,439,729	1,541,837
7707	CHILD DEVELOPMENT				52,378	52,378
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	444073	444073	4,419	443,701	448,120
7710	BUILDING	444086	444262	563,175	14,272,804	14,835,979
7711	CAPITAL FACILITIES	444205	444263	7,958	295,013	302,971
7712	SELF INSURANCE PROPERTY & LIABILITY	444098	444098	3,024	1,359,788	1,362,812
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				135,371	135,371
7770	ADULT EDUCATION	444064	444259	6,353	43,143	49,496
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				10,117,877	10,117,877
	TOTALS			1,439,325	52,089,520	53,528,845

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

PAYMENT

DATE: October 26, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	444266	444527	3,228,984	24,679,604	27,908,588
7706	CAFETERIA	444278	444510	135,768	1,541,837	1,677,605
7707	CHILD DEVELOPMENT	444511	444511	239	52,378	52,617
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	444298	444330	27,547	448,120	475,667
7710	BUILDING	444268	444483	556,722	14,835,979	15,392,701
7711	CAPITAL FACILITIES	444315	444315	71	302,971	303,042
7712	SELF INSURANCE PROPERTY & LIABILITY	444274	444483	474,801	1,362,812	1,837,613
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				135,371	135,371
7770	ADULT EDUCATION	444273	444483	5,919	49,496	55,415
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				10,117,877	10,117,877
	TOTALS			4,430,051	53,528,845	57,958,896

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

PAYMENT

DATE: October 10, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				27,908,588	27,908,588
7706	CAFETERIA				1,677,605	1,677,605
7707	CHILD DEVELOPMENT				52,617	52,617
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				475,667	475,667
7710	BUILDING				15,392,701	15,392,701
7711	CAPITAL FACILITIES				303,042	303,042
7712	SELF INSURANCE PROPERTY & LIABILITY				1,837,613	1,837,613
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				135,371	135,371
7770	ADULT EDUCATION				55,415	55,415
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	443798	443820	874,433	10,117,877	10,992,310
	TOTALS			874,433	57,958,896	58,833,329

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2011-2012

PAYMENT

DATE: October 31, 2011

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				27,908,588	27,908,588
7706	CAFETERIA				1,677,605	1,677,605
7707	CHILD DEVELOPMENT				52,617	52,617
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				475,667	475,667
7710	BUILDING				15,392,701	15,392,701
7711	CAPITAL FACILITIES				303,042	303,042
7712	SELF INSURANCE PROPERTY & LIABILITY				1,837,613	1,837,613
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				135,371	135,371
7770	ADULT EDUCATION				55,415	55,415
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	444528	444586	4,633,698	10,992,310	15,626,008
	TOTALS			4,633,698	58,833,329	63,467,027

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Sheri Gamba 
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Notice of Completions: Bid J068301 Richmond High School Arts Building Fire & Intrusion Alarm Project, Bid J068217 Kennedy High School Security Fencing Project, Bid J068263 Crespi Middle School Roof Restoration Project.

Background Information:

Substantial completion notices has been received for: Bid J068301, Bid J068217, Bid J068263.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Green Leaf Solar dba Eclipse Electric, Bid J068301 Richmond HS Arts Build. Alarm Project
Crusader Fence Co. Inc., Bid J068217 Kennedy High School Security Fencing Project
F. Rodgers Corp., Bid J068263 Crespi Middle School Roof Restoration Project.

Recommendation: Recommend approval of these notices of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 11/16/11.
5. The work done was: Project J068301 Richmond HS Arts Bldg. Alarm Project
6. The name and address of the contractor for such work of improvement was Green Leaf Solar dba Eclipse Electric 322 Harbour Way, Richmond, CA 94801 Date of Contract: 8/18/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Western Surety Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Richmond High School 1250 – 23rd Street Richmond, CA 94804.

Dated: November 16, 2011

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 16, 2011, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 11/16/11.
5. The work done was: Project J068217 Kennedy High School Security Fencing Project
6. The name and address of the contractor for such work of improvement was Crusader Fence Co. Inc. 3115 Gold Valley Dr. Ste. B, Rancho Cordova, CA 95742 Date of Contract: 06/23/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Merchants Bonding Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Kennedy High School, 4300 Cutting Blvd. Richmond CA 94804

Dated: November 16, 2011

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 16, 2010, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 10/19/11.
5. The work done was: Project J068263 Crespi Middle School Roof Restoration.
6. The name and address of the contractor for such work of improvement was F. Rodgers Corp. 1175 Greenville Road, Livermore, CA 94550 Date of Contract: 1/27/11
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: The Guarantee Company of North America USA.
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Crespi Middle School, 1121 Allview Avenue, El Sobrante, CA 94803.

Dated: November 16, 2011

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 16, 2011, at Richmond, California.

Director, General Services
West Contra Costa USD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Ann Reinhausen,
Assistant Superintendent Human Resources

Agenda Item: CI C.7

Subject: Certificated Board Authorization - Education Code 44285.3

Background Information: Ed Code 44285.3 allows the Governing Board of a school district to authorize the holder of a multiple subject, standard elementary, single subject or standard secondary, credential with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

November 16, 2011

Waivers

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
Amanda Compadre	Richmond High School	Chemistry - Bilingual
Aurelio Garcia	Richmond High School	Geometry- Bilingual
Mario Sagastume	Richmond High School	Social Science - Bilingual
Joseph Vasquez	Richmond High School	Algebra 1 - Bilingual

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

Consent

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
Eric Crowe	Pinole Middle	Wood

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Ann Reinhausen,
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
November 16, 2011
For Information Only**

Certificated Board Changes

New Hire/Re Hire/Transfer

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Hire Date</u>
Gail	Hetler	ECHS	Instructional Support, Reading and ELD Coach	Rehire	8/18/2011
Natalie	Sacks	Kennedy	Social Science/ English SEI	New Hire	9/10/2011
Catherine	Hennessey	Chavez	K SEI	New Hire	9/19/2011
Andrew	Kravin	ELD	Project Assistant	New Hire	9/26/2011
Margaret	Conroy	Crespi	RSP SEI	New Hire	9/27/2011
Theodore	Carlbom	DeJean	RSP SEI	New Hire	10/06/2011
Abbie	Schultz	Hanna Ranch	4th SEI	New Hire	10/24/2011
Frances	Barr	Kensington	2nd SEI	New Hire	11/10/2011

Terminated/Retired

<u>First Name</u>	<u>Last Name</u>	<u>Site</u>	<u>Position</u>	<u>Status</u>	<u>Term Date</u>
Cephus	Johnson III	Mira Vista	Teacher	Resigned	9/08/2011
Lily	McKeage	DeJean	Teacher	Resigned	10/05/2011
Glenda Susana	Lowrey	Grant	Principal	Resigned	10/21/2011
Harlan	Kerr	Shannon	Principal	Retired	10/31/2011
Nancy	Lee	Lupine Hills	Teacher	Retired	11/04/2011

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Ann Reinhausen,
Assistant Superintendent Human Resources

Agenda Item: CI C.9

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District

November 16, 2011

FOR INFORMATION ONLY**Classified Personnel Changes**

NEW HIRES			
<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Date</u>
BECKER, KENDALL	OCCUPATIONAL THERAPIST	SPECIAL ED	9/27/2011
PHILLIPS, KERRY	INTERPRETER DEAF/HARD HEARING	HARDING	10/1/2011
PARASIDIS, DANIELA	DIRECTOR	FISCAL SERVICES	11/1/2011

PROMOTION			
ABDALLA, MAGDY	ENGINEERING OFFICER	FACILITIES PLANNING	10/17/2011
ALDRIDGE, JILL DAREE	TECHNOLOGY OPERATIONS SUP	TECHNOLOGY	9/22/2011
AVILA, LOURDES	SCH COMMUNITY WORKER BIL	NYSTROM	10/6/2011
BARRY, DONNA	GRADUATE TUTOR	OLINDA	10/3/2011
BROWN, CAROLYN	TYPIST CLERK I	LUPINE HILLS	10/31/2011
CARTWRIGHT, TRINITY	TYPIST CLERK I	TARA HILLS	9/27/2011
CHIN, JODIE PENG	GRADUATE TUTOR	MADERA	10/3/2011
CLARK, ARICKA	CLASSROOM SUPPORT AIDE	COLLINS	9/21/2011
CLARK, ZENAIDA	INST ASSISTANT SP ED	HERCULES MIDDLE	10/24/2011
DUNN, CAROLYN	TYPIST CLERK II	KENNEDY HIGH	10/5/2011
ESPELETA, MERLE	INST ASSISTANT SP ED	VALLEY VIEW	10/3/2011
FABINY, DAVID	UTILITY WORKER	CENTRAL KITCHEN	10/1/2011
FANT, CRYSTAL	CLASSROOM SUPPORT AIDE	GRANT	10/4/2011
GUILLORY II, DEON A	CUSTODIAN	DEJEAN MIDDLE	10/10/2011
HARRIS, JENAE INGRID	SCHOOL LUNCH WORKER I	EL CERRITO HIGH	10/10/2011
INGRAHAM, MILTON	GRADUATE TUTOR	HELMS MIDDLE	10/10/2011
JACKSON III, LOUIE	CUSTODIAN	MURPHY	10/19/2011
JACKSON JR, GEORGE	CAMPUS SECURITY OFFICER I	SECURITY / SITE SUPERVISION	9/12/2011
JOHNSON, EDDIE LEROY	SPECIAL EDUCATION ASSISTANT	TRANSITION	10/11/2011
JOHNSON, ERSULA	INST ASSISTANT SP ED	MAKING WAVES	10/13/2011
JONES, SHANNON	GRADUATE TUTOR	HELMS MIDDLE	10/4/2011
JUAREZ, IVANIA	GRADUATE TUTOR	HELMS MIDDLE	10/10/2011
KAHILA, CHRISTOPHER	DESKTOP SUPPORT TECHNICIAN	RICHMOND HIGH	10/20/2011
KLACZAK, JAMES	GRADUATE TUTOR	DE ANZA HIGH	10/3/2011
LEE, JOANNE DENISE	BEHAVIORAL TECH	SHELDON	10/24/2011
LOPEZ, LISSETTE	GRADUATE TUTOR	VERDE	10/31/2011
OLIVA, DORIS	TYPIST CLERK II BILINGUAL	SPECIAL ED INFANT & PRESCHOOL	10/3/2011
OLIVER, SHIRLEY	TYPIST CLERK I	OHLONE	10/4/2011
ORTEZ JR, FRANCISCO	CUSTODIAN	GOMPERS	10/19/2011
PREVOST, MARVA JEAN	SPECIAL EDUCATION ASSISTANT	TRANSITION	10/24/2011
RAMIREZ, ANSELMO	INST ASSISTANT SP ED	NYSTROM	10/17/2011
RINCON III, ABRAHAM	CUSTODIAN-FLOATER	CUSTODIAL DISTRICTWIDE	10/4/2011
RUSSELL, LATASHA	INST ASSISTANT SP ED	WEST COMMUNITY HIGH	10/19/2011
RUZER, YEVGENIA	GRADUATE TUTOR	CORONADO	10/5/2011
SANCHEZ, FRANCISCO	CUSTODIAN	EL CERRITO HIGH	10/17/2011
THOMPSON, TEONNA	SENIOR ACCOUNT CLERK	FISCAL SERVICES CENTRAL OFFICE	10/3/2011

TERMINATIONS			
CARROLL, DIANE	SCHOOL SECRETARY I	BAYVIEW	10/28/2011
MARTIN, TIMOTHY	ELECTRICIAN	MAINTENANCE DISTRICT	9/9/2011
SAVIDGE, WILLIAM	ENGINEERING OFFICER	FACIL/PLAN/DEV	10/18/2011

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Ann Reinhausen,
Assistant Superintendent Human Resources **Agenda Item:** CI C.10
Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information:

Teachers in this district provide supervision and evaluation for students at California State University, East Bay, seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated November 16, 2011.

Recommendation: Recommended Approval.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
November 16, 2011

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institution of higher education has submitted a contract with West Contra Costa Unified School District. This institution intends to place student teachers in the West Contra Costa Unified School District schools.

California State University, East Bay – Clinical School Counseling and/or Psychology
Student Placement Agreement

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$514,432.** Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Pinole Middle School Measure J Bond	November 2011 thru December 2011	Alan Kropp & Associates	\$9,941	Geotechnical investigation and report services for new soccer/football fields.
Dover Elementary School Campus Replacement Measure J Bond	November 2011 thru December 2011	HY Architects	\$9,941	Design services for Kindergarten/Preschool playground, revisions in Building A, underground utility location.
Dover Elementary School Campus Replacement Measure J Bond	November 2011 thru June 2012	HY Architects	\$300,000	Additional bid, construction administration and closeout services for period beyond original contract schedule.
Gompers Charter High School & Leadership Public School Campus Replacement Measure J Bond	November 2011 thru February 2012	Ninyo & Moore	\$41,300	Additional environmental impact evaluation, soil remediation services, and design services for revised foundation.
Various Sites Measure J Bond	November 2011 thru March 2012	Storm water Specialists	\$83,850	Additional storm water prevention planning services related to various project sites.
Nystrom Elementary School Modernization Measure J Bond	November 2011 thru December 2011	Interactive Resources	\$19,400	Additional design services to revise site documents associated with new MP Building and temporary campus.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Various Sites Measure J Bond	November 2011 thru June 2012	School Facility Consultants	Not to Exceed \$50,000	Additional funding assistance services related to various project sites.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Approval of Wilson Elementary School Construction Document Design Fees

Background Information:

Wilson Elementary School Campus Replacement is one of the listed projects in Measure D-2010 Bond. Master Plan documents have been completed by Interactive Resources, and approved by the Board of Trustees on October 19, 2011. The scope of work includes schematic design, design development, and construction document services by the architect and the architect's sub- consultants.

Recommendation: Approve proposed Wilson Elementary School Construction Document Design Fees.

Fiscal Impact: Total for this action: **\$2,400,000.** Funding source is Measure D-2010 Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter, Superintendent

Agenda Item: CI C.13

Subject: Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Diego. The conference dates are December 1 through 3, 2011 at the San Diego Convention Center. Expenses including registration, travel, food and lodging are estimated to total approximately \$1,440.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorizes attendance at the CSBA Annual Education Conference 2011.

Fiscal Impact: General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter
Superintendent

Agenda Item: CI C.14

Subject: Resolution No. 73-1112: Supporting the California Cancer Research Act

Background Information:

The American Cancer Society and the American Lung Association has requested that the Board adopt a resolution in support of the California Cancer Research Act of 2012.

Recommendation:

That the Board adopts the resolution in support for the California Cancer Research Act of 2012.

Fiscal Impact:

None for WCCUSD

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution No. 73-1112

Supporting the California Cancer Research Act

WHEREAS, the California Cancer research Act is a state initiative which if passed by voters in June 2012 would raise the state's tobacco tax by an additional \$1.00/pack.

WHEREAS, over 332,000 California high school students are current smokers and 36,900 California youth start smoking this year and 3,383,000 California adults are current smokers; and

WHEREAS, according to the Campaign for Tobacco Free Kids, the \$1 tax increase alone would prevent 228,000 children from becoming smokers in adulthood and more than 118,000 adult smokers in California would quit smoking; and

WHEREAS, by providing the funding we need to keep California's anti-smoking programs strong, we can keep our kids from smoking and give smokers the help they need to quit; and

WHEREAS, the California Cancer Research Act would produce more than \$156 million in annual revenue to provide programs to the state's existing tobacco control programs to prevent and reduce the use of tobacco; and

WHEREAS, the California Department of Education would receive \$31.2 million for programs to reduce youth smoking; and

WHEREAS, The California Cancer Research Act would produce \$23 million in annual revenue to provide support for law enforcement efforts to reduce illegal sales of tobacco products to minors, and other anti-tobacco law enforcement; and

WHEREAS, cigarette smoking and other uses of tobacco remain the leading causes of cancer in California, and a leading cause of many other life-threatening health problems, including heart disease and emphysema; and

WHEREAS, despite continuing advancements in medical treatment and prevention, cancer remains a leading cause of death in California, with more than 140,000 Californians diagnosed with cancer every year; and

WHEREAS, the California Cancer Research Act would produce nearly \$600 million in annual revenue to fund research into prevention, causes and treatment of cancer and other tobacco related diseases; and

WHEREAS, by providing funding to help leading researchers we can make important advances in the detection, treatment, prevention and cure of cancer, heart disease, stroke emphysema and other smoking-related illnesses; and

WHEREAS, by achieving significant health savings, the California Cancer Research Act will help respond to the staggering cost of tobacco in California. The savings accrued over the lifetimes of persons alive today who stop smoking or never start is \$5.1 billion dollars.

NOW, THEREFORE, BE IT RESOLVED, that the West Contra Costa Unified School District Board of Education does hereby support the California Cancer Research Act of 2012, which will reduce smoking, especially among children and fund critical research to prevent and treat cancer and other tobacco related diseases. A suitable copy of this resolution will be transmitted to the California Cancer Research Act Coalition: CaliforniansforaCure.org.

APPROVED, PASSED AND ADOPTED by the Governing Board of the West Contra Costa Unified School District on the sixteenth day of November, by the following vote:

AYES: _____ NOES: _____ ABSTENTIONS: _____ ABSENT: _____

I DO HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on November 16, 2011.

President of the Governing Board of the
West Contra Costa Unified School District

Secretary of the Board
West Contra Costa Unified School District

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter
Superintendent

Agenda Item: CI C.15

Subject: Annual Williams Review

Background Information:

Each year the County Office of Education completes a review of the District's compliance with the Williams Settlement. The District is in compliance with the provisions of that statute.

Recommendation:

That the Board accept the Williams Settlement report from the Contra Costa County Office of Education.

Fiscal Impact:

As budgeted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____



RECEIVED
OCT 31 2011
SUPERINTENDENT

October 20, 2011

Dr. Bruce Harter
Superintendent
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, CA 94801

Dear Dr. Harter:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary on September 14, 2011
- Chavez Elementary on September 13, 2011
- Collins Elementary on August 26, 2011
- Dover Elementary on September 7, 2011
- Downer Elementary on September 7, 2011
- Grant Elementary on September 13, 2011
- Harding Elementary on September 7, 2011
- Highlands Elementary on September 12, 2011
- King Elementary on August 29, 2011
- Lake Elementary on September 15, 2011

- Lincoln Elementary on September 14, 2011
- Mira Vista Elementary/Middle on September 15, 2011
- Nystrom Elementary on August 29, 2011
- Peres Elementary on September 7, 2011
- Shannon Elementary on August 26, 2011
- Stege Elementary on September 8, 2011
- Tara Hills Elementary on September 8, 2011
- Verde Elementary on September 15, 2011
- Wilson Elementary on September 12, 2011
- Crespi Jr. High on September 14, 2011
- Helms Middle on August 30, 2011
- Lovonya DeJean Middle on September 21, 2011
- Pinole Middle on September 22, 2011
- Portola Middle on September 27, 2011
- De Anza High on September 20, 2011
- El Cerrito High on September 9, 2011
- Kennedy High on September 13, 2011
- Pinole Valley High on September 16, 2011
- Richmond High on September 19, 2011

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet there are outstanding facility needs that were slated to be repaired.

Teacher Misassignments and Teacher Vacancies:

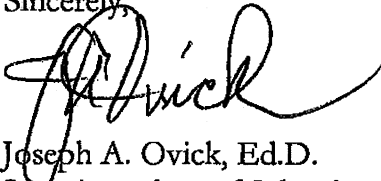
Based on last year’s report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

One facility complaint was reported to the CCCOE during this time.

I very much appreciate the support of the West Contra Costa Unified School District's board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Ovick", written over the word "Sincerely,".

Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Bayview Elementary

Visit Date: September 14, 2011

Facility Notes:

1. Electrical
 - a. Room M2 – Light cover missing
2. Sinks/Fountains
 - a. Room C8 – Water fountain not working
 - b. Library – Faucet loose
3. Playground/School Grounds
 - a. Primary Playground – Play structure with chipped paint and broken steps to slide, rubber separating from metal on climbing discs, mats are raised – tripping hazard
 - b. Upper Grade Playground – Play structure with loose bolts, missing a connector, holes in matting
 - c. School Grounds – C Wing – Bench has peeling paint; common area courtyard lower portions of the walls with chipped paint
4. Overall Rating: GOOD

Williams Visit Report

School: Chavez Elementary

Visit Date: September 13, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Collins Elementary

Visit Date: August 26, 2011

Facility Notes:

1. Interior Surfaces
 - a. Cafeteria – Ceiling tiles missing
 - b. Room 19, 35 – Unsecured storage cabinet
2. Electrical
 - a. Outside Room 16 – Rust on electrical box
 - b. Cafeteria – Electrical plate missing
 - c. Computer Lab – Unsecured wires near sink
 - d. Library – Light diffuser missing
3. Restrooms
 - a. Boys Restroom Preschool – Ceiling tiles loose and missing, worn paint on ramp
 - b. Boys Restroom Cafeteria – Hole over mirror, broken tiles
 - c. Boys Restroom by Office – Window paint peeling
 - d. Girls Restroom 2nd Grade Wing – Push button faucet working poorly
 - e. Girls Restroom Cafeteria – Low water pressure to toilet and flushing poorly
4. Playground/School Grounds
 - a. Playground – Asphalt cracked
5. Windows/Doors/Gates/Fences
 - a. Outside Room 16 – Dry rot around windows
6. Overall Rating: FAIR

Williams Visit Report

School: Dover Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Overall Cleanliness
 - a. Room 133 – Empty compost container under sink – pest attraction
2. Restrooms
 - a. Girls Restroom K Building – Leaking toilet second stall
 - b. Boys and Girls Restroom Portable – Doors do not close automatically
3. Overall Rating: GOOD

Williams Visit Report

School: Downer Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Interior Surfaces
 - a. Computer Lab – Unsecured bookshelf
 - b. Multi-Purpose Room – Missing cover for volleyball pole in floor – tripping hazard
2. Electrical
 - a. Room 210 – Two lights out
 - b. Stairwell 1 – Light out
3. Restrooms
 - a. Room 129 –
 1. Paint peeling on toilet stall wall
 2. Curtains used in place of stall doors on single stall
 - b. Boys Restroom First Floor Main Building – Bad odor, light not working
4. Overall Rating: GOOD

Williams Visit Report

School: Grant Elementary

Visit Date: September 13, 2011

Facility Notes:

1. Overall Cleanliness
 - a. Office Wall Mural – Graffiti on back office wall mural
2. Windows/Doors/Gates/Fences
 - a. Room 29 – Back exit door does not close properly
 - b. Portables 19 - 22 – Some fences in between units were open with access to the alley
3. Overall Rating: GOOD

Williams Visit Report

School: Harding Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Highland Elementary

Visit Date: September 12, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 7 – Unsecured bookcases
 - b. Room 26 – Excess items stacked on tall shelves
 - c. Main Hallway – Stained and missing ceiling tiles
 - d. Cafeteria – Holes in wall above two doors
 - e. Library – Carpet seam unraveling
2. Overall Cleanliness
 - a. Excessive spider webs and dust through out the school
3. Electrical
 - a. Room 1, Computer Room – Lights missing
4. Restrooms
 - a. Girls Restroom Hallway – Toilet flushes slowly
 - b. Girls Restroom Cafeteria – Loose ceiling tiles
 - c. Boys Restroom Outside of Main Hallway – First urinal leaking from the top, water flow to third urinal is poor
5. Playground/School Grounds
 - a. Outside Main Hallway – Exterior wall damaged near new fountain, painted benches damaged
6. Windows/Doors/Gates/Fences
 - a. Computer Room – Protruding door stop
7. Overall Rating: FAIR

Williams Visit Report

School: Martin Luther King Elementary

Visit Date: August 29, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Lake Elementary

Visit Date: September 15, 2011

Facility Notes:

1. Interior Surfaces

- a. Loose ceiling tiles in Room 2, 3, 5, 8, 9, 17, 22 and multiple hallways
- b. Room 17– Hole in wall where old clock was located
- c. Multi-Purpose Room – Lower portions of walls with worn paint

2. Restrooms

- a. Boys Restroom Upper Grades – Faucet not working
- b. Boys Restroom in Multipurpose Room and Portable Restrooms- Loose ceiling tiles

3. Playground/School Grounds

- a. School Grounds – Outside of girls restroom upper grades – broken bench, raised asphalt/concrete – tripping hazard

4. Windows/Doors/Gates/Fences

- a. Room 3, 5 – Dry rot on frame of outside door
- b. Multi-Purpose Room – Loose hinges on exit door

5. Overall Rating: FAIR

Williams Visit Report

School: Lincoln Elementary

Visit Date: September 14, 2011

Facility Notes:

1. Restrooms
 - a. Boys Restroom – Broken or missing door stop
 - b. Girls Restroom – Peeling paint
2. Overall Rating: GOOD

Williams Visit Report

School: Mira Vista Elementary/Middle School

Visit Date: September 15, 2011

Facility Notes:

1. Electrical
 - a. Multi-Use Room – Wheelchair lift not operating
2. Restrooms
 - a. Room 1 – Loose toilet seat
 - b. Boys 3RD Wing – Panel door binding
3. Structural Damage
 - a. Room 7 – Concrete entrance ramp cracked and loose
4. Playground/School Grounds
 - a. Playground Equipment – Sharp edges on playground equipment
5. Windows/Doors/Gates/Fences
 - a. Grounds – Fencing along the south stairs to upper level damaged
6. Overall Rating: GOOD

Williams Visit Report

School: Nystrom Elementary

Visit Date: August 29, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 4A, Cafeteria – Ceiling tiles missing
2. Restrooms
 - a. Outside Restrooms near Playground – Boys Restroom locked due to repairs
3. Roofs
 - a. Outside Kindergarten Play Area – Gutters rusted and damaged
4. Playground/School Grounds
 - a. Main Playground – Wire exposed from rubber matting- tripping hazard or injury
 - b. Outside of Building – Cosmetic damage noted to outside of building (not structural)
5. Overall Rating: GOOD

Team noted that modernization of the campus is scheduled for the summer of 2012. Several of the buildings will be demolished at that time. Several other buildings are scheduled for demolition in November/December 2011.

Williams Visit Report

School: Peres Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Interior Surfaces
 - a. Library – Broken chair
2. Electrical
 - a. Multi-Purpose Room – Elevator not working
3. Overall Rating: GOOD

Williams Visit Report

School: Shannon Elementary

Visit Date: August 26, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 10 – Cabinet hinge works poorly
 - b. Room 14 – Nails in wall
 - c. Cafeteria – Loose ceiling tiles
2. Electrical
 - a. Room 5, 10, 12, 14 – Light diffuser(s) missing
3. Restrooms
 - a. Boys Room 5 – Urinals drain poorly
 - b. Girls Room 5 – Middle toilet draining poorly
 - c. Boys Room 8 – Urinals drain poorly and overflowing
 - d. Room 14 – Drinking fountain has low water pressure
4. Roofs
 - a. Room 8 – Evidence of possible roof leak
5. Playground/School Grounds
 - a. Metal Play Structure – Beams around area with exposed wood (splinters), screws, peeling paint
6. Overall Rating: FAIR

Williams Visit Report

School: Stege Elementary

Visit Date: September 8, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Tara Hills Elementary

Visit Date: September 8, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room N3 – Original location of projector screen in disrepair
 - b. Room N4 – Worn paint to front classroom wall
 - c. Room I3 – Back cabinet veneer coming off
2. Overall Cleanliness
 - a. N Wing Outside – Pigeon droppings noted, worn paint to back wall of building
3. Structural Damage
 - a. Exterior of School Buildings – Protruding beams in eaves are rotting
4. Playground/School Grounds
 - a. Play Structure – Mats under play ground structure damaged
 - b. Parking Lot – Poor traffic flow- Traffic lines are not visible, hazard to student safety
5. Overall Rating: FAIR

Williams Visit Report

School: Verde Elementary

Visit Date: September 15, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Wilson Elementary

Visit Date: September 12, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room K2 – Wood trim on wall chipped and peeling
 - b. Room 19 – Stained ceiling tiles
 - c. Multi-Use Room – Chipped paint
2. Sinks/Fountains
 - a. Computer Room – Rusty sink
3. Playground/School Grounds
 - a. Room K2 – Holes in playground mat, graffiti on playground wall
4. Windows/Doors/Gates/Fences
 - a. Multi-Use Room – Exit door does not shut properly, torn screens
 - b. Overall School Buildings – Chipped paint around windows and sills
5. Overall Rating: GOOD

Williams Visit Report

School: Crespi Middle School

Visit Date: September 14, 2011

Facility Notes:

1. Electrical
 - a. Room 100, 102 – Light out
 - b. Room 102 – Diffuser loose
 - c. Room 203 – Three lights out
2. Overall Rating: GOOD

Team noted that the boys and girls locker rooms were under construction.

Williams Visit Report

School: Helms Middle School

Visit Date: August 30, 2011

Facility Notes:

1. Interior Surfaces
 - a. Gymnasium - Padding missing on corner near girls restroom
 - b. Building C-2 Room 113 – Cabinet broken
 - c. Building C-2 Room 208 – Cabinet pull broken
2. Windows/Doors/Gates/Fences
 - a. Building C-2 Room 113 – Broken blinds
3. Overall Rating: GOOD

Williams Visit Report

School: Lovonya DeJean Middle School

Visit Date: September 21, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room C101 – Teacher's cabinet drawer broken
 - b. Room C103 - Wall with window dirty and worn
 - c. Room C203 – Wall by door dirty and worn
2. Restrooms
 - a. Girls Restroom B108 – Holes in walls, partitions loose
 - b. Boys Restroom C109 – Holes in wall
 - c. Girls Restroom D108 – Hole behind partition door, light out
 - d. Boys Restroom E121 – Vent on door rusty, doorstop missing, worn paint
3. Sinks/Fountains
 - a. Library – Water fountain not working
4. Windows/Doors/Gates/Fences
 - a. Room C103 – Doorstop missing
5. Overall Rating: GOOD

Williams Visit Report

School: Pinole Middle School

Visit Date: September 22, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room P44, P45 – Torn wall panels
 - b. Room B17 – Sliding whiteboard is off the track
 - c. Room B20 – Tall unsecured cabinet – earthquake hazard
2. Electrical
 - a. Room P45 – Broken light switch cover
 - b. Room B SL1 – Light out
3. Restrooms
 - a. Boys and Girls Restrooms by RSP4, Boys and Girls Restrooms by Room 15, Boys and Girls Locker Room – Toilet seats loose
 - b. Girls Restroom by Lab 2 – First toilet does not flush properly, plumbing and Sloan valve loose
4. Sinks/Fountains
 - a. Room B SL1 – One faucet broken, two faucets turned off
5. Overall Rating: GOOD
Per Luis Freese, school is moving out of portables 44 and 45 in November 2011. Repairs not done.

Williams Visit Report

School: Portola Middle School

Visit Date: September 27, 2011

Facility Notes:

1. Structural Damage
 - a. Room 32 – Tripping hazard at ramp
2. Overall Rating: EXEMPLARY

Williams Visit Report

School: De Anza High School

Visit Date: September 20, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 5 – Unsecured cabinet, cellotex panel torn
 - b. Café – Loose floor tile
2. Electrical
 - a. Room 109, 110, 202, 203, 205, 251, 258, 259, 356, 357, 359, 360, 402 – Diffusers missing
3. Overall Rating: GOOD

Williams Visit Report

School: El Cerrito High

Visit Date: September 9, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room C105 – Baseboard loose
2. Electrical
 - a. Room B204 – Lights out and flickering
 - b. Room C105 – Electrical receptacle not working
3. Restrooms
 - a. Restrooms Girls Restroom D Wing 1st Floor – Door stop missing and door handle created wall damage
4. Overall Rating: GOOD

Williams Visit Report

School: Kennedy High School

Visit Date: September 13, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 122, 220 – Walls dirty or in disrepair
 - b. Room 403, 404, 405, 407 – Baseboard missing
 - c. Boys Locker Room – Walls dirty or in disrepair
 - d. Girls Locker Room – Broken ceramic tile base
2. Windows/Doors/Gates/Fences
 - a. Boys Locker Room – Locker doors broken
3. Overall Rating: GOOD

Williams Visit Report

School: Pinole Valley High School

Visit Date: September 16, 2011

Facility Notes:

1. Interior Surfaces
 - a. Cafeteria - Chipped paint to kitchen floor
 - b. Gymnasium – Damaged boards to the bleachers
 - c. Boy's and Girl's Locker Room – Several damaged lockers
2. Restrooms
 - a. 200 Boys Restroom – Tiles missing in one stall
 - b. 200 Girls Restroom – Sink severely cracked, wall where sink was replaced in disrepair
3. Sinks/Fountains
 - a. Outside of Room 203 – Low water pressure to drinking fountain
4. Playground/School Grounds
 - a. Hard Court Area – Walkways – tripping hazards
5. Windows/Doors/Gates/Fences
 - a. Library – One broken window
6. Overall Rating: FAIR

Team noted in Room 403 a small water heater was installed in an open cabinet located next to the sink and not enclosed.

Williams Visit Report

School: Richmond High

Visit Date: September 19, 2011

Facility Notes:

1. Interior Surfaces

- a. Room 306, 308 – Ceiling tiles damaged or missing
- b. Room 306 – Peeling paint
- c. Boys and Girls Restroom Locker – Lockers broken
- d. Theater – Carpet and seats torn

2. Electrical

- a. Room 341, 557, 559, 634, 651, 656, 659, Boys and Girls Restroom by Gym, Gym, Boys Locker Room, Main Quad – Lights out
- b. Room 634 – Exposed wires
- c. Room 557, 561, Girls Restroom by Gym – Light diffusers missing

5. Overall Rating: GOOD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Elaine Merriweather **Agenda Item:** CI C.16
Board Member
Subject: Resolution No. 72-1112: Educators Recognition Resolution

Background Information:

Board Member Elaine Merriweather would like to propose for consideration recognition of exemplary educators from within the District on a regular basis.

Recommendation:

Recommend Approval

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution No. 72-1112

Educators Recognition Resolution

WHEREAS, research has shown that the single most important factor determining the quality of education that a child receives is the quality of his or her teacher; and

WHEREAS, great educators expect that all students can and will achieve in their classroom, and don't give up on underachievers; and

WHEREAS, educators face many challenges and struggles and yet still contribute so much more to their students in time and materials for the classroom; and

WHEREAS, educators engage students and build strong relationships, and motivate students through the lessons that they teach; and

WHEREAS, West Contra Costa Unified School District has some exemplary educators, some of whom are in the classroom and some of whom are not in the classroom, yet they exhibit expertise in their subject areas and knowledge in their fields; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recognizes some of these exemplary educators on a quarterly basis at one of our board meetings, allowing them two minutes to share their successes, and presenting them with a certificate acknowledging their best teaching practice or the incredible work they are doing with our children.

APPROVED, PASSED AND ADOPTED by the Governing Board of the West Contra Costa Unified School District on the sixteenth day of November, by the following vote:

AYES: _____ NOES: _____ ABSTENTIONS: _____ ABSENT: _____

I DO HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on November 16, 2011.

President of the Governing Board of the
West Contra Costa Unified School District

Secretary of the Board
West Contra Costa Unified School District

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter
Superintendent

Agenda Item: CI C.17

Subject: Modification for Policy 7214.2

Background Information:

Board Policy 7214.2 complies with intent of Proposition 39 which was approved in 2000 to establish a Citizens' Oversight Committee (CBOC) to "actively review and report on the use of bond proceeds" whenever the district passes a Proposition 39 bond. At the October 4, 2011 meeting, the Board revised the policy. The proposed revisions will allow the CBOC to establish its own bylaws and operational rules. The proposal also eliminates a position that has been unfilled for several years.

Recommendation:

That the Board approve the modifications to Policy 7214.2, Citizens Bond Oversight Committee.

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa USD

Board Policy

Citizens Bond Oversight Committee (CBOC)

BP 7214.2

Facilities

Proposition 39, approved by California voters in the General Election of November 7, 2000 provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed by a vote of 55 percent or more of the electorate.

As a result of the passage of Proposition 39, language was added to the Education Code requiring school districts passing a bond designated as a Proposition 39 bond to establish a Citizens' Oversight Committee ("Committee" or "CBOC") to actively review and report on uses of bond proceeds to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. The Committee shall be established within sixty (60) days of the date that the Board enters the election results in its minutes. A school district may also establish a voluntary bond oversight committee for a general obligation bond adopted by a two-thirds (2/3) vote of the electorate.

1. Committee's Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditure of taxpayer's money for school construction. The Committee shall convene to provide oversight of the following:

- a) That bond revenues from bonds adopted by a 55 percent vote of the electorate are expended only for the purpose described in Article 13A, section 1, subdivision (b)(3) of the California Constitution including the construction, reconstruction, rehabilitation or replacement of school facilities, including for a Proposition 39 bond measure the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities; and
- b) That, for bonds adopted by a 55 percent vote of the electorate, as prohibited by Article 13A, section 1, subdivision (b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses, except for salaries of bond facilities project administrators paid pursuant to the November 2001 and February 2003 resolutions validated by the Judgment of Validation in the Superior Court of California, Contra Costa County Action No. N03-0216; and
- c) That, for bonds adopted by a two-thirds (2/3) vote of the electorate, funds are used only for the purposes described in Article 13A, section 1, subdivision (b)(2) of the California Constitution including the acquisition or improvement of real property.

2. Committee's Duties

The Committee may engage in the following activities in furtherance of its purpose:

- a) Receiving and reviewing copies of the annual performance audits required by Article 13A, section 1, subdivision (b)(3)(C) of the California Constitution.
 1. The Auditor shall deliver directly to the Audit Subcommittee a draft copy of each audit report at the same time as delivery is made to the District.

2. The Auditor shall deliver directly to the Committee progress reports at the same time at these reports are issued to the District.
 3. The Committee shall participate with the District in a yearly review of the Auditor's performance.
- b) Receiving and reviewing the annual financial audits required by Article 13A, section 1, subdivisions (b)(3)(D) of the California Constitution.
1. The Auditor shall deliver directly to the Audit Subcommittee a draft copy of each audit report at the same time as delivery is made to the District.
 2. The Auditor shall deliver directly to the Committee progress reports at the same time at these reports are issued to the District.
 3. The Committee shall participate with the District in a yearly review of the Auditor's performance.
- c) Inspecting school facilities and grounds to ensure that Bond revenues are expended in compliance with the requirements of Article 13A, section 1, subdivision (b)(3) of the California Constitution.
- d) Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required by Education Code section 17584.1.
- e) Reviewing efforts by the District to maximize Bond revenues by implementing cost-saving measures including, but not limited, to the following:
1. Mechanisms designed to reduce the costs of professional fees;
 2. Mechanisms designed to reduce the cost of site preparation;
 3. Recommendations regarding the joint use of core facilities;
 4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design;
 5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

3. Committee Operations

The Committee's legal charge is to review Bond expenditures and to inform the public about the uses of Bond proceeds.

The Committee shall have the authority to:

- a) Inspect a job site or construction project in coordination with the District Superintendent or designee. Visits to job sites require that the Committee member(s) be accompanied by a representative of the District and require that all safety measures in effect at the job site be followed.
- b) Contact District staff, District contractors or consultants, including without limitation, accountants, auditors, architects, financial advisors and legal counsel in coordination with District Superintendent or designee.

The Committee shall not have the authority to:

- a) Participate in the bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired;
- b) Determine how bond funds shall be spent;
- c) Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants;
- d) Require the District to prepare reports or conduct audits more frequently than those required by law.

The Committee shall not be entitled to legal representation by District legal counselor at District expense, unless permitted by the Board.

The Superintendent or his/her designee shall attend Committee meetings. Members of the Board shall attend as necessary or desirable.

Upon completion of all Bond projects, the Committee shall prepare a final written report summarizing its activities and conclusions.

The Board shall, without expending Bond funds:

- a) Provide the Committee with any necessary technical assistance;
- b) Provide administrative assistance in furtherance of the Committee's purpose; and
- c) Provide the Committee with sufficient resources to publicize the Committee's conclusions.

The Associate Superintendent of Operations will serve as a resource to the Committee. He/she shall assign such other District staff and professional service providers as needed to assist the Committee in carrying out its duties.

The Committee and Board shall hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.

The Committee shall make reports to the Board of Education at each regular Board meeting. This report shall be placed on the Board's agenda. All recommendations approved by the Committee shall be presented to the Board of Education. The Board shall respond to the Committee's recommendation(s) within sixty (60) days after receipt of the recommendation(s).

The CBOC shall establish a set of bylaws and operational rules to manage the operation of the committee. These bylaws and operational rules shall be in compliance with Board Policy and all applicable laws.

4. Financial Operations

- a) The Board of Education shall adopt an annual Facilities Program Budget.
- b) District staff shall identify the budget by fund and account code on each Board action memo that recommends the expenditure of funds for facility projects.
- c) The Facility Program Budget shall be formally amended by the board of Education during the calendar year, as needed, for new and revised projects and change orders.

5. Committee Selection and Composition

The Committee shall be comprised of individuals who either live or work within the boundaries of the District. The Superintendent or designee shall solicit applications for membership on the Committee, and, in the event the number of applicants exceeds the number of spaces available, shall conduct interviews of interested citizens and make recommendations to the Board for appointments.

Applicants shall submit a written application form to the Superintendent and CBOC Chair delineating the applicant's qualifications to serve on the CBOC. On this form applicants shall acknowledge their commitment to faithfully attend the meetings of the CBOC and to serve the best interests of the community.

The Board shall have the authority at its sole discretion to select and appoint the Committee. While the Committee must consist of at least seven members, the Board intends the Committee to consist of between 15 and 21 members. However, the Board shall determine the final size of the Committee.

As required by law, Committee membership shall include the following categories:

- a) One member shall, at the time of appointment, be active in a business organization representing the business community of the District;
- b) One member shall, at the time of appointment, be active in a senior citizens' organization, which may be a local, regional, statewide or national organization;
- c) One member shall, at the time of appointment, be active in a bona fide taxpayers' organization, which may be a local, regional, statewide or national organization;
- d) One member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school of the District;
- e) One member shall, at the time of appointment, be a parent or guardian of at least one child currently enrolled in a school of the District and be an active member in a District parent-teacher organization, such as the PTA or school site council.
- f) Committee membership shall also include but not be limited to, at the discretion of the Board, the following community members:
 1. One member shall be recommended by each City Council from the cities of El Cerrito, Hercules, Pinole, Richmond and San Pablo;
 2. Two members shall reside in unincorporated areas of the District and shall be recommended by the County Supervisors of each respective unincorporated area;
 3. One member shall be recommended by each member of the Board of Trustees;
 5. One member shall, at the time of appointment, represent the Contra Costa Building and Construction Trades Council.
 6. One member shall, at the time of appointment, be a member of Public Employees Union Local 1 (without being a District employee).
 7. ~~One member shall, at the time of appointment, be a member of the Citizens Advisory Committee for Special Education.~~

Pursuant to Education Code Section 15282(b), no employee or official of the District shall be appointed to the Committee. Additionally, no vendor, contractor, or consultant of the District shall be appointed to the Committee. If, while serving on the Committee, a member becomes an official or employee of the District or becomes a vendor, contractor or consultant of the District, their membership on the Committee shall cease immediately.

After appointment to a two-year term, Committee members who wish to be appointed for a second two-year term shall reapply to the Board for consideration. Committee members shall receive no remuneration for their participation on the Committee.

A Committee member who no longer serves as a representative of the designated group she/he was appointed to represent (e.g., ceases to be active within a taxpayers' organization, or ceases to have a child enrolled in the District) shall be allowed to complete his/her term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of the designated group.

Within sixty (60) days of being notified of a Committee vacancy, the Board will appoint a new member to complete the term of the vacancy following the process used to select the original Committee members, provided an eligible and willing candidate is available and ready to serve.

Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1098.

The Committee shall establish an attendance policy and procedures for the removal from the Committee for a violation of this policy.

The Committee will determine when a seat on the Committee becomes vacant and a new Committee member will be named by the Board if one or more of the following events occur:

- a) The Committee member submits a written resignation;
- b) The Committee member fails to meet the participation requirements above

An individual who replaces such a member shall serve until the completion of the original member's term. Thereafter, the member must apply for an additional term if she/he wishes to remain on the Committee. A member who is replaced may appeal to the Board for the Board to reappoint that person to the Committee.

Legal Reference

EDUCATION CODE

15278-15288

CALIFORNIA CONSTITUTION

Article, XIII A, Section 1 (b)

Article, XVI, Section 18 (b)

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: August, 2008 Richmond, California

revised: January 9, 2008

revised:

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Ann Reinhausen,
Assistant Superintendent Human Resources

Agenda Item: D.1

Subject: Employee Service Anniversary Recognition

Background Information:

The West Contra Costa Unified School District employs 2,897 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 6 staff;
- the 30-Year Service Pin Award to 16 staff;
- the 25-Year Service Pin Award to 26 staff;
- the 20-Year Service Pin Award to 17 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 1,680 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

Recommendation: Recognition; for board and public information

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter
Superintendent

Agenda Item: D.2

Subject: Parcel Tax Survey Presentation

Background Information:

At the June 28, 2011 meeting, the Board appointed a subcommittee of Madeline Kronenberg and Antonio Medrano to select a polling firm to conduct a survey and provide outreach services to determine the feasibility of a measure to renew the current parcel tax. The Attorney General has determined that a school district may legally expend district funds to hire a consultant to conduct surveys and establish focus groups to assess the potential support and opposition to a measure, the public's awareness of the district's financial needs, and the overall feasibility of developing a measure that could win voter approval.

The district distributed a request for qualifications (RFQ) to six Bay Area firms that specialize in survey research. After reviewing the proposals, the subcommittee selected Godbe Research to conduct a random sample survey to aid in determining the degree to which the community is willing to support a possible local measure that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall. A committee that included the Board members, representatives of the four employee groups and a parent representative assisted in developing the survey that Godbe Research completed in October 2011.

Bryan Godbe will describe the process for implementing the survey and provide the Board with the results of the survey. The next steps included identifying a consulting firm to assist with the community outreach, completing a tracking poll survey sometime in the spring or early summer, and asking the Board to consider adopting a resolution to authorize an election to renew and/or extend the 2008 parcel tax.

Recommendation:

That the Board review the survey results and provide directions for the next steps.

Fiscal Impact:

No additional fiscal impact.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: D.3

Subject: Report on the School Based Health Centers

Background Information:

In an ongoing effort to provide health education and services to the students of West Contra Costa Unified School District, Health Center coordinators will report on the programs and services that are currently being offered.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011

From: Bill Fay **Agenda Item:** D.4
Associate Superintendent for Operations

Subject: Report on Peres Dental Clinic

Background Information:

For many years before Peres Elementary school was renovated, local dentists volunteered their time to provide dental screening and referral to students at that school. With the renovation and added buildings, a dental clinic was added to the school that reopened after construction in 2005. A room was set aside as a dental clinic and was equipped to enhance the work of the volunteer dentists. In 2010, the Board approved an upgrade to the dental lab to add additional equipment and modernization of the facilities so that the volunteer dentists can perform more dental work such as filling cavities for students.

Recommendation:

District staff will provide the Board with an update on the progress and timeline for the modifications to the dental clinic room at Peres.

Fiscal Impact: None


SPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Sheri Gamba  **Agenda Item:** D.5
Associate Superintendent Business Services
Subject: Measure D 2010 Bond Sale

Background Information:

The Bond Finance Team recently completed the sale of the District's first \$100 million bond issuance towards the Measure D 2010 authorization. The District's Financial Advisor, Dave Olson of KNN, will provide a report.

Recommendation:

For Information Only

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 16, 2011
From: Bruce Harter **Agenda Item:** D.7
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Retired teacher Claire Sapp passed away. Ms. Sapp retired in 1990 after teaching for 20 years at Woods and Hercules Elementary Schools.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 16, 2011

From: Bruce Harter
Superintendent

Agenda Item: E.2

Subject: Request to Address the Board – Billy Alexander

Background Information:

Mr. Alexander would like to address the Board about Kwanzaa.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____