

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
July 28, 2010

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
JOINT BOARD OF EDUCATION AND
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

**LOVONYA DEJEAN MIDDLE SCHOOL
MULTI-PURPOSE ROOM
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

JULY 28, 2010

6:00 – 7:20 PM

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

JULY 28, 2010

7:30 PM

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at:
<http://www.wccusd.k12.ca.us/board/packets/index.htm>

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at:
<http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL**
 3400 MACDONALD AVENUE
 RICHMOND, CA 94805

Time: The meeting times for tonight are as follows:

5:00 PM	The Board will convene at 5:00 PM in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (see Exhibit A). The Board will then adjourn to closed session.
6:00 PM	Joint Meeting of the Board of Education and Citizens' Bond Oversight Committee
7:20 PM	Break
7:30 PM	The Board will reconvene in open session to address the regular agenda.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

“of children be more careful than anything.”
e.e. cummings

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
JOINT BOARD OF EDUCATION AND
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
MEETING AGENDA**

JULY 28, 2010

6:00 – 7:20 PM

A. OPENING PROCEDURES

A.1 Welcome and Meeting Procedures

A.2 Roll Call

B. DISCUSSION ITEMS

* **B.1 Nystrom Project**

* **B.2 Qualified School Construction Bonds Update**

* **B.3 Citizens' Bond Oversight Committee / Board Communication**

* **B.4 Engineering Officer's Update**

C. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

C.1 Public Comment

Public Comment for items not on the agenda. Public comment on agenda items shall be at the time of consideration of the items.

D. ADJOURNMENT

The public may address items which are marked with an asterisk (*).

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MEETING AGENDA
JULY 28, 2010
7:30 PM**

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Report/Ratification of Closed Session**
- * B.5 Agenda Review and Adoption (Public Comment)**
- * B.6 Board Minutes: July 7, 2010**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal Acceptance is requested of the Board of Education to accept the grants/awards/agreements as detailed dated July 28, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated July 28, 2010. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2010-11 school year are summarized dated July 28, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

Additional revenue for schools

***CI C.4 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve the contracts for services as detailed dated July 28, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

Summaries of Payroll and Vendor Warrants issued during the month of June 2010:

Total of payroll warrants:	\$14,520,318
Total of vendor warrants:	20,891,119

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted above

***CI C.6 Resolution No. 15-1011 Child Development Contract #CSPP-0055**

Comment:

This contract is between the California Department of Education and the West Contra Costa Unified School District. By approving this resolution, the District will receive funds to be used for Child Development Services, for the State Preschool Program. This contract is for the fiscal year 2010/11, and is ongoing funding for the West Contra Costa Unified School District.

Recommendation:

Recommend approval of this resolution

Fiscal Impact:

Funding for State Preschool Program

***CI C.7 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this District provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed dated July 28, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 Notices of Completion: Bid J068182 Richmond High School Security Camera Project, J068228 Portola Middle School Portable Building Demolition and Site Work, W068181 Various Site Play Yard Improvements, J068229 Portola Middle School Reconditioning of Existing Electrical Switchboard**

Comment:

Substantial completion notices have been received for: Bid J068182, Bid J068228, Bid W068181, and Bid J068229.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Walsh Electronics Systems Technology J068182 Richmond HS Security Camera Project.
Bohm Environmental J068228 Portola MS Portable Building Demo and Site Work.

Goldspring International W068181 Site Play Yard improvements at Collins, Coronado, Hanna Ranch, Highland, Peres, and Stege.
Del Monte Electric Co. Inc. J068229 Portola Middle School Reconditioning of Existing Electrical Switchboard.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.9 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.11 2010 Consolidated Application for Funding Categorical Aid Programs, Part I**

Comment:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine district data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report includes information about Title I Program Improvement schools. Expulsion, suspension, and truancy data are also included.

A copy of the 345 page document is available for review at the front desk of the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.12 Ratification and Approval of Engineering Services Contracts**

Comment:
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:
Ratify and approve contracts as noted

Fiscal Impact:
Total for this action: \$461,754. Funding sources as noted

***CI C.13 Ratification and Approval of Negotiated Change Orders**

Comment:
Staff is seeking ratification of change orders on the following current District construction projects: Adams Middle School Site Improvements (Emergency Repair Project); and Dover Elementary School Reconstruction. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation:
Ratify negotiated change orders as noted

Fiscal Impact:
Total ratification and approval by this action: \$55,203.75

***CI C.14 Juan Crespi Jr. High Emergency Repair Program Roofing Repair Contract Award**

Comment:

The District has received funding from the State Emergency Repair Program (“ERP”) to repair seriously deteriorated roofing systems on buildings and walkways, replacement of the 500 Wing roof, and replacement of ceilings at building hallways at the Crespi Jr. High site.

HY Architects prepared bid documents for the State-approved project. The District conducted a public bid process for the project. Bids were opened on July 15, 2010. Twelve Contractors submitted bids. They are as follows: IMR Contractors \$715,000; ERA Construction \$683,000; Goldspring \$652,927; Amana Engineering \$625,000; Western Roofing \$549,179; Kendrige Builders \$537,000; Fidelity Roof \$532,000; Albay Construction \$521,000; Pioneer Construction \$398,000.

Subsequent to the bid opening, and within the timeframes allowed by the Public Contract Code, the apparent low bidder withdrew their bid citing mathematical error in preparation of the bid. The District has accepted the withdrawal. Therefore, the lowest responsive bidder is Albay Construction at \$521,000.

Recommendation: Award contract to lowest responsive, responsible bidder

Fiscal Impact:

\$521,000. Funded from the Emergency Repair Program (“ERP”)

***CI C.15 Kennedy High School Field Building and Field Lighting Project Rejection of Bids & Authorization for Staff to Rebid the Project**

Comment:

This project will provide for field lighting for athletic events and team practices at the George Harris Field and Kennedy High School. In addition, this project includes a permanent building for restrooms, concessions, equipment storage and support spaces for the field area. This project will provide high quality facilities for community use.

Powell and Partners Architects completed plans and specifications for the project. The District conducted a public bid of the project. Bids were opened on June 10, 2010. Six Contractors submitted bids. They were as follows: John Plane Construction \$1,605,046; KMS, Inc. \$1,424,808; JDS Builders \$1,358,000; S&H Construction \$890,000; and CA Professional Builders \$829,500.

After opening the bids, the District received information that field lighting levels needed to be higher than designed in order to ensure similar light levels to our other current field lighting projects. Considering this information, it is appropriate that the District redesign the project and rebid. Therefore it is recommended that the Board take action at this time to reject all bids and authorize staff to rebid the project after making changes to the design.

Recommendation:

Reject all bids and authorize staff to rebid project with changes as noted above

Fiscal Impact:

Not known at this time, funded from the Measure J Bond

***CI C.16 Gompers Continuation High Campus Modulares Approval of Lease**

Comment:

The Gompers Continuation High School is located in the modular building campus formerly occupied by the Leadership Public Schools Charter High School (“LPS”). This group of buildings is located at 8th and Chanslor on District property adjacent to the old Gompers site. The lease for the buildings was previously held by LPS and will expire in August of this year. The District has been paying for the use of the buildings by reimbursing LPS, the current leaseholder. It is appropriate at this time for the District to take over the lease of the buildings directly with Mobile Modular. The construction of the new permanent campus for Gompers Continuation High School is currently in the schematic design phase. It is anticipated that this project will be ready for occupancy in approximately 2 ½ years or less. District staff has negotiated a 2 year lease and we can extend on a monthly basis as needed. The building leases have been negotiated down almost 20% lower than the current rates, which reflect the age of the buildings. The buildings will still be under Mobile Modular warranty and service. The lease includes a restroom building, one standard 24 x 40 building used for administration, and 5-24 x 60 classroom buildings, each containing two classrooms. The total lease cost per month is \$4,146. With a 24 month lease the total cost will be \$99,504. This campus is considered as a temporary housing campus, pending construction of the permanent Gompers buildings, and as such this project will be funded under the Bond Program.

Recommendation:

Approve modular building lease for Gompers Continuation High School

Fiscal Impact:

\$99,504 funded by the Measure J Bond - Gompers/LPS Project budget

***CI C.17 Richmond College Prep Charter Campus Modulares Award of Contract**

Comment:

The Richmond College Prep Charter (“RCP”) continues to expand their campus at the Nystrom site. The Board recently renewed the RCP Charter. As part of their equivalent facilities request RCP has indicated that they will need two additional classrooms to meet the next phase of enrollment. The District has been working with the school to locate the new classrooms and retained Interactive Resources to complete plans and specifications for new modular classrooms. The project plans, which will locate the new building at the rear of the existing Harbour Way Academy building, have been approved by the Division of State Architect. The District has received pricing on the modular buildings from Mobile Modular, in accordance with the pricing which was publically bid for the Portola Temp campus, on which this vendor was the lowest bidder among five modular building vendors.

Recommendation:

Approve contract for modular building purchase

Fiscal Impact:

\$92,452.83 funded by the Measure J Bond, Richmond College Prep Charter budget

***CI C.18 Modularity Award of Contract: Richmond College Prep Charter Campus and Valley View Elementary Replacement**

Comment:

There are two schools which require modular building purchase:

1. The Richmond College Prep Charter ("RCP") continues to expand their campus at the Nystrom site. The Board recently renewed the RCP Charter. As part of their equivalent facilities request RCP has indicated they will need two additional classrooms to meet the next phase of enrollment. The District has been working with the school to locate the new classrooms and retain Interactive Resources to complete plans and specifications for new modular classrooms. The project plans, which locate the new building at the rear of the existing Harbour Way Academy building, have been approved by the Division of State Architect.
2. Valley View Elementary School has a modular building which became severely deteriorated due to water damage. It was unusable as a classroom and the building has been removed by the District pending replacement. HMR Architects is preparing plans and specifications for DSA approval. The new modular will be placed in the same location as the previous building on campus.

The District has received pricing on the modular buildings from Mobile Modular, in accordance with the pricing which was publically bid for the Portola Temp campus, on which this vendor was the lowest bidder among five modular building vendors.

Recommendation:

Approve contract for modular building purchase

Fiscal Impact:

\$92,453. Funded by the Measure J Bond, Richmond College Prep Charter budget.

\$31,621. Funded by the Special Reserve for Capital Facilities Fund 40.

***CI C.19 Portola Middle School Temporary Housing Rain/Shade Structure Award of Contract**

Comment:

The temporary campus at Portola Middle School is nearing completion. The campus has a lunch shelter system adjacent to the temporary kitchen. However, it is clear that an additional outdoor shelter will be needed in order to accommodate the number of students on campus. The site will be without a large multi-purpose/cafeteria space for a year or more and this will provide appropriate outdoor gathering space for students. It is proposed to provide an additional temporary rain/shade shelter using a modular, pre-approved system with PVC-coated fabric covering on the playground area. This will provide both sun and rain protection. It is proposed to install a system totaling 30' wide x 40' long x 12' high.

The District has received a "piggyback" contract price for providing and installing the shade structure. The piggyback contract is an award from the San Joaquin County Office of Education dated October 23, 2007, to the USA Shade & Fabric Structures, Inc. This contract has been updated annually to reflect current pricing. The pricing for the product and installation is in accordance with this contract. The West Contra Costa Unified School District is a named additional district in the piggyback contract. The total cost for providing and installing the system is \$56,155.95.

Recommendation:

Award contract to USA Shade & Fabric Structures, Inc. under the terms and conditions of the San Joaquin County Office of Education piggyback contract

Fiscal Impact:

\$56,155.95 funded from the Measure J Bond

***CI C.20 Approve Purchase of Maintenance Equipment for Helms and El Cerrito High Projects**

Comment:

The District's Bond Program includes provisions for providing maintenance equipment for new building systems. The Helms Middle School project and the El Cerrito High School project require maintenance equipment at this time. These items will allow maintenance of the ECHS Theater and all areas of Helms campus. District staff and the Bond team prepared a public bid process. Two vendors provided pricing. They are as follows:

Toyota Material Handling: Electric boom lift, JLG Lifts, Electric Cart Carrier and trailer, \$75,994.
Advance: Rider Sweeper, \$29,042.

Recommendation:

Approve purchase of maintenance equipment for projects as noted

Fiscal Impact:

\$105,036 funded by the Measure J Bond from Helms Middle School and El Cerrito High School project budgets

***CI C.21 Approval of Program and Construction Management Services for Additional Projects and Staffing**

Comment:

The District's Bond Program is managed primarily by Seville Group ("SGI"). This includes individual project construction management and program management services. Not all projects in the Measure J program are currently under contract and it is appropriate at this time to approve construction management services for two projects which are beginning constructed. For the Nystrom Multi-Purpose Building project the services are through August 2011 and include a full time on-site construction manager and a half-time project engineer. The Restroom Wall Cracks repair project is a limited duration half-time position contract through November 2010. In addition, SGI provides staffing for program management for estimating, scheduling, document control, network support services, and administrative staff. The proposed program management services and personnel costs are for the 2010/2011 fiscal year and include reimbursable expenses of approximately \$30,000/month for the Facilities Operations Center. The program management budget is included in the overall District budget for the program and each project budget carries a share of the program management costs.

There are three specific proposals recommended for approval under this action:

Nystrom Multi-Purpose Building Construction Management:	\$428,188
Restroom Wall Cracks Repair Project:	\$ 39,984
Program Management Services/General Condition Reimbursable:	\$1,255,247

Recommendation:

Approve contracts for construction management on additional projects as noted and for Program Management staffing as noted

Fiscal Impact:

\$1,723,419 funded by the Measure J Bond, from project budgets as noted and program management budget

***CI C.22 Inspector of Record Contracts for Bond Program Projects 2010-2011**

Comment:

Every construction project in the District approved by the Division of State Architect (“DSA”) is required to have on-site, continuous inspection in order to ensure compliance with the approved plans and specifications. These inspectors are certified by DSA, approved by the Architect of Record, and are hired by the District. The District currently has 5 inspectors under contract. In addition to our regular inspection team, the District has a master inspector, Steve Cayson/Production Technical Services who coordinates all of the work of the project inspectors, coordinates District inspection needs with DSA, and is responsible for coordination of District utilities for the projects. In addition, staffing for individual projects may include more than one inspector or a Class 1 with full responsibility supervising a Class 2 or 3 inspector. It is appropriate to approve contracts with these individuals for the upcoming year in order to ensure continuity on the projects. These costs are budgeted for each project in the District’s Bond Program. The inspectors, project assignments, and contract amounts are as follows:

Mark Eriksen, Class 1: Ford, King Reconstruction Projects, \$16,466/month. \$197,600/year;
Kris Gilbert, Class 1: Dover, Pinole Middle, and Nystrom Multi-Purpose, \$16,466/month, \$197,000/year;
A.J. Washington, Class3 w/Welding Certifications: DeAnza Main Campus, \$14,733/month,
\$176,800/year;
Brad Williamson, Class 3: Richmond HS ERP, Nystrom Multi-Purpose, Kennedy HS projects,
\$13,000/month, \$156,000/year.

Steve Cayson, Class 1, Master Inspector, Supervision of all inspectors: DeAnza Main Campus. Utilities and services coordination with PG&E, EBMUD, Sanitary Districts for all projects. \$21,880/month, \$262,560/year.

Recommendation:

Approve Inspector of Record Contracts

Fiscal Impact:

\$990,560 funded by the Measure J Bond, from individual project budgets as noted above

***CI C.23 Measure D 2010 Bond Program Oversight**

Comment:

Proposition 39, approved by California voters in the November 6, 2000, general election, provides that the Governing Board of a school district may pursue the authorization and issuance of bonds by 55 percent vote of the electorate. As a result of the passage of Proposition 39, language was added to the Education Code requiring school districts passing a bond designated as a Proposition 39 bond election to establish a Citizens' Oversight Committee ("Committee") to actively review and report on the use of bond proceeds whenever the district passes a Proposition 39 bond.

When a Proposition 39 bond is passed, the Board shall establish a Committee to actively review and report on the use of bond proceeds to ensure they are spent only on school and classroom improvements and not for any other purpose. The Committee shall be established within sixty (60) days of the date that the Board enters the election results in its minutes.

At the June 23, 2010, regular meeting of the CBOC, unanimous action was taken to recommend the addition of the oversight for the Measure D 2010 bond program, to the prevue of the existing responsibilities. Staff recognizes the valuable service and commitment that the committee provides for the benefit of the community and the district and supports their recommendation.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.24 Citizens' Bond Oversight committee (CBOC) appointments: Jason Gallia to represent Contra Costa Building Trades Council and Re-appointment of Marcus Mitchell representing Public Employees Union Local 1**

Comment:

The current appointee from the Contra Costa Building Trades Council, Robert Sewall, has completed two consecutive terms on the CBOC. The Council has recommended Jason Gallia as their new member of the CBOC.

The current appointee from Public Employees Union Local 1 is Marcus Mitchell. Mr. Mitchell has served one term, which expires in July 2010. It appropriate at this time to appoint Mr. Mitchell to a second two-year term.

Recommendation:

Approve appointments as noted

Fiscal Impact:

None

***CI C.25 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the District during a particular quarter. This report reflects the time period from April 1, 2010 through June 30, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.26 Resolution No. 17-1011: In Support of the California Jobs Budget**

Comment:

In this legislative session, Assembly Speaker John A. Pérez has authored the California Jobs Budget, which takes a different approach toward resolving the state's budget deficit, focused on creating and saving jobs, while closing the deficit. The California Jobs Budget includes a \$10.1 billion jobs and economic stability fund that will protect against the loss of the 430,000 jobs threatened under other proposals. The Speaker is asking the Board to support this legislation and its intent to alleviate the financial stress that schools are experiencing.

Recommendation:

Approve Resolution No. 17-1011: In Support of the California Jobs Budget

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Safety Committee
Special Education Citizens Advisory Committee
Youth Commission

Public Employees Local 1
School Supervisors Association
United Teachers of Richmond
West Contra Costa Administrators Association

* **D.2 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Wilfredo Salta recently passed away in the Philippines. He started teaching in the District in 2001 and taught most recently at Hercules Middle High School. Services were held in the Philippines.

Mrs. Laverne Dyes passed away on June 30, 2010. She worked in the District for over thirty years before her retirement in 2000. She will be remembered for her participation in the Career Opportunity Program (COP), a teaching program that trained low income paraprofessionals in education to eventually become classroom teachers.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Authorize a Parcel Tax Election Resolution No. 16-1011**

Comment:

By statute the per pupil revenue limit for 2010-11 should be \$6,390 but due to the financial crisis and the Legislature's inability to fund public education in California, West Contra Costa Unified School District will receive only \$4,951. The total loss of revenue to WCCUSD is nearly \$40 million. The Board has

demonstrated financial stewardship in making expenditure reductions including closing schools, capping employee health benefits, requiring employees to take furlough days, raising class sizes, and reducing or eliminating many programs that had served the students of the District. In adopting a budget for 2010-11, the Board used several one-time funding sources such as the Federal Stimulus money to keep essential programs and services. Yet, the District faces a deficit of \$3.2 million for 2010-11 and huge program and service reductions for 2011-12.

At the June 22, 2010 meeting, the Board authorized a contract with Godbe Research to perform a random sample survey to aid in determining the degree to which the community is willing to support a possible local measure that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall. At the July 7, 2010 meeting, Bryan Godbe from Godbe Research presented the results of that survey. The survey results show the voters are willing to support a small parcel tax that would help the District continue to fund key programs and services to get through the current financial hardship.

Recommendation:

That the Board approve ballot language and Resolution No. 16-1011 authorizing a parcel tax measure on the November 2010 ballot

Fiscal Impact:

Provide \$9.8 million each year for 5 years for programs and services to students

* **F.2 Refund 2002 Measure "D" Bonds by using the proceeds from Measure "J" Series "D" Bond**

Comment:

The District received authorization to issue \$300 million in general obligation bonds on March 5, 2002. The District issued the full amount of the authorization in four series. The overall debt service structure on the bonds issued under the 2002 Measure D authorization, as originally structured, escalates at 4.2%, on average, and has not changed since the issuance of Series D Bonds in October 2005. Since that time, the Measure D tax rates have gone from \$48.70 to \$44.20 to \$48.40 to \$58.10 per \$100,000 of AV (Assess Valuation). The maximum tax rate target on the 2002 bonds was \$60 per \$100,000 of AV. Preliminary tax base figures from the County indicate that AVs will decline by 7.7% in tax year 2010-11. Based on the preliminary AV provided by the County, the District Staff believes that the Measure D could be in excess of \$65.00 per \$100,000 of AV. District Staff would use an amount of \$1,600,000 from the recent Measure "J" Series "D" bond sale to refund 2002 Measure "D" bonds. This will allow the District to keep the 2010 – 11 tax rates below the tax rate target of \$60 per \$100,000.

Recommendation:

Approve proceeds from Measure "J" Series "D" to refund 2002 Measure "D" bonds in an amount not to exceed \$1,600,000 and authorize the Superintendent and the Associate Superintendent for Business Services to execute and deliver any certificates, notices, agreements or other documents that they may deem necessary in order to accomplish the refunding of such 2002 Measure "D" bonds.

Fiscal Impact:

Savings for taxpayers to be determined

G. DISCUSSION ITEMS

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – August 18, 2010

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

Agenda Item: A

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **7:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

July 28, 2010

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. Srago v. WCCUSD
2. WCCUD v. Orrick
3. Signature at Anchor Cove v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

Four cases

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations

- UTR

- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Administrative Appointments for 2010 – 2011

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

a. Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)


10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Ann Reinhausen, 
Assistant Superintendent Human Resources

Agenda Item: A.6

Subject: Administrative Appointments for the 2010-2011 School Year

Background Information:

The following administrative appointments will be reported for the 2010-2011 school year:

Elementary Principal
Assistant Principal, High School
K-12 Instructional Specialist
Vice Principal, Adult Education

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.6

July 7, 2010

A. CLOSED SESSION

B. OPENING PROCEDURES

President Madeline Kronenberg called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Kronenberg called the Public Session to order at 6:36 PM.

B.1 Pledge of Allegiance

President Kronenberg led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Waheed Balogun, Director of Facilities and Construction; André Bell, Executive Director Business/Bond; Cliff Dorton, Electronics Technician; Bill Fay, Associate Superintendent for Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Rhonda Haney, Coordinator Comprehensive Health Services; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Linda Jackson, Executive Director K-12; Joe Mayes, Maintenance Manager; Nia Rashidchi, Assistant Superintendent Educational Services; Ann Reinhausen, Assistant Superintendent Human Resources; Bill Savidge, District Engineering Officer

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve an employee settlement agreement.

Motion: Mr. Medrano moved approval of the ratification to approve an employee settlement agreement. Ms. Miles seconded. Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve a vendor settlement agreement.

Motion: Mr. Medrano moved approval of the ratification to approve a vendor settlement agreement. Mr. Ramsey seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to deny an employee grievance.

Motion: Mr. Medrano moved approval of the ratification to deny an employee grievance. Ms. Miles seconded. Mr. Medrano, Ms. Miles, and President Kronenberg voted yes, with Mr. Ramsey and Mr. Thurmond abstaining, and no absences. Motion carried 3-0-2-0.

B.6 Agenda Review and Adoption

MOTION: Mr. Ramsey moved to approve the agenda by placing item F.1 to follow the Consent Items. Ms. Miles seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: June 22, 2010

MOTION: Mr. Ramsey moved to approve the Minutes of June 22, 2010. Mr. Medrano seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Grants/Awards/Agreements**
- C.2 Acceptance of Donations**
- C.3 Approval of Fund-Raising Activities**
- C.4 Contracted Services**
- C.5 Notification of Claim Rejected**
- C.6 Community Budget Advisory Committee Member Ratification**
- C.7 Resolution Nos. 01-1011 through 12-1011: Board of Education Annual Resolutions for the 2010-2011 School Year**
- C.8 Board Meeting Dates January to July 2011**
- C.9 Resolution 13-1011: In Support of Senate Constitutional Amendment 6 (SCA)**
- C.10 Routine Personnel Changes - Certificated**
- C.11 Ratification and Approval of Engineering Services Contracts**
- C.12 Ratification and Approval of Negotiated Change Orders**
- C.13 Construction Access, Right of Use and Restoration License Agreement with the City of Richmond for Temporary Construction Staging, Staff Parking and Pedestrian Access at Nystrom Elementary School**
- C.14 Helms Middle School Demolition Project Award of Contract**
- C.15 Stege Elementary School Emergency Repair Program Repairs Contract Award**
- C.16 Caesar Chavez Elementary Painting & Repairs Project Award of Contract**
- C.17 Amending Resolution No. 89-0910: Specifications of the Elections Order**

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C17. Ms. Miles seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

Mr. Ramsey recused himself from the following action item and left the dais.

F.1 Resolution No. 14-1011: Resolution to Conditionally Approve the Renewal of the Charter Petition for Richmond College Prep K-5 Charter School

Executive Director Linda Jackson presented information regarding the request from Richmond College Prep Charter School for renewal of their charter and extension of an additional grade level. She said a District panel reviewed the petition and developed specific findings and recommendations. Ms. Jackson reviewed the findings and recommended that the Board adopt the resolution.

Public Comment:

None

Board Comment:

Ms. Miles asked questions about operational and special education memorandums of understanding. Ms. Jackson provided clarification.

Mr. Medrano asked whether any similar special needs requirements are in place for other charter schools. Ms. Jackson provided examples and clarification.

Mr. Thurmond had questions about amending bylaws and articles of incorporation. Ms. Jackson said that the intent of the recommendations is to promote compliance with the law. He further asked about recommended revisions to the parent-student handbook. Ms. Jackson provided examples of required compliance. Mr. Thurmond continued with questions about the recommended provision for Academic Performance Index (API) score improvement. Ms. Jackson spoke of Richmond College Prep's gains and the ratio of students to adults as compared to other schools in the comparison. He said he supports challenging student performance and asked what the process might be if Richmond College Prep's test scores do not attain the required gains. Ms. Jackson provided information regarding current API scores and comparisons with the other schools mentioned as well as state required accountability for the education of children.

Mr. Medrano asked Ms. Jackson to repeat the state requirements for API scores. Ms. Jackson said that the state requires all schools to achieve scores of 800 or higher.

President Kronenberg asked whether similar standards have been applied to other charter schools. Ms. Jackson responded that current state requirements were not in place at the time of other charter renewals but will be required with future renewals.

Superintendent Harter said that the state's intent is that charter schools perform better than other schools and the reason for their additional resources is to lead the way for public schools in reaching such a high standard.

President Kronenberg commented that this position follows the state's new emphasis on accountability.

Ms. Peppina Chang, Chief Educational Officer, spoke on behalf of Richmond College Prep Charter School saying that the board of directors accepts and is grateful for the conditional approval of the renewal. She addressed each of the conditions and emphasized that RCP has taken STAR testing only twice since their founding, yet is compared against many schools. She pointed out their second year gain of 45 points in one year. She said she understands the need for comparison and improvement, and knows the school does not face failure. She said that Richmond College Prep is willing to comply with the recommended amendments.

Motion: Mr. Thurmond moved approval of Resolution No. 14-1011: Resolution to Conditionally Approve the Renewal of the Charter Petition for Richmond College Prep K-5 Charter School. Mr. Medrano seconded. Mr. Medrano, Ms. Miles, Mr. Thurmond and President Kronenberg voted yes with no abstentions and Mr. Ramsey absent. Motion carried 4-0-0-1.

Mr. Ramsey returned to the dais.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Bayside Council of PTA. Laura Ramos, incoming president, announced vacancies for positions on their board, inviting any interested PTA members to contact her.

Ivy League Connection. Mr. Ramsey reported that the latest group of students arrived at Brown University. Currently twenty-five students are involved in summer programs at Ivy League campuses. He spoke about plans for a college writing workshop, and campuses students will visit during their travel. President Kronenberg spoke about traveling with a group of students to Vassar College. Mr. Ramsey spoke about a Kennedy graduate and freshman at the University of Rochester and his peer influence in speaking with our students.

Youth Commission. Mr. Thurmond announced the next meeting set for July 19, 6:00 pm at the RYSE Center and preparations to interview candidates to the commission for the coming year.

Community Advisory Budget Committee. Ms. Gamba announced that Mr. Erwin Reeves was selected to chair the committee and thanked Charles Cowens for his service. She also announced other committee members. The next meeting will be held in August.

D.2 In Memory of Members of the School Community

Dr. Harter recognized the contributions of members of the community who have passed away.

Public Comment:

None

Board Comment:

None

E. PUBLIC AND COMMITTEE COMMUNICATIONS (Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter reported on activities in the District, including Richmond's Juneteenth parade and celebration, as well as summer school.

E.2 WCCUSD Public Comment

Public Comment:

Martin Snider, Diane Hall

F. ACTION ITEMS

F.1 Resolution No. 14-1011: Resolution to Conditionally Approve the Renewal of the Charter Petition for Richmond College Prep K-5 Charter School

This item was moved to follow the Consent Items.

G. DISCUSSION ITEMS

G.1 Expulsion Process Report

This item was tabled to a future meeting.

G.2 Revenue Enhancement Survey Report

Superintendent Harter introduced Mr. Bryan Godbe who spoke about the results of a preliminary analysis of a survey and feasibility for a parcel tax. He presented detailed information regarding the survey conducted. He further reported that a complete report will be presented to the Board in a few weeks.

Public Comment:

Ellen Hartigan - O'Connor, Don Gosney, Charles Cowens, Jill Sprague, Martin Snider, Christina Slamon, David Rossi, Adrianna Porter, Sarah Butler

Board Comment:

Mr. Ramsey asked questions of Mr. Godbe regarding any determination about the duration of a measure. Mr. Godbe said duration has been tested repeatedly and that the overall voter perception is that the state financial situation is a short-term problem and therefore the voter sees the need for a short-term solution. Mr. Godbe recommended a 5 year time frame. Mr. Ramsey continued with questions about the survey responses regarding adult education and summer school programs, and compelling responses. Mr. Godbe replied with clarification.

Mr. Ramsey spoke about the encouragement of the percentage of voter support and a concerted campaign to reach voters.

Ms. Miles said she is encouraged by the survey, agreeing that the work needs to get started with a clear message to the community and commitment to working on a campaign.

Mr. Ramsey asked Ms. Miles what tax threshold she would support. She said she supports the dollar amount that would secure a class size reduction supplement.

Mr. Thurmond said he supported a parcel tax as revenue enhancement and that families in this community deserve a choice. He continued by asking questions about the presentation regarding the percentage rates. Mr. Godbe responded.

Mr. Medrano said he was encouraged by the survey results and supported clear language for the ballot measure. He said he was prepared to begin the campaign for educating the community of voters.

President Kronenberg said she was also encouraged and has respect for the survey results. She continued to say that she supports attracting and retaining quality teachers with a reasonable work load that includes class size reduction, quality buildings and technology. Determining which items will be most persuasive to voters is the next task for preparation of the measure language.

Mr. Ramsey asked other Board members about the tax threshold level they would support. He continued to ask about the top ranking supporting arguments from the survey. Mr. Godbe responded.

Mr. Thurmond spoke about the features of the measure and deliverability of the message to the public. He asked for the levels of tax threshold and the amount of funds potentially generated.

Superintendent Harter responded with the various revenue generations per level of tax threshold.

Discussion continued. Mr. Godbe recommended using the full data to frame the ballot measure question and prepare messages with affirmative responses to potential voter questions.

Mr. Ramsey asked Mr. Thurmond to consider chairing the campaign. Mr. Thurmond responded that he will take chairing the campaign under advisement, but is fully committed to support the measure.

All Board members were in agreement that Ms. Miles work with Superintendent Harter in framing the ballot language and bringing this back for action by the Board.

G. 3 Report on the Status of General Obligation Bond Debt and Potential Refunding

Ms. Gamba introduced Ms. Joanna Bowes from KNN Public Finance and other district bond finance advisors. Ms. Bowes provided a presentation regarding the bond debt and tax rate service.

Public Comment:

None

Board Comment:

Mr. Ramsey asked questions about the debt limit waiver and bonding capacity. Ms. Bowes spoke about bonding capacity mandates and legislative imposed caps. Mr. Ramsey said he wanted an understanding of the comparables for other districts of similar size. Ms. Gamba interjected that the rate on the ability to issue debt is arbitrary and assessed valuation of property is determined by the County Assessor's Office. She continued to say that this presentation is regarding the 2002 Measure D bond measure and making sure the promise to the taxpayers is upheld. She said that the finance team will also attend the next Citizens' Bond Oversight Committee meeting to share further.

Mr. Ramsey asked about tax rates not being cumulative. Ms. Bowes responded. Attorney David Casnocha provided further information regarding the constitutional provisions under which the separate bond measures were approved by voters. Mr. Ramsey continued with further questions about the possibility of the Assessor's determinations at a lesser value.

Ms. Gamba offered a point of clarification for projected comparisons with and without refunding as well as the uncertainty in assessed valuation over the next few years. Discussion continued about the assumptions in preparing these projections and Ms. Gamba spoke about presenting conservative estimates.

Mr. Thurmond asked questions about the timeline and projections. Ms. Bowes responded with clarification.

Ms. Gamba said that when final data is received from the Assessor's office more firm recommendations will be developed to support a refunding for the upcoming property tax statements.

President Kronenberg said it is important for the Board and community to have transparent, clear information.

G.4 Four Closed School Sites Analysis and Recommendations

Mr. Fay introduced Mr. Scott Sheldon of Terra Realty Advisors who prepared a review of four properties; Seaview, El Sobrante, Adams and Portola. He presented information regarding potential opportunities, constraints, values and recommendations for each site.

Public Comment:

None

Board Comment:

Mr. Ramsey spoke about costs to mitigate property issues versus debt payoff, potential for the Seaview site, community interested in the El Sobrante property, and litigation resolution for Adams and Portola.

Ms. Miles asked Mr. Fay for an estimate of maintenance costs of closed property due to vandalism. Mr. Fay responded.

Mr. Ramsey commented about demolition or removal of portable buildings to deter vandalism as a factor in potential reduction of property values.

Mr. Medrano spoke about moving Leadership Public Schools to another campus with Kennedy or El Sobrante as a possible temporary campus.

Ms. Miles spoke about the community's concern about placing Leadership Public School (LPS) at Seaview.

Mr. Ramsey spoke about a temporary campus for LPS while the Gompers campus is demolished and rebuilt.

Mr. Medrano commented about the Seaview campus and use of fields for county soccer fields.

Mr. Ramsey asked about agendaizing this item for an upcoming Facilities Subcommittee.

Mr. Thurmond suggested pursuing lease options rather than selling property at low estimated values. He asked whether there is any expressed interest from buyers. Mr. Sheldon offered further information.

Mr. Sheldon said there is maximum value in leaving buildings on the property, and potential for schools and churches that might be interested in the sites. Mr. Thurmond asked questions about El Sobrante and any proposals. Mr. Sheldon responded and Mr. Fay said that Terra Realty Associates developed lease prices as recommendations. Further discussion continued regarding community group interest in the El Sobrante location.

Mr. Thurmond asked about the process for interested groups in leasing property. Mr. Fay responded.

Ms. Miles said she agreed that there needs to be a clear process for handling potential interest, and that she supports lease agreements or joint agreements in order to reduce vacancy issues and generate revenue. Mr. Fay says the District could engage a broker who would market the property and screen potential tenants.

Mr. Medrano asked about the closure of an additional four schools in the next year.

Ms. Kronenberg said she agreed that there is expense to maintaining buildings and that some of these are unsafe. She suggested looking at demolition of buildings if unsafe.

Mr. Ramsey said he wanted to make it clear that safety was the reason other board members chose to close Adams even though no complete seismic study had been done, while his reasons for closure were economic.

G.5 Status Reports – Facilities Planning and Construction

Mr. Savidge provided a review of the District's facilities planning and construction projects.

Public Comment:

None

Board Comment:

Mr. Medrano asked questions about Kennedy lighting. Mr. Savidge responded and also provided information about lights and cameras along the creek side of the Helms site.

Mr. Ramsey asked questions about the LPS and Gompers site and the grant received. Mr. Savidge responded that an unfunded combined apportionment from the State Allocation Board has been frozen due to the economic crisis. He elaborated with details of the procedure.

Mr. Medrano asked about lighting at the future LPS and Gompers site. Mr. Savidge responded.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

None

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – July 28, 2010

K. ADJOURNMENT

President Kronenberg adjourned the meeting at 11:00 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated July 28, 2010.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 28, 2010 Board Meeting

GRANT / AWARD / AGREEMENT NOTIFICATIONS

[illegible]

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated July 28, 2010. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 28, 2010 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Mr. & Mr. Francisco Martinez & Leticia Lopez	*Supplies for Kindergarten Rm. 18	\$30.00	Fairmont Elementary
Mr. & Mrs. Moskus & Jorge Solis	*Supplies for Kindergarten Rm. 18	\$50.00	Fairmont Elementary
Mr. & Mrs. Carlos Calizto & Ruana Transito	*Supplies for Kindergarten Rm. 18	\$50.00	Fairmont Elementary
Mr. & Mrs. Moskus Gabriel's Grandparents	*Supplies for Kindergarten Rm. 18	\$40.00	Fairmont Elementary
Mr. & Mrs. Aure Lio Orozco & Isabel Benitez	*Supplies for Kindergarten Rm. 18	\$30.00	Fairmont Elementary
Keith Walker & Veronique Rideau	*Supplies for Kindergarten Rm. 18	\$80.00	Fairmont Elementary
Mr. and Mrs. Victor Marquez	*Supplies for Kindergarten Rm. 18 Rm. 18	\$150.00	Fairmont Elementary
Mr. & Mrs. Fermin & Sara Garcia	*Supplies for Kindergarten Rm. 18	\$50.00	Fairmont Elementary
Mr. Griffin Sr.	*Supplies for Kindergarten Rm. 18	\$50.00	Fairmont Elementary
Ms. Alejandra Escobedo	*Supplies for Kindergarten Rm. 18	\$30.00	Fairmont Elementary
Gay Grieger -Lods	*Computer table on Wheels	\$10.00	Grant Elementary
Gay Grieger -Lods	*4 Water Ford Videos	\$25.00	Grant Elementary
Gay Grieger	*Books	\$300.00	Grant Elementary
Gay Grieger	*DVD Player	\$30.00	Grant Elementary
Gay Grieger	*Child's Wood Desk	\$100.00	Grant Elementary
Gay Grieger	*Table and Chairs	\$50.00	Grant Elementary
Gay Grieger	*Lakeshore Rug w/alphabet	\$350.00	Grant Elementary
Gay Grieger	*Redwood Grizzly Bear	\$250.00	Grant Elementary
Gay Grieger	*Eureka Wide Track Vacuum	\$50.00	Grant Elementary
Gay Grieger	*Steel Desk	\$150.00	Grant Elementary
Lawrence E. Crooks	School wide Donation	\$1,000.00	Portola Middle School
City of Pinole	Honor Roll BBQ Supplies	\$ 200.00	WCCUSD
Mechanics Bank	Honor Roll BBQ Supplies	\$500.00	WCCUSD

*Estimated values for the non-cash donations are provided by the donor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2010-11 school year are summarized on the attached sheet dated July 28, 2010.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 28, 2010 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
El Cerrito High School	Reunion Band- Commemorative Chair Plaques	Friends of El Cerrito Music

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated July 28, 2010.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 28, 2010 Board Meeting

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum State Projects	8/9/10 Thru 6/30/11	Bay Area Community Resources R21575	\$69,761 QEIA	Provide overall coordination of Academic and Enrichment After School Program. A full-time Academic After School Program Coordinator will work in collaboration with Richmond High School Administration to develop and implement academic intervention and support programs determined by ongoing review of student data. The Academic After School Program Coordinator will provide articulation between the classroom teachers and the After School Program Intervention teachers. The Academic After School Program Coordinator will also coordinate the existing enrichment and recreational activities. Graduate tutors will support the academic needs of students in the areas of mathematics and English.
Curriculum- Federal Project	8/2/10 Thru 6/30/11	Bay Area Community Resources R21277	\$93,000 ASES	Provide overall administration of the Lincoln after school program, including Academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. this also includes minimum days. The recreation activities will include: Various team sports, dance, organized play and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The asp must also run in accordance with the 2010-2011 lead agency operating agreement.
Curriculum- State Project	7/1/10 Thru 6/30/11	Angela Barra R21307	\$96,000 LEP-ELD	Up to 120 days of consultant services including: Coaching of individual ELD teachers, to include demonstration lessons, elbow teaching, collaborative lesson planning, and effective ELD instructional strategies. ELD professional development including large groups, grade level and department meetings (topics include review of data, including student work, curriculum mapping, ELD standards, effective use of ELD materials, effective ELD instructional strategies, and effective lesson planning). 52 hours of California Teachers of English Learners (CTEL) Exam Preparation series to prepare WCCUSD teachers to pass the State CTEL examination.
Curriculum- Federal Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21370	\$113,491 21 st Century	Provide overall administration of the El Cerrito high after school program, including academic and homework help, enrichment and recreational activities as required by the Assets/21st century Grant. The program will operate every instructional day (from the first day to the last day of school), and a Minimum of 15 hours per week. The recreation activities will include: Various team sports, dance organized play and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help. YMCA of the East bay will work with the school in the coordination and participation of students in the additional academic intervention/CAHSEE/college prep programs at the school.
Curriculum- State Project	8/2/10 Thru 6/30/11	City of El Cerrito Recreation Department R21273	\$90,000 ASES	Provide overall administration of the Fairmont after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum 3 hours each day and

				<p>from the time school ends until 6 p.m. this also includes minimum days. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, the ECRD will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-Federal Project	8/2/10 Thru 6/30/11	City of El Cerrito Recreation Department R21269	\$81,000 21 st Century	<p>Provide overall administration of the Harding after school program, including academic and homework help, enrichment and recreational activities as required by the 21st Century Grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. This also includes minimum days. The recreation activities will include: Various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, ECRD will work with the school in the coordination and participation of students in the academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-State Project	8/2/10 Thru 6/30/11	Bay Area Community Resources R21369	\$96,484. ASES	<p>Provide overall administration of the Highland Elementary School after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. This also includes minimum days. The recreation activities will include: Various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-Federal Project	8/2/10 Thru 6/30/11	YMCA R21276	\$147,721 21 st Century	<p>Provide overall administration of the Kennedy High after school program, including academic and homework help, enrichment and recreational activities as required by the Assets/21st century Grant. The program will operate every instructional day (from the first day to the last day of school), and a Minimum of 15 hours per week. The recreation activities will include: Various team sports, dance organized play and other active games. Enrichment activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the East Bay will work with the school in the coordination and participation of students in the additional academic intervention/CAHSEE/college prep programs at the school.</p>
Curriculum-State Project	8/2/10 Thru 6/30/11	Bay Area Community Resources R21368	\$93,000 ASES	<p>Provide overall administration of the King After School program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. This also includes minimum days. The recreation activities will include: Various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>

Curriculum- State Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21366	\$93,000 ASES	Provide overall administration of the Murphy after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.
Curriculum- State Project	8/2/10 Thru 6/30/11	Bay Area Community Resources R21364	\$93,000 ASES	Provide overall administration of the Nystrom after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, BACR will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.
Curriculum- State Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21278	\$90,000 ASES	Provide overall administration of the Peres Elementary School after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.
Curriculum- Federal Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21365	\$101,000 21 st Century	Provide overall administration of the Pinole Middle School after school program, including academic and homework help, enrichment and recreational activities as required by the 21 st Century grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.
Curriculum- State Project	8/2/10 Thru 6/30/11	City of El Cerrito Recreation Department R21280	\$108,000 ASES	Provide overall administration of the Portola Middle School after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. This also includes minimum days. The recreation activities will include: Various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, ECRD will work with the school in the

				<p>coordination and participation of students in the academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-State Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21281	\$93,000 ASES	<p>Provide overall administration of the Sheldon after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-State Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21283	\$93,000 ASES	<p>Provide overall administration of the Tara Hills Elementary School after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours each day and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school. The ASP must also run in accordance with the 2010-2011 lead agency operating agreement.</p>
Curriculum-State Project	8/2/10 Thru 6/30/11	YMCA of the East Bay R21282	\$93,000 ASES	<p>Provide overall administration of the Verde Elementary School after school program, including academic and homework help, enrichment and recreational activities as required by the ASES grant. The program will Operate every instructional day (from the first day to the last day of school), and a minimum of 3 hours and from the time school ends until 6 p.m. The recreation activities will include: various team sports, dance, organized play and other active games. Enrichment Activities will include arts and crafts, science and nature activities, Cultural awareness, cooking nutrition and health education. In addition to the academic and homework help, YMCA of the east bay will work with the school in the coordination and participation of students in the additional academic intervention programs at the school.</p>
Information Technology	7/1/10 thru 6/30/12	CSM Consulting R16101	\$146,000 Data Processing Services	<p>Shall provide completed forms and processes related to all priority one and priority two applications of the FCC e-rate filings with the schools and library division \$73,000 per year for filing years 2011/2012 also known as year fourteen (14) and for filing years 2012/2013 also known as year fifteen (15). Will assess and process for district all issues with all prior e-rate applications, spin changes, and other applicable processes, meet with district to assess technology and telecommunications needs as they relate to the upcoming application period. File all telecommunications needs as they relate to the upcoming application period. File all required FCC forms for services district has requested including but not limited to forms 470, 471, and 486. act as main point of contact with the SLD.</p>

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of June, 2010.

Total of payroll warrants: \$14,520,318

Total of vendor warrants: 20,891,119

Recommendation: Approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____


Tabled _____

West Contra Costa Unified School District

Month of : June 2010

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	601194	602041	2,024,591	18,539,305	20,563,896
Reg. EFT	268319	270300	6,018,687	51,512,788	57,531,475
Variable	599779	601193	1,199,847	8,860,358	10,060,204
Var. EFT	266984	268318	968,266	7,617,103	8,585,369
Special	602042	602271	690,846	331,368	1,022,214
Special EFT	270301	271436	3,619,780	0	3,619,780
Typed	297074	297088	15,180	150,833	166,013
BENEFITS	577523	577791		130,698	130,698
Cancelled	Various	Various	(16,877)	(143,512)	(160,389)
Totals			14,520,318	86,998,941	101,519,260

Salary detail is available upon request in the Payroll office.


 Cheryl Lewis, Payroll Supervisor

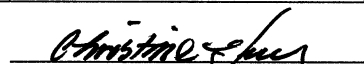
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010


PAYMENT

DATE: June 2, 2010

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	426335	426567	5,328,662	85,985,668	91,314,330
7706	CAFETERIA	426345	426561	140,158	4,599,761	4,739,919
7707	CHILD DEVELOPMENT	426462	426527	11,052	254,241	265,293
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	426361	426487	61,803	5,206,525	5,268,328
7710	BUILDING	426348	426563	634,664	55,056,869	55,691,533
7711	CAPITAL FACILITIES	426563	426563	5,720	453,623	459,343
7712	SELF INSURANCE PROPERTY & LIABILITY	426482	426550	7,519	3,178,666	3,186,185
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY					0
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	426359	426552	6,187	284,934	291,121
7770	ADULT EDUCATION	426343	426560	2,591	271,031	273,622
7785	DEFERRED MAINTENANCE	426448	426448	70,522	885,672	956,194
7701	PAYROLL REVOLVING				55,913,979	55,913,979
	TOTALS			6,268,878	212,090,969	218,359,847


Prepared By


Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: June 9, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	426576	426645	517,979	91,314,330	91,832,309
7706	CAFETERIA	426591	426744	99,201	4,739,919	4,839,120
7707	CHILD DEVELOPMENT	426584	426767	1,488	265,293	266,781
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	426668	426668	900	5,268,328	5,269,228
7710	BUILDING	426577	426764	277,494	55,691,533	55,969,027
7711	CAPITAL FACILITIES	426677	426677	2,074	459,343	461,417
7712	SELF INSURANCE PROPERTY & LIABILITY	426603	426603	510,521	3,186,185	3,696,706
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7744	RETIREE BENEFITS	426724	426724	200	291,121	291,321
7770	ADULT EDUCATION	426718	426763	1,828	273,622	275,450
7785	DEFERRED MAINTENANCE				956,194	956,194
7701	PAYROLL REVOLVING				55,913,979	55,913,979
	TOTALS			1,411,685	218,359,847	219,771,532

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

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DATE: June 16, 2010

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	426798	427063	1,109,377	91,832,309	92,941,686
7706	CAFETERIA	426814	427058	55,415	4,839,120	4,894,535
7707	CHILD DEVELOPMENT	426815	427042	10,068	266,781	276,849
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	426901	426970	14,976	5,269,228	5,284,204
7710	BUILDING	426797	427059	2,117,957	55,969,027	58,086,984
7711	CAPITAL FACILITIES	426801	426945	99,986	461,417	561,403
7712	SELF INSURANCE PROPERTY & LIABILITY	426969	427007	13,244	3,696,706	3,709,950
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				291,321	291,321
7770	ADULT EDUCATION	426798	427019	16,032	275,450	291,482
7785	DEFERRED MAINTENANCE				956,194	956,194
7701	PAYROLL REVOLVING				55,913,979	55,913,979
	TOTALS			3,437,055	219,771,532	223,208,587

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: June 23, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	427121	427481	1,600,086	92,941,686	94,541,772
7706	CAFETERIA	427127	427479	105,798	4,894,535	5,000,333
7707	CHILD DEVELOPMENT	427391	427391	1,066	276,849	277,915
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	427214	427321	10,628	5,284,204	5,294,832
7710	BUILDING	427129	427430	1,802,275	58,086,984	59,889,259
7711	CAPITAL FACILITIES	427477	427477	6,224	561,403	567,627
7712	SELF INSURANCE PROPERTY & LIABILITY	427344	427470	49,065	3,709,950	3,759,015
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				291,321	291,321
7770	ADULT EDUCATION	427221	427448	532	291,482	292,014
7785	DEFERRED MAINTENANCE				956,194	956,194
7701	PAYROLL REVOLVING				55,913,979	55,913,979
	TOTALS			3,575,674	223,208,587	226,784,261

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: June 25, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	427482	427585	250,153	94,541,772	94,791,925
7706	CAFETERIA				5,000,333	5,000,333
7707	CHILD DEVELOPMENT	427584	427584	343	277,915	278,258
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	427500	427524	18,197	5,294,832	5,313,029
7710	BUILDING	427484	427587	164,776	59,889,259	60,054,035
7711	CAPITAL FACILITIES				567,627	567,627
7712	SELF INSURANCE PROPERTY & LIABILITY				3,759,015	3,759,015
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				291,321	291,321
7770	ADULT EDUCATION	427550	427550	418	292,014	292,432
7785	DEFERRED MAINTENANCE	427510	427510	13,812	956,194	970,006
7701	PAYROLL REVOLVING				55,913,979	55,913,979
	TOTALS			447,699	226,784,261	227,231,960

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT
DATE: June 10, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				94,791,925	94,791,925
7706	CAFETERIA				5,000,333	5,000,333
7707	CHILD DEVELOPMENT				278,258	278,258
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				5,313,029	5,313,029
7710	BUILDING				60,054,035	60,054,035
7711	CAPITAL FACILITIES				567,627	567,627
7712	SELF INSURANCE PROPERTY & LIABILITY				3,759,015	3,759,015
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				291,321	291,321
7770	ADULT EDUCATION				292,432	292,432
7785	DEFERRED MAINTENANCE				970,006	970,006
7701	PAYROLL REVOLVING	426770	426795	990,249	55,913,979	56,904,228
	TOTALS			990,249	227,231,960	228,222,209

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: June 18, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				94,791,925	94,791,925
7706	CAFETERIA				5,000,333	5,000,333
7707	CHILD DEVELOPMENT				278,258	278,258
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				5,313,029	5,313,029
7710	BUILDING				60,054,035	60,054,035
7711	CAPITAL FACILITIES				567,627	567,627
7712	SELF INSURANCE PROPERTY & LIABILITY				3,759,015	3,759,015
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				291,321	291,321
7770	ADULT EDUCATION				292,432	292,432
7785	DEFERRED MAINTENANCE				970,006	970,006
7701	PAYROLL REVOLVING	427064	427120	4,759,879	56,904,228	61,664,107
	TOTALS			4,759,879	228,222,209	232,982,088

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Sheri Gamba **Agenda Item:** CI c.6
Associate Superintendent Business Services
Subject: Resolution No. 15-1011 Child Development Contract #CSPP-0055

Background Information:

This contract is between the California Department of Education and the West Contra Costa Unified School District. By approving this resolution, the District will receive funds to be used for Child Development Services, for the State Preschool Program. This contract is for the fiscal year 2010/11, and is ongoing funding for the West Contra Costa Unified School District.

Recommendation: Recommend approval of this resolution

Fiscal Impact: Funding for State Preschool Program

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 15-1011
LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
CONTRACT CSPP-0055
JULY 28, 2010

BE IT RESOLVED, that the Board of Education of the West Contra Costa Unified School District, authorizes entering into local agreement number CSPP-0055 with the California Department of Education for the purpose of providing child care and development services, and that the persons listed below are authorized to sign the transaction for the Board of Education.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Dr. Bruce Harter	Superintendent	_____
Sheri Gamba	Associate Superintendent Business Services	_____

PASSED AND ADOPTED on the 28th day of July 2010, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing resolution was duly and regularly introduced, passed and adopted by the Board of the West Contra Costa Unified School District of Contra Costa County, at the meeting of said Board on July 28, 2010.

Antonio Medrano
Clerk, Board of Education

Date

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.7

Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information: Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated July 28, 2010.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
July 28, 2010

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institutions of higher education have submitted a contract with West Contra Costa Unified School District. These institutions intend to place student teachers in the West Contra Costa Unified School District schools.

Saint Mary's College -Student Teacher Placement Agreement
Touro University- Clinical Experiences in Schools Student Teaching and Teacher
Internship Agreement
Holy Names University-MOU teacher intern agreement

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.8

Subject: Notices of Completion: Bid J068182 Richmond High School Security Camera Project, J068228 Portola Middle School Portable Building Demolition and Site Work, W068181 Various Site Play Yard Improvements, J068229 Portola Middle School Reconditioning of Existing Electrical Switchboard.

Background Information:

Substantial completion notices have been received for: Bid J068182, Bid J068228, Bid W068181, and Bid J068229.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Walsh Electronics Systems Technology J068182 Richmond HS Security Camera Project.

Bohm Environmental J068228 Portola MS Portable Building Demo and Site Work.

Goldspring International W068181 Site Play Yard improvements at Collins, Coronado, Hanna Ranch, Highland, Peres, and Stege.

Del Monte Electric Co. Inc. J068229 Portola Middle School Reconditioning of Existing Electrical Switchboard.

Recommendation: Recommend approval of these notices of completion

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 7/28/10.
5. The work done was: Project J068182 Richmond High School Security Camera Project
6. The name and address of the contractor for such work of improvement was Walsh Electronics Systems Technology PO Box 414 Cayucos, CA 93430 Date of Contract: 11/16/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Suretec Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Richmond High School, 1250 23rd Street Richmond CA 94804.

Dated: July 28, 2010

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 28, 2010, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO
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Notice is hereby given that:

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5. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
6. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
6. A work of improvement on the property hereinafter described was completed and accepted on 7/28/10.
7. The work done was: Project J068228 Portola Middle School Portable Building Demo & Site Work
7. The name and address of the contractor for such work of improvement was Bohm Environmental
5301 Adeline Street Oakland, CA 94608 Date of Contract: 04/15/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: International Fidelity Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Portola Middle School 1021 Navellier Street El Cerrito, CA 94530.

Dated: July 28, 2010

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 28, 2010, at Richmond, California.

Director, General Services
West Contra Costa USD

AND WHEN RECORDED MAIL TO
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Notice is hereby given that:

7. The undersigned is owner of the property hereinafter described:
8. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
9. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
8. A work of improvement on the property hereinafter described was completed and accepted on 7/28/10.
9. The work done was: Project W068181 Various Site Play Yard Improvements
8. The name and address of the contractor for such work of improvement was Goldspring International 637 Howard Street San Francisco, CA 94105 Date of Contract: 08/20/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Suretec Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Collins 1224 Pinole Valley Rd Pinole, CA 94564, Coronado 2001 Virginia Ave Richmond, CA 94804, Hanna Ranch 2480 Refugio Valley Rd Hercules, CA 94547, Highland 2829 Moyers Rd Richmond, CA 94806, Peres 719 5th St Richmond, CA 94801, Stege 4949 Cypress Ave Richmond, CA 94804.

Dated: July 28, 2010

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 28, 2010, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
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Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

10. The undersigned is owner of the property hereinafter described:

11. The full name of the owner is: Governing Board, West Contra Costa Unified School District.

12. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.

10. A work of improvement on the property hereinafter described was completed and accepted on 7/28/10.

11. The work done was: Project J068229 Portola Reconditioning Existing Electrical Switchboard

9. The name and address of the contractor for such work of improvement was Del Monte Electric Co. Inc. Date of Contract: 04/15/10

7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Federal Insurance Company

8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Portola Middle School, 1021 Navellier Street El Cerrito, CA 94530.

Dated: July 28, 2010

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 28, 2010, at Richmond, California. _____


Director, General Services
West Contra Costa USD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Ann Reinhausen, 
Assistant Superintendent Human Resources

Agenda Item: CI C.9

Subject: Certificated Personnel Changes

Background Information: Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

July 28, 2010

	Site	Assignment
<u>Waivers</u>		
Chambers, Maria Nimfa	Itinerant	Speech
Magtajas, Lucille	Portola Middle School	Deaf & Hard of Hearing
Parado, Christopher	Itinerant	Speech
Campbell, Alexandra	Lake Elementary	1st Grade TBE
Mallet, Lauren	Washington Elementary	5th Grade D.I.
Kunaniec, Frances	Crespi Middle School	Librarian

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)


Consent

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 28, 2010

From: Ann Reinhausen, 
Assistant Superintendent Human Resources

Agenda Item: CI C.10

Subject: Certificated Provisional Internship Permit (PIP) Request(s)

Background Information: The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

July 28, 2010

Action Taken

<u>PIP</u>	<u>SITE</u>	<u>ASSIGNMENT</u>
Daniels, Katherine Bishop, Margaret	Itinerant Lincoln	Visual Impair 4th Grade SEI

District Interns/Preliminary Education Specialist

Teach for America/Oakland Practitioner Teacher Program

	<u>SITE</u>	<u>ASSIGNMENT</u>
Acosta, Katherine	Lincoln Elementary	RSP
Mullin, Jacob	Kennedy High School	RSP
Ridenour, Rebecca	Kennedy High School	NSH

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Nia Rashidchi **Agenda Item:** CI C.11
Assistant Superintendent, Educational Services
Subject: 2010 Consolidated Application for Funding Categorical Aid Programs, Part I

Background Information:

The Consolidated Application is the vehicle used by the California Department of Education to gather routine district data regarding categorical programs and compliance with NCLB requirements.

Part I is submitted each June and serves as the District's application for categorical funding for the following academic year for both public and non-public schools. This report includes information about Title I Program Improvement schools. Expulsion, suspension, and truancy data are also included.

A copy of the 345 page document is available for review at the front desk of the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$461,754.** Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Ohlone Elementary Reconstruction Ph. II Measure J Bond	August 2010 thru October 2010	Powell & Partners/HMC Architects	\$20,925	Fire Sprinkler System design services per DSA requirements restricting deferred approval of systems.
Adams Middle School ERP Project Fund 40 Special Reserve for Capital Facilities	June 2010 thru September 2010	Pacific Engineering and Construction, Inc.	\$18,500	Ratification of staff approved construction administration services.
DeJean Middle School Special Education OT Lifts Design Fund 40 Special Reserve for Capital Facilities	June 2010 thru September 2010	HMR Architects	\$4,750	Ratification of staff approved architectural and engineering services.
Pinole Middle School Modernization Building A Measure J Bond	July 2010 through December 2010	Smith Emery Co.	Hourly services, unit rate tests up to \$50,000	Material testing and technical inspection services as required by DSA.
Dover Elementary School Reconstruction Measure J Bond	July 2010 thru June 2012	Matriscope Engineering Labs.	Hourly services, unit rate tests up to \$88,000.	Material testing and technical inspection services as required by DSA.
Helms Middle School Maintenance Access Road Measure J Bond	July 2010 thru September 2010	Luk Associates	\$5,600	Civil engineering for maintenance road.
Maintenance Relocation from Gompers Fund 40 Special Reserve for Capital Facilities	July 2010 thru September 2010	Burks Toma Architects	\$7,940	Architectural services for bid package preparation for relocation project.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Richmond HS HVAC Replacement Project (ERP) Measure J Bond	July 2010 thru September 2010	Enovity	\$39,000	HVAC System Commissioning services.
King Elementary School Phase II Demolition Measure J Bond	December 2010 thru March 2011	SCA Environmental	\$50,340	Hazardous Materials testing, monitoring during demolition of existing buildings.
2010 Facilities Master Plan: Middle School Educational Specification Measure J Bond	July 2010 thru September 2010	HY Architects	\$35,624	Develop updated Ed. Specs for Middle School projects.
2010 Facilities Master Plan: Elementary School Educational Specification Measure J Bond	July 2010 thru September 2010	WLC Architects	Time and Materials Not to Exceed \$27,500	Develop updated Ed. Specs for Elementary School projects.
2010 Facilities Master Plan: High School Educational Specification Measure J Bond	July 2010 thru September 2010	DLM Architects	Time and Materials Not to Exceed \$35,000	Develop updated Ed. Specs for High School projects.
2010 Facilities Master Plan: High School Educational Specification Measure J Bond	July 2010 thru September 2010	WLC Architects	Time and Materials Not to Exceed \$35,000	Develop updated Ed. Specs for High School projects.
Gompers Demolition Measure J Bond	July 2010 thru December 2010	RGA Environmental	\$43,575	Hazmat testing, monitoring, inspection, project management.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of change orders on the following current District construction projects: Adams Middle School Site Improvements (Emergency Repair Project); and Dover Elementary School Reconstruction. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation: Ratify negotiated change orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$55,203.75.**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

July 28, 2010 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Adams MS Site Improvements	ABSL Construction	\$517,542.00	\$0.00	\$21,661.75	\$0.00	\$21,661.75	4.19%	\$539,203.75	1
2	Dover ES New School	Alten Construction, Inc.	\$21,491,000.00	\$161,766.00	\$33,542.00	\$0.00	\$195,308.00	0.91%	\$21,686,308.00	6

Pending Board Actions	Ratifications	\$55,203.75
	Approvals	\$0.00
	Total Board Action	\$55,203.75

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Juan Crespi Jr. High Emergency Repair Program Roofing Repair Contract Award

Background Information:

The District has received funding from the State Emergency Repair Program ("ERP") to repair seriously deteriorated roofing systems on buildings and walkways, replacement of the 500 Wing roof, and replacement of ceilings at building hallways at the Crespi Jr. High site.

HY Architects prepared bid documents for the State-approved project. The District conducted a public bid process for the project. Bids were opened on July 15, 2010. Twelve Contractors submitted bids. They are as follows: IMR Contractors \$715,000; ERA Construction \$683,000; Goldspring \$652,927; Amana Engineering \$625,000; Western Roofing \$549,179; Kendrige Builders \$537,000; Fidelity Roof \$532,000; Albay Construction \$521,000; Pioneer Construction \$398,000.

Subsequent to the bid opening, and within the timeframes allowed by the Public Contract Code, the apparent low bidder withdrew their bid citing mathematical error in preparation of the bid. The District has accepted the withdrawal. Therefore, the lowest responsive bidder is Albay Construction at \$521,000.

Recommendation: Award contract to lowest responsive, responsible bidder.

Fiscal Impact: \$521,000. Funded from the Emergency Repair Program ("ERP").

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Kennedy High School Field Building and Field Lighting Project Rejection of Bids &
Authorization for Staff to Rebid the Project

Background Information:

This project will provide for field lighting for athletic events and team practices at the George Harris Field and Kennedy High School. In addition, this project includes a permanent building for restrooms, concessions, equipment storage and support spaces for the field area. This project will provide high quality facilities for community use.

Powell and Partners Architects completed plans and specifications for the project. The District conducted a public bid of the project. Bids were opened on June 10, 2010. Six Contractors submitted bids. They were as follows: John Plane Construction \$1,605,046; KMS, Inc. \$1,424,808; JDS Builders \$1,358,000; S&H Construction \$890,000; and CA Professional Builders \$829,500.

After opening the bids, the District received information that field lighting levels needed to be higher than designed in order to ensure similar light levels to our other current field lighting projects. Considering this information, it is appropriate that the District redesign the project and rebid. Therefore it is recommended that the Board take action at this time to reject all bids and authorize staff to rebid the project after making changes to the design.

Recommendation: Reject all bids and authorize staff to rebid project with changes as noted above.

Fiscal Impact: Not known at this time. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.16
Associate Superintendent for Operations
Subject: Gompers Continuation High Campus Modulares Approval of Lease

Background Information:

The Gompers Continuation High School is located in the modular building campus formerly occupied by the Leadership Public Schools Charter High School ("LPS"). This group of buildings is located at 8th and Chanslor on District property adjacent to the old Gompers site. The lease for the buildings was previously held by LPS and will expire in August of this year. The District has been paying for the use of the buildings by reimbursing LPS, the current leaseholder. It is appropriate at this time for the District to take over the lease of the buildings directly with Mobile Modular. The construction of the new permanent campus for Gompers Continuation High School is currently in the schematic design phase. It is anticipated that this project will be ready for occupancy in approximately 2 ½ years or less. District staff has negotiated a 2 year lease and we can extend on a monthly basis as needed. The building leases have been negotiated down almost 20% lower than the current rates, which reflect the age of the buildings. The buildings will still be under Mobile Modular warranty and service. The lease includes a restroom building, one standard 24 x 40 building used for administration, and 5-24 x 60 classroom buildings, each containing two classrooms. The total lease cost per month is \$4,146. With a 24 month lease the total cost will be \$99,504. This campus is considered as a temporary housing campus, pending construction of the permanent Gompers buildings, and as such this project will be funded under the Bond Program.

Recommendation: Approve modular building lease for Gompers Continuation High School.

Fiscal Impact: \$99,504. Funded by the Measure J Bond. Gompers/LPS Project budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.17
Associate Superintendent for Operations
Subject: Richmond College Prep Charter Campus Modulares Award of Contract

Background Information:

The Richmond College Prep Charter ("RCP") continues to expand their campus at the Nystrom site. The Board recently renewed the RCP Charter. As part of their equivalent facilities request RCP has indicated that they will need two additional classrooms to meet the next phase of enrollment. The District has been working with the school to locate the new classrooms and retained Interactive Resources to complete plans and specifications for new modular classrooms. The project plans, which will locate the new building at the rear of the existing Harbour Way Academy building, have been approved by the Division of State Architect. The District has received pricing on the modular buildings from Mobile Modular, in accordance with the pricing which was publically bid for the Portola Temp campus, on which this vendor was the lowest bidder among five modular building vendors.

Recommendation: Approve contract for modular building purchase.

Fiscal Impact: \$92,452.83. Funded by the Measure J Bond, Richmond College Prep Charter budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.18
Associate Superintendent for Operations
Subject: Modularity Award of Contract: Richmond College Prep Charter Campus and Valley View
Elementary Replacement

Background Information:

There are two schools which require modular building purchase:

1. The Richmond College Prep Charter ("RCP") continues to expand their campus at the Nystrom site. The Board recently renewed the RCP Charter. As part of their equivalent facilities request RCP has indicated they will need two additional classrooms to meet the next phase of enrollment. The District has been working with the school to locate the new classrooms and retain Interactive Resources to complete plans and specifications for new modular classrooms. The project plans, which locate the new building at the rear of the existing Harbour Way Academy building, have been approved by the Division of State Architect.
2. Valley View Elementary School has a modular building which became severely deteriorated due to water damage. It was unusable as a classroom and the building has been removed by the District pending replacement. HMR Architects is preparing plans and specifications for DSA approval. The new modular will be placed in the same location as the previous building on campus.

The District has received pricing on the modular buildings from Mobile Modular, in accordance with the pricing which was publically bid for the Portola Temp campus, on which this vendor was the lowest bidder among five modular building vendors.

Recommendation: Approve contract for modular building purchase.

Fiscal Impact: \$92,453. Funded by the Measure J Bond, Richmond College Prep Charter budget.
\$31,621. Funded by the Special Reserve for Capital Facilities Fund 40.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.19
Associate Superintendent for Operations
Subject: Portola Middle School Temporary Housing Rain/Shade Structure Award of Contract

Background Information:

The temporary campus at Portola Middle School is nearing completion. The campus has a lunch shelter system adjacent to the temporary kitchen. However, it is clear that an additional outdoor shelter will be needed in order to accommodate the number of students on campus. The site will be without a large multi-purpose/cafeteria space for a year or more and this will provide appropriate outdoor gathering space for students. It is proposed to provide an additional temporary rain/shade shelter using a modular, pre-approved system with PVC-coated fabric covering on the playground area. This will provide both sun and rain protection. It is proposed to install a system totaling 30' wide x 40' long x 12' high.

The District has received a "piggyback" contract price for providing and installing the shade structure. The piggyback contract is an award from the San Joaquin County Office of Education dated October 23, 2007, to the USA Shade & Fabric Structures, Inc. This contract has been updated annually to reflect current pricing. The pricing for the product and installation is in accordance with this contract. The West Contra Costa Unified School District is a named additional district in the piggyback contract. The total cost for providing and installing the system is \$56,155.95.

Recommendation: Award contract to USA Shade & Fabric Structures, Inc. under the terms and conditions of the San Joaquin County Office of Education piggyback contract.

Fiscal Impact: \$56,155.95. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.20
Associate Superintendent for Operations
Subject: Approve Purchase of Maintenance Equipment for Helms and El Cerrito High Projects.

Background Information:

The District's Bond Program includes provisions for providing maintenance equipment for new building systems. The Helms Middle School project and the El Cerrito High School project require maintenance equipment at this time. These items will allow maintenance of the ECHS Theater and all areas of Helms campus. District staff and the Bond team prepared a public bid process. Two vendors provided pricing. They are as follows:

Toyota Material Handling: Electric boom lift, JLG Lifts, Electric Cart Carrier and trailer, \$75,994.
Advance: Rider Sweeper, \$29,042.

Recommendation: Approve purchase of maintenance equipment for projects as noted.

Fiscal Impact: \$105,036 . Funded by the Measure J Bond from Helms Middle School and El Cerrito High School project budgets.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.21
Associate Superintendent for Operations
Subject: Approval of Program and Construction Management Services for additional projects and staffing

Background Information:

The District's Bond Program is managed primarily by Seville Group ("SGI"). This includes individual project construction management and program management services. Not all projects in the Measure J program are currently under contract and it is appropriate at this time to approve construction management services for two projects which are beginning constructed. For the Nystrom Multi-Purpose Building project the services are through August 2011 and include a full time on-site construction manager and a half-time project engineer. The Restroom Wall Cracks repair project is a limited duration half-time position contract through November 2010. In addition, SGI provides staffing for program management for estimating, scheduling, document control, network support services, and administrative staff. The proposed program management services and personnel costs are for the 2010/2011 fiscal year and include reimbursable expenses of approximately \$30,000/month for the Facilities Operations Center. The program management budget is included in the overall District budget for the program and each project budget carries a share of the program management costs.

There are three specific proposals recommended for approval under this action:

Nystrom Multi-Purpose Building Construction Management:	\$428,188
Restroom Wall Cracks Repair Project:	\$ 39,984
Program Management Services/General Condition Reimbursable:	\$1,255,247

Recommendation: Approve contracts for construction management on additional projects as noted and for Program Management staffing as noted.

Fiscal Impact: \$1,723,419. Funded by the Measure J Bond, from project budgets as noted and program management budget.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.22
Associate Superintendent for Operations
Subject: Inspector of Record Contracts for Bond Program Projects 2010/2011

Background Information:

Every construction project in the District approved by the Division of State Architect ("DSA") is required to have on-site, continuous inspection in order to ensure compliance with the approved plans and specifications. These inspectors are certified by DSA, approved by the Architect of Record, and are hired by the District. The District currently has 5 inspectors under contract. In addition to our regular inspection team, the District has a master inspector, Steve Cayson/Production Technical Services who coordinates all of the work of the project inspectors, coordinates District inspection needs with DSA, and is responsible for coordination of District utilities for the projects. In addition, staffing for individual projects may include more than one inspector or a Class 1 with full responsibility supervising a Class 2 or 3 inspector. It is appropriate to approve contracts with these individuals for the upcoming year in order to ensure continuity on the projects. These costs are budgeted for each project in the District's Bond Program. The inspectors, project assignments, and contract amounts are as follows:

Mark Eriksen, Class 1: Ford, King Reconstruction Projects, \$16,466/month. \$197,600/year;
Kris Gilbert, Class 1: Dover, Pinole Middle, and Nystrom Multi-Purpose, \$16,466/month, \$197,000/year;
A.J. Washington, Class3 w/Welding Certifications: DeAnza Main Campus, \$14,733/month, \$176,800/year;
Brad Williamson, Class 3: Richmond HS ERP, Nystrom Multi-Purpose, Kennedy HS projects, \$13,000/month, \$156,000/year.

Steve Cayson, Class 1, Master Inspector, Supervision of all inspectors: DeAnza Main Campus. Utilities and services coordination with PG&E, EBMUD, Sanitary Districts for all projects. \$21,880/month, \$262,560/year.

Recommendation: Approve Inspector of Record Contracts.

Fiscal Impact: \$990,560. Funded by the Measure J Bond, from individual project budgets as noted above.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.23
Associate Superintendent for Operations
Subject: Measure D 2010 Bond Program Oversight

Background Information:

Proposition 39, approved by California voters in the November 6, 2000, general election, provides that the Governing Board of a school district may pursue the authorization and issuance of bonds by 55 percent vote of the electorate. As a result of the passage of Proposition 39, language was added to the Education Code requiring school districts passing a bond designated as a Proposition 39 bond election to establish a Citizens' Oversight Committee ("Committee") to actively review and report on the use of bond proceeds whenever the district passes a Proposition 39 bond.

When a Proposition 39 bond is passed, the Board shall establish a Committee to actively review and report on the use of bond proceeds to ensure they are spent only on school and classroom improvements and not for any other purpose. The Committee shall be established within sixty (60) days of the date that the Board enters the election results in its minutes.

At the June 23, 2010, regular meeting of the CBOC, unanimous action was taken to recommend the addition of the oversight for the Measure D 2010 bond program, to the prevue of the existing responsibilities. Staff recognizes the valuable service and commitment that the committee provides for the benefit of the community and the district and supports their recommendation.

Recommendation:

Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010

From: Bill Fay **Agenda Item:** CI C.24
Associate Superintendent for Operations

Subject: Citizens' Bond Oversight Committee (CBOC) Appointments: Jason Gallia to represent Contra Costa Building Trades Council and Re-appointment of Marcus Mitchell representing Public Employees Union Local 1.

Background Information:

The current appointee from the Contra Costa Building Trades Council, Robert Sewall, has completed two consecutive terms on the CBOC. The Council has recommended Jason Gallia as their new member of the CBOC.

The current appointee from Public Employees Union Local 1 is Marcus Mitchell. Mr. Mitchell has served one term, which expires in July 2010. It appropriate at this time to appoint Mr. Mitchell to a second two-year term.

Recommendation: Approve appointments as noted.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bill Fay **Agenda Item:** CI C.25
Associate Superintendent of Operations
Subject: Williams Lawsuit Complaints Quarterly Report

Background Information

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2010 through June 30, 2010.

Recommendation: For approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code 35186(d)]

District: West Contra Costa Unified School District

Person completing this form: Bill Fay Title: Assoc Supt of Operations

Quarterly Report Submission Date: *(check one)*

- ☐ April 30, 2010 (Jan-Mar 2010)
☒ July 31, 2010 (Apr-Jun 2010)
☐ October 31, 2010 (Jul-Sep 2010)
☐ January 31, 2011 (Oct-Dec 2010)

Date for information to be reported publicly at governing board meeting: July 28, 2010

Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
CAHSEE/Valenzuela Intensive Instruction & Services	0	0	0
Facilities Conditions	1	1	0
TOTALS	1	1	0

Dr. Bruce Harter

 Print Name of District Superintendent, Dr. Bruce Harter

 Signature of District Superintendent, Dr. Harter
 July 28, 2010

 Date

Please return completed form to Karen Rice, Projects Manager
 CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523
 FAX: (925) 942-3454 E-MAIL: krice@cccoe.k12.ca.us

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bruce Harter, Superintendent **Agenda Item:** CI C.26
Subject: Resolution No. 17-1011: In Support of the California Jobs Budget

Background Information:

In this legislative session, Assembly Speaker John A. Pérez has authored the California Jobs Budget, which takes a different approach toward resolving the state's budget deficit, focused on creating and saving jobs, while closing the deficit. The California Jobs Budget includes a \$10.1 billion jobs and economic stability fund that will protect against the loss of the 430,000 jobs threatened under other proposals. The Speaker is asking the Board to support this legislation and its intent to alleviate the financial stress that schools are experiencing.

Recommendation: Approve Resolution No. 17-1011: In Support of the California Jobs Budget

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**RESOLUTION NO. 17-1011
IN SUPPORT OF THE CALIFORNIA JOBS BUDGET**

Whereas, with the ongoing recession, revenues to the state have continued to drop, and as a result California is facing a \$17.9 billion general fund shortfall for the 2010-11 budget year and the ongoing gap in revenues and spending continues to place an undue burden on educators, and threatens to compromise the quality of public education in the state; and

Whereas, the May Revise of the Governor's Budget proposes cutting \$4.3 billion in Proposition 98 spending to schools and childcare programs, as well as \$7.05 billion in additional Health and Human Services cuts; and

Whereas, the California Jobs Budget, introduced by Assembly Speaker John A. Pérez, takes a different approach toward resolving the state's budget deficit, focused on creating and saving jobs, while closing the deficit. The California Jobs Budget includes a \$10.1 billion jobs and economic stability fund that will protect against the loss of the 430,000 jobs threatened under other proposals; and

Whereas, the California Jobs Budget protects public school funding. The California Jobs Budget rejects the \$4.3 billion in Proposition 98 cuts found in other budget proposals and instead fully funds the state's constitutional requirement; and

Whereas, the California Jobs Budget also ensures that \$3.8 billion would be repaid to local school districts, protecting tens of thousands of jobs for teachers, aides and counselors – a step which is good for the local community and the local business community; and

Now, therefore be it resolved that the Governing Board of the West Contra Costa Unified School District supports the California Jobs Budget along with appropriate multi-year realignment and encourages the State Legislature and the Governor to adopt this budget without delay

PASSED AND ADOPTED this 28th day of July 2010 at a regular meeting of the Board of Education by the following vote:

AYE's: NO's: ABSENT: ABSTAIN:

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District, at a public meeting of said Board held on July 28, 2010.

Bruce Harter
Secretary of the Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bruce Harter **Agenda Item:** D.2
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Wilfredo Salta recently passed away in the Philippines. He started teaching in the District in 2001 and taught most recently at Hercules Middle High School. Services were held in the Philippines.

Mrs. Laverne Dyes passed away on June 30, 2010. She worked in the District for over thirty years before her retirement in 2000. She will be remembered for her participation in the Career Opportunity Program (COP), a teaching program that trained low income paraprofessionals in education to eventually become classroom teachers.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Bruce Harter **Agenda Item:** F.1
Superintendent
Subject: Authorize a Parcel Tax Election Resolution No. 16-1011

Background Information:

By statute the per pupil revenue limit for 2010-11 should be \$6,390 but due to the financial crisis and the Legislature's inability to fund public education in California, West Contra Costa Unified School District will receive only \$4,951. The total loss of revenue to WCCUSD is nearly \$40 million. The Board has demonstrated financial stewardship in making expenditure reductions including closing schools, capping employee health benefits, requiring employees to take furlough days, raising class sizes, and reducing or eliminating many programs that had served the students of the District. In adopting a budget for 2010-11, the Board used several one-time funding sources such as the Federal Stimulus money to keep essential programs and services. Yet, the District faces a deficit of \$3.2 million for 2010-11 and huge program and service reductions for 2011-12.

At the June 22, 2010 meeting, the Board authorized a contract with Godbe Research to perform a random sample survey to aid in determining the degree to which the community is willing to support a possible local measure that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall. At the July 7, 2010 meeting, Bryan Godbe from Godbe Research presented the results of that survey. The survey results show the voters are willing to support a small parcel tax that would help the District continue to fund key programs and services to get through the current financial hardship.

Recommendation:

That the Board approve ballot language and Resolution 16-1011 authorizing a parcel tax measure on the November 2010 ballot

Fiscal Impact:

Provide \$9.8 million each year for 5 years for programs and services to students

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 16-1011

**RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST
CONTRA COSTA UNIFIED SCHOOL DISTRICT CALLING AN
ELECTION, ESTABLISHING SPECIFICATIONS OF THE ELECTION
ORDER, AND REQUESTING CONSOLIDATION WITH OTHER
ELECTIONS OCCURRING ON NOVEMBER 2, 2010**

WHEREAS, the West Contra Costa Unified School District ("District") is committed to offering a high-quality educational program to all students in the District, and due to inadequate state funding, increased local revenues are necessary to meet this goal; and

WHEREAS, California Constitution, Article XIII A, Section 4 and Government Code Section 50075 et seq. authorize school districts, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purposes of providing quality educational programs in the District and other lawful purposes of the District; and

WHEREAS, an adequately funded and well-developed public education program provides numerous benefits and advantages to all of the residents of the community; and

WHEREAS, in the judgment of this Board, following public hearing and comment, it is advisable to request that the Contra Costa County Registrar of Voters call an election and submit to the voters of the District the question whether the District shall levy a special tax within the District for the purpose of raising additional revenue for the District; and

WHEREAS, the purpose of the special tax shall be to improve the quality of education in the District by supporting the following programs:

- providing manageable class sizes to improve core academics like math, science, reading and writing,
- restoring arts and music programs,
- attracting and retaining quality teachers,
- improving campus safety and cleanliness,
- preparing students for college and workforce.

WHEREAS, pursuant to Education Code Section 5342 and Elections Code Sections 10400, 10402, and 10403, such election may be completely or partially consolidated with any other election held on the same day and in the same territory or in territory that is in part the same.

WHEREAS, the Board of Education of the District (the "Board") believes that in order to continue meeting the educational needs of all of the District's students it is necessary to request a new qualified special tax in the amount of 7.2 cents per square foot of total building area on each parcel of taxable property or a tax of \$7.20 per unimproved parcel of taxable property per year, to be collected for five years beginning July 1, 2011; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Resolution Constitutes Order of Election. That this resolution shall constitute an order of election pursuant to Education Code Section 5320 et seq.

Section 2. Date and Purpose of Measure. Pursuant to Section 4 of Article XIII A of the California Constitution and Government Code Section 50077, an election shall be held within the boundaries of the District on Tuesday, November 2, 2010 for the purpose of voting on a proposition, a copy of which is attached hereto and marked Exhibit A, containing the question of whether the District shall establish a parcel tax for the purposes stated therein. In addition, the full text of the ballot proposition (the "Full Ballot Text") attached hereto and marked Exhibit B shall appear in the ballot pamphlet. The parcel tax shall be established at an amount equal to 5 cents per square foot of total building area on each parcel of taxable property within the District or a tax of \$5 per unimproved parcel of taxable real property. The District shall provide the Contra Costa County Treasurer-Tax Collector a report indicating the parcel number and amount of tax for each parcel of taxable real property. The number of square feet of total building area on improved real property shall be obtained from the Contra Costa County Tax Assessor. If that information is missing from the tax assessor's records, the number of square feet of total building area shall be based upon the records of the building department for the applicable jurisdiction. The parcel tax shall be collected by the Contra Costa County Treasurer-Tax Collector at the same time, in the same manner, and subject to the same penalties as *ad valorem* property taxes collected by the Treasurer-Tax Collector. Unpaid taxes shall bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid. The collection of the parcel tax shall not decrease the funds available from other sources of the District in any period from the effective date hereof.

The District's Superintendent, or designee, is hereby authorized and directed to make any changes to the text of the measure, or to the abbreviated form of the measure, as may be convenient or necessary to comply with the intent of this Resolution, the requirements of elections, officials, and requirements of law.

"Parcel of taxable real property" shall be defined as any unit of real property in the District that receives a separate tax bill for *ad valorem* property taxes from the Contra Costa County Treasurer-Tax Collector's Office. All property that is otherwise exempt from or on which are levied no *ad valorem* property taxes in any year shall also be exempt from the parcel tax in such year. Parcels owned and occupied by eligible persons 65 years of age or older or who receive Supplemental Security Income for a disability, regardless of age, who apply to the District pursuant to an administrative review process are exempt from the parcel tax.

The District shall annually provide a list of parcels that the District has approved for a Senior Citizen Exemption or the SSI Exemption from the parcel tax as described above to the Contra Costa County tax collection officials. The Contra Costa County Tax Assessor's determination of exemption or relief of any parcel from taxation for any reason other than the Senior Citizen or SSI Exemptions shall be final and binding for the purposes of the parcel tax. Taxpayers wishing to challenge the County Assessor's determination must do so under the procedures for correcting

a misclassification of property pursuant to Section 4876.5 of the California Revenue and Taxation Code or other applicable procedures. Taxpayers seeking a refund of parcel taxes paid shall follow the procedures applicable to property tax refunds pursuant to the California Revenue and Taxation Code.

Section 3. Authority for Ordering Election. That the authority for ordering the election is contained in Section 50075 et seq. of the Government Code and Section 4 of Article XIII A of the California Constitution.

Section 4. Authority for Specifications. That the authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 5. Resolution to County Registrar and Clerk and County Superintendent of Schools. That the Clerk of the Board is hereby directed to cause certified copies of this Resolution and Order to be delivered not later than August 6, 2010, to the Contra Costa County Superintendent of Schools and not later than August 6, 2010, to the Contra Costa County Registrar of Voters (the "County Registrar"), as the officer conducting the election, and to the Contra Costa County Clerk of the Board of Supervisors (the "County Clerk").

Section 6. Formal Notice. That the Contra Costa County Superintendent of Schools is hereby requested to prepare and execute a Formal Notice of Parcel Tax Election and consolidation order in substantially the form attached hereto as Exhibit C (the "Formal Notice"), and to call the election by causing the Formal Notice to be posted pursuant to Section 5362 of the Education Code by August 6, 2010, or to otherwise cause the notice to be published as permitted by law. The Clerk of the Board, on behalf of and as may be requested by the County Superintendent of Schools, is authorized to cause all notices required by law in connection herewith to be published and posted, as the case may be.

Section 7. Full Ballot Text. That the Board hereby determines to include within the ballot pamphlet the Full Ballot Text attached hereto as Exhibit B, which is hereby approved and adopted by the Board.

Section 8. Conduct of Election. (a) *Request to Registrar of Voters.* Pursuant to Section 5303 of the Education Code, the Registrar of Voters is requested to take all steps to hold the election in accordance with law and these specifications.

(b) *Voter Pamphlet.* That the Registrar of Voters is hereby requested to reprint the measure in its entirety (the Full Ballot Text located in Exhibit B) in the voter information pamphlet to be distributed to voters pursuant to Section 13307 of the Elections Code. In the event the Full Ballot Text of the measure will not be reprinted in the voter information pamphlet in its entirety, the Registrar of Voters is hereby requested to print, immediately below the impartial analysis of the measure, in no less than 10-point boldface type, a legend substantially as follows:

The above statement is an impartial analysis of Measure _____. If you desire a copy of the measure, please call the Contra Costa County Registrar of Voters at (phone number) and a copy will be mailed at no cost to you.

(c) *Consolidation.* That the County Registrar and the Contra Costa County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 2, 2010, within the District.

(d) *Canvass of Results.* That the Board of Supervisors of the County is authorized to canvass the returns of the election pursuant to Section 10411 of the Elections Code.

Section 9. Appropriations Limit. That the Board of Education shall provide in each year (pursuant to Section 7902.1 of the Government Code or any successor provision of law) for any increase in the District's appropriations limit as shall be necessary to ensure that proceeds of the parcel tax may be spent for the authorized purposes.

Section 10. Ballot Arguments. That the President of this Board and/or her designees are hereby authorized to prepare and file with the Registrar of Voters a ballot argument in favor of the proposition contained in Exhibit A hereto, or act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument, each within the time established by the Registrar of Voters, which shall be considered the official ballot arguments of this Board as sponsor of the proposition.

Section 11. Official Actions. That the Superintendent, President of the Board, or their designees are hereby authorized to execute any other document and to perform all acts necessary to amend the tax measure on the ballot including making alterations in the ballot language stated in Exhibits A and B hereto to comply with requirements of law and election officials.

Section 12. Effective Date. That this resolution shall take effect from and after its adoption.

ADOPTED, SIGNED AND APPROVED by the Board of Education of the West Contra Costa Unified School District on the 28th day of July, 2008, by the following vote:

Ayes:

Noes:

Abstentions:

President of the Governing Board of the
West Contra Costa Unified School District

Attested to:

Clerk of the Governing Board of the
West Contra Costa Unified School District

EXHIBIT A

ABBREVIATED TEXT OF MEASURE

To provide local funding the State cannot take away, and preserve quality education by: providing manageable class sizes to improve core academics like math, science, reading/ writing, restoring arts/ music programs, attracting/ retaining quality teachers, improving campus safety/ cleanliness, preparing students for college and workforce; shall West Contra Costa Unified School District charge an annual tax of 7.2 cents per square foot of building area, or \$7.20 per vacant parcel for five years, exempting seniors and requiring independent citizen oversight?

EXHIBIT B

FULL BALLOT TEXT

The following is the full ballot text of the proposition to be presented to the voters by the West Contra Costa Unified School District in the ballot pamphlet:

To provide local funding the state cannot take away, and preserve quality education by:

- providing manageable class sizes to improve core academics like math, science, reading and writing,
- restoring arts and music programs,
- attracting and retaining quality teachers,
- improving campus safety and cleanliness
- preparing students for college and workforce;

shall West Contra Costa Unified School District charge an annual tax of 7.2 cents per square foot of building area, or \$7.20 per vacant parcel for five years commencing July 1, 2011, exempting seniors and requiring independent citizen oversight?

The purpose of the special tax is to improve the quality of education in the District by supporting the following programs:

- providing manageable class sizes to improve core academics like math, science, reading and writing,
- restoring arts and music programs,
- attracting and retaining quality teachers,
- improving campus safety and cleanliness,
- preparing students for college and workforce;

An exemption shall be granted annually on any single family residential parcel or multi-family dwelling unit owned by one or more persons 65 years of age or older or persons who receive Supplemental Security Income for a disability, regardless of age, who occupies said parcel or unit as a principal residence, upon annual application to the District for exemption.

Pursuant to California Constitution Article XIII B and applicable laws, the appropriations limit for the District will be adjusted periodically by the aggregate sum collected by levy of this special tax.

Accountability

The proceeds of the special tax shall be applied only for the specific purposes identified above. The proceeds of the special tax shall be deposited into an account, which shall be kept separate and apart from other accounts of the District. No later than January 1 of each year while the tax is in effect, commencing January 1, 2012, the chief fiscal officer of the District shall prepare and file with the Board of Education a report detailing the amount of funds collected and expended

during the prior fiscal year, and the status of any project or description of any programs authorized to be funded by this measure. Parcel Tax funds shall also be subject to an annual independent financial audit which shall be made public, including oversight by the Community Budget Advisory Committee and posting on the District's website.

Basis of Tax

The parcel tax shall be an annual tax of 7.2 cents per square foot of total building area on each parcel of taxable real property within the District or a tax of \$7.20 per unimproved parcel of taxable real property. The District shall provide the Contra Costa County Treasurer-Tax Collector a report indicating the parcel number and amount of tax for each parcel of taxable real property. The number of square feet of total building area on improved real property shall be obtained from the Contra Costa County Tax Assessor. If that information is missing from the tax assessor's records, the number of square feet of total building area shall be based upon the records of the building department for the applicable jurisdiction.

Definition of Parcel of Taxable Real Property

"Parcel of taxable real property" shall be defined as any unit of real property in the District that receives a separate tax bill for *ad valorem* property taxes from the Contra Costa County Treasurer-Tax Collector's Office. All property that is otherwise exempt from or on which are levied no *ad valorem* property taxes in any year shall also be exempt from the parcel tax in such year. Parcels owned and occupied by persons 65 years of age or older or persons receiving Supplemental Security Income for a disability regardless of age, are exempt from the parcel tax as described above.

For purposes of this special tax, any such "Parcels" which are (i) contiguous, (ii) used solely for owner-occupied, single-family residential purposes, and (iii) held under identical ownership may, by annually submitting an application of the owners thereof by July 1 of any year to the Board of Education be treated as a single "parcel" for purposes of the levy of this education parcel tax.

Severability

The Board of Education hereby declares, and the voters by approving this measure concur, that every section and part of this measure has independent value, and the Board of Education and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law.

EXHIBIT C

FORM OF FORMAL NOTICE OF PARCEL TAX ELECTION

NOTICE IS HEREBY GIVEN to the qualified electors of the West Contra Costa Unified School District of Contra Costa County, California, that in accordance with the provisions of the Education Code and the Government Code of the State of California, an election will be held on November 2, 2010 for the purpose of submitting to the qualified electors of the District the proposition summarized as follows:

To provide local funding the state cannot take away, and preserve quality education by:

- providing manageable class sizes to improve core academics like math, science, reading/ writing,
- restoring arts/ music programs,
- attracting/ retaining quality teachers,
- improving campus safety and cleanliness,
- preparing students for college and workforce;

shall West Contra Costa Unified School District charge an annual tax of 7.2 cents per square foot of building area, or \$7.20 dollars per vacant parcel for five years, exempting seniors and requiring independent citizen oversight?

By execution of this formal Notice of Election the County Superintendent of Schools of Contra Costa County orders consolidation of the election with such other elections as may be held on the same day in the same territory or in territory that is in part the same.

The County Superintendent of Schools of Contra Costa County, by this Notice of Election, has called the election pursuant to a Resolution and Order of the Board of Education of the West Contra Costa Unified School District adopted July 28, 2010, in accordance with the provisions of Education Code Sections 5302, 5325 and 5361.

IN WITNESS WHEREOF, I have hereunto set my hand this day, the ____ day of _____, 2008.

County Superintendent of Schools
Contra Costa County, California

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 28, 2010
From: Sheri Gamba **Agenda Item:** F.2
Associate Superintendent for Business Services
Subject: Refund 2002 Measure "D" Bonds by using the proceeds from Measure "J" Series "D" Bond

Background Information:

The District received authorization to issue \$300 million in general obligation bonds on March 5, 2002. The District issued the full amount of the authorization in four series. The overall debt service structure on the bonds issued under the 2002 Measure D authorization, as originally structured, escalates at 4.2%, on average, and has not changed since the issuance of Series D Bonds in October 2005. Since that time, the Measure D tax rates have gone from \$48.70 to \$44.20 to \$48.40 to \$58.10 per \$100,000 of AV (Assess Valuation). The maximum tax rate target on the 2002 bonds was \$60 per \$100,000 of AV. Preliminary tax base figures from the County indicate that AVs will decline by 7.7% in tax year 2010-11. Based on the preliminary AV provided by the County, the District Staff believes that the Measure D could be in excess of \$65.00 per \$100,000 of AV. District Staff would use an amount of \$1,600,000 from the recent Measure "J" Series "D" bond sale to refund 2002 Measure "D" bonds. This will allow the District to keep the 2010 – 11 tax rates below the tax rate target of \$60 per \$100,000.

Recommendation: Approve proceeds from Measure "J" Series "D" to refund 2002 Measure "D" bonds in an amount not to exceed \$1,600,000 and authorize the Superintendent and the Associate Superintendent for Business Services to execute and deliver any certificates, notices, agreements or other documents that they may deem necessary in order to accomplish the refunding of such 2002 Measure "D" bonds.

Fiscal Impact: Savings for taxpayers to be determined

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____