

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
November 18, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
NOVEMBER 18, 2009**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative Jiaqi Fan, Pinole Valley High School**

Comment:

Student Board Representative Jiaqi Fan will be representing Pinole Valley High School at the Board of Education meeting on November 18, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal: None

- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption (Public Comment)**
- * **B.7 Minutes: November 4, 2009**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve the contracts for services as detailed, dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

***CI C.2 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI C.3 Acceptance of Donations**

Comment:

The District has received donations as summarized dated November 18, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.4 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2009-10 school year are summarized as dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI C.5 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of October, 2009.

| | |
|----------------------------|--------------|
| Total of payroll warrants: | \$ 9,885,003 |
| Total of vendor warrants: | \$19,778,732 |

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

***CI C.6 Adoption of Resolution No. 52-0910 Replacement of Outdated Warrant**

Comment:

Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Michael Sumrall. Staff recommends replacement of the stale dated warrant.

Recommendation: Recommend approval to replace the outdated warrant

Fiscal Impact: No impact

***CI C.7 Notice of Completions: Bid E068186 Crespi Play Yard Resurfacing, J068164 DeAnza Portable Utility Installation, E068170 Coronado Window Replacement**

Comment:

A substantial Completion Notice has been received for:

Bid E068186, J068164, E068170.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

OC Jones and Sons, Inc. E068186 Crespi Play yard Resurfacing
Bay Cities Paving & Grading, Inc. J068164 DeAnza Portable Utility Installation
Pinguelo Construction, Inc. E068170 Coronado Window Replacement

Recommendation: Recommend approval of these notices of completions

Fiscal Impact: None

***CI C.8 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this District provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the District.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.9 Grant Application funded through the American Recovery and Reinvestment Act (ARRA) federal program and Resolution No. 50-0910 for ARRA**

Comment:

ARRA funds are time-limited and intended to enhance services to individuals in accordance with the ARRA principles of:

- a) Advancing California and local economic recovery through the maintenance and creation of jobs;
- b) Transparency in reporting and fiscal accountability; and
- c) One time investment in community projects with long term sustainable results.

This case service contract is designed to provide services through the West Contra Costa Unified School District-Transition Partnership Program (WCCUSD-TTP) to shared consumers of WCCUSD and the Department of Rehabilitation (DOR), Greater East Bay District, as an adjunct and enhancement to the

services already provided as part of the WCCUSD-TPP cooperative program. The intent of these services is to prepare and assist the individual(s) served to obtain and maintain meaningful employment.

Recommendation: Recommend Approval

Fiscal Impact: Grant Award of \$53,755.00

***CI C.10 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

***CI C.11 Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Diego. The conference dates are December 3 through 5, 2009 at the San Diego Convention Center. Expenses including registration, travel, food and lodging are estimated to total approximately \$1530.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation: That the Board authorizes attendance at the CSBA Annual Education Conference 2009.

Fiscal Impact: General Fund

***CI C.12 Certification of Athletic Coaches – Fall Sports**

Comment:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. The lists of coaches from each of the high school for fall sports are provided.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.13 LEA Plan Implementation with Contra Costa County Office of Education (CCCOE)**

Comment:

The Contra Costa County Office of Education (CCCOE) is partnering with the District to help monitor the full implementation of WCCUSD's Local Educational Agency (LEA) Plan. CCCOE will create monitoring tools, train district staff on the use of those tools, carry out site observations, gather data, help facilitate meetings with varied stakeholders, and provide feedback and recommendations for meeting state expectations.

Recommendation: Recommend Approval

Fiscal Impact: \$60,000 in categorical monies

***CI C.14 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: \$53,000. Funding sources as noted

***CI C.15 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Dover Elementary New Campus and Ford Elementary Demolition and Sitework. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation: Ratify and approve negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: (\$58,327).

***CI C.16 Compliance with the California Environmental Quality Act: Adopt Resolution No. 51-0910 Authorizing Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for and Approval of the Kennedy High School Fields Lighting Project**

Comment:

District staff retained PMC to prepare a study under the California Environmental Quality Act ("CEQA") to evaluate the possible environmental impact of the proposed Kennedy High School Athletic Field Lighting Project. PMC prepared and issued an Initial Study October 5, 2009. As part of the Initial Study the consultants completed a traffic impact analysis, noise impact analysis, and air quality impact analysis. The District held a public input meeting on April 23, 2009. The District has thoroughly

analyzed the environmental checklist to determine that the potential impacts from the Project could be mitigated to less than significant. The District issued the Notice of Intent to Adopt a Mitigated Negative Declaration and to hold a public hearing on November 18, 2009. The 30-day Public Comment period ended on November 4, 2009. The District has received one written comment to date, and no edits to the Initial Study were necessary to address the comment. In the event that the District receives any further written comments, the written comments and District's written responses to the comments, if any, will be made a part of the record at the Board meeting.

The Board recommendation includes the Initial Study, the Mitigated Negative Declaration, and responses to comments. Together these documents form the final Mitigated Negative Declaration, which is being provided under separate cover to the Board and will be available for viewing by the public on the District's website.

Recommendation: Adopt Resolution No.51-0910, Authorizing Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for and Approval of the John F. Kennedy High School Athletic Field Lighting Project.

Fiscal Impact: Full fiscal impact not known. Future projects will be presented for award. Projects will be funded from the Measure J Bond Fund.

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Recognition of Margarita Vargas**

Comment:

On the night of October 24, 2009, WCCUSD Adult Education student and community resident Margarita Vargas, call 9-1-1 about the sexual assault that was taking place on the Richmond High School campus.

Recommendation:

That the Board recognize Margarita Vargas for standing up for what is right by calling 9-1-1 to report a crime taking place.

Fiscal Impact: None

*** D.2 Employee Service Anniversary Recognition**

Comment:

The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the District honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 9 staff;
- the 30-Year Service Pin Award to 28 staff,
- the 25-Year Service Pin Award to 29 staff,
- the 20-Year Service Pin Award to 64 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 3,160 years of experience in serving the students.

Our school communities and the District are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience, which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our District special.

Recommendation: Recognition; for board and public information

Fiscal Impact: None

* **D.3 2009 Adequate Yearly Progress (AYP) – Recognition of Schools**

Comment:

The No Child Left Behind Act of 2001 is Federal legislation that established an accountability program including AYP for all schools and Local Educational Agencies beginning with the 2002-2003 school year.

In order for a school to make AYP, it must achieve all of the schoolwide targets as well as targets for all numerically significant subgroups. AYP targets are set by the California Department of Education (CDE) for participation rate, percent proficient in English Language Arts and Math, Academic Performance Index (API) and graduation rate. A school may have as many as 46 AYP targets. A numerically significant subgroup is defined by CDE as any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners and Students with Disabilities.

Tonight we recognize schools that met all subgroup and schoolwide AYP targets. The schools are:

| | | | | | |
|--------|---------------|----------------|-----------|-------------|------------|
| Castro | Community Day | Fairmont | Gompers | Hanna Ranch | Kensington |
| Lake | Madera | Middle College | Montalvin | Murphy | Omega |
| Peres | Richmond | Riverside | Stege | Washington | |

Recommendation: School Board recognition of schools meeting all 2009 AYP criteria.

Fiscal Impact: None

* **D.4 2009 Academic Performance Indices Growth (API) Targets – Recognition of Schools**

Comment:

The California Department of Education (CDE) sets API growth targets for all public schools annually and has computed Academic Performance Indices (APIs) for all public schools since 1999. California draws achievement information from state assessments to calculate one number called the API.

Seventeen of West Contra Costa Unified School District's schools increased their schoolwide API and met all of their subgroup and schoolwide growth targets.

In order for a school to make its API, it must achieve its schoolwide target as well as targets for all numerically significant subgroups. Any subgroup for which there are 100 valid scores or 50 valid scores

comprising at least 15% of the valid scores for a school is identified by CDE as a numerically significant subgroup. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners, and Students with Disabilities. Meeting the comparable improvement target means that each student subgroup in the school met its individual achievement goals.

Tonight we recognize the following schools:

| | | | | |
|---------|----------------|-------------|------------|--------|
| Adams | Bayview | Coronado | Crespi | Dover |
| Downer | Grant | Hanna Ranch | Kensington | Lake |
| Madera | Middle College | Mira Vista | Montalvin | Steger |
| Stewart | Richmond | | | |

Recommendation: Special recognition of schools on the California Department of Education's Academic Performance Indices (API) for 2009.

Fiscal Impact: None

* **D.5 Awarding the Ed. Fund 2009-2010 Grants**

Comment:

Each fall, The Ed. Fund awards grants totaling nearly \$40,000 to teachers, principals, and other staff or community leaders in WCCUSD who have creative ideas for their schools. These grant recipients are leaders who go above and beyond the call of duty to serve our students. Projects range in content from poetry programs, after school video clubs, garden projects and debate teams, as well as more traditional literacy and math programs. No matter what the subject, each grant supports the standards and learning goals the District considers essential. With fresh ideas and innovative programs, these professionals ensure that the children in our community thrive.

The Ed. Fund is pleased to present to the Board of Education the recipients for the 2009-2010 school year.

Recommendation: For Information Only

Fiscal Impact: Benefit to the District

D.6 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection

Public Employees Local 1
School Supervisors Association
United Teachers of Richmond
West Contra Costa Administrators Association

Safety Committee
Special Education Citizens Advisory Committee
Youth Commission

* **D.7 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Sheryl Barksdale, secretary at Dover Elementary, passed way on November 2, 2009. Ms. Barksdale began working for the District in 1973 as a parent tutor. Most of her 36 years of service were at Dover Elementary where she held various classified positions and became the school secretary in 2006.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Approval of Agreement with Local One (Part Two)**

Comment:

District and Local One Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of Local One and was brought forward on October 21, 2009 for ratification by the Board. However, the Tentative Agreements regarding Article 16, Hiring Procedures, and Article 23, Reassignment, were inadvertently omitted from the packet. These provisions are now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district

The Board will receive public comment on the proposed contract changes before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreements between the West Contra Costa Unified School District and Local One.

Comment: None

G. DISCUSSION ITEMS

* G.1 Review of Updated Seismic Vulnerability Study and Recommendation for Temporary Relocation of Portola Middle School

Comment:

Staff and consultant teams have studied the Portola Middle School site intensively over the last four years. The Portola Middle School upper campus area is underlain by historic landslide debris, which is potentially unstable in the event of a major earthquake. The California Geologic Survey has concurred with findings that an “earthquake-induced landslide hazard” exists at the site. The Division of State Architect (DSA) has notified the District that “The potential for landslide is such that the health and safety of the students is at risk and must be corrected.”

As part of the preparation of the District’s application for state funding under the Seismic Mitigation Program, DSA requested that the District complete an updated seismic evaluation using the procedures outlined in the ASCE-31 standards. The District retained Thornton Tomasetti, Inc. Structural Engineers to complete the updated study. **“Seismic Vulnerability Study: Portola Middle School Main Classroom Building,”** has been provided to the Board and is available for public review. The study confirms original student safety concerns and indicates potential collapse areas of the building in the event of a severe earthquake.

For several years the District has been actively working towards a permanent relocation of Portola Middle School and has completed Environmental Reviews of the proposed Castro site as the future home of the school. Full construction completion is not expected for 2-3 years for the Portola/Castro project. There is also a lawsuit pending under the California Environmental Quality Act challenging the decision to locate the middle school on the Castro site.

In February 2009, the Board approved the relocation of Portola to a temporary campus at El Cerrito High School where the temporary housing that was used during the reconstruction of ECHS remains. The Board approved a “mitigated negative declaration” approach to satisfy requirements under CEQA. In May 2009, staff brought a recommendation to extend the CEQA review to the level of a full Environmental Impact Review (EIR). The Board rejected that recommendation and directed to staff to further engage the

El Cerrito community. Two additional meetings were held during which community members and representatives from the City of El Cerrito expressed concern about the environmental impact of having the Portola students moved onto the El Cerrito High School campus. City officials advised the district that the potential impacts of the temporary relocation project would be challenged. The staff elicited opinions from our legal counsel that confirmed the low threshold of the fair argument standard, that if a lead agency is presented with opposition to a project they may have significant effect on the environment, that it shall prepare an EIR. The CEQA consultant, PMC, has recommended that the Board will need to authorize and complete a full EIR to accomplish the temporary relocation of the Portola students on the El Cerrito High School campus. The EIR process affords the district to weigh the impacts and the need to relocate Portola's campus, and make a finding of overriding consideration, to move the project forward.

Given the significant impacts of that approach, the high level of community resistance, and the time it will take to complete a full EIR, it is recommended that the Board consider the alternative of moving Portola students to the lower pad at the current Portola site. Staff has prepared updated cost estimates and timelines. These have been reviewed with the Board's Facilities Subcommittee and are attached.

Recommendation: That the Board review and discuss the temporary relocation of Portola students away from the current building and that Board agree to make a decision on where that temporary relocation will be at the December 9, 2009 meeting.

Fiscal Impact: Estimated costs for construction and leases will be determined by the decision made by the Board on December 9, 2009. Funded by the Measure J Bond.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – December 9, 2009

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

November 18, 2009

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA

- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

- a. Classified employee termination

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Wendell C. Greer (W)
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative Jiaqi Fan, Pinole Valley High School

Background Information:

Student Board Representative Jiaqi Fan will be representing Pinole Valley High School at the Board of Education on November 18, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

November 4, 2009

A. CLOSED SESSION

B. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:45 PM.

B.1 Pledge of Allegiance

President Miles led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Miles offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Michael Aaronian, Coordinator Ed. Services Multipathways; André Bell, Sr. Director Bond Finance; Martin Coyne, Director Accounting/Audits; Bill Fay, Associate Superintendent for Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Rhonda Haney, Coordinator Youth Development Programs; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Assistant to the Superintendent; Nicole Joyner, Grant Writer/Special Projects; Brenda King-Randle, Coordinator Ed. Services College & Career; Joe Mayes, Maintenance Manager; Ken McDaniel, Electronics Supervisor; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Executive Director; Jessica Romeo, Assistant Superintendent for Human Resources; Bill Savidge, Engineering Officer; Marin Trujillo, Coordinator Community Engagement

B.4 Presentation of Student Board Representative Yaquelin Valencia, John F. Kennedy High School

Ms. Valencia spoke about activities and opportunities for students at Kennedy High School.

President Miles and Ms. Kronenberg each said they would like to take this opportunity to make a statement of support to the young victim of recent violence, as well as all victims of violence in the community. Ms. Miles dedicated the meeting to these individuals.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel five (5) students, suspending those expulsions for placement in the West Contra Costa Unified School District.

Motion: Mr. Medrano moved to ratify the vote taken in Closed Session to expel five (5) students, suspending those expulsions for placement in the West Contra Costa Unified School District. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes with Mr. Thurmond abstaining as he was absent from that portion of Closed Session. Motion carried 4-0-1-0.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to terminate a classified employee.

Motion: Ms. Kronenberg moved approval of the termination of a classified employee. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Agenda Review and Adoption

Mr. Ramsey requested that F.1 and F. 3 be moved to follow the Consent Items. Ms. Miles reported that additional information for item C.9 would be read into the record.

Public Comment:

Robert Brower requested that F.3, Ratification of Local One Contract, be rescheduled to the next meeting due to revisions of information and allowing for public review. He also suggested an additional agenda item in support of Richmond High School victim of violence.

Motion: Mr. Ramsey moved to approve the agenda as requested with the tabling of item F.3 until the November 18 meeting. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: October 21, 2009

Motion: Mr. Ramsey moved to approve the minutes of October 21, 2009. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Acceptance of Donations

C.2 Approval of Fund-Raising Activities

C.3 Adoption of Resolution No. 49-0910 Replacement of Outdated Warrant

C.4 Contracts with Employee Health and Welfare Providers

Resolution No. 33-0910: School Supervisors Association (Active)

Resolution No. 34-0910: West Contra Costa County Administrators Association (Active)

Resolution No. 35-0910: Confidential Employees (Active)

Resolution No. 36-0910: Unrepresented Management (Active)

Resolution No. 37-0910: Public Employees Union, Local One (Active)

Resolution No. 38-0910: Board of Education Members (Active)

C.5 Certificated Personnel Changes

C.6 Certificated Provisional Internship Permit (PIP) Request(s)

C.7 Ratification and Approval of Engineering Services Contracts

C.8 Ratification and Approval of Negotiated Change Orders

C.9 Richmond High School Surveillance Cameras System Award of Contract

This item was moved to follow F.1 to allow Mr. Fay to read a revision into the record.

C.10 Resolution No. 48-0910: Recognizing Contributions of Veterans to the Country

C.11 Resolution No. 47-0910: American Education Week – November 15-21, 2009

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.8, C.10 – C.11. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

F.1 Recommendations from Safety Subcommittee for Board Consideration

Mr. Greer introduced recommendations from the Safety Subcommittee, suggesting each item be reviewed individually for discussion and feedback.

Public Comment:

Robert Brower, Mike Wasilchin, Richard Leung, Ebony Sinnamon-Johnson, Charles Cowens, Genoveva Calloway

Board Comment:

1. Bring the programs and services from Community Violence Solutions to the WCCUSD High Schools through the Health Centers in each school and explore the possibility of expanding those programs and services to middle and elementary schools. Community Violence Solutions provides programs at no cost to the District.

Mr. Thurmond acknowledged Rhonda James, Executive Director of Community Violence Solutions in the audience and urged the Board to take advantage of this agency's expertise in violence prevention.

Ms. Kronenberg asked Ms. James about services her organization provides. Ms. James spoke about working with young men and women, curriculum, and a commitment of resources to young men and women.
Mr. Medrano said he heard similar responses at various community gatherings over the past week and he agreed that the district needs this kind of resource for young people.
Mr. Ramsey also agreed.
Ms. Valencia recommended expanding services to middle and elementary school students.
Ms. Miles invited Ms. James to attend the next academic subcommittee meeting on November 24 to discuss potential programs and funding sources. She also discussed including teachers as part of the process to determine curriculum.

MOTION: Mr. Thurmond moved approval of Item 1. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

- 8. Refer to the Facilities Subcommittee the consideration of providing additional lighting at school campuses.**
- 9. Invite the City Council members from the five cities in West Contra Costa, along with representatives from the County and Legislature, to meet to discuss safety enhancement efforts throughout West County.**

Mr. Ramsey suggested that Board members were in agreement with items 8 and 9.

MOTION: Mr. Thurmond moved approval of Items 8 and 9. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

President Miles set the date for a community round table on Saturday, November 14, in reference to increasing collaboration to curb violence in West County.

- 3. Enlist local legislators in an effort to accelerate the approval process at the Division of State Architect so that the planned fencing of Richmond High School can proceed as quickly as possible.**

Mr. Myrick, representative of Assembly Member Nancy Skinner, spoke about proactive efforts to approach the Division of State Architects in order to move forward the planned fencing for Richmond High.

- 7. Refer to the Academic Subcommittee a recommendation to develop and implement a district-wide K-12 program to promote civility, respect and other character traits. The Academic Subcommittee would create a process to include schools and community in determining the content and implementation in the schools with costs and timeline to be determined.**

MOTION: Mr. Ramsey moved approval of Items 3 and 7 Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

- 4. District staff will complete a report regarding the sexual assault of a student on October 24, 2009 at Richmond High that includes an analysis of the conditions at the school and the supervision at the Homecoming Dance and contains recommendations for enhanced procedures and potential costs to improve safety conditions. The plan would be developed in a way so as not to interfere with the ongoing police investigation or the successful prosecution of the perpetrators. Costs and timeline to be determined.**

Mr. Ramsey said he agreed with speakers about the necessity for an independent, objective investigation regarding this situation.

Mr. Medrano concurred.

Ms. Kronenberg also agreed and spoke about a neutral party taking on this investigation.

Mr. Thurmond also agreed and spoke about developing list of entities that can conduct an investigation.

Superintendent Harter spoke about meeting with officials from the Contra Costa County Office of Education and their offer to conduct an independent investigation, bringing in a team as part of their services.

MOTION: Mr. Ramsey moved approval of Item 4 with the Contra Costa County Office of Education being solicited for its services to conduct an independent investigation. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

- 2. Review non-general fund budgets and explore ways to identify resources to expand the partnership with Bay Area Peace Keeper so that the services from that group can be expanded in WCCUSD high schools. Funding source and cost unknown.**
- 6. District staff in conjunctions with employees groups and other stakeholders will develop a comprehensive safety plan that would coordinate the elements from the California Department of Education “Safe Schools Planning” list that are already in place with those that need to be developed to include: Comprehensive School Safety Plan, Assessment of School Safety, Discipline Policies and Practices, Funding, Professional Development Activities, Counseling and Guidance Services, Collaborative Relationships, Safe School Programs and Strategies and Campus Security. Cost and timeline to be determined.**

Mr. Ramsey spoke about the concerns of Public Employees Union, Local One, and requests from the Richmond High School site, saying that he will support this item.

Mr. Medrano spoke in support of the expertise of Bay Area Peacekeepers and their work with gangs.

Ms. Kronenberg spoke of Bay Area Peacekeepers as experts to address a specific problem, and that she does not see this as an infringement of site supervisors on campuses.

Mr. Thurmond explained that these recommendations came from a community meeting where members of the community provided input and asked for help, and he spoke in support of moving ahead as any commitment of funds will be approved by the Board at a later meeting.

MOTION: Mr. Thurmond moved approval of Items 2 and 6 with the amending of Item 2 to include services from Bay Area Peacekeepers and incorporate site supervisors in training and protocol in order to maintain campus safety. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

Mr. Greer reported that the organization, Bay Area Peacekeepers, is drafting an assessment and proposal which will include intervention, street team, and gang prevention presentations. He continued to say that he will work with Human Resources to meet with Local One to review job descriptions and safety teams.

Ms. Miles urged discussion with Local One to complement the work of site supervisors and that a report be brought back to the Board at a future time.

- 5. Allow Neighborhood Councils, after training and under the supervision of the Richmond Police Department, to patrol campuses and report findings to the Richmond Police Department and the school principals.**

Mr. Thurmond spoke about neighborhood councils and watch groups patrolling in the Richmond High School neighborhoods as well as other school communities, providing volunteer services, working with schools around safety.

Ms. Miles asked about training for volunteers. Ms. Rashidchi responded with information about volunteers, as well as training and funding.

Mr. Ramsey spoke about sustaining the commitment of volunteers with a program requiring individuals to maintain contact with each volunteer.

Mr. Medrano asked whether training is offered in a bilingual format. Ms. Rashidchi responded affirmatively.

MOTION: Mr. Ramsey moved approval of Item 5. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Yaquelin Valencia (advisory vote only), and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

7:51 PM Yaqueline Valencia left meeting.

C.9 Richmond High School Surveillance Cameras System Award of Contract

Mr. Fay read the following revision into record:

The District has two major security-related facilities initiatives underway at Richmond High School—new/replacement fencing and gates and a surveillance camera system. The fencing and gates project has completed design and is awaiting final approval at the Division of State Architect. The surveillance camera system was designed

with input from site administrators and Safety Resource Officers from the Richmond Police Department. Maxut Engineering has provided completed plans and specifications which include full interior and exterior coverage. In addition, the web-based system components will allow for remote access and event monitoring by the District and Richmond Police.

The District conducted a public bid process for this project. Bids were opened on November 3, 2009. Five Contractors submitted bids. They are as follows: Stanley Security \$828,500; Electronic Innovations \$720,360; Aeko Consulting \$433,956; AT&T \$424,720; and, Walsh Electronic Systems \$338,988. Walsh Electronic Systems is the lowest apparent responsive, responsible bidder.

This item is being presented prior to the expiration of the five working day Bid Protest period. In consideration of this timing, and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: Authorize staff to issue Notice of Award upon successful completion of the Bid Protest period, to the lowest responsive, responsible bidder.

Fiscal Impact: Total for this action: \$338,988. Funded by the Measure J Bond.

Public Comment:
Robert Brower

Board Comment:
Mr. Thurmond asked for clarification of the time line of installation of cameras when the contract is awarded.

Mr. Fay spoke of a December 2009 date to begin installation of cameras with completion in March, and construction start date of January 2010 for the fence and gate construction with completion in August 2010. Mr. Thurmond asked additional questions, with Mr. Fay providing details for clarification.
Mr. Medrano commented about visibility blockage at various areas of the Richmond High campus.

MOTION: Mr. Ramsey moved approval Richmond High School Surveillance Cameras System Award of Contract. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Public Employees Union, Local One – Mike Wasilchin spoke about recent events at Richmond High School and Local One extending heartfelt support to the victim, staff, and schools in the district. He continued to speak about establishing protocols for introducing new groups to work on campus to assure all employees work in concert with comprehensive safety plans and training.

Ms. Miles asked Mr. Greer about including Local One in the training process. Mr. Greer responded that the development of a comprehensive plan would include Local One and other partners.

Community Budget Advisory Committee – Charles Cowens reported about a recent meeting and announced the next meeting will be November 19, 6:30 PM at Alvarado Adult School.

Academic Subcommittee – Ms. Rashidchi spoke about professional development in the district, conversation as a result of the violent crime at Richmond High School, a comprehensive K-12 character development program, and updates about the local education agency plan. Ms. Kronenberg spoke about follow up on the volunteer program and mentor program. The next meeting is scheduled for November 24.

Safety Committee – Mr. Thurmond expressed support for the young woman who survived a violent attack and her family, and the community in promoting healing. He continued to thank the community and supporters for recommendations for going forward. Next meeting of the Safety Committee will be November 17, 6:00 PM at Richmond High School. Mr. Ramsey said that Crespi Middle School is looking forward to hosting a future meeting.

Ivy League Connection – Mr. Ramsey spoke about Princeton information night, a dinner with Vanderbilt University representatives and a potential weekend partnership. He reported on Fisk University, and Meharry Medical School. Ms. Kronenberg spoke about a Pinole Valley High School student attending a Women in Leadership program at Brown University. Ms. Kronenberg said she is also working with Kennedy High's principal to seek student participation in the Ivy League program.

Youth Commission – Mr. Thurmond announced the next meeting will be held November 16, 6:00 PM at RYSE Center in Richmond, inviting students from other high schools to join the meeting. He reported that the Commissioners are concerned and are working on ways to engage other students to raise awareness in reducing and preventing violence.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report
Dr. Harter provided a report of events in District schools.

E.2 WCCUSD Public Comment
Robert Brower, Thomas Prather, Charles Cowens, Pinole Mayor Maria Alegria

F. ACTION ITEMS

F.1 Recommendation from Safety Subcommittee for Board Consideration
Moved to follow Consent Items

F.2 Resolution No. 46-0910: Measure "J" Series "D" Bond Issuance
Ms. Gamba presented information regarding the sale of bonds. She introduced Bond Counsel David Casnocha, and Disclosure Counsel Mary Fernandez. She also introduced Underwriter Jeff Baratta and Financial Advisor Dave Olson. She said that if approved, this item will then be presented to the Contra Costa Board of Supervisors for approval and bond sale by December 3rd.

Public Comment:
Robert Brower

Board Comment:
Mr. Ramsey asked Mr. Olson to explain the state lottery process for OSCB bonds. Mr. Olson spoke about qualified school construction bonds as tax credit bonds created through the federal stimulus plan. Mr. Ramsey continued to comment on the competition for \$700 million for lottery funds. Mr. Baratta explained the allocation of funds to the largest 100 school districts in the county and seven in California with the remainder of the funds being distributed through a lottery process. Mr. Ramsey asked further questions for clarification. Mr. Baratta and Mr. Olson responded.
Mr. Thurmond asked question for clarity about the reduced amount of interest that taxpayers will pay on these bonds. Mr. Olson responded.

Motion: Mr. Ramsey moved approval of Adoption Resolution No. 46-0919: Measure "J" Series "D" Bond Issuance. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.3 Approval of Agreement with Local One (Part Two)
This item was tabled to a later meeting.

Mr. Ramsey left the dais.

F.4 Community Budget Advisory Committee Charter
Ms. Gamba provided a presentation of information to accurately reflect the committee's purpose and terms of members.

Public Comment:
None

Board Comment:

Mr. Thurmond asked about any substantial changes. Ms. Gamba clarified changes regarding the parcel tax highlighted in the document as well as stricken language.

Ms. Kronenberg spoke of the institutionalization of the committee by passage of the parcel tax and its oversight language.

Mr. Thurmond asked for clarification of specific areas of the proposed charter. Ms. Gamba provided information for clarification regarding initiatives of the committee and the district budget process.

Motion: Mr. Thurmond moved approval of the Community Budget Advisory Committee Charter. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Miles voted yes, with no abstentions and Mr. Ramsey absent. Motion carried 4-0-1-0.

Mr. Ramsey returned to the dais.

G. DISCUSSION ITEMS

G.1 Status Reports – Facilities Planning and Construction

Mr. Bill Savidge provided a report on various facilities projects throughout the District.

Public Comment: None

Board Comment:

Mr. Thurmond asked about availability of Kennedy restrooms and hand washing units for public use on the fields. Mr. Savidge responded that he will look into this because it should be in place for public use.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Ramsey thanked President Miles for the statements at the opening of the meeting of heartfelt feelings toward the victim, her family and the community in light of the recent act of violence and how much work is ahead to face the bigger issue. He said that the Board stands along side the victim in her request to not turn anger into more violence and engage our youth in making good choices.

Mr. Medrano spoke about Amnesty International's campaign about stopping violence against women. He expressed thanks to Richmond High students and faculty for organizing an incredibly emotional vigil. He also thanked the Richmond and San Pablo Police Departments for efforts to find and arrest suspects.

Ms. Kronenberg said she joined Mr. Medrano in thanking everyone who has responded to this event and spoke about responding not reacting. She said she wants to see the district defined by its response to this crime and change what is being taught to students. She said she challenges to Board to be held accountable for this response.

Mr. Thurmond thanked organizers of the peace rally that took place and the powerful message of love to the young woman who survived this assault. He said he appreciated her message of peace. He concluded by saying that violence against women, against anyone, is inappropriate.

Superintendent Harter clarified that a donation fund has been set up and contributions should be made to the First Presbyterian Church in Richmond. Donations coming to Richmond High School are being redirected to the church at the request of the victim's family.

President Miles said that the challenge here as a community is to stay focused and follow through. She said Richmond has reached tough times, requiring focus on commitments made tonight. She addressed the issue of empowerment of women. She concluded by saying that this violent act is not the image of Richmond and wants others to see what the true Richmond is about.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – November 18, 2009

K. ADJOURNMENT
President Miles adjourned the meeting at 9:26 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

| <u>DEPARTMENT</u> | <u>DATE OF SERVICE</u> | <u>CONSULTANT NAME</u> | <u>COST & FUNDING</u> | <u>PURPOSE</u> |
|----------------------------|-----------------------------|--|---|---|
| Curriculum-Federal Project | 11/19/09 Thru 6/30/10 | Bay Area Community Resources R15676 | \$42,000 21 st Century | Increase existing contract of \$89,000 to cover after school program expenses at Highland Elementary School. The additional amount requested will provide wages for 2 additional group leaders, provide additional training opportunities and team meeting hours for group leaders already working at the program, provide a wage increase for a senior line staff, and allow for the purchase of materials such as art supplies, guitars, and paper for enrichment classes. Additional funds will also be used to cover the cost of buses and admission for study trips. |
| Information Technology | 7/1/09 thru 6/30/10 | CSM Consulting R16101 | \$73,000 Data Processing Services | Shall provide completed forms and processes related to all priority one and priority two applications of the FCC e-rate filings with the schools and library division for filing year 2010/2011 also known as year thirteen (13). Will assess and process for district all issues with all prior e-rate applications, spin changes, and other applicable processes, meet with district to assess technology and telecommunications needs as they relate to the upcoming application period. File all telecommunications needs as they relate to the upcoming application period. File all required FCC forms for services district has requested including but not limited to forms 470, 471, and 486. act as main point of contact with the SLD. |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI c.2

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

| Project Name | Project Amount for Budget Period | Funding Agency | Comments |
|--|-------------------------------------|--|---|
| 09-10 Individuals with Disabilities Ed Act - Local Assist Entitlement | \$5,871,822 | California Department of Education - Special Education Division, Grants | Special Ed Local Entitlements |
| Resource # 3310 | 7/1/09 - 9/30/10 | | PCA # 13379-01 |
| 09-10 Individuals with Disabilities Ed Act - Alternative Dispute Resolution | \$15,000 | California Department of Education - Special Education Division Grants | To fund alternative dispute resolution |
| Resource # 3395 | 7/1/09 - 6/30/10 | | PCA # 13007-01 |
| Program Improvement Local Education Agency Corrective Action | \$0 | California Department of Education - Regional Coordination and Support Office | Extension of the Grant through 6/30/10 |
| Resource # 3185 | 11/10/08 - 6/30/10 | | PCA # 14956-00 |
| 2009-10 Personnel Development for Special Education Local Plan Areas | \$17,040 | California Department of Education - Special Education Division, Grants | Staff Development for special education employees |
| Resource # 6535 | 7/1/09 - 9/30/10 | | PCA # 24722-01 |
| School Readiness Program for Preschool | \$96,500 | First 5 Contra Costa Children and Families Commission | To support the school readiness program for preschool |
| Resource # 9580 | 7/1/09 - 6/30/10 | | Contract # 10-029 |
| Irene Scully Family Foundation - Peres | \$364,525 | Irene S. Scully Family Foundation | To assist in increasing API scores at Peres Elementary |
| Resource # 9595 | 7/1/09 - 6/30/10 | | |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated November 18, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
November 18, 2009 Board Meeting

ACCEPTANCE OF DONATIONS

| <u>Donor Name</u> | <u>Description or Purpose</u> | <u>Estimated Value</u> | <u>Receiving School or Department</u> |
|--------------------------------------|---|----------------------------|---------------------------------------|
| Bank of the West | Employee Giving Program | \$150.00 | Collins Elementary |
| Chevron Humankind | Forensics and Football | \$122.52 | Pinole Valley High School |
| Ron Laltere | *Misc items for Christmas Shop | \$2,055.36 | Grant Elementary |
| Ron Laltere | *Misc items for Christmas Shop | \$532.00 | Grant Elementary |
| Raymond E. Miles | Close-up Foundation- Going to Washington | \$250.00 | J.F. Kennedy High School |
| Ohiopyle | Supplies | \$15.16 | Pinole Valley High School |
| P G & E | Matching Fund Donation -Marco Rios | \$43.00 | Murphy |
| Stewart Elementry Music Committee | Stewart Music Fund | \$3,121.00 | Stewart Elementary |
| Wells Fargo | Forensics | \$150.00 | Pinole Valley High School |
| West County Public Ed. Fund | Forensics | \$100.00 | Pinole Valley High School |

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2009-10 school year are summarized on the attached sheet dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

APPROVAL OF FUND-RAISERS

| <u>School</u> | <u>Fund-Raising Activity</u> | <u>Activity Sponsor</u> |
|-----------------------------|---|---|
| El Cerrito High School | ECHS School on going Website Sales - Apparel and Paraphernalia | El Cerrito High School |
| Hercules Middle High School | China House Fundraiser - 20% of sales with Ticket | Hercules High Leadership (Senior Class) |
| | Jamba Juice Fundraiser- 20% of sales with Ticket | Hercules High Leadership (Senior Class) |
| | Kinders Fundraiser -20% of sales with Ticket | Hercules High Leadership (Senior Class) |
| | L & L Fundraiser - 20% of sales with Ticket | Hercules High Leadership (Senior Class) |
| | In N Out Burger - 20% of sales | Hercules High Leadership (Senior Class) |
| | Panda Express - 20% of sales with Ticket | Hercules High Leadership (Senior Class) |
| | Round Table Pizza - 20% of sales with Ticket | Hercules High Leadership (Senior Class) |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of October, 2009.

Total of payroll warrants: \$ 9,885,003

Total of vendor warrants: \$19,778,732

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

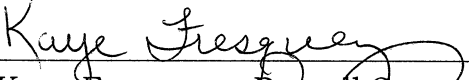
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : October 30, 2009

| Payrolls | Warrant From | Numbers To | Total Warrants Current | Total Warrants Previous | Total Warrants To Date |
|-------------|-----------------|---------------|---------------------------|----------------------------|---------------------------|
| Regular | 583344 | 584227 | 2,323,908 | 1,533,614 | 3,857,522 |
| Reg. EFT | 243386 | 245325 | 6,138,516 | 3,568,068 | 9,706,584 |
| Variable | 582052 | 583291 | 827,289 | 1,711,488 | 2,538,777 |
| Var. EFT | 242408 | 243385 | 539,082 | 2,289,122 | 2,828,204 |
| Special | 586292 | 583343 | 32,488 | 0 | 32,488 |
| Special EFT | | | | 0 | 0 |
| Typed | 296899 | 296909 | 11,376 | 51,132 | 62,508 |
| BENEFITS | 577523 | 577791 | 43,566 | 87,132 | 130,698 |
| Cancelled | Various | Various | (31,222) | (34,194) | (65,416) |
| Totals | | | 9,885,003 | 9,206,362 | 19,091,365 |

Salary detail is available upon request in the Payroll office.


 Kaye Fresquez, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

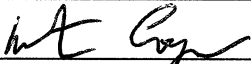
PAYMENT

DATE: October 7, 2009

PAGE-1

| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|--|--------------|------------|----------------------------|-------------------------|------------------------|
| 7701 | GENERAL | 418103 | 418271 | 4,507,616 | 20,477,236 | 24,984,852 |
| 7706 | CAFETERIA | 418111 | 418254 | 20,000 | 874,716 | 894,716 |
| 7707 | CHILD DEVELOPMENT | 418142 | 418234 | 1,223 | 100,704 | 101,927 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | 418139 | 418256 | 26,677 | 1,482,463 | 1,509,140 |
| 7710 | BUILDING | 418110 | 418270 | 583,587 | 10,514,077 | 11,097,664 |
| 7711 | CAPITAL FACILITIES | 418132 | 418269 | 13,197 | 282,221 | 295,418 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | 418157 | 418157 | 485 | 1,376,556 | 1,377,041 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | 418114 | 418264 | 5,494 | 177,863 | 183,357 |
| 7770 | ADULT EDUCATION | 418106 | 418261 | 53,775 | 38,402 | 92,177 |
| 7785 | DEFERRED MAINTENANCE | 418108 | 418229 | 11,420 | 198,272 | 209,692 |
| 7701 | PAYROLL REVOLVING | | | | 10,210,311 | 10,210,311 |
| | TOTALS | | | 5,223,474 | 45,732,821 | 50,956,295 |


Prepared By


Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

PAGE-2

DATE: October 14, 2009

| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|--|--------------|------------|----------------------------|-------------------------|------------------------|
| 7701 | GENERAL | 418294 | 418546 | 1,768,107 | 24,984,852 | 26,752,959 |
| 7706 | CAFETERIA | 418313 | 418516 | 177,774 | 894,716 | 1,072,490 |
| 7707 | CHILD DEVELOPMENT | 418332 | 418519 | 348 | 101,927 | 102,275 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | 418308 | 418500 | 31,448 | 1,509,140 | 1,540,588 |
| 7710 | BUILDING | 418309 | 418541 | 410,425 | 11,097,664 | 11,508,089 |
| 7711 | CAPITAL FACILITIES | 418541 | 418541 | 8,809 | 295,418 | 304,227 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | 418406 | 418541 | 17,306 | 1,377,041 | 1,394,347 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | | | | 183,357 | 183,357 |
| 7770 | ADULT EDUCATION | 418364 | 418535 | 7,216 | 92,177 | 99,393 |
| 7785 | DEFERRED MAINTENANCE | 418465 | 418513 | 116,839 | 209,692 | 326,531 |
| 7701 | PAYROLL REVOLVING | | | | 10,210,311 | 10,210,311 |
| | TOTALS | | | 2,538,272 | 50,956,295 | 53,494,567 |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: October 21, 2009

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| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|--|--------------|------------|----------------------------|-------------------------|------------------------|
| 7701 | GENERAL | 418548 | 418718 | 708,428 | 26,752,959 | 27,461,387 |
| 7706 | CAFETERIA | 418558 | 418712 | 90,444 | 1,072,490 | 1,162,934 |
| 7707 | CHILD DEVELOPMENT | 418674 | 418714 | 235 | 102,275 | 102,510 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | 418617 | 418711 | 189,588 | 1,540,588 | 1,730,176 |
| 7710 | BUILDING | 418549 | 418707 | 2,581,196 | 11,508,089 | 14,089,285 |
| 7711 | CAPITAL FACILITIES | 418639 | 418710 | 37,137 | 304,227 | 341,364 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | | | | 1,394,347 | 1,394,347 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | | | | 183,357 | 183,357 |
| 7770 | ADULT EDUCATION | 418555 | 418700 | 5,662 | 99,393 | 105,055 |
| 7785 | DEFERRED MAINTENANCE | 418708 | 418708 | 66 | 326,531 | 326,597 |
| 7701 | PAYROLL REVOLVING | | | | 10,210,311 | 10,210,311 |
| | TOTALS | | | 3,612,756 | 53,494,567 | 57,107,323 |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: October 28, 2009

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| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|--|--------------|------------|----------------------------|-------------------------|------------------------|
| 7701 | GENERAL | 418719 | 418775 | 1,156,626 | 27,461,387 | 28,618,013 |
| 7706 | CAFETERIA | 418736 | 418906 | 167,710 | 1,162,934 | 1,330,644 |
| 7707 | CHILD DEVELOPMENT | 418734 | 418896 | 2,069 | 102,510 | 104,579 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | 418757 | 418904 | 1,007,759 | 1,730,176 | 2,737,935 |
| 7710 | BUILDING | 418724 | 418905 | 362,045 | 14,089,285 | 14,451,330 |
| 7711 | CAPITAL FACILITIES | 418817 | 418817 | 687 | 341,364 | 342,051 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | 418808 | 418833 | 12,720 | 1,394,347 | 1,407,067 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | 418874 | 418874 | 185 | 183,357 | 183,542 |
| 7770 | ADULT EDUCATION | 418728 | 418890 | 3,364 | 105,055 | 108,419 |
| 7785 | DEFERRED MAINTENANCE | 418720 | 418755 | 18,878 | 326,597 | 345,475 |
| 7701 | PAYROLL REVOLVING | | | | 10,210,311 | 10,210,311 |
| | TOTALS | | | 2,732,043 | 57,107,323 | 59,839,366 |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: October 9, 2009

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| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|---|-----------------|---------------|----------------------------------|-------------------------------|------------------------------|
| 7701 | GENERAL | | | | 28,618,013 | 28,618,013 |
| 7706 | CAFETERIA | | | | 1,330,644 | 1,330,644 |
| 7707 | CHILD DEVELOPMENT | | | | 104,579 | 104,579 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | | | | 2,737,935 | 2,737,935 |
| 7710 | BUILDING | | | | 14,451,330 | 14,451,330 |
| 7711 | CAPITAL FACILITIES | | | | 342,051 | 342,051 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | | | | 1,407,067 | 1,407,067 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | | | | 183,542 | 183,542 |
| 7770 | ADULT EDUCATION | | | | 108,419 | 108,419 |
| 7785 | DEFERRED MAINTENANCE | | | | 345,475 | 345,475 |
| 7701 | PAYROLL REVOLVING | 418272 | 418292 | 790,063 | 10,210,311 | 11,000,374 |
| | TOTALS | | | 790,063 | 59,839,366 | 60,629,429 |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: October 30, 2009

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| FUND# | FUND DESCRIPTION | WARRANT FROM | NUMBERS TO | TOTAL WARRANTS THIS REPORT | TOTAL PREVIOUS WARRANTS | TOTAL WARRANTS TO DATE |
|-------|--|--------------|------------|----------------------------|-------------------------|------------------------|
| 7701 | GENERAL | | | | 28,618,013 | 28,618,013 |
| 7706 | CAFETERIA | | | | 1,330,644 | 1,330,644 |
| 7707 | CHILD DEVELOPMENT | | | | 104,579 | 104,579 |
| 7708 | SPECIAL RESERVE FOR CAPITAL OUTLAY | | | | 2,737,935 | 2,737,935 |
| 7710 | BUILDING | | | | 14,451,330 | 14,451,330 |
| 7711 | CAPITAL FACILITIES | | | | 342,051 | 342,051 |
| 7712 | SELF INSURANCE PROPERTY & LIABILITY | | | | 1,407,067 | 1,407,067 |
| 7713 | STATE SCHOOL LEASE/PURCHASE | | | | 0 | 0 |
| 7714 | COUNTY SCHOOL FACILITIES | | | | 0 | 0 |
| 7715 | SPECIAL RESERVE FOR NON-CAPITAL OUTLAY | | | | 0 | 0 |
| 7719 | CHARTER SCHOOL | | | | 0 | 0 |
| 7725 | MRAD | | | | 0 | 0 |
| 7728 | DEBT SERVICE | | | | 0 | 0 |
| 7744 | RETIREE BENEFITS | | | | 183,542 | 183,542 |
| 7770 | ADULT EDUCATION | | | | 108,419 | 108,419 |
| 7785 | DEFERRED MAINTENANCE | | | | 345,475 | 345,475 |
| 7701 | PAYROLL REVOLVING | 418910 | 418965 | 4,882,124 | 11,000,374 | 15,882,498 |
| | TOTALS | | | 4,882,124 | 60,629,429 | 65,511,553 |

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Adoption of Resolution No. 52-0910 Replacement of Outdated Warrant

Background Information: Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Michael Sumrall. Staff recommends replacement of the stale dated warrant.

Recommendation: Recommend approval to replace the outdated warrant

Fiscal Impact: No impact

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 52-0910
REPLACEMENT OF OUTDATED WARRANT
November 18, 2009

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated,

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue checks to replace the following stale dated checks:

| | |
|-------------|-----------------|
| Type: | Payroll Check |
| Payee: | Michael Sumrall |
| Check No.: | 154968 |
| Amount: | \$100.00 |
| Issue Date: | March 10, 2003 |

PASSED AND ADOPTED on the 18th day of November, 2009, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.7

Subject: Notice of Completions: Bid E068186 Crespi Play Yard Resurfacing, J068164 DeAnza Portable Utility Installation, E068170 Coronado Window Replacement.

Background Information: A substantial Completion Notice has been received for:

Bid E068186, J068164, E068170.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

OC Jones and Sons, Inc. E068186 Crespi Play yard Resurfacing
Bay Cities Paving & Grading, Inc. J068164 DeAnza Portable Utility Installation
Pinguelo Construction, Inc. E068170 Coronado Window Replacement

Recommendation: Recommend approval of these notices of completions

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

| | |
|-------------------|---|
| | RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO |
| NAME | WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT |
| STREET ADDRESS | 1108 BISSELL AVENUE |
| CITY & STATE | RICHMOND, CALIF 94801 |

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 11/18/09.
5. The work done was: Project E068186 Crespi Play Yard Resurfacing
6. The name and address of the contractor for such work of improvement was OC Jones and Sons, Inc. 1520 Fourth Street, Berkeley, CA 94710 Date of Contract: 07/30/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Liberty Mutual Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Crespi Middle School 1121 Allview Avenue El Sobrante, CA 94803.

Dated: November 18, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 18, 2009, at Richmond, California.

Director, General Services
West Contra Costa USD

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

4. The undersigned is owner of the property hereinafter described:
5. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
6. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
6. A work of improvement on the property hereinafter described was completed and accepted on 11/18/09.
7. The work done was: Project J068164 DeAnza Portable Utility Installation
7. The name and address of the contractor for such work of improvement was Bay Cities Paving & Grading, Inc. 5029 Forni Drive Concord, CA 94520 Date of Contract: 06/05/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Safeco Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: DeAnza High School 5000 Valley View Road Richmond, CA 94803.

Dated: November 18, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 18, 2009, at Richmond, California.

Director, General Services
West Contra Costa USD

| | |
|-------------------|---|
| | RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO |
| NAME | WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT |
| STREET ADDRESS | 1108 BISSELL AVENUE |
| CITY & STATE | RICHMOND, CALIF 94801 |

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

7. The undersigned is owner of the property hereinafter described:
8. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
9. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
8. A work of improvement on the property hereinafter described was completed and accepted on 11/18/09.
9. The work done was: Project E068170 Coronado Window Replacement
8. The name and address of the contractor for such work of improvement was Pinguelo Construction, Inc. 4171 Suisun Valley Road Suite G, Fairfield, CA 94534
Date of Contract: 06/25/09
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Developers Surety and Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Coronado Elementary 2001 Virginia Avenue Richmond, CA 94804.

Dated: November 18, 2009

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 18, 2009, at Richmond, California.

Director, General Services
West Contra Costa USD

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.8

Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information: Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated November 18, 2009.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
November 18, 2009

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institution of higher education has submitted a contract with West Contra Costa Unified School District. This institution intends to place student teachers in the West Contra Costa Unified School District schools.

Chapman University College / Brandman University, Walnut Creek

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Steve Collins, SELPA Director

Agenda Item: CI C.9

Subject: Grant Application funded through the American Recovery and Reinvestment Act (ARRA) federal program and Resolution No. 50-0910 for ARRA

Background Information:

ARRA funds are time-limited and intended to enhance services to individuals in accordance with the ARRA principles of:

- a) Advancing California and local economic recovery through the maintenance and creation of jobs;
- b) Transparency in reporting and fiscal accountability; and
- c) One time investment in community projects with long term sustainable results.

This case service contract is designed to provide services through the West Contra Costa Unified School District-Transition Partnership Program (WCCUSD-TPP) to shared consumers of WCCUSD and the Department of Rehabilitation (DOR), Greater East Bay District, as an adjunct and enhancement to the services already provided as part of the WCCUSD-TPP cooperative program. The intent of these services is to prepare and assist the individual(s) served to obtain and maintain meaningful employment.

Recommendation: Board Approval

Fiscal Impact: Grant Award of \$53,755.00

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 50-0910
ARRA GRANT APPLICATION
November 18, 2009

WHEREAS, the Board of Education of the West Contra Costa Unified School District has read the proposed agreement between the State of California, Department of Rehabilitation (DOR) and the West Contra Costa Unified School District, and said Board of Education acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the West Contra Costa Unified School District does hereby authorize Bruce Harter, Superintendent to sign the agreement on behalf of the West Contra Costa Unified School District and to sign and execute any and all documents required by DOR to effectuate the execution of contracts and/or amendments except to increase the financial liability of the West Contra Costa Unified School District. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Education.

PASSED AND ADOPTED on the 18th day of November, 2009, at a regular meeting of the Board of Education by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Certification:

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Education at a meeting of said Board regularly called and convened at which a quorum of said Board of Education was present and voting, and that said resolution was adopted by a vote of the majority of all Board Members present at said meeting.

IN WITNESS WHEREOF, I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Meeting Place: DeJean Middle School, 3400 Macdonald Avenue, Richmond, CA
Meeting Date: November 18, 2009

Audrey Miles
President, Board of Education

**ARRA Cooperative Contract
West Contra Costa Unified School District-TPP**

SCOPE OF WORK

I. Introduction

This case service contract is funded through the American Recovery and Reinvestment Act (ARRA) federal program. These funds are time-limited and intended to enhance services to individuals in accordance with the ARRA principles of:

- a) Advancing California and local economic recovery through the maintenance and creation of jobs; and
- b) Transparency in reporting and fiscal accountability; and
- c) One time investment in community projects with long term sustainable results.

This case service contract is designed to provide services through the West Contra Costa Unified School District-TPP (WCCUSD-TPP) to shared consumers of West Contra Costa Unified School District (WCCUSD) and the Department of Rehabilitation (DOR), Greater East Bay District, as an adjunct and enhancement to the services already provided as part of the WCCUSD-TPP cooperative program. The intent of these services is to prepare and assist the individual(s) served to obtain and maintain meaningful employment. All TPP/DOR consumers referred for services under this contract will meet DOR and WCCUSD-TPP criteria for services; and be mutually identified by DOR and WCCUSD-TPP as a cooperative program consumer who is expected to benefit from contract services.

Services will be provided at WCCUSD-TPP's sites. TPP/DOR consumers will be referred for services by the DOR counselor based on individual consumer need and informed choice.

The services available under this contract are designed to prepare cooperative program consumers with the skills necessary to secure and maintain competitive employment in agreement with their Individual Plan for Employment (IPE).

The following services will be provided to 25 unduplicated DOR cooperative program consumers for the duration of the contract period 7/1/09-9/30/10.

II. Services to be Provided:

A. Building Employer Partnerships in Support of Employment Services to ARRA/DOR consumers:

Description of Service:

As an adjunct to existing employment services provided by WCCUSD-TPP ARRA Contract staff will focus on the development of strategies to assist ARRA/DOR consumers to locate and access viable employment opportunities by partnering with the business community. Development of relationships with employers and employer groups. Special focus on the development of on the DOR sponsored On the Job Training (OJT) opportunities for ARRA/DOR consumers.

- Developing relationships with individual businesses or business groups
- Developing individual or group ARRA/DOR consumer job opportunities with local businesses
- Developing business advisory councils
- Development of OJT opportunities for ARRA/DOR consumers
- Developing a summer youth employment program

WCCUSD will provide quarterly reports to the DOR Contract Administrator in the required format.

Service outcomes/Number to be served:

For the duration of the contract period from the contract effective date through 9/30/10:

- 25 Employer connections/meetings will occur
- 10 individual or group job opportunities will be developed
- A business advisory council will be developed, and 4 meetings of the council will occur
- 10 OJTs will be developed for ARRA/DOR consumers
- 15 ARRA/DOR consumer/youth will be provided summer work job placements

B. Employment Services (ES)

Description of Service:

ARRA contract employment services are provided as an adjunct or enhancement to existing TPP employment services. Employment services assist ARRA/DOR consumers to prepare for, obtain, and retain employment. ES components provide assistance in the development of job search skills, coordination of job search activities, and identification of appropriate job openings. The individual service plan will be developed jointly with the ARRA/DOR consumer including information received from the DOR SVRC in the referral form and tailoring each component of the service to the needs of the individual and to be consistent with the DOR Individualized Plan for Employment (IPE). The components include:

Employment Services Intake:

- Analysis of pertinent collateral information and reports prior work experience and performance.
- Review of the DOR IPE

Employment Preparation:

- Interviewing techniques
- Resume Development
- Application Preparation
- Appropriate work behaviors and work ethics
- Appropriate Grooming and hygiene
- Relevant work practices
- Discussion of impact of employment on disability and benefits
- Identification of additional support services

Job Development and Placement:

- Identification of specific job openings appropriate for the ARRA/DOR consumer as indicated in their IPE
- Contact of employers to identify job openings
- Obtaining information detailing qualifications and work site requirements for specific job opportunities to ensure ARRA/DOR consumer/job applicant readiness and success on the job
- Job Site consultation to identify or modify barriers
- Negotiating job carving, work site analysis or other job accommodations
- Assisting ARRA/DOR consumer/job applicant in the interviewing process

- Assisting the ARRA/DOR consumer/job applicant in coordinating transportation needs
- Provision of job club or tools to assist in job search

Upon job placement:

- Job destination training
- Job Orientation assistance
- Information on conditions of employment.

Employment Retention:

Upon ARRA/DOR consumer acceptance of employment of a job that is consistent with the IPE goal and meets the needs for hours, wages, and benefits, the following Employment Retention activities will be provided for at least 90 days:

- Phone or personal contact, on or off the job, with the ARRA/DOR consumer to determine ongoing satisfaction with the terms of employment
- With the consent of the ARRA/DOR consumer, phone or personal contact with the employer to determine ongoing satisfaction with the terms of employment
- No less than two contacts a month are required for a minimum of 90 days.
- Communication with DOR SVRC at least monthly to discuss progress and coordinate for any additional services that may be required.
- Assistance with necessary minimal supports to sustain employment.

More intensive support services, as determined by WCCUSD-TPP and DOR SVRC, may require the authorization of Non Supported Employment Job Coaching services.

Non-Supported Employment Job Coaching (NSEJC)

NSEJC provides intensive assistance and support in employment-related activities to promote job adjustment and retention.

Activities of NSEJC include on-site support services and off-site interventions for ARRA/DOR consumers, such as;

- Job orientation
- Job destination training
- Teaching job tasks
- Supervision at the worksite
- Coworker/supervisor consultation

- Assistance in integrating the ARRA/DOR consumer into the work environment through natural supports
- Assistance in changes in the work environment impacting potential for job retention
- Assistance with public support agencies
- Family and residential provider consultation
- Contact with the ARRA/DOR consumer and/or employer to ensure continued job satisfaction
- Assistance with monitoring Social Security Administration (SSA) reporting requirements;
- Support and counseling necessary to maintain employment.
- Consultation with the ARRA/DOR consumer, employer, and others following job loss.

WCCUSD will provide monthly progress reports to the referring DOR counselor and other reports as applicable and develop a final report to DOR when ES is completed. In addition, quarterly reports will be provided to the DOR Contract Administrator in the required format.

B. Service outcomes/number to be served:

For the duration of the contract period from the contract effective date through 9/30/10, this program will serve 25 ARRA/DOR consumers in Employment Services.

- 25 will receive ES Intake
- 20 will receive Employment Preparation Services
- 20 will receive Job Development and Placement Services
- 8 will be placed in a job consistent with their IPE goal
- 8 will receive NSE job coaching services
- 7 will retain their job for a minimum of 90 days and be closed by DOR in status "26"

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI C.10

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

November 18, 2009

FOR INFORMATION ONLY**CERTIFICATED BOARD CHANGES****TERMINATED/RETIRED**

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>SITE</u> | <u>POSITION</u> | <u>STATUS</u> | <u>TERM DATE</u> |
|-------------------|------------------|----------------|-----------------|---------------|------------------|
| ALFREDO | ALEGRE | SHANNON | 6TH SEI | RESIGNED | 9/4/2009 |
| FRANCISCO | ALTONAGA | PUPIL SERV CNT | SH | RESIGNED | 9/24/2009 |
| LINDA | BARNES | VERDE | K SEI | RESIGNED | 8/28/2009 |
| LYNDA | FRANK | DOWNER | 50% RSP | RESIGNED | 9/2/2009 |
| DARRON | MILLER | PINOLE VALLEY | ENGLISH | RESIGNED | 7/20/2009 |
| CAROLYN | WRIGHT | PORTOLA MIDDLE | RSP | DECEASED | 9/4/2009 |
| PAUL XAVIER | FRANCO | KENNEDY HIGH | P.E. | TERMINATION | 8/21/2009 |

NEW HIRE/RE HIRE/TRANSFER

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>SITE</u> | <u>POSITION</u> | <u>STATUS/ CONTRACT</u> | <u>HIRE DATE</u> |
|-------------------|------------------|-----------------------|-----------------------|-----------------------------|----------------------|
| ERIC | INADA | CAMERON | SPEECH | NEW HIRE | 8/17/2009 |
| SANDRA | HAGOOD | PSC | 45% SPEECH | REHIRE | 8/17/2009 |
| SUSAN | BONNEY | PSC | 40% SPEECH | REHIRE | 8/17/2009 |
| JENNY | LARVICK | CAMERON | 35% SPEECH | REHIRE | 8/17/2009 |
| LYNN GRETA | FRANTZ | PSC | 36% SPEECH | REHIRE | 8/17/2009 |
| ADAM | MCCORMICK | HARDING | NSH | NEW HIRE | 8/19/2009 |
| DARLA | ANDERSON | PERES | PRESCHOOL | NEW HIRE | 8/19/2009 |
| RICHARD | GUTHRIE | KENNEDY HIGH | BIOLOGY | NEW HIRE | 8/19/2009 |
| BRIAN | TIBBOT | HELMS MIDDLE | LIFE SCIENCE | NEW HIRE | 8/19/2009 |
| DAVID | LINGENFELTER | RICHMOND HIGH | CHEMISTRY | NEW HIRE | 8/19/2009 |
| LAUREN | NAKASATO | DE ANZA HIGH | JAPANESE | NEW HIRE | 8/19/2009 |
| LINDA SUE | BARNETT | CAMERON | DEAF, HH | NEW HIRE | 8/19/2009 |
| CLINTON | BAIER | PINOLE VALLEY HIGH | BIOLOGY | NEW HIRE | 8/19/2009 |
| ERIC | MARTIN | PINOLE VALLEY HIGH | CHEMISTRY/ PHYSICS | NEW HIRE | 8/19/2009 |
| ALEXANDER | PAKTER | KENNEDY HIGH | MATH | NEW HIRE | 8/19/2009 |
| CHRISTIENNE | CORDOVA | HERCULES HIGH | RSP | NEW HIRE | 8/19/2009 |
| LINDSEY | DAVIS | DE ANZA HIGH | NSH | NEW HIRE | 8/19/2009 |
| EMILY | ERDMAN | RICHMOND HIGH | NSH | NEW HIRE | 8/19/2009 |
| NANDINI | GOPAL | EL CERRITO HIGH | NSH | NEW HIRE | 8/19/2009 |
| ELIZABETH | KATZ | DEJEAN MIDDLE | MATH | NEW HIRE | 8/19/2009 |
| CAMERON | LEROY | WASHINGTON | 3RD DI | NEW HIRE | 8/19/2009 |
| JACOB | MULLIN | CRESPI JUNIOR | RSP | NEW HIRE | 8/19/2009 |
| KEVIN | NAZARIO | KENNEDY HIGH | RSP | NEW HIRE | 8/19/2009 |
| KATHERINE J | ACOSTA | LINCOLN | RSP | NEW HIRE | 8/19/2009 |
| MICHELE | LEIBUNDGUT | RICHMOND HIGH | CHEMISTRY | NEW HIRE | 8/19/2009 |
| REBECCA | RIDENOUR | RICHMOND HIGH | NSH | NEW HIRE | 8/19/2009 |
| ERIC A | HUSTED | TARA HILLS | NSH | NEW HIRE | 8/19/2009 |
| MELISSA R | SUVA | CAMERON | SP ED INFANT/TOD. | NEW HIRE | 8/19/2009 |
| YU-TING JUDY | WANG | EL CERRITO HIGH | CHEMISTRY | NEW HIRE | 8/19/2009 |
| BETHANY | LUONGO | PINOLE VALLEY HIGH | GEOMETRY | NEW HIRE | 8/19/2009 |
| NICOLE | BARBERO | KENNEDY HIGH | MATH | NEW HIRE | 8/19/2009 |
| DANIEL | O'REILLY | PINOLE MIDDLE | SCIENCE | NEW HIRE | 8/19/2009 |
| JUSTIN | SMITH | CRESPI JUNIOR | ENGLISH | NEW HIRE | 8/19/2009 |
| JACLYN | TIMMES | DE ANZA HIGH | BIOLOGY | NEW HIRE | 8/19/2009 |

NEW HIRE/RE HIRE/TRANSFER CONT.

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>SITE</u> | <u>POSITION</u> | <u>STATUS/ CONTRACT</u> | <u>HIRE DATE</u> |
|--------------------------|-------------------------|-----------------------|-----------------------------------|------------------------------------|-----------------------------|
| SCOTT | BRETL | RICHMOND HIGH | MATH | NEW HIRE | 8/19/2009 |
| MEAGHAN | STERN | HELMS MIDDLE | SOCIAL SCIENCE | NEW HIRE | 8/19/2009 |
| KADY | POOLER | KENNEDY HIGH | RSP | NEW HIRE | 8/19/2009 |
| THERESA | MAIELLO | KENNEDY HIGH | SPANISH | NEW HIRE | 8/19/2009 |
| TERESA K | CRANDALL | TARA HILLS | VISUALLY IMP. | NEW HIRE | 8/19/2009 |
| XOCHITL | MERCADO | LINCOLN | 3RD TBE | NEW HIRE | 8/19/2009 |
| MADELINE | MURPHY | PINOLE MIDDLE | SCIENCE | NEW HIRE | 8/19/2009 |
| DAVID | GRANZOTTO | DE ANZA HIGH | NSH | NEW HIRE | 8/19/2009 |
| MARLA H | RAFFETY | FAIRMONT | SH | NEW HIRE | 8/19/2009 |
| DARREN | BROWN | PORTOLA MIDDLE | RSP | NEW HIRE | 8/19/2009 |
| GREG | GOLSAN | EL CERRITO HIGH | ROP-AUTO | NEW HIRE | 8/19/2009 |
| SHERI L | MOWERY | SPECIAL ED | VISUALLY IMP. | NEW HIRE | 8/19/2009 |
| SANDRA | MORALES- MILLER | CRESPI JUNIOR | SH | NEW HIRE | 8/19/2009 |
| VALERIE | LEWIS | HELMS MIDDLE | ELA | NEW HIRE | 8/19/2009 |
| MAX L | PORTER | HELMS MIDDLE | ENGLISH | NEW HIRE | 8/19/2009 |
| CARLA | HILTON | TARA HILLS | PRESCHOOL | NEW HIRE | 8/19/2009 |
| SHIRLEY | JACKSON | KING | KINDERGART EN | NEW HIRE | 8/20/2009 |
| JAMES W | HENDERSON JR. | KENNEDY HIGH | CONST. TECH. | REHIRE | 8/20/2009 |
| SAYUNI N. | MALLE | DEJEAN MIDDLE | MATH | REHIRE | 8/20/2009 |
| JENNIFER M | TUTASS | PORTOLA MIDDLE | SH | NEW HIRE | 8/20/2009 |
| CHRISTINE ANN | CASPER | KENNEDY HIGH | NSH | NEW HIRE | 8/20/2009 |
| CHRISTINE JUNE | CHO | VISTA HIGH | INDEPENDEN T STUDY | NEW HIRE | 8/20/2009 |
| MICHAEL | ANDERSON | GOMPERS | MATH | REHIRE | 8/20/2009 |
| LOWANDA | WEST-BROWN | PERES | 6TH SEI QEIA | REHIRE | 8/21/2009 |
| JESS | STULLMAN | HARBOUR WAY | 7TH/8TH SEI | REHIRE | 8/21/2009 |
| THERESA C | WILLIAMS | LINCOLN | 6TH SEI | NEW HIRE | 8/21/2009 |
| ELSA BETH | MORSE | HARDING | 20% 3RD SEI- JOB SHARE | NEW HIRE | 8/21/2009 |
| D'BORAAH L | PETERS | CAESAR CHAVEZ | 5TH/6TH SEI | NEW HIRE | 8/21/2009 |
| NANCY KATHLEEN | BOTTA | ELLERHORST | 6TH SEI | NEW HIRE | 8/21/2009 |
| JONATHAN | ZANE | KING | 5TH SEI | NEW HIRE | 8/21/2009 |
| JESSICA | DAILEY | DOWNER | PRESCHOOL | NEW HIRE | 8/21/2009 |
| ASTRID SIMONE | HOWARD- TAYLOR | PINOLE VALLEY HIGH | P.E., DANCE | NEW HIRE | 8/21/2009 |
| ELIZABETH | BLADE | TARA HILLS | 20% K-JOB SHARE | NEW HIRE | 8/24/2009 |
| KATHLEEN | LYSSAND-SILVA | FORD | 2ND SEI | REHIRE | 8/24/2009 |
| PATRICIA SUSAN | HOLMAN | EL CERRITO HIGH | BIOLOGY, AP BIO, PHYSIOLOGY | NEW HIRE | 8/24/2009 |
| JORDAN M | FERNANDEZ | RICHMOND HIGH | RSP | NEW HIRE | 8/24/2009 |
| CUTHBERT | STORM | KENNEDY HIGH | RSP | NEW HIRE | 8/24/2009 |
| GABRIELA | RODRIGUEZ | NYSTROM | 1ST SEI | NEW HIRE | 8/25/2009 |
| LOUIS | BALAZS | STEGE | 5TH/6TH SEI | NEW HIRE | 8/25/2009 |
| SARAH | KAVRELL | STEGE | 3RD SEI | NEW HIRE | 8/25/2009 |
| CONSTANCE | JORGENSEN | HERCULES MIDDLE | ENGLISH | NEW HIRE | 8/25/2009 |
| LEONARD EDWARD | CARMONA | PORTOLA MIDDLE | 60% SPANISH | NEW HIRE | 8/27/2009 |
| CELESTE A | MCALLISTER | CAESAR CHAVEZ | 6TH SEI | NEW HIRE | 8/28/2009 |

NEW HIRE/RE HIRE/TRANSFER CONT.

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>SITE</u> | <u>POSITION</u> | <u>STATUS/ CONTRACT</u> | <u>HIRE DATE</u> |
|--------------------------|-------------------------|---|----------------------------|------------------------------------|-----------------------------|
| DANIEL | TORRES | PINOLE VALLEY HIGH | SPANISH | NEW HIRE | 8/31/2009 |
| LYNDA | FRANK | DOWNER | 50% RSP | NEW HIRE | 8/31/2009 |
| FRANCISCO | ALTONAGA | PUPIL SERV CNT | SH | NEW HIRE | 8/31/2009 |
| IGNATIUS A | BERENGUER | OHLONE | 3RD SEI | NEW HIRE | 9/1/2009 |
| MEGAN A | MACPHERSON | NYSTROM | 6TH SEI | NEW HIRE | 9/10/2009 |
| ARTURO | GARCIA | HELMS MIDDLE | SOCIAL SCIENCE | NEW HIRE | 9/14/2009 |
| TARA L | ANDERSON | KING | 5TH SEI | NEW HIRE | 9/14/2009 |
| NYA | FLORES | ACADEMIC INTERVENTION/BRIG HT FUTURES | PROJECT ASSISTANT | NEW HIRE | 9/14/2009 |
| MELYNDA WELLS | PIEZAS | LINCOLN | K/1ST SEI | NEW HIRE | 9/15/2009 |
| MARIA | ALEGRE | PERES | KINDERGART EN | REHIRE | 9/17/2009 |
| JUDY | VAN EVERA | DOVER | 1ST SEI | REHIRE | 9/17/2009 |
| JULIA RHEE | LIEPMAN | LAKE | 4TH/5TH SEI | NEW HIRE | 9/18/2009 |
| JONATHAN M. | ADAMS | VALLEY VIEW | 5TH SEI | NEW HIRE | 9/21/2009 |
| MISHA E | ROSS | KING | KINDERGART EN | NEW HIRE | 9/21/2009 |
| SHANNON C | SHRESTHA | HANNA RANCH | SH | NEW HIRE | 9/21/2009 |
| JULIE | ASPLUND | PERES | 5TH SEI QEIA | NEW HIRE | 9/22/2009 |
| PHILIP MICHAEL | HOPE | VERDE | 2ND SEI | NEW HIRE | 9/22/2009 |
| CAROLYN | BROWN | PERES | RESOURCE | REHIRE | 9/22/2009 |
| JANINE A | MORTAN | HARDING | KINDERGART EN | NEW HIRE | 9/24/2009 |
| MARTHA E | MARTINEZ RIVERA | DOWNER | PRESCHOOL | NEW HIRE | 9/24/2009 |
| LAURA A | MITCHELL | NYSTROM | 3RD SEI | NEW HIRE | 9/28/2009 |
| LISA MARIE | MALONEY | GRANT | 4TH/5TH SEI | NEW HIRE | 9/29/2009 |
| MINERVA | MENDOZA- FRIEDMAN | PSC | SCHOOL PSYCHOLOGI ST | REHIRE | 9/29/2009 |
| MELISSA NELL | MCMILLION | DOWNER | 6TH SEI | NEW HIRE | 10/5/2009 |
| CAITLIN J | FITZPATRICK | STEGE | 2ND SEI | NEW HIRE | 10/7/2009 |
| TIFFANY J | HOLLIDAY | EL CERRITO HIGH | ENGLISH | NEW HIRE | 10/8/2009 |
| PHYLLIS | HAYES | STEGE | 4TH/5TH SEI | REHIRE | 10/8/2009 |
| BONITA | BERGERUD | KENSINGTON | 4TH SEI-JOB SHARE | REHIRE | 10/9/2009 |
| LEONARDO TAMAYO | TORRES | HERCULES HIGH | 80% SOC. SCI. | NEW HIRE | 10/12/2009 |
| JOHN B | LINEBACK | PINOLE MIDDLE | SOCIAL SCIENCE | NEW HIRE | 10/14/2009 |
| WILLIAM G | TURNER | DE ANZA HIGH | P.E. | NEW HIRE | 10/26/2009 |
| KATHERINE H. | HENDON | VERDE | 6TH SEI | REHIRE | 11/2/2009 |
| THOMAS M | TRAMBLE | RICHMOND HIGH | SOCIAL SCIENCE | NEW HIRE | 11/2/2009 |
| MAIRE K | MUSCARDINI | CAMERON | SP ED INFANT | NEW HIRE | 11/2/2009 |

LEAVES/SABBATICALS

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>SITE</u> | <u>STATUS</u> |
|--------------------------|-------------------------|----------------------|-------------------------|
| JOYCE ACLAN | AIDI | HIGHLAND | UNPAID LEAVE |
| DANIEL CALEY | AUGUSTINE | HARDING | UNPAID LEAVE |
| ANTHONY A | BARBERO | LINCOLN | UNPAID LEAVE |
| MEGAN M STELMACH | BURNHAM | KENNEDY HIGH | UNPAID LEAVE |
| LESLIE J | CAPINPIN | CAMERON | FAMILY LEAVE |
| CARMEN | CARRERAS-CAMPILLO | CORONADO | MATERNITY LEAVE |
| MARIA NIMFA | CHAMBERS | PUPIL SERVICE CENTER | UNPAID LEAVE |
| TIFFANY OKUDO | CHIEUDJUI | GRANT | MATERNITY LEAVE |
| CATALINA I | COLL-MERCADAL | CORONADO | UNPAID LEAVE |
| LORI DIANE | FAUST | PINOLE MIDDLE | UNPAID LEAVE |
| CANDIDO | FOMBONA | KENNEDY HIGH | HEALTH LEAVE |
| ELIZABETH J. | FRASER | FORD | MATERNITY LEAVE |
| KIM | GLOSSON | TLC | UNPAID LEAVE |
| JULIA | GOMES DE MATTOS | RICHMOND HIGH | UNPAID LEAVE |
| LUTHER | GRIME | PINOLE VALLEY HIGH | UNPAID LEAVE |
| COLLEEN | GRUENWALD | LUPINE | UNPAID LEAVE |
| JODEE MARIE | GUENTHER | HIGHLAND | UNPAID LEAVE |
| IVETTE | HERMANN | RICHMOND HIGH | UNPAID LEAVE |
| REBECCA | KIM | WILSON | UNPAID LEAVE |
| JESSE | KURTZ-NICHOLL | RICHMOND HIGH | UNPAID LEAVE |
| SUSAN ELIZABETH | LYSSAND | HERCULES MIDDLE | UNPAID LEAVE |
| DIANA | ORTEGA | DOWNER | SABBATICAL |
| ISABEL | ORTIZ | LINCOLN | UNPAID LEAVE |
| MARGARET | PITTS | PINOLE MIDDLE | UNPAID LEAVE |
| DIANE | POSNER | MIRA VISTA | UNPAID LEAVE |
| EMILIE M.H. | SEDERHOLM-WOOD | OHLONE | SABBATICAL |
| SADHANA J. | SHASTRI | KENSINGTON | UNPAID LEAVE |
| SUSAN R | STOUT | KENSINGTON | UNPAID LEAVE |
| NICOLE A | THOMPSON | HERCULES HIGH | UNPAID LEAVE |
| JAMILA S | VOLTAIRE | VERDE | UNPAID LEAVE |
| SUSAN | WARDA | ADAMS | UNPAID LEAVE |
| JACQUELINE | WARREN | VERDE | UNPAID LEAVE |
| MARCUS JONATHAN | WILLIAMS | KING | ADMINISTRATIVE LEAVE |

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Bruce Harter, Superintendent

Agenda Item: CI C.11

Subject: Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference

Background Information:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Diego. The conference dates are December 3 through 5, 2009 at the San Diego Convention Center. Expenses including registration, travel, food and lodging are estimated to total approximately \$1530.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorizes attendance at the CSBA Annual Education Conference 2009.

Fiscal Impact: General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Wendell Greer 
Associate Superintendent, K – Adult Education

Agenda Item: CI C.12

Subject: Certification of Athletic Coaches – Fall Sports

Background Information:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. Attached are the lists of coaches from each of the high school for fall sports.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

 x Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|---------------------|---------------|
| 1 | Aloi, Mike | Cross Country |
| 2 | Blackmon, Bryan | Football |
| 3 | Blanchard, Demariya | Football |
| 4 | Brown, Ron | Football |
| 5 | Fuentes, Lizette | Volleyball |
| 6 | Jackson, Timothy | Football |
| 7 | Meriweather, Flem | Football |
| 8 | Mikaio, Fou | Volleyball |
| 9 | Walker, Lionell | Football |
| 10 | Williams, Mike | Football |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Principal: Kenneth Gardner

School: De Anza High

Signature: 

Date: 10/30/09

Certification of Coaches Form

 X Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|--------------------|------------------|
| 1 | Anguiano, Emannuel | Football |
| 2 | Cassman, Peter | Tennis |
| 3 | Davis, Donny | Football |
| 4 | Holmes, Johnny | Cross Country |
| 5 | Johnson, Tim. | Football |
| 6 | Kahn, Kenneth | Football |
| 7 | McBride, Joseph | Football |
| 8 | McDermott, John | Football |
| 9 | Shaughnessy, Dan | Football |
| 10 | Silva, Chris | Football |
| 11 | Sin, David | Girls Volleyball |
| 12 | Stallworth, Joseph | Cross Country |
| 13 | Talley, James | Football |
| 14 | Wang, Aaron | Girls Volleyball |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Principal: Jason Romani

School: El Cerrito High

Signature: [Signature]

Date: 10-21-09

gfa

Certification of Coaches Form

_____ Fall _____ Winter _____ Spring
x '09

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|--------------------|-------------------|
| 1 | Nicole Gomes | Girls Golf |
| 2 | Mike Harris | Girls Tennis |
| 3 | Gerald Montgomery | Football |
| 4 | George Jackson | Football |
| 5 | Marv Jones | Football |
| 6 | Bill Alcus | Football |
| 7 | Lawrence Smith | Girls Volleyball |
| 8 | Jordan Canionero | Girls Volleyball |
| 9 | Samantha Dela Cruz | Girls Volleyball |
| 10 | Chris Rogers | Cross Country |
| 11 | Janine Shaheed | Pep Squad |
| 12 | Donnie Richardson | Water Polo |
| 13 | Lawrence Smith | Athletic Director |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| 21 | | |
| 22 | | |


Principal: _____
Signature: _____
Date: _____

Guy Zakreysky

School: Hercules Middle /
High School

Prepared: 10/22/09

By: Lawrence Smith



West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

 X Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|-----------------------|------------------------------|
| 1 | Shannon Myricks Jones | Cheerleading |
| 2 | Katie Pooler | J.V. volleyball girls |
| 3 | Harry Campbell | Varsity Volleyball girls |
| 4 | Ben Schneider | Boys and girls cross country |
| 5 | Anthony Freeman | Varsity Football |
| 6 | Byron Edwards | Varsity Football |
| 7 | Mack Carminer | J.V. Football |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Principal

School: JFK

Signature: Harry Campbell

Date: 10-27-09

OCT 21 2009

West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

 x Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|-------------------|-----------------------------|
| 1 | Steve Alameda | Football |
| 2 | Jeff Bruel | Football |
| 3 | Ron Elkin | Football |
| 4 | Joey Ferry | Football |
| 5 | Jeff Flores | Football |
| 6 | Andre Krashna | Football |
| 7 | Greg Ochs | Football |
| 8 | Guy Sutherlin | Football |
| 9 | Clay Yoshida | Football |
| 10 | Robert Crain | Football |
| 11 | Rico Adkins | Football |
| 12 | D'Andre McFarland | Football |
| 13 | Ameer Ross | Football |
| 14 | Anthony Geddins | Football |
| 15 | Laura Cooper | Volleyball |
| 16 | Christine Ambegia | Volleyball |
| 17 | Keith Cruz | Volleyball |
| 18 | Al Kirkman | Girls Tennis/ Cross Country |
| 19 | Eric Tanaka | Girls Tennis |
| 20 | Jim Ulversoy | Waterpolo |

Principal: Sue Kahn

School: Pinole Valley HS

Signature: 

Date: 10/20/09

OCT 21 2009

West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

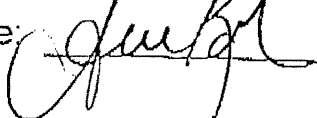
 X Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|--------------------|---------------|
| 1 | Andrew Love | Waterpolo |
| 2 | Jennifer Porter | Waterpolo |
| 3 | Ryan Choy-Arioli | Waterpolo |
| 4 | Simeon Nash | Football |
| 5 | Tiffany Valdehueza | Cross Country |
| 6 | Keisha Braxton | Pep Squad |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Principal: Sue Kahn

School: Pinole Valley HS

Signature: 

Date: 10/20/09

Certification of Coaches Form

 X Fall Winter Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

| | NAME | SPORT |
|----|-----------------|---------------|
| 1 | Jeff Tyner | Football |
| 2 | Darryl Robinson | Football |
| 3 | Marques Arnold | Football |
| 4 | Roy Rogers | Volleyball |
| 5 | Jose Flores | Cross Country |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Principal: Julio Franco

School: Richmond HS

Signature: 

Date: 10/20/09

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Nia Rashidchi **Agenda Item:** CI C.13
Assistant Superintendent, Educational Services
Subject: LEA Plan Implementation with Contra Costa County Office of Education (CCCOE)

Background Information:

The Contra Costa County Office of Education (CCCOE) is partnering with the district to help monitor the full implementation of WCCUSD's Local Educational Agency (LEA) Plan. CCCOE will create monitoring tools, train district staff on the use of those tools, carry out site observations, gather data, help facilitate meetings with varied stakeholders, and provide feedback and recommendations for meeting state expectations.

Recommendation: Recommend Approval

Fiscal Impact: \$60,000 in categorical monies

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
AGREEMENT FOR SPECIAL CONTRACT SERVICES**

Requisition Number: R15998 Contract No.

This Agreement, by and between the West Contra Costa Unified School District (hereinafter "**District**"), and Contra Costa County Office of Education (CCCOE) (hereinafter "**Contractor**"), is for consultant or special services to be performed by a non-employee of the **District**. **District** and **Contractor** herein named do mutually agree to the following terms and conditions:

I. Responsibility of the Contractor

- A. **Contractor** shall perform the following duties; include **detailed** description of services, for example: What are they doing? How often are they performing their services, daily, weekly, monthly? (A proposal by **Contractor** may be attached after approved by **District** in lieu of outlining duties by **Contractor** in the following space)

During the course of the current school year, the Contra Costa County Office of Education (CCCOE) will assist the West Contra Costa Unified School District (WCCUSD) in monitoring and gathering data regarding the implementation of the Local Educational Agency Plan (LEAP). The CCCOE Team will consult with the WCCUSD Team regarding the District's goals and expected outcomes of the monitoring process. Additionally, the CCCOE Director of Curriculum and Instruction will work with the WCCUSD Team regarding the District Site Leadership Team (DSLTT) and the principal's role in the implementation of LEAP via the Principal's Meetings.

II. Compensation and Reimbursement

- A. **Contract Limit:** for services performed and costs incurred during the term of the Agreement, the total amount billed during the term of the contract shall not exceed \$ 60,000.00.
- B. **Billing and Payment Procedures:** **Contractor** shall submit monthly time and cost invoices to the **District**. Approved payments shall be made by the **District** within thirty (30) days of receipt of the invoice from the **Contractor**.

III. Term and Termination of Agreement

- A. The term of the agreement shall commence on November 19, 2009 and shall terminate on June 30, 2010 or at such time services have been completed, or until modified by written agreement (amendment) by both parties.
- B. This agreement may be reduced or terminated at any time during the term by the **District**. If this agreement is terminated, **Contractor** shall be paid pursuant to the schedule above in paragraph II on a prorated basis for any period of service of less than a month.

IV. Contractor

- A. **Contractor** is, for all purposes arising under this Agreement, a contractor. No officer, agent, or employee of **Contractor** or **District** shall be deemed an officer, agent or employee of the party hereto. Neither **Contractor** nor **District**, nor any officer, agent or employee hereto are entitled, including, but not limited to overtime, retirement benefits, worker's compensation benefits, and injury leave or other leave benefits.

- B. The parties intend that a contractor relationship be created by this contract and the **District** assumes no responsibility for worker's compensation liability. The **District** likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property during or relating to the performance of service under this Agreement.
- C. This Agreement is for the personal services of **Contractor**.
- D. **Contractor** certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state or local statutes, rules or regulations, or with any policies of **Contractor's** current employer.
- E. Payments made in excess of \$1,500 to California nonresidents, including corporations, limited liability companies, and partnerships that do not have a permanent place of business in this state *are subject* to 7% state income tax withholding (California Revenue and Taxation Code Section 18662). Tax exempt organizations, under either California or federal law *are exempt* from 7% withholding.

V. Indemnification

- A. **Contractor** agrees to hold harmless and indemnify the **District** for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by any act, neglect, default or omission, of Contractor, or any person, firm, or corporation, directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of the term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against the District for any such claim or demand, and pay or satisfy any judgement that may be rendered against the District in any such action, suit or legal proceedings, or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify the District for liability or damage resulting from the negligence or willful act or omission of the District or its officers, agents or employees.

VI. Ownership

- A. The **District** shall become the owner of and entitled to exclusive possession of all original records, documents, graphs, photographs, or other reproductions of any kind produced in the scope of services performed, and no other uses thereof will be permitted except by permission of the **District**. Proprietary materials will be exempted from this clause.

VII. Insurance

- A. **District** reserves the right to require any independent contractor to maintain general liability insurance during the term of the contract. Based on the duration and type of services to be performed, the **District** requires such insurance up to the amount of \$1,000,000.00.
- B. **Contractor** shall obtain and furnish proof of worker's compensation insurance as applicable.

VIII. Assignment

- A. Neither Contractor nor District may assign and/or transfer any interest in this Agreement, without the prior written consent of the party hereto.

IX Timely Performance

- A. In the event that Contractor fails in the requirement of timely performance, a review of the performance shall be made. All efforts shall be documented to correct the situation. If the District is unable to correct the situation, the District may exercise its right to terminate this Agreement as outlined in Section III (B).

AGREED:

CONTRACTOR

DISTRICT

Contra Costa County Office of Education

Company or Individual Name

Authorized District Signature

Bill Clark, Associate Superintendent

Printed Name of Contractor or
Authorized Signer

Date

Bill Clark

11/04/09

1 Contractor Signature

Date

Mike Reddick

Site / Department Administrator

94-2675635

2 Social Security Number / Tax ID #

11/6/09

Date

77 Santa Barbara Road

Address

Pleasant Hill, CA 94523

City

State

Zip

925-942-3418

Phone Number

925-945-1458

Fax Number

1. Whenever organizational names are used, the authorized signature must include company title, such as president.
2. Whenever organizational names are used, the employer IRS Identification Number must be used instead of a Social Security Number.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Bill Fay **Agenda Item:** CI C.14
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: \$53,000. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

| Project/Funding | Dates | Firm | Contract Cost | Reference |
|--|----------------------------------|------------------------|----------------------|---|
| Crespi Jr. High Emergency Repair Program | November 2009 thru May 2010 | HY Architects | \$35,000 | Architectural services for Window Replacements. |
| Helms Middle School Fields Measure J Bond | November 2009 thru February 2010 | Baker Vilar Architects | \$18,000 | Architectural services for Master Plan of Fields. Including community input process & meetings. |

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Bill Fay **Agenda Item:** CI C.15
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Dover Elementary New Campus and Ford Elementary Demolition and Sitework. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation: Ratify and approve negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: (\$58,327).

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

November 18, 2009 Change Order Ratification Summary

| | | | | | Items Pending Board Action | | | | | |
|---|----------------------|-----------------------------|-------------------|--------------------------|----------------------------|-----------------------|--------------|---------------------------------|-----------------------|----------------------|
| | Project | Company | Original Contract | Previously Approved CO's | CO's Pending Ratification | CO's Pending Approval | Total CO's | CO Percent of Original Contract | Adjusted New Contract | Change Order Numbers |
| 1 | Dover ES Increment 2 | Alten Construction, Inc. | \$21,491,000.00 | \$72,200.00 | \$16,673.00 | \$0.00 | \$88,873.00 | 0.41% | \$21,579,873.00 | 3 |
| 2 | Ford ES Site & Demo | Bay Cities Paving & Grading | \$697,000.00 | \$56,338.78 | -\$75,000.00 | \$0.00 | -\$18,661.22 | -2.68% | \$678,338.78 | 4 |
| | | | | | | | | | | |

| | | |
|-----------------------|--------------------|---------------|
| Pending Board Actions | Ratifications | (\$58,327.00) |
| | Approvals | \$0.00 |
| | Total Board Action | (\$58,327.00) |

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent
ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Bill Fay **Agenda Item:** CI C.16
Associate Superintendent for Operations
Subject: Compliance with the California Environmental Quality Act: Adopt Resolution No. 51-0910
Authorizing Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and
Reporting Plan for and Approval of the Kennedy High School Fields Lighting Project.

Background Information: District staff retained PMC to prepare a study under the California Environmental Quality Act ("CEQA") to evaluate the possible environmental impact of the proposed Kennedy High School Athletic Field Lighting Project. PMC prepared and issued an Initial Study October 5, 2009. As part of the Initial Study the consultants completed a traffic impact analysis, noise impact analysis, and air quality impact analysis. The District held a public input meeting on April 23, 2009. The District has thoroughly analyzed the environmental checklist to determine that the potential impacts from the Project could be mitigated to less than significant. The District issued the Notice of Intent to Adopt a Mitigated Negative Declaration and to hold a public hearing on November 18, 2009. The 30-day Public Comment period ended on November 4, 2009. The District has received one written comment to date, and no edits to the Initial Study were necessary to address the comment. In the event that the District receives any further written comments, the written comments and District's written responses to the comments, if any, will be made a part of the record at the Board meeting.

The Board recommendation includes the Initial Study, the Mitigated Negative Declaration, and responses to comments. Together these documents form the final Mitigated Negative Declaration, which is being provided under separate cover to the Board and will be available for viewing by the public on the District's website

Recommendation: Adopt Resolution No. 51-0910, Authorizing Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for and Approval of the John F. Kennedy High School Athletic Field Lighting Project.

Fiscal Impact: Full fiscal impact not known. Future projects will be presented for award. Projects will be funded from the Measure J Bond Fund.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

Resolution No. 51-0910

**RESOLUTION AUTHORIZING ADOPTION OF A MITIGATED NEGATIVE
DECLARATION AND MITIGATION MONITORING AND REPORTING PLAN FOR
AND APPROVAL OF THE
JOHN F. KENNEDY HIGH SCHOOL ATHLETIC FIELD LIGHTING PROJECT**

WHEREAS, the West Contra Costa Unified School District (“School District”) proposes to install night lighting for physical education and athletic uses at the multi-purpose athletic field at John F. Kennedy High School (“Project”); and

WHEREAS, the School District has previously completed major upgrades to this field; and

WHEREAS, the School District and the City of Richmond have need of playable facilities during evening hours for both practices and games; and

WHEREAS, the School District will contribute significantly to the recreational opportunities available to the Richmond Community through the installation of field lighting at John F. Kennedy High School; and

WHEREAS, prior to commencement of the Project, the School District must comply with the California Environmental Quality Act (“CEQA”); and

WHEREAS, the School District has retained PMC to prepare an initial study for the Project (“Initial Study”) to ascertain whether the Project may have significant effects on the environment; and

WHEREAS, on the basis that the Initial Study, which indicated that with mitigation measures the Project would have no significant impacts on the environment, School District staff determined that a draft Initial Study/Mitigated Negative Declaration should be prepared for the Project; and

WHEREAS, a Draft Initial Study/Mitigated Negative Declaration (“Draft Mitigated Negative Declaration”) was prepared pursuant to CEQA and the State CEQA Guidelines. A copy of the Draft Mitigated Negative Declaration is available on the District’s website and at the Facilities Operation Office at 1300 Potrero Avenue; and

WHEREAS, the scope of the Project is further described in the Draft Mitigated Negative Declaration; and

WHEREAS, pursuant to Public Resources Code Sections 21091 and 21092, on October 5, 2009, the School District, as the lead agency for the Project, provided copies of the Draft Mitigated Negative Declaration and Initial Study to the public for review and comment for a thirty (30) day period ending November 4, 2009; and

WHEREAS, the School District received one comment from a local agency and did not receive any comments from the public regarding the Mitigated Negative Declaration (“Response to Comments”); and

WHEREAS, the governing board of the School District (“Board”) has carefully reviewed the Final Mitigated Negative Declaration for the Project, which includes without limitation, the Draft Negative Declaration, Initial Study, Response to Comments from the public and interested agencies, all other relevant information contained in the record for the Project (“Final Mitigated Negative Declaration”) as well as the Mitigation Monitoring and Reporting Program (“MMRP”) for the Project. Copies of the Final Mitigated Negative Declaration and the Mitigation Monitoring Program are available at the Facilities Operation Center and on the District’s website; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution and approval of the Project have occurred.

NOW, THEREFORE, the governing board of the School District hereby finds, determines, declares, orders and resolves as follows:

Section 1 - Recitals. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2 - Compliance with CEQA. That Board reviewed and considered the information contained in the Final Mitigated Negative Declaration. The Board hereby makes the following specific findings with respect to the Final Mitigated Negative Declaration:

(a) that the Final Mitigated Negative Declaration prepared for the Project contains a complete and accurate reporting of the environmental impacts associated with the Project; and

(b) that the Final Mitigated Negative Declaration has been completed in compliance with CEQA and the State CEQA Guidelines; and

(c) that the Project will not result in a significant effect upon the environment because the mitigation measures described in the Mitigation Monitoring Program have been added to the Project; and

(d) that there is no substantial evidence in the record supporting a fair argument that the Project may result in significant impacts to the environment; and

(e) that the Final Mitigated Negative Declaration reflects the independent judgment of the School District; and

(f) that additional mitigation measures added, if any, (“Additional Mitigation Measures”) to the Final Mitigated Negative Declaration subsequent to the circulation of the Draft Negative Declaration are either minor changes to the Project and do not result in a fundamental reorganization of the Final Mitigated Negative Declaration, and/or the purpose of the Additional Mitigation Measures are to reduce the effects on the environment that were already identified in the Draft Negative Declaration as insignificant, and further that the Additional Mitigation Measures do not have the potential to have a significant impact upon the environment; and

(g) that any Mitigation Measures which have been changed or substituted subsequent to the circulation of the Draft Negative Declaration, if any, are equivalent or more effective in mitigating the environmental impacts than the prior mitigation measures, and that the change and/or substitution of such mitigation measures and not itself cause any potentially significant effect upon the environment.

Section 3 - Location and Custodian of Records. The location and custodian of records with respect to all of the relevant documents and any other material which constitutes the administrative record for the Final Mitigated Negative Declaration are as follows:

District Engineering Officer, West Contra Costa Unified School District, Facilities Planning and Construction Division, 1300 Potrero Avenue, Richmond, California 94804.

Section 4 - Wildlife Findings. That the proposed Project will have no adverse impacts on wildlife as defined in Fish and Game Code Section 711.2, nor will it adversely impact the resources governed by the State Department of Fish and Game.

Section 5 - Adoption of Final Mitigated Negative Declaration and Mitigation Monitoring Program. That the Board hereby adopts the Final Mitigated Negative Declaration and the Mitigation Monitoring Program including all of the mitigation measures set forth in the Mitigation Monitoring Program.

Section 6- Approval of Project. The Board hereby approves the Project as identified and evaluated in the Final Mitigated Negative Declaration and authorizes the Superintendent, or her authorized designee, to take all steps necessary to proceed with the Project.

Section 7 - Notice of Determination. That the Board hereby directs School District staff to file a Notice of Determination within five (5) working days after the Board's adoption of the Final Mitigated Negative Declaration.

APPROVED, PASSED AND ADOPTED by the Board of the School District on the 18th day of November 2009, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Governing Board of the
West Contra Costa Unified School District

Attested to:

Clerk of the Governing Board of the
West Contra Costa Unified School District

Exhibits “A” and “B”

Final Mitigated Negative Declaration (A)
and
Mitigation Monitoring and Reporting Program (B)

Provided Under Separate Cover to the Board
and Available for Viewing by the Public on the District’s Website

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Charles Ramsey
Board Member

Agenda Item: D.1

Subject: Recognition of Margarita Vargas

Background Information:

On the night of October 24, 2009, WCCUSD Adult Education student and community resident Margarita Vargas, call 9-1-1 about the sexual assault that was taking place on the Richmond High School campus.

Recommendation:

That the Board recognize Margarita Vargas for standing up for what is right by calling 9-1-1 to report a crime taking place.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: D.2

Subject: Employee Service Anniversary Recognition

Background Information:

The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 9 staff;
- the 30-Year Service Pin Award to 28 staff;
- the 25-Year Service Pin Award to 29 staff;
- the 20-Year Service Pin Award to 64 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 3,160 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

Recommendation: Recognition; for board and public information

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Nia Rashidchi, Assistant Superintendent, Educational Services
Wendell Greer, Associate Superintendent, K-Adult Schools

Agenda Item: D.3

Subject: 2009 Adequate Yearly Progress (AYP) – Recognition of Schools

Background Information: The No Child Left Behind Act of 2001 is Federal legislation that established an accountability program including AYP for all schools and Local Educational Agencies beginning with the 2002-2003 school year.

In order for a school to make AYP, it must achieve all of the schoolwide targets as well as targets for all numerically significant subgroups. AYP targets are set by the California Department of Education (CDE) for participation rate, percent proficient in English Language Arts and Math, Academic Performance Index (API) and graduation rate. A school may have as many as 46 AYP targets. A numerically significant subgroup is defined by CDE as any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners and Students with Disabilities.

Tonight we recognize schools that met all subgroup and schoolwide AYP targets. The schools are:

| | | | | | |
|--------|---------------|----------------|-----------|-------------|------------|
| Castro | Community Day | Fairmont | Gompers | Hanna Ranch | Kensington |
| Lake | Madera | Middle College | Montalvin | Murphy | Omega |
| Peres | Richmond | Riverside | Stege | Washington | |

Recommendation: School Board recognition of schools meeting all 2009 AYP criteria.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Nia Rashidchi, Assistant Superintendent, Educational Services **Agenda Item:** D.4
Wendell Greer, Associate Superintendent, K-Adult Schools
Subject: 2009 Academic Performance Indices Growth (API) Targets – Recognition of Schools

Background Information: The California Department of Education (CDE) sets API growth targets for all public schools annually and has computed Academic Performance Indices (APIs) for all public schools since 1999. California draws achievement information from state assessments to calculate one number called the API.

Seventeen of West Contra Costa Unified School District's schools increased their schoolwide API and met all of their subgroup and schoolwide growth targets.

In order for a school to make its API, it must achieve its schoolwide target as well as targets for all numerically significant subgroups. Any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school is identified by CDE as a numerically significant subgroup. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners, and Students with Disabilities. Meeting the comparable improvement target means that each student subgroup in the school met its individual achievement goals.

Tonight we recognize the following schools:

| | | | | |
|---------|----------------|-------------|------------|-------|
| Adams | Bayview | Coronado | Crespi | Dover |
| Downer | Grant | Hanna Ranch | Kensington | Lake |
| Madera | Middle College | Mira Vista | Montalvin | Stege |
| Stewart | Richmond | | | |

Recommendation: Special recognition of schools on the California Department of Education's Academic Performance Indices (API) for 2009.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Bruce Harter
Superintendent

Agenda Item: D.5

Subject: Awarding the Ed. Fund 2009-2010 Grants

Background Information:

Each fall, The Ed. Fund awards grants totaling nearly \$40,000 to teachers, principals, and other staff or community leaders in WCCUSD who have creative ideas for their schools. These grant recipients are leaders who go above and beyond the call of duty to serve our students. Projects range in content from poetry programs, after school video clubs, garden projects and debate teams, as well as more traditional literacy and math programs. No matter what the subject, each grant supports the standards and learning goals the District considers essential. With fresh ideas and innovative programs, these professionals ensure that the children in our community thrive.

The Ed. Fund is pleased to present to the Board of Education the recipients for the 2009-2010 school year.

Recommendation: For Information Only

Fiscal Impact: Benefit to the District

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** November 18, 2009
From: Bruce Harter **Agenda Item:** D.7
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Sheryl Barksdale, secretary at Dover Elementary, passed way on November 2, 2009. Ms. Barksdale began working for the District in 1973 as a parent tutor. Most of her 36 years of service were at Dover Elementary where she held various classified positions and became the school secretary in 2006.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Sheri Gamba, Associate Superintendent Business Services
Jessica Romeo, Assistant Superintendent Human Resources

Agenda Item: F.1

Subject: Approval of Agreement with Local One (Part Two)

Background Information: District and Local One Collective bargaining proposals were sunshined for the 2008-09 year. Tentative Agreement has been reached with representatives of Local One and was brought forward on October 21, 2009 for ratification by the Board. However, the Tentative Agreements regarding Article 16, Hiring Procedures, and Article 23, Reassignment, were inadvertently omitted from the packet. These provisions are now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district

The Board will receive public comment on the proposed contract changes before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreements between the West Contra Costa Unified School District and Local One.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

TENTATIVE AGREEMENT BETWEEN WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
AND PUBLIC EMPLOYEES UNION, LOCAL 1

Article 23. Reassignment

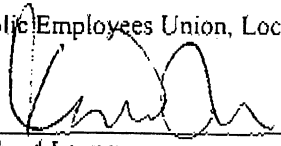
Section 2. Building Maintenance, Custodial and Landscaping Reassignment

- ~~1. The staffing model for building maintenance workers, custodial and landscaping and the maintenance department shall not be reduced below the 2001-2002 budgeted regular positions, except by attrition. At the beginning of each school year, the District shall post the specific assignments of each position at the work site. Prime consideration shall be given to seniority at the time of reassignment, and deviation therefrom shall be substantiated by management.~~
1. The staffing model for building maintenance workers, custodians, furniture warehouse drivers, landscaping, maintenance department and utility workers in the operations department (as identified on the agreed upon list) shall not be reduced, except by attrition for those employees hired prior to March 1, 2009.
2. All persons hired to these positions after March 1, 2009 shall not be covered by the staffing model with the following exceptions: (a) Persons promoted after March 1, 2009 shall not be covered by the staffing model; however, the position the employee held prior to March 1, 2009 will be covered for the person if on the agreed upon list referenced in number 1 above; (b) Persons hired into the apprentice program prior to March 1, 2009 shall be covered by the staffing model once they achieve journeyman status.
3. At the beginning of each school year, the District shall post the specific assignments of each position at the work site. Prime consideration shall be given to seniority at the time of reassignment, and deviation therefrom shall be substantiated by management.
4. The Union and District agree that on occasion at the secondary level there will be unusual or special circumstances that require the temporary reassignment of employees within a work site. If the employee is required to work outside of his/her assigned work site for one (1) hour or more, or three (3) consecutive days, the employee shall receive additional compensation at the overtime rate, for hours worked on the third (3rd) day, to complete his/her normal duties.
5. In the elementary schools and children's centers a minimum of two (2) hours overtime shall be allowed wherein a substitute custodian is not obtainable to cover an absence. For custodians during summer vacation, the employee's assignment shall be considered to be the work site.

Dated:

7-7-09

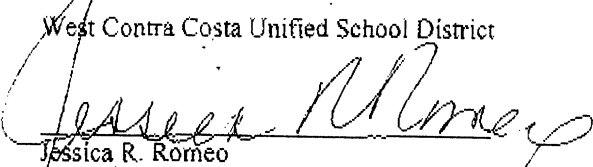
Public Employees Union, Local 1


Richard Leung
Supervising Business Agent

Dated:

7-7-09

West Contra Costa Unified School District


Jessica R. Romeo
Assistant Superintendent, Human Resources

Article 16 Section 4. Hiring Procedure

(a) — Hiring. The parties agree to the following:

1. Weekly vacancy notices will be posted every Wednesday for ten business days. If there are no postings for the week, the District web site and job hotline will be updated to reflect that.
2. Vacancies will be on the job hotline, on the District web site, emailed to each site and sent to each site for posting in common areas.
3. The posting will include the job title, site, hours per day, number of work months and shift if applicable. People who meet the minimum qualifications may apply for the position(s) in which they have interest. Once a person passes the appropriate test for a job classification, they need not be retested.
 - a. All unfilled positions shall be continually posted until filled.
 - b. The number of specific positions will be identified on the posting. The District may fill vacancies in the posted classification that exists at the time the posting closes.
4. Those meeting the minimum qualifications will be placed in the following order by Seniority:
 - a. Laid off employees shall automatically be recalled;
 - b. If there are no laid off employees in the classification, then transfers of employees which is defined as: Office and Technical Unit is by salary range, all other units are by job classification;
 - c. Promotions within the unit;
 - d. Voluntary demotions within the unit;
 - e. Promotions or demotions for WCCUSD permanent employees;
 - f. Local One substitutes;
 - g. All others.
5. Any special needs of the position will be listed on the posting.
6. The top four candidates, as per number 4 (c) - 4 (g) above, will be interviewed by the appropriate administrator, who shall make a selection amongst the four. When selected employee is offered promotion or transfer, he/she shall have three (3) working days to accept position. Failure to accept within three days will be deemed a rejection. Promotions/transfers shall be effective within ten (10) days of acceptance of position.
7. Test and qualifying scores shall be developed by the Human Resources office and shall be related to the actual requirements of the job as specified in the job description.

Upon request, employees shall be provided with test score results.

 - a. Testing shall occur at least once quarterly per year at a minimum. A district administrator or teacher will proctor the tests.
8. The union shall be notified in advance of testing dates.
9. An employee on leave shall have the right to have his/her designee submit an application on his/her behalf.
10. The labor management group will meet as needed to evaluate the effectiveness of the agreement.

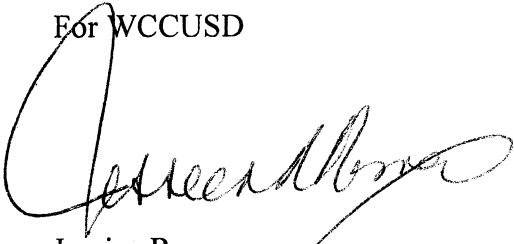
Clean up of contract language:

1. Article 12 Transfer, page 22: Remove "Office and Technical Services Unit—refer to supplement 4"
2. Article 12, Voluntary Transfer, Section 2, page 22 to 23 - remove language and replace with "See Hiring Procedure, Article 16 Section 4(a)";
3. Article 16 Section 4(a) Hiring Procedure replaced by new Article 16 Section 4(a).
4. Article 12, page 78, Section 2 remove language and replace with "See Hiring Procedure", Article 16, Section 4(a).
5. Article 16, page 80, Section 3.1 remove language and replace with "See Hiring Procedure", Article 16, Section 4(a).

Subcommittee to meet on developing new hiring and posting procedures for summer and Special Education.

Subcommittee to meet on filling Office and Technical Services Unit positions.

For WCCUSD

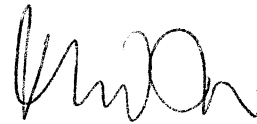


Jessica Romeo

Asst. Superintendent Human Resources

Date: 11-3-09

For LOCAL ONE



Richard Leung

Supervising Business Agent

Date: 11-3-09

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: November 18, 2009

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: G.1

Subject: Review of Updated Seismic Vulnerability Study and Recommendation for Temporary Relocation of Portola Middle School

Background Information:

Staff and consultant teams have studied the Portola Middle School site intensively over the last four years. The Portola Middle School upper campus area is underlain by historic landslide debris, which is potentially unstable in the event of a major earthquake. The California Geologic Survey has concurred with findings that an “earthquake-induced landslide hazard” exists at the site. The Division of State Architect (DSA) has notified the District that “The potential for landslide is such that the health and safety of the students is at risk and must be corrected.”

As part of the preparation of the District’s application for state funding under the Seismic Mitigation Program, DSA requested that the District complete an updated seismic evaluation using the procedures outlined in the ASCE-31 standards. The District retained Thornton Tomasetti, Inc. Structural Engineers to complete the updated study. *“Seismic Vulnerability Study: Portola Middle School Main Classroom Building,”* has been provided to the Board and is available for public review. The study confirms original student safety concerns and indicates potential collapse areas of the building in the event of a severe earthquake.

For several years the District has been actively working towards a permanent relocation of Portola Middle School and has completed Environmental Reviews of the proposed Castro site as the future home of the school. Full construction completion is not expected for 2-3 years for the Portola/Castro project. There is also a lawsuit pending under the California Environmental Quality Act challenging the decision to locate the middle school on the Castro site.

In February 2009, the Board approved the relocation of Portola to a temporary campus at El Cerrito High School where the temporary housing that was used during the reconstruction of ECHS remains. The Board approved a “mitigated negative declaration” approach to satisfy requirements under CEQA. In May 2009, staff brought a recommendation to extend the CEQA review to the level of a full Environmental Impact Review (EIR). The Board rejected that recommendation and directed to staff to further engage the El Cerrito community. Two additional meetings were held during which community members and representatives from the City of El Cerrito expressed concern about the environmental impact of having the Portola students moved onto the El Cerrito High School campus. City officials advised the district that the potential impacts of the temporary relocation project would be challenged. The staff elicited opinions from our legal counsel that confirmed the low threshold of the fair argument standard, that if a lead agency is presented with opposition to a project they may have significant effect on the environment, that it shall prepare an EIR. The CEQA consultant, PMC, has recommended that the Board will need to authorize and complete a full EIR to accomplish the temporary relocation of the Portola students on the El Cerrito High School campus. The EIR process affords the district to weigh the impacts and the need to relocate Portola’s campus, and make a finding of overriding consideration, to move the project forward.

Given the significant impacts of that approach, the high level of community resistance, and the time it will take to complete a full EIR, it is recommended that the Board consider the alternative of moving Portola students to the lower pad at the current Portola site. Staff has prepared updated cost estimates and timelines. These have been reviewed with the Board's Facilities Subcommittee and are attached.

Recommendation:

That the Board review and discuss the temporary relocation of Portola students away from the current building and that Board agree to make a decision on where that temporary relocation will be at the December 9, 2009 meeting.

Fiscal Impact: Estimated costs for construction and leases will be determined by the decision made by the Board on December 9, 2009. Funded by the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

Executive Summary

The purpose of this study is to conduct an in-depth seismic vulnerability assessment of the Main Classroom Building at Portola Middle School for WCCUSD to address DSA's letter of June 19, 2009 (Appendix A) to the District regarding its earthquake exposure and structural integrity. The "Tier 2" procedures of ASCE 31-03, "Seismic Evaluation of Existing Buildings" have been employed to identify life safety hazards and seismic deficiencies as well as collapse potential.

The essential components of DSA's letter (in "italics") and Thornton Tomasetti's responses are as follows:

"We have concluded that the documentation received is insufficient to determine if the proposed building does or does not meet the requirements to qualify as one of the "Most Vulnerable Category 2 Buildings". We based our conclusion on the following:"

- ***"Location:*** *The proposed building is located in an area where the short period spectral acceleration does not equal or exceed 1.70g, based on the 2002 United States Geological Survey National Seismic Hazard Maps adjusted for site class factors. Our calculations show a site specific spectral acceleration of 1.69g, whereas one of the reports received indicated 1.71g. If the school district provides the other missing qualification documentation listed below, DSA will consult with the California Geological Survey to determine if the school district report information is acceptable.*

Response: Recent action by State Allocation Board has revised ground shaking requirements. This location complies with new standards.

- ***Structural System:*** *The main classroom building may qualify as one of the "most vulnerable category 2 buildings" as it has been described as a non-ductile concrete frame, C1, in the longitudinal direction. The structural engineers report based on American Society of Civil Engineers, ASCE 31 describing the structural system has not been submitted as required by DSA Procedure PR 08-03.*

Response: TT has established that the structural system consists of a concrete frame (longitudinal) in combination with shear walls (transverse) with some discontinuities. The vintage and associated detailing of reinforcement are consistent with what are generally considered to be non-ductile features.

- ***Collapse Potential:*** *A Structural Engineer's Report was not submitted that demonstrates that the specific structural deficiencies of the non-ductile concrete moment frame identified in the proposed building are sufficient to indicate a potential for catastrophic collapse per ASCE 31."*

Response: The life safety hazards identified below and detailed in this report could precipitate collapse conditions in a severe earthquake.

"A report was provided that shows a potential earthquake-induced landslide hazard exists at the site. DSA has previously concurred with the report in a letter dated May 19, 2006. The landslide hazard is not one of the criteria that qualify a building for Proposition 1D Seismic Mitigation funding."

Response: Although landsliding can occur simultaneously with peak ground shaking, "collapse potential" is addressed in this report for each phenomena individually as well as for a combined occurrence.

This report provides a description of the building and the structural features essential to this study, the detailed criteria and procedure employed, the computer model of the lateral force resisting system and the findings of this assessment. Also included are TT's professional opinions as to how the Academic Building Structure will perform in a moderate to severe earthquake both due to ground shaking as well as induced movement due to landslide. The following is a more detailed response to the issues raised in the June 19, 2009 DSA letter.

The Main Classroom Building which was built 1950s is a two story concrete structure with a basement. The structure was built on a hillside site in which the possibility of an earthquake induced landslide has been reportedly identified since it was constructed. The floor and roof consist of reinforced concrete slab supported by reinforced concrete beam, column and walls. Concrete columns and walls are founded on shallow foundations. Lateral resistance is provided by horizontal reinforced concrete diaphragms distributing forces to concrete walls and concrete beam/column frames. Some of these walls are "discontinuous" and terminate over concrete columns. In addition, the frame columns on the exterior of the building and along the corridor are restrained by concrete stem walls which will precipitate significant "shearing action" in the columns.

The major identified seismic deficiencies of the lateral force resisting system which are hazards to life safety are:

1. The longitudinal concrete frames are restrained by low concrete "stem" walls on the exterior lines as well as on each side of the corridor. The stem walls will restrain the columns and will cause much of the earthquake energy to be dissipated thru shear and flexural deformations. In the absence of adequate confinement reinforcement (i.e. ties) to provide for ductile response, it is likely that they could fail in a moderate to severe earthquake. This action is further exacerbated by the stiff ground level retaining wall which will cause torsion of the structure and increased response in the columns at the "front" of the building at that level. This structural feature is considered to be a hazard to life safety. It is possible that localized collapse could occur in a major earthquake.

2. Several of the transverse concrete shear walls terminate on columns, at the first floor or second floor beams in various locations. Since these members are not ductily detailed, they could be severely damaged. Localized collapse could occur in a severe earthquake.
3. In the event that an earthquake induced landslide “captures” the entire building structure, we believe that it will respond with damage but collapse is not anticipated. However, the geotechnical engineer states that localized slides could occur which would “capture” portions of the structure. In this event, it is highly likely that the building would not remain intact and that local collapse could occur.

These deficiencies are expected to have significant impact on the performance of the building structure in a moderate to severe earthquake. In TT’s opinion, the structure could experience significant and likely irreparable damage in a moderate earthquake causing strong ground shaking with or without associated landslide induced movement at the site. In a severe earthquake with intense ground shaking and/or landslide induce movement at the site, it is likely that these deficiencies will pose significant life safety hazards and localized collapse in several locations of the building.

The ground shaking induced hazards can be mitigated through a comprehensive retrofit to the structure. This retrofit would likely be extensive and costly and would require that the building be vacated during implementation.

This seismic retrofit could be developed to also provide some resistance to landslide induced settlement. However, it does not appear economically feasible to mitigate this hazard even with substantial foundation retrofit.