

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
September 2, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
SEPTEMBER 2, 2009**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption** (Public Comment)

* **B.6 Minutes:** August 19, 2009

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2009-10 school year are summarized dated September 2, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated September 2, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.3 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated September 2, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:

Attached are the summaries of Payroll and Vendor Warrants issued during the months of June and July, 2009.

June, 2009

Total of payroll warrants: \$ 15,931,780

Total of vendor warrants: \$ 37,515,505

July, 2009

Total of payroll warrants: \$ 4,047,979

Total of vendor warrants: \$ 21,605,156

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

***CI C.5 Adoption of Resolution No. 26-0910: Replacement of Outdated Warrant**

Comment:

Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrants for Elizabeth Pinedo and Sidney Shayer. Staff recommends replacement of the stale dated warrants.

Recommendation: Recommend approval to replace the outdated warrants.

Fiscal Impact: No impact

***CI C.6 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.7 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed

teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.8 Board Policy 4312.8 – Personnel – Employment of Relatives**

Comment:

Board Policy 4312.8 has been modified in compliance with recommendations from the California School Board Association. A copy of the current district policy is attached for comparison purposes.

Recommendation: That the Board approve modification of Board Policy 4312.8.

Fiscal Impact: None

***CI C.9 Resolution No. 27-0910: Child Development Contract # CSPP-9057**

Comment:

This contract is between the California Department of Education and the West Contra Costa Unified School District. By approving this resolution, the District will receive funds to be used for Child Development Services, for the State Preschool Program. This contract is for the fiscal year 2009/10, and is ongoing funding for the West Contra Costa Unified School District.

Recommendation: Recommend approval of this resolution

Fiscal Impact: Funding for State Preschool Program

***CI C.10 Presentation of Student Board Representatives**

Comment:

Each high school will have a student representative who will participate at the Board meeting according to the following schedule:

September 2, 2009	Youth Commission
September 16, 2009	DeAnza High School
October 7, 2009	El Cerrito High School
October 21, 2009	Hercules High School
November 4, 2009	J. F. Kennedy High School
November 18, 2009	Pinole Valley High School
December 9, 2009	Richmond High School
January 6, 2010	Middle College High School
January 20, 2010	Vista Independent Study High School
February 10, 2010	Gompers Continuation High School
March 3, 2010	North Campus Continuation High School
March 24, 2010	Youth Commission
April 14, 2010	DeAnza High School

April 28, 2010
May 12, 2010
June 2, 2010

El Cerrito High School
Hercules High School
J. F. Kennedy High School

Recommendation: For information only

Fiscal Impact: None

CI C.11 Kennedy High School Fire Alarm Project Award of Contract

Comment:

The fire alarm system at Kennedy High School has not been upgraded since the original construction of the school. The existing system does not meet current code requirements and lacks a number of important features. The upgrade to the system includes a new head end, heat & smoke detectors, pull stations, and horn/strobe devices. The work involves extensive rewiring which will penetrate existing walls and ceilings where hazardous materials may be present. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy.

Powell and Partners Architects prepared plans and specifications for the Kennedy High School Fire Alarm project. The project has been approved by the Division of State Architect. This project has been previously bid; however, due to irregularities, the Board rejected all bids at its meeting on July 29, 2009, and authorized staff to rebid the project.

The District conducted has a new public bid process for the project. Bids were received on August 25, 2009. Five contractors submitted bids. They are as follows: Gold Spring Construction \$810,642; Mike Brown Electric \$717,044; R.A.N. Electric \$688,000; ERA Construction \$637,000; and Emard Electric \$516,500. The lowest responsive, responsible bidder is Emard Electric at \$516,500.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$516,500. Funded from the Measure J Bond.

***CI C.12 Pinole Middle School Building A Modernization Project Award of Contract**

Comment:

The next step in completing the full renovation of Pinole Middle School in accordance with the Board's approved Master Plan is to begin renovations and modernization of the original main building. The building has already been prepared for the work with the completion of the contract for hazardous materials abatement and "soft" demolition—including removal of all finishes and systems.

Powell and Partners Architects completed plans and specifications for the work. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on August 25, 2009. Seventeen Contractors submitted bids. They are as follows: Best Contracting \$13,835,000; Albay Construction \$11,165,000; West Coast Contractors \$10,866,000; Jeff Luchetti \$10,799,000; Ralph Larson \$10,724,000; WA Thomas \$10,722,000; Cal Pacific \$10,767,000; JW and Sons \$10,521,000; BRCO Constructors \$10,487,000; John Plane Construction \$10,456,000; Bollo Construction \$10,356,850; West

Bay Builders \$10,365,000; Midstate Construction \$10,295,000; Zovich and Sons \$10,099,000; Wright Contracting \$9,769,000; Alten Construction \$9,743,000; and Alpha Bay Builders \$9,570,735. The lowest responsive, responsible bidder is Alpha Bay Builders at \$9,570,735.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$9,570,735. Funded from the Measure J Bond.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Safety Committee
Special Education Citizens Advisory Committee
Youth Commission

Public Employees Local 1
School Supervisors Association
United Teachers of Richmond
West Contra Costa Administrators Association

*** D.2 Report on the Efforts by West Contra Costa Unified School District to promote a College-Going Culture**

Comment:

The West Contra Costa Unified School District's mission is to increase the number of students finishing high school and enrolling in postsecondary institutions, through intensive educational enrichment. Our schools are trying to make their sites a place where college is the next step for all students. We offer many resources to help improve education opportunities for students which include College Outreach programs such as MESA, AVID, Upward Bound, TRIO and the Ivy League Connection. We have brought admissions representatives that come to our schools for college information sessions. Through these resources and our efforts, we are promoting success in all of our K – 12 schools.

Recommendation: For Information Only

Fiscal Impact: None

*** D.3 Budget Report Update**

Comment:

Staff will provide information for the 2009-10 district budget.

Recommendation: For Information Only

Fiscal Impact: None

* **D.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Kevin Berrera, incoming freshman at DeAnza High School, was killed on August 15, 2009.

Our thoughts go out to the family and friends in the loss of their loved ones.

Recommendation: For Information Only

Fiscal Impact: None

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

* **F.1 Resolution No. 28-0910: Hispanic Heritage Month, September 15, 2009 – October 15, 2009**

Comment:

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 15 – October 15, 2009 as Hispanic Heritage Month.

Recommendation: Approval

Fiscal Impact: None

* **F.2 Resolution No. 25-0910: Permitting Citizens' Bond Oversight Committee Appointments to Serve in Dual Capacity if, while Representing Stakeholder Organizations, they also meet the Statutory Membership Criteria of Proposition 39**

Comment:

The Citizens' Bond Oversight Committee membership has been expanded to represent numerous stakeholders in the West Contra Costa Unified School District; such as appointees representing labor groups, local cities and county, special education students, and local citizens as appointed by each Board member. Many of the members with local stakeholder appointments also meet the statutory membership criteria of Proposition 39.

It has been difficult to find new members for the CBOC, to meet quorum requirements on an ongoing basis, and to ensure that the statutory member requirements are continually being met.

Recommendation: Recommend approval of Resolution No. 25-0910.

Fiscal Impact: None

* **F.3 Community Survey on Revenue Enhancement Measures**

Comment:

At the June 24, 2009 meeting, the Board appointed Board members Antonio Medrano and Madeline Kronenberg to serve as a subcommittee to consider local funding options. The subcommittee is bringing a recommendation for the Board to engage Godbe Research to conduct a random sample survey to assess the degree to which there is community support for possible local measures that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall and / or moving forward the renovation and rebuilding of the WCUSD schools. Part of the survey would be to determine the best timing for an election.

Recommendation: That the Board approve a proposal from Godbe Research to conduct a survey to aid in assessing community support for a possible local tax measures.

Fiscal Impact: Estimated to be \$34,000 to \$36,000.

G. DISCUSSION ITEMS

* **G.1 Status Reports – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

- H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)
- I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**
- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – September 16, 2009
- K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

September 2, 2009

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

1. Negotiator: Superintendent / Dr. Bruce Harter
2. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
3. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.
4. Property: 7125 Donal Avenue, El Cerrito
5. Property: 1060 Manor Road, El Sobrante
6. Property: 2000 Southwood Drive, San Pablo
7. Property: 5000 Patterson Circle, Richmond
8. Property: 2853 Groom Drive, Richmond
9. Property: Furniture Warehouse, 6th & Ohio Streets, Richmond

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION

[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Vice Principal
High School Assistant Principal
K-12 Instructional Specialist
Vice Principal-Adult Education

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009
From: Jessica R. Romeo, **Agenda Item:** A.6
Assistant Superintendent Human Resources
Subject: Administrative Appointments for the 2009-2010 School Year

Background Information:

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Vice Principal
High School Assistant Principal
K-12 Instructional Specialist
Vice Principal-Adult Education

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.6

August 19, 2009

A. CLOSED SESSION

B. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:43 PM.

B.1 Pledge of Allegiance

President Miles led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Miles offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Bill Benham, IT Operations Manager; Andre Bell, Senior Director Bond Finance; Pat Calvert, Director Certificated Personnel; Steve Collins, SELPA Director; Bill Fay, Associate Superintendent for Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Assistant to the Superintendent; Ken McDaniel, Electronics Supervisor; Leticia Oregon, Interpreter; Nia Rashidchi, Assistant Superintendent Educational Services; Jason Reimann, Principal El Cerrito High; Reginald Richardson, Principal Nystrom Elementary, Jessica Romeo, Assistant Superintendent for Human Resources; Bill Savidge, Engineering Officer; Marin Trujillo, Coordinator Community Engagement; Matt Wayne, Principal Dover Elementary

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel six (6) students and suspend those expulsions for placement in the West Contra Costa Unified School District.

Motion: Mr. Ramsey moved to ratify the vote taken in Closed Session to expel six (6) students, suspending those expulsions for placement in the West Contra Costa Unified School District. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, and Mr. Ramsey voted yes, President Miles abstained and Mr. Thurmond absent. Motion carried 3-0-1-1.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel five (5) students and suspend those expulsions for placement in the West Contra Costa Unified School District.

Motion: Mr. Medrano moved to ratify the vote taken in Closed Session to expel five (5) students, suspending those expulsions for placement in the West Contra Costa Unified School District. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve a special education settlement agreement.

Motion: Mr. Medrano moved to ratify the vote taken in Closed Session to approve a special education settlement agreement. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes with no abstentions and Mr. Thurmond absent. Motion carried 4-0-0-1.

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to deny three (3) Classified Grievances.

Motion: Mr. Medrano moved to ratify the vote taken in Closed Session to deny three (3) Classified Grievances. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

Public Comment:

None

MOTION: Mr. Ramsey moved to approve the agenda and include tabling of item C.12. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: July 27, 2009

Public Comment:

None

MOTION: Mr. Medrano moved to approve the minutes of July 29, 2009. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Contracted Services

This item was pulled for discussion.

C.2 Approval of Fund-Raising Activities

C.3 Acceptance of Donation

C.4 Grants/Awards/Agreements

C.5 Certificated Personnel Changes

C.6 Certificated Provisional Internship Permit (PIP) Request(s)

C.7 Ratification and Approval of Engineering Services Contracts

C.8 Ratification and Approval of Negotiated Change Orders

C.9 2010 Facilities Master Plan: Contract for Asset Management Plan

C.10 Multi-Site Playstructures & Surfaces Project Award of Contract

C.11 Crespi Fire Reconstruction Project Award of Construction Contract

C.12 DeAnza High School Baseball Field Renovation Project Award of Contract

This item was tabled.

C.13 Coronado Elementary Doors & Hardware Replacement Emergency Repair Program Contract Award

C.14 State Approved Course List/A-22 Course Approval

C.15 Terence Martin Day – August 23, 2009

MOTION: Mr. Ramsey moved approval of the Consent Calendar items C.2 – C.11, C.13-C.15. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Community Budget Advisory Committee: Robert Studdiford announced the next meeting with discussion of the committee's role in parcel tax oversight and budget issues. He welcomed the public to attend and participate in the meetings.

Facilities Subcommittee: Mr. Medrano provided a report on the August 18 meeting where discussion included the bond program, Richmond High School surveillance and gates, the DeAnza project review, and the Helms project update. Mr. Ramsey continued with information about the resolution for the qualified school construction bond on the agenda and efficient financial management resulting in better bond ratings.

Ivy League Connection: Ms. Kronenberg provided information regarding students who attended the Ivy scholars program at Yale University. Mr. Ramsey recognized staff and students at El Cerrito High and Pinole Valley High. He said that he recently met with Northwestern University's admissions director who will recruit in WCCUSD this fall. He also said that Amherst College and Stanford University will also host information nights in the District.

Safety Committee: Mr. Thurmond spoke about the formation of a Youth Commission and an upcoming meeting later this month. He continued to say that the Safety Committee will meet this month to review the District's cell phone policy and site supervisor program. Mr. Ramsey said he looked forward to the upcoming meeting.

D.2 In Memory of Members of the School Community

Dr. Harter recognized contributions of members of the community who have passed away.

Mr. Ramsey spoke about Connie Ludy who he knew well, expressing condolences to the family.

Ms. Miles remembered Joseph Coleman and spoke about the need for peace in our community as young people are lost to violence.

C.1 Contracted Services

Mr. Ramsey said that he could not support the contracts for legal services without representation by African American or Latino firms. He asked that the legal service contracts be separated from the other contracted services for a separate vote. Ms. Gamba addressed his concerns and said that the Request for Proposal process would be reviewed to include mention of minority owned businesses. She will bring results to the Board for approval.

MOTION: Mr. Ramsey moved approval item C.1 Contracted Services that do not pertain to legal services and that the contracts for legal services be tabled. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Dr. Harter provided a report of events in District schools.

E.2 Request to Address the Board – Desmond Carson

Mr. Carson spoke about the Richmond Steelers football team use of Kennedy High field and facilities for their games.

Mr. Fay responded about construction plans for the facility as well as field lights.

Mr. Ramsey and Mr. Thurmond spoke about use of school restrooms with adequate supervision as a solution until the facilities can be built. Mr. Fay responded that this could be addressed by improving the quality of the temporary restroom facilities at the Kennedy field.

E.3 WCCUSD Public Comment

Mark Woo, Tammy Campbell, Steve Kirby, Sarah Creeley, Paul Gilbert-Snyder, Robert Studdiford, John Irminger, Diane Brown, Diane Egelston, Betsy Bashor, Margaret Browne, Al Kirkman

Mr. Thurmond asked questions about the model suggested by Mr. Woo regarding sharing healthcare costs. Dr. Harter responded that the district would be willing to consider any proposals and that the bargaining table is the place for discussion.

Ms. Gamba said that she has looked at Mr. Woo's suggestion and spoke about the current cash in lieu benefit for employees and looking more thoroughly at that program.

Mr. Thurmond responded that the community may not be aware of what the District offers employees and invited ideas giving the public a chance to suggest other tools that could be beneficial.

F. ACTION ITEMS

F.1 Resolution 23-0910, Authorizing the Completion and Submission of an Application for Qualified School Construction Bond Allocation (QSCB) from the California Department of Education

Mr. Andre Bell provided information regarding the school construction bond program and submission of an application to the Department of Education for the 2009 Qualified School Construction Bond Program which is part of the America Recovery and Reinvention Act of 2009.

Public Comment: None

Board Comment:

Mr. Ramsey asked about a secondary plan if the application is not selected in the lottery. Mr. Dave Olson of KNN provided clarification. Mr. Bell responded regarding the selection of schools currently under construction or ready projects which can be completed in next three years. Mr. Fay, Mr. Savidge and Mr. Olson offered further information for clarification.

Ms. Kronenberg said that she understood that funding is available for construction programs and for districts looking to become more energy efficient. She said that she thought that many districts throughout the state will be taking similar action, causing this to be a competitive application.

Mr. Ramsey spoke about the District's ability to borrow. Mr. Olson responded with information regarding the limitation of the percentage of outstanding bonds allowed.

Mr. Thurmond asked whether the application included provisions for solar construction and other energy efficient modifications. Mr. Bell responded affirmatively about energy efficiency components in each construction project. Further discussion was held regarding District staff preparing the application.

Ms. Kronenberg explained that a lottery is part of the selection process and is not determined by application.

Motion: Mr. Ramsey moved approval of Resolution 23-0910 Authorizing the Completion and Submission of an Application for Qualified School Construction Bond Allocation (QSCB) from the California Department of Education. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 BTSA Induction Program

Ms. Romeo offered background information regarding the professional learning experience and Beginning Teacher Support and Assessment program. Ms. Adi Lapin and Ms. Anita Lakey were in the audience to answer questions.

Public Comment: None

Motion: Mr. Ramsey moved approval of the BTSA Induction Program. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.3 Cooperative Agreement with the West Contra Costa Transportation Advisory Committee (WCCTAC) and WCCUSD For Measure J-West County Safe Transportation for Children Low Income Student Bus Pass Program (SBPP)

Dr. Harter spoke about the free bus pass program for eligible high school students which will go forward over the next 25 years. He publicly thanked County Supervisor John Gioia for his efforts in supporting Measure J and the provisions that provide assistance to low income students.

Public Comment: None

Board Comment:

Mr. Medrano asked clarification for use of bus passes. Dr. Harter provided information.

Motion: Mr. Ramsey moved approval of the Cooperative Agreement with the West Contra Costa Transportation Advisory Committee (WCCTAC) and WCCUSD For Measure J-West County Safe Transportation for Children Low Income Student Bus Pass Program (SBPP). Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.4 Reconsideration of Relocation of the Portola Middle School

Dr. Harter offered background on the decision for a temporary relocation of the Portola campus, the CEQA process and lengthy delays. He recommended rescinding the earlier decision of the Board and moving ahead with the El Cerrito fields' projects, removing the portable classrooms, and consider another temporary relocation at a future date.

Public Comment:

Diane Egelston, Joanna Pace

Board Comment:

Mr. Ramsey recalled that the Board had previously rejected a staff proposal to expand the CEQA to a full EIR (Environmental Impact Review) at the El Cerrito site. Mr. Fay responded that a mitigated negative declaration process is part of CEQA process, not full EIR study. Dr. Harter said that this recommendation is based on a point where the District is unable to move forward to achieve a mitigated negative declaration as the Board had not authorized an Environmental Impact Review and the El Cerrito community feeling that it is unfair to leave the portable classrooms on the El Cerrito campus. The District is at a stalemate point and cannot move the process forward to relocate the Portola students into modular buildings and recommends rescinding that decision. Mr. Ramsey continued to say that he supports waiting to receive the negative declaration report for the Board to consider. Mr. Medrano said that due to circumstances, he is willing to change his opinion and rescind his original motion. He said the safety of the students comes first.

Ms. Kronenberg said there is a need to wait to get the DAASSE seismic report on the current Portola campus and recommended tabling this item until it is received to make a decision.

Mr. Thurmond echoed Mr. Ramsey's concerns, saying that the Board needs to consider specific options at the same time an option to rescind is presented. He said he supports working with the city of El Cerrito to move forward with a plan and work as partner in alternative locations. Mr. Fay discussed the legal ramifications of moving forward and a timeline for moving students. Further discussion ensued. Dr. Harter said that if the Board rescinded its February 11 decision, there were only two options left; leaving the students on the Portola campus or move to lower yard. The thought around the timing was to begin to reject an option that was not going to work for the city of El Cerrito and then move forward once the DAASSE study is received. Mr. Fay responded.

Mr. Ramsey said that staff is not giving rationale other than a potential lawsuit and that the Board must act in the best interest of student safety.

President Miles suggested deferring action to another meeting.

Mr. Thurmond said he would like to see direction to staff for an expectation on providing the mitigated negative declaration report.

Mr. Ramsey said that direction has been given to staff and needs to be fully flushed out. He suggests this item should be tabled until the DAASSE study is received.

Mr. Savidge suggested that staff develop alternatives with cost estimates and timeframes for comparisons.

Mr. Thurmond questioned Mr. Savidge regarding timelines and the process regarding the mitigated negative declaration. Mr. Savidge responded. Mr. Fay added clarification.

Further discussion took place.

Motion: Mr. Thurmond moved to table this item until the next meeting to allow opportunity for consideration. This motion died for a lack of second.

Motion: Mr. Ramsey moved to table Reconsideration of Relocation of Portola Middle School until receipt of the DAASSE Design report on seismic stability. Ms. Kronenberg seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Mr. Ramsey and President Miles voting yes, Mr. Thurmond voting no, with no abstentions and no absences. Motion carried 4-1-0-0.

F.5 Resolution No. 24-0910 Equity Initiative

Ms. Rashidchi provided information with Principals Matt Wayne, Jason Reimann, Reginald Richardson who spoke on the equity focus at Dover, ECHS and Nystrom respectively.

Public Comment:

Nicole Williams, De'Lisha Fortson, Debanuj Dasgupta

Board Comment:

President Miles said that the District is looking at ways to enhance policies and processes for volunteers to be effective and an initiative for increasing volunteers at schools. She continued to say that the District is seeking funding to assist in enhancing volunteerism.

Mr. Thurmond thanked everyone for their work and commended their approach. He asked questions about how to make the process more systematic for all students. Ms. Rashidchi responded about the accountability structure, monitoring as part of the school plan, and sharing best practices at regular meetings.

Ms. Kronenberg applauded everyone involved for achievement gap solutions. She said that this is not just about equity and is enormously practical making for better teachers.

Mr. Medrano commented on the word “disproportionally”, and asked what is being done to bring in community volunteers as tutors who may not have necessary papers to be in this country. Ms. Rashidchi responded about engaging parents.

Mr. Ramsey thanked everyone for their efforts and said this is useful information. He is encouraged with the courage and commitment put forth to address gaps in incomes and other forces that groups face. He urged ongoing efforts to deal with the socioeconomic challenges of families.

President Miles commented that these are small steps in the building process as a strong piece of the District LEA plan. She acknowledged The Seville Group, Inc. for its recent contribution to assist District volunteers.

Mr. Thurmond asked Mr. Reimann about extra counselors and mentors at El Cerrito High School. Mr. Reimann spoke about the new position for an Equity Access Counselor to work with under-represented students.

Motion: Mr. Ramsey moved approval of the adoption of Resolution No. 24-0910 Equity Initiative. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond and President Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Status Reports – Facilities Planning and Construction

Mr. Bill Savidge provided a report on various facilities projects throughout the District.

Public Comment:

Al Kirkman

Board Comment:

Mr. Ramsey asked about MRAD and Bond funding used for projects. Mr. Savidge responded with information. Mr. Ramsey continued with questions about the DeAnza project. Mr. Savidge offered clarification. Mr. Ramsey commented that the Coronado project is going well and asked to bring back a request to move from the preliminary stage to the master planning stage. Mr. Fay responded and Mr. Savidge elaborated on an October date for a master plan presentation to Board.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

President Miles asked Al Kirkman to announce the details regarding the El Sobrante Stroll. He provided information regarding the event on Sunday, September 20, 11:00 a.m. at San Pablo Dam Road between El Portal Drive and Appian Way.

Mr. Thurmond announced the annual Terrence Kelly event on August 23 to support students in after school programs in Richmond.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 2, 2009

K. ADJOURNMENT

President Miles adjourned the meeting at 10:32 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.1

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2009-10 school year are summarized on the attached sheet dated September 2, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
September 2, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Collins Elementary	Genevieve's Gifts/Gift Wrap-Holiday Brochure	PTA
	Gift Sales	
	Masterpiece Cookie Dough- Cookie Dough Sales	PTA
	Jump for Heart - American Heart Association	
	Donation	PTA
	See Candy Sales	PTA
	Box Top Collections	PTA
	Genevieve's Gifts/Gift Wrap-Holiday Brochure	
	Gift Sales	PTA
	S.H.A.R.E.S Grocery	PTA
	Target Red Card Grocery	PTA
	Yearbook Sales	PTA
	Applebee's Family Night	PTA
	Jamba Juice Family Night	PTA
	Chevy's Family Night	PTA
	Spirit Sales - Logo Gift Sales	PTA
	Movie Nights	PTA
	Santa's Workshop	PTA
	Barnes and Noble Book Club	PTA
	Scholastic Book Fair	PTA
	PTA Membership Drive	PTA
	Silent Auction - Family Night	PTA
	Turkey Trot- Family Night	PTA
	Student Dance	PTA
Fairmont Elementary	PTA Membership/Donations	PTA
	T-Shirt Sales	PTA
	Great America Catalog Sale	PTA
	Treat Afternoons	PTA
	Eco Metro Coupon Books	PTA
	Harvest Festival/Pumpkin Patch	PTA
	Pasta Pomodoro Fundraiser	PTA
	Student Art Show	PTA
	Barnes and Noble Book Sales	PTA
	Panda Express Fundraiser	PTA
	Movie Nights	PTA
	Friend Ship Dance	PTA
	Walk-a-thon	PTA
	Rubio Fundraiser	PTA
	Rummage Sale	PTA
	Pizza Roma Fundraiser	PTA
	Spring Dance	PTA
	Elementary Olympics	PTA

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Pinole Middle School	Catalog Sales –Master Piece Fundraiser 9/29-10/13/09	PTSA
Stewart Elementary	Hot Dog Days-Every Wed	PTA
	Back to School BBQ	PTA
	Red Apple/Wrapping Paper & Gift Sale	PTA
	Lucky's & Food Maxx Share	PTA
	E-Script	PTA
	Campbell's Soup Labels	PTA
	Apples 4 Students	PTA
	Capri Sun Rebates	PTA
	Starbuck's Fundraiser Days	PTA
	Movie Nights	PTA
	Cookie Dough/Frozen Pizza Sales	PTA
	Candy Bar Sales	PTA
	Jamba Juice Fundraiser	PTA
	Spelling Bee	PTA
Tara Hills	After School Snack Sales	Students, Family and Staff
	T-Shirt/Sweat Shirt Sales	Students, Family and Staff
	Cherrydale Catalog Fundraiser	Students, Family and Staff
	Holiday Gift Shop	Students, Family and Staff
	Fall Fun Fest	Local Community Businesses
Washington	Family Portraits	PTA
	Book Fairs	PTA
	Catalog Sales	PTA
	Coupon Books	PTA
	Family Movie Night	PTA
	Family Restaurant Night	PTA
	Farmer Fresh to You	PTA
	Free Market Day	PTA
	Grocery Sales	PTA
	Local Farmers Mkt. Participant	PTA
	Market Sales Tasks	PTA
	Penny Drive	PTA
	Raffles	PTA
	Sale of School Logo Items	PTA
	School Fair/Carnival	PTA
	Silent Auction	PTA
	Student Art Card Sales	PTA
	Talent Show	PTA
	Walk a thon	PTA

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated September 2, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
September 2, 2009 Board Meeting

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Chevron	Equipment Donation	\$ 122.52	Pinole Valley High School
Margaret Bidema-Ow	Resource Learning Materials and Supplies	\$ 300.00	Washington Elementary
Ohiopyle Prints Inc	Donation	\$ 42.14	Kennedy High School
Ohiopyle Prints Inc	Donation	\$ 16.90	Hercules Middle High School
Ohiopyle Prints Inc	Donation	\$ 59.22	Pinole Valley High School
Lawrence E. Crooks	Donation	\$1,000.00	Portola Middle School

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba,
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated September 2, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
California State Pre-School Program	\$2,529,258	California Department of Education	To fund the Pre-School Program
Resource 6055	7/1/09 - 6/30/10		Contract # CSPP-9057 Project # 07-6179-00-9
ARRA Individuals with Disabilities Ed Act, Part B - Local Agency Entitnment	(\$67,116) Amendment # 1	California Department of Education - Special Education Division, Grants	Reduction in ARRA Funds
Resource # 3313	2/17/09 - 9/30/11		PCA # 15003-01
ARRA Individuals with Disabilities Ed Act, Part B - Preschool Local Entitnment	(\$63,468) Amendment # 1	California Department of Education - Special Education Division, Grants	Reduction in ARRA Funds
Resource # 3324	2/17/09 - 9/30/11		PCA # 15002-01
21st Century Community Learning Centers-Elem & Mid Schls Prog-Core	\$1,059,900	California Department of Education - After School Programs Office	After School Program at Castro, Ford, Grant, Harding, Lake, Mira Vista, Montalvin, Stege, Stewart, Washington
Resource # 4124	7/1/09 - 12/31/10		PCA # 14349-4A
21st Century Community Learning Centers-Elem & Mid Schls Prog-Core	\$263,400	California Department of Education - After School Programs Office	After School Program at Chavez, Pinole Middle School
Resource # 4124	7/1/09 - 12/31/10		PCA # 14349-5A
21st Century High School Afater School Safety & Enrichment for Teens Program	\$500,000	California Department of Education - After School Programs Office	After School Program at El Cerrito and Kennedy High Schools
Resource # 4124	7/1/09 - 12/31/10		PCA # 14535-5A

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI c.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the months of June and July, 2009.

June, 2009

Total of payroll warrants: \$ 15,931,780

Total of vendor warrants: \$ 37,515,505

July, 2009

Total of payroll warrants: \$ 4,047,979

Total of vendor warrants: \$ 21,605,156

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : June 30, 2009

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	575699	576705	2,599,870	26,290,479	28,890,349
Reg. EFT	233315	235386	6,573,979	60,365,370	66,939,349
Variable	574239	575698	1,257,703	10,587,225	11,844,928
Var. EFT	232056	233314	927,101	8,541,658	9,468,759
Special	576706	576984	866,513	391,960	1,258,473
Special EFT	235387	236555	3,697,650	0	3,697,650
Typed	296805	296823	20,900	245,424	266,324
Typed				0	0
Cancelled	Various	Various	(11,936)	(174,490)	(186,426)
Totals			15,931,780	106,247,626	122,179,406

Salary detail is available upon request in the Payroll office.


Kaye Fresquez, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: June 3, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	414090	414162	4,717,818	85,909,259	90,627,077
7706	CAFETERIA	414101	414291	144,062	4,552,009	4,696,071
7707	CHILD DEVELOPMENT				138,243	138,243
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	414099	414264	70,912	35,555	106,467
7710	BUILDING	414093	414303	918,946	72,700,010	73,618,956
7711	CAPITAL FACILITIES	414179	414179	308	857,485	857,793
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				3,563,615	3,563,615
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	414108	414295	5,100	161,188	166,288
7770	ADULT EDUCATION	414125	414300	13,574	448,419	461,993
7785	DEFERRED MAINTENANCE	414097	414097	4,870	806,973	811,843
7701	PAYROLL REVOLVING				65,365,099	65,365,099
	TOTALS			5,875,590	235,602,636	241,478,226

Christine C. ...
Prepared By

W. T. ...
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: June 10, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	414329	414478	679,906	90,627,077	91,306,983
7706	CAFETERIA	414333	414473	86,043	4,696,071	4,782,114
7707	CHILD DEVELOPMENT	414330	414330	140	138,243	138,383
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				106,467	106,467
7710	BUILDING	414334	414479	503,484	73,618,956	74,122,440
7711	CAPITAL FACILITIES	414409	414426	17,148	857,793	874,941
7712	SELF INSURANCE PROPERTY & LIABILITY	414412	414427	5,436	3,563,615	3,569,051
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	414340	414475	4,387	461,993	466,380
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING				65,365,099	65,365,099
	TOTALS			1,296,544	241,478,226	242,774,770

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: June 17, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	414480	414762	1,086,288	91,306,983	92,393,271
7706	CAFETERIA	414496	414755	74,609	4,782,114	4,856,723
7707	CHILD DEVELOPMENT	414618	414680	205	138,383	138,588
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	414494	414729	30,629	106,467	137,096
7710	BUILDING	414485	414761	1,296,821	74,122,440	75,419,261
7711	CAPITAL FACILITIES	414756	414756	4,364	874,941	879,305
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	414558	414690	23,107	3,569,051	3,592,158
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	414513	414737	2,098	466,380	468,478
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING				65,365,099	65,365,099
	TOTALS			2,518,121	242,774,770	245,292,891

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: June 24, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	414819	414874	1,021,917	92,393,271	93,415,188
7706	CAFETERIA	414817	414996	11,804	4,856,723	4,868,527
7707	CHILD DEVELOPMENT	414842	414990	1,412	138,588	140,000
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	414851	414941	1,727	137,096	138,823
7710	BUILDING	414832	414992	313,280	75,419,261	75,732,541
7711	CAPITAL FACILITIES	414859	414859	3,627	879,305	882,932
7712	SELF INSURANCE PROPERTY & LIABILITY				3,592,158	3,592,158
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	414869	414990	3,859	468,478	472,337
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING				65,365,099	65,365,099
	TOTALS			1,357,626	245,292,891	246,650,517

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: June 29, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	414998	415264	743,392	93,415,188	94,158,580
7706	CAFETERIA	415006	415258	49,721	4,868,527	4,918,248
7707	CHILD DEVELOPMENT	415005	415131	1,583	140,000	141,583
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	415017	415089	29,275	138,823	168,098
7710	BUILDING	415008	415262	2,492,839	75,732,541	78,225,380
7711	CAPITAL FACILITIES	415138	415138	5,810	882,932	888,742
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	415254	415254	36,904	3,592,158	3,629,062
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	415048	415222	3,922	472,337	476,259
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING				65,365,099	65,365,099
	TOTALS			3,363,446	246,650,517	250,013,963

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: June 10, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				94,158,580	94,158,580
7706	CAFETERIA				4,918,248	4,918,248
7707	CHILD DEVELOPMENT				141,583	141,583
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				168,098	168,098
7710	BUILDING				78,225,380	78,225,380
7711	CAPITAL FACILITIES				888,742	888,742
7712	SELF INSURANCE PROPERTY & LIABILITY				3,629,062	3,629,062
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION				476,259	476,259
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING	414305	414328	1,045,593	65,365,099	66,410,692
	TOTALS			1,045,593	250,013,963	251,059,556

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: June 18, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				94,158,580	94,158,580
7706	CAFETERIA				4,918,248	4,918,248
7707	CHILD DEVELOPMENT				141,583	141,583
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				168,098	168,098
7710	BUILDING				78,225,380	78,225,380
7711	CAPITAL FACILITIES				888,742	888,742
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				3,629,062	3,629,062
7713	STATE SCHOOL					
7713	LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL					
7714	FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION				476,259	476,259
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING	414763	414816	5,179,369	66,410,692	71,590,061
	TOTALS			5,179,369	251,059,556	256,238,925

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT

2008-2009 (ACCRUAL)

PAYMENT

DATE: July 8, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	415265	415518	4,568,595	94,158,580	98,727,175
7706	CAFETERIA	415285	415514	13,392	4,918,248	4,931,640
7707	CHILD DEVELOPMENT	415278	415340	302	141,583	141,885
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	415341	415455	6,705	168,098	174,803
7710	BUILDING	415306	415416	238,513	78,225,380	78,463,893
7711	CAPITAL FACILITIES	415416	415420	872	888,742	889,614
7712	SELF INSURANCE PROPERTY & LIABILITY				3,629,062	3,629,062
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	415274	415506	5,260	476,259	481,519
7785	DEFERRED MAINTENANCE				811,843	811,843
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			4,833,639	256,238,925	261,072,564

Christine S. Jones
Prepared By

nt Lopez
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009 (ACCRUAL)

PAYMENT

DATE: July 15, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	415575	415841	1,352,858	98,727,175	100,080,033
7706	CAFETERIA	415596	415810	40,663	4,931,640	4,972,303
7707	CHILD DEVELOPMENT	415712	415785	7,288	141,885	149,173
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	415614	415840	6,425	174,803	181,228
7710	BUILDING	415577	415842	1,007,758	78,463,893	79,471,651
7711	CAPITAL FACILITIES	415765	715765	5,200	889,614	894,814
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	415633	415817	6,332	3,629,062	3,635,394
7713	STATE SCHOOL					
7713	LEASE/PURCHASE				0	0
7713	COUNTY SCHOOL					
7714	FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	415662	415821	17,355	481,519	498,874
7785	DEFERRED MAINTENANCE	415611	415813	16,312	811,843	828,155
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			2,460,191	261,072,564	263,532,755

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009 (ACCRUAL)

PAYMENT

DATE: July 22, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	415857	416071	649,499	100,080,033	100,729,532
7706	CAFETERIA	415874	415898	1,638	4,972,303	4,973,941
7707	CHILD DEVELOPMENT	415867	416057	46,011	149,173	195,184
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	415856	416029	12,031	181,228	193,259
7710	BUILDING	415859	416075	1,274,082	79,471,651	80,745,733
7711	CAPITAL FACILITIES	416038	416038	604	894,814	895,418
7712	SELF INSURANCE PROPERTY & LIABILITY	415940	416069	6,577	3,635,394	3,641,971
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	415884	416032	3,804	498,874	502,678
7785	DEFERRED MAINTENANCE	416034	416050	20,352	828,155	848,507
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			2,014,598	263,532,755	265,547,353

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009 (ACCRUAL)

PAYMENT

DATE: July 29, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416089	416217	2,417,066	100,729,532	103,146,598
7706	CAFETERIA	416098	416190	5,830	4,973,941	4,979,771
7707	CHILD DEVELOPMENT	416096	416206	1,417	195,184	196,601
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416088	416169	31,245	193,259	224,504
7710	BUILDING	416088	416214	1,730,005	80,745,733	82,475,738
7711	CAPITAL FACILITIES	416149	416215	26,037	895,418	921,455
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY				3,641,971	3,641,971
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	416092	416201	2,607	502,678	505,285
7785	DEFERRED MAINTENANCE				848,507	848,507
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			4,214,207	265,547,353	269,761,560

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009 (ACCRUAL)

PAYMENT

DATE: July 31, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416290	416361	1,205,673	103,146,598	104,352,271
7706	CAFETERIA	416347	416347	257	4,979,771	4,980,028
7707	CHILD DEVELOPMENT	416326	416347	1,124	196,601	197,725
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416289	416359	16,698	224,504	241,202
7710	BUILDING	416295	416364	797,599	82,475,738	83,273,337
7711	CAPITAL FACILITIES	416318	416346	6,191	921,455	927,646
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	416319	416319	11,209	3,641,971	3,653,180
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION	416332	416347	2,701	505,285	507,986
7785	DEFERRED MAINTENANCE				848,507	848,507
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			2,041,452	269,761,560	271,803,012

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT

2008-2009 (ACCRUAL)

PAYMENT

DATE: August 5, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416372	416396	29,525	104,352,271	104,381,796
7706	CAFETERIA				4,980,028	4,980,028
7707	CHILD DEVELOPMENT				197,725	197,725
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				241,202	241,202
7710	BUILDING	416370	416395	485,130	83,273,337	83,758,467
7711	CAPITAL FACILITIES	416397	416397	24,055	927,646	951,701
7712	SELF INSURANCE	416397	416397	57,504	3,653,180	3,710,684
7713	PROPERTY & LIABILITY STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION				507,986	507,986
7785	DEFERRED MAINTENANCE				848,507	848,507
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			596,214	271,803,012	272,399,226

Christine S. Sweeney
Prepared By

W. C. Coyne
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009 (ACCRUAL)

PAYMENT

DATE: August 12, 2009

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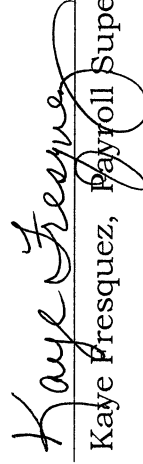
FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416490	416490	439	104,381,796	104,382,235
7706	CAFETERIA				4,980,028	4,980,028
7707	CHILD DEVELOPMENT				197,725	197,725
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416495	416499	31,956	241,202	273,158
7710	BUILDING	416474	416507	680,553	83,758,467	84,439,020
7711	CAPITAL FACILITIES	416506	416506	5,307	951,701	957,008
7712	SELF INSURANCE PROPERTY & LIABILITY	416497	416497	660	3,710,684	3,711,344
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				1,064,781	1,064,781
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				166,288	166,288
7770	ADULT EDUCATION				507,986	507,986
7785	DEFERRED MAINTENANCE				848,507	848,507
7701	PAYROLL REVOLVING				71,590,061	71,590,061
	TOTALS			718,915	272,399,226	273,118,141

West Contra Costa Unified School District

Month of : July 31, 2009

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	579490	579668	452,170	0	452,170
Reg. EFT	238102	238444	1,073,044	0	1,073,044
Variable	577792	579372	1,145,798	0	1,145,798
Var. EFT	236556	238101	1,269,905	0	1,269,905
Special	579373	579489	61,383	0	61,383
Special EFT				0	0
Typed	296824	296840	9,756	0	9,756
BENEFITS	577254	577522	43,566	0	43,566
Cancelled	Various	Various	(7,643)	0	(7,643)
Totals			4,047,979	0	4,047,979

Salary detail is available upon request in the Payroll office.


Kaye Fresquez, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT
DATE: July 9, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	415519	415547	6,838,646		6,838,646
7706	CAFETERIA					0
7707	CHILD DEVELOPMENT					0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY					0
7710	BUILDING					0
7711	CAPITAL FACILITIES					0
7712	SELF INSURANCE PROPERTY & LIABILITY	415542	415542	1,327,528		1,327,528
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY					0
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS	415521	415546	5,169		5,169
7770	ADULT EDUCATION					0
7785	DEFERRED MAINTENANCE					0
7701	PAYROLL REVOLVING					0
	TOTALS			8,171,343		8,171,343

Charmine W. Jones
Prepared By

W. E. Coyne
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: July 15, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	415845	415855	19,281	6,838,646	6,857,927
7706	CAFETERIA	415844	415854	26,973	0	26,973
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	415849	415949	3,987	0	3,987
7710	BUILDING				0	0
7711	CAPITAL FACILITIES	415843	415846	9,007	0	9,007
7712	SELF INSURANCE PROPERTY & LIABILITY	415850	415852	23,714	1,327,528	1,351,242
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				5,169	5,169
7770	ADULT EDUCATION				0	0
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				0	0
	TOTALS			82,962	8,171,343	8,254,305

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: July 22, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416076	416087	33,913	6,857,927	6,891,840
7706	CAFETERIA				26,973	26,973
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416082	416082	3,799	3,987	7,786
7710	BUILDING				0	0
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE PROPERTY & LIABILITY				1,351,242	1,351,242
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				5,169	5,169
7770	ADULT EDUCATION				0	0
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				0	0
	TOTALS			37,712	8,254,305	8,292,017

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

PAYMENT

DATE: July 29, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416218	416258	256,582	6,891,840	7,148,422
7706	CAFETERIA	416219	416254	94,840	26,973	121,813
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	416239	416256	15,250	7,786	23,036
7710	BUILDING	416226	416226	1,176	0	1,176
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY	416232	416232	775	1,351,242	1,352,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				5,169	5,169
7770	ADULT EDUCATION	416220	416247	6,757	0	6,757
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				0	0
	TOTALS			375,380	8,292,017	8,667,397

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2009-2010

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DATE: July 8, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				7,148,422	7,148,422
7706	CAFETERIA				121,813	121,813
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				23,036	23,036
7710	BUILDING				1,176	1,176
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE					
7713	PROPERTY & LIABILITY				1,352,017	1,352,017
7714	STATE SCHOOL LEASE/PURCHASE				0	0
7715	COUNTY SCHOOL FACILITIES				0	0
7719	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7725	CHARTER SCHOOL				0	0
7728	MRAD				0	0
7744	DEBT SERVICE				0	0
7770	RETIREE BENEFITS				5,169	5,169
7785	ADULT EDUCATION				6,757	6,757
7701	DEFERRED MAINTENANCE				0	0
	PAYROLL REVOLVING	415548	415571	1,123,733	0	1,123,733
	TOTALS			1,123,733	8,667,397	9,791,130

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
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DATE: July 31, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				7,148,422	7,148,422
7706	CAFETERIA				121,813	121,813
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				23,036	23,036
7710	BUILDING				1,176	1,176
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE					
7712	PROPERTY & LIABILITY					
7712	STATE SCHOOL				1,352,017	1,352,017
7713	LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				5,169	5,169
7770	ADULT EDUCATION				6,757	6,757
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING	416259	416288	1,011,448	1,123,733	2,135,181
	TOTALS			1,011,448	9,791,130	10,802,578

WEEKLY VENDOR WARRANT REPORT
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PAYMENT
DATE: July 31, 2009

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	416365	416368	13,297	7,148,422	7,161,719
7706	CAFETERIA				121,813	121,813
7707	CHILD DEVELOPMENT				0	0
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				23,036	23,036
7710	BUILDING				1,176	1,176
7711	CAPITAL FACILITIES				9,007	9,007
7712	SELF INSURANCE PROPERTY & LIABILITY				1,352,017	1,352,017
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				5,169	5,169
7770	ADULT EDUCATION				6,757	6,757
7785	DEFERRED MAINTENANCE				0	0
7701	PAYROLL REVOLVING				2,135,181	2,135,181
	TOTALS			13,297	10,802,578	10,815,875

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI c.5

Subject: Adoption of Resolution No. 26-0910 Replacement of Outdated Warrant

Background Information: Government Code Section 29802(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrants for Elizabeth Pinedo and Sidney Shayer. Staff recommends replacement of the stale dated warrants.

Recommendation: Recommend approval to replace the outdated warrants

Fiscal Impact: No impact

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 26-0910
REPLACEMENT OF OUTDATED WARRANT
September 2, 2009

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated,

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue checks to replace the following stale dated checks:

Type:	Payroll Check
Payee:	Elizabeth Pinedo
Check No.:	218379
Amount:	\$50.73
Issue Date:	May 10, 2004

Type:	Payroll Check
Payee:	Sidney Shayer
Check No.:	099539
Amount:	\$887.08
Issue Date:	May 10, 2002

PASSED AND ADOPTED on the 2nd day of September, 2009, at a regular meeting of the Board of Education by the following vote:

AYES:	NOES:	ABSENT:	ABSTAIN:
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I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI C.6

Subject: Certificated Personnel Changes

Background Information: Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

September 2, 2009

	Site	Assignment
<u>Waivers</u>		
Stern, Meaghan	Helms	Social Science Bil
Parado, Christopher	Itinerant	Speech

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

Consent

Adams, Robert	Portola	MESA
Amajioyi, Ambrose	Hercules Middle	Math Ramp Up
Brammer, Dennis	Pinole Middle	Computers
Carlone, Patrick	Vista	Independent Study
Cartwright, Linda	Hercules MHS	Work Experience
Druck, Catherine	Vista	Independent Study
Easton-Brown, Dyann	Vista	Independent Study
Gerry, Barbara	Kappa	Art
Jann, Arliss	Richmond HS	Leadership/Work Experience
King, Caroline	Vista	Independent Study
Knight, Ralph	Gompers	Math
Kraus, Janet	Vista	Independent Study
LaRue, Morgan	DeJean Middle	Avid
McClellan, Lorna	Richmond HS	Avid
Melis, Mary D.	Richmond HS	Leadership
Mooney, Allen	Richmond HS	Leadership
Morabito, Salvatore	De Anza HS	Work Experience
Morris, Estella	North Campus	Social Science/English
Muth, Carolyn	Vista	Independent Study
Nelson, Stephen	Vista	Independent Study
Nicol, Robert	Pinole Middle	Yearbook
O'Brian, Marilyn	El Cerrito	Work Experience
Olson, Ronald	Gompers	Math/English
O'Neil, Eunice	Vista	Independent Study
Price, Jessica	Richmond HS	Avid
Renee, Carol	Portola	Leadership

Sims-Agbabiaka, Melita
Thibault, Michelle
Williamson, Leslie
Wilson, Donald
Zara, Louise
Zumwalt, Timothy

Crespi
Hercules Middle
Pinole Valley HS
Pinole Valley HS
El Cerrito HS
Vista

Leadership
Math Ramp Up
Avid
Work Experience
Leadership
Independent Study

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI C.7

Subject: Certificated Provisional Internship Permit (PIP) Request(s)

Background Information: The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

September 2, 2009

Action Taken

<u>PIP</u>	<u>SITE</u>	<u>ASSIGNMENT</u>
Martin, Eric Quezada, Juan	Pinole Valley HS Ford	Chemistry/Physics 2nd Grade SEI

District Intern

Martin, Leanne Zane, Jonathan	Gompers HS King	SpEd - NSH 5th - SEI
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West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009
From: Jessica R. Romeo **Agenda Item:** CI C.8
Assistant Superintendent Human Resources
Subject: Board Policy 4312.8 – Personnel – Employment of Relatives

Background Information:

Board Policy 4312.8 has been modified in compliance with recommendations from the California School Board Association. A copy of the current district policy is attached for comparison purposes.

Recommendation: That the Board approve modification of Board Policy 4312.8 Employment of Relataives.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WCCUSD

Board Policy

Employment of Relatives

BP 4312.8

Personnel

The Governing Board desires to maximize staff and community confidence in district hiring, promotion, and other employment decisions by promoting practices that are free of conflicts of interest or the appearance of impropriety.

The Board prohibits the appointment of any person to a position for which his/her relative maintains management, supervisory, evaluation, or promotion responsibilities and prohibits an employee from participating in any decision that singularly applies to any of his/her relatives.

For purposes of this policy, relative includes the individual's spouse, domestic partner, parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse or domestic partner.

In addition, the Superintendent or designee may determine, on a case-by-case basis, whether to appoint a person to a position in the same department or facility as an employee with whom he/she maintains a personal relationship when that relationship has the potential to create (1) an adverse impact on supervision, safety, security, or morale of other district employees or (2) a conflict of interest for the individuals involved which is greater because of the their relationship than it would be for another person.

An employee shall notify his/her supervisor within 30 days of any change in his/her circumstances that may constitute a violation of this policy.

Legal Reference:

EDUCATION CODE

35107 School district employees

FAMILY CODE

297-297.5 Rights, protections, benefits under the law; registered domestic partners

GOVERNMENT CODE

1090-1098 Prohibitions applicable to specified officers

12940 Unlawful employment practices

CODE OF REGULATIONS, TITLE 2

7292.0-7292.6 Marital status discrimination, especially:

7292.5 Employee selection

Management Resources:

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Institute for Local Government: <http://www.cacities.org/index.jsp?zone=ilsg>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Adopted:

Personnel - Management
(Certificated/Classified/Confidential)

Appointment and Conditions of Employment

NEPOTISM: EMPLOYMENT OF RELATIVES

In order to avoid any situation wherein there can arise a conflict of interest either on the part of the member of the Governing Board or a member of the staff, the following policy shall apply in the employment of staff:

1. Persons related by blood or marriage to a Governing Board member may be employed pursuant to the provisions of Government Code section 1090 et seq. and 1125 et seq.
2. A person related by blood or marriage to a member of the staff shall not serve in a position that is in a line relationship involving direct supervision and evaluation of the position.

Legal Reference: Government Code
§1090
§1091
§1125
§1126

Policy
adopted: July 19, 1995

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Richmond, California

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.9

Subject Resolution No. 27-0910 Child Development Contract # CSPP-9057

Background Information:

This contract is between the California Department of Education and the West Contra Costa Unified School District. By approving this resolution, the District will receive funds to be used for Child Development Services, for the State Preschool Program. This contract is for the fiscal year 2009/10, and is ongoing funding for the West Contra Costa Unified School District.

Recommendation: Recommend approval of this resolution

Fiscal Impact: Funding for State Preschool Program

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 27-0910
LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
CONTRACT CSPP-9057
SEPTEMBER 2, 2009

BE IT RESOLVED, that the Board of Education of the West Contra Costa Unified School District, authorizes entering into local agreement number CSPP-9057 with the California Department of Education for the purpose of providing child care and development services, and that the persons listed below are authorized to sign the transaction for the Board of Education.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Dr. Bruce Harter	Superintendent	_____
Sheri Gamba	Associate Superintendent	_____

PASSED AND ADOPTED on the 2nd day of September 2009, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing resolution was duly and regularly introduced, passed and adopted by the Board of the West Contra Costa Unified School District of Contra Costa County, at the meeting of said Board on September 2, 2009.

Antonio Medrano
Clerk, Board of Education

Date

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Wendell C. Green 
Associate Superintendent, K – Adult Operations

Agenda Item: CI C.10

Subject: Presentation of Student Board Representatives

Background Information:

Each high school will have a student representative who will participate at the Board meeting according to the following schedule:

September 2, 2009	Youth Commission
September 16, 2009	DeAnza High School
October 7, 2009	El Cerrito High School
October 21, 2009	Hercules High School
November 4, 2009	J. F. Kennedy High School
November 18, 2009	Pinole Valley High School
December 9, 2009	Richmond High School
January 6, 2010	Middle College High School
January 20, 2010	Vista Independent Study High School
February 10, 2010	Gompers Continuation High School
March 3, 2010	North Campus Continuation High School
March 24, 2010	Youth Commission
April 14, 2010	DeAnza High School
April 28, 2010	El Cerrito High School
May 12, 2010	Hercules High School
June 2, 2010	J. F. Kennedy High School

Recommendation: For information only.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009
From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations
Subject: Kennedy High School Fire Alarm Project Award of Contract

Background Information:

The fire alarm system at Kennedy High School has not been upgraded since the original construction of the school. The existing system does not meet current code requirements and lacks a number of important features. The upgrade to the system includes a new head end, heat & smoke detectors, pull stations, and horn/strobe devices. The work involves extensive rewiring which will penetrate existing walls and ceilings where hazardous materials may be present. The scope includes abatement of hazardous materials, monitoring, and air testing/clearance for occupancy.

Powell and Partners Architects prepared plans and specifications for the Kennedy High School Fire Alarm project. The project has been approved by the Division of State Architect. This project has been previously bid; however, due to irregularities, the Board rejected all bids at its meeting on July 29, 2009, and authorized staff to rebid the project.

The District conducted has a new public bid process for the project. Bids were received on August 25, 2009. Five contractors submitted bids. They are as follows: Gold Spring Construction \$810,642; Mike Brown Electric \$717,044; R.A.N. Electric \$688,000; ERA Construction \$637,000; and Emard Electric \$516,500. The lowest responsive, responsible bidder is Emard Electric at \$516,500.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$516,500. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: CI C.12

Subject: Pinole Middle School Building A Modernization Project Award of Contract

Background Information:

The next step in completing the full renovation of Pinole Middle School in accordance with the Board's approved Master Plan is to begin renovations and modernization of the original main building. The building has already been prepared for the work with the completion of the contract for hazardous materials abatement and "soft" demolition—including removal of all finishes and systems.

Powell and Partners Architects completed plans and specifications for the work. The project has been approved by the Division of State Architect.

The District conducted a public bid process for the project. Bids were opened on August 25, 2009. Seventeen Contractors submitted bids. They are as follows: Best Contracting \$13,835,000; Albay Construction \$11,165,000; West Coast Contractors \$10,866,000; Jeff Luchetti \$10,799,000; Ralph Larson \$10,724,000; WA Thomas \$10,722,000; Cal Pacific \$10,767,000; JW and Sons \$10,521,000; BRCO Constructors \$10,487,000; John Plane Construction \$10,456,000; Bollo Construction \$10,356,850; West Bay Builders \$10,365,000; Midstate Construction \$10,295,000; Zovich and Sons \$10,099,000; Wright Contracting \$9,769,000; Alten Construction \$9,743,000; and Alpha Bay Builders \$9,570,735. The lowest responsive, responsible bidder is Alpha Bay Builders at \$9,570,735.

Recommendation: Award contract to the lowest responsive, responsible bidder.

Fiscal Impact: \$9,570,735. Funded from the Measure J Bond.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____


Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009
From: Wendell Greer  **Agenda Item:** D.2
Associate Superintendent, K – Adult Education
Subject: Report on the Efforts by West Contra Costa Unified School District to promote a College-Going Culture

Background Information:

The West Contra Costa Unified School District's mission is to increase the number of students finishing high school and enrolling in postsecondary institutions, through intensive educational enrichment. Our schools are trying to make their sites a place where college is the next step for all students. We offer many resources to help improve education opportunities for students which include College Outreach programs such as MESA, AVID, Upward Bound, TRIO and the Ivy League Connection. We have brought admissions representatives that come to our schools for college information sessions. Through these resources and our efforts, we are promoting success in all of our K – 12 schools.

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: D.3

Subject: Budget Report Update

Background Information: Staff will provide information for the 2009-10 district budget.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009
From: Bruce Harter **Agenda Item:** D.4
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Kevin Berrera, incoming freshman at DeAnza High School, was killed on August 15, 2009.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Nia Rashidchi, Assistant Superintendent

Agenda Item: F.1

Subject: Resolution No. 28-0910: Hispanic Heritage Month, September 15, 2009 – October 15, 2009

Background Information:

The West Contra Costa Unified School District applauds the many contributions made by the Hispanic population and recognizes September 15 – October 15, 2009 as Hispanic Heritage Month.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Resolution No. 28-0910

In Recognition of Hispanic Heritage Month September 15 – October 15, 2009

WHEREAS, the State of California is home for more than 3,064,557 Hispanic Students from kindergarten through grade twelve; and

WHEREAS, the West Contra Costa Unified School District has 14,205 Hispanic students from kindergarten through grade twelve; and

WHEREAS, the diversity of this group includes persons who have their origins in Mexico, Central and South America, Portugal, Spain and the Spanish speaking Caribbean Island; and

WHEREAS, since the inception of European contact with our continent, Hispanics have always been an integral part of this nation's early exploration and California's discovery and early settlement; and

WHEREAS, while the impact of the Hispanic Culture and traditions are manifested in our State's customs, traditions, and law; and

WHEREAS, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science and sports; and

WHEREAS, the History-Social Science Framework for California Public Schools states that the history curriculum of the community, state, region, nation and world must reflect the experiences of men and women of different racial, religious and ethnic groups; and

WHEREAS, the California State Board of Education recognized in its Multicultural Educational Policy that each student needs an opportunity to understand the common humanity underlying all people; and

NOW THEREFORE BE IT RESOLVED that the Board of Education and the West Contra Costa Unified School District proclaim the month of September 15 through October 15, 2009 as Hispanic Heritage Month and encourage all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

PASSED AND ADOPTED by the Board of Education of the West Contra Costa Unified School District on this second day of September, 2009, by the following vote:

AYE's _____ NO's _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 2nd of September 2009.

President of the Board of Education

Secretary of the Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 2, 2009

From: Bill Fay **Agenda Item:** F.2
Associate Superintendent for Operations

Subject: Resolution No. 25-0910, Permitting Citizens' Bond Oversight Committee Appointments to Serve in Dual Capacity if, while Representing Stakeholder Organizations, they also meet the Statutory Membership Criteria of Proposition 39

Background Information:

The Citizens' Bond Oversight Committee membership has been expanded to represent numerous stakeholders in the West Contra Costa Unified School District; such as appointees representing labor groups, local cities and county, special education students, and local citizens as appointed by each Board member. Many of the members with local stakeholder appointments also meet the statutory membership criteria of Proposition 39.

It has been difficult to find new members for the CBOC, to meet quorum requirements on an ongoing basis, and to ensure that the statutory member requirements are continually being met.

Recommendation: Recommend approval of Resolution No. 25-0910.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

RESOLUTION NO. 25-0910

RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT CONFIRMING THAT APPOINTMENTS TO THE MEASURE M, D, AND J CITIZENS BOND OVERSIGHT COMMITTEE WHO MEET THE PROPOSITION 39 STATUTORY REQUIREMENTS CRITERIA MAY SERVE IN DUAL CAPACITY AS APPOINTEES OF THEIR APPROPRIATE INDIVIDUALS AND ORGANIZATIONS AND MAY BE CONSIDERED AS MEMBERS MEETING THE STATUTORY APPOINTEE REQUIREMENTS OF PROPOSITION 39

WHEREAS, the West Contra Costa Unified School District (“District”) has received the generous support of the District’s voters to pass four local general obligation bonds over the ten years in order renovate and modernize its aging facilities; and

WHEREAS, the District has maintained a strong system of accountability to the voters and residents regarding the expenditure of all funds from these bonds; and

WHEREAS, the District, even when not required by law, has appointed Citizen Oversight Committees to ensure accountability of expenditures of all bond funds; and

WHEREAS, two of the largest bonds approved by the voters were passed under the requirements of Proposition 39; and

WHEREAS, Proposition 39 contains language and requirements which provide for strong accountability in managing and oversight of local general obligation bond funds, including the requirement for Citizens Oversight Committees; and

WHEREAS, the provisions of Proposition 39 also require that each Citizens Oversight Committee include members representing Senior Citizens Organizations, Taxpayers Organizations, Parents/Guardians of Students, and Parents/Guardians of Students and active PTA Members, Business Organizations; and

WHEREAS, the District’s local Citizens Bond Oversight Committee membership has been expanded to represent the numerous stakeholders in the West Contra Costa Unified School District such as appointees representing labor groups, local cities and county, special education students, and local citizens as appointed by each Board member; and

WHEREAS, many of the members with local stakeholder appointments also meet the statutory membership criteria of Proposition 39; and

WHEREAS, it is difficult to continue to find new members for the group, to meet quorum requirements on an ongoing basis, and to ensure that the statutory member requirements are continually being met; and

WHEREAS, many of the current local stakeholder appointees also meet the requirements to be considered as a member meeting the Proposition 39 statutory requirements.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Dual Membership. That appointments to the Measure M, D, and J Citizens Bond Oversight Committee may serve in a dual capacity as appointees representing their appropriate stakeholder organization, area, or group and that when recommended as a member of one of the Proposition 39 required member groups, that they may be considered as members meeting the statutory appointee requirements of Proposition 39.

Section 3. Notification. Any current members potentially affected will be reviewed and certification ratification action brought to the Board.

Section 4. Effective Date. This Resolution will take effect upon adoption by the Board.

ADOPTED, SIGNED AND APPROVED this 2nd day of September, 2009, by the Board of Education of the West Contra Costa Unified School District of the County of Contra Costa, State of California, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

President, Board of Education of the West
Contra Costa Unified School District

ATTEST:

Clerk, Board of Education of the West Contra
Costa Unified School District

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Bruce Harter
Superintendent

Agenda Item: F.3

Subject: Community Survey on Revenue Enhancement Measures

Background Information:

At the June 24, 2009 meeting, the Board appointed Board members Antonio Medrano and Madeline Kronenberg to serve as a subcommittee to consider local funding options. The subcommittee is bringing a recommendation for the Board to engage Godbe Research to conduct a random sample survey to assess the degree to which there is community support for possible local measures that would help in replacing the vast amount of state funding that has been lost due the State's revenue shortfall and / or moving forward the renovation and rebuilding of the WCUSD schools. Part of the survey would be to determine the best timing for an election.

Recommendation:

That the Board approve a proposal from Godbe Research to conduct a survey to aid in assessing community support for a possible local tax measures.

Fiscal Impact: Estimated to be \$34,000 to \$36,000.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____



GODBE RESEARCH
Gain Insight

PROPOSAL TO CONDUCT A REVENUE MEASURE FEASIBILITY STUDY

Presented to the West Contra Costa Unified School District

August 26, 2009

ABOUT GODBE RESEARCH

Godbe Research, a State of California certified woman owned business enterprise (WBE) and small business enterprise (SBE), was founded in January of 1990. The firm is a full-service public opinion research agency that offers its clients extensive experience in public opinion research for ballot measure/assessment feasibility studies, community needs assessments, public education and outreach strategies, strategic and general planning efforts, and public sector marketing efforts. Our fully-staffed offices in San Mateo (Corporate/Northern California), Newport Beach (Southern California/Southwest), and Bellevue (Seattle/Northwest) house a staff of highly trained and experienced researchers (all Master's or Ph.D. level), and a commitment to providing superior quality research and client services.

The firm has been employed by public and private sector clients, throughout the United States and internationally. The combined expertise of the Godbe Research team spans over 50 years in the field of public opinion research. The Godbe Research Team consists of the President (Bryan Godbe), Director of Research, Director of Business Development and Project Scoping, and a staff of Senior Research Managers, Senior Statistical Analysts, Research Analysts, and Research Associates. Each team member has the education and experience commensurate with their position at Godbe Research, and the team regularly teaches, authors, consults, and speaks in the field of survey research. In short, you will not find a more experienced and educated team in public opinion research.

Over the last 15 years, Godbe Research has become a recognized leader in public opinion research by utilizing telephone interviews, mail surveys, Internet surveys, one-on-one interviews, and focus groups to successfully assist school districts throughout California. Our experience includes conducting tax, bond, and assessment research for hundreds of California school districts, cities, counties, special districts, transportation planning agencies, and other public sector agencies. Accordingly, we have extensive experience in simple and weighted majority, Proposition 39, and super-majority voting environments. In addition, we are one of the few pollsters in the State with experience in conducting feasibility studies for all mail-ballot election cycles that have lead to successful measures. Finally, we are also one of the few pollsters that have been involved with in perpetuity parcel taxes, having been the pollster for Petaluma City Schools' 2007 in perpetuity parcel tax.

Some of our most recent school district clients (since 2004) include the Novato Unified School District, San Mateo Foster City School District, Benicia Unified School District, Old Adobe Union School District, La Canada Flintridge Unified School District, Livermore Valley Unified School District, Milpitas Unified School District, Dixie School District, San Rafael City Schools, Conejo Valley Unified School District, Fremont Unified School District, Castaic Union High School District, Redwood City Schools, Belmont Redwood Shores School District, Burlingame School District, Ravenswood Elementary School District, Jefferson Elementary School District, Dublin Unified School District, William S. Hart Unified School District, Santa Barbara High School District, San Juan Unified School District, Savanna School District, El Dorado Union High School District, Palermo Union School District, Scotts Valley Unified School District, McKinleyville Union School District, Merced Union High School District, Madera Unified School District, Bass Lake Joint Union Elementary School District, Buckeye Union School District, Cypress School District, Black Oak Mine Unified School District, Sacramento City Unified School District, Greenfield School District, Marysville Joint Unified School District, Healdsburg Unified School District, Cotati-Rohnert Park Unified School District, Pacifica School District, Petaluma City Schools, Live Oak School District San Mateo Community College District, Portola Valley School

District, Hueneme Elementary School District, West Contra Costa Unified School District, Palomar Community College District, San Mateo Community College District, Woodside Elementary School District, Long Beach Community College District and over a dozen others. **One testament to our school district experience includes being the pollster of record for 8 of the 17 successful parcel taxes and being 17 for 17 with California revenue measures (100% win rate) in the November 2008 election cycle.** Finally, our experience with the West Contra Costa Unified School District and the areas it serves is also extensive. Godbe Research was the pollster for the successful 2005 and 2008 parcel taxes for the District, as well as the successful 2004 and 2008 tax measures for the City of El Cerrito.

Using survey research, Godbe Research is able to assess baseline support for a tax or bond measure, including evaluating different funding mechanisms (e.g. bond vs. tax); determine or confirm the election cycle in which the measure would have its best chance of success including sequential measures on successive ballots; determine the projects and programs voters want funded most by the revenue measure; determine the arguments and features that resonate with voters (both positive and negative); evaluate pitfalls to success (e.g. competing measures on the same ballot); ascertain whether there is a need for a public information campaign and the substantive content of the campaign; as well as determine an affordable tax threshold at which the required percentage of voters would support the measure. Collectively, this information allows Godbe Research to determine the best way to package a revenue measure for success including ballot language, campaign content, and election timing.

As an organization, Godbe Research is a small business (less than 15 employees) and we manage our commitments wisely. This means managing our project load so that the President or Director of Research can be directly involved in each project we conduct. Similarly, we do not take on so many projects that we need to move team members or remove team members from current projects. Thus, Godbe Research is committed to allocating the team members outlined in this proposal for the duration of the project.

Godbe Research has well defined quality assurance and control measures in place, especially for a small business of less than 15 people. We use a defined task based approach for our projects, as well as a dedicated project manager to ensure that all tasks are performed without error, on time, and by the appropriate team member. For example, our Research Director has more than 7 years of project management and team oversight experience. Thus, she has extensive project management and client management skills, using the Godbe Research approach, as well as the research foundation to thoroughly know and understand each task of the research process. The same can be said of the firm's Senior Research Managers who were once Research Analysts with Godbe Research.

PROPOSED PROJECT WORK PLAN

Godbe Research believes strongly that a project's success depends on recognizing the individual research needs of our clients, then customizing the research plan to meet these needs. Accordingly, we have put together the following general overview of our recommended approach to addressing the bond and parcel tax voter polling needs of the West Contra Costa Unified School District (District) to indicate the types of considerations that are involved in each of our research projects.

Project Research Objectives

Before beginning any research project, Godbe Research spends considerable time reviewing each client's research objectives to choose the most appropriate research design. Although the kick-off meeting for the project will be devoted to "fleshing out" the research objectives in great detail, it is our current understanding that the District is interested in exploring the feasibility of placing sequential parcel tax and bond measures on the ballot in 2010, based on voter support. Given the need to test two revenue measures, and the desire to look at the special election and general election opportunities with vastly different turnouts; we are recommending split-sample design for the voter polling. Accordingly, the revenue measure feasibility survey for the West Contra Costa Unified School district will be designed to:

- assess the spending priorities of voters in the District vis-à-vis public education;
- determine baseline and informed support for potential parcel tax and bond measures within the District as a whole;
- evaluate a variety of 2010 (or later) election cycles in based on voter support, District resources, and when measures can be placed on the ballot (e.g. Prop. 39 bonds only in regularly scheduled elections);
- evaluate the impact of any potential competing measures from agencies that share boundaries with the District and at the Statewide level (if applicable);
- determine and rank the specific projects and programs that would be funded by each revenue measure, including ones that could be reduced or eliminated without adequate funding, according to voter preference/support;
- examine the impact of various statements on voters' support for each revenue measure (arguments "for" and "against" the measures);
- identify an affordable tax threshold and total bond amount (Prop. 39 bond) supported by the necessary percentage of District voters for each proposed measure;
- identify how best to package the measures so that the required percentage of voters can be expected to support each measure when placed on the ballot, *and*;
- collect demographic information on District voters not already contained in the voter file for profiling and segmentation purposes for later education and outreach to voters and the community in general.

Proposed Scope of Work

Based on discussions with the West Contra Costa Unified School District and our understanding of the project; we are recommending a two-way split sample of District voters to be able to evaluate the bond and parcel tax measures independently (without confusing voters about more than one measure on the same ballot), and to evaluate the variety of viable general and special election opportunities in 2010 for which there is vastly differing turnout. Accordingly, specific tasks for the revenue measure feasibility study of District voters will include:

- Kicking off the project and developing a project work plan in consultation with the District and any other project stakeholders the District wishes to include in the process.
- Reviewing background materials, voter and resident demographic data, previous polling studies (i.e. District polling, City polling, etc.), and other information that will aid in the development of the sampling strategy and survey instruments for the study.
- Developing a stratified and clustered sample of District voters likely to vote in a variety of election opportunities in 2010. For reference, there are a total of 103,610 voters in the District. Of all District voters there are between approximately 20,803 and 60,655 likely voters in the smallest turnout (polling place special) and largest turnout (November Gubernatorial) election cycles in 2010.
- Developing and refining a survey instrument that will achieve the research objectives for the project, which will include two versions of the survey instrument. At this point, we envision a survey of approximately 15 to 18-minutes in length. Each version of the survey will be designed to test a specific revenue measure, including a parcel tax and Proposition 39 bond measure.
 - In addition, each version will have ballot tests, tax thresholds/amounts, and projects/programs that are reflective of that specific measure, while other portions of the survey instrument will remain static. This will allow us to evaluate the measures independently and make a recommendation whether to proceed with one or more measures, and in what order, based on voter support.
- Pre-testing the survey instrument versions to ensure that voters can understand the question and response codes and that the survey is of the proper length.
- CATI programming the survey instrument versions for accurate and efficient data collection and training telephone interviewing personnel on administering the survey during an intensive training session.
- Conducting telephone interviews with 800 (n=800) total District voters according to a strict interviewing protocol and a split sample design for each potential revenue measure. Our sample size recommendation is based on the total number of voters in the District, as well as the number of voters likely to vote in the 2010 elections of interest.

- At this point we are proposing 400 interviews within each of the two split/sub-samples. This will allow us to test each measure, as well as have appropriate geographical splits and projects/programs for the measures within the District. We will work with the District to develop a formal sampling plan based on the results of the project kick-off meeting.
- Processing the data from the survey according to a strict quality control protocol and weighting the data, as necessary, to ensure that the results reflect opinions that are truly representative of District voters.
- Analyzing the data from each survey and producing a report of findings for the bond and parcel tax. This includes looking at each measure independently, as well as sequential measures on successive ballots, based on viable election opportunities. This also includes presenting the survey results to the District as well as working with the District (and any other stakeholders) on recommendations from the polling through the revenue measure process. In general, our reports also contain several value added modules, unique to Godbe Research. These modules include:
 - Feasibility Analysis: We will provide the District with our recommendation on whether to move forward with one or more revenue measures. This includes whether it is feasible or not to put successive measures on the ballot in 2010 based on overall voter support and District resources or whether a longer outreach and education process is needed prior to placing one or more measures on the ballot.
 - Ballot Question Wording: Godbe Research will recommend a version of the ballot question for each viable measure that reflects the benefit ranking results from the survey and we will work with the District and/or any selected consultant to refine this wording to the approval of all key parties. These are the most important 75 words in the process and must follow the benefit rankings from the survey.
 - Election Timing Report: The election timing report section will describe the factors associated each viable election cycle the District is considering, by revenue measure type. In addition, this module will integrate timing and external (e.g. competing measures on the same ballot) factors with survey findings, and recommend a preferred election date and type for each viable measure.
 - Tax Threshold Report: Success in any revenue campaign hinges on selecting tax amounts that are affordable to the local community and was one of the primary reasons school district measures did so well in November 2008 and select measures continue to fair well in 2009. In most cases, a voter's decision to vote for or against a parcel tax depends on how much a measure will cost. Godbe Research's tax threshold report looks at how various tax levels will affect the District's chance of passing each measure. The report also provides a blueprint for how to best communicate the cost of each measure to voters vis-à-vis District needs.

- **Household Targeting Report:** Godbe Research is a state leader in targeting voters by analyzing various household demographic groupings. Household targeting acknowledges the fact that most local elections rely heavily on direct mail to communicate to voters. When a mail piece reaches a household, a campaign cannot control who will view the piece. In some cases, the addressee will view the piece, other times only the first person to pick up the mail will see the piece, and many times an entire household will view the piece. Because of this, the household targeting report interprets survey results and demonstrates how they can be used to communicate with targetable household groups.
- **Godbe Research's Profile of Voters:** Godbe Research has created a proprietary model used to create a profile of "Strong support," "Potential support," and "Strong opposition." This will help the District to maximize resources when reaching out to the community.

GODBE RESEARCH PROJECT TEAM

The team at Godbe Research is comprised of recognized experts in survey research design and implementation, and for this project we will assign three of our most experienced team members with the ability to add more should the need arise. For example, the proposed Co-Project Managers for any project, Bryan Godbe (President) and Dr. Alice Chan (Director of Research) have designed and conducted over 400 research projects in the past three years alone, including polling on recently successful revenue measures for the City of El Cerrito, West Contra Costa Unified School District, City of Hayward, Belmont-Redwood Shores School District, Novato Unified School District, Dublin Unified School District, and Livermore Valley Joint Unified School District.

Dr. Chan will execute all stages of the project, including sampling design and development of the survey instrument, project management, analysis, reporting, and presentations, and will be the day-to-day contact for the District. Bryan Godbe will provide strategic direction for the project and work with Dr. Chan in all other facets of the project, including being the second point of contact for the District. Both Bryan and Alice will attend all meetings, produce all deliverables, and be the project managers and day-to-day contacts for the District throughout the project and through Election Day. A Senior Research Analyst or Research Analyst will work 'behind the scenes' on tasks such as invoicing, vendor management, data processing, quality assurance/control, etc.

Bryan Godbe, M.A. President

As the President and founder of Godbe Research, Mr. Godbe has more than 20 years of experience in public opinion research, public relations, government affairs, and campaign management. In this capacity he has conducted hundreds of public opinion and market research projects at the national, state, and local levels for councils of government, libraries, water districts, and hundreds of cities, counties, school districts, and special jurisdictions. He is a recognized leader and innovator in using voter opinion research to assess the feasibility of revenue measures and to design public information campaigns to generate support for measures that would otherwise fail. Mr. Godbe was recently the project advisor for a parcel tax for the Petaluma City Schools, which led to one of the first successes in perpetuity parcel taxes for a school district in the State of California.

Prior to founding the firm, Mr. Godbe was Vice President of Research at a California-based public relations firm. He also serves as the Senior Research Consultant at the Center for the Study of Los Angeles at Loyola-Marymount University. He has a Masters from the University of Michigan where he studied survey research methodology at the Institute for Social Research, and a B.A. from the University of California, Berkeley.

Alice P. Chan, Ph.D. Director of Research

Dr. Chan brings over ten years of research experience to Godbe Research as the Research Director of its Half Moon Bay office. As the project lead, Dr. Chan oversees all stages of the research process, from design through analysis to reporting, ensuring that the project yields actionable results for meeting client objectives. Over the years, Dr. Chan has worked with organizations of different types and sizes, helping them generate insights about their key constituents to guide strategic planning and organizational improvements. Her expertise covers all major attitudinal research methods (i.e., surveys, focus groups and one-on-one interviews) and a broad range of

analytical techniques that profile population clusters/segments of client interest, understand drivers of attitudes and behaviors, and predict likelihood of alternative event outcomes.

Prior to joining Godbe Research, Dr. Chan held senior positions at leading market research companies, including serving as the Director of Consulting Services at TNS (formerly NFO) Prognostics. She is also a former faculty member at Cornell University. Her academic research, which has won numerous awards, has been presented at professional conferences and published as chapters in books and such journals as *Organization Science* and the *Journal of Computer-Mediated Communication*. Her formal education includes a Doctorate in Communication Arts and Sciences-Mass Media from Michigan State University, as well as Master's and Bachelor's Degrees in Communication from the University of Hawaii.

PROJECT TIME LINE

Godbe Research can generally conduct an entire survey project in about six to eight weeks, depending on various project factors; however, we've completed voter opinion research projects in a little as 10 days. We are committed to working with the West Contra Costa Unified School District to conduct the revenue measure polling project according to the District's needs. Please note that many of the tasks below (i.e., sample and questionnaire design) can be completed concurrently and District tasks and meetings have been *italicized* for easy review.

Project Task	Approx. Time
<i>Kick-Off Meeting with the District</i>	<i>1 Day (1 to 2 hours)</i>
Develop Sampling Design (concurrent with questionnaire design)	4 to 6 Days
Questionnaire Design	4 to 6 Days
<i>District Questionnaire Review</i>	<i>5 to 7 Days</i>
<i>Questionnaire Review Meeting</i>	<i>1 Day (1 to 2 hours)</i>
Survey Pretest	1 Day
Finalize Questionnaire (if needed)	1 to 2 Days
CATI Programming	1 to 2 Days
Interviewing/Data Collection	6 to 8 Days
Initial Data Processing	2 to 3 Days
<i>Topline Report Meeting with the District</i>	<i>1 Day (1 to 2 hours)</i>
Analysis and Report Writing	10 to 15 Days
<i>District Review of Report</i>	<i>10 to 15 Days</i>
Report Changes (if needed)	1 to 2 Days
<i>Presentation to the District</i>	<i>Anytime After Final Report</i>
Post-Survey Consulting with the District Through Election Day	Ongoing / No Charge

GODBE RESEARCH REFERENCES

While we have worked with the District on past revenue measure surveys leading to successful parcel taxes, Godbe Research has extensive experience with other Districts to evaluate tax and bond measures. Below are several applicable projects and firm references for the District to contact. If the District would like Godbe Research to facilitate contacting any of our references, please let us know. We understand that District staff is extremely busy (like our references) and we are happy to assist the process any way we can.

Dublin Unified School District

Contact: Dr. Stephen Hanke, Superintendent
Projects: Parcel Tax Feasibility Study 2008
District Planning Study of Residents 2006
Phone: 925-828-2551 ext. 8001
Notes: 2006 District Planning Survey and 2008 Parcel Tax Feasibility Survey set the stage for the District's first parcel tax, which passed in November 2008.

City of El Cerrito

Contact: Scott Hanin, City Manager
Projects: Bond/Tax Feasibility Study 2009
Sales Tax Tracking Survey 2008
Bond/Parcel Tax/Sales Tax Feasibility Study (split sample) 2007
Revenue Measure/Assessment Feasibility Study 2006
UUT Feasibility Survey, Focus Groups, and Stakeholder Interviews 2003
Phone: 510-215-4301
Notes: Godbe Research conducted the polling for the successful 2004 UUT measure and 2008 specific sales tax (66.7%).

Livermore Valley Joint Unified School District

Contact: Brenda Miller, Superintendent
Project: Parcel Tax Renewal Survey of Voters 2008
Parcel Tax Measure Feasibility Study 2004
Tracking Survey of Voters 2004
Phone: 925-606-3281
Notes: Godbe Research conducted the polling for the original 2004 parcel tax, as well as the 2008 renewal/increase.

Belmont-Redwood Shores School District

Contact: Emerita Orta-Camilleri, Superintendent
Project: Parcel Tax Measure Feasibility Study 2008
Phone: 650-637-4800
Notes: We conducted polling for the successful 2008 parcel tax, where another pollster worked on a failed Prop. 39 bond in 2006.

Fremont Unified School District

Contact: Milt Werner, Superintendent
Project: Parcel Tax Measure Feasibility Study 2009
Bond Measure Feasibility Study 2001
Phone: 510-657-2350
Notes: We are currently working with the District to explore parcel tax opportunities for 2009 and 2010.

COST ESTIMATES

Godbe Research takes great pride in delivering usable research projects on time and on budget. In doing so, we prefer to price our proposals using a firm and fixed-fee format rather than hourly rates. We feel that this pricing model provides the most flexibility to our clients and allows our clients to see the maximum a survey would cost based on the two most important factors: sample size and survey length.

Based on our understanding of the needs of the West Contra Costa Unified School District and our associated recommendation, we have provided costs associated with conducting a 15 to 18-minute survey of 800 (n=800) total District voters. The sample size recommendation is based on the number of voters in the District as well as the need to split the sample into two sub-samples (400 voters each) to test a parcel tax and bond measure. These measures would ideally be placed on successive ballots in 2010 election cycles, based on voter support.

The prices below reflect a firm, fixed-fee to complete the entire project--the overall cost will not exceed those shown below, provided that parameters (survey length and sample size) of the project conform to those proposed below. Should project parameters or needs change, we will be happy to provide the District with amended costs prior to proceeding.

Survey of 800 (n=800) West Contra Costa Unified School District Voters

<u>Project Task</u>	<u>15-min</u>	<u>18-min.</u>
Listed Voter Sample and Sampling Design	\$2,000.00	\$2,000.00
CATI Programming	\$920.00	\$1,090.00
Survey Pretest	\$250.00	\$250.00
Telephone Interviewing	\$17,840.00	\$19,600.00
Data Processing	\$900.00	\$1,020.00
Research Fee	\$9,250.00	\$9,250.00
Project Management	\$3,000.00	\$3,000.00
<u>Miscellaneous/Travel Expenses</u>	<u>\$150.00</u>	<u>\$150.00</u>
Survey Total	\$34,310.00	\$36,360.00



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Newport Beach, CA 92660

Seattle Office/Northwest
601 108th Avenue NE
Suite 1900
Bellevue, WA 98004

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 2, 2009

From: Bill Fay
Associate Superintendent for Operations

Agenda Item: G.1

Subject: Status Reports – Facilities Planning and Construction

Background Information:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

PROJECT STATUS REPORT

Richmond High School - New Bleacher & Field House Facilities

Period Ending: 8/20/2009

Scope: New Bleacher and Field House Facilities

Construction Status:

Architect: Baker Vilar Architects
Project Manager: Hector Deleon, SGI Construction Management
Project Engineer:
Contractor: West Bay Builders
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed: 05/27/2008

	Original	Approved	Projected
Construction Schedule (days):	345	27	372
Original Completion Date:	05/07/2009		
Projected Completion:	9/15/2009		

Buildings:

New Structure	Bleacher & Field House Facility
Site Development	New Access road east side
Site Development	Re-surface and install tennis courts

Progress This Period:

- Began installation of bleachers.
- Asphalt paving and plaza area concrete is underway.
- PG&E has changed over power from the field into the main electrical room inside the bleachers.
- Grouting of the interior tile is ongoing.
- Concession kitchen stainless steel counters are installed.
- Elevator to the press box area is ongoing.
- Roof membrane 80% complete.

Anticipated Progress Next Period:

- Final roof membrane, bleachers, siding, concrete and asphalt paving. Interior and exterior punch list.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	372
Construction Calendar Days Elapsed:	426
Construction Calendar Days Remaining:	-54
Percent of Contract Calendar Days Elapsed:	114%
Percent of Construction Completed:	80%

Percentage of Work Done	80%	Total Project
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Roofing	80%	8%
Siding	75%	10%
Bathroom Tile	75%	5%
Elevator installation	70%	5%
Painting-interior-exterior	40%	15%

Proposed Changes:

General Comment:

Progress Photos: 8/20/2009



New bleacher stringers installed on main structure.



Siding on front wall with patio rebar ready for concrete



New steel stairs for the upper level bleacher access

PROJECT STATUS REPORT

De Anza High School - Utilities, Gym, Demo and Site Work

Period Ending: 8/20/2009

Scope: Portable Installation and Site Work

Construction Status:

Architect: DLM Architects
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Rod Sias, SGI Construction Management
Contractor: Bay Cities Paving-Grading, Mobile Modular, Gym Doctors
Inspector: Steve Cayson

Contract Status:

Notice to Proceed:	6/15/2009		
	Original	Approved	Projected
Construction Schedule (days):	91		
Original Completion Date:	9/13/2009		
Projected Completion:	9/13/2009		

Buildings:

Field House
(E) Modular Unit
(N) Nodular Unit

Progress This Period:

- Relocate and Install (N) Chain Link Fence & Vehicular Gate.
- Installation of Electrical Infrastructure & Overhead Cables.
- Installation of (N) Asphalt Paving (additional Asphalt added).
- Installation of Electrical Infrastructure (Ongoing).
- Installation of (N) Bollards and Safety Fence Around Hydrant and Backflow Preventer.
- Installation of (N) carpet in Girl's Modular Unit.

Anticipated Progress Next Period:

- Removal and Relocation of (E) small modular classroom to Portola ES.
- Installation of (N) Modular Classrooms and Ramps.
- Installation of (N) Gym Equipment (Gym Doctors).
- Repair of (E) Gym Equipment (Gym Doctors).
- Repainting of Interior of Boy's Modular Unit
- Installation of (N) Basketball Courts.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	91
Construction Calendar Days Elapsed:	65
Construction Calendar Days Remaining:	26
Percent of Contract Calendar Days Elapsed:	71%
Percent of Construction Completed:	73%

Percentage of Work Done	10%	Total Project
Mobilization, Surveying/Staking		100%
Installation of (N) Asphalt Paving		100%
Relocation-(E) Modular Units		100%
Installation-(N) Modular Units		100%
Installation-Modular Ramps		85%
Installation-Elec. Infrastructure		90%
Installation- (N) Fence-Gate		95%

Proposed Changes:

General Comment:

Progress Photos: 8/20/2009



Installation of (N) Fence & Vehicular Gate-95 % COMPLETED



Installation of Ramps in Modular Units-85% COMPLETED



Electrical Infrastructure in Modular Units-90% COMPLETED

PROJECT STATUS REPORT

Dover Elementary School - Increment 2

Period Ending: 8/20/2009

Scope: Increment 2

Construction Status:

Architect: HY Architects, Inc.
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Marc Alojepan, SGI Construction Management
Contractor: Alten Construction, Inc.
Inspector: Kris Gilbert

Contract Status:

Notice to Proceed:	06/15/2009
	Original Approved Projected
Construction Schedule (days):	1110
Original Completion Date:	06/29/2012
Projected Completion:	06/29/2012

Buildings:

Phase 2 Building "A"

Progress This Period:

- Installation of Deep Electrical Utilities Under Footings
- Installation of Sewer/Gas/Water to Building Pad
- Installation of Sanitary Waste at Building Pad
- Excavation of Footings (South End)
- Installation of Footing Rebar (South End)
- Form Stem Walls (South End)
- Concrete Pour Stem Walls (South End)
- Excavate and Rock for Elevator Pit
- Installation of Waterproofing Membrane at Elevator Pit
- Installation of Elevator Pit Formwork

Anticipated Progress Next Period:

- Installation of Deep Electrical Utilities Under Footings Continuation
- Installation of Sewer/Gas/Water to Building Pad Continuation
- Excavation of Footings (North End)
- Installation of Footing Rebar (North End)
- Form Stem Walls (North End)
- Concrete Pour Stem Walls (North End)
- Installation of Elevator Pit Formwork Continuation
- Concrete Pour Elevator Pit
- Electrical Installation at Stem Walls

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1110
Construction Calendar Days Elapsed:	66
Construction Calendar Days Remaining:	1044
Percent of Contract Calendar Days Elapsed:	5%
Percent of Construction Completed:	10%

Percentage of Work Done	14%	Total Project
Phase 1--Demolition & Site Work	Increment 1 & 1A	100%
Phase 2--Building A Construction	Increment 2	10%

Proposed Changes:

General Comment:

Progress Photos: 8/20/2009



Installation of Footing Rebar at South End



Concrete Pour Stem Walls at South End



Installation of Elevator Pit Formwork

PROJECT STATUS REPORT

Helms Middle School - New Construction

Period Ending: 8/20/2009

Scope: New Construction and Demolition of existing facilities.

Construction Status:

Architect: Baker Vilar Architects
Project Manager: Elena Comrie, SGI Construction Management
Project Engineer: Marcus Blackmon, Amanco Construction Management
Contractor: West Bay Builders Inc.
Inspector: AJ Washington

Contract Status:

Notice to Proceed:	04/09/2007		
	Original	Approved	Projected
Construction Schedule (days):	780	0	0
Original Completion Date:	05/28/2009		
Projected Completion:	05/28/2009		

Buildings:

Building G	Gymnasium
Building MC	Media Center
Building A	Administration
Building M	Multi-purpose Room
Building C	Classrooms

Progress This Period:

- Completed placement of Concrete at Second Floor Walkways and Stairs of C Bldgs.
- Completed Installation of Fire Sprinkler System in C-1 & C-2. Continued Fire Sprinklers in all other Bldgs.
- Began Installation of Finish Ceilings in all Bldgs.
- Installation of Insulation and Interior Gyp @ all Bldgs.
- Formed and placed Planters & Columns for West Wall & Gates.

Anticipated Progress Next Period:

- Install Durock, Paint & Tile all Gang Bathrooms.
- Continue Exterior and interior Painting of all Bldgs.
- Continue Installation of Fire Sprinkler System in all Bldgs.
- Install Furnace Enclosures in Classrooms @ C Bldgs.
- Grade & Pave East Parking Lot.
- Demo, Prep, & Place Driveway Entrances.
- Continue With Site Work: Grading, Installation of wiring for Site Lighting, & Irrigation.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	849
Construction Calendar Days Remaining:	-69
Percent of Contract Calendar Days Elapsed:	108%
Percent of Construction Completed:	80%

Percentage of Work Done

Total Project

Import and Off Haul Soil	99%
Framing: All Buildings	99%
Structural Steel: All Buildings	99%
Sanitary Sewer Installation	99%
Storm Drain Installation	99%
Mechanical Rough-In: All Buildings	92%
Electrical Rough-In: All Buildings	97%
Plumbing Rough-In: All Buildings	91%

Proposed Changes:

General Comment:

Progress Photos: 8/20/2009



Building G: Installation of Ceiling Panels



Bioswale @ rear of Building C.



Building C1: Plaster of Exterior Soffits

PROJECT STATUS REPORT

King Elementary School - Increment 2 New Construction

Period Ending: 8/20/2009

Scope: Phase 1: Construction of new school buildings and site work.

Construction Status:

Architect: Don Manthe, Andy Daly - Quattrocchi Kwok Architects
Project Manager: Alaric Robinson, Don Todd Associates
Project Engineer: Eddie Law, Don Todd Associates
Contractor: West Bay Builders
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed:	03/25/2009		
	Original	Approved	Projected
Construction Schedule (days):	720		1
Original Completion Date:	3/15/2011		
Projected Completion:	3/16/2011		

Buildings:

Building A	Single story - classrooms, library and admin areas.
Building B	Two story - classrooms.
Building C	Single story - multi-use with stage and kitchen.

Progress This Period:

Building A West:

- Wall ply and blocking
- Erect tube steel columns
- Set GluLam beams at roof
- Roof framing
- Rough-in plumbing in walls

Building A East:

- Install mud sill
- Wall framing and blocking

Building B & C:

- Place crushed rock
- Concrete pour at elevator pit and stage walls
- Backfill at elevator pit and stage walls
- Under slab electrical at elevator pit

Site work:

- Excavate and install storm drain lines at Wall St, 39th St and Florida St.

Anticipated Progress Next Period:

Building A West:

- Roof framing, I-joists and GluLam beams
- In-wall rough-in of plumbing and electrical
- Framing at Tower and ply

Building A East:

- Wall framing, wall ply and blocking
- Glulam and I-joist roof framing

Building B & C:

- Vapor barrier, slab on grade rebar and concrete pour

Site:

- Backfill sanitary sewer at Wall St, 39th St and Florida St.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	148
Construction Calendar Days Remaining:	572
Percent of Contract Calendar Days Elapsed:	20%
Percent of Construction Completed:	19%

Percentage of Work Done	19%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 8/20/2009



Building A West - Tube Steel and GluLam Beams at Roof



Building A East - Framing



Staff Parking Lot - Storm Drain Installation and Backfill