

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
May 20, 2009

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
MAY 20, 2009**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: http://www.wccusd.net/board/APM_index.shtml

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is temporarily suspended due to construction at the Richmond Civic Center. Board meetings will be rebroadcast by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of rebroadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Radio:

Radio broadcast of regularly scheduled Board meetings is temporarily suspended.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the cities of Pinole and Richmond for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

* **B.4 Presentation of Student Board Representative Stephanie Carillo, Gompers Continuation High School**

Comment:

Student Board Representative Stephanie Carillo will be representing Gompers Continuation High School at the Board of Education on May 20, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal Impact: None

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Board Minutes: May 6, 2009; May 11, 2009**

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve contracts for services as detailed dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated May 20, 2009. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:

Attached are the summaries of Payroll and Vendor Warrants issued during the month of April, 2009.

Total of payroll warrants:	\$10,794,225
Total of vendor warrants:	\$23,778,272

Recommendation: Recommend approval of the payroll and vendor warrant reports.

Fiscal Impact: As noted above

***CI C.5 Acceptance of Contracts for Placement of Student Teachers**

Comment:

Teachers in this District provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.6 Agreements for Nonpublic, Nonsectarian School/Agency Services**

Comment:

Permission is requested of the Board of Education to approve the Master Contracts between the District and the additional named agencies for nonpublic, nonsectarian school/agency services for the period of May 21, 2009 through June 30, 2009.

Non Public Agency

Accentcare Home Health
Lindamood-Bell Learning Processes

Recommendation: Recommend Approval

Fiscal Impact: \$75,000.00* - Non-LCI. *No budgetary impact, included in previously approved Master Contract for Services.

***CI C.7 Notification of Claims Rejected**

Comment:

The District has received a claim requesting compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

***CI C.8 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

***CI C.9 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$368,718. Funding sources as noted

***CI C.10 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction project: Dover Elementary School Ph. 1 Sitework. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Pinole Middle School New Gym Classroom Building project is required by the Board, with special findings as noted below, because it is in excess of the Public Contract Code limit of 10% of the original contract value. In

accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$40,877.17.

***CI C.11 Coronado Elementary Portables Replacement Utility Installation Contract Award**

Comment:

The District has received funding from the state Emergency Repair Program (“ERP”) to replace two seriously deteriorated modular buildings at the Coronado Elementary School site. WLC Architects is providing architectural and engineering services for the project. The Board authorized purchase of the two buildings at the meeting of May 6, 2009. This project includes the construction, utilities, and miscellaneous work needed to complete the replacement at the site.

The District conducted a public bid process for this project. Seven Contractors submitted bids. They are as follows: Bruce Carone Paving \$132,752; Rodan \$117,000; Bay Cities Paving \$105,000; A&E Emmar \$87,000; ERA Construction \$85,000; Cal Bay \$84,442; and WR Forde \$81,200. The lowest responsive, responsible bidder is WR Forde at \$81,200.

Recommendation: Award contract to the lowest responsive, responsible bidder

Fiscal Impact: \$81,200. Funded from the Emergency Repair Program (“ERP”)

***CI C.12 Resolution 90-0809, Governing Board of the WCCUSD to Become Subject to Uniform Public Construction Cost Accounting Act (UPCCAA or the “Act”)**

Comment:

The acceptance of this resolution would benefit the District in ways already reported to the State Controller’s Office by other districts and local public agencies. Benefits include: raised forced account limit, access to informal bidding procedures, greater leeway in execution of projects, streamlined awards process, improved timeliness of project completion and simplified administration. This is anticipated to further the Board of Education’s policy regarding local outreach by creating additional opportunities for the local small businesses and contracting community.

The District would be required to follow established procedures and accounting guidelines set forth by the UPCCAA, which is summarized in the resolution.

Recommendation: Recommends approval of Resolution 90-0809

Fiscal Impact: Unknown

***CI C.13 Resolution No. 88-0809: Recognition of May 2009 as California Physical Fitness Month**

Comment:

Resolution No. 88-0809 recognizes and acknowledges May 2009 as California Physical Fitness Month.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI C.14 Certification of Athletic Coaches – Spring Sports**

Comment:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. The lists of coaches from each of the high school for spring sports is provided.

Recommendation: Approval

Fiscal Impact: None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Ivy League Summer Programs: Students from El Cerrito High School, Pinole Valley High School, Hercules High School, and Richmond High School will participate in college readiness programs offered at respective Ivy League Colleges and Universities**

Comment:

The Ivy League Connection program has been an integral college awareness program in the West Contra Costa Unified School District for the last four years. Each year students at our respective high schools participate in a rigorous screening process in order to gain acceptance into a summer program at an Ivy League university. The Ivy League program has grown tremendously over the years through the contributions of benefactors and corporations vested in providing educational opportunities for our students. This summer, West Contra Costa Unified School District will be sending thirty-three students to various Ivy League universities including Cornell University, Columbia University, Brown University, and Yale University. We are proud to honor and recognize these outstanding students for their determination and willingness to accept this unique challenge and are confident they will serve as positive ambassadors representing their school and the district.

This evening we are proud to introduce the Ivy League Connection candidates who will be traveling this summer to respective college campuses. The students who will be representing our school district have demonstrated academic excellence and potential each year as a high school student. Further, all Ivy League students have participated in a rigorous application process prior to their acceptance into one of the college programs.

The District would like to thank the following sponsors for their contributions: IBEW/NECA LMCC Statewide, Contra Costa Chapter National Electrical Contractors Association(NECA), NorCal Chapter, NECA, Carpenters, Local 152, UA, Local 159, UA, Local 342, IBEW Local 332, Deems, Lewis and

McKinley Architects, WLC Architects, Baker/Vilar Architects, HY Architects, Interactive Resources, Seville Group, Quattrocchi Kwok Architects, Sally Swanson Architects, Joey Mariano, Davillier Sloan, DP Security, Employer Advocates, Powell and Partners, Electrical Contractors Trust Alameda County, Mary Hernandez of Garcia, Calderón & Ruíz.

Additionally, a special thank you is extended to Don Gosney who has helped with the entire program and the photos for the students and staff. Mr. Gosney is a Kennedy High School graduate and a Richmond resident.

Recommendation: For Recognition Only

Fiscal Impact: None

* **D.2 Budget Report Updates**

Comment:

Staff will provide information for the 2008-09 and 2009-10 district budget.

Recommendation: For Information Only

Fiscal Impact: None

* **D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Three minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens’ Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Safety Committee	
Special Education Citizens Advisory Committee	

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

F. ACTION ITEMS

*** F.1 Approval of Resolution No. 91-0809 Response to the Grand Jury Report No. 0907**

Comment:

Attached is Resolution No. 91-0809 Response to the Contra Costa County Grand Jury regarding Report No. 0907 - Retiree Healthcare Benefits Leave County Taxpayers on the Hook. The Grand Jury Report was provided to the Board of Education for review on April 22, 2009.

The District must respond to the Grand Jury by June 1, 2009.

Recommendation: Approval of Resolution 91-0809 Response to the Grand Jury Report No. 0907

Fiscal Impact: None

*** F.2 Mentoring Program Support**

Comment:

A Proposal to Develop and Implement a Mentoring Program for WCCUSD Youth

The proposal outlines the formation of a formal mentoring program to support specific students at WCCUSD. In this program, WCCUSD would partner with local government agencies, businesses, parent groups, and community based organizations to connect WCCUSD students to caring adult mentors.

The City of Richmond is considering the development of a program that would encourage city employees to volunteer to serve as mentors to WCCUSD youth. In such a program WCCUSD would help with screening mentor applicants and connecting them to WCCUSD youth in need of a mentor. This collaboration if pursued could serve as a model for how employees of other government agencies could also encourage their employees to serve as mentors. In light of the fact that there are at least six government agencies serving in West Contra Costa County alone (County of Contra Costa and the Cities of Richmond, San Pablo, El Cerrito, Hercules, and Pinole), a school district/government agency collaboration to recruit and match mentors could yield high results.

By approving this proposal the WCCUSD agrees to work with the City of Richmond to develop a program that allows city employees to mentor WCCUSD youth and to partner with other entities that could provide adult mentors. By approving this proposal, WCCUSD also formally authorizes WCCUSD to serve as a co-applicant in funding applications being submitted by Be A Mentor Inc, to the U.S. Department of Health and Human Services to support mentoring efforts. Be a Mentor, Inc is a community based organization that develops and implements programs to help recruit, screen, and match mentors and mentees. Be A Mentor intends to submit an application to the Department of Health

Human Services to support youth of incarcerated family members, foster youth, and other youth who would benefit from mentoring. Be A Mentor, Inc is already engaged in a similar partnership with the County of Alameda. If funded, these grants would pay for many of the costs associated with recruiting, screening, training, matching, and supporting mentors and mentees.

The WCCUSD recognizes that having a connection to a caring adult is one of the key ways to help insure that all youth can have a bright future. As such the WCCUSD Board of Directors authorizes and directs its staff to work with the City of Richmond, Be A Mentor Inc, and other government agencies, businesses, parent groups, and community based organizations to develop and implement a formal mentoring program to benefit WCCUSD youth.

Recommendation: That the Board authorizes and directs its staff to work with the City of Richmond, Be A Mentor Inc, and other government agencies, businesses, parent groups, and community based organizations to develop and implement a formal mentoring program to benefit WCCUSD youth.

Fiscal Impact: Unknown

G. DISCUSSION ITEMS

*** G.1 Possible Parcel Tax**

Comment:

With the deepening recession and the state budget crisis, school districts are facing staffing and program reductions that will have a devastating impact on the quality of education in California. Because of its structural deficit, debt going back to the early 1990's and health benefit contributions, WCCUSD faces an even worse situation from nearly all other districts. The only local option that districts have to raise funds is a parcel tax. In November 2008, voters renewed the 2004 parcel tax with more than 79% of voters in support. While that measure provides nearly \$10 million revenue the District may be facing a budget deficit for 2009-10 of at least three times that amount and perhaps more.

Recommendation: That the Board discuss the feasibility and possible timing of a parcel tax for WCCUSD.

Fiscal Impact: None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – June 3, 2009

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

May 20, 2009

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

1. Negotiator: Superintendent / Dr. Bruce Harter
2. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
3. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

1. WCCUSD v. RDS Architects
2. Lumagbas et al. v. WCCUSD et al.
3. Srago v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal
Middle School Principal
Middle School Vice Principal
High School Principal
High School Assistant Principal
Coordinator of State and Federal
Coordinator of Educational Services

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

Non-Reelection of Probationary Certificated Employees

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: A.6

Subject: Administrative Appointments for the 2009-2010 School Year

Background Information:

The following administrative appointments will be reported for the 2009-2010 school year:

Elementary School Principal
Middle School Principal
Middle School Vice Principal
High School Principal
High School Assistant Principal
Coordinator of State and Federal
Coordinator of Educational Services

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____


Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009
From: Jessica R. Romeo, 
Assistant Superintendent Human Resources **Agenda Item:** A.9
Subject: Resolution No. 89-0809 Non-Reelection of Probationary Certificated Employees

Background Information: In order to non-reelect probationary teachers, the Board must take action pursuant to Education Code Section 44929.21. Thereafter the Superintendent is authorized to send a notice to the identified probationary teachers.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 89-0809**

RESOLUTION OF NON-REELECTION OF PROBATIONARY CERTIFICATED EMPLOYEES

WHEREAS, Education Code section 44929.21 authorizes the Governing Board of the West Contra Costa Unified School District to give notice to probationary certificated employees of the Board's decision to reelect or non-reelect the employees for the next succeeding school year to such a position at any time on or before March 15th of the employee's second complete consecutive school year of employment by the District; and

WHEREAS, the employees are probationary certificated employees who have been employed during the 2008-2009 school year; and

WHEREAS, the Board of Education has received a recommendation from the District Superintendent or designee not to reelect these employees and

WHEREAS, the Board of Education has discussed the recommendation made by the District Superintendent or designee and concurs in said recommendation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the West Contra Costa Unified School District hereby authorizes the District Superintendent or the Superintendent's designee to notify the identified employees of the Board of Education's decision not to reelect them for the 2009-2010 school year in accordance with the requirements of Education Code section 44929.21. The District Superintendent or the Superintendent's designee is further authorized to take any other actions necessary to consummate the intent of this Resolution.

Adopted by the Governing Board of the West Contra Costa Unified School District this 20th day of May 2009.

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Governing Board
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Wendell C. Greer *W*
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative Stephanie Carillo, Gompers Continuation High School

Background Information:

Student Board Representative Stephanie Carillo will be representing Gompers Continuation High School at the Board of Education on May 20, 2009. We would like to recognize and commend her participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

May 6, 2009

A. CLOSED SESSION

B. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 5:00 PM. The Board recessed into Closed Session. President Miles called the Public Session to order at 6:34 PM.

B.1 Pledge of Allegiance

President Miles led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Miles offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

Staff Present: Andre Bell, Executive Director Business Services; Steve Collins, SELPA Director; Lisa Erwin, Senior Director Fiscal Services; Othilia Espinoza, Translator; Bill Fay, Associate Superintendent for Operations; Luis Freese, Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Linda Jackson, Executive Director; Harlan Kerr, Coordinator Educational Services; Barbara Mallon, Director of Curriculum and Instruction; Joe Mayes, Maintenance Supervisor; Elmer Meredith, Electronics Technician; Nia Rashidchi, Assistant Superintendent Educational Services; Jessica Romeo, Assistant Superintendent for Human Resources; Bill Savidge, District Engineering Officer; Janet Scott, Peres Principal.

B.4 Presentation of Student Board Representative Michael Payton, Vista Independent Study High School

Mr. Payton spoke about opportunities at Vista High School, his college plans and thanked his mother and others who have been influential in his high school years.

B.5 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel seven (7) students and suspend those seven (7) expulsions for placement within the West Contra Costa Unified School District.

MOTION: Ms. Kronenberg moved approval to ratify the vote taken in Closed Session to expel seven (7) students and suspend those seven (7) expulsions for placement within the West Contra Costa Unified School District. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano and President Miles voted yes, with Mr. Ramsey and Mr. Thurmond abstaining due to absence from Closed Session. Motion carried 3-0-2-0.

B.6 Agenda Review and Adoption

MOTION: Mr. Medrano moved to adopt the agenda with a correction to the title of G. 1 and the tabling of C.10. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Minutes: April 22, 2009

MOTION: Mr. Medrano moved to approve the Minutes of April 22, 2009. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

- C.1 Grants/Awards/Agreements
- C.2 Acceptance of Donations
- C.3 Approval of Fund-Raising Activities
- C.4 Acceptance of Contracts for Placement of Student Teachers
- C.5 Notification of Claims Rejected
- C.6 Ratification and Approval of Engineering Services Contracts
This item was pulled for discussion and moved to follow Section E.
- C.7 Ratification and Approval of Negotiated Change Orders
- C.8 Coronado Elementary Portables Replacement Contract Award
- C.9 Dover Elementary New Campus Construction Project Award of Contract
This item was pulled for discussion and moved to follow Section E.
- C.10 Pinole Valley High School Windows Replacement Project Award of Contract
This item was tabled.
- C.11 Citizens' Bond Oversight Committee Appointments
- C.12 Community Advisory Committee for Special Education Appointment to the Citizens' Bond Oversight Committee
- C.13 Waiver of California High School Exit Exam (CAHSEE) for Two West Contra Costa Unified School District Special Education Students

MOTION: Mr. Ramsey moved to approve the remainder of the Consent Calendar, except Items C.6 and C.9. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Recognition of Richmond High School Student Blanca Zepeda

Richmond High Vice Principal Jose DeLeon introduced Ms. Blanca Zepeda who was selected by the Student Body to serve as Student Principal of the Day. Ms. Zepeda thanked those involved in the process for her recognition. She spoke about her scholastic interests, recent acceptance to UC Berkeley and her hopes that she can return to Richmond to help other students. Mr. Sammy Lee Hill addressed the Board and spoke of the support from community and civic officials.

Public Comment: None

Board Comment:

Ms. Kronenberg offered congratulations to Ms. Zepeda, her family and Richmond High School.
Mr. Ramsey said the District values Ms. Zepeda's contributions as a leader and wished her well at UC Berkeley.
Mr. Medrano thanked Ms. Zepeda for her work and commitment to social justice as she represents the District and Richmond High School.
Mr. Thurmond added his congratulations on Ms. Zepeda's accomplishments and acceptance to the university. He also acknowledged the leadership of Mr. Hill.
Mr. Payton said it is inspiring to acknowledge the accomplishments of fellow students.
Ms. Miles offered congratulations for a successful college career.

D.2 The Ed. Fund Excellence Award Winner Recognition

Ms. Rashidchi introduced Jennifer Henry, Executive Director of The Ed. Fund, who introduced the Educators of Excellence Award winners for this year. Ms. Henry said that The Ed. Fund has celebrated the accomplishments of teachers and community members for the last 21 years and each year are impressed and grateful for the candidates' work for students.

Distinguished Citizen Award Winner, Janelle Salazar,
Distinguished Non-Certificated Employee, Robert Turner
Excellence in Education Teacher Winners, Tiffany Carrico, David Flores, Farnaz Heydari, Linda O'Connor, Yasmin Reyes and Joyce Tanaka

Public Comment: Christina Slamon, Michael Wasilchin

Board Comment:

Mr. Thurmond offered congratulations to all the winners and acknowledged their service to students.
Ms. Kronenberg spoke about the purpose of The Ed. Fund in recognizing teachers and the other distinguished award winners particularly in this tough economic time.
Mr. Medrano also offered his compliments and commented on the selection process.
Mr. Ramsey congratulated the winners for their dedication, love, and passion for students of the District.
Mr. Payton offered congratulations and spoke about his recent scholarship from The Ed. Fund, expressing appreciation for its work.
Ms. Miles thanked The Ed. Fund for the appreciation of teachers and staff as well as funds raised to support classroom services.

D.3 Recognizing WCCUSD Teachers of the Year Don Wilson and David Flores

Ms. Rashidchi introduced two outstanding teachers who have been recognized by WCCUSD as 2009-2010 Teachers of the Year. Mr. Flores spoke about teaching and his own learning each day in the classroom. Mr. Wilson spoke about his colleagues who work very hard to do their best for students. Mr. Wilson is a finalist for the County Office of Education Teacher of the Year Program.

Public Comment: Tammy Campbell

Board Comment:

Mr. Ramsey congratulated the award winners for the difference they have made in the lives of people.
Mr. Medrano said these teachers deserve to be recognized for the caliber of teacher they are.
Ms. Kronenberg offered congratulations to the extraordinary teachers.
Mr. Thurmond said he concurred with the remarks made as these teachers typify the role that teachers play in the lives of students and families.
Mr. Payton offered congratulations and thanked them for their passion for teaching, also commenting about all classroom teachers who are unsung heroes in the District.
Ms. Miles offered her congratulations to Mr. Flores and Mr. Wilson.

D.4 ACSA Region VI and Valuing Diversity Award

Mr. Collins introduced the ACSA award winner Principal Janet Scott who has been selected as a state ACSA recipient of the Valuing Diversity Award. Ms. Scott said she appreciated the honor and takes pride in representing the District at the state level.

Public Comment: None

Board Comment:

Mr. Ramsey said he is proud of Ms. Scott's hard work and the achievements that she has implemented at Peres Elementary.
Mr. Medrano spoke about visiting Peres Elementary School.
Ms. Kronenberg also spoke about visiting Peres and a conversation with the custodian who was proud of Principal Scott.
Mr. Thurmond said the recognition and innovation of talent in the District is well deserved.
Mr. Payton offered congratulations and thanked Ms. Scott for her service.
Ms. Miles spoke about principals who nurture teachers to be successful.

D.5 Budget Report Updates

Ms. Gamba reported on items related to the budget since the last Board meeting including revised projected state revenue updates, the May 19 state ballot initiatives, and the expected 2009-2010 revenue shortfall. Ms. Gamba acknowledged staff members who have come to the forefront to prepare data for review.

Public Comment: Tammy Campbell, Al Kirkman, Mike Wasilchin, Richard Leung, Marcus Mitchell

Board Comment: None

D.6 Standing Reports

Committee Reports:

Mr. Richard Leung, Public Employees Union Local One, spoke about classified employees' week and employee benefits.

Mr. Ramsey reported on the Ivy League Connection and a recent function with Brown University alumni and a potential mentoring program, as well as a DeAnza student recently accepted to Yale University.

Mr. Thurmond reported on an upcoming Safety Committee meeting May 13, 6:00 PM at Hercules Middle High School where safety of schools and community and summer opportunities will be topics for discussion.

E. PUBLIC AND COMMITTEE COMMUNICATIONS (Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 WCCUSD Public Comment:

Mike Mahoney, Tammy Campbell, Leatha Ellie Ferreira, Mike Wasilchin, Robert Studdiford, Christina Slamon

CONSENT ITEMS CARRIED OVER FROM SECTION C:

C.6 Ratification and Approval of Engineering Services Contracts

Public Comment:

Sharon Farrell asked the Board to reconsider the Portola relocation at El Cerrito High School and consider the temporary lower pad on the existing campus.

Board Comment:

Mr. Ramsey spoke in support of bifurcation of this item for separate votes, as well as the cost of relocating Portola students, further cost information received after the initial decision, and shared campuses. Mr. Bill Fay responded about a truncated process that was followed by objections from the City of El Cerrito. Mr. Ramsey asked further questions about the contract process. Mr. Fay responded that the District did not go through an RFP process. Mr. Ramsey clarified the mechanics of the agreement and asked for further explanation of the expense, timeline, and educational impact. Superintendent Harter responded that the direction from the Board was to move expeditiously to relocate students with the earliest time to take up residency in the temporary facility during winter break. Mr. Ramsey addressed questions about impact of any lawsuit with the City. Mr. Fay spoke about timelines not committing to expectations for a Fall relocation, as well as potential legal challenges.

Ms. Miles asked what the District is currently doing to work with the City of El Cerrito. Mr. Fay responded that discussions continue to take place all along the process.

Mr. Thurmond spoke about the change in the scope of work due to changes in circumstances and that he agrees that aggressive strategies are necessary to work with the City and families in the community to create investment in the decisions. He asked that staff restate the circumstances that changed the scope of the project to requiring a full EIR and an update of the timeline of proposed project.

Mr. Savidge spoke about initial meetings with staff from the City of El Cerrito where they expressed a range of concerns regarding traffic, student safety, neighborhood impacts, and support of a full EIR and expanded traffic study. He spoke about a formal request from the City summarizing the requests which was used for the basis of expanding the scope of services with contractor PMC in order to work cooperatively with the City. The decision was approved by the Facilities Subcommittee to bring this item back to the Board as a full Environmental Impact Report.

Ms. Miles asked questions about the environmental impact study and whether it considers the value of educational programs. Mr. Savidge responded.

Ms. Kronenberg spoke about the initial approval to move students to expedite the project and the possibility to revisit the decision.

Ms. Miles commented about the value of the education and services available for students as well as additional costs.

Mr. Medrano said he is still concerned with the safety of students while other schools have dealt with similar situations of a shared campus.

Mr. Ramsey recalled similar temporary situations at other campuses.

Mr. Thurmond asked Mr. Savidge about an environmental impact report's overriding consideration and any options available. Mr. Savidge spoke about mitigation of an EIR and a possible legal challenge.

MOTION: Mr. Thurmond moved to separate the two items in this recommendation for individual votes. Mr. Ramsey seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

MOTION: Mr. Ramsey moved approval of the Ohlone Elementary School Reconstruction project with the firm Powell and Partners. Mr. Thurmond second. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Mr. Thurmond asked for discussion to consider Board direction to seek an aggressive outreach effort to the City of El Cerrito along with an aggressive investment strategy to work with families and other stakeholders.

Superintendent Harter expressed concern at being asked to try to influence city councils. Mr. Thurmond spoke of this as a listening exercise to hear constituent concerns in order to develop solutions. Superintendent Harter further expressed concern for staff to implement this direction. Mr. Thurmond and Mr. Medrano said they would be willing to participate.

MOTION: Mr. Medrano moved to deny the contract with PMC for the Portola relocation project with an added provision that staff engage in constructive conversation with local cities. Mr. Ramsey seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voting yes, Student Representative Payton abstaining (advisory vote only) and no absences. Motion carried 5-0-0-0 to deny the PMC contract.

C.9 Dover Elementary New Campus Construction Project Award of Contract

Public Comment:

Quinlan Tom, Mark Rice, and Bob Alten spoke about awarding of the contract.

Board Comment:

Mr. Ramsey commented about the bid opening process.

Ms. Miles commented about similar concerns from the past.

Mr. Thurmond asked that staff articulate reasons for the recommendation.

Mr. Fay spoke about documentation required with a bidding process and the resulting recommendation.

MOTION: Mr. Ramsey moved approval of the Dover Elementary New Campus Construction Project Award of Contract to Alten Construction. Mr. Thurmond seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, and President Miles voting yes, Student Representative Payton abstaining (advisory vote only) and no absences. Motion carried 5-0-0-0.

F. ACTION ITEMS

F.1 Resolution No. 85-0809: Classified School Employee Week, May 18-22, 2009

Superintendent Harter showed photographs of and spoke about classified employees throughout the district.

Public Comment: Mike Wasilchin, Marcus Mitchell

Board Comment:

Ms. Kronenberg, who teaches at the adult education school in Hayward, spoke about the “go to people” on her campus: site supervisor, custodian and office manager, who make it possible to deliver educational services.

Mr. Medrano said he always makes it a point to stop and speak to office managers and secretaries at schools. He concluded by asking that a copy of the resolution be given to school sites for further recognition.

Mr. Ramsey echoed the appreciation and acknowledged the strong support of Local One employees at the various schools.

Mr. Thurmond acknowledged classified employees, and spoke about afterschool program work and relationships with custodians and secretaries.

Ms. Miles thanked classified employees as well as union representatives Mike Wasilchin and Marcus Mitchell.

MOTION: Mr. Medrano moved approval of Resolution No. 85-0809: Classified School Employee Week, May 18-22, 2009. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 Resolution No. 86-0809: California “Day of the Teacher”

Superintendent Harter reported on a recent meeting with graduating seniors who spoke about teachers who have influenced their life.

Public Comment: None

Board Comment: None

MOTION: Mr. Ramsey moved approval of Resolution No. 86-0809: California Day of the Teacher. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.3 Resolution No. 87-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers

Ms. Romeo spoke about the state wide shortage of substitute teachers and that this waiver would allow the District to bring in substitute teachers that have a BA degree and one year to pass the CBEST Test. This waiver is required to be on file for the 2009-2010 school year.

Public Comment: None

Board Comment:

Ms. Kronenberg spoke about the difficulty of teacher lay offs and needing substitute teachers. Ms. Romeo responded.

MOTION: Mr. Ramsey moved approval of Resolution 87-0809: Declaration to Hire 30-Day Substitutes on CBEST Waivers. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, Mr. Thurmond, Student Representative Payton (advisory vote only) and Ms. Miles voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Student Retention

Mr. Thurmond spoke about partnering with other entities to bring appropriate volunteers to work with students for a success plan for attendance and graduation progress. This proposal is intended to be a template for developing a priority to help students stay in school.

Mr. Ramsey said he is a product of mentoring because of his father’s success after dropping out of high school and serving in the military, and how mentoring has the potential of changing the lives of students.

Mr. Medrano said he is enthusiastic to pursue this program because a mentor urged him as a young student to master English as a second language.

Ms. Kronenberg said she is supportive of this project and interested in the details. She spoke of projects at El Cerrito High School, with Brown University alumni, and ways to develop a program. She cautioned about finding people

who will be committed and not lose interest as it leads to disappointment for the mentees. She suggested a steering committee, funding sources, ways of articulating with middle school through high school, protocols for choosing families, as well as looking at other school districts.

Ms. Miles agreed that this is an excellent start and that there are existing programs within the District that deal with the whole family and other community organizations are willing to partner with the District. She said with the state budget crisis, it is not clear what funding will be available, but would suggest looking at available services to establish partnerships.

Mr. Thurmond thanked Board members for brainstorming this idea to help students remain in school. He would like to bring this item back as an action item to provide direction. He would like to see an outcome or goal established in an effort to reduce the drop out rate by a determined percentage and bring together partners and existing entities.

Mr. Greer spoke about partners currently in place within the community and plans to look forward to developing a more comprehensive plan with multiple pathways.

G.2 Status Reports – Facilities Planning and Construction

Mr. Savidge provided a presentation on the status of the Bond Facilities program.

Board Comment:

Mr. Ramsey spoke about the expected approval by the State Board of Education regarding the District's debt limit waiver. He said he would like to learn more from staff about the predicted delay in the bidding of the DeAnza construction site. Mr. Savidge responded with clarification. Mr. Ramsey urged the Board to give direction to move projects forward. He also asked questions about Nystrom and the joint use project with the City of Richmond for the multipurpose building.

Mr. Medrano asked questions about how the Leadership Public Schools - Nystrom joint campus use is working out. Mr. Savidge responded that the situation appears to be working out very well.

Mr. Ramsey asked questions about the potential demolition of the Gompers site, saying he would like items agendaized to allow the Board to take action. Mr. Savidge responded that presentations are anticipated for a future meeting.

Ms. Miles asked for clarification of a comment about the freezing of bonds by California. Ms. Gamba clarified that the threat is at the state level, not with local bond issuances.

Ms. Kronenberg spoke about moving the timeline along and her support to bring construction items to the Board for action.

Mr. Thurmond said he concurred with Board members and that he would like to hear from Superintendent Harter about staff's requirements. Dr. Harter said that staff will await recommendations from the Facilities Subcommittee.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Payton thanked the Board for allowing him to attend this meeting as he looks forward to high school graduation. He said he appreciated the opportunity to serve as Student Representative and recognized his mother in the audience. Mr. Thurmond said he appreciated Mr. Payton's participation and congratulated him on his acceptance to San Francisco State University.

Ms. Kronenberg acknowledged Mr. Payton, his mother and other moms with the approach of Mother's Day. She also thanked the Hercules City Council for hosting a recent Ivy League Connection event.

Mr. Medrano spoke about attending a recent conference regarding undocumented students. He also spoke about the Cinco de Mayo parade, a Hispanic education conference, and other activities throughout the area.

Mr. Ramsey announced an Olinda PTA fundraiser at Chevy's.

Mr. Payton again expressed his appreciation for his mother.

Ms. Miles acknowledged the mothers in the audience wishing all a happy Mother's Day. She announced upcoming meetings for May 11 and May 20.

- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – Special Meeting, May 11, 2009
Lovonya DeJean Middle School – May 20, 2009

- K. ADJOURNMENT**
President Miles adjourned the meeting at 10:04 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

**West Contra Costa Unified School District
Minutes of the Board of Education Special Meeting
Lovonya DeJean Middle School
3400 McDonald Avenue
Richmond, CA 94805
May 11, 2009**

Agenda Item B.7

A. OPENING PROCEDURES

President Audrey Miles called the meeting to order at 6:30 PM and led those in attendance in the pledge of allegiance.

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond (arrived 6:40 PM).

Staff Present: Pat Calvert, Director Certificated Personnel; Steve Collins, SELPA Director; Bill Fay, Associate Superintendent for Operations; Erin Fleming, Director Human Resources; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Elmer Meredith, Electronics Technician; Leticia Oregon, Translator; Nia Rashidchi, Assistant Superintendent Educational Services; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Assistant.

B. ACTION ITEM

B.1 Resolution 87-0809: Resolution to Adopt the Decision of the Administrative Law Judge and Termination of Certificated Employees

Ms. Romeo introduced this item providing background and indicating that on March 4, 2009, the Board took action to eliminate certain kinds of services and that the district is now required to give notice. She asked the Board to adopt the decision and resolution which allows final notice to be sent to all employees listed on Exhibit C.

Public Comment:

Pixie Hayward Schickele expressed sadness about laying off teachers who provide service to students in the district. She commented that the administrative law judge only acted on the layoff and not other issues that UTR has raised such as the decision about class size reduction.

Board Discussion:

Mr. Medrano said it pained him to have to layoff 124 teachers. He commented that he knows what a painful process this is, having been on the list himself when working for San Francisco Unified School District.

Mr. Ramsey said this was another difficult period of time not only in the district but also with other governmental entities that will be experiencing job losses. He spoke about this as an opportunity to rise above partisanship and bickering and to be resolute in approaching Sacramento.

President Miles said she and Ms. Kronenberg had layoffs in their districts. She said she is saddened by this decision but that there were no other options. She spoke about the May 19 election and possible additional funding losses.

Ms. Kronenberg spoke about her experiences dealing with people who have been laid off and how sobering the process of separation is.

Mr. Thurmond indicated he would vote no, the same as on the initial vote.

MOTION: Mr. Ramsey moved approval of Resolution 87-0809. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Ramsey, and President Miles voted yes, Mr. Thurmond voted no, with no abstentions and no absences. Motion carried 4-1-0-0.

C. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – May 20, 2009

D. ADJOURNMENT

President Miles adjourned the meeting at 6:46 PM.

Motion vote count order: Yes-No-Abstain-Absent

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.1

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum- State Project	3/23/09 thru 6/30/09	Super Achievement Inc. R12325	\$4,480 HPSG	Increase existing \$50,000 contract to provide an additional 2 days of training, coaching and providing workshops for teachers in creating a culturally responsive learning environment to include classroom management strategies and the development of standard based lessons. Workshops and coaching will focus on researched based instructional strategies at DeJean Middle School.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C. 2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated May 20, 2009. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
May 20, 2009 Board Meeting

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
PG&E Corp Foundation	For 5 th grade class	\$300	Downer Elementary School
Sons of Norway	For technology use	\$600	Ellerhorst Elementary School
Chevron Humankind	For school use	\$50	Hanna Ranch Elementary School
Kaiser Permanente Community Giving	For school use	\$30	Hanna Ranch Elementary School
Wells Fargo Community Support	For school use	\$231	Hanna Ranch Elementary School
Laura Belzer	For student use	\$500	Peres Elementary School
Wells Fargo Foundation	For student use	\$10	Peres Elementary School
Target Take Charge of Education	For student use	\$108	Peres Elementary School
Barbara Polikoff	For Band use	\$100	Pinole Valley High School
Scott Valley Band of Pomo Indians	For baseball equipment	\$250	Richmond High School
Chevron Richmond Refinery	For girls softball	\$1,200	Richmond High School

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2008-09 school year are summarized on the attached sheet dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
May 20, 2009 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-raising Activity</u>	<u>Activity Sponsor</u>
El Cerrito High School	Spring Carnival	Leadership Class
Pinole Valley High School	Hats on Day, The Change Game, Multicultural Carnival, Flower sales, Button/sticker sales, plants and candy sales, Jamaba Juice proceeds, Senior Awards night, film festival	Leadership Class, Senior Class, Class of 2011, Film Club and faculty

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education



Meeting Date: May 20, 2009

From Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of April, 2009.

Total of payroll warrants: \$10,794,225

Total of vendor warrants: \$23,778,272

Recommendation: Recommend approval of the payroll and vendor warrant reports.

Fiscal Impact: As noted above.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : April 30, 2009

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	570865	571885	2,638,789	21,000,707	23,639,496
Reg. EFT	226893	228939	6,489,460	47,397,342	53,886,802
Variable	569510	570864	986,050	8,776,593	9,762,643
Var. EFT	225840	226892	670,241	7,280,303	7,950,544
Special	0	0	0	388,100	388,100
Special EFT				0	0
Typed	296752	296778	14,125	215,656	229,781
Typed				0	0
Cancelled	Various	Various	(4,438)	(168,566)	(173,004)
Totals			10,794,225	84,890,135	95,684,360

Salary detail is available upon request in the Payroll office.


Kaye Fresquez, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 1, 2009

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	412288	412453	575,259	70,970,422	71,545,681
7706	CAFETERIA	412299	412436	147,781	3,593,548	3,741,329
7707	CHILD DEVELOPMENT	412411	412423	1,243	134,107	135,350
7710	BUILDING	412293	412450	1,546,682	60,377,992	61,924,674
7711	CAPITAL FACILITIES	412354	412452	75,905	592,734	668,639
7712	SELF INSURANCE	412411	412452	10,627	3,152,577	3,163,204
7713	PROPERTY & LIABILITY					
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	412434	412434	29,700	831,946	861,646
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE					0
7744	RETIREE BENEFITS				150,656	150,656
7770	ADULT EDUCATION	412310	412445	4,008	334,346	338,354
7785	DEFERRED MAINTENANCE	412418	412418	5,492	728,733	734,225
7701	PAYROLL REVOLVING				53,120,838	53,120,838
	TOTALS			2,396,697	193,987,899	196,384,596

Christine S. Long
Prepared By

W. C. Long
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 8, 2009

PAGE-2

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	412455	412603	4,086,637	71,545,681	75,632,318
7706	CAFETERIA	412459	412597	83,622	3,741,329	3,824,951
7707	CHILD DEVELOPMENT	412458	412458	121	135,350	135,471
7710	BUILDING	412456	412607	2,895,583	61,924,674	64,820,257
7711	CAPITAL FACILITIES	412535	412606	55,711	668,639	724,350
7712	PROPERTY & LIABILITY	412528	412606	25,519	3,163,204	3,188,723
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	412491	412573	19,717	861,646	881,363
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	412463	412601	5,315	150,656	155,971
7770	ADULT EDUCATION	412458	412567	1,312	338,354	339,666
7785	DEFERRED MAINTENANCE	412530	412530	22,715	734,225	756,940
7701	PAYROLL REVOLVING				53,120,838	53,120,838
	TOTALS			7,196,252	196,384,596	203,580,848

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 16, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	412632	412836	1,834,944	75,632,318	77,467,262
7706	CAFETERIA	412645	412833	172,003	3,824,951	3,996,954
7707	CHILD DEVELOPMENT	412776	412776	43	135,471	135,514
7710	BUILDING	412637	412845	849,536	64,820,257	65,669,793
7711	CAPITAL FACILITIES	412741	412794	7,373	724,350	731,723
7712	SELF INSURANCE PROPERTY & LIABILITY	412711	412848	22,341	3,188,723	3,211,064
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				881,363	881,363
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				155,971	155,971
7770	ADULT EDUCATION	412648	412648	11,427	339,666	351,093
7785	DEFERRED MAINTENANCE				756,940	756,940
7701	PAYROLL REVOLVING				53,120,838	53,120,838
	TOTALS			2,897,667	203,580,848	206,478,515

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT

DATE: April 22, 2009

PAGE-4

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	412852	413000	483,214	77,467,262	77,950,476
7706	CAFETERIA	412872	412956	12,771	3,996,954	4,009,725
7707	CHILD DEVELOPMENT	412883	412884	1,141	135,514	136,655
7710	BUILDING	412856	412997	932,018	65,669,793	66,601,811
7711	CAPITAL FACILITIES	412888	412997	72,334	731,723	804,057
	SELF INSURANCE					
7712	PROPERTY & LIABILITY	412878	412942	97,307	3,211,064	3,308,371
	STATE SCHOOL					
7713	LEASE/PURCHASE				0	0
	COUNTY SCHOOL					
7714	FACILITIES				0	0
	SPECIAL RESERVE FOR					
7715	NON-CAPITAL OUTLAY	412851	412971	77,040	881,363	958,403
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				155,971	155,971
7770	ADULT EDUCATION	412894	412996	6,276	351,093	357,369
7785	DEFERRED MAINTENANCE	412917	412917	42,023	756,940	798,963
7701	PAYROLL REVOLVING				53,120,838	53,120,838
	TOTALS			1,724,124	206,478,515	208,202,639

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 29, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	413002	413240	1,266,060	77,950,476	79,216,536
7706	CAFETERIA	413006	413211	126,179	4,009,725	4,135,904
7707	CHILD DEVELOPMENT	413019	413223	861	136,655	137,516
7710	BUILDING	413024	413236	1,820,629	66,601,811	68,422,440
7711	CAPITAL FACILITIES	413049	413171	21,826	804,057	825,883
7712	SELF INSURANCE	413233	413233	40,863	3,308,371	3,349,234
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY	413037	413064	7,957	958,403	966,360
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				155,971	155,971
7770	ADULT EDUCATION	413019	413232	33,918	357,369	391,287
7785	DEFERRED MAINTENANCE	413013	413013	8,010	798,963	806,973
7701	PAYROLL REVOLVING				53,120,838	53,120,838
	TOTALS			3,326,303	208,202,639	211,528,942

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 10, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				79,216,536	79,216,536
7706	CAFETERIA				4,135,904	4,135,904
7707	CHILD DEVELOPMENT				137,516	137,516
7710	BUILDING				68,422,440	68,422,440
7711	CAPITAL FACILITIES				825,883	825,883
7712	SELF INSURANCE PROPERTY & LIABILITY				3,349,234	3,349,234
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				966,360	966,360
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				155,971	155,971
7770	ADULT EDUCATION				391,287	391,287
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING	412608	412629	902,735	53,120,838	54,023,573
	TOTALS			902,735	211,528,942	212,431,677

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2008-2009

PAYMENT
DATE: April 30, 2009

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				79,216,536	79,216,536
7706	CAFETERIA				4,135,904	4,135,904
7707	CHILD DEVELOPMENT				137,516	137,516
7710	BUILDING				68,422,440	68,422,440
7711	CAPITAL FACILITIES				825,883	825,883
7712	SELF INSURANCE PROPERTY & LIABILITY				3,349,234	3,349,234
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				966,360	966,360
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				155,971	155,971
7770	ADULT EDUCATION				391,287	391,287
7785	DEFERRED MAINTENANCE				806,973	806,973
7701	PAYROLL REVOLVING	413241	413297	5,334,494	54,023,573	59,358,067
	TOTALS			5,334,494	212,431,677	217,766,171

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI C.5

Subject: Acceptance of Contracts for Placement of Student Teachers

Background Information: Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated May 20, 2009.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
March 18, 2009

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institution of higher education has submitted a contract with West Contra Costa Unified School District. This institution intends to place student teachers in the West Contra Costa Unified School District schools.

Chapman University College Orange, CA

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, 
Associate Superintendent, Business Services

Agenda Item: CI C.6

Subject: Agreements for Nonpublic, Nonsectarian School/Agency Services

Background Information: Permission is requested of the Board of Education to approve the Master Contracts between the District and the additional named agencies for nonpublic, nonsectarian school/agency services for the period of May 21, 2009 through June 30, 2009.

Non Public Agency

Accentcare Home Health

Lindamood-Bell Learning Processes

Recommendation: Recommend Approval

Fiscal Impact: \$75,000.00* - Non-LCI

* No budgetary impact, included in previously approved Master Contract for services.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: May 20, 2009

From: Sheri Gamba, Assoc., Supt. Business Services

Agenda Item: CI C.7

Subject: Notification of Claims Rejected

Background Information: The District has received a claim requesting compensation for personal injury. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
May 20, 2009

2008-2009 CLAIM REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Helms Middle School	11/4/08	District Employee	Personal Injury	Rejected

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**May 20, 2009****FOR INFORMATION ONLY****Certificated Board Changes****TERMINATED/RETIRED**

Sonia	Carnicero	Coronado	1st TBE	No response from leave-Terminate	6/12/2009
Jeffie	Cooksey	Ford	K SEI	No response from leave-Terminate	6/12/2009
Gemma	Garcia	Verde	K TBE	No response from leave-Terminate	6/12/2009
Debra	Schumacher	Coronado	3rd SEI	No response from leave-Terminate	6/12/2009
Elias	Vera	Coronado	2nd TBE	No response from leave-Terminate	6/12/2009
Julie	Brod	Adams	Math/Science	No response from leave- Terminate	6/12/2009
Kim	Glosson	TLC	NSH	No response from leave- Terminate	6/12/2009
Nicole	Thompson	HMHS	P.E.	No response from leave- Terminate	6/12/2009

NEW HIRE/RE HIRE/TRANSFER

Juan	Quinonez	Kennedy	Soc. Sci.	New Hire	2/9/2009
David	Mahlow	Murphy	SH	New Hire	1/6/2009
Benjamin	Ruiz	Portola	Spanish 40%	New Hire	12/11/2008

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009
From: Bill Fay **Agenda Item:** CI C.9
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: **\$368,718**. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Richmond HS Video Surveillance System Measure J Bond	May 2009 thru August 2009	Maxut	\$7,500	Additional services for increased scope of project.
Cameron School Special Reserve for Capital Outlay: Fund 40	May 2009 thru July 2009	Thornton Tomasetti Structural Engineers	\$16,000	Seismic Assessment based on ASCE-31-03 criteria. Preliminary recommendations for seismic upgrades.
King Elementary School Reconstruction Measure J Bond	May 2009 thru September 2010	Grossman Design Group	Hourly not to exceed \$90,000.	Roofing and waterproofing consulting services during construction—submittal reviews, RFI responses, construction inspection.
Riverside Elementary School Measure J Bond	May 2009 thru September 2009	Alan Kropp & Associates	\$144,038	Phase 3 Geotechnical & Geologic Hazards Study
Kennedy HS Fire Alarm Replacement Measure J Bond	May 2009 thru August 2009	MS Environmental Solutions	\$17,930	Hazardous materials abatement plans and specs for project.
King Elementary School New Campus Measure J Bond	May 2009 thru August 2010	Kleinfelder	\$93,250	Geotechnical services during construction phase.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009
From: Bill Fay **Agenda Item:** CI C.10
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction project: Dover Elementary School Ph. 1 Sitework. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Pinole Middle School New Gym Classroom Building project is required by the Board, with special findings as noted below, because it is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted

Fiscal Impact: Total ratification and approval by this action: \$40,877.17.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

May 20, 2009 Change Order Ratification Summary

		Items Pending Board Action										
School Site		Company	Original Contract	Previously Approved CO's	CO's Pending Ratification	CO's Pending Approval	Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers		
1	Dover ES Ph. 1 Sitework	Evans Brothers	\$446,958.00	\$36,798.69	\$5,371.17	\$0.00	\$42,169.86	9.43%	\$489,127.86	3		
2	Pinole MS	West Coast Contractors	\$20,661,000.00	\$2,222,337.78	\$0.00	\$35,506.00	\$2,257,843.78	10.93%	\$22,918,843.78	23		
				Pending Board Actions	Ratifications		\$5,371.17					
					Approvals		\$35,506.00					
					Total Board Action		\$40,877.17					

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009

From: Bill Fay **Agenda Item:** CI C.11
Associate Superintendent for Operations

Subject: Coronado Elementary Portables Replacement Utility Installation Contract Award

Background Information:

The District has received funding from the state Emergency Repair Program ("ERP") to replace two seriously deteriorated modular buildings at the Coronado Elementary School site. WLC Architects is providing architectural and engineering services for the project. The Board authorized purchase of the two buildings at the meeting of May 6, 2009. This project includes the construction, utilities, and miscellaneous work needed to complete the replacement at the site.

The District conducted a public bid process for this project. Seven Contractors submitted bids. They are as follows: Bruce Carone Paving \$132,752; Rodan \$117,000; Bay Cities Paving \$105,000; A&E Emmar \$87,000; ERA Construction \$85,000; Cal Bay \$84,442; and WR Forde \$81,200. The lowest responsive, responsible bidder is WR Forde at \$81,200.

Recommendation: Award contract to the lowest responsive, responsible bidder

Fiscal Impact: \$81,200. Funded from the Emergency Repair Program ("ERP")

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Resolution 90-0809, Governing Board of the WCCUSD to Become Subject to Uniform
Public Construction Cost Accounting Act (UPCCAA or the "Act")

Background Information:

The acceptance of this resolution would benefit the district in ways already reported to the State Controller's Office by other districts and local public agencies. Benefits include: raised forced account limit, access to informal bidding procedures, greater leeway in execution of projects, streamlined awards process, improved timeliness of project completion and simplified administration. This is anticipated to further the Board of Education's policy regarding local outreach by creating additional opportunities for the local small businesses and contracting community.

The district would be required to follow established procedures and accounting guidelines set forth by the UPCCAA, which is summarized in the resolution.

Recommendation: Recommends approval of Resolution 90-0809

Fiscal Impact: Unknown

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

RESOLUTION NO. 90-0809

GOVERNING BOARD OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT TO BECOME SUBJECT TO UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Generally a school district must formally bid contracts for construction services and public works projects if the cost exceeds \$15,000 pursuant to Public Contract Code section 20111. The Uniform Public Construction Cost Accounting Act (the "UPCCAA" or the "Act")(Public Contract Code section 22000 et seq.) provides an exception to this general rule for school districts and other local public agencies that elect to become subject to the Act.

Becoming subject to the Act would allow the District to perform public projects up to a certain cost range with the District's own work force. The Act would also allow the District to proceed by alternative or informal bidding procedures when the public projects are within a certain cost range. The District would be required to follow detailed accounting procedures for staff time, materials, supplies, etc., under the Act. The UPCCAA Commission determined, however, that compliance with the California Schools Accounting Manual satisfies the accounting procedures required by the Act for school districts.

Effective July 1, 2005, the State Controller's most recent adjustments to the cost ranges referenced above under the Act provide that public projects of \$30,000 or less may be performed by negotiated contract or by purchase order, that public projects of \$125,000 or less may be let to contract by the informal procedures set forth in the Act, and that public projects of more than \$125,000 shall be let to contract by formal bidding procedures. (Public Contract Code, section 22032, subdivisions (a)-(c).)

The Act's informal bid requirements provide for the District to follow procedures to establish a list of qualified contractors, identified by work category, to be notified of potential projects and procedures for informal bidding. In November of each year, the District must mail written notice to designated trade journals and invite all licensed contractors to submit firm names and required information for inclusion on the qualified bidders list for the following calendar year. The District may create a new contractors list starting January 1 of each year and it may include any contractors' names it desires and is required to include contractors who provide(d) required information during calendar year or prior to November or December. To informally bid a project, the District would then mail a notice inviting bids at least 10 days before bids are due to all contractors on the District's list for the category of work and to specified trade journals. The notice would describe the project in general terms with information on how to obtain detailed information and the time and place for bid submission. The Governing Board may delegate authority to award informal contracts to specific staff members (e.g. Superintendent, Superintendent's designee). If all bids received exceed \$125,000, the Governing Board may pass a four-fifths resolution awarding contract at \$137,500 or less to lowest responsible bidder if it determines District's cost estimate was reasonable.

The District may include repairs and maintenance in its UPCCAA resolution but is not required to. Otherwise, the entire District would become subject to the Act. If the District does not include maintenance, as recommended, the bid limit for formal contracts for repairs and maintenance would remain at \$76,700 rather than \$125,000. If the District included maintenance, then the District must comply with informal bidding requirements for the tier of projects between \$30,001 to \$76,700, but obtain the advantage of a higher formal bid limit of \$125,000.

If formal bidding is necessary, the Act requires the District to mail a notice inviting formal bids to all construction trade journals specified in the California Schools Accounting Manual determined by UPCCAA Commission at least 30 calendar days before the date of opening the bids in addition to publishing the notice at least once a week for two weeks in some newspaper of general circulation published in the district.

The State Controller's Office reports that local public agencies complying with the Act indicate that benefits of becoming subject to uniform public construction cost accounting procedures under the Act include the raised force account limit, access to informal bidding procedures, greater leeway in execution of public works projects, a streamlined awards process, improved timeliness of project completion and simplified administration. District staff members with experience complying with the Act at other school districts report these benefits as well.

RECOMMENDATION: The Administration recommends the Board of Education adopt Resolution No. 90-0809, Governing Board of the West Contra Costa Unified School District electing to become subject to the uniform public construction cost accounting procedures set forth in the Act, delegating authority to the District Superintendent or Superintendent's designee to award contracts and undertake other procedures authorized in the Act, and to authorize the District's Superintendent or Superintendent's designee to take any action necessary for the District to become subject to the uniform public construction costs accounting procedures set forth in the Act.

PASSED AND ADOPTED by the Governing Board of the West Contra Costa Unified School District, this 20th day of May, 2009, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

President of the Governing Board of Education

Clerk of the Governing Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Wendell C. Greer W/
Associate Superintendent, K – Adult Operations

Agenda Item: CI C.13

Subject: Resolution No. 88-0809: Recognition of May 2009 as California Physical Fitness Month

Background Information:

Resolution No. 88-0809 recognizes and acknowledges May 2009 as California Physical Fitness Month.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Resolution No. 88-0809
California Fitness Month, May 2009

WHEREAS, Exercise and fitness activities can increase self-esteem, boost energy, strengthen the heart and muscles, burn calories, and improve cholesterol levels; and

WHEREAS, Exercise and fitness activities are excellent ways to relieve stress, lower the risk of heart disease and diabetes, prevent bone loss, and decrease the risk of some cancers; and

WHEREAS, A person's fitness level has a dramatic effect on the body's ability to produce energy and to reduce fat; and

WHEREAS, A fit person burns a higher percentage of fat not only during activity, but also at rest, fit people have a higher proportion of muscle tissue, which burns more calories than fat, and those with more muscle mass can eat more calories and still maintain a healthy weight; and

WHEREAS, To lose weight and keep it off, one should do an enjoyable, moderate-intensity aerobic activity for 30 to 60 minutes, three to five times a week; and

WHEREAS, A person should also do muscle-strengthening exercises two or three times a week and should concentrate on maintaining a balanced diet, and

WHEREAS, Most popular diet programs cannot produce long-lasting weight reduction results without exercise; and

WHEREAS, There is no age limit for physical activity. Among the elderly, exercise provides cardiovascular, respiratory, neuromuscular, metabolic and mental health benefits; and

WHEREAS, Fitness activities have been shown to sharpen mental ability in all people and to retard the aging process; and

WHEREAS, Maximizing ones' energy level, increasing muscle mass, and reducing body fat increases one's chances of living a longer, healthier life; and

WHEREAS, More than 60 percent of American adults do not get the recommended amount of physical activity, and 25 percent of American adults are not active; and

WHEREAS, Nearly all American youths from 12 to 21 years of age are not vigorously active on a regular basis; and

WHEREAS, The rate of Type II diabetes has tripled among American children from 2000 to 2007; and

WHEREAS, The United States Surgeon General recently spoke about the “cultural transformation” necessary to reverse the negative health effects of childhood obesity, and the threat to national security that obesity poses for the country; and

WHEREAS, The State Department of Education reports that a majority of California’s children are not physically fit; and

WHEREAS, Along with California Fitness Month, the American Heart Association has declared May 2009 as Stroke Awareness Month and will be collaborating in engaging Californians in fitness and health-related activities; and

WHEREAS, Health care providers, insurance companies, fitness clubs and others in private sectors will be collaborating to promote fit living and health improvement activities during May 2009; and

WHEREAS, The California Bicycle Coalition, the Sacramento Area Council of Governments, and numerous local organizations are coordinating public awareness events to promote *Bike-To-Work Week, May 11 – 15* ; and

WHEREAS, The Legislature seeks to advance the physical fitness of all Californians by educating them about the benefits of exercise and a balanced diet; and

WHEREAS, The Legislature will increase public awareness about the benefits of exercise and physical fitness by encouraging its members to host events in their districts that stimulate physical fitness and increase participation by Californians in activities that promote physical health and benefit both mental and physical well-being; and

WHEREAS, The Legislature encourages its members, as well as organizations, businesses, and individuals, to sponsor and attend physical fitness events that are informative, fun and result in a number of Californians to enrich their lives through proper diet and exercise; and it be further

RESOLVED, That the West Contra Costa Unified School District thereof concurring, that the Legislature hereby proclaims the month of May 2009, as California Fitness Month, and encourages all Californians to enrich their lives through proper diet and exercise; and it be further

RESOLVED, That the West Contra Costa Unified School District affirm as a top priority its commitment to the Physical Fitness of our students; and

NOW THEREFORE, BE IT RESOLVED, that the board of Education and West Contra Costa Unified School District proclaims the month of May 2009 as California Fitness Month.

PASSED AND ADOPTED by the Board of Education and West Contra Costa Unified School District on the twentieth day of May, 2009, by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed and adopted by the Board of Education at the meeting held on May 20, 2009.

Antonio Medrano, Clerk
Board Of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: CI C.14

Subject: Certification of Athletic Coaches – Spring Sports

Background Information:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. Attached are the lists of coaches from each of the high school for spring sports.

Recommendation: Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Associate Superintendent, Secondary Education

Certification of Coaches Form

___ Fall ___ Winter X Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Caya, Tom	Baseball
2	Harris, Mike	Tennis (Co-Ed)
3	Hebert, Henry	Track (Co-Ed)
4	Hurtado, Shaun	Baseball
5	Martin, David	Softball
6	Meyers, John	Golf (Co-Ed)
7	Mikaio, Fou	Volleyball – Boys
8	Porter, Jennifer	Swimming (Co-Ed)
9	Schweninger, Mike	Golf (Co-Ed)
10	Smith, Kendra	Softball
11	Thornton, Olajuwon	Badminton (Co-Ed)
12	Williams, Mike	Track (Co-Ed)
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Principal: Kenneth Gardner

School: De Anza High

Signature: 

Date: 3/11/09

West Contra Costa Unified School District
Associate Superintendent, K – Adult Education

CERTIFICATION OF COACHES – Spring Sports

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

NAME	SPORT
1. <u>Jerry Abee</u>	<u>Swimming</u>
2. <u>George Austin</u>	<u>Athletic Director</u>
3. <u>Crystal Barr</u>	<u>Softball</u>
4. <u>Chi-Kong (Robert) Chew</u>	<u>Badminton</u>
5. <u>Calvin Chun</u>	<u>Swimming</u>
6. <u>Robert Duffala</u>	<u>Volleyball</u>
7. <u>Johnny Holmes</u>	<u>Track</u>
8. <u>Roddy Lee</u>	<u>Golf</u>
9. <u>Allen Moore</u>	<u>Softball</u>
10. <u>Brian Nichols</u>	<u>Baseball</u>
11. <u>Emery Phillips</u>	<u>Baseball</u>
12. <u>Robert Ramirez</u>	<u>Baseball</u>
13. <u>Joseph Stallworth</u>	<u>Track</u>
14. _____	_____
15. _____	_____

Principal: Jason Reimann

School: El Cerrito HS

Signature: 

Date: 07 May 2009

Certification of Coaches Form

_____ Fall _____ Winter x Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Scott Bushnell	Boys Golf
2	Mike Harris	Boys Tennis
3	Gerald Montgomery	Baseball
4	Albert Dunn	Baseball
5	Louis Montgomery	Baseball
6	Norman Chan	Badminton
7	Corey Lee	Badminton
8	Andre Alvarez	Badminton
9	Mona Chin	Boys Volleyball
10	Jordan Canionero	Boys Volleyball
11	Samantha Dela Cruz	Boys Volleyball
12	Ken Hickok	Softball
13	Donald Richardson	Softball
14	Lawrence Smith	Softball
15	Chelsea Colliver	Swimming
16	Ron Elkin	Track and Field
17	Dandre McFarland	Track and Field
18	Kyle Whitmore	Track and Field
19		
20		

Principal: Guy Zakrevsky

School: Hercules

Signature: 

Date: 4 / 9 / 09

Certification of Coaches Form

_____ Fall _____ Winter x Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Adam Gruen	Boys Baseball
2	Guthrie Fleischman	Girls Softball
3	Ben Schneider	Girls Track
4	Jarod Butler	Boys Track
5	Connie Fontonoza	Co-ed Badminton
6	Dolly Felix	Co-ed Badminton
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Principal: Latoya Williams

Signature: 

School: Kennedy High
School _____

Date: 4/7/09 _____

Certification of Coaches Form

_____ Fall _____ Winter X Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	Jose Flores	Track and Field
2	Mayela Ramirez	Softball
3		
4	Stephanie Lin	Tennis
5		
6	Roy Rogers	Badminton
7	Rick Mariscal	Baseball
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Principal: Julio Franco

School: Richmond HS _____

Signature: 

Date: 04/04/09 _____

MEMORANDUM

DATE: March 31, 2009

TO: Matt Stewart, Director of Athletics

FROM: Jeff Wright - Pinole Valley High School Athletic Director

RE: Certification of Coaches – Spring Sports

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	Name	Sport
1	Allan Ressler	Varsity Baseball
2	Andrew Ramirez	Varsity Baseball
3	Tony Perry	Varsity Baseball
4	Damian Marshall	Jr. Varsity Baseball
5	Gary Campbell	Jr. Varsity Baseball
6	Teresa Nguyen	Badminton
7	Laura Cooper	Badminton
8	Tiffiny Valdehueza	Varsity Softball
9	Dwayne Bal	Varsity Softball
10	Guy Sutherlin	Jr. Varsity Softball
11	Jim Ulversoy	Swimming
12	Devon Foster	Swimming
13	Andy Love	Swimming
14	Eric Tanaka	Boys Tennis
15	Albert Kirkman	Boys Tennis
16	Sam Burns	Track & Field
17	Horace Chatman	Track & Field
18	Derick Pancini	Track & Field
19	Jeff Wright	Boys Golf

Principal 
Pinole Valley High School

Date 3/31/09

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** May 20, 2009

From: Wendell C. Greer **Agenda Item:** D.1
Associate Superintendent, K – Adult Operations

Subject: Ivy League Summer Programs: Students from El Cerrito High School, Pinole Valley High School, Hercules High School, and Richmond High School will participate in college readiness programs offered at respective Ivy League Colleges and Universities.

Background Information:

The Ivy League Connection program has been an integral college awareness program in the West Contra Costa Unified School District for the last four years. Each year students at our respective high schools participate in a rigorous screening process in order to gain acceptance into a summer program at an Ivy League university. The Ivy League program has grown tremendously over the years through the contributions of benefactors and corporations vested in providing educational opportunities for our students. This summer, West Contra Costa Unified School District will be sending thirty-three students to various Ivy League universities including Cornell University, Columbia University, Brown University, and Yale University. We are proud to honor and recognize these outstanding students for their determination and willingness to accept this unique challenge and are confident they will serve as positive ambassadors representing their school and the district.

This evening we are proud to introduce the Ivy League Connection candidates who will be traveling this summer to respective college campuses. The students who will be representing our school district have demonstrated academic excellence and potential each year as a high school student. Further, all Ivy League students have participated in a rigorous application process prior to their acceptance into one of the college programs.

The District would like to thank the following sponsors for their contributions: IBEW/NECA LMCC Statewide, Contra Costa Chapter National Electrical Contractors Association(NECA), NorCal Chapter, NECA, Carpenters, Local 152, UA, Local 159, UA, Local 342, IBEW Local 332, Deems, Lewis and McKinley Architects, WLC Architects, Baker/Vilar Architects, HY Architects, Interactive Resources, Seville Group, Quattrocchi Kwok Architects, Sally Swanson Architects, Joey Mariano, Davillier Sloan, DP Security, Employer Advocates, Powell and Partners, Electrical Contractors Trust Alameda County, Mary Hernandez of Garcia, Calderón & Ruíz.

Additionally, a special thank you is extended to Don Gosney who has helped with the entire program and the photos for the students and staff. Mr. Gosney is a Kennedy High School graduate and a Richmond resident.

Recommendation: For Recognition Only

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

IVY LEAGUE CONNECTION 2009 SUMMER PROGRAM

Travel arrangements are made by the district. Students will be lodged on the respective campuses for the duration of the program and a certificated staff member will be accompanying the students. All proper study trip forms and insurance information is complete and on file for all participants.

CORNELL UNIVERSITY

Dates: June 19, 2009 – July 11, 2009

Certificated Chaperone: Graig Crossley, Assistant Principal, Hercules Middle High School

Students:

Justine Betschart	Hercules High School	Louisa Man	Hercules High School
Stacy Chan	Hercules High School	Julia Maniquiz	Hercules High School
Ramiah Davis	Hercules High School	Yueming Wang	Hercules High School

COLUMBIA UNIVERSITY

Dates: June 27, 2009 – July 18, 2009

Certificated Chaperone: Cheryl Lilhanand, Assistant Principal, Hercules Middle High School

Students:

Julie Liang	El Cerrito High School	Cristina Pelayo	Pinole Valley High School
Jessica Tran	El Cerrito High School	Gabriel Sanchez	Pinole Valley High School
Jacqueline Cuevas	Hercules High School	Sofia Vazquez	Richmond High School

BROWN UNIVERSITY

Dates: June 20, 2009 – July 11, 2009 [Session I]

Certificated Chaperone: Prudence Kent, Counselor, Hercules Middle High School

Students:

Cynthia Fong	El Cerrito High School	Mercedes Montelongo	Richmond High School
Dennis Shem	El Cerrito High School	Carla Ramirez	Richmond High School
Avauna Walker	El Cerrito High School	Gina Saechao	Richmond High School
Joseph Young	El Cerrito High School	Meuy Chien Saepan	Richmond High School
Courtney Mariano	Hercules High School		

BROWN UNIVERSITY

Dates: June 27, 2009 – July 11, 2009 [Session II]

Certificated Chaperone: Madeline Kronenberg, Board Member, WCCUSD

Students:

Tiffany Carter

Pinole Valley High School

Zackery Taylor

Pinole Valley High School

YALE UNIVERSITY

Dates: July 24, 2009 – August 09, 2009

Certificated Chaperone: Sara Larson, Counselor, El Cerrito High School

Students:

Matthew Arciniega

El Cerrito High School

Stepanie Ny

Hercules High School

Jessica Ong

El Cerrito High School

Yohanna Pepa

Pinole Valley High School

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: D.2

Subject: Budget Report Updates

Background Information: Staff will provide information for the 2008-09 and 2009-10 district budget.

Recommendation: For information only.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: F.1

Subject: Approval of Resolution No. 91-0809 Response to the Grand Jury Report No. 0907

Background Information: Attached is Resolution No. 91-0809 Response to the Contra Costa County Grand Jury regarding Report No. 0907 - Retiree Healthcare Benefits Leave County Taxpayers on the Hook. The Grand Jury Report was provided to the Board of Education for review on April 22, 2009.

The District must respond to the Grand Jury by June 1, 2009.

Recommendation: Recommend approval of Resolution 91-0809 Response to the Grand Jury Report No. 0907

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 91-0809

RESPONSE TO THE GRAND JURY REPORT 0907:
RETIREE HEALTHCARE BENEFITS LEAVE COUNTY TAX PAYERS ON THE HOOK

MAY 20, 2009

WHEREAS, the West Contra Costa Unified School District is in receipt of the Grand Jury Report No. 0907: Retiree Healthcare Benefits Leave County Tax Payers on the Hook, dated April 2, 2009;

WHEREAS, the Board reviewed and discussed the report in a public meeting on April 22, 2009;

WHEREAS, the Board has on several occasions within the last two years, discussed the District's post employment health benefits obligation;

WHEREAS, the Board has reviewed and discussed actuarial studies that detail the unfunded liability for post retirement health benefits;

WHEREAS, the Board in adopting the financial statement from the 2007-08 school year, included the Other Post Employee Benefit (OPEB) unfunded liability as required by Governmental Accounting Standards Board (GASB 45);

WHEREAS, in 2008 the Board approved an irrevocable trust to begin prefunding the post retirement health benefit liability;

WHEREAS, District Management representing the Board are in current negotiations with the goal of reducing the District's post employment retirement benefits; and

WHEREAS, the Board has capped the benefits of non-represented Managers and Board Members;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the West Contra Costa Unified School District acknowledges the size and gravity of the unfunded liability stemming from nearly 40 years of providing lifetime health benefits, acknowledges its agreement with findings 1-16 in the Contra Costa Grand Jury Report, and is proceeding with the Grand Jury's recommendation in negotiations with its employee groups.

PASSED AND ADOPTED by the Governing Board of the West Contra Costa Unified School District on this twentieth day of May, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Audrey Miles, President of the Board
West Contra Costa Unified School District
Contra Costa County, California

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Tony Thurmond, Board Member

Agenda Item: F.2

Subject: Mentoring Program Support

Background Information:

A Proposal to Develop and Implement a Mentoring Program for WCCUSD Youth

The proposal outlines the formation of a formal mentoring program to support specific students at WCCUSD. In this program, WCCUSD would partner with local government agencies, businesses, parent groups, and community based organizations to connect WCCUSD students to caring adult mentors.

The City of Richmond is considering the development of a program that would encourage city employees to volunteer to serve as mentors to WCCUSD youth. In such a program WCCUSD would help with screening mentor applicants and connecting them to WCCUSD youth in need of a mentor. This collaboration if pursued could serve as a model for how employees of other government agencies could also encourage their employees to serve as mentors. In light of the fact that there are at least six government agencies serving in West Contra Costa County alone (County of Contra Costa and the Cities of Richmond, San Pablo, El Cerrito, Hercules, and Pinole), a school district/government agency collaboration to recruit and match mentors could yield high results.

By approving this proposal the WCCUSD agrees to work with the City of Richmond to develop a program that allows city employees to mentor WCCUSD youth and to partner with other entities that could provide adult mentors. By approving this proposal, WCCUSD also formally authorizes WCCUSD to serve as a co-applicant in funding applications being submitted by Be A Mentor Inc, to the U.S. Department of Health and Human Services to support mentoring efforts. Be a Mentor, Inc is a community based organization that develops and implements programs to help recruit, screen, and match mentors and mentees. Be A Mentor intends to submit an application to the Department of Health Human Services to support youth of incarcerated family members, foster youth, and other youth who would benefit from mentoring. Be A Mentor, Inc is already engaged in a similar partnership with the County of Alameda. If funded, these grants would pay for many of the costs associated with recruiting, screening, training, matching, and supporting mentors and mentees.

The WCCUSD recognizes that having a connection to a caring adult is one of the key ways to help insure that all youth can have a bright future. As such the WCCUSD Board of Directors authorizes and directs its staff to work with the City of Richmond, Be A Mentor Inc, and other government agencies, businesses, parent groups, and community based organizations to develop and implement a formal mentoring program to benefit WCCUSD youth.

Recommendation:

That the Board authorizes and directs its staff to work with the City of Richmond, Be A Mentor Inc, and other government agencies, businesses, parent groups, and community based organizations to develop and implement a formal mentoring program to benefit WCCUSD youth.

Fiscal Impact: Unknown

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: May 20, 2009

From: Madeline Kronenberg, Board Member

Agenda Item: G.1

Subject: Possible Parcel Tax

Background Information:

With the deepening recession and the state budget crisis, school districts are facing staffing and program reductions that will have a devastating impact on the quality of education in California. Because of its structural deficit, debt going back to the early 1990's and health benefit contributions, WCCUSD faces an even worse situation from nearly all other districts. The only local option that districts have to raise funds is a parcel tax. In November 2008, voters renewed the 2004 parcel tax with more than 79% of voters in support. While that measure provides nearly \$10 million revenue the district may be facing a budget deficit for 2009-10 of at least three times that amount and perhaps more.

Recommendation:

That the Board discuss the feasibility and possible timing of a parcel tax for WCCUSD.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____