

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
October 1, 2008

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
OCTOBER 1, 2008**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at:

http://www.wccusd.net/board/APM_index.shtml

VIEWING AND LISTENING TO THE BOARD MEETINGS:

Radio: Regularly scheduled Board meetings are broadcast live over Radio Station KECG 88.1 and 97.7 FM.

Television: Regular Board meetings are also broadcast by the City of Pinole on PCTV Channel 26 and HCTV Channel 25, and the Hercules city cable channel 28.

Audio tapes of Board meetings are kept on file in the Communications Office, Room 215, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1132). The Board of Education would like to acknowledge the City of Pinole for their generosity in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (see Exhibit A). The Board will then adjourn to closed session in the Faculty Lounge and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

“of children be more careful than anything.”
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Report/Ratification of Closed Session

* **B.5 Agenda Review and Adoption** (Public Comment)

* **B.6 Board Minutes:** September 17, 2008

C. AWARDS, RECOGNITIONS, AND REPORTS

* **C.1 2008 Academic Performance Indices (API) Growth Targets – Recognition of Schools**

Comment:

The California Department of Education (CDE) sets API growth targets for all public schools annually and has computed Academic Performance Indices (APIs) for all public schools since 1999. California draws achievement information from state assessments to calculate one number called the API.

Twenty-one of West Contra Costa Unified School District's schools increased their schoolwide API and met all of their subgroup and schoolwide growth targets.

In order for a school to make its API, it must achieve its schoolwide target as well as targets for all numerically significant subgroups. Any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school is identified by CDE as a numerically significant subgroup. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners, and Students with Disabilities. Meeting the comparable improvement target means that each student subgroup in the school met its individual achievement goals.

Tonight we recognize the following schools:

Castro	Coronado	Dover	El Sobrante	Ellerhorst
Ford	Grant	Harding	Hannah Ranch	Kensington
Lincoln	Lupine	Madera	Middle College	Montalvin
Murphy	Ohlone	Peres	Riverside	Verde
Washington				

Recommendation: Special recognition of specific schools on the California Department of Education's Academic Performance Indices (API) for 2008.

Fiscal Impact: None

* **C.2 2008 Adequate Yearly Progress (AYP) – Recognition of Schools**

Comment:

The No Child Left Behind Act of 2001 is Federal legislation that established an accountability program including AYP for all schools and Local Educational Agencies beginning with the 2002-2003 school year.

In order for a school to make AYP, it must achieve all of the schoolwide targets as well as targets for all numerically significant subgroups. AYP targets are set by the California Department of Education (CDE) for participation rate, percent proficient in English Language Arts and Math, Academic Performance Index (API) and graduation rate. A school may have as many as 46 AYP targets. A numerically significant subgroup is defined by CDE as any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners and Students with Disabilities.

Twenty of WCCUSD's schools met all AYP targets in 2008.

Tonight we recognize schools that met all subgroup and schoolwide AYP targets. The 20 schools are:

Castro	El Sobrante	Ellerhorst	Ford	Hanna Ranch	Harding
Highland	Kappa	Kensington	Lupine Hills	Madera	Middle College
Murphy	Ohlone	Olinda	Peres	Riverside	Sheldon
Valley View	Washington				

Recommendation: School Board recognition of schools meeting all 2008 AYP criteria

Fiscal Impact: None

* **C.3 Report on the Efforts by District Counselors to Promote a College-Going Culture at their Sites**

Comment:

Counselors are trying to make their high school a place where college is the next step for everyone by creating a College-Going Culture. Counselors are working with College Outreach Programs and admissions representatives to come to their school for college information sessions. They are maintaining a consistent focus on the variety of available options to their students by holding Career Days and providing resources within and outside the school to assist students.

Recommendation: Report Only

Fiscal Impact: None

* **C.4 Budget Report Update**

Comment:

Staff will provide a presentation that summarizes the adopted 2008-09 state budget and its impact on West Contra Costa Unified School District.

Recommendation: For Information Only

Fiscal Impact: None

D. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **D.1 Superintendent's Report**

* **D.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. Approximately 30 minutes will be allocated for this item. If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda. Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

E. ACTION ITEMS

* **E.1 Public Hearing – Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 - 2009**

Comment:

Education Code Section 60119 guidelines require the governing board to hold a public hearing after which the Board will determine, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks and instructional materials that are aligned with the academic content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in these subjects: English/Language Arts, including English language development; Mathematics; Science; History/Social Science; Foreign Language (if the student is enrolled in a Foreign Language course); and Health (if the student is enrolled in a Health course). The governing board shall also determine the availability of science laboratory equipment as applicable to science laboratory courses in grades 9 through 12.

Staff will provide the Board with an update on the sufficiency of textbooks during the public hearing.

Immediately after this hearing, as a separate action item, the board is requested to approve Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009.

Notice of the hearing tonight has been posted for ten days as required.

Recommendation: It is recommended that the Board of Education hold a public hearing.

Fiscal Impact: None

* **E.2 Adoption of Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 - 2009**

Comment:

The resolution is required in order for the District to receive funding as part of the Pupil Textbook and Instructional Materials Incentive Program and/or funding for instructional materials from any state sources.

The K – 12 Instructional Materials Funding Realignment Program allocation for 2008 – 2009 is \$68.50 per pupil, resulting in a total allocation of approximately \$2,100,000 for West Contra Costa Unified School District.

The information on the proposed resolution and current adopted texts for the District is listed on the attached. Prior to adopting this resolution the Board will hold a public hearing to discuss the area of textbook sufficiency.

Recommendation: It is recommended that the Board of Education adopt Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009.

Fiscal Impact: \$2,120,503 for K – 12 Instructional Materials for 2008 – 2009

* **E.3 NCLB Supplemental Educational Services (SES) Tutoring Contracts**

Comment:

The No Child Left Behind (NCLB) Act of 2001 requires school districts to set aside an amount equivalent to 20% of the Title I entitlement for the purposes of providing Transportation for Choice and Supplemental Educational Services (SES). In WCCUSD 20% of the entitlement is \$1,764,024. Of this amount, \$150,000 is needed for Transportation for Choice leaving \$1,614,024 available for SES tutoring.

Federal guidance regarding Supplemental Educational Services was released on June 13, 2005. The guidance specifies the roles and responsibilities of the U.S. Department of Education, the State Board of Education and the Local Educational Agency. The guidance has been used to inform the implementation of this initiative in WCCUSD. Each year the Department of Education sets the official per pupil allotment (PPA) for each district, which represents the maximum amount to be expended per participant. The official rate for 2008-09 has not yet been released. The California Department of Education estimates the PPA to be \$1,113.47 for planning purposes. Therefore, approximately 1,450 students may be served.

Parent/Guardians of all students participating in the free and reduced lunch program at the 16 Title I schools in year 2 and beyond of NCLB improvement were appropriately informed of the opportunity to receive these tutoring services. An informational catalog and application were created in English and Spanish with descriptions of the programs offered by all of the State-approved providers. These materials were mailed to all eligible families in September. In addition, catalogs were available at all 16 schools for Back to School Night. Furthermore, many of the participating schools have hosted provider fairs for their school communities.

Permission is requested of the Board of Education to approve contracts between the District and named State-approved SES providers per parental choice for the period of October 2, 2008 through June 30, 2009 per the attached list.

Recommendation: Recommend Approval

Fiscal Impact: Appropriate expenditure of Title I SES reservation

F. DISCUSSION ITEMS

*** F.1 Status Reports – Facilities Planning and Construction**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For Information Only

Fiscal Impact: None

G. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI G.1 Contracted Services**

Comment:

Permission is requested of the Board of Education to approve the contracts for services as detailed dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

***CI G.2 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

***CI G.3 Acceptance of Donations**

Comment:

The District has received donations as summarized dated October 1, 2008. The estimated values for any non-cash donations are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary

***CI G.4 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2008-09 school year are summarized dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

***CI G.5 Agreements for Nonpublic, Nonsectarian School/Agency Services**

Comment:

Permission is requested of the Board of Education to approve the Master Contracts between the District and the additional named agency for nonpublic, nonsectarian school/agency services for the period of August 22, 2008 through June 30, 2009.

Non Public Agency

Pacific Child and Family Associates, APC

Recommendation: Recommend Approval

Fiscal Impact: \$37,800.00 - Non-LCI (No budgetary impact; included in previously approved Master Contract for services.)

***CI G.6 Revised Board of Education Annual Resolutions Numbers 06-0809, 09-0809, 10-0809, 11-0809, 37-0809 for the 2008-09 School Year**

Comment:

Approval is recommended of the Revised Board of Education Annual Resolution Numbers 06-0809, 09-0809, 10-0809, 11-0809, 37-0809 for the 2008-09 School Year.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI G.7 Certificated Personnel Changes**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI G.8 Certificated Provisional Internship Permit (PIP) Request(s)**

Comment:

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI G.9 Approve Job Description: Associate Superintendent for Operations**

Comment:

Attached is the revised job description of Associate Superintendent for Operations.

Recommendation: Recommend Approval

Fiscal Impact: None

***CI G.10 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts

Fiscal Impact: Total for this action: \$321,994. Funding sources as noted.

***CI G.11 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: El Cerrito HS New Campus; El Cerrito HS Admin/Theater; DeAnza HS Demolition/Utilities; Pinole MS New Gym/Classroom; Cameron School Roof Replacement. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Lupine Hills, Harding, Tara Hills Roof Repairs project is required by the Board, with special findings as noted below, because it is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification by this action: \$342,077.52.

***CI G.12 Ratification of Previously Awarded Contracts**

Comment:

The following construction contracts were approved by the Board at regularly scheduled meetings throughout the year. These actions were taken prior to the expiration of the Bid Protest period in order to expedite the start of the work. In each case, the Board authorized staff to issue the Notice of Award. The Education Code requires the Board to ratify these award actions by staff. The following contracts were awarded by staff pursuant to Board authorization after successful completion of the Bid Protest period:

1. Kel Tec. Pinole Valley HS Access Compliance Restroom Project. \$158,750. July 30, 2008.
2. Bay Cities Paving and Grading. King Elementary School Demolition, Sitework, and Temporary Playground Project. \$461,000. July 30, 2008.
3. Galeridge Construction. ERP—Pinole Valley HS Parking Lot Paving Project. \$151,827. This project had a Bid Protest which was subsequently not confirmed. July 30, 2008.
4. Ionian Construction. Kennedy HS Exterior Painting Project. \$253,000. August 20, 2008.
5. Bay Cities Paving and Grading. Richmond College Prep Modular Campus Sitework. \$888,000. This project had a Bid Protest which was subsequently not confirmed. September 3, 2008.

Recommendation: Ratify previously awarded contracts

Fiscal Impact: No additional fiscal impact; see previous authorizations to award.

***CI G.13 Riverside Elementary School I-80 Pedestrian Overcrossing District Letter of Concurrence**

Comment:

The City of San Pablo, working with the Contra Costa Transportation Authority, is engaged in a major redesign of the San Pablo Dam Road interchange on I-80. The work for the redesign of this busy, and

very congested, interchange extends all the way from the El Portal Exit to the Barrett Avenue off-ramp. As part of the redesign, the Barrett Avenue off-ramp will be eliminated and a new frontage road is proposed for access to Barrett. This frontage road will extend from the San Pablo Dam Road interchange and will require the demolition and reconstruction of the pedestrian overcrossing which currently lands on Amador Street opposite Riverside Elementary School. During consideration of options for the reconstruction of the pedestrian overcrossing, it was determined that one appropriate design would be to have the landing be on the school side of Amador Street. This would mean that students and parents of Riverside School would not have to cross Amador Street and would mean an increase in student pedestrian safety.

The Contra Costa Transportation Authority has conducted a community meeting and meetings with Riverside staff to review the proposed configuration. District staff has reviewed the proposal. A presentation was made to the Facilities Subcommittee of the Board, which approved this approach and recommended approval of a letter of concurrence. The letter of concurrence allows the project to move forward for review under the California Environmental Quality Act (“CEQA”). The letter incorporates staff concerns regarding mitigation of future impacts and commits the parties to a planning process which will help to ensure an appropriate, safe, and aesthetic design.

Recommendation: Approve letter of concurrence to the Contra Costa County Transportation Authority

Fiscal Impact: None

***CI G.14 Citizens’ Bond Oversight Committee Appointment**

Comment:

Mr. Steven Bates is being recommended by the Superintendent to fill the category for Parent/Guardian and PTA.

Recommendation: Recommend approval of this appointment

Fiscal Impact: None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item D)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – October 15, 2008

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

October 1, 2008

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

1. Negotiators: Associate Superintendent of Operations/Jeff Edmison
2. Property: 2600 Moraga Road, San Pablo, CA. Price and all terms of agreement.
3. Property: Land located on either side of Lexington Avenue between Stockton Avenue and Eureka Street in El Cerrito, CA. Price and all terms of agreement.
4. Property: 1021 Navellier Street, El Cerrito, CA. Price and all terms of agreement.
5. Property: 230 Harbour Way South, Richmond, CA. Price and all terms of agreement.

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(a)]

1. WCCUSD v. Charles T. Bryant & Associates (CTBA)
2. WCCUSD v. RDS Architects
3. Lumagbas et al. v. WCCUSD et al.
4. S.H. v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION

[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
 - Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Vice Principal-Adult Education
K-12 Instructional Specialists

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION—BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: A.6

Subject: Administrative Appointments for the 2008-2009 School Year

Background Information:

The following administrative appointments will be reported for the 2008-2009 school year:

Vice Principal-Adult Education
K-12 Instructional Specialists

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 McDonald Avenue
Richmond, CA 94805**

Agenda Item B.6

September 17, 2008

A. CLOSED SESSION

B. OPENING PROCEDURES

President Karen Pfeifer called the meeting to order at 6:00 PM. The Board recessed into Closed Session. President Pfeifer called the Public Session to order at 6:44 PM.

B.1 Pledge of Allegiance

President Pfeifer led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Pfeifer offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Dave Brown, Madeline Kronenberg, Audrey Miles, President Karen Pfeifer

Board Members Absent: Charles Ramsey

Staff Present: Andre Bell, Senior Director of Business Services Interim; Adrienne Blalock, Director of Bond Facilities; Jeff Edmison, Associate Superintendent for Operations; Paul Ehara, Director of Communications; Lisa Erwin, Senior Director of Business Services; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent for Secondary Operations; Bruce Harter, Superintendent; Nina Hurley, Facilities Planning Specialist; Lance Jackson, Bond Manager, SGI; Joe Mayes, Maintenance Manager; Ken McDaniel, Interim Electronics Supervisor; Kevin McQuarrie, Master Architect WLC; Karim Nassab, SGI – Bond Team; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Assistant; Bill Savidge, District Engineering Officer.

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve the following administrative appointments:

Luis Freese – Executive Director Maintenance and Operations

MOTION: Ms. Kronenberg moved to ratify the vote taken in Closed Session to approve the administrative appointment. Ms. Miles seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

B.5 Agenda Review and Adoption

MOTION: Ms. Kronenberg moved to table Item G.20 and approve and adopt the remainder of the agenda as presented. Ms. Miles seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

B.6 Board Minutes: September 3, 2008

MOTION: Ms. Miles moved to approve the minutes of September 3, 2008. Ms. Kronenberg seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

C. AWARDS, RECOGNITIONS, AND REPORTS

None

D. PUBLIC AND COMMITTEE COMMUNICATIONS

D.1 Superintendent's Report

Superintendent Harter provided a report of events in District schools. He recognized Cate Burkhart who is retiring after 25 years on the Ed Fund Board and thanked Jeff Edmison for his great service with the District over the past two years.

D.2 WCCUSD Public Comment

Christina Slamon provided an update on the start of school at Portola Middle School and announced upcoming school events. She recognized new principal Denise Van Hook and music teacher Tiffany Carrico and said the PTA unanimously endorsed Measure D.

E. ACTION ITEMS

E.1 Approval of the 2007-08 Unaudited Actuals Financial Report and 2008-09 Operating Budget Updates

Sheri Gamba provided background information about state and county requirements for this report and presented a summary of the information. She recognized staff members for their hard work to meet the required deadlines.

MOTION: Ms. Kronenberg moved to approve Item E.1 2007-08 Unaudited Actuals Financial Report. Ms. Miles seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

E.2 Resolution No. 38-0809, Adoption of Gann Limit, 2007-08 and 2008-09

Sheri Gamba spoke briefly about the Gann Limit, which she said accompanied the Unaudited Actuals Report.

MOTION: Ms. Kronenberg moved to approve Item E.2. Resolution No. 38-0809, Adoption of Gann Limit, 2007-08 and 2008-09. Ms. Miles seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

E.3 CIF-NCS School Board Representative Election Ballot

Mr. Greer asked for board approval for one candidate to be eligible to participate in the North Coast Session of the CIF-NCS School Board. He recommended Percy McGee, Jr. from Pittsburg Unified School District.

Board Comment:

Mr. Brown spoke in favor of Mr. McGee since the Pittsburg Unified School District is most similar to WCCUSD and Mr. McGee is most likely to bring similar issues forward.

MOTION: Mr. Brown moved to vote approval of candidate Percy McGee, Jr., for the 2008-2010 CIF-NCS Contra Costa County School Board Representative. Ms. Miles seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

F. DISCUSSION ITEMS

None

G. BUSINESS ITEMS

Consent Items

G.1 Contracted Services

G.2 Grants/Awards/Agreements

G.3 Acceptance of Donations

G.4 Approval of Fund-Raising Activities

G.4 Approval of Fund-Raising Activities

G.5 Summary of Payroll and Vendor Warrant Reports

G.6 Agreements for Nonpublic, Nonsectarian School/Agency Services

G.7 Acceptance of Contracts for Placement of Student Teachers

- G.8 Contracts with Employee Health and Welfare Providers**
Resolution No. 21-0809: Public Employees Union, Local #1
Resolution No. 22-0809: School Supervisors Association
Resolution No. 23-0809: Unrepresented Management
Resolution No. 24-0809: Unrepresented Management Retiring Prior to January 1, 2009
Resolution No. 25-0809: United Teachers of Richmond
Resolution No. 26-0809: United Teachers of Richmond Retiring Prior to January 1, 2007
Resolution No. 27-0809: West Contra Costa Administrators Association
Resolution No. 28-0809: Board of Education members
Resolution No. 29-0809: Confidential Employees
- G.9 Modification to Board Bylaw 9250**
- G.10 Procurement Contracts for the School Year 2008-09**
- G.11 Disposal of Obsolete and Damaged Equipment for the School Year 2008-09**
- G.12 Certificated Personnel Changes**
- G.13 Certificated Provisional Internship Permit (PIP) Request(s)**
- G.14 Ratification and Approval of Engineering Services Contracts**
- G.15 Ratification and Approval of Negotiated Change Orders**
- G.16 Leadership Public Schools (LPS) Charter School Administrative Agreement**
- G.17 Leadership Public Schools (LPS) Charter School Facilities Agreement**
- G.18 Leadership Public Schools Temporary Campus Sitework Award of Contract**
Mr. Edmison read a revision to this item into the record as follows (*changes in italics*):

Background Information: The Leadership Public Schools ("LPS") Temporary Campus project is the first phase of work that the District is completing as part of meeting its long-term Charter School Facilities responsibilities to LPS under Proposition 39 requirements. The long-term plan includes the demolition of the existing Gompers buildings and the construction of new Charter Facilities at that site. The Board approved this project with the Facilities Master Plan Update of April 4, 2007, and reaffirmed the project in the 2008 Facilities Master Plan updates. While funding for the long-term project has not been secured, nonetheless, given the significant facilities issues at Gompers, it is appropriate to begin removing students from the buildings in order to prepare for demolition. The Temporary Campus at Nystrom Elementary will first house LPS students, then will also be used to house Nystrom Elementary students during the renovations of the existing Nystrom main building.

The Architects for the project, Interactive Resources, have prepared plans and specifications for the LPS Temporary Campus to be located at the rear of the Nystrom Elementary School campus. The Temporary Campus includes modular buildings and use of the existing older bungalow buildings.

The Architects have completed plans and specifications for the project, which have been approved by the Division of State Architect. The work of this contract includes limited grading, plumbing, electrical, fire alarm, data and other hookups to the buildings. Minor renovation of the existing bungalows is a part of the project, which also includes landscape, fencing, site furnishings, shade structures, and other associated work.

The District conducted a public bid process for this project. Two Contractors submitted bids. They are as follows: Bay Cities Paving and Grading \$1,616,000; and, D.L. Falk Construction \$1,550,000. The lowest responsive, responsible bidder is D.L. Falk Construction at \$1,515,000 [sic].

This item is being presented prior to the expiration of the 5 working day Bid Protest period. In consideration of this timing, and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: *Authorize staff to issue Notice of Award at the end of the bid protest period to the lowest responsive, responsible bidder.*

Fiscal Impact: *\$1,515,000 [sic]. This project will be funded from the Measure J Bond funds.*

- G.19 Ford Temporary Campus Modularity Award of Contract**
- G.20 Emergency Repair Program (ERP) – Fairmont ES Multipurpose Room Roofing - Award of Contract**
This item was tabled.

G.21 Emergency Repair Program (ERP) – Transition Learning Center - Paving Award of Contract
Mr. Edmison read a revision to this item into the record as follows (*changes in italics*):

Background information: The State Allocation Board has approved the paving and drainage project at Transition Learning Center under the Emergency Repair Program application. The scope of work is to provide and install new drain inlet and reset existing for proper drainage. Removal of asphalt, compact sub-grade and placement of new asphalt over prepared sub-grade. Plans and specifications have been prepared by the Seville Group (SGI).

The District conducted a public bid for this project. Bids were received on September 16, 2008. Nine Contractors submitted bids. The nine responsive bids were as follows: Sposeto Engineering \$341,730; Galedrige Construction \$360,526; Alaniz Construction \$341,500; Bruce Carone Paving \$240,000; Bay Cities Paving \$279,600; Granite \$309,900; Ghilloti Bros. \$296,750; Top Grade \$256,160; and OC Jones & Son \$238,130. The lowest responsive, responsible bidder is OC Jones & Son at \$238,130.

This item is being presented prior to the expiration of the five working day Bid Protest period. In consideration of this timing, and in order to expedite the protest, The Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: *Authorize staff to issue Notice of Award upon successful completion of the Bid Protest period.*

Fiscal Impact: \$238,130. Emergency Repair Program Funds

- G.22 Approval of Board Member Attending California School Boards Association, Masters in Governance Training Modules**
G.23 Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference

MOTION: Ms. Miles moved approval of the Consent Items as amended. Ms. Kronenberg seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles and President Pfeifer voted yes, with Mr. Ramsey absent and no abstentions. Motion carried 4-0-0-1.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Board Comment:

Mr. Brown encouraged the public to vote yes on Measure D and to help in the campaign.

Ms. Miles encouraged all parents to participate in Back to School Night on September 18.

Ms. Kronenberg thanked Jeff Edmison for his work with the facilities subcommittee and said she will miss him very much.

Ms. Pfeifer announced upcoming meetings of the Academic Subcommittee and Citizens Budget Advisory Committee.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
October 1, 2008

K. ADJOURNMENT
President Pfeifer adjourned the meeting at 7:19 PM.

Motion vote count order: Yes-No-Abstain-Absent

**West Contra Costa Unified School District
Minutes of the Joint Meeting of the
Board of Education and Citizens' Bond Oversight Committee
Lovonya DeJean Middle School
3400 McDonald Avenue
Richmond, CA 94805**

September 17, 2008

A. OPENING PROCEDURES

President Karen Pfeifer called the meeting to order at 7:34 PM.

A.1 Welcome and Introductions

President Pfeifer introduced Sue Pricco, Chairperson.

A.2 Welcome and Meeting Procedures

President Pfeifer offered welcome and instructions to the public regarding the meeting and asked for members to give a brief introduction.

A.3 Roll Call

Board Members Present: Madeline Kronenberg, Audrey Miles, President Pfeifer

Board Members Absent: Dave Brown, Charles Ramsey

CBOC Members Present: Adrienne Harris, Representing Charles Ramsey; Leonard McNeil, City of San Pablo; Marcus Mitchell, PEU Local One; Sue Pricco, Chair; Charleen Raines, City of Hercules; Maureen Toms, City of Pinole.

WCCUSD Staff Present: Andre Bell, Senior Director of Business Services Interim; Adrienne Blalock, Director of Bond Facilities; Jeff Edmison, Associate Superintendent for Operations; Paul Ehara, Director of Communications; Lisa Erwin, Senior Director of Business Services; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent for Secondary Operations; Bruce Harter, Superintendent; Nina Hurley, Facilities Planning Specialist; Lance Jackson, Bond Manager, SGI; Joe Mayes, Maintenance Manager; Ken McDaniel, Interim Electronics Supervisor; Kevin McQuarrie, Master Architect WLC; Terry Miller, Don Todd & Associates; Karim Nassab, SGI – Bond Team; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Assistant; Bill Savidge, District Engineering Officer.

B. AWARDS, RECOGNITIONS AND REPORTS

B.1 Local Hiring Program

Jake Sloan of Davillier-Sloan presented an overview of the West Contra Costa Unified School District's Local Capacity Building Program, including efforts and progress the program is making to hire community members for district construction projects.

Board/Committee Comment:

Ms. Toms inquired about work for off-site projects that are not part of the school bond program and how that affected the numbers.

Mr. Sloan responded with details comparing program participation at Helms in contrast to other areas, and discussed the first priority area.

President Pfeifer discussed the preference for community members to work on our schools.

Mr. Sloan discussed union support regarding the provision to include projects outside of the district.

Ms. Toms said that the projects not funded by the district should not receive credit.

Mr. Sloan discussed the results with regard to on-site numbers.

Mr. McNeil inquired about data for gender, race and ethnicity.

Mr. Sloan discussed the data and the need for academic assistance with math and English to help pass apprenticeship exams.

Ms. Toms inquired about the apprenticeship program and minorities.

Ms. Harris asked where those hired from outside the community resided.

Mr. Sloan said that they came from all over Northern California.

Ms. Miles inquired about recruiting and educating citizens and working in conjunction with other social organizations to recruit minorities.

Mr. Sloan provided details about efforts to work with other groups.

Ms. Miles asked about working in conjunction with district high school trades program.

Mr. Jackson said the focus needs to be redirected to the future workforce and discussed using the numbers to target areas of improvement. He acknowledged the Adult Ed program for sustaining this program.

Ms. Kronenberg said she is very proud of the program, especially how it connects to Adult Ed. She discussed the importance of going further to approach high school students.

Mr. McNeil suggested branching the first priority into two sections and setting up peer-to-peer outreach.

Mr. Jackson said he welcomed Mr. McNeil's wisdom and discussed recruiting from and partnership with the unions.

B.2 Bond Program Overview

Ms. Pricco provided a brief status update and said the committee is in the process of setting goals and identifying where more structure is needed. She discussed the level of success and commitment made by former members, the need for improving the number of volunteers and setting a schedule for 2008-09. She said there is a plan to create a subcommittee to work on the annual report on an ongoing basis.

Mr. Savidge presented an overview of the bond program entitled *Bond Program 2008: Accomplishments & Challenges*.

C.1 CBOC Membership Requirements and Attendance History

Ms. Pricco provided background information on this topic which was raised by Board Member Charles Ramsey.

Mr. Edmison discussed CBOC roles and responsibilities and future membership, citing governing regulations and the legal requirements of membership, and expressed concerns for sufficient interest in positions. He directed the conversation to whether the membership should change from its current makeup of 21 members.

Board/Member Comment:

Ms. Raines said she did not understand the need to eliminate positions as long as the need for a quorum was met and spoke about looking for additional members on an ongoing basis.

Ms. Harris and Ms. Toms spoke about making sure city representatives were aware of the issues.

Ms. Pricco discussed some difficulties facilitating meetings of 21 people and not being able to fill the positions.

Mr. Savidge suggested that the size of the committee should directly reflect the size of the district. He said the district was one of complexity that supports the current membership.

Ms. Harris expressed concern over choosing which positions to eliminate.

Ms. Miles suggested the possibility of a shared appointment and spoke about the importance of being clear what the responsibilities are to potential members.

Ms. Pricco provided closing comments and said this was only a beginning discussion.

Mr. McNeil spoke about informing the public through formal events. Ms. Pricco and Mr. Edmison said that would not be prohibited. Mr. Edmison suggested providing information directly to households in the WCCUSD Reporter and on the District website, which is being updated.

Ms. Pricco agreed that the Reporter would be an appropriate source, as it is paid for by bond funds.

Mr. Savidge suggested reducing the number of meetings to quarterly with two joint meetings.

Ms. Pfeifer wished to acknowledge the work of Mike Mahoney who was on the CBOC for many years and was a major player behind the scenes tutoring young people.

D.1 WCCUSD Public Comment

Jill Wolkenfeld discussed putting on school assemblies for the Local Capacity Building Program. She also expressed safety concerns at Adams Middle School and suggested having a seismic committee.

Robert Studdiford expressed concern for reducing the committee down to seven members. He spoke in favor of leaving the membership at the current level and reaching out to the community to find new members.

E. ADJOURNMENT

President Pfeifer adjourned the meeting at 9:04 PM.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education
From: Nia Rashidchi, Assistant Superintendent, Educational Services *NR*
Wendell Greer, Associate Superintendent, K-Adult Schools *WG*
Meeting Date: October 1, 2008
Agenda Item: C.1
Subject: 2008 Academic Performance Indices (API) Growth Targets – Recognition of Schools

Background Information: The California Department of Education (CDE) sets API growth targets for all public schools annually and has computed Academic Performance Indices (APIs) for all public schools since 1999. California draws achievement information from state assessments to calculate one number called the API.

Twenty-one of West Contra Costa Unified School District's schools increased their schoolwide API and met all of their subgroup and schoolwide growth targets.

In order for a school to make its API, it must achieve its schoolwide target as well as targets for all numerically significant subgroups. Any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school is identified by CDE as a numerically significant subgroup. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners, and Students with Disabilities. Meeting the comparable improvement target means that each student subgroup in the school met its individual achievement goals.

Tonight we recognize the following schools:

Castro	Coronado	Dover	El Sobrante	Ellerhorst
Ford	Grant	Harding	Hannah Ranch	Kensington
Lincoln	Lupine	Madera	Middle College	Montalvin
Murphy	Ohlone	Peres	Riverside	Verde
Washington				

Recommendation: Special recognition of specific schools on the California Department of Education's Academic Performance Indices (API) for 2008.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Nia Rashidchi, Assistant Superintendent, Educational Services
Wendell Greer, Associate Superintendent, K-Adult Schools

Agenda Item: C.2

Subject: 2008 Adequate Yearly Progress (AYP) – Recognition of Schools

Background Information: The No Child Left Behind Act of 2001 is Federal legislation that established an accountability program including AYP for all schools and Local Educational Agencies beginning with the 2002-2003 school year.

In order for a school to make AYP, it must achieve all of the schoolwide targets as well as targets for all numerically significant subgroups. AYP targets are set by the California Department of Education (CDE) for participation rate, percent proficient in English Language Arts and Math, Academic Performance Index (API) and graduation rate. A school may have as many as 46 AYP targets. A numerically significant subgroup is defined by CDE as any subgroup for which there are 100 valid scores or 50 valid scores comprising at least 15% of the valid scores for a school. Possible numerically significant subgroups include: African American, American Indian, Asian, Filipino, Hispanic, Pacific Islander, White, Socioeconomically Disadvantaged, English Learners and Students with Disabilities.

Twenty of WCCUSD's schools met all AYP targets in 2008.

Tonight we recognize schools that met all subgroup and schoolwide AYP targets. The 20 schools are:

Castro	El Sobrante	Ellerhorst	Ford	Hanna Ranch	Harding
Highland	Kappa	Kensington	Lupine Hills	Madera	Middle College
Murphy	Ohlone	Olinda	Peres	Riverside	Sheldon
Valley View	Washington				

Recommendation: School Board recognition of schools meeting all 2008 AYP criteria.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Wendell Greer 
Associate Superintendent, K – Adult Education

Agenda Item: C.3

Subject: Report on the Efforts by District Counselors to promote a College-Going Culture at their sites.

Background Information:

Counselors are trying to make their high school a place where college is the next step for everyone by creating a College-Going Culture. Counselors are working with College Outreach Programs and admissions representatives to come to their school for college information sessions. They are maintaining a consistent focus on the variety of available options to their students by holding Career Days and providing resources within and outside the school to assist students.

Recommendation: Report only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION-----BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: C.4

Subject: Budget Report Update

Background Information: Staff will provide a presentation that summarizes the adopted 2008-09 state budget and its impact on West Contra Costa Unified School District.

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008

From: Wendell Green *WJG* **Agenda Item:** E.1
Associate Superintendent, K – Adult Education

Subject: Public Hearing – Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials
Compliance for Fiscal Year 2008 – 2009

Background Information:

Education Code Section 60119 guidelines require the governing board to hold a public hearing after which the Board will determine, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks and instructional materials that are aligned with the academic content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in these subjects: English/Language Arts, including English language development; Mathematics; Science; History/Social Science; Foreign Language (if the student is enrolled in a Foreign Language course); and Health (if the student is enrolled in a Health course). The governing board shall also determine the availability of science laboratory equipment as applicable to science laboratory courses in grades 9 through 12.

Staff will provide the Board with an update on the sufficiency of textbooks during the public hearing.

Immediately after this hearing, as a separate action item, the board is requested to approve Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009.

Notice of the hearing tonight has been posted for ten days as required.

Recommendation: It is recommended that the Board of Education hold a public hearing.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Wendell Greer *WJG* **Agenda Item:** E.2
Associate Superintendent, K – Adult Education
Subject: Adoption of Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials
Compliance for Fiscal Year 2008 – 2009

Background Information:

The resolution is required in order for the District to receive funding as part of the Pupil Textbook and Instructional Materials Incentive Program and/or funding for instructional materials from any state sources.

The K – 12 Instructional Materials Funding Realignment Program allocation for 2008 – 2009 is \$68.50 per pupil, resulting in a total allocation of approximately \$2,100,000 for West Contra Costa Unified School District.

The information on the proposed resolution and current adopted texts for the District is listed on the attached. Prior to adopting this resolution the Board will hold a public hearing to discuss the area of textbook sufficiency.

Recommendation:

It is recommended that the Board of Education adopt Resolution No. 39-0809: Grades K – 12 Textbook and Instructional Materials Compliance for Fiscal Year 2008 – 2009.

Fiscal Impact: \$2,120,503 for K – 12 Instructional Materials for 2008 – 2009.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 39-0809

**RESOLUTION FOR GRADES K-12 TEXTBOOK AND INSTRUCTIONAL MATERIALS
COMPLIANCE FOR FISCAL YEAR 2008-2009**

WHEREAS, the Governing board in order to comply with the requirements of Education Code Section 60119 is required to hold a public hearing at which the governing board shall encourage participation by parents, teachers, members of the community, and bargaining unit leaders and;

WHEREAS, the governing board is required to make a determination through resolution, as to whether each student, including English Learners, has sufficient textbooks or instructional materials or both aligned to the academic content standards in mathematics, science, history-social science, and English/language arts, including the English Language Development component of an adopted program, aligned to the academic content standards consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, the governing board is required to make a determination as to whether sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health courses, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, the governing board is required to determine the availability of laboratory science equipment for science laboratory classes offered in grades 9-12, inclusive;

WHEREAS, All necessary textbooks for meeting the requirements of this resolution and the associated Ed. Code have been purchased by the district.

THEREFORE, be it resolved that for the 2008-2009 school year, the West Contra Costa Unified School District held a public hearing noticed at least ten day in advance on this date and has determined that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in each of the areas described above and that sufficient laboratory science equipment is available to students in grades 9-12.

PASSED AND ADOPTED this first day of October, 2008, at a regular meeting of the Board of Education by the following vote:

AYES _____ NOES _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at meeting of the Board on October 1, 2008.

Dr. Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
Adopted and Approved Textbook List
2008-2009

The table below lists the adopted, approved or selected textbooks for core curriculum in grades K-12 for West Contra Costa Unified School District that support California state standards. These approved materials are for use within the guidelines of the state frameworks for delivering standards based instruction in the core curriculum. Content areas covered by this list include:

- English Language Arts
- Math
- Social Science
- Science including Health
- Foreign Language

Subject Area	Grade Level	Standards Based Textbooks	Comments
Reading Language Arts	K-5	SRA: <i>Open Court Reading Published 2002</i> SRA: <i>Foro Abierto Published 2002</i>	Foro Abierto is for EL waiver classes K-3
English/ Language Arts	6-8	Prentice Hall: <i>Prentice Hall Literature Published 2002</i>	
English/ Language Arts	9-12	<p>A selection of novels, plays and other literary genres serve as the basis for Language Arts instruction.</p> <p>Mandated Literature:</p> <p>English I:</p> <p>Lee: <i>To Kill A Mockingbird</i> Orwell: <i>Animal Farm</i> Shakespeare: <i>Romeo and Juliet</i></p> <p>English II:</p> <p>Golding: <i>Lord of the Flies</i> Shakespeare: <i>Julius Caesar</i> OR <i>Macbeth</i> OR Hansberry: <i>A Raisin in the Sun</i> Steinbeck: <i>Of Mice and Men</i></p> <p>English III:</p> <p>Fitzgerald: <i>The Great Gatsby</i> Hurston: <i>Their Eyes Were Watching God</i> Miller: <i>The Crucible</i> or <i>Death of a Salesman</i></p>	Prentice Hall literature series, articles, essays and short stories are used as resources

Subject Area	Grade Level	Standards Based Textbooks	Comments
		<p>English IV:</p> <p>Camus: <i>The Stranger</i> OR: Dickens: <i>Great Expectations</i> Orwell: <i>1984</i> Shakespeare: <i>Hamlet</i> OR: <i>Henry IV</i> OR: <i>Othello</i></p> <p>Optional novels that may be used for high school English:</p> <p>English I:</p> <p>Baker: <i>Growing Up</i> Homer: <i>The Odyssey</i> Hugo: <i>Les Miserables</i> Mishima: <i>The Sound of Waves</i> Carroll: <i>Alice's Adventures in Wonderland</i> Tolkien: <i>The Hobbit</i> Angelou: <i>I Know Why the Caged Bird Sings</i> Steinbeck: <i>The Pearl</i> Wilde: <i>The Importance of Being Earnest</i></p> <p>English II:</p> <p>Buck: <i>The Good Earth</i> Hersey: <i>Hiroshima</i> Delany: <i>Having Our Say: The Delany Sisters' First 100 Years</i> Wright: <i>Black Boy</i> Brown: <i>Bury My Heart at Wounded Knee</i> Krakauer: <i>Into Thin Air</i> Huxley: <i>Brave New World</i> Remarque: <i>All Quiet on the Western Front</i></p> <p>English III:</p> <p>Cooper: <i>The Last of the Mohicans</i> Hawthorne: <i>The Scarlet Letter</i> Twain: <i>The Adventures of Huckleberry Finn</i> Cather: <i>My Antonia</i> Welch: <i>Fool's Crow</i> Steinbeck: <i>Grapes of Wrath</i> Tan: <i>The Joy Luck Club</i> Salinger: <i>The Catcher in the Rye</i></p> <p>English IV:</p> <p>Hesse: <i>Siddhartha</i> Kafka: <i>The Metamorphosis</i></p>	

Subject Area	Grade Level	Standards Based Textbooks	Comments
		Shakespeare: <i>Hamlet</i> White: <i>The Elements of Style</i> White: <i>The Essays of E.B. White</i> Wolff: <i>This Boy's Life</i> Achebe: <i>Things Fall Apart</i> Heller: <i>Catch 22</i> Sophocles: <i>Oedipus</i> Austen: <i>Pride and Prejudice</i> Dostoevsky: <i>Crime and Punishment</i> Ibsen: <i>A Doll House</i> O'Brien: <i>The Things They Carried</i> Shakespeare: <i>Much Ado About Nothing</i> Conrad: <i>Heart of Darkness</i> Forster: <i>A Passage to India</i> Malcolm X: <i>The Autobiography of Malcolm X</i> Swift: <i>Gulliver's Travels</i>	
Reading Intervention	6-8	Hampton Brown: <i>High Point Published 2002</i>	
ELD I—III Reading/Language Arts classes	6-12	Hampton Brown: <i>High Point Published 2002</i>	
Reading Intervention	9-12	Scholastic: <i>READ 180 Published 2002</i>	
Expository Writing	12th	Bean, Chappell & Gillam: <i>Reading Rhetorically, Brief Edition (Resource Book)</i> Lucille Payne: <i>The Lively Art of Writing</i> Krakauer: <i>Into Thin Air</i> LeGuin: <i>The Left Hand of Darkness</i> Ehrenreich: <i>Nickel and Dimed: On (Not) Getting By in America</i> Strunk & White: <i>The Elements of Style</i> Schlosser: <i>Fast Food Nation</i> Krakauer: <i>Into the Wild</i>	
Advanced Eng. I	9th	Martel: <i>The Life of Pi</i> Mc Bride: <i>The Color of Water</i> Homer: <i>The Odyssey</i>	
Advanced Eng. II	10th	Achebe: <i>Things Fall Apart</i> Dorris: <i>Yellow Raft on Blue Water</i>	
Math	K-6	Harcourt: <i>Harcourt Math</i>	Spanish version for waiver classes K-1
Pre-Algebra	7	Prentice Hall: <i>Pre-Algebra</i>	
Algebra 1	8	McDougal Littell: <i>Algebra Structure and Method</i>	
Algebra 1	High School	Prentice Hall: <i>Algebra Published 2003</i> Addison-Wesley: <i>Algebra Published 2003</i>	
Geometry	High	Glencoe: <i>Geometry: Applications and Connections</i>	

Subject Area	Grade Level	Standards Based Textbooks	Comments
	School	Glencoe/McGraw Hill: <i>Geometry: Concepts and Applications</i> Key Curriculum Press: <i>Discovering Geometry</i> Glencoe: <i>Geometry Integration Applications Connections</i> Merrill: <i>Geometry</i>	
Algebra 2	High School	Merrill: <i>Algebra Two with Trigonometry</i> Addison Wesley: <i>Algebra and Trigonometry</i>	
Calculus	High School	Houghton Mifflin: <i>Calculus of a Single Variable</i> Prentice Hall: <i>Calculus: Graphic, Number, Algebraic Functions</i> Addison-Wesley: <i>Calculus</i>	
Math Analysis	High School	McDougal Littell: <i>Advanced Math with Discrete Math & Data Analysis</i> Glencoe: <i>Advanced Math Concepts</i> Houghton Mifflin: <i>Math Analysis: Introductory Analysis</i>	
Probability and Statistics	High School	Curriculum Press: <i>Workshop Statistics: Discover with Data Key</i>	
Social Science	K-6 Elementary	Macmillian/McGraw Hill: <i>California Vistas 2007</i>	
Social Science	6 Middle School	TCI History Alive: <i>Ancient History Published 2005</i>	
Social Science	7	TCI History Alive: <i>Medieval World and Beyond Published 2005</i>	
Social Science	8	TCI History Alive: <i>US Through Industrialization Published 2005</i>	
Social Science	9	No social science but students take a cultural geography course developed in district with district complied and produced materials	
Social Science	10	MacDougal Littell: <i>World History Published 2005</i> <i>Los Andres Historia y Geografia del Mundo (BL)</i>	
Social Science	11	MacDougal Littell: <i>US History Published 2005</i>	
Social Science	12	Glencoe: <i>Elementos de Economia (BL)</i> Globe Fearon: <i>Government in America (AP)</i> MacDougal Littell: <i>Economics Principles & Practices</i> Prentice Hall: <i>Magruder's American Government</i> Houghton Mifflin: <i>American Government (AP)</i>	
Science	K-6	Scott Foresman: <i>California Science</i>	
Science	6	Prentice Hall: <i>Earth Science</i>	
Science	7	Prentice Hall: <i>Life Science</i>	
Science	8	Prentice Hall: <i>Physical Science</i>	

Subject Area	Grade Level	Standards Based Textbooks	Comments
High School Science Courses	9—12	McDougal Littell: <i>Biology</i> Pearson Ed: <i>Biology</i> (AP) Prentice Hall: <i>Exploring Physical Science</i> (AP) Thomson: <i>Living in the Environment</i> Prentice Hall: <i>Environmental Science</i> (AP) CPO: <i>Physics</i> Prentice Hall: <i>Chemistry</i> Holt: <i>Modern Chemistry</i> Addison Wesley: <i>Biology 5th Edition</i> (AP Biology) Raven & Johnson, McGraw Hill: <i>Biology</i> (AP Biology)	
Health		Glencoe/McGraw-Hill: <i>Teen Health Course 2</i>	
Foreign Language	7-12	Glencoe/McGraw-Hill: French 1 and 2: <i>Bon Voyage Published 2005</i> Glencoe: French 3: <i>En Voyage Published 2005</i> Prentice Hall Spanish 1 and 2 : <i>Realidades Published 2005</i> McDougal-Littell: Spanish 3. <i>Bravo! 3 Published 2005</i> Prentice Hall: Latin: <i>Ecce Romani Published 2005</i> Mirai, Cheng & Tsui: Japanese 1 and 2 University of Hawaii: Japanese 3: <i>Learn Japanese Vol. 2</i> Holt, Rinehart: German: <i>Komm Mit Published 2005</i>	

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Nia Rashidchi *NR* **Agenda Item:** E.3
Assistant Superintendent, Educational Services
Subject: NCLB Supplemental Educational Services (SES) Tutoring Contracts

Background Information:

The No Child Left Behind (NCLB) Act of 2001 requires school districts to set aside an amount equivalent to 20% of the Title I entitlement for the purposes of providing Transportation for Choice and Supplemental Educational Services (SES). In WCCUSD 20% of the entitlement is \$1,764,024. Of this amount, \$150,000 is needed for Transportation for Choice leaving \$1,614,024 available for SES tutoring.

Federal guidance regarding Supplemental Educational Services was released on June 13, 2005. The guidance specifies the roles and responsibilities of the U.S. Department of Education, the State Board of Education and the Local Educational Agency. The guidance has been used to inform the implementation of this initiative in WCCUSD. Each year the Department of Education sets the official per pupil allotment (PPA) for each district, which represents the maximum amount to be expended per participant. The official rate for 2008-09 has not yet been released. The California Department of Education estimates the PPA to be \$1,113.47 for planning purposes. Therefore, approximately 1,450 students may be served.

Parent/Guardians of all students participating in the free and reduced lunch program at the 16 Title I schools in year 2 and beyond of NCLB improvement were appropriately informed of the opportunity to receive these tutoring services. An informational catalog and application were created in English and Spanish with descriptions of the programs offered by all of the State-approved providers. These materials were mailed to all eligible families in September. In addition, catalogs were available at all 16 schools for Back to School Night. Furthermore, many of the participating schools have hosted provider fairs for their school communities.

Permission is requested of the Board of Education to approve contracts between the District and named State-approved SES providers per parental choice for the period of October 2, 2008 through June 30, 2009 per the attached list.

Recommendation: Recommend Approval

Fiscal Impact: Appropriate expenditure of Title I SES reservation

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**West Contra Costa Unified School District
2008-09 State-Approved
Supplemental Educational Service (SES) Providers**

1 to 1 Tutor
A+ Educational Center
A+ Grades Up
Academic Tutoring Services, Inc.
Ace Tutoring Services, Inc.
Alternatives Unlimited, Inc.
ARC Associates
ATS Project Success
Brainfuse One-to-One Tutoring
Bright Futures
Carney Educational Services
Club Z
Community College Foundation
Educate Online
Evers Group, LLC
Extreme Learning
Girls & Boys Moving Forward, LLC
J-Vision, Inc.
Kaplan, Inc.
Kumon Math & Reading Centers
Math Think
NFWSC Cesar Chavez Education Inst.
Professional Tutors of America
Reach Learning Center
Sky Learn
Student Nest.com
Sylvan
Total Education Solutions
Tutor Experts, Inc.
Tutor Works, Inc.
VETO

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Bill Savidge **Agenda Item:** F.1
Engineering Officer
Subject: Status Reports – Facilities Planning and Construction

Background Information: The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report—Verbal Presentation
- Construction Status Reports—Current Construction Projects

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

bsavidge

PROJECT STATUS REPORT

De Anza High School - New Field Houses

Period Ending: 9/17/2008

Scope: New Field Houses

Construction Status:

Architect: Deems Lewis McKinley Architects
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Herman Blackmon Jr., Amanco, Inc.
Contractor: Bollo Construction Inc.
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed:	3/3/2008
	Original Approved Projected
Construction Schedule (days):	270
Original Completion Date:	11/28/2008
Projected Completion:	11/28/2008

Buildings:

Field House Buildings A & B.

Progress This Period:

- Completed rough electrical for Buildings A & B.
- Continuing rough carpentry for Buildings A & B.
- Completed rough plumbing for Buildings A & B.
- Continuing rough carpentry for the covered walkway.
- Installed door frames.
- Began drywall.
- Put in suspended ceilings.
- Converted school over to new electrical and gas system.
- Installed window openings.
- Completed insulation.
- Completed all electrical and repair work to portables for the start of school.

Anticipated Progress Next Period:

- Lath and plastering.
- Drywall.
- Construct roof.
- Taping and texturing.
- Window pan installation.
- Install fire sprinklers.
- Complete change over for gas and electric.
- Install control system for boiler and complete start up of boiler.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	270
Construction Calendar Days Elapsed:	198
Construction Calendar Days Remaining:	72
Percent of Contract Calendar Days Elapsed:	73%
Percent of Construction Completed:	50%

Percentage of Work Done	63%	Total Project
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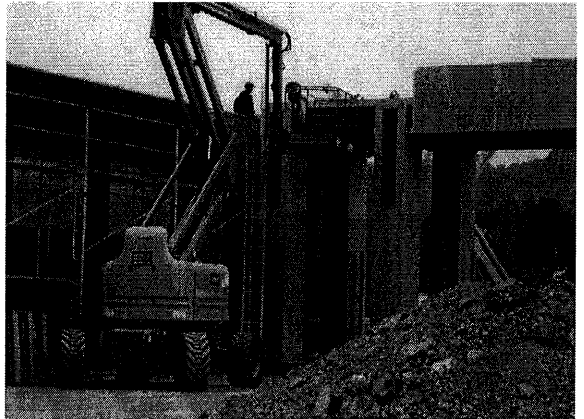
Proposed Changes:

General Comment:

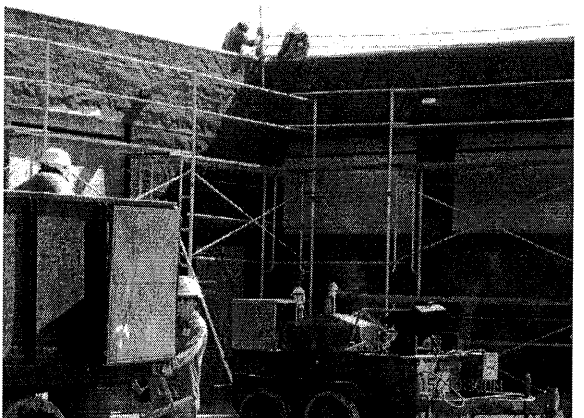
Progress Photos: 9/17/2008



Installing Insulation



Work on Covered Walkway



Rooftop Work

PROJECT STATUS REPORT

De Anza High School - Utilities, Gym, Demo and Site Work

Period Ending: 9/17/2008

Scope: Utilities, Gymnasium, Demo and Site Work

Construction Status:

Architect: DLM Architects
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Marc Alojepan, SGI Construction Management
Contractor: Bay Cities Paving and Grading
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed:	6/30/2008
	Original Approved Projected
Construction Schedule (days):	180
Original Completion Date:	01/26/2009
Projected Completion:	01/26/2009

Buildings:

Gymnasium, Boiler ...

Progress This Period:

- Asphalt Removal
- Gym Demolition
- Storm Drain/Sewer Installation
- Irrigation Repair Work
- Electrical, Data, and Communication Installation
- Boiler Room Demolition
- Water Line Repair Work

Anticipated Progress Next Period:

- Parking Lot Striping
- Boiler Room Demolition
- Electrical, Data, and Communication Installation
- Gym Demolition
- Underground Utilities Installation

Schedule Assessment/Update:

Construction Duration (Calendar Days):	180
Construction Calendar Days Elapsed:	79
Construction Calendar Days Remaining:	101
Percent of Contract Calendar Days Elapsed:	43%
Percent of Construction Completed:	44%

Percentage of Work Done

44%

Total Project

Proposed Changes:

- Additional Staff/Student Parking

General Comment:

Progress Photos: 9/17/2008



Gym Hard Demolition Interior



Gym Hard Demolition Exterior



Utilities Installation

PROJECT STATUS REPORT

De Anza High School Track & Field - Track & Field

Period Ending: 9/17/2008

Scope: Track & Field

Construction Status:

Architect: Wally Gordon, Deems, Lewis, McKinley
Project Manager: Herman Blackmon Jr., Amanco
Project Engineer:
Contractor: Bay Cities Paving & Grading
Inspector: Steve Cayson

Contract Status:

Notice to Proceed: 7/16/2007
Original Approved Projected

Construction Schedule (days):
Original Completion Date: 12/28/2007
Projected Completion: 8/1/2008

Buildings:

Progress This Period:

- Connected power to scoreboard.
- Hung and connected power for audio system.
- Completed asphalt and concrete paving.
- Installed wheel chair lift.
- Installed control panel for irrigation controller.
- Installed water fountains.
- Placed portable bathroom units.

Anticipated Progress Next Period:

- Install phone communication systems to allow certifications of fire alarm to press box and wheel chair lift.
- Complete electronics and audio tests.
- Complete punch list.
- Complete project.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	165
Construction Calendar Days Elapsed:	427
Construction Calendar Days Remaining:	-262
Percent of Contract Calendar Days Elapsed:	258%
Percent of Construction Completed:	93%

Percentage of Work Done 99% Total Project

Proposed Changes:

General Comment:

Progress Photos: 9/17/2008



Installing Wheel Chair Lift



Setting Power Pole



De Anza Track and Field

PROJECT STATUS REPORT

Dover Elementary School - New Construction

Period Ending: 9/17/2008

Scope: Demo

Construction Status:

Architect: HY Architects
 Project Manager: Cesar Monterrosa, SGI Construction Management
 Project Engineer: Marc Alojepan, SGI Construction Management
 Contractor: Evans Brothers
 Inspector: A.J. Washington

Contract Status:

Notice to Proceed:	08/04/2008
	Original Approved Projected
Construction Schedule (days):	122
Original Completion Date:	12/04/08
Projected Completion:	12/04/08

Buildings:

Storage Building
 Portable

Progress This Period:

- Removal and Relocation of Existing Play Structure
- Installation of AC Berm
- Demolition of Storage Building
- Demolition of Asphalt Paving
- Site Striping
- Removal of Trees

Anticipated Progress Next Period:

- Removal of AC Paving
- Off-Haul Export
- Rough Grading of Site
- Installation of Stabilized Entrance
- Installation of Haul Road
- Installation of Storm Drain

Schedule Assessment/Update:

Construction Duration (Calendar Days):	122
Construction Calendar Days Elapsed:	42
Construction Calendar Days Remaining:	80
Percent of Contract Calendar Days Elapsed:	34%
Percent of Construction Completed:	34%

Percentage of Work Done

34%

Total Project

Proposed Changes:

- Reuse of Basketball and Tetherball Standards due to Schedule
- Miscellaneous Issues as a result of AOR, RFI, and Submittal Process

General Comment:

- Project proceeding on Schedule
- Grading, Dust Control, and Water to be provided by West Contra Costa Unified School District

Progress Photos: 9/17/2008



Existing Tree Removal



Non-Expansive Soil Import



AC Removal

PROJECT STATUS REPORT

Downer Elementary School - New Construction

Period Ending: 9/17/2008

Scope: New Construction and Demolition of Existing Facilities.

Construction Status:

Architect: Bunton Clifford Associates, Inc.
Project Manager: Jose Chapa, SGI Construction Management
Project Engineer: Cesar Monterrosa, SGI Construction Management
Contractor: West Bay Builders Inc.
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed: 5/4/2006
Original Approved Projected
Construction Schedule (days): 840
Original Completion Date: 8/6/08
Projected Completion: 11/5/2008

Buildings:

Building A : Classrooms
Building B : Classrooms, Library
Building C: Gymnasium/Multipurpose Room
Administration, Cafeteria and Kitchen
Site Work: Hardscape, Landscape and Irrigation
Demolition: Phase III

Progress This Period:

- Complete and Inspect (IOR/AOR) Punch List Items
- Rough Grade Survey Staking
- Rough Grading Site
- Underground Survey Staking
- Installation of Communication for Wheelchair Lift.
- Installation of Tack Boards New School Building complete

Anticipated Progress Next Period:

- Storm Drain-Trench/Pipe/Backfill
- Site Electrical Underground
- Irrigation-Trench/Pipe/Backfill
- Non-Expansive Soil

Schedule Assessment/Update:

Construction Duration (Calendar Days):	874
Construction Calendar Days Elapsed:	867
Construction Calendar Days Remaining:	7
Percent of Contract Calendar Days Elapsed:	99%
Percent of Construction Completed:	90%

Percentage of Work Done	90%	Total Project
Building Construction	Phase II	100%
Site Work Phase	Phase II	95
Demolition	Phase III	100%
HAZ- MAT Abatement	Phase III	100%
Site Work Phase	Phase III	20

Proposed Changes:

Miscellaneous issues as a result of AOR ASI's and RFI process.

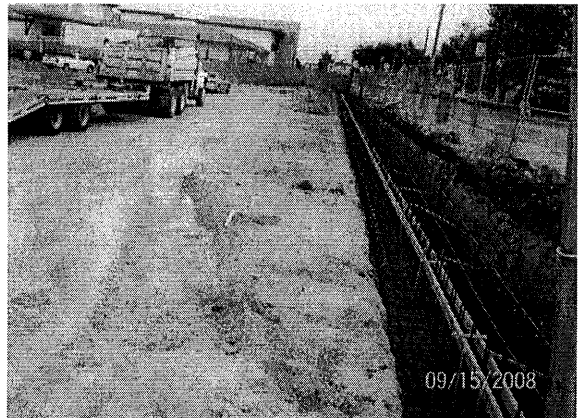
General Comment:

1. Project proceeding on a 5 weeks behind schedule as a result of HAZ-MAT abatement unforeseen material found and sonovoids found in concrete Floor and Roof Decks, GC's Schedule reflects a Final Completion Date of 11/05/08

Progress Photos: 9/17/2008



Ford Temporary Housing Water and Electrical Trench



CMU Retaining Wall Footing Trench



AB Grading

PROJECT STATUS REPORT

El Cerrito High School
Period Ending: 9/17/2008

Scope: Phase 1, Five Buildings - Classrooms, Laboratories, Computer Laboratories, Athletics, Food Service, Arts & Ceramics, Auto Shop & Welding

Construction Status:

Architect: Ike Ofodu, Jackie Bassman, WLC Architects
Project Manager: Lew Brower, SGI Construction Management
Project Engineer: Aryan Heydari, SGI Construction Management
Contractor: Tom Kennon, Dave Piper, Lathrop Construction, Inc.
Inspector: Kris Gilbert, A. J. Washington

Contract Status:

Notice to Proceed: 9/18/06

	Original	Approved	Projected
Construction Schedule (days):	780	0	0
Original Completion Date:	11/6/2008		
Projected Completion:	11/6/2008		

Buildings:

Sitework	Perimeter Subdrainage; Underground Utilities
Buildings B & C	Classroom & Laboratory Buildings
Building D	Classroom & Computer Laboratory Building
Building E	Food Service & Athletic Building
Building F	Art & Ceramic and Auto & Welding Shop Building
Site Development	Hardscape; Landscape; Irrigation

Progress This Period:

- Build B - Construction nears completion.
- Build C - Utilities & Finish Construction continues.
- Build D - Construction nears completion.
- Build E Athletic Facilities attain Substantial Completion/BOD on 9/15/08.
- Build E - Utilities & Finish nears completion.
- Build F - Utilities & General Construction near completion; Finish Construction Underway. All Roofing nears completion.
- Site Work/Development - Ashbury Avenue was reopened to the Public on 8/22/08. Construction of Hardscape Features continued around Campus.

Anticipated Progress Next Period:

- Attain Substantial Completion Builds B & E (Food Service).
- Approach Substantial Completion of Build D; near completion of Build C.
- Build F - Complete Roofing, Utilities & General Construction. Continue Finish Construction
- Site Work/Development - Continue development of Hardscape Features.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	722
Construction Calendar Days Remaining:	58
Percent of Contract Calendar Days Elapsed:	92%
Percent of Construction Completed:	93%

Percentage of Work Done

Total Project

Site Work	96%
Building B	97%
Building C	90%
Building D	96%
Building E	96%
Building F	70%
Site Development	50%

Proposed Changes:

Miscellaneous issues resulting from AOR issued ASI's & GC RFI Process.

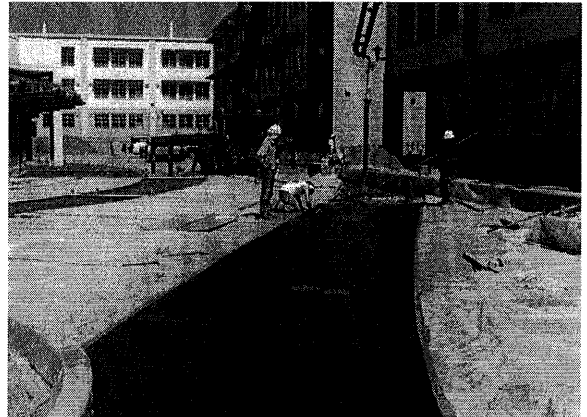
General Comment:

- The Athletic Facilities in Building E attained Substantial Completion with a Beneficial Occupancy Date of 9/5/08.
- The Phase 1 Project continues to maintain progress toward an On-Time Completion.

Progress Photos: 9/17/2008



Building E - Main Lobby of the Athletic Facilities



Campus Development Between Buildings E (L) and D (R)



Building B - Very Near Completion

PROJECT STATUS REPORT

El Cerrito High School
Period Ending: 9/17/2008

Scope: Phase 2, One Building - 600 Seat Theater with Orchestra Pit, School Administration, Library, Music, Drama, Tech Futures

Construction Status:

Architect: Ike Ofodu, Jackie Bassman, WLC Architects
Project Manager: Lew Brower, SGI Construction Management
Project Engineer: Aryan Heydari, SGI Construction Management
Contractor: Tom Kennon, Dave Piper, Lathrop Construction, Inc.
Inspector: Kris Gilbert, A. J. Washington

Contract Status:

Notice to Proceed:	4/23/2007		
	Original	Approved	Projected
Construction Schedule (days):	720	0	0
Original Completion Date:	12/12/2007		
Projected Completion:	11/6/2008		

Buildings:

Building A	Site Preparation & Foundation
Building A	Structural - Framing, Decking, Fire-Proofing, Slabs
Building A	Building Envelope
Building A	Utility Rough-Ins
Building A	Interior Building Construction
Building A	Building Finishes
Site Development	Hardscape; Landscape; Irrigation

Progress This Period:

- Utility Rough-Ins and General Construction continues.
- Parapet Stone Coping/Fascia is essentially complete.
- Sheetrock construction nears completion.
- Painting and Interior Construction has commenced.
- Theater Ceiling Construction is essentially complete; Scaffolding removed.
- Theater Interior Construction & Finishes, including Masonry is underway.
- Final Roof Construction resumed.
- Elevator Construction has commenced.

Anticipated Progress Next Period:

- Continue Utility Rough-Ins and General Construction.
- Complete Interior Sheetrock and Final Roof Construction.
- Continue Theater Interior Construction.
- Continue Painting & Finish Construction.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	501
Construction Calendar Days Remaining:	219
Percent of Contract Calendar Days Elapsed:	69%
Percent of Construction Completed:	75%

Percentage of Work Done

Total Project

Site Preparation & Foundation	95%
Structural	100%
Building Envelope	90%
Interior Building Construction	46%
Building Finishes	5%
Hardscape; Landscape; Irrigation	5%

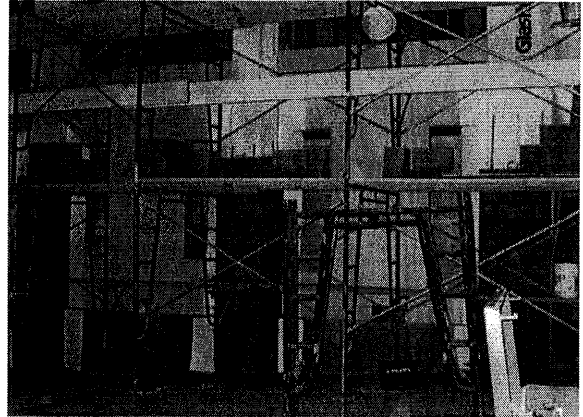
Proposed Changes:

Miscellaneous changes resulting from AOR issued ASI's and GC RFI Process.

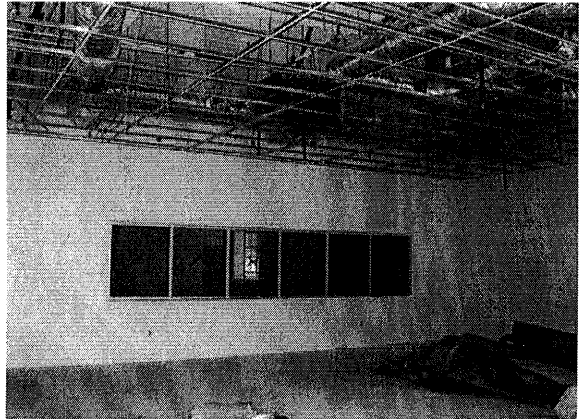
General Comment:

- Overall, the Project moves forward on-time and within budget.

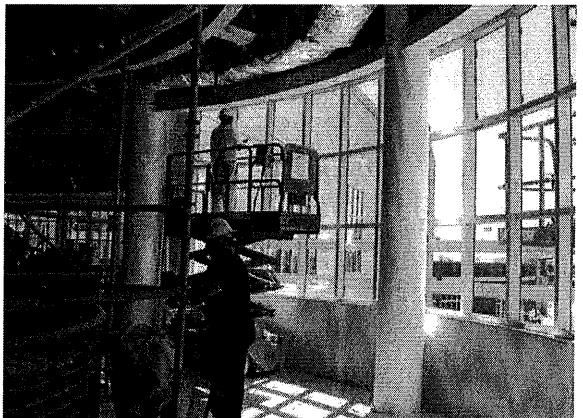
Progress Photos: 9/17/2008



Theater - Interior Masonry Wall Construction Underway



Tech Futures - Computer Classroom Progresses



2nd Floor Rotunda - Window Installation Nears Completion

PROJECT STATUS REPORT

Helms Middle School - New Construction

Period Ending: 9/17/2008

Scope: New Construction and Demolition of existing facilities.

Construction Status:

Architect: Baker Vilar Architects
Project Manager: Elena Comrie, SGI Construction Management
Project Engineer: Rod Sias, SGI Construction Management
Contractor: West Bay Builders Inc.
Inspector: Kory Gilbert

Contract Status:

Notice to Proceed:	04/09/2007			
	Original	Approved	Projected	
Construction Schedule (days):	780	0	0	
Original Completion Date:	05/28/2009			
Projected Completion:	05/28/2009			

Buildings:

Building G	Gymnasium
Building MC	Media Center
Building A	Administration
Building M	Multi-purpose Room
Building C	Classrooms

Progress This Period:

- Install Exterior Drywall at Bldgs. C1, C2.
- Install Roof-Plywood & Sheathing @ C1, C2.
- Framing & Roof-Plywood & Sheathing @ Bldg. G.
- Erection of Structural Steel in BLDG. M.
- Installation of Mech./Elec./Plumb Rough In @ C1, C2, A, & G.

Anticipated Progress Next Period:

- Continue to install Exterior Drywall at Bldgs. C1, C2.
- Continue to install Roof-Plywood & Sheathing @ C1, C2.
- Continue to Frame, install Exterior Drywall, Roof-Plywood at Bldg. G, MCA
- Installation of Metal Roof Decking @ BLDG. M.
- Continue to install Mech./Elec./Plumb Rough In @ C1, C2, A, & G, M.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	780
Construction Calendar Days Elapsed:	527
Construction Calendar Days Remaining:	253
Percent of Contract Calendar Days Elapsed:	67%
Percent of Construction Completed:	43%

Percentage of Work Done

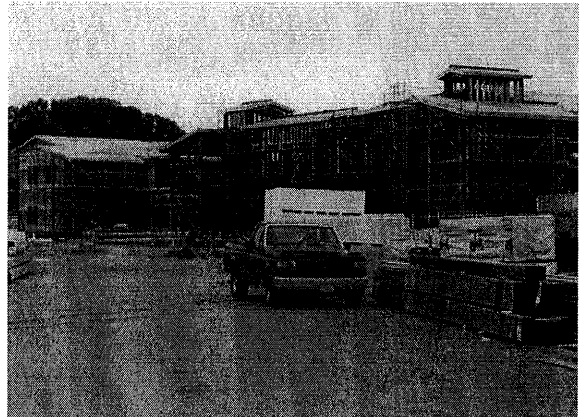
Total Project

Import and Off Haul Soil	80%
A, C1, C2, C3, G, MC, M Footings	100%
Structural Steel C Buildings	90%
Sanitary Sewer Installation	90%
Storm Drain Installation	85%
Mechanical Rough-In Bldgs.	69%
Electrical Rough -In Bldgs. C, G	75%
Plumbing Rough-In A,C, M, MC, G	72%

Proposed Changes:

General Comment:

Progress Photos: 9/17/2008



Exterior Drywall, Roof-Plywood & Sheathing @ C1, C2.



Framing & Roof-Plywood & Sheathing @ Bldg. G, MCA



Installation of Metal Roof Decking @ Bldg. M

PROJECT STATUS REPORT

Pinole Middle School - New Construction

Period Ending: 9/17/2008

Scope: Two story school building and gymnasium.

Construction Status:

Architect: Powell & Partners Architects
Project Manager: Les Labroi, Amanco
Project Engineer: Richard Rogers, Amanco
Contractor: West Coast Contractors
Inspector: Alan Lutz

Contract Status:

Notice to Proceed:	11/13/06	
	Original	Approved Projected
Construction Schedule (days):	540	
Original Completion Date:	5/20/2008	
Projected Completion:	5/20/2008	

Buildings:

Building B	Two Story Classrooms
Building C	Gymnasium

Progress This Period:

- Awaiting substantial completion 9/20/08
- Elevator certification 9/17/08
- Finish pending punch-list items

Anticipated Progress Next Period:

- Finish all close-out documentation.

Schedule Assessment/Update:

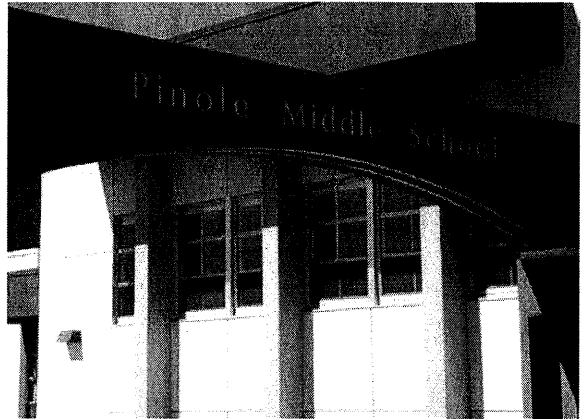
Construction Duration (Calendar Days):	540
Construction Calendar Days Elapsed:	674
Construction Calendar Days Remaining:	-134
Percent of Contract Calendar Days Elapsed:	124%
Percent of Construction Completed:	98%

Percentage of Work Done	98%	Total Project
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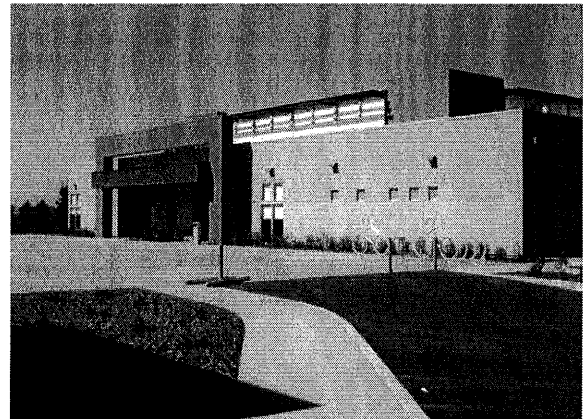
Proposed Changes:

General Comment:

Progress Photos: 9/17/2008



Portico entrance



Exterior of building C.



Exterior of building B.

PROJECT STATUS REPORT

Pinole Valley High School - Parking Lot Paving

Period Ending: 9/17/2008

Scope: Parking Lot Paving

Construction Status:

Architect: Magdave Associates, Inc.
 Project Manager: Sonya Perkins, SGI Construction Management
 Project Engineer:
 Contractor: Galedrige Construction
 Inspector: Steve Cayson

Contract Status:

Notice to Proceed:	08/14/2008		
	Original	Approved	Projected
Construction Schedule (days):	21	0	0
Original Completion Date:	09/04/2008		
Projected Completion:	8/22/2008		

Buildings:

Progress This Period:

Excavation, subgrade, asphalt placement, fog seal, and striping was completed on 8/22/08

Anticipated Progress Next Period:

N/A

Schedule Assessment/Update:

Construction Duration (Calendar Days):	21
Construction Calendar Days Elapsed:	21
Construction Calendar Days Remaining:	0
Percent of Contract Calendar Days Elapsed:	100%
Percent of Construction Completed:	100

Percentage of Work Done	100	Total Project
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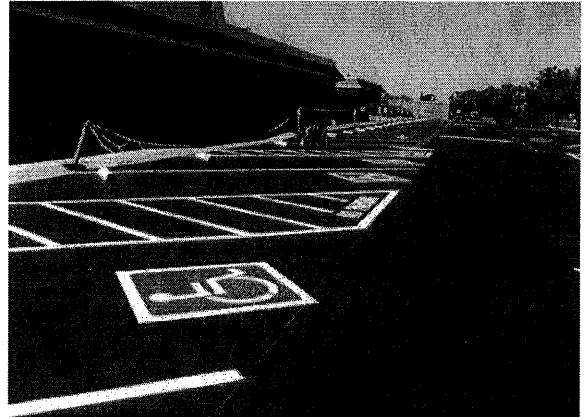
Proposed Changes:

Extra asphalt was needed at driveway entrances. Principal requested extra bumper blocks to be placed at "No Parking" locations

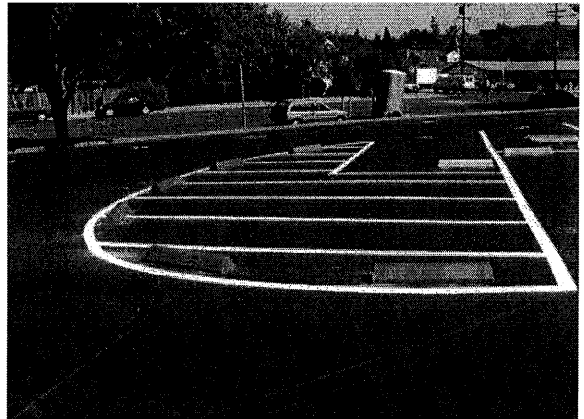
General Comment:

Parking Lot Paving Project was completed on time and under budget.

Progress Photos: 9/17/2008



PVHS - ADA Ramp/Striping



PVHS - Bumper Blocks @ No Parking Location



PVHS- Admin. Parking Spaces

PROJECT STATUS REPORT

Richmond High School - New Bleacher & Field House Facilities

Period Ending: 9/17/2008

Scope: New Bleacher and Field House Facilities

Construction Status:

Architect: Baker Vilar Architects
Project Manager: Hector Deleon, SGI Construction Management
Project Engineer:
Contractor: West Bay Builders
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed: 05/27/2008
Original Approved Projected
Construction Schedule (days): 345
Original Completion Date: 05/07/2009
Projected Completion: 05/07/2009

Buildings:

New Structure Bleacher & Field House Facility
Site Development Additional Eastern Bleachers
Site Development Re-surface and install tennis courts

Progress This Period:

Concrete caissons have been set, poured and horizontal grade beam rebar is currently being tied. The underground utilities to the site have been brought to the building perimeter. Asphalt overlay at the tennis courts with temporary ramps are constructed for staff and students to access the field. All asphalt patching complete adjacent to the school grounds. The elevator pit waterproofing is installed. Installation of new bleachers ,64 lineal feet, on the eastern side of the football field.

Anticipated Progress Next Period:

All rebar tied for grade beams, anchor bolt and steel column templates installed. Underground rough plumbing and electrical work installed and ready for concrete slab.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	345
Construction Calendar Days Elapsed:	113
Construction Calendar Days Remaining:	232
Percent of Contract Calendar Days Elapsed:	32%
Percent of Construction Completed:	10%

Percentage of Work Done	14%	Total Project
Underground Site Utilities	80%	10%
Caisson concrete	90%	6%
Temporary ramps/access	100%	2%
Electrical rough-in Main bldg	85%	9%
Plumbing Rough in	15%	10%

Proposed Changes:

District-School staff requested additional seating area for school athletic events adjacent to the existing eastern bleachers. Project team re-used dismantled bleachers from current project to increase capacity on eastern bleacher system.

General Comment:

- All rough underground utilities and rough-in conduit are installed and terminated to respective in ground junction boxes.
- All trenches around Project site are paved, the tennis court is overlaid, and accessible ramps constructed for student safety and field access.

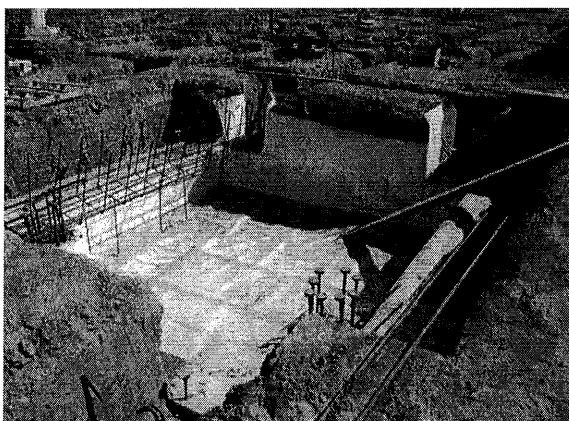
Progress Photos: 9/17/2008



Installation of grade beam rebar



New rough plumbing under building slab



Waterproofing building elevator pit

PROJECT STATUS REPORT

Richmond High School - Building Renovation Phase 2

Period Ending: 9/17/2008

Scope: Building Renovation Phase 2

Construction Status:

Architect: Quattrocchi Kwok Architects
Project Manager: Hector DeLeon, SGI Construction Management
Project Engineer:
Contractor: IMR Contractors Corp.
Inspector: Mark Eriksen

Contract Status:

Notice to Proceed: 10/08/2007
Original Approved Projected
Construction Schedule (days): 179
Original Completion Date: 04/04/2008
Projected Completion: 6/30/2008

Buildings:

Main School Building

Progress This Period:

Completion of all Phases I, II & III. The AOR has issued a punch list

Anticipated Progress Next Period:

Completion of punch list items

Schedule Assessment/Update:

Construction Duration (Calendar Days):	179
Construction Calendar Days Elapsed:	345
Construction Calendar Days Remaining:	-166
Percent of Contract Calendar Days Elapsed:	192%
Percent of Construction Completed:	96%

Percentage of Work Done	85%	Total Project
Phase I Completed	100%	33%
Phase II Completed	100%	33%
Phase III-Completed	98%	28%
Phase III punch list	98%	25%
Installation of new doors	95%	10%

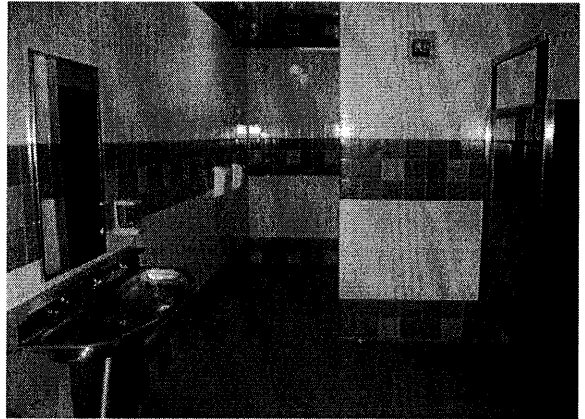
Proposed Changes:

- Add hand-dryers to boys and girls restrooms
- New concrete poured into existing planter boxes

General Comment:

All phases of the project are substantially complete by August 26, 2008

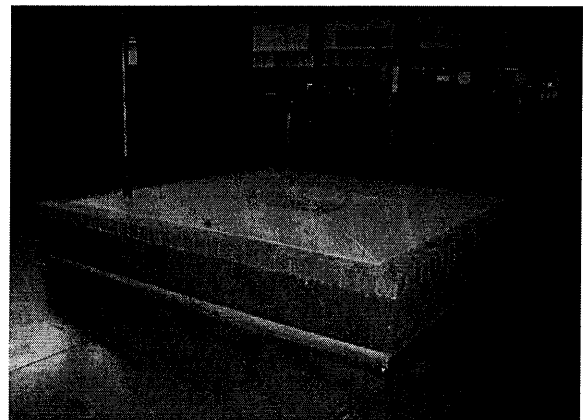
Progress Photos: 9/17/2008



New Phase III bathroom complete



New interior hall doors with vision light



New concrete filled in existing planter box

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI G.1

Subject: Contracted Services

Background Information: Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
October 1, 2008 Board Meeting

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Associate Superintendent K-Adult Education	10/8/08 Thru 6/30/09	Bay Area Community Resources R07847	\$60,000 Mental Health Grant	Contract for Mental Health Coordination services at Hercules High School. Bay Area Community Resources will establish and coordinate the school health and mental health services and fund expansion of existing services at Hercules High School. These may be but are not limited to mental health, physical health, youth development and other support services. School health services promote overall health and well being, deliver preventative and intervention services and support improved attendance and performance among students.
Associate Superintendent K-Adult Education	10/8/08 Thru 6/30/09	Bay Area Community Resources R07846	\$60,000 Mental Health Grant	Contract for Mental Health Coordination services at DeAnza High School. Bay Area Community Resources will establish and coordinate the school health and mental health services and fund expansion of existing services at Hercules High School. These may be but are not limited to mental health, physical health, youth development and other support services. School health services promote overall health and well being, deliver preventative and intervention services and support improved attendance and performance among students.
Associate Superintendent K-Adult Education	10/6/08 Thru 6/30/09	Bay Area Community Resources R08578	\$65,000 Mental Health Grant	Contract for Mental Health Counseling services at Adams Middle, Crespi Middle, DeJean Middle, Helms Middle, Hercules Middle, Pinole Middle, Portola Middle and Stewart Middle Schools. Bay Area Community Resources will establish and provide mental health services to middle school students. All middle school students will have access to support and mental health services. Staff at these sites will be able to refer students and participate in student study team meetings related to youth support and mental health issues. School health services promote overall health and well being, deliver preventative and intervention services and support improved attendance and performance among students.
Assistant Superintendent for Educational Services	10/2/08 thru 6/30/09	TESS Consulting Group R08479	\$60,000 Restructuring	TESS will provide Adams Middle School with training direct instruction for English/Language Arts, Math, and Social Studies. Individualized staff lesson planning and classroom coaching will be provided in English/Language Arts, Math and Social Studies. There will be 3 cycles (3 day coaching cycles) in English/Language Arts and Math. There will be 2 cycles in Social Studies. TESS will provide audits and participate in staff meetings, leadership team meetings and planning meetings at Adams Middle School.
Associate Superintendent Operations Division	10/2/08 thru 3/1/09	Jack Schreder and Associates	\$69,925 Fund 40	Provide the Facility Master Plan which provides a district-wide analysis of existing facilities, compared with projected future needs resulting in multi-criteria scenarios for facility configurations.
Associate Superintendent Operations Division	10/2/08 thru 2/23/09	Jack Schreder and Associates	\$45,500 CSS-OSS	Evaluate various scenarios for school consolidation and closure.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI G.2

Subject: Grants/Awards/Agreements

Background Information: Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheets dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
Alternative Certification Intern Program	\$234,000	Commission on Teacher Credentialing	To support teacher credentialing program.
Resource # 6260	7/1/08 - 6/30/09		Grant Number 981
FIE Earmark Grant Awards	\$95,305	U.S. Department of Education	For high school architecture, construction and engineering curricula.
Resource # 5825	9/1/08 - 8/31/09		PR Award # U215K080193

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI G.3

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated October 1, 2008. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
October 1, 2008 Board Meeting

ACCEPTANCE OF DONATIONS

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Superior Plumbing	2 cases of towels	\$500 *	De Anza High School
Claudell Stephens Jr, MD	For football team	\$100	Kennedy High School
Richmond Police Officers Association	For football team	\$250	Kennedy High School
PG & E	For choir account	\$87	Pinole Valley High School
Wells Fargo Community Support Campaign	For school use	\$175	Pinole Valley High School
Shannon School	For study trips	\$620	Shannon Elementary School
Anonymous	Tree and stump removal at Olinda School Site	\$2,600 *	Maintenance & Operations

* Estimated values for non-cash donations are provided by the donor.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, Assoc. Supt., Business Services

Agenda Item: CI G.4

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2008-09 school year are summarized on the attached sheet dated October 1, 2008.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-raising Activity</u>	<u>Activity Sponsor</u>
Crespi Middle School	After School Snack sales, school supplies sale	Students and faculty
Kensington Elementary School	Phone bank for pledged contributions, Pizza and drink sales, 25 th Annual Garden Party	Kensington Education Foundation, Kensington 6 th grade students and parents, Kensington School Families and Surrounding Community
Pinole Valley High School	Pinole Rotary Campus Beautification Project	Students, staff, Pinole City Council and community
Sheldon Elementary School	Pasta Feed, Holiday Boutique, Shark Fest, Rebates and recycling, Life Touch pictures, Spell-a-thon	Parents, staff, community and students
Tara Hills Elementary School	Holiday gift items, little shop, fall fun fest, Cherry Dale Fundraising, After School Snack sales	Parent volunteers, students and faculty
Washington Elementary School	Great American Opportunities catalog orders	Students and families
Wilson Elementary School	Chevy's, Raiders, 49er's fundraising programs	Wilson School After School Program

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Sheri Gamba, *sg* Assoc. Supt., Business Services

Agenda Item: CI G.5

Subject: Agreements for Nonpublic, Nonsectarian School/Agency Services

Background Information: Permission is requested of the Board of Education to approve the Master Contracts between the District and the additional named agency for nonpublic, nonsectarian school/agency services for the period of August 22, 2008 through June 30, 2009.

Non Public Agency

Pacific Child and Family Associates, APC

Recommendation: Recommend Approval

Fiscal Impact: \$37,800.00* - Non-LCI

* No budgetary impact, included in previously approved Master Contract for services.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Bruce Harter **Agenda Item:** CI G.6
Superintendent
Subject: Revised Board of Education Annual Resolutions Numbers 06-0809, 09-0809, 10-0809,
11-0809, 37-0809 for the 2008-09 School Year

Background Information:

Approval is recommended of the Revised Board of Education Annual Resolution Numbers 06-0809, 09-0809, 10-0809, 11-0809, 37-0809 for the 2008-09 School Year.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 06-0809
Purchase Order and Contract Signatures

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

DAVID JOHNSTON
DIRECTOR OF GENERAL SERVICES

or designee, be authorized to sign purchase orders and contracts of the West Contra Costa Unified School District that are duly approved or ratified by the Board of Education in its approval of regular monthly report of expenditures effective October 1, 2008.

PASSED AND ADOPTED this First day of October 2008 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 09-0809

Real Property for Facility Programs - Authorized Agent

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to sign for real property transactions related to the West Contra Costa Unified School District's facilities program in all matters pursuant to the State School Building Aid Projects.

PASSED AND ADOPTED this First day of October 2008 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COST UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 10-0809

Procurement of Government Surplus Property

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The officials and/or employees of the District whose names, titles and signatures are listed below, shall be and are hereby authorized as District representatives to acquire government surplus property from California State Educational Agency for Surplus Property.

NAME	TITLE	SIGNATURE
Wendell Greer	Associate Superintendent for Secondary Operations	_____
Nia Rashidchi	Assistant Superintendent for Educational Services	_____
Barbara Jellison	Director of Food Services	_____
David Johnston	Director of General Services	_____
Mike Eggerth	Warehouse Supervisor	_____
Sheri Gamba	Associate Superintendent for Business Services	_____
Adrienne Blalock	Director of Bond Facilities	_____

PASSED AND ADOPTED this First day of October 2008 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 11-0809
SIR Liability Insurance

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

JESSICA ROMEO
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to settle all District liability claims under a \$50,000 limit as duly negotiated by the District's claims adjuster and the District's legal counsel effective October 1, 2008.

PASSED AND ADOPTED this First day of October 2008 the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 37-0809

Federal and State Projects - Authorized Agents

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

or

LISA ERWIN
EXECUTIVE DIRECTOR, BUSINESS SERVICES

be authorized to act as fiscal agents of the West Contra Costa Unified School District in all matters pursuant to the application of any Federal or State project applications as may be submitted by the District effective October 1, 2008.

Superintendent

Associate Superintendent
Business Services

Executive Director
Business Services

PASSED AND ADOPTED this First day of October 2008 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI G.7

Subject: Certificated Personnel Changes

Background Information: Routine personnel changes include actions to hire, promote, or terminate certificated employees in accord with appropriate laws, established policies and procedures.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

October 1, 2008

Waivers

Caldera, Luciano Duarte
 Redd, Phillip
 Ruiz, Benjamin

SITE

Helms Middle
 Hercules Mid/High
 Portola

ASSIGNMENT

Spanish
 Ed Spec & CBEST Waiver
 Spanish

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options.
 (Assignment pending fingerprint clearance when applicable)

Consent

Belletto, Gerard	Gompers	English/Social Science/Art/Avid	EC 44865
Betson, Charlotte	Kennedy HS	Avid, English CAHSEE	EC44258.7 (cd)
Chandler, Patricia	El Cerrito HS	English/Math CAHSEE	EC44258.7 (cd)
Clausen, Lauren	Vista	Independent Study	EC 44865
Cohen, Richard	El Cerrito HS	English/Math CAHSEE	EC44258.7 (cd)
Corey, Mason	El Cerrito HS	Radio Broadcasting	EC44258.7 (cd)
Druck, Catherin	Vista	Independent Study	EC 44865
Dunn, Edward	Adams Middle	Computer Applications	EC44258.7 (cd)
Easton-Brown, Dyann	Vista	Independent Study	EC 44865
Fairwell, Robert	Gompers	Art	EC 44865
Franklin, Robin	Gompers	Math	EC 44865
Huybrechts, Rita	El Cerrito HS	English/Math CAHSEE	EC44258.7 (cd)
Hyun, Daryl	Gompers	English/Art/Service Learn/Econ	EC 44865
Illera, Javier	Kennedy HS	Computer and Desktop	EC44258.7 (cd)
King, Caroline	Vista	Independent Study	EC 44865
Knight, Ralph	Gompers	Algebra/Math CAHSEE	EC 44865
Kodani, Jun	Vista	Independent Study	EC 44865
Lavin, Dianne	Vista	Independent Study	EC 44865
Mark, Joel	Vista	Independent Study	EC 44865
Muth, Carolyn	Vista	Independent Study	EC 44865
Nadeau, Gordon	Elementary Prep	Computers	EC44258.7 (cd)
Nelson, Stephen	Vista	Independent Study	EC 44865
O'Brian, Marilyn	El Cerrito HS	Work Experience	EC44258.7 (cd)
O'Neill, Eunice	Vista	Independent Study	EC 44865
Price, Phyllis	Vista	Independent Study	EC 44865
Zumwalt, Timothy	Vista	Independent Study	EC 44865

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Jessica R. Romeo,
Assistant Superintendent Human Resources

Agenda Item: CI G.8

Subject: Certificated Provisional Internship Permit (PIP) Request(s)

Background Information: The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

October 1, 2008

Action Taken

PIP

Alegre, Maria Orzalyn

Oyedeji, Raven Noel

SITE

Peres

Portola

ASSIGNMENT

Preschool

Science

District Intern - Project Pipeline

Parkin, John

Kennedy HS

Math

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Jessica R. Romeo, 
Assistant Superintendent Human Resources

Agenda Item: CI G.9

Subject: Approve Job Description: Associate Superintendent for Operations

Background Information:

Attached is the revised job description of Associate Superintendent for Operations.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

ASSOCIATE SUPERINTENDENT FOR OPERATIONS

Primary Function:

Provide administrative leadership and assumes responsibility for the efficient and effective conduct and operation of facility planning and construction, real property, maintenance and operations (including grounds), transportation services, food services, technology & risk management.

Directly Responsible to:

The Superintendent of Schools.

Supervision:

Shall supervise and evaluate the activities of:

1. Bond Construction Team
2. Director of Food Services
3. Engineering Officer
4. Executive Director of Facilities
5. Executive Director of Maintenance and Operations
6. Executive Director of Technology
7. Classified staff as assigned

Major Responsibilities:

1. Leads and oversees effective operation of the district's food services, maintenance and operations, technology and facilities planning.
2. Develops and administers budgets for information services, maintenance and operations, food services and facilities planning.
3. Supervises the district's insurance programs, including protection against all insurable risks and reporting of all claims to the proper insurance broker/agent.
4. Supervises use of school property by the public in accordance with established district regulations.
5. Supervises acquisition of new sites, new building construction, and remodeling construction on buildings and sites.
6. Manages district assets.
7. Coordinates and supervises the district's governmental relations functions.
8. Serves as district liaison with the state on CEQA and FEMA.
9. Attends bond oversight committee meetings and provides staff support for the committee.
10. Responsibilities for the leadership and effective operation of the Division.
11. Provides direction and supervision of Bond Measure Funds and activities for facilities improvement.
12. Responsible for district assets management and transportation program.
13. Responsible for food service program.
14. Provides direction and supervision over the district's facilities maintenance function.

15. Attends Board of Education meetings.
16. Serves on the Superintendent's Cabinet.
17. Performs other duties as assigned.

Competency: To perform the job successfully, an individual should demonstrate the following competencies:

1. Analytical, problem solving and technical skills.
2. Interpersonal skills including oral and written communication and leadership skills.
3. Business acumen.
4. Business and work ethics.
5. Values and promotes diversity.
6. Uses good judgment.
7. Demonstrates professionalism and dependability.
8. Demonstrates adaptability, dependability, initiative, and innovation.
9. Ensures safety and security.

Qualifications:

Knowledge of:

1. Current principles and methods of modern public business and school district management.
2. Building maintenance and operations techniques and procedures.
3. Business law and district, state, federal codes affecting school operations.
4. Schoolhouse planning, construction project management and maintenance and operations techniques and procedures.
5. School finance and school district organization

Ability to:

1. Plan, organize, coordinate, and direct a variety of complex technical operations for an urban school district.
2. Identify potential problems, evaluate alternative solutions, and prepare sound recommendations.
3. Work with vendors/contractors of major facilities projects.
4. Prepare and manage budgets.
5. Supervise and evaluate all subordinate personnel.
6. Speak and write effectively.
7. Work effectively with all members of the school and community.
8. Collect, interpret, and analyze complex technical data.
9. Make difficult decisions.
10. Establish and maintain effective working relationships with others.
11. Communicate clearly and concisely, both orally and in writing.

Education, Training, and Experience:

1. Advanced degree in public administration, educational administration or business administration or a comparable combination of training and experience.
2. Progressively responsible experience in school operations, facilities maintenance and/or public school administration.

Certificates, Licenses, Registrations: Valid California license to operate a motor vehicle.

Working Conditions:

Environment:

Standard school district office environment with additional work throughout the district and community.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

1. Enter data into a computer terminal/typewriter and operate standard office equipment.
2. Sit for extended periods of time.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone, with or without hearing aids.
5. Lift and/or carry up to 20 lbs.
6. Bend at the waist.
7. Reach overhead, above the shoulders and horizontally, grasp, push/pull.

Salary:

Schedule: MGMT

Salary Range: 1.74

Work year/days: 12 month/225 days

Approved by the Human Resources Division

Approved by the Board of Education _____.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Bruce Harter **Agenda Item:** CI G.10
Superintendent
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts.

Fiscal Impact: Total for this action: \$321,994. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Hercules Middle High School Fields Lighting Project Capital Facilities Fund	October 2008 thru September 2009	WLC Architects	\$194,500	Architectural and Engineering Services
Nystrom Elementary School Renovations & New Construction Measure J Bond	October 2008 thru December 2008	Interactive Resources	\$100,000	Additional Services for Revised Multi-Purpose Building
Hercules Middle High School Fields Project Capital Facilities Fund	October 2008 thru January 2009	WJ Robinson & Associates	\$14,000	Construction management. Add services to complete closeout and additional scope.
Pinole Valley High School Restrooms & Sitework Projects Measure J Bond	October 2008 thru January 2009	WJ Robinson & Associates	\$13,494	Extended services for Construction Management.

October 1, 2008

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** October 1, 2008
From: Bruce Harter **Agenda Item:** CI G.11
Superintendent
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: El Cerrito HS New Campus; El Cerrito HS Admin/Theater; DeAnza HS Demolition/Utilities; Pinole MS New Gym/Classroom; Cameron School Roof Replacement. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted Change Order for the Lupine Hills, Harding, Tara Hills Roof Repairs project is required by the Board, with special findings as noted below, because it is in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: \$342,077.52.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

October 1, 2008 Change Order Ratification Summary

		Items Pending Board Action						Change Order Numbers	
School Site	Company	Original Contract	Previously Approved CO's	CO's Pending Ratification	CO's Pending Approval	Total CO's	CO Percent of Original Contract		Adjusted New Contract
1 El Cerrito HS New School	Lathrop Construction	\$54,264,000.00	\$1,489,256.00	\$182,433.00	\$0.00	\$1,651,689.00	3.04%	\$55,915,689.00	29
2 El Cerrito HS Theatre	Lathrop Construction	\$22,580,000.00	\$280,334.00	\$6,544.00	\$0.00	\$286,878.00	1.27%	\$22,866,878.00	15
4 De Anza HS Gym, Utilities, Demo	Bay Cities Paving and Grading	\$2,393,000.00	\$0.00	\$93,847.52	\$0.00	\$93,847.52	3.92%	\$2,486,847.52	1
5 Pinole MS New School	West Coast Contractors	\$20,661,000.00	\$2,007,515.00	(\$3,936.00)	\$0.00	\$2,003,579.00	9.70%	\$22,664,579.00	19
6 Cameron ES Roof Replacement	IMR Contractor Corp.	\$395,000.00	\$0.00	\$25,239.00	\$0.00	\$25,239.00	6.39%	\$420,239.00	1, 2
7 Lupine/Harding/Tara Hills Roof Repair	IMR Contractor Corp.	\$217,000.00	\$0.00	\$21,700.00	\$16,250.00	\$37,950.00	17.49%	\$254,950.00	1

Pending Board Actions		Ratifications	\$325,827.52
		Approvals	\$16,250.00
Total Board Action			\$342,077.52

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Bruce Harter
Superintendent

Agenda Item: CI G.12

Subject: Ratification of Previously Awarded Contracts

Background information:

The following construction contracts were approved by the Board at regularly scheduled meetings throughout the year. These actions were taken prior to the expiration of the Bid Protest period in order to expedite the start of the work. In each case, the Board authorized staff to issue the Notice of Award. The Education Code requires the Board to ratify these award actions by staff. The following contracts were awarded by staff pursuant to Board authorization after successful completion of the Bid Protest period:

1. Kel Tec. Pinole Valley HS Access Compliance Restroom Project. \$158,750. July 30, 2008.
2. Bay Cities Paving and Grading. King Elementary School Demolition, Sitework, and Temporary Playground Project. \$461,000. July 30, 2008.
3. Galeridge Construction. ERP—Pinole Valley HS Parking Lot Paving Project. \$151,827. This project had a Bid Protest which was subsequently not confirmed. July 30, 2008.
4. Ionian Construction. Kennedy HS Exterior Painting Project. \$253,000. August 20, 2008.
5. Bay Cities Paving and Grading. Richmond College Prep Modular Campus Sitework. \$888,000. This project had a Bid Protest which was subsequently not confirmed. September 3, 2008.

Recommendation: Ratify previously awarded contracts.

Fiscal Impact: No additional fiscal impact, see previous authorizations to award.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Bruce Harter
Superintendent

Agenda Item: CI G.13

Subject: Riverside Elementary School I-80 Pedestrian Overcrossing, District Letter of Concurrence

Background Information:

The City of San Pablo, working with the Contra Costa Transportation Authority, is engaged in a major redesign of the San Pablo Dam Road interchange on I-80. The work for the redesign of this busy, and very congested, interchange extends all the way from the El Portal Exit to the Barrett Avenue off-ramp. As part of the redesign, the Barrett Ave. off-ramp will be eliminated and a new frontage road is proposed for access to Barrett. This frontage road will extend from the San Pablo Dam Road interchange and will require the demolition and reconstruction of the pedestrian overcrossing which currently lands on Amador St. opposite Riverside Elementary School. During consideration of options for the reconstruction of the pedestrian overcrossing, it was determined that one appropriate design would be to have the landing be on the school side of Amador St. This would mean that students and parents of Riverside School would not have to cross Amador St. and would mean an increase in student pedestrian safety.

The Contra Costa Transportation Authority has conducted a community meeting and meetings with Riverside staff to review the proposed configuration. District staff has reviewed the proposal. A presentation was made to the Facilities Subcommittee of the Board, which approved this approach and recommended approval of a letter of concurrence. The letter of concurrence follows below and allows the project to move forward for review under the California Environmental Quality Act ("CEQA"). The letter incorporates staff concerns regarding mitigation of future impacts and commits the parties to a planning process which will help to ensure an appropriate, safe, and aesthetic design.

Recommendation: Approve letter of concurrence to the Contra Costa County Transportation Authority.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: October 1, 2008

From: Bruce Harter
Superintendent

Agenda Item: CI G.14

Subject: Citizens' Bond Oversight Committee Appointment

Background Information:

Mr. Steven Bates is being recommended by the Superintendent to fill the category for Parent/Guardian and PTA.

Recommendation: Recommend approval of this appointment

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____