

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 McDonald Avenue
Richmond, CA 94805**

August 20, 2008

A. CLOSED SESSION

B. OPENING PROCEDURES

President Karen Pfeifer called the meeting to order at 5:30 PM. The Board recessed into Closed Session. President Pfeifer called the Public Session to order at 6:41 PM.

B.1 Pledge of Allegiance

President Pfeifer led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Pfeifer offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Dave Brown, Madeline Kronenberg, Audrey Miles, Charles Ramsey, President Karen Pfeifer

Staff Present: Adrienne Blalock, Director of Bond Facilities; Jeff Edmison, Associate Superintendent for Operations; Paul Ehara, Director of Communications; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Joe Mayes, Maintenance Manager; Elmer Meredith, Electronics Technician; Nia Rashidchi, Assistant Superintendent Educational Services; Jessica Romeo, Assistant Superintendent for Human Resources; Phyllis Rosen, Legal Assistant; Bill Savidge, District Engineering Officer.

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to approve the following administrative appointments:

Denise Weis – Principal, Tara Hills Elementary School
Anne Shin – Interim Principal, Collins Elementary School
Ronald Richardson – Interim Principal, King Elementary School
Dennis Lods – Principal, Olinda Elementary School
Randy Enos- Principal, Gompers Continuation High School
Latoya Williams – Interim, Principal, Kennedy High School
Jose Raul Ramirez – Principal of Adult Education
Julio Franco – Principal, Richmond High School
Kyle Kleiman – Instructional Specialist, Kennedy High School
Mary Quinn – Instructional Specialist, De Anza High School
Carolyn Kelly Mosley – Instructional Specialist, Hercules Middle High School
David Ranch – Instructional Specialist, Ford/Downer Elementary School

MOTION: Mr. Ramsey moved to ratify the vote taken in Closed Session to appoint administrators. Ms. Kronenberg seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with no abstentions. Motion carried 5-0-0-0.

B.5 Agenda Review and Adoption

MOTION: Mr. Ramsey moved to table Item G.6 and approve and adopt the remainder of the agenda as presented. Ms. Kronenberg seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with no abstentions. Motion carried 5-0-0-0.

B.6 Minutes: July 30, 2008

MOTION: Ms. Kronenberg moved to approve the minutes of July 30, 2008. Mr. Ramsey seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with no abstentions. Motion carried 5-0-0-0.

C. AWARDS, RECOGNITIONS, AND REPORTS

C.1 Report on the Current Status and Proposed Plan for El Cerrito High School's Efforts Towards Moving Out of State Monitored Status

Mr. Greer introduced Dr. Randy Olson, partner with TESS Consulting Group, to provide an overview of the work being done to move El Cerrito High School out of state monitored status.

Dr. Olson provided a brief summary of the program and indicated they were in the early stages of developing the action plan with Principal Jason Reimann. He provided a one-page summary to the Board of the essential program components that SAIT and DAIT are built around.

Board Comment:

Mr. Ramsey thanked Dr. Olson for his leadership and all the work he has done. He acknowledged the collaboration and harmony among staff, administrators and students.

President Pfeifer asked for information regarding the actual goals of exiting SAIT.

Dr. Olson responded and clarified the reporting process, discussed test results thus far and spoke about teacher training and the need for early intervention.

C.2 Report on the Integration of the Mathematics, Engineering, Science Achievement (MESA) Subject Matter Within the Current Secondary Mathematics and Science Curriculum.

Mr. Greer introduced Ramona Neveu, Director of Mesa at California State East Bay, to inform the community of the partnership between MESA and district secondary sites.

Ms. Neveu presented an overview of the program indicating that the goal of the program was to increase the number of educationally disadvantaged students who pursue math-based areas in college.

Public Comment:

Al Kirkman expressed concern about emphasizing college to the detriment of those who are not college bound. He encouraged the board to consider more programs for students that are looking for jobs upon graduation.

Board Comment:

Mr. Ramsey thanked Ms. Neveu for the presentation and spoke favorably about the MESA program, which he said benefited all students.

Ms. Miles said the program was a catalyst for students to pursue college and opened opportunities to receive scholarships and support. She agreed the program was not just for college-bound students.

Ms. Kronenberg spoke favorably about the program. She inquired how many students would be served this year and asked for information regarding the school model, how students are recruited and Saturday academies.

Ms. Neveu estimated there would be a cohort of 30 students at each middle and high school and said that students are recruited by the principal, teacher and by MESA.

Mr. Greer indicated there would be both an after-school program and a program occurring during a school period.

Ms. Pfeifer asked about tracking student data.

Ms. Neveu said that tracking data started at 6th grade, and was required as part of accountability and data reporting.

C.3 Citizens' Bond Oversight Committee Report and Recognition of Former Member

Ms. Sue Pricco provided a status update on events and progress of the committee and said that the recognition of Mr. Kevin Rivard would be moved to the joint meeting next month.

Board Comment:

Mr. Ramsey raised the question of long-standing unfilled seats that have not been utilized and “moving the number of positions that are not directly tied to the language of Prop 39.”
Ms. Pfeifer thanked Mr. Ramsey for his comments and suggested this as an agenda item at the next joint meeting with the CBOC.

D. PUBLIC AND COMMITTEE COMMUNICATIONS

D.1 Superintendent’s Report

Superintendent Harter provided a report of events in district schools.

D.1 WCCUSD Public Comment

Claudia Taurean, representing Recyclemore, spoke about the plan to promote recycling and reduce waste in the district by 50%. She asked to formalize the partnership with the district and discussed available programs.

Antonio Medrano, community resident and activist, thanked Dr. Harter for his presentation at today’s Rotary Club meeting and discussed the importance of the senior vote for the parcel tax. He announced two town hall meetings on September 6th at St. Cornelius and September 27th at Easter Hill United Methodist Church.

Al Kirkman spoke about ways to promote the parcel tax effectively. He also spoke about kindergarten teachers working ½ day in physical education, and limiting the use of Spanish in publications to encourage the use of English.

Pat Thomas, district employee, spoke against plans to cut two employees from the district warehouse and announced the celebration of Terrence Martin Day, Saturday, August 23rd at DeJean Middle School.

E. ACTION ITEMS

None

F. DISCUSSION ITEMS

F.1 Status Reports – Facilities Planning and Construction

Bill Savidge provided an updated report of the bond program construction in the district.

Board Comment:

Ms. Kronenberg inquired about having electricity at Coronado before the first day of school.

Mr. Savidge and Mr. Edmison provided an update.

Mr. Ramsey thanked Mr. Savidge and inquired about construction at Dover Elementary School and Crespi Middle School, and asked for an update on the Nystrom site and community center.

Mr. Savidge provided an update, addressed safety concerns and discussed the City of Richmond’s determination to pursue demolition and new construction of the Martin Luther King recreation center that would integrate the district’s multi-purpose room and avoid building redundant facilities.

President Pfeifer asked about floor covering for the gym at El Cerrito High School and about plans for a medical clinical facility at Nystrom that had been prepared by the architect.

Mr. Savidge responded.

G. BUSINESS ITEMS

Consent Items

G.1 Contracted Services

G.2 Grants/Awards/Agreements

G.3 Acceptance of Donations

G.4 Approval of Fund-Raising Activities

G.5 Acceptance of Contracts for Placement of Student Teachers

G.6 Contracts with Employee Health and Welfare Providers

Resolution No. 21-0809: Public Employees Union, Local #1

Resolution No. 22-0809: School Supervisors Association

Resolution No. 23-0809: Management, Confidential and Unrepresented Employees

Resolution No. 24-0809: Management, Confidential and Unrepresented Employees Retiring Prior to January 1, 2009

Resolution No. 25-0809: United Teachers of Richmond
Resolution No. 26-0809: United Teachers of Richmond Retiring Prior to January 1, 2007
Resolution No. 27-0809: West Contra Costa Administrators Association
Resolution No. 28-0809: Board of Education Members
Resolution No. 29-0809: Board of Education Members Retiring Prior to January 1, 2009
This item was tabled.

- G.7 Notice of Completions: Bid W068091 Montalvin Kay Road Extension Project, D06066 Bayview Phase II Site Improvements Project, W06083 Murphy ES Pre School Portable Project, J068119 De Anza Wood Shop Floor Repair Project.**
- G.8 Certificated Personnel Changes**
- G.9 Certificated Provisional Internship Permit (PIP) Request(s)**
- G.10 Approve Job Descriptions: Executive Director, Maintenance & Operations; Executive Director, Business Services**
- G.11 Board Policy Section 4000 - Personnel**

Public Comment:

Richard Leong, Public Employees Union Local 1, requested the board table this item because Local One did not have the opportunity to be apprised of any changes or review the impact the policies had on the bargaining unit. He requested additional time to meet and confer over the policies.

Board Comment:

President Pfeifer asked Mr. Leung to clarify how these Board policies impact negotiations.

Mr. Leung responded.

President Pfeifer and Ms. Romeo confirmed that the policies were brought forward on March 19, 2008 to the public for information and have been posted on the website since that time. Ms. Romeo said she was just notified after the start of this meeting of the request to meet and discuss. She added that paper copies of Board packets are also delivered to Local One.

President Pfeifer commented that this was Board policy that did not impact the contract but rather how the Board approached the contract.

Ms. Romeo said that since the time the policies were posted, no one from Local One requested a meet and confer, and no one was denied such a meeting. Mr. Leung agreed.

Ms. Romeo added that within the policies the board is setting policy, and many individual policies state "subject to collective bargaining agreements."

- G.12 Notification of Claim Rejected**
- G.13 Ratification and Approval of Negotiated Change Orders**

Board Comment:

Ms. Miles asked what the total amount of \$811,000 represented.

Mr. Savidge clarified that the amount was the total of all change orders for the 5 schools, and that each number in the ratification column represented single change orders with 5 to 25 potential change orders packaged into one for reasons that included: unforeseen conditions, added scope of the district, or errors in the plans or other categories.

Ms. Miles requested additional backup on future large change orders.

Mr. Ramsey commented that these numbers were in alignment with the percentage of the original contract, but also said that additional information would be helpful.

Mr. Savidge described the type of details that could be provided.

Mr. Edmison clarified that change orders under this item are funds within the allocation and change order contingency built in on the project that would not affect the ability to do future projects that have been allocated for. Mr. Edmison discussed providing additional backup with future change order ratifications.

- G.14 Ratification and Approval of Engineering Services Contracts**
- G.15 Ohlone Elementary School Architects Award of Contract and Approval of Fees**
- G.16 Kennedy High School Exterior Painting Project Award of Contract**

Mr. Edmison read a revision to this item into the record as follows (*changes in italics*):

Background Information: The first project in the Kennedy High School Renovations is the exterior painting of all of the campus buildings. This project is a high priority for the staff and is associated with creating a better

campus environment for students and a more positive image of the campus to the community. The project includes minor building repairs, surface preparation, painting of the buildings and all trim. The project also includes repairs and sealing of the stone panels. HMC Architects, in association with Powell and Partners, has prepared plans and specifications for the project. The project will take place during the school year, when students and staff are present. The project manual includes instructions for after hours and weekend work for areas which would impact the educational program.

The District conducted a public bid process for the project. Nine contractors submitted bids, including two bids received by mail. The bids are as follows: Color Chart \$375,000; AJF Builders \$686,230; Mino's Painting \$326,500; Ionian Construction \$253,000; S&H Construction \$362,500; N.S. Construction & Painting \$343,500; G&S Painting \$279,000; Athenian Painting \$280,000; and, Euro Style Mgmt. \$280,000. The lowest responsive, responsible bidder is Ionian Construction at \$253,000. The District's construction budget for this project is over \$450,000. The highly competitive marketplace has resulted in a savings to the program.

This item is being presented prior to the expiration of the five working day Bid Protest period. In consideration of this timing and in order to expedite the project, the Board's action will be to authorize staff to issue the Notice of Award effective at the end of the Bid Protest period to the lowest responsive, responsible bidder. This award by staff will then be brought back for ratification at a future meeting.

Recommendation: Authorize staff to issue Notice of Award upon successful completion of the Bid Protest period.

Fiscal Impact: \$253,000. Project will be funded from the Measure J Bond.

G.17 YMCA-East Bay, Peres Lease Agreement

G.18 Compliance with the California Environmental Quality Act: Adopt Resolution 19-0809 Authorizing Adoption of a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for and approval of the Ford Elementary School Temporary Relocation to Downer Project

G.19 Resolution No. 30-0809: Signature Authorization for E-Rate

G.20 Citizens' Bond Oversight Committee Reappointments

G.21 Board Policy Section 5000 - Students

Board Comment:

President Pfeifer asked about removing the graffiti on the front of Kennedy High School before school starts.

Mr. Edmison assured President Pfeifer the graffiti would be removed.

Mr. Ramsey said he was glad the district was moving forward with the Ohlone contract.

MOTION: Mr. Ramsey moved approval of the Consent Calendar Items G.1 through G.5 and G.7 through G.21. Ms. Kronenberg seconded. Mr. Brown, Ms. Kronenberg, Ms. Miles, Mr. Ramsey and President Pfeifer voted yes, with no abstentions. Motion carried 5-0-0-0.

8:17 PM Dave brown left the meeting.

Board Comment:

Mr. Ramsey wished the district and all school sites well with the beginning of school. He spoke about the Academic Subcommittee beginning a comprehensive conversation around college awareness and devising a strategy to help support our counseling services.

Ms. Miles spoke about the death of Richard Griffin, former Richmond City Council member, and expressed condolences to his family. She said Mr. Griffin did volunteer work with the schools. She also wished the teachers a successful school year and thanked the teachers, staff and employees for their hard work.

Mr. Ramsey recognized Reverend Charles Belcher, former Richmond Council Member who recently passed away.

Ms. Kronenberg congratulated everyone on starting the new school year and spoke about her visit to Coronado earlier in the day. She wished everyone great success.

President Pfeifer spoke about broadening the Apprenticeship Program fair, having a Vice Principal or Counselor pull together a college fair, and moving the Apprenticeship Program into the Academies Program.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT
None

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – September 3, 2008

K. ADJOURNMENT
President Pfeifer adjourned the meeting at 8:30 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:pr

<i>MK</i> Approved
