



## **7–11 Committee on District Property—Member Recruitment Packet**

In an effort to generate additional revenue, the West Contra Costa Unified School District (USD) is looking at how to better utilize many of its assets. Therefore, the district is currently forming what is referred to as a "7–11 Committee" (Committee). If you would like to participate and are qualified, we invite you to apply to be a member of the Committee.

### Purpose of the 7–11 Committee

The purpose of the Committee is to review and analyze real property that is owned by West Contra Costa USD and to determine what real property could be designated as "excess" or "surplus" because it will not be needed for school purposes. The Committee will then present a report to the Board of Education (Board) recommending uses for the surplus property or how to dispose of the property (e.g., sale, lease, exchange, etc.). This is an important task and the district is looking for highly qualified, capable, and committed individuals to be members of the Committee.

Under California law (Education Code Section [EC §] 17389), the Committee must have at least seven (7) members and no more than eleven (11) members and contain persons who can be representative of each of the following:

- a. The ethnic, age group and socioeconomic composition of the district;
- b. The business community, such as store owners, managers, or supervisors;
- c. Landowners or renters, with preference to be given to representatives of neighborhood associations;
- d. Teachers;
- e. Administrators;
- f. Parents of students;
- g. Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

California law also designates the specific duties of a 7-11 Committee (EC § 17390) as follows:

- a. Review the projected school enrollment and other data as provided by the district to determine the amount of surplus space and real property;
- b. Establish a priority list of use of surplus space and real property that will be acceptable to the community;
- c. Cause to have circulated throughout the attendance area a priority list of surplus space and real property and provide for hearings or community input to the Committee on acceptable uses of space and real property, including the sale or lease of surplus real property for child care development purposes pursuant to Section 17458;
- d. Make a final determination of limits of tolerance of use of space and real property;
- e. Forward to the Board a report recommending uses of surplus space and real property.

### Committee Meetings & Timeline

In response to the concerns about public safety and COVID-19, the district will conduct meetings remotely (virtual meetings) until further notice.

It is expected that the Committee will be in place by early Fall, 2021 and will complete its work by December,

2021. ● Early Fall, 2021 - First meeting (organizational meeting)

- Early Fall, 2021 - Second meeting
- Mid Fall, 2021 - Third meeting
- Mid Fall, 2021 - Fourth meeting
- Late Fall, 2021 - Final meeting

It is anticipated that the Committee's report will be provided to the Facilities Committee in December, 2021 meeting. Subsequently, it is anticipated that a corresponding agenda item will be presented to the Board in January, 2022 for consideration.

### 7-11 Committee Membership Recruitment and Application

Members of the Committee serve only on a voluntary basis.

This recruitment packet includes the application for serving on the West Contra Costa USD 7-11 Committee.

Tony Wold, Ed.D. Luis Freese

Associate Superintendent, Business Services Associate Superintendent, Facilities West Contra Costa Unified School District West Contra Costa Unified School District 1400 Marina Way South 1400 Marina Way South Richmond, CA 94804 Richmond, CA 94804

## **Application submittal deadline: Wednesday, July 28, 2021, 4:30 p.m.**

Applications are to be submitted to: Tony Wold at [tony.wold@wccusd.net](mailto:tony.wold@wccusd.net) and Luis Freese at [lfreese@wccusd.net](mailto:lfreese@wccusd.net)

District Administration will submit committee membership recommendations to the Facilities Committee on August 13<sup>th</sup> and to the Board for approval on August 25, 2021.

For questions, please contact either Tony Wold, Ed.D., Associate Superintendent, Business Services, [tony.wold@wccusd.net](mailto:tony.wold@wccusd.net) and Luis Freese, Associate Superintendent, [lfreese@wccusd.net](mailto:lfreese@wccusd.net)



## WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

### 7-11 Committee on Surplus District Property

#### Application

**Please Print**

1. Full Name

2. Home Address

3. Mailing Address (if different)

4. E-Mail Address

5. Home Phone (w/ Area Code)

6. Cell Phone (w/ Area Code)

7. Category under which you are eligible to apply (**check all categories that apply**)

- Business community member, such as store owner, manager or supervisor. Name of business organization you are active in:
  
- Landowner or renter, with preference given to representatives of neighborhood associations. Name of neighborhood association, if any, you are active in:
  
- Teacher/Administrator  
Work Site:
  
- Parent /guardian of at least one child currently enrolled in a school in the district.  
Name of your child(ren) and school(s) he/she is enrolled in:

- Person with expertise in environmental impact, legal contracts, building codes and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

Describe your area of expertise:

8. Please indicate below why you are interested in serving on the West Contra Costa Unified School District 7-11 Committee. Attach additional page if needed.

### **Application Process**

**Completed applications must be received by no later than 4:30 p.m. on Wednesday, July 28, 2021 to [tony.wold@wccusd.net](mailto:tony.wold@wccusd.net) and [lfreese@wccusd.net](mailto:lfreese@wccusd.net)**

Mail or Deliver to: 7–11 Advisory Committee

c/o Tony Wold, EdD  
Associate Superintendent, Business Services  
West Contra Costa Unified School District  
1400 Marina Way South  
Richmond, CA 94804

If you are selected to serve on this committee, you will be notified no later than Friday, August 26, 2021, with the first meeting scheduled to occur in early Fall, 2021 from 5:30pm - 7:30pm. In response to the concerns about public safety and COVID-19, the West Contra Costa Unified School District will conduct meetings remotely (virtual meetings) until further notice.