

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

January 8, 2014

A. CLOSED SESSION

B. OPENING PROCEDURES

President Ramsey called the meeting to order at 6:00 P.M. The Board recessed into Closed Session.
President Ramsey called the Public Session to order at 6:45 P.M.

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Keith Holtslander, Director of Facilities; Ken McDaniel, Maintenance Supervisor; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Assistant Superintendent Educational Services; Reyna Touriel, Translator; Marin Trujillo, Coordinator Community Engagement, Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Pinole Valley High School

Ms. Sariah Adviento provided a report of activities at Pinole Valley High School.

B.6 Report/Ratification of Closed Session

None

B.7 Agenda Review and Adoption

MOTION: Ms. Kronenberg moved approval of the agenda. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, Student Representative Sariah Adviento (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.8 Minutes: December 2, 2013; December 11, 2013; December 19, 2013

MOTION: Ms. Kronenberg moved approval of the Minutes of December 2, 2013; December 11, 2013 and December 19, 2013. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, Student Representative Sariah Adviento (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.9 WCCUSD Public Comment

Jorge Lopez

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Adoption of Resolution No. 51-1314: Replacement of Outdated Warrant

C.5 Notice of Completion: Bid 1631223-09/1041223-16 Vista Alternative High School & Bayview Elementary School Restroom Renovations

C.6 Out of State Travel for MUNIS Team Members

- C.7 **Certificated Board Authorization - Education Code 44258.3**
- C.8 **Routine Personnel Changes - Certificated**
- C.9 **Routine Personnel Changes – Classified**
- C.10 **Presentation of Initial Bargaining Proposal from WCCUSD to Public Employees, Local One**
- C.11 **Presentation of Initial Bargaining Proposal from West Contra Costa Unified School District to School Supervisors Association (SSA)**
- C.12 **Initial Bargaining Proposal from School Supervisors Association (SSA) to the West Contra Costa Unified School District**
- C.13 **Joint Initial Bargaining Proposal – with West Contra Costa Unified School District and West Contra Costa Administrators Association (WCCAA)**
- C.14 **Uniform Complaint Procedures - Board Policy 1312.3 – Community Relations**
- C.15 **Appointment of Career Technical Education Advisory Committee**
- C.16 **Ratification and Approval of Engineering Services Contracts**
- C.17 **Approval of Negotiated Change Orders**
- C.18 **Approval of Additional Program Management General Conditions Reimbursable Expenses**
- C.19 **Ratification of Staff Awarded Contract: Hercules Middle High School Health Center (“Project”)**
- C.20 **Resolution No. 50-1314: Approving a School Facilities Needs Analysis**
- C.21 **Citizens’ Bond Oversight Committee (CBOC) Appointments:**
 - Marianne Harrison
 - Maureen Toms
 - Peter N. Chau
 - Stephen L. Purser
- C.22 **Williams Lawsuit Complaints Quarterly Report**
- C.23 **Community Outreach Consultant**

MOTION: Ms. Kronenberg moved approval of Consent Items C.1 – C.23. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, Student Representative Sariah Adviento (advisory vote only), and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Report on Volunteer Efforts in WCCUSD

Mr. Wendell Greer introduced Mr. Marin Trujillo who provided a report on updates to improve the District’s Volunteer recruitment program. The process has been modified to waive the previously required TB test. Currently potential volunteers can complete a health questionnaire online where those at high risk of tuberculosis are referred to county health services for follow up. The cost of finger printing has been subsidized and assisted by online booking of appointments. With the partnership of Be a Mentor and the online application process, the District is now able to leverage information and resources that volunteers bring to the District.

Public Comment:

None

Board Comment:

Ms. Merriweather asked about parent access to computers at schools if they don’t have a personal computer. Mr. Trujillo said school community workers will provide assistance and access. Parents can also use a smart phone to access the online application or mail in the application.

Mr. Groves remarked on the outstanding revision of the process for exceptional customer service and process improvement. He asked about communicating with parents worried about their documentation status. Mr. Trujillo said that finger printing is not linked in any way with the Office of Immigration. He estimated that about 1,000 parents have been processed as volunteers who are undocumented residents and nothing has happened. His office lets parents know this and he has personally spoken with parent groups to assure them. The District’s community workers are also vocalizing the same message.

Mr. Enos asked about evaluation of the new process. Mr. Trujillo affirmed. He said the priority is to make the process faster and better, and still maintain the safety of students. He looked forward to the ability to leverage the resources from parents who work in big organizations to the benefit of the schools.

Ms. Kronenberg had questions about the finger printing process. Mr. Trujillo explained the process of the Department of Justice. A mechanism is activated when a warrant has been issued for an individual. Deportation due to a serious crime resulting in a warrant can activate the system as well. He said antidotally, this has not happened to any of the volunteers.

Mr. Groves asked about the current volunteer count. Mr. Trujillo said that 2,100 volunteers have been processed for this year, in addition to the 4,200 from last year.

E. COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Standing Reports

Ivy League Connection. Mr. Don Gosney provided an update. He shared that interviews have taken place for Vanderbilt University. Student applications have been completed and sent to the university for the summer program. Next week more interviews will take place for Brown University, University of Pennsylvania, and Cornell University. He said that currently 105 applicants have been received for the summer programs. He extended thanks to the principals, counselors, registrars and panelists volunteers who have worked to recruit and process student applications.

Safety and School Climate. Ms. Merriweather reported that the committee met this week and heard a presentation by the Anti-Defamation League regarding No Place for Hate. She said many of the principals who attended were interested in having this student led program at their schools. She reported that the mobile dental clinic provided a presentation. She said it is the next best thing to the wonderful clinic at Peres. Several schools have been selected to receive services from the mobile dental clinic. The next meeting will be held at DeAnza High School, February 6th. Mr. Enos added that he felt the conversation of site providers was important, in particular Officer Tong of the Richmond Police Department.

Academic Subcommittee. Ms. Rashidchi said the next meeting is January 14, 6:30 PM at DeAnza High School.

College & Career Readiness Academies. Mr. Greer provided an update of activities including the recent notification of being awarded a specialized secondary program grant for El Cerrito High to enhance the visual performing arts program. He also informed Board members of the application for the Youth Career and Connection grant that would improve delivery of instruction for the academies. He also spoke positively of the community partners who work with the District to serve the various Pathways.

Facilities Subcommittee. Mr. Ramsey said that the next meeting will be held on January 14.

Youth Commission. Mr. Groves reported the next meeting will be held on January 13 at Helms Middle School.

Technology Advisory Committee. Ms. Phillips said the next committee meeting will be held January 13, 4:00 PM, at the Information Technology Office.

E.2 Superintendent's Report
Superintendent Harter provided a report of activities in the District.

F. ACTION ITEMS

F.1 Presentation of the 2012 – 2013 Audit Report by Crowe Horwath LLP
Mr. Matthew Nethaway, Audit Manager with Crowe Horwath, shared findings of the 2012-2013 audit report. He said it was important for his company to report to the Board to follow up on the work with staff. He shared highlights and said that their audit review was of the same financial findings the Board used to make financial decisions.

Public Comment:
None

Board Comment:
Mr. Groves had questions regarding associated student funds. Mr. Nethaway remarked on findings of improvements being made.

MOTION: Ms. Merriweather moved approval of the 2012 – 2013 Audit Report. Ms. Kronenberg seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 Resolution 52-1314: Authorizing Competitive Negotiations for Erate Priority One Data Circuits and Managed VoIP Services pursuant to Public Contract Code Section 20118.2

Ms. Phillips provided background information for this item regarding Erate and Voice Over IP. She introduced Mr. Fred Brakeman, the District's Erate consultant.

Public Comment:

None

Board Comment:

President Ramsey expressed concern about the process and whether it has complied with the District's process to be vetted through the Technology Committee and Facilities Committee. He said that he cannot support the item until it has been fully flushed out for the funding process. President Ramsey recommended the item be tabled to allow opportunity for this process.

Ms. Merriweather asked for clarification. Mr. Ramsey explained why he felt it important to delay action.

MOTION: President Ramsey moved to table, until January 29, 2014, Resolution 52-1314: Authorizing competitive Negotiations for Erate Priority One Data Circuits and Managed VoIP Services Pursuant to Public Contract Code Section 20118.0. Mr. Enos seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0 to table this item until January 29, 2014.

G. DISCUSSION ITEMS

G.1 Local Control Accountability Committee

Superintendent Harter explained the requirement for parent review and participation in a Local Control Accountability Committee. He detailed the timeline for the development process. Meetings will be held to help the community understand the Local Control Accountability Plan and the Local Control Funding Formula. He asked the Board to review and consider the committee proposal on January 29. Follow up will include the approval of the committee members, a study session, and a public hearing separate from the budget hearing process, concluding with approval at the same time the Board approves the annual budget.

Public Comment:

Diane Brown, Yuritzzy Gomez

Board Comment:

Superintendent Harter said that six community meetings have been set up to inform the public.

President Ramsey spoke positively about this project.

G.2 Project Status Report

Mr. Abdalla provided an update of construction projects in the District.

Public Comment:

None

Board Comment:

President Ramsey had questions about funds from the City of Pinole. Mr. Coyne confirmed receipt. President Ramsey spoke about the Pinole Middle School field's project going out for bid. Mr. Abdalla responded.

Mr. Enos asked when the Pinole Valley High School gym will be unavailable for instruction. Mr. Abdalla responded that gym will be available until demolition begins in August 2014. Temporary housing for the gym and weight rooms will be available at that time.

President Ramsey asked about the Pinole Park baseball fields. Mr. Fay responded that the District expected to gain right of entry to begin improvements at the park. He expected the fields to be available for the baseball team by mid February.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)
None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Student Representative Sariah Adviento said that she liked the discussions. She has information to take back to discuss with her Principal and friends. Her participation made her feel like a student of the District.

Mr. Enos remarked about the volume of things to do with the beginning of the year and the positive force moving ahead.

Ms. Kronenberg wished everyone a happy New Year and said she looked forward to the community meetings regarding LCAP. She remarked about the robust Strategic Plan developed with community support. She said she looked forward to building on to it with LCAP funding and a strong committee of parents. She wished Mr. Groves and Ms. Merriweather good trips to the technology conference.

Ms. Merriweather said she appreciated the opportunity for parent involvement with the new committee. She looked forward to the community meetings and helping parents understand LCFF.

Mr. Groves remarked about the closing of a year of arduous labor and substantial headway. He recalled that the District reached approximately 2,000 people with the strategic plan to engage the community.

President Ramsey distributed Board member assignments for committees, graduation, etcetera and said he looked forward to their service. He presented Ms. Kronenberg with a plaque as outgoing president and thanked for all her work in her second term as president.

President Ramsey adjourned meeting in memory of Karen Mason.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – January 29, 2014

K. ADJOURNMENT

President Ramsey adjourned the meeting at 8:19 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

TAG Approved 1/29/14
