

West Contra Costa Unified School District
Governance Subcommittee
December 7, 2015

Framing Questions in Considering the Community Budget Advisory Committee

1. What is the purpose of the Community Budget Advisory Committee?
 - a. Reviewing and understanding the impact of State and Local funding on the District's budget
 - b. Making recommendations regarding budget priorities
 - c. Recommending cost reduction strategies
 - d. Presenting reports to the Board
 - e. Considering the reserve level that is best for WCCUSD
 - f. Recommending the most effective means of presenting budget information to the public
2. Should there be a Community Budget Advisory Committee or should there be a community parcel tax review committee given the Districts LCAP requirements and committee make up?
3. What are the outcomes that this committee should create?
4. How can the committee best provide oversight to the annual review of parcel tax expenditures as required by prior Board action?
 - a. Should the parcel tax oversight be an ad-hoc committee or subcommittee of the budget advisory – or should it be separated?
5. How can the community be best represented on this committee?
6. What role should staff play in the function of the committee?
7. How should the committee function? Does it need officers? How often should the committee meet? How should the committee make recommendations – majority vote/consensus? Should the committee adopt its own bylaws?
8. How should the committee communicate about its processes and recommendations?
9. Which groups should be represented on the committee?
 - a. Board of Education members
 - b. Parents or Guardians of students attending District schools
 - c. Students
 - d. Business community members
 - e. Representatives of community based organizations
 - f. District and site administrators
 - g. Bargaining unit representatives
 - h. Other certificated or classified staff
 - i. Other not listed

Documents to review:

CSBA Sample policy information

Chart of Contra Costa County School District Budget Committee types