

**Committee's Purpose:** "The purpose of the Committee is to inform the public concerning the expenditure and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction."  
WCCUSD Board Policy 7214.2

Website: <http://www.wccusd-bond-oversight.com/>

## AGENDA

**West Contra Costa Unified School District  
Citizens' Bond Oversight Committee  
for Measures D -2002, J -2006, D-2010, and E-2012  
Wednesday, April 29, 2015  
Tour of Montalvin Elementary School, 4:30-5:30 pm  
300 Christine Dr., San Pablo, Ca. 94806  
CBOC Regular Meeting 6:00-8:00 pm  
1400 Marina Way South  
Richmond, CA**

### A. OPENING PROCEDURES

- A.1 Call to Order** Chair
- A.2 Pledge of Allegiance** Chair
- A.3 Roll Call** Secretary  
Tom Waller, Tashia Flucas, Orlandus Waters (Vice Chair), Ivette Ricco (Chair), Dennis Hicks, Peter Chau (Secretary), Antonio Medrano, Kelvin Love, Marianne Harrison, Stephen Purser, Maureen Toms, Margaret Browne, Charlene Harlan-Ogbeide, Christine Kelley, Madeleine Jen Kin, Anton Jungherr, Norma Martinez-Rubin  
(17 members, 9 members needed for quorum)
- A.4 Approval of Agenda** Chair
- A.5 Approve Meeting Minutes for 3/25/2015** Chair
- A.6 Chair's Report** Chair
- A.7 Secretary's Report** Secretary  
Attendance, membership
- A.8 Review of Status of Requests from Committee to Staff** Lisa LeBlanc
- A.9 Public Comment for Items Not on the Agenda**  
Each speaker will have 3 minutes to speak.  
Public comment on agenda items shall be at the time of consideration of those items.  
The CBOC cannot discuss issues not on the agenda but can refer these to staff for a response or placement on future agendas

### B. BOARD LIAISON REPORT

- B.1 Report from the District on matters of interest to the CBOC.** Liz Block

### C. STAFF REPORTS

- C.1 Bond Program Financial Update** Mark Bonnet
- C.2 Performance/Agreed Upon Procedures** VTD/Mark Bonnet
- C.3 Project Status Report** Luis Freese
- C.4 KPI Reports** Luis Freese

### D. SUBCOMMITTEE REPORTS

**Chair or member of subcommittee to provide a brief update on the activities of subcommittee. Extensive discussions of issues should be agendaized separately.**

- Committee** Chair
- D.1 Website** Ivette Ricco

Member: Anton Jungherr

- D.2 Training** Maureen Toms
- D.3 Site Tours** Tashia Flucas
- D.4 Pinole Valley H.S.** Maureen Toms  
Members: Marianne Harrison, Stephen Purser
- D.5 Change Orders** Kelvin Love  
Members: Maureen Toms, Dennis Hicks, Kelvin Love, Anton Jungherr
- D.6 Audit – *Standing Committee – Subject to the Brown Act*** Orlandus Waters  
Norma Martinez-Rubin, Tashia Flucas, Anton Jungherr, Antonio Medrano, Tom Waller
- D.7 Annual Report** Anton Jungherr
- D.8 By-laws** Peter Chau  
Member: Anton Jungherr
- D.9 Cost Saving Measures** Tashia Flucas  
Members: Kelvin Love, Charlene Harlan-Ogbeide, Anton Jungherr, Antonio Medrano.

## E. ACTIONABLE ITEMS

- E.1 Attendance Review** Secretary  
Committee by-laws require that an action item be included for every meeting to enable action on a member with 4 or more absences in the preceding 12 meetings.
- E.2 CBOC 2014 Annual Report** Anton Jungherr  
Committee to approve the CBOC 2014 Annual Report.
- E.3 Accept Financial Audit Report** Chair  
Committee to accept the “2010 Measure D and 2012 Measure E General Obligation Bonds Financial Statements, June 30, 2014.” <http://www.wccusd-bond-oversight.com/uploads/Financial%20Audits/2014/Financial%20Statements%20June%202014.pdf>
- E.4 Cost Saving Measures Sub-Committee Recommendation** Tashia Flucas  
Committee to approve CSMSC recommendation that Contractor’s Overhead and Profit on Design Errors (code 3) Change Orders, be charged back to the Architect.
- E.5 Action on Performance Audit Report** Chair  
Committee to consider action on the Audit Report Titled “Building Fund (Measure D and Measure E) Performance Audit, June 30, 2014.
- E.6 Approve Procedure for Requests to CBOC Counsel** Chair  
Committee to approve procedure for requesting a legal opinion from CBOC Special Independent Counsel.
- E.7 CALBOC Delegate** Chair  
Committee to select delegate(s) to the CALBOC Statewide Conference, May 19, 2015 in Sacramento. Registration fee is \$50. Request WCCUSD pay the delegate registration fee.

## F. DISCUSSION ITEMS

- F.1 CCT Editorial regarding Superintendent Harter** Chair  
Committee to discuss whether it should opine on the CCT editorial.

## G. FUTURE MEETINGS

- G.1 Next Scheduled Meeting:** Wednesday, May 27, 2015
- G.3 Future Agenda Items**  
Discuss and suggest. Some already suggested items:
- a. Live look at the CBOC website
  - b. Deferred maintenance plans and proposals, review
  - e. Goal setting
  - f. Sub-Committee Handbook

## H. ANNOUNCEMENTS

## I. ADJOURNMENT