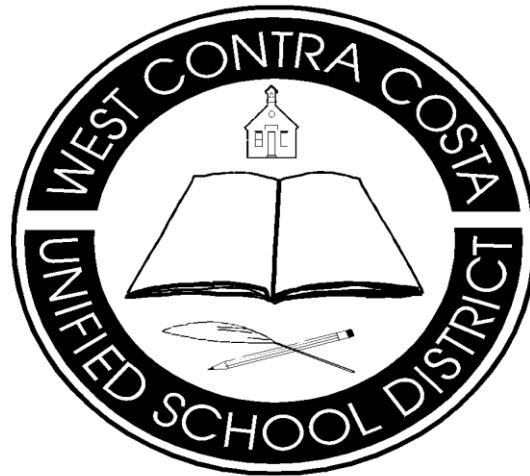


**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

WCCUSD, in partnership with the community, serves the whole child, preparing every student to succeed in higher education, career, and life by pairing high quality academics with social, emotional, and wellness support.

“Whole Child, Whole Community”

MEETING OF
September 3, 2014

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
SEPTEMBER 3, 2014**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:45 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative from DeAnza High School**
- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption** (Public Comment)
- * **B.7 Minutes:** August 11, 2014; August 13, 2014
- * **B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements as detailed, dated September 3, 2014.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Contracts**

Comment:

Permission is requested of the Board of Education to approve contracts as detailed, dated September 3, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.3 Approval of District’s Response to Grand Jury Report on Capital Appreciation Bonds**

Comment:
According to California Penal Code §933(c), the District must respond to the presiding judge of the superior court on the findings and recommendations of the Report. California Penal Code §933.05(a) and (b) outline the responses expected from a responding entity to the Report’s findings and recommendations.

In response to the recommendations made in the Report, the District will consider avoiding the sale of Capital Appreciation Bonds prior to each bond issuance, and consider including “callable” provision in all future bond issues.

The Grand Jury Report and the District’s response are provided.

Recommendation:
Recommend approval of the District’s response to Grand Jury Report No. 1411.

Fiscal Impact:
None

***CI C.4 Mandated Cost Block Grant**

Comment:
As a part of the 2012-13 State Budget the legislature enacted an option for school districts regarding certain mandated activities and the financial claims that districts have traditionally filed for reimbursement. The optional mandated block grant (MBG) enables districts to access funding at the rate of an estimated \$28 per pupil for the 2014-15 fiscal year if the district is willing to forgo the traditional claim process. The MBG would provide an estimated \$1,000,878 in funding which would be received this year.

Opting for the Mandated Block G means the District has the advantage of the funding provided in real time, as opposed to funding sometime in the unforeseeable future. The District has opted in to the MBG since 2012-13.

Recommendation:
Opt in for the Mandated Block Grant program for 2014-15 and ongoing for subsequent fiscal year budgets.

Fiscal Impact:
Estimated revenue: \$1,000,878 (already in the budget for 2014-15)

***CI C.5 Certificated Board Authorization - Education Code 44258.3 – Waivers and Consent**

Comment:

Ed Code 44258.3 allows the Governing Board of a school district to authorize the holder of credentials in the following areas: multiple subject, standard elementary, single subject, and standard secondary, with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.6 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Ratification and Approve Certificated Personnel Changes

Fiscal Impact:

None

***CI C.7 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Approve Classified Personnel Changes

Fiscal Impact:

None

***CI C.8 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$1,703,287. Funding sources are Bond Fund and Fund 40.

***CI C.9 Approval of Negotiated Change Orders**

Comment:

Staff is seeking approval of Change Orders on the following current District construction projects: Downer ES New Playfield; Pinole Valley HS Off-Site Parking; Verde ES Traffic/Parking Project; Kennedy HS Science Wing Renovation; Montalvin ES Classroom Bldg; Pinole Valley HS Interim Campus; Pinole Valley HS Interim Campus Portables Lease; Korematsu MS (Portola) New Bldg; Ohlone ES Ph 1 New Classrooms. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$414,919.11

***CI C.10 Approval of Negotiated Change Orders – M&O**

Comment:

Staff is seeking approval of Change Orders on the following current District repair projects: Collins ES Restroom Repairs; Hercules HS Health Center; Olinda ES Miscellaneous Repairs and El Cerrito HVAC for the Dance Studio. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served to have this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted.

Fiscal Impact:

Total approval by this action: \$25,323.26

***CI C.11 Resolution 16-1415: Proclamation of September as Attendance Awareness Month**

Comment:

Attendance Awareness Month is a nationwide event recognizing the connection between school attendance and academic achievement. The goal is to mobilize schools and communities not only to promote the value of good attendance but also to take concrete steps toward reducing chronic absence. More than 40 national organizations are working in partnership on the event.

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Report on Young Scholars Program**

Comment:

The mission of the Young Scholars Program is to educate our scholars (students who are under-represented on college campuses) for eligibility, admission, and success at four-year institutions of higher learning without remediation and to prepare them to be able to enter high-skilled career fields. Our scholars are encouraged to be reflective, independent, resourceful, responsible, and productive citizens, able to obtain future education, pursue high skill employment, to give back to their community, and to be dedicated to becoming the leaders of the 21st Century.

Students in the program are taught skills to learn how to overcome barriers and their perceived weaknesses. The ability to do both of these enables the students to face dilemmas, not to become overwhelmed, and to stay focused on achieving their goals.

By promoting a student's belief in their academic abilities and the importance of education, study skills training and mentoring, Young Scholars Program improves the odds for high school graduation and ensures steps toward post-secondary education – while increasing the likelihood for a life of increased personal choices and a productive career. It will also give these students a sense of cultural pride and confidence.

Staff and students will give an update on the progress and achievements of the program

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.2 Sprint Project Connect Grant**

Comment:

The District was contacted March 20, 2014 by Luz Gomez, Deputy Chief of Staff from the office of Contra Costa Supervisor, John Gioia with an opportunity to take advantage of a \$100,000 Project Connect Grant sponsored through Sprint. Sprint will provide 65 Kennedy students with Dell laptops and internet connectivity for 2 years. These students have little or no technology at home and were selected based on this need. Students will not need to return these laptops and may use them beyond high school.

Kennedy administrators and technology teacher La Rue Moore have created a new class section which will provide these students the instruction needed to use technology successfully and develop life-long learning skills. An articulation agreement between Kennedy and Contra Costa College will allow students the ability to earn 12 CCC credits.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.3 2014 Summer School Programs, Data, and Learning**

Comment:

The West Contra Costa Unified School District provides a robust summer program. The program supports student academic growth and prevents summer learning loss. It also helps students gain credits and develop new learning.

Staff will provide a report on our summer school and other summer enrichment programs.

Recommendation:

For Information Only

Fiscal Impact:

None

Fiscal Impact:

Substantial from the State Seismic Funds

E. COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
College and Career Readiness Academies
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection

Public Employees Local 1
Safety and School Climate Committee
School Supervisors Association
Technology Subcommittee
United Teachers of Richmond
West Contra Costa Administrators Association
Youth Commission

* **E.2 Superintendent's Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mary Margaret Glover passed away on July 19. Ms. Glover spent her 22 year teaching career at Woodrow Wilson Elementary School where she was loved by students and staff. She retired in 1991.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Selection of the Independent Performance Auditor for the Bond Program**

Comment:

Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, 2010 Measure D, and 2012 Measure E bond funds. In order to select an auditor the District issued a request for proposals for the Prop 39 Audit and formed a selection committee to review the proposals. The committee recommends that the District select Vavrinek, Trine, Day & Company, LLP for fiscal years 2013-2014, 2014-2015, and 2015-2016. The scope of the audit services was reviewed by the CBOC Audit Subcommittee and recommended by the Board's Facilities Subcommittee.

Recommendation:

Approval of Vavrinek, Trine, Day & Company, LLP to perform the Annual Independent Prop 39 Performance Audit and the additional scope of services requested.

Fiscal Impact:

\$142,000 for 2013-2014, \$146,000 for 2014-2015, and \$150,000 for 2015-2016. Funded by Bond Fund.

G. DISCUSSION ITEMS

* **G.1 Updates on Seismic Upgrades and Effort for Additional State Seismic Funding**

Comment:

The WCCUSD bond program has been essential in making seismic upgrades to schools and improving safety. The report will highlight the improvements at schools across the District including El Cerrito High School, the ECHS Stadium (under current construction), Korematsu Middle, Gompers/LPS, Helms Middle, DeAnza High, Lincoln, Downer, Pinole Valley High, Juan Crespi Middle and Valley View Elementary. The District has received a substantial portion of the State's Seismic funding for various projects and is actively pursuing additional State funding for seismic work.

Recommendation:

For Information Only

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 17, 2014

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

September 3, 2014

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

- a. Palmer and Pollack v. WCCUSD
- b. California Charter School Association v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION

[Government Code Section 54956.9(d)(2) or (d)(3)]

Six cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION

[Government Code Section 54956.9(d)(4)]

5. LIABILITY CLAIMS (Government Code Section 54956.95)

6. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
 - UTR

- Local One
- School Supervisors Association
- WCCAA

- c. Unrepresented Employees
 - Confidential and Management

7. PUBLIC EMPLOYEE APPOINTMENT

Elementary Vice Principal
Associate Superintendent Facilities, Maintenance, Operations and Bond Program

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

9. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**10. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

11. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Wendell C. Greer 
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from DeAnza High School

Background Information:

A Student Board Representative from DeAnza High School will attend the Board of Education on September 3, 2014. We would like to recognize and commend their participation.

Recommendation:

For Information Only

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
DeJean Middle School
3400 Macdonald Ave., Multipurpose Room
Richmond, CA 94805

Agenda Item B.7

August 11, 2014

A. CLOSED SESSION

B. OPENING PROCEDURES

President Ramsey called the meeting to order at 7:45 P.M. The Board recessed into Closed Session. President Ramsey reconvened the Public Session to report action taken in Closed Session at 9:33 P.M.

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Charles Ramsey

Board Members Absent: Elaine Merriweather

Staff Present: Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent for Secondary Schools; Superintendent Bruce Harter; Debbie Haynie, Executive Secretary; Marcus Walton, Communications Director

Public Comment Prior to Closed Session:

Anton Jungherr

B.1 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to approve the following terms: "The District entered into a settlement agreement in litigation against a former service provider to the District, pursuant to which it has received a payment of \$1.4 million and has agreed to dismiss the litigation with prejudice and provide a general release of all known and unknown claims against the defendants. The Settlement Agreement acknowledges that the service provider continues to deny any liability to the District."

MOTION: Mr. Groves moved approval of action taken in Closed Session to approve the settlement agreement as noted. Mr. Enos seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Kronenberg, and President Ramsey voting yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

C. ADJOURNMENT

President Ramsey adjourned the meeting in memory of comedian and actor Robin Williams at 9:36 PM.

The next regularly scheduled Board of Education Meeting – August 13, 2014

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

Min Sp Mtg 8-11-14

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.7

August 13, 2014

A. CLOSED SESSION

B. OPENING PROCEDURES

President Ramsey called the meeting to order at 5:30 P.M. The Board recessed into Closed Session. President Ramsey called the Public Session to order at 6:30 P.M.

B.1 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Pamala Blake, Director Student Support Services; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Linda Delgado, Coordinator Educational Services; Sheri Gamba, Associate Superintendent Business Services; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director Facilities & Construction; Mimi Melodia, Coordinator EL Services; Tashaka Merriweather, Coordinator School to Health; Leticia Oregon, Translator; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Assistant Superintendent Educational Services; Vince Rhea, Principal Gompers Continuation High School; Liz Torio, Director Academic Intervention; Marcus Walton, Communications Director; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint the following administrators:

Mary Kadri, Assistant Principal for Linked Learning
Elizabeth Carmody, Director of Community Engagement

MOTION: Ms. Kronenberg moved approval of action taken in Closed Session to appoint administrators Mary Kadri and Elizabeth Carmody. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Superintendent Harter also asked the Board to ratify action taken in Closed Session to approve providing legal representation for the Board President in relationship to the subpoena from the SEC.

MOTION: Ms. Kronenberg moved approval of action taken in Closed Session to approve providing legal representation for the Board President in relationship to the subpoena from the SEC. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg voted yes, and President Ramsey abstained as he recused himself from the vote and was not present during the portion of Closed Session in which the item was discussed. Motion carried 4-0-1-0.

B.5 Agenda Review and Adoption

President Ramsey requested that Consent Items and item F.1 be moved up on the agenda.

MOTION: Mr. Enos moved approval of the agenda as amended. Ms. Kronenberg seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, and Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: July 23, 2014

This item was moved to follow item F.1.

- B.7 Request to Address the Board – Alison Wohlgemuth & Urban Nutrition Initiative**
This item was moved to later on the agenda.

- B.8 WCCUSD Public Comment**
This item was moved to later on the agenda.

C. BUSINESS ITEM

- C.1 Grants/Awards/Agreements**

- C.2 Acceptance of Donations**

- C.3 Approval of Fund-Raising Activities**

- C.4 Summary of Payroll and Vendor Warrant Reports**

- C.5 Contracts**

- C.6 Community Budget Advisory Committee Amended Member Ratification**

- C.7 July 2014 Refunding Bonds Cost of Issuance**

This item was pulled for separate discussion and action.

- C.8 Certificated Board Authorization - Education Code 44328 – District Interns**

- C.9 Certificated Board Authorization - Education Code 44258.3 – Waivers and Consent**

- C.10 Certificated Provisional Internship Permit (PIP) Request(s)**

- C.11 Approve the following New Job Description: Associate Superintendent of Facilities, Maintenance, Operations and Bond Program**

- C.12 Benito Juarez Elementary (formerly Richmond Charter Elementary) Special Education and Operating Memoranda of Understanding (MOU)**

- C.13 Facilities Use Agreement (FUA) for Caliber Beta Academy**

- C.14 Manzanita Special Education and Operational Memoranda of Understanding (MOU)**

- C.15 Approval of Negotiated Change Orders – M&O**

- C.16 Approval of Negotiated Change Orders**

- C.17 Citizens' Bond Oversight Committee (CBOC) Reappointment: Tom Waller Reappointed by a business organization**

- C.18 Ratification of Staff Awarded Contract: Kennedy High School Health Clinic Project**

- C.19 Ratification of Staff Awarded Contract: Ohlone Elementary School Playground & Parking Lot Completion Project**

- C.20 Ratification of Staff Awarded Contract: Pinole Valley High School Hillside Stabilization Project**

- C.21 Approve Measure J and D 2010, Measure E 2012, Bond Program Budget Expenditure Authorization**

- C.22 Approval of Board Member Travel**

- C.23 Meeting Schedule Dates for 2014-15**

- C.24 Renaming Portions of El Cerrito High School**

- C.25 Approval of District's Response to Grand Jury Report on the California Public Records Act**

MOTION: Mr. Groves moved Approval of Consent Items C. 1 – C.6, C.8 - C.25. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

- F.1 Masterplan for English Learners**

Ms. Rashidchi introduced Ms. Melodia who explained the rebuilding of the master plan and defined how it is organized. She provided a presentation to detail the components of the plan and acknowledged the work of the committee in its development.

Public Comment:

Rodrigo Corona Flores

Board Comment:

None

MOTION: Mr. Enos moved approval of the Masterplan for English Learners. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: July 23, 2014

MOTION: Ms. Kronenberg moved approval of the Minutes of July 23, 2014. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Ms. Kronenberg, and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Request to Address the Board – Alison Wohlgenuth & Urban Nutrition Initiative

Mr. Rhea introduced Gompers students and Ms. Ali Wohlgenuth, Director of the program. They provided an overview of the project and details of their student survey regarding school lunches and consumption of fruits and vegetables.

Public Comment:

None

Board Comment:

None

B.8 WCCUSD Public Comment

Roges Boutte, D.D. Farrell

Ms. Kronenberg left the meeting.

C.7 July 2014 Refunding Bonds Cost of Issuance

President Ramsey commended the financial team for the excellent work in the recent bond sale. He said the transaction resulted in savings to taxpayers of \$10 million.

MOTION: Mr. Groves moved approval of the July 2014 Refunding Bonds Cost of Issuance. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, and President Ramsey voted yes, with no abstentions and Ms. Kronenberg absent. Motion carried 4-0-0-1.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 July 2014 Refunding Bond Sale Report

This item was moved to follow item F.2.

E. COMMITTEE COMMUNICATIONS

E.1 Standing Reports

Technology Subcommittee. Ms. Phillips said that at its recent meeting, the committee reviewed the progress of Technology Plan as well as the Educational Services and Curriculum use of the technology. They reviewed the Professional Development Plan and Curriculum Plan to see that teachers are trained and effectively using technology in the classroom. Mr. Groves remarked on the summer school use of technology and the strong steps to move ahead toward implementation of the academic piece of the plan. Ms. Merriweather spoke about summer school students using electronic tablets. Ms. Rashidchi said that a comprehensive summer school report will be forthcoming to detail students' use of tablets.

Community Budget Advisory Committee. Ms. Gamba reported on the first meeting of the school year and thanked Executive Director Germaine Quiter for running the meeting in her absence. She said the committee reviewed the parcel tax budget for the 2014-2015 year, as well as the adopted school budget for the year.

Facilities Subcommittee. President Ramsey reported that a special meeting will be held August 26 to recommend the selection and scope of the performance audit. This will be brought to the Board in September. He said that at its recent meeting the committee had a good conversation about the El Cerrito stadium complex which is expected open by September 2015. They also held a discussion regarding the Pinole Valley High School interim campus expected to open on time for school to start August 18. The committee also reviewed the Harding Elementary construction going on and the need for additional time to allow construction work to take place at off hours in order to avoid disturbing

classroom time. The committee also approved of demolition for vacant sites Adams, Harmon Knolls, and Seaview. He also related that the old Richmond High auto shop will be demolished and rebuilt to house special programs.

Ivy League Connection. President Ramsey remarked on the tremendous summer programs for students. He said that students have returned with action plans and will be engaged leaders on their high school campuses. He shared that the University of Chicago program was wonderful for students. In all, 41 students experienced great summer programs at various Ivy League campuses and have returned home safely.

E.2 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

F. ACTION ITEMS

F.1 Masterplan for English Learners

This item was moved to follow Consent Items.

G.1 Project Status Report

Mr. Holtslander provided an update of construction projects in the District.

Mr. Holtslander also provided information regarding demolition of the Seaview site. Additionally he detailed the Adams Middle School site demolition for the three story administration building by removing the top two floors but leaving the walls against the hillside. The gym, shop and music buildings will remain untouched. The Adams site will be used as temporary campus for Wilson Elementary School during its reconstruction. Mr. Holtslander concluded by saying that the Harmon Knolls facility is to be taken down to ground and the site secured.

Public Comment:

None

Board Comment:

President Ramsey asked various questions to which Mr. Holtslander provided information.

F.2 Resolution 15-1415: Resolution requesting the Contra Costa Board of Supervisors to establish tax rates for bonds of West Contra Costa Unified School District which are outstanding or expected to be sold during Fiscal Year 2014-15

Ms. Gamba pointed out a typographical error in the agenda item 3rd paragraph, 4th sentence correcting 2013/2014 to 2014/2015.

Superintendent Harter introduced David Leifer from KNN Public Finance who provided a presentation. Additional team members included Lisel Wells of Nixon Peabody, Jon Armstrong of KNN Public Finance, Jeff Baratta of Piper Jaffrey Investment Banker, Leonard Berry of McCarley, Berry & Co., and Katherine Perkins of Stifel Investment Bankers.

Mr. Leifer detailed information regarding the proposed tax rate resolution expressing the District's desire to have the County levy bond tax rates at the target maximum levels with regard to five of six bond measures. Ms. Wells explained that the purpose of the resolution was to establish tax rates at the desired standard observed by the County. She explained that the Education Code required having the tax levy in advance of a new money transaction.

Public Comment:

None

Board Comment:

President Ramsey had questions throughout the conversation that were answered by staff providing clarification.

MOTION: Mr. Groves moved approval of Resolution 15-1415: Resolution requesting the Contra Costa Board of Supervisors to establish tax rates for bonds of West Contra Costa Unified School District which are outstanding or expected to be sold during Fiscal Year 2014-15. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, and President Ramsey voted yes, with no abstentions and Ms. Kronenberg absent. Motion carried 4-0-0-1.

D.1 July 2014 Refunding Bond Sale Report

David Leifer, of KNN Public Finance, summarized the results of the refunding objectives of the recent sale in order to lower interest rates, lower debt service, and apply savings to meet tax rate targets for the next three years. He reported that the sale generated \$10.3 million in cash flow savings.

Public Comment:

None

Board Comment:

President Ramsey had remarks throughout the presentation.

Mr. Groves asked about municipal market data. Mr. Leifer and Ms. Wells responded.

Ms. Kronenberg returned to the meeting.

Mr. Groves continued with remarks about the rating agencies. Members of the finance team provided additional information.

Ms. Kronenberg commended staff and expressed appreciation for the work to save taxpayers \$10 million.

Ms. Merriweather said she appreciated the thorough presentation that answered questions. She commended the group on a job well done.

Mr. Enos thanked the finance team for helping the District well into the future.

Mr. Groves said that the District is doing its best to be good stewards of funds.

President Ramsey reflected back to 1998, recapping growth and improvement. He said these transactions would model future transactions. He thanked the members of the finance team, bond counsel, and disclosure counsel.

Superintendent Harter remarked on the fitting result and thanked the team.

President Ramsey thanked Ms. Gamba's staff. She extended thanks to all of team members.

G. DISCUSSION ITEMS

G.1 Project Status Report

This item was moved to follow Superintendent's Report.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Ms. Kronenberg welcomed students back to school and said that she saw teacher's returning to a positive year.

Ms. Merriweather spoke of student excitement to get back to school. She wished those starting next week good first day of school.

Mr. Groves spoke for the Board expressing appreciation for the amount of hard work that has taken place over the summer to prepare for the new school year. He applauded staff efforts.

President Ramsey continued with his recognition of Board members he has served with over the years. He spoke of Karen Fenton, Don Lau, Goy Fuller, and others. He adjourned the meeting in the names of Glen Price, George Harris III, Karen Leong Fenton, Patricia Player as well as Superintendent Dr. Gloria Johnston. He also remarked about student school board member Peter Nicholas Chau.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – September 3, 2014

K. ADJOURNMENT
President Ramsey adjourned the meeting at 9:41PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated September 3, 2014.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Contracts

Background Information: Permission is requested of the Board of Education to approve the following contracts as detailed on the attached sheets dated September 3, 2014.

Recommendation: Recommend Approval

Fiscal Impact: As noted per contracts summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
September 3, 2014 Board Meeting

CONTRACTS

The following contracts are recommended for approval.

<u>DEPARTMENT</u>	<u>Effective Date</u>	<u>VENDOR NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Curriculum-Federal Project	8/1/14 Thru 6/30/15	Bay Area Community Resources	\$100,000 SIG	Provide additional support staff and resources to aid in the coordination and activities of the DeAnza health center and maintain partnerships that are already in place that provide support services and cultivate new ones as specified in the school improvement plan.
K-12 Operations	8/18/14 Thru 6/30/15	Bay Area Community Resources	\$60,000 LCFF – Health	Establish and coordinate with the site and district administrators to assess youth needs and implement health services and programs necessary to meet those varying needs. These may include but are not limited to mental health, youth development, health education and other support services. Services will be available to the entire student body at Hercules High School.
K-12 Operations	8/18/14 Thru 6/30/15	Bay Area Community Resources	\$60,000 LCFF – Health	Establish and coordinate with the site and district administrators to assess youth needs and implement health services and programs necessary to meet those varying needs. These may include but are not limited to mental health, youth development, health education and other support services. Services will be available to the entire student body at DeAnza High School.
K-12 Operations	8/18/14 Thru 6/30/15	YMCA of the East Bay	\$60,000 LCFF – Health	Establish and coordinate with the site and district administrators to assess youth needs and implement health services and programs necessary to meet those varying needs. These may include but are not limited to mental health, youth development, health education and other support services. Services will be available to the entire student body at Kennedy High School.
K-12 Operations	8/18/14 Thru 6/30/15	YMCA of the East Bay	\$60,000 LCFF – Health	Establish and coordinate with the site and district administrators to assess youth needs and implement health services and programs necessary to meet those varying needs. These may include but are not limited to mental health, youth development, health education and other support services. Services will be available to the entire student body at El Cerrito High School.
K-12 Operations	8/18/14 Thru 6/30/15	YMCA of the East Bay	\$60,000 LCFF – Health	Establish and coordinate with the site and district administrators to assess youth needs and implement health services and programs necessary to meet those varying needs. These may include but are not limited to mental health, youth development, health education and other support services. Services will be available to the entire student body at Pinole Valley High School.
Educational Services	9/4/14 Thru 6/30/15	Super Achievement Inc.	\$151,200 Title II	Provide on-site coaching at the 14 Focus Schools, provide after school workshops in Emotional Competence to build teacher capacity, cross district pollination, immediate gratification / affirmation in order to get better results in the classroom; provide next day tools/skills for teachers to be able to handle students who don't behave the way they want them to initially, for effectively handling parents who are upset, helping teachers to feel more successful in their work so students can feel better about learning, Provide training for Special Education Aides, and provide Saturday workshops. Provide training for administrators to help them support staff more effectively.
Business Services	8/1/14 Thru 6/30/15	Ramsey Ehrlich LLP	\$150,000 Legal	Represent Charles Ramsey, Board President in response to subpoena by the Securities and Exchange Commission in the matter of West Contra Costa Unified School District (SF-003910).

Business Services 8/1/14
Thru
6/30/15

F1 Discovery

\$10,000
Legal

Data collection, processing and review in connection with subpoena for Charles Ramsey, Board President in response to subpoena by the Securities and Exchange Commission in the matter of West Contra Costa Unified School District (SF-03910).

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of District's Response to Grand Jury Report on Capital Appreciation Bonds

Background Information:

According to California Penal Code §933(c), the District must respond to the presiding judge of the superior court on the findings and recommendations of the Report. California Penal Code §933.05(a) and (b) outline the responses expected from a responding entity to the Report's findings and recommendations.

In response to the recommendations made in the Report, the District will consider avoiding the sale of Capital Appreciation Bonds prior to each bond issuance, and consider including "callable" provision in all future bond issues.

The Grand Jury Report and the District's response are attached.

Recommendation:

Recommend approval of the District's response to Grand Jury Report No. 1411.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

**A REPORT BY
THE 2013-2014 CONTRA COSTA COUNTY GRAND JURY**
725 Court Street
Martinez, California 94553

REPORT 1411

CAPITAL APPRECIATION BONDS
SCHOOL DISTRICT REPAYMENT PLANS

APPROVED BY THE GRAND JURY:

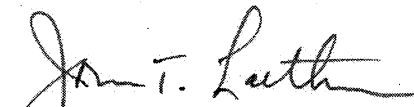
Date: 6/5/2014



STEPHEN D. CONLIN
GRAND JURY FOREPERSON

ACCEPTED FOR FILING:

Date: 6/6/14



JOHN T. LAETTNER
JUDGE OF THE SUPERIOR COURT

Contact: Stephen D. Colin
Foreperson
925-957-5638

Contra Costa County Grand Jury Report 1411

CAPITAL APPRECIATION BONDS

School District Repayment Plans

TO: All School Districts in Contra Costa County

SUMMARY

There are 20 school districts in Contra Costa County, including the Contra Costa Community College District and the Contra Costa Office of Education. Seven have issued Capital Appreciation Bonds (CABs) to finance new schools or remodel existing schools. School districts regularly issue long-term bonds to finance long-term capital assets – such as a new high school. However, many voters are not familiar with the use of CABs to finance school construction and improvements.

CABs are long-term debt instruments that typically require payment of interest and principal at the end of the loan term, usually at the end of 20 to 30 years, and sometimes even more. A characteristic of CABs is that each year the accrued interest is added to the principal before interest is charged for the following year. The longer the bond issue the more interest to be paid at the bond's maturity.

The seven school districts in Contra Costa County that currently have CABs believe they can make all approved bond payments. This belief is based upon some long-term assumptions, including a growing economy.

School districts in Contra Costa County should seriously consider avoiding CABs in any future bond sale. In addition, school districts should consider including “callable” provisions in all future bond sales. Callable provisions allow an existing bond issue to be paid off at a lower interest rate than the original rate, which can significantly reduce interest payments.

METHODOLOGY

1. Survey results from the seven affected school districts.
2. Interviews with county and school district officials.
3. Review of Grand Jury Reports specific to CAB's from counties of San Diego and San Mateo.
4. Review of public documents and reports from around the state.
5. Review of *School Finance Handbook for TTCs* (TTC = Treasurers and Tax Collectors) published by the California Association of County Treasurers and Tax Collectors.

BACKGROUND

School construction has been financed through the sale of long-term bonds for a long time. Recently, a form of bonding that allows a school district to delay paying back the loan principal, often for decades, has become available. This "Capital Appreciation" type loan frequently requires school districts to make substantial interest payments. This form of financing has a long-term financial impact.

Prior to 2000, under the provisions of Proposition 13, a school bond measure required a 2/3 affirmative vote for the bond measure to be approved. With the passage of Proposition 39 in 2000, the law changed to only require a 55% affirmative vote for passage of a school bond measure. This change made it easier for school boards to seek approval of construction bond measures.

The California Education Code requires that school district borrowing for each bond ballot measure not exceed \$60 per \$100,000 of annual assessed valuation within the district boundaries for the repayment life of each bond issue. This tax rate limitation was intended to prevent a school district from financially overburdening taxpayers in its district. In addition, the California Education Code requires that unified school districts not borrow more than 2.5% of the district's total assessed valuation ("debt ceiling limit"). Non-unified school districts have a debt ceiling limit of 1.5% of the district's total assessed valuation. However, a school district may petition the State Board of Education and receive a waiver to go above the debt ceiling limit, as has been done by the West Contra Costa Unified School District.

School officials (school superintendents and boards) confer with professional bond consultants prior to the sale of CABs. A team of experts is hired to guide school officials through the complexities of the bond process. In Contra Costa County, this team usually includes school district officials, Contra Costa County Board of Education officials, underwriters, insurers,

financial advisors, disclosure counsel, paying agents, verification agents, and bond counsel. The consultants work to ensure that each bond issue is legal.

Most voters and school board officials are familiar with Current Interest Bonds (CIBs). These are long-term debts that require payments of principal and interest every-six-months. These bi-annual payments are pre-determined by tax rate limits set forth in the ballot authorizing the bonds. These are akin to the familiar amortized home or auto loan.

By contrast, the less familiar CABs are long-term debts where the yearly interest is added to the principal and no payments are due for many years into the future. Succeeding yearly interest is charged against an ever-growing principal that is compounding annually and not due until the bond matures, which could be in 25 to 35 years. CABs can become very expensive, typically exceeding 5 times the authorized loan. This is how a \$2.5 million CAB, sold by the West Contra Costa Unified School District, possibly may become a \$33.8 million obligation. The school district is not required to make regular payments until the entire principal and interest come due in 26 years.

Most bonds, especially traditional Current Interest Bonds (CIB), have a "call" provision where advance payments can be made to shorten the life of the bond and thus reduce the amount of interest that must be paid. Most school districts have used this provision by issuing lower interest rate bonds to pay off older higher interest bonds. CABs lack a "call" provision unless such a provision has been negotiated and stated in the bond issue.

Seven school districts have used CABs to finance part of their construction, although none of these districts has relied exclusively on CABs. Each has published debt service spreadsheets setting forth future yearly bond payments and projected property tax rate proceeds. The repayment schedules are generally structured in such a way as to pay off the CIB bonds first, therefore giving time for the tax rate to increase to the point that, using inflation adjusted future income, the CABs can be paid from regular tax receipts.

Current data for CABs at the seven school districts in Contra Costa County:

School District and Original Bond Series	Original Amount	Due at Maturity	Due Date	Bond Issued	Callable
Acalanes UHSD (A)	\$ 29,999,819	\$ 123,893,973	2025-2039	3/20/2010	Yes
Acalanes UHSD (B)	\$ 37,999,106	\$ 228,025,432	2028-2046	7/20/2011	Yes
Byron USD	\$ 1,352,193	\$ 4,285,000	2026-2032	10/9/2007	No
John Swett USD (A)	\$ 266,175	\$ 3,020,000	2030-2034	9/17/2009	No
John Swett USD (C-1)	\$ 19,583	\$ 140,000	8/1/2028	9/15/2011	Yes
Mt. Diablo USD (A)	\$ 2,997,216	SEE NOTE	2016-2022	9/22/2011	Yes
Mt. Diablo USD (A)	\$ 47,459,259	\$ 154,752,537	2025-2035	9/22/2010	Yes
Mt. Diablo USD (D)	\$ 943,582	\$ 1,790,000	2015-2018	3/29/2011	Yes
Pittsburg USD (C)	\$ 9,999,952	\$ 34,806,365	2020-2042	7/14/2011	Yes
Pittsburg USD (C&A)	\$ 9,663,211	>\$ 30,000,000	8/1/2046	8/21/2012	Yes
Walnut Creek SD (E)	\$ 1,964,628	\$ 3,630,000	2014-2023	5/25/2010	No
West CCUSD (C)	\$ 29,999,377	\$ 97,455,000	2006-2034	8/11/2004	No
West CCUSD (D)	\$ 99,998,106	\$ 259,360,000	2007-2034	10/19/2005	No
West CCUSD (C-1)	\$ 52,084,759	\$ 190,830,000	2016-2033	9/3/2009	No
West CCUSD (D-2)	\$ 2,499,949	\$ 33,820,000	8/1/2034	6/24/2010	No
NOTE: Interest on these is included in the bond series shown immediately below.					

The County Auditor-Controller's Office uses several factors to verify that the expected tax income projections will be adequate to make the twice-yearly bond payments on CIBs and provide a future reserve for both CIBs and CABs. Should the economy and assessed valuation not increase as projected to produce the expected tax revenues, the County Auditor-Controller has the authority to increase the tax rate on the property owners in that school district to an amount that covers the required bond payment.

Each of the seven school districts, through their consultants, have produced a plan — a spreadsheet — showing the rising bonded indebtedness and the estimated tax they must charge to successfully make all scheduled bond payments. However, these projections of future income rely on a steady increase in home and business valuations of 3% or 4%, compounded, per year. The school districts likely would face financial difficulties if the housing market does not increase for the next 20 to 30 years at this projected rate.

Should the spreadsheet projections not be realized for a school district, the County Auditor-Controller may increase the amount of taxes owed for properties in the school district to pay the bond premiums. As one district answered: "Each year, the Contra Costa County Auditor/Controller sets the tax rate in such a manner as to be sure to have enough funds on hand to cover the required debt service of the fiscal year, plus three months. The maturities of the CABs are timed along with the maturity of the CIBs to try to avoid significant spikes in the tax rates in the years ahead."

As stated in the *School Finance Handbook for TTCs*: "If Capital Appreciation Bonds (CABs) are part of the proposed structure, ask why? CABs are very costly to the taxpayer."

A joint statement to all District and County Superintendents, dated January 17, 2013 issued jointly by State Superintendent of Schools Tom Torlakson and State Treasurer Bill Lockyer strongly urged all school districts to not use CABs as part of any school financing package.

FINDINGS

1. Seven school districts in Contra Costa County have used Capital Appreciation Bonds to finance construction.
2. The high cost of Capital Appreciation Bonds has caused a higher, long-term debt for school districts in Contra Costa County that have used these bonds to finance construction.
3. It is preferable for bonds to contain a “callable clause.”
4. Each of the subject school districts has a published repayment schedule of its Capital Appreciation Bonded indebtedness.
5. The Auditor-Controller of Contra Costa County sets tax rates for properties in a school district to make sure principal and interest to bonded debts are paid when due.
6. The County Tax Collector collects the taxes that are held in designated accounts of the County Treasurer for issuance of debt payments as directed by the County Auditor-Controller.
7. The State Superintendent of Schools, the State Treasurer, and the California Association of County Treasurers and Tax Collectors have urged local districts to halt any further use of Capital Appreciation Bonds as a means of funding construction projects.

RECOMMENDATIONS

1. All school districts should consider avoiding the sale of Capital Appreciation Bonds in the future.
2. School districts should consider including “callable” provisions in all future bond issues.

REQUIRED RESPONSES

	<u>Findings</u>	<u>Recommendations</u>
Acalanes Union High School District	1-7	1, 2
Byron Union School District	1-7	1, 2
John Swett Unified School District	1-7	1, 2
Mt. Diablo Unified School District	1-7	1, 2
Pittsburg Unified School District	1-7	1, 2
Walnut Creek School District	1-7	1, 2
West Contra Costa Unified School District	1-7	1, 2

COPY FOR INFORMATION ONLY-NO RESPONSE REQUIRED

	<u>Findings</u>	<u>Recommendations</u>
Antioch Unified School District		
Brentwood Union School District		
Canyon School District		
Knightsen Elementary School District		
Lafayette School District		
Liberty Union High School District		
Martinez Unified School District		
Moraga School District		

Oakley Union Elementary School District		
Orinda Union School District		
San Ramon Valley Unified School District		
Contra Costa County Office of Education		
Contra Costa Community College District		

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

1108 Bissell Avenue
Richmond, CA 94801-3135
Telephone (510) 231-1100

Bruce Harter, Ph.D.
Superintendent of Schools

Sheri Gamba
*Associate Superintendent
Business Services*

September 4, 2014

John T. Laettner
Judge of the Superior Court
Contra Costa County
725 Court Street
Martinez, CA 94553-0091

Dear Honorable Judge Laettner,

The West Contra Costa Unified School District (District) is in receipt of the, Contra Costa County Grand Jury Report No. 1411, "Capital Appreciation Bonds" (Report).

In accordance with California Penal Code §933.05(a), the District's response to each of the numbered Findings is as follows:

1. Seven school districts in Contra Costa County have used Capital Appreciation Bonds to finance construction.

The District agrees with the Finding.

2. The high cost of Capital Appreciation Bonds has caused a higher, long-term debt for school districts in Contra Costa County that have used these bonds to finance construction.

The District agrees with the Finding. However; in some cases Districts are in a position to access lower cost, Federally subsidized bonds, but in order to do so must issue CABS to fund a portion of the overall funding due to the structural constraints of the debt service. This can result in lower long term debt due to total interest cost for taxpayers. An example of this would be the D-1 and D-2 issuance of 2005 Measure J Bonds for our District.

3. It is preferable for bonds to contain a "callable clause".

The District agrees with the Finding.

4. Each of the subject school districts has a published repayment schedule of its Capital Appreciation Bonded indebtedness.

The District agrees with the Finding.

5. The Auditor-Controller of Contra Costa County sets tax rates for properties in a school district to make sure principal and interest to bonded debts are paid when due.

The District agrees with the Finding.

6. The County Tax Collector collects the taxes that are held in designated accounts of the County Treasurer for issuance of debt payments as directed by the County Auditor-Controller.

The District agrees with the Finding.

7. The State Superintendent of Schools, the State Treasurer, and the California Association of County Treasurers and Tax Collectors have urged local districts to halt any further use of Capital Appreciation Bonds as a means of funding construction projects.

The District agrees with the Finding.

In accordance with California Penal Code §933.05(b), the District's response to each of the numbered Recommendations is as follows:

1. All school districts should consider avoiding the sale of Capital Appreciation Bonds in the future.

The recommendation has been implemented. The Board of Education will consider avoiding the sale of Capital Appreciation Bonds prior to each bond issuance.

2. School districts should consider including "callable" provisions in all future bond issues.

The recommendation has been implemented. The Board of Education will consider including "callable" provisions in all future bond issues.

Respectfully submitted,

Bruce Harter, Superintendent/Secretary to the West Contra Costa Unified School District Board of Education

cc: Stephen D. Conlin, Grand Jury Foreperson

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Sheri Gamba *SG* **Agenda Item:** CI C.4
Associate Superintendent Business Services
Subject: Mandated Cost Block Grant

Background Information:

As a part of the 2012-13 State Budget the legislature enacted an option for school districts regarding certain mandated activities and the financial claims that districts have traditionally filed for reimbursement. The optional mandated block grant (MBG) enables districts to access funding at the rate of an estimated \$28 per pupil for the 2014-15 fiscal year if the district is willing to forgo the traditional claim process. The MBG provides an estimated \$1,000,878 in funding which will be received this year.

Opting for the MBG means the District has the advantage of the funding provided in real time, as opposed to funding sometime in the unforeseeable future. The District has opted in to the MBG since 2012-13.

Recommendation: Opt in for the Mandated Block Grant program for 2014-15 and ongoing for subsequent fiscal year budgets.

Fiscal Impact: Estimated revenue: \$1,000,878 (already in the budget for 2014-15)

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Kenneth L. Whittemore, *(KW)* **Agenda Item:** CI C.5
Assistant Superintendent Human Resources
Subject: Certificated Board Authorization - Education Code 44258.3 – Waivers and Consent

Background Information: Ed Code 44258.3 allows the Governing Board of a school district to authorize the holder of credentials in the following areas: multiple subject, standard elementary, single subject, and standard secondary, with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

Recommendations for Variable Term Waivers and Teacher Consent Authorizations

September 3, 2014

Teacher Consents

Teacher	Site	Assignment
Edel Alejandre	Richmond High School	English CAHSEE
Jose de León	Richmond High School	Office Experience
Kevin Dunn	Richmond High School	Office Experience
Kelli Schultz	Richmond High School	Foundation Cultural Geography
Kelli Schultz	Richmond High School	Leadership
Summerlyn Sigler	Richmond High School	Office Experience
Alison M. Evert	Pinole Valley High School	Office Experience
Ryan Kolb	Pinole Valley High School	Office Experience
Michele Lamons	Pinole Valley High School	American Sign Language
Kenneth Porto	Pinole Valley High School	Teacher Aide
Christopher Rudd	Pinole Valley High School	Teacher Aide
Brianna Sanchez	Pinole Valley High School	Teacher Aide
Stevenson Kim	Pinole Valley High School	Generic Elective
Jeffery Wright	Pinole Valley High School	Teacher Aide
Donald Wilson	Pinole Valley High School	Teacher Aide
James Sanders	Pinole Valley High School	Teacher Aide
Charlotte Betson	J.F. Kennedy High School	Office Experience
Miesha Gash	J.F. Kennedy High School	Leadership
Michelle Hart	J.F. Kennedy High School	Office Experience

Title 5 §80005(b) allows an employing agency to select an individual that holds a credential based on a bachelor's degree and a teacher preparation program including student teaching and approved subject are knowledge and training.

Waivers

Teacher	Site	Assignment
Ann D. Cummings	Richmond High School	ROP - Law
Andrew J. Harrington	De Anza High School	JROTC

Definition: Variable term waivers provide applicants with additional time to complete the requirements for the credential that authorizes the service or provide employing agencies with time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the assignment options. (Assignment pending fingerprint clearance when applicable)

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Kenneth L. Whittemore, **Agenda Item:** CI C.6
Assistant Superintendent Human Resources
Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation: Ratification and Approve Certificated Personnel Changes

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

September 3, 2014

CERTIFICATED EMPLOYEE RATIFICATION

NEW HIRES			
Name	Site	Position	Hire Date
Balcom, Brynn	Itinerant	School Psychologist	8/11/2014
Chau, Julia	Itinerant	Speech	8/11/2014
Comyns, Carmen	Itinerant	Speech	8/11/2014
Javier, Valery	DeAnza	Counselor	8/11/2014
Scioscia, Samuel	Itinerant	School Psychologist	8/11/2014
Smith, LaShante	Itinerant	School Psychologist	8/11/2014
Milani, Anya	Itinerant	Speech	8/11/2014
Abel, Mallory	Washington	5th SEI	8/14/2014
Adler, Jennifer	Stege	Kindergarten SEI	8/14/2014
Alcocer Ruiz, Mariela	Fred T. Korematsu	Spanish SEI	8/14/2014
Archilla, Lorena	Helms	Spanish SEI	8/14/2014
Beeler, Jennifer	Valley View	NSH Primary SEI	8/14/2014
Bell, Linda	PSC	School Nurse	8/14/2014
Bennett, Elyssa	Richmond	English/ELD SEI	8/14/2014
Bonner, Kenneth	Bayview	4th SEI	8/14/2014
Brown, Marissa	Helms	Science 7 SEI	8/14/2014
Burlingame, Kelsey	Dover	6th SEI	8/14/2014
Burns, Leah	Pinole Valley	NSH SEI	8/14/2014
Cahoon, Hannah	Downer	SH Preschool	8/14/2014
Carper, Jarrett	Richmond	Math SEI	8/14/2014
Chan, Vivian	Helms	Science 8 SEI	8/14/2014
Chiarulli, Laura	Coronado	4th SEI	8/14/2014
Correal, Maia	Stewart	60% RSP SEI	8/14/2014
Duncan, Karen	Fairmont	5th/6th SEI	8/14/2014
Dyke, Ashly	DeJean	Science 7 SEI	8/14/2014
Fauss, Kristi	Ford	5th SEI	8/14/2014
Franco, Vanessa	Hanna Ranch	4th SEI	8/14/2014
Gates, Kimberly	Stewart	4th SEI	8/14/2014
Gibbs, Natalya	Bayview	1st SEI	8/14/2014
Giron, Rachel	Murphy	Severely Handicapped	8/14/2014
Gran, Jacob	Richmond	NSH SEI	8/14/2014
Halfich, Chie	Vista High	40% Math SEI	8/14/2014
Hodges, William	Lupine Hills	5th SEI	8/14/2014
La Due, Sarah	Fred T. Korematsu	English SEI	8/14/2014
Ledesma, Juan	Richmond	Math/ELD SEI	8/14/2014
Long, Rhonda	Kennedy	NSH SEI	8/14/2014
Marchesi, Kaitlin	El Cerrito	RSP SEI	8/14/2014
Maxwell, Sarah	Grant	5th SEI	8/14/2014
Middleton, Adjoa	Kennedy	English/Read 180 SEI	8/14/2014
Moreno, Joseph	Hercules High/Mira Vista	Social Science/Music SEI	8/14/2014
Nevels, Justin	Richmond	Social Science SEI	8/14/2014

NEW HIRES CONTINUED

Name	Site	Position	Hire Date
Okeke, Ogechi	DeAnza	Biology SEI	8/14/2014
Reyes, Jackeline	El Cerrito	Spanish 83% SEI	8/14/2014
Rivera, Manuel	DeJean	Science 7 SEI	8/14/2014
Rojas Guzman, Hector	Kennedy	Algebra SEI	8/14/2014
Seeber, Richard	Richmond	English/ELD SEI 1YO	8/14/2014
Tucker, Richard	DeAnza	AP Social Science SEI	8/14/2014
Van Otterloo, Sam	El Cerrito	Math SEI 1YO	8/14/2014
Winter, Rachel	Downer	Transitional Kindergarten	8/14/2014
Zavala, Karen	Kennedy	Spanish SEI	8/14/2014

REHIRE

Name	Site	Position	Rehire Date
Crugnale, Timothy	DeAnza	Instructional Support, Reading & ELD Coach	8/7/2014
Adsit, Paula	Itinerant	40% Speech	8/11/2014
Martin, Mallory	El Cerrito	Counselor	8/11/2014
Munoz, Anna	Itinerant	40% Speech	8/11/2014
Nicholls, Lindsay	Itinerant	Speech	8/11/2014
Schelling, Verena	Itinerant	30% Speech	8/11/2014
Blades, Patricia	Pinole Valley	Law/Criminal Justice SEI	8/14/2014
Booker, Pamela	Ford	5th SEI	8/14/2014
Canavan, Michael	Pinole Valley	40% Latin SEI	8/14/2014
Cruz, Kathryn	Hercules Middle	Severely Handicapped	8/14/2014
Ferreri, Mario	Richmond High/Hercules High	Graphic Arts/Journalism SEI	8/14/2014
Frew, Douglas	Pinole Valley	60% CompSci/Web Design SEI	8/14/2014
Gill, Benny	DeAnza	Computers SEI	8/14/2014
Golsan, Greg	El Cerrito	51% Auto Technology SEI	8/14/2014
Grover, Theodore	El Cerrito	Multimedia/Video Prod. SEI	8/14/2014
Hove, Theresa	DeJean	NSH SEI	8/14/2014
MacDonald, Timm	Hercules Middle	English 8/Read 180 SEI	8/14/2014
Mangum, Sonia	El Cerrito	Spanish SEI	8/14/2014
Milam, Walter	Richmond /DeAnza	Construction Tech SEI	8/14/2014
Nakahara, Stanley	Richmond	Sports Medicine SEI	8/14/2014
Nelson, Kristine	Crespi	ELD/PE SEI	8/14/2014
Sampayo, Lourdes	Hercules	Hospitality/Culinary Arts SEI	8/14/2014
Shah, Melody	El Cerrito	Web Design/Photography SEI	8/14/2014
Simon, Krystle	Kennedy	Web Design SEI	8/14/2014

RETIREMENTS

Name	Site	Position	Term Date
Chavez, Linda	Transition	Severely Handicapped	6/7/2014
Cuesta-Torres, Ziomara	Richmond	Spanish SEI	6/7/2014
Fairwell, Robert	El Cerrito	Social Science SEI	6/7/2014
Haynie, Laurence	Fairmont	5th/6th SEI	6/7/2014

RETIREMENTS CONT.			
Name	Site	Position	Term Date
Morel, Mia	Peres	SH Preschool	6/7/2014
Rapp, Cinda	Tara Hills	4th SEI	6/7/2014
Sherman, Diane	Highland	4th SEI	6/7/2014
Toro, Jane	Hanna Ranch	2nd SEI	6/7/2014
Brady, Elaine	Shannon	Principal	6/28/2014
Faraday, Elizabeth	Lupine Hills	Principal	6/28/2014
Foust, Haidee	Adult Education	Principal	6/28/2014
Scheidt, Jerrold	Pinole Middle	Assistant Principal	6/30/2014
Evans, Robin	Making Waves	RSP SEI	7/12/2014
Anderson, Ora	Special Education	Director	8/15/2014
Fox, Rachelle	Cameron	Speech	8/28/2014
McLeod, Jacqueline Hadiah	Verde	Kindergarten SEI	9/1/2014

RESIGNATIONS			
Name	Site	Position	Term Date
Barrera, Teresa	Ford	4th SEI	6/7/2014
Billings, Lisa	Dover	4th SEI	6/7/2014
Bills, Daphne	Ford	4th SEI	6/7/2014
Bryne, Mallory	El Cerrito	Social Science SEI	6/7/2014
Byrd, Clyde	Kennedy	Biology SEI	6/7/2014
Carrillo, Blanca	Helms	Spanish SEI	6/7/2014
Colacion, Aaron	Kennedy	English/French SEI	6/7/2014
Crosby, Benjamin	Ed Svcs/Sec Assoc Supt	TOSA	6/7/2014
DeBaere, Rachel	Dover	1st TBE	6/7/2014
Eberle, Catherine	Bayview	4th SEI	6/7/2014
Ellsworth, Yow	Kensington	3rd SEI	6/7/2014
Enfield, Nathan	DeAnza	Social Science SEI	6/7/2014
Grindle, Russell	Transition	Severely Handicapped	6/7/2014
Harris, Bethany	Richmond	Art SEI	6/7/2014
Herr, Angela	Lupine Hills	SH Full Inclusion	6/7/2014
Karr, George	Hercules High	Social Science SEI	6/7/2014
Kim, Andrew	Richmond	Math SEI	6/7/2014
Kinney, Darrell	Crespi	English SEI	6/7/2014
Kruse-Pennes, Christina	Chavez	Transitional Kindergarten	6/7/2014
Kubryk, Hunter	DeAnza	RSP SEI	6/7/2014
Litchenstein, Ashley	Verde	3rd SEI	6/7/2014
Lodge, Robbie	Fred T. Korematsu	English SEI	6/7/2014
McGee, Katherine	Grant	NSH SEI	6/7/2014
Mort, Doug	Lincoln	3rd SEI	6/7/2014
Mundakel, Shreeni	DeJean	Math SEI	6/7/2014
Parti, Elan	Cameron	SH Preschool	6/7/2014
Pierce, Marley	Olinda	NSH SEI	6/7/2014
Pinedo, Angelina	Ford	Kindergarten SEI	6/7/2014
Rainey, Kathryn	Lupine Hills	4th SEI	6/7/2014

RESIGNATIONS CONT.			
Name	Site	Position	Term Date
Terpkosh, Neil	Helms	Science/Coach	6/7/2014
Thomas, Christi	Fairmont	5th SEI	6/7/2014
VonFoerster, Ellen	Kennedy	Math SEI	6/7/2014
Wang, Yu-Ting Judy	El Cerrito	Chemistry SEI	6/7/2014
Weber, Daniel	Hercules High	Math SEI	6/7/2014
Wilkerson, Sarah	Bayview	1st SEI	6/7/2014
Young, Andrew	DeAnza	Social Science SEI	6/7/2014
Jones-Douglas, Liah	Pinole Middle	Counselor	6/10/2014
Pulliam, Danielle	Highland	Inst. Support, Reading & ELD Coach	6/10/2014
Dictado, Stephanie	PSC	Speech Therapist	6/13/2014
Garcia, Marcos	Riverside	Principal	7/19/2014
Gutierrez, David	Helms	Principal	8/1/2014
Hickok, Kenneth	Hercules High	Assistant Principal	8/13/2014

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Kenneth L. Whittemore, *KW*
Assistant Superintendent Human Resources

Agenda Item: CI C.7

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accordance with appropriate laws, established policies and procedures.

Recommendation: Approve Classified Personnel Changes

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

September 3, 2014

FOR INFORMATION ONLY
Classified Employee Changes

NEW HIRES				
Terrill	Mark	It Operations Manager	Information Technology	7/14/2014

PROMOTIONS				
Ayroso	Felisa	Accounts Payable Specialist	Business Services Accounting	7/15/2014
Gee	Julie	Special Ed. Assistant Autistic	Cameron	7/1/2014
Green	Lakeyah	Human Resources Technician	Human Resources	7/1/2014
Hayes	Vida	Attendance Clerk	Hercules Middle	7/7/2014
Jones	Brejenae	Special Ed. Assistant Autistic	Tara Hills Elementary	7/1/2014
Lipscomb	James	Network Engineer	Information Technology	6/23/2014
Mathias	Vanessa	Typist Clerk Ii	Information Technology	7/21/2014
Moreno	Eric	Equip. Control Warehouse/Worker Driver	Information Technology	7/14/2014
Saechao	Emily	Attendance Clerk	El Cerrito High	7/1/2014
Snyder	Kelly	Special Ed. Assistant Autistic	Riverside Elementary	7/1/2014

UNPAID LEAVES				
Guevara	Ana	General Clerk	Business Services Accounting	7/15/2014
Saindon	Beverly	Custodian	Ellerhorst Elementary	7/2/2014

RETURN FROM LEAVE				
Enriquez	Abigail	Graduate Tutor	Hercules High School	6/7/2014
Lombard	Ateire	Custodial Supv. Senior High School	El Cerrito High	6/23/2014

RESIGNATIONS				
Pharn	Nai	Graduate Tutor	Bayview Elementary	6/6/2014
Richerson	Andrea	Graduate Tutor	Sheldon Elementary	6/6/2014
Schaner	Victoria	Classroom Support Aide	De Anza High	6/6/2014
Small	Catlin	Special Ed. Assistant - Smile	Sheldon	6/6/2014

RETIREMENT				
Poy	Kimmy	Senior Account Clerk	Administrative Food Service	7/11/2014

TERMINATIONS - ADMINISTRATIVE				
Chavez	Carmen	Classroom Support Aide	Helms Middle	2/28/2014

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Bruce Harter **Agenda Item:** CI C.8
Superintendent
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts.

Fiscal Impact: Total for this action: \$1,703,287. Funding sources are Bond Fund and Fund 40.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Chavez Elementary School Master Planning Bond Measure Funded (PID:10510082-00)	September 2014 through December 2014	Pacific Engineering & Construction	\$25,550	Site Surveying Services.
Coronado Elementary School Campus Replacement Project Bond Measure Funded (PID:1121341-00)	September 2014 through June 2015	HY Architects	\$87,400	Furniture and Equipment Design and Planning Services.
De Anza High School Building 10 and Fields Project Bond Measure Funded (PID: 3521208-02)	August 2014 through July 2015	SGL Construction Management	\$257,254	Construction Management Services.
Downer Elementary School Playfield Project Bond Measure Funded (PID:1161224-01)	September 2014	BCA Architects	\$1,380	Additional Engineering Services.
El Cerrito High School Stadium Project Bond Measure Funded (PID:3541348-00)	July 2014 through June 2015	Alan Kropp & Associates	\$70,500	Additional Geotechnical Construction Observation and Testing Services.
Fairmont Elementary School Campus Replacement Project Bond Measure Funded (PID:1231349-00)	July 2014 through June 2015	A3GEO	\$7,410	Additional Geotechnical Engineering Services.
Gompers CHS LPS Campus Replacement Project Bond Measure Funded (PID:3581366-05)	September 2014 through December 2014	HY Architects	\$149,500	Furniture and Equipment Design and Planning Services.
Hercules Middle High School New Science Building Project Bond Measure Funded (PID:3761356-00)	September 2014 through December 2014	Kister, Savio & Rei	\$24,052	Additional Topographic Survey Services.

September 3, 2014

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Highland Elementary School Campus Replacement Project Bond Measure Funded (PID:1221357-04)	September 2014 through June 2015	A3GEO	\$23,913	Geotechnical Engineering Services.
Kennedy High School Science Building Project Bond Measure Funded (PID:3601211-13)	March 2014 through June 2014	Aurora Environmental Services, Inc.	\$4,033	Additional Environmental Engineering Services.
Korematsu Middle School Campus Replacement Project Bond Measure Funded (PID:2141103-06)	September 2014 through December 2015	Kleinfelder	\$125,000	Additional Geotechnical Engineering Construction Observation and Testing Services.
Montalvin Elementary School Classroom Building Project Bond Measure Funded (PID:1401347-00)	December 2013 through December 2014	SIG Construction Management Services	\$113,702	Construction Management Services.
Nystrom Elementary School Modernization Project Bond Measure Funded (PID:1441205-02)	July 2014 through September 2014	Interactive Resources	\$4,690	Design Services.
Nystrom Elementary School Modernization Project Bond Measure Funded (PID:1441205-02)	July 2014 through September 2014	RGA Environmental, Inc.	\$24,000	Environmental Engineering Services.
Nystrom Elementary School Modernization Project Bond Measure Funded (PID:1441205-02)	September 2014 through December 2014	Mac Nair & Associates	\$1,595	Arborist and Horticultural Services.
Nystrom Elementary School Modernization Project Bond Measure Funded (PID:1441205-02)	September 2014 through December 2014	Kleinfelder	\$25,900	Geotechnical Construction Observation and Testing Services.

September 3, 2014

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Ohlone Elementary School Campus Replacement Project Bond Measure Funded (PID:1461206-04)	July 2014 through September 2014	RGA Environmental, Inc.	\$20,120	Environmental Engineering Services.
Olinda Elementary School Master Planning Project Bond Measure Funded (PID:14510041-00)	September 2014 through October 2014	Mercurial Consulting	\$6,000	Cost Estimating Services.
Pinole Valley High School Hillside Stabilization Project Bond Measure Funded (PID: 3621377-04)	August 2014 through June 2015	Kleinfelder	\$140,300	Geotechnical Construction Observation and Testing Services.
Pinole Valley High School Interim Campus Bond Measure Funded (PID:3621377-02)	August 2014	Aurora	\$30,362	Environmental Engineering Services.
Pinole Valley High School New Campus Project Bond Measure Funded (PID:3621377-05)	July 2014 through September 2014	Mercurial Consulting	\$3,000	Additional Cost Estimating Services
Pinole Valley High School Off-Site Parking and Traffic Signal Project Bond Measure Funded (PID:3621377-10)	July 2014 through September 2014	Kister, Savio & Rei	\$525	Additional Construction Administration Services.
Richmond High School 500 Wing Renovation Project Bond Measure Funded (PID:3641380-11)	July 2014 through September 2014	Construction Cost Management Services	\$3,850	Cost Estimating Services for Seismic Eligibility Assessment
Richmond Swim Center Bond Measure Funded (PID:3601364-01)	June 2014 through June 2015	Fugro Consultants, Inc.	\$25,000	Geotechnical Services.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Stege Elementary School Campus Replacement Project Bond Measure Funded (PID:1571381-02)	July 2014 through June 2015	A3GEO	\$7,500	Geotechnical Engineering Services.
Tara Hills Elementary School Master Planning Bond Measure Funded	March 2014 through August 2014	Pacific Engineering & Construction	\$23,100	Civil Engineering Services.
Valley View Elementary School Interim Campus Project Bond Measure Funded (PID:1601382-02)	September 2014 through October 2014	Mercurial Consulting	\$13,320	Cost Estimating Services.
Verde Elementary School Circulation and Parking Improvement Project Fund 40 (PID:16210028-00)	July 2014 through September 2014	RGA Environmental, Inc.	\$8,000	Environmental Engineering Services.
Washington Elementary School Seismic Eligibility Assessment Project Bond Measure Funded	July 2014 through October 2014	Cornerstone Structural Engineering Group	\$7,500	Structural Engineering Support Services.
Bond Program Management Bond Measure Funded	July 2014 through December 2014	SGI Construction Management	\$408,831	Program General Condition Reimbursable.
Bond Program Management Bond Measure Funded	September 2014 through December 2014	BPXpress Reprographics	\$60,000	Reproduction Services.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Bruce Harter **Agenda Item:** CI C.9
Superintendent
Subject: Approval of Negotiated Change Orders

Background information:

Staff is seeking approval of Change Orders on the following current District construction projects: Downer ES New Playfield; Pinole Valley HS Off-Site Parking; Verde ES Traffic/Parking Project; Kennedy HS Science Wing Renovation; Montalvin ES Classroom Bldg; Pinole Valley HS Interim Campus; Pinole Valley HS Interim Campus Portables Lease; Korematsu MS (Portola) New Bldg; Ohlone ES Ph 1 New Classrooms. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted.

Fiscal Impact: Total approval by this action: \$414,919.11

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

September 3, 2014 Change Order Approval Summary

	Project	Company	Original Contract	Previously Approved CO's	CO's Pending Approval	Change Percent	Total CO's	Total CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
1	Downer ES New Playfield	Maggiore & Ghilotti Inc.	\$563,226.00	\$0.00	\$942.97	0.167%	\$942.97	0.17%	\$564,168.97	1
2	Pinole Valley HS Off-Site Parking	Maggiore & Ghilotti Inc.	\$833,833.00	\$0.00	\$29,562.66	3.55%	\$29,562.66	3.55%	\$863,395.66	1
3	Verde ES Traffic/Parking Project	Bay Cities Paving & Grading	\$414,880.00	\$0.00	\$10,181.64	2.45%	\$10,181.64	2.45%	\$425,061.64	1
4	Kennedy HS Science Wing Renovation	BHM Construction Inc.	\$4,136,303.00	\$194,777.00	\$3,804.00	0.09%	\$203,826.00	4.93%	\$4,340,129.00	31
					\$5,245.00	0.13%				32
5	Montalvin ES Classroom Bldg	WA Thomas Co. Inc.	\$2,843,000.00	\$58,785.00	\$28,542.00	1.00%	\$166,664.00	5.86%	\$3,009,664.00	4
					\$19,867.00	0.70%				5
					\$59,470.00	2.09%				6
6	Pinole Valley HS Interim Campus	JUV, Inc.	\$5,530,000.00	\$455,383.00	\$49,700.00	0.90%	\$630,590.25	11.40%	\$6,160,590.25	8
					\$15,638.00	0.28%				9
					\$84,324.25	1.52%				10
					\$25,545.00	0.46%				11
7	Pinole Valley HS Interim Campus Portables Lease	Mobile Modular	\$4,946,114.00	\$691,646.67	\$578.00	0.01%	\$699,006.67	14.13%	\$5,645,120.67	16
					\$3,047.00	0.06%				17
					\$688.00	0.01%				18
					\$3,047.00	0.06%				19
8	Korematsu MS (Portola) New Bldg	Arntz Builders Inc.	\$42,762,406.00	\$224,137.50	\$5,769.10	0.01%	\$260,854.09	0.61%	\$43,023,260.09	19
					\$4,405.24	0.01%				20
					\$4,881.10	0.01%				21
					\$1,483.47	0.00%				22
					\$4,461.54	0.01%				23
					\$3,238.30	0.01%				24
					\$12,477.84	0.03%				25
9	Ohlone ES Ph 1 New Classrooms	Zovich Construction	\$16,961,000.00	\$1,992,842.51	\$1,421.00	0.01%	\$2,030,862.51	11.97%	\$18,991,862.51	106
					\$6,682.00	0.04%				107
					\$13,966.00	0.08%				108
					\$6,150.00	0.04%				109
					\$5,849.00	0.03%				110
					-\$1,524.00	-0.01%				111
					\$4,076.00	0.02%				112
\$1,400.00	0.01%	113								

Total Board Action	\$414,919.11
---------------------------	---------------------

Note: the proposed Board Action is to Approve all Change Orders below ten percent (10%) of the Contract Value.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Bruce Harter **Agenda Item:** CI C.10
Superintendent
Subject: Approval of Negotiated Change Orders – M&O

Background information:

Staff is seeking approval of Change Orders on the following current District repair projects: Collins ES Restroom Repairs; Hercules HS Health Center; Olinda ES Miscellaneous Repairs and El Cerrito HVAC for the Dance Studio. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board approval is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by approving these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served to have this work completed by the contractor on the project.

Recommendation:

Approve negotiated Change Orders as noted.

Fiscal Impact: Total approval by this action: \$25,323.26

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

September 3, 2014 Change Order Approval Summary - M&O

	Project	Company	Contract Number	Original Contract	Previously Approved CO's	CO's Pending Approval	Change Percent	Total CO's	Total CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
1	Collins ES Restroom Repairs	Streamline Builders	1000001367	\$184,800.00	\$0.00	\$4,396.49	2.379%	\$16,730.13	9.05%	\$201,530.13	1
						\$12,333.64	6.674%				2
2	Hercules HS Health Center	ERA Construction Inc.	1000001271	\$130,000.00	\$0.00	\$3,964.05	3.049%	\$5,344.05	4.11%	\$135,344.05	1
						\$1,380.00	1.062%				2
3	Olinda ES Miscellaneous Repairs	Streamline Builders	1000001368	\$89,000.00	\$0.00	\$1,407.08	1.581%	\$1,407.08	1.58%	\$90,407.08	1
4	El Cerrito HS HVAC for Dance Studio	Bell Products	1000001334	\$98,514.00	\$0.00	\$1,842.00	1.870%	\$1,842.00	1.87%	\$100,356.00	1

Total Board Action	\$25,323.26
---------------------------	--------------------

Note: the proposed Board Action is to Approve all Change Orders below ten percent (10%) of the Contract Value.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Bruce Harter
Superintendent

Agenda Item: CI C.11

Subject: Resolution 16-1415: Proclamation of September as Attendance Awareness Month

Background Information:

Attendance Awareness Month is a nationwide event recognizing the connection between school attendance and academic achievement. The goal is to mobilize schools and communities not only to promote the value of good attendance but also to take concrete steps toward reducing chronic absence. More than 40 national organizations are working in partnership on the event.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION 16-1415

Proclamation of September as Attendance Awareness Month

WHEREAS good attendance is essential to student achievement and graduation, and the West Contra Costa Unified School District is committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten,

WHEREAS chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month – is a proven predictor of academic trouble and dropout rates,

WHEREAS improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community,

WHEREAS chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy,

WHEREAS the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school – such as unreliable transportation, lack of access to health care, unstable or unaffordable housing,

WHEREAS, chronic absence exacerbates the achievement gap that separates low-income students from their peers, since students from low-income families are both more likely to be chronically absent and more likely to be affected academically by missing school. Absenteeism also undermines efforts to improve struggling schools, since it's hard to measure improvement in classroom instruction if students are not in class to benefit from them,

WHEREAS schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly,

WHEREAS schools and districts must do more to track, calculate and share the data on how many students are chronically absent so that we can deliver the right interventions to the right students,

WHEREAS all students – even those who show up regularly – are affected by chronic absence because teachers must spend time reviewing for students who missed lessons,

WHEREAS chronic absence can be significantly reduced when schools, parents and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school,

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the West Contra Costa Unified School District proclaims that our schools will stand with the nation in

recognizing September as "Attendance Awareness Month." We hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotional and socially.

Specifically we will:

1. Make clear that improved student attendance is one of our school district's top priorities among all of our teachers and school leaders.
2. Use data to raise public awareness, establish targets and goals, track progress and assure accountability.
3. Engage parents and the community – including civic and elected leaders, local businesses, clergy members and nonprofit organizations – to help us spread the message that good attendance matters and help us come up with solutions to ensure all children are in school as much as possible.

BE IT FURTHER RESOLVED that the Board of Education of the West Contra Costa Unified School District encourages all students of the West Contra Costa Unified School District to commit to good attendance and observance of Attendance Awareness Month.

Ayes _____ Noes _____ Absent _____ Abstain _____

I hereby certify that the foregoing resolution was duly and regularly introduced, passed, and adopted by the Board of Education of the West Contra Costa Unified School District, Contra Costa County, at a meeting of said Board on the 3rd of September 2014.

Clerk of the Board of Education

Secretary of the Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board Of Education

Meeting Date: September 3, 2014

From: Wendell Greer
Associate Superintendent, K-Adult Operations

Agenda Item: D.1

Subject: Report on Young Scholars Program

Background Information:

The Mission of the Young Scholars Program is to educate our scholars (students who are under-represented on college campuses) for eligibility, admission, and success at four-year institutions of higher learning without remediation and to prepare them to be able to enter high-skilled career fields. Our scholars are encouraged to be reflective, independent, resourceful, responsible, and productive citizens, able to obtain future education, pursue high skill employment, to give back to their community, and to be dedicated to becoming the leaders of the 21st Century.

Students in the program are taught skills to learn how to overcome barriers and their perceived weaknesses. The ability to do both of these enables the students to face dilemmas, not to become overwhelmed, and to stay focused on achieving their goals.

By promoting a student's belief in their academic abilities and the importance of education, study skills training and mentoring, Young Scholars Program improves the odds for high school graduation and ensures steps toward post-secondary education – while increasing the likelihood for a life of increased personal choices and a productive career. It will also give these students a sense of cultural pride and confidence.

Staff and students will give an update on the progress and achievements of the program

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Mary Phillips **Agenda Item:** D.2
Chief Technology Officer
Subject: Sprint Project Connect Grant

Background Information:

The District was contacted March 20th, 2014 by Luz Gomez, Deputy Chief of Staff from the office of Contra Costa Supervisor, John Gioia with an opportunity to take advantage of a \$100,000 Project Connect Grant sponsored through Sprint. Sprint will provide 65 Kennedy students with Dell laptops and internet connectivity for 2 years. These students have little or no technology at home and were selected based on this need. Students will not need to return these laptops and may use them beyond high school.

Kennedy administrators and technology teacher La Rue Moore have created a new class section which will provide these students the instruction needed to use technology successfully and develop life-long learning skills. An articulation agreement between Kennedy and Contra Costa College will allow students the ability to earn 12 CCC credits.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Nia Rashidchi, Assistant Superintendent **Agenda Item:** D.3
Educational Services
Wendell Greer, Associate Superintendent K-12 Operations
Subject: 2014 Summer School Programs, Data, and Learning

Background Information:

The West Contra Costa Unified School District provides a robust summer program. The program supports student academic growth and prevents summer learning loss. It also helps students gain credits and develop new learning.

Staff will provide a report on our summer school and other summer enrichment programs.

Recommendation: Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** September 3, 2014
From: Bruce Harter, Superintendent **Agenda Item:** E.3
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mary Margaret Glover passed away on July 19. Ms. Glover spent her 22 year teaching career at Woodrow Wilson Elementary School where she was loved by students and staff. She retired in 1991.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: F.1

Subject: Selection of the Independent Performance Auditor for the Bond Program

Background Information:

Article XIII of the California State Constitution requires an annual independent performance audit of Prop 39 bond funds. The audit is required to ensure the District uses bond proceeds from each Prop 39 bond measure in conformance with the provisions listed in the ballot language. The audit will cover 2002 Measure D, 2005 Measure J, 2010 Measure D, and 2012 Measure E bond funds. In order to select an auditor the District issued a request for proposals for the Prop 39 Audit and formed a selection committee to review the proposals. The committee recommends that the District select Vavrinek, Trine, Day & Company, LLP for fiscal years 2013-2014, 2014-2015, and 2015-2016. The scope of the audit services was reviewed by the CBOC Audit Subcommittee and recommended by the Board's Facilities Subcommittee.

Recommendation:

Approval of Vavrinek, Trine, Day & Company, LLP to perform the Annual Independent Prop 39 Performance Audit and the additional scope of services requested.

Fiscal Impact:

\$142,000 for 2013-2014, \$146,000 for 2014-2015, and \$150,000 for 2015-2016.
Funded by Bond Fund.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
Scope of Services: Bond Performance Audit 2014

The provided scope of services will encompass a wide array of tasks and shall be comprehensive in nature, including all necessary research, documentation, exhibit preparation, legislative analyses, and meeting attendance.

Original Request for Proposal Requirements

Prop 39 Audit

The CONSULTANT shall:

1. Audit Measures Measure D, 2002; Measure J 2005; Measure D 2010; and Measure E 2012 bond expenditures and financial records from July 1, 2013, through June 30, 2016, in accordance with the requirements of Education Code 15286: "Consistent with the provisions contained in subparagraph (C) and (D) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, the required annual independent financial and performance audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for financial and performance audits."
2. Prepare and provide the District and its Governing Board a status report of the results of the audits; and,
3. Attend meetings of the Governing Board and the Citizens' Bond Oversight Committee, if requested by the District.

Citizen Bond Oversight Committee (CBOC) Evaluation Report

The CONSULTANT Shall:

1. Interview seven (7) Citizens' Bond Oversight Committee (CBOC) members who must include the CBOC chairperson, CBOC vice chairperson, and CBOC audit subcommittee chairperson.
2. Review minutes of the Board of Education for bond and CBOC items.
3. Review the CBOC meeting minutes.
4. Meet with District staff and Audit Subcommittee to review midyear report and annual draft audit report.
5. Audit 25% of contracts and change orders.
6. Report local hire and prevailing wage compliance.
7. Report on compliance with state law and regulations.
8. Report on compliance with District policies and guidelines.
9. Present all four bond measures as one for reporting purposes.
10. Report on (a) change orders, (b) claims avoidance procedures, (c) cash flow, (d) timely payments to vendors and contractors, and (e) scheduling.
11. Review District and professional services staffing plan for the Bond Program Management.

12. Review design and construction cost budgets.
13. Review best practices in procurement.
14. Report on delivered quality review (of a project to be identified by the CBOC audit subcommittee).
15. Report on effectiveness of communication channels between District and the Citizens' Bond Oversight Committee.

Additional Items Recommended

1. Performance audit status reports, drafts and final audit reports to be submitted by the auditor to the Citizens' Bond Oversight Committee (CBOC) at the same time they are submitted to the District.
2. Report on the compliance with the ballot language.
3. Report on the compliance with standards for internal controls in the change order process.
4. The District and CBOC Audit Subcommittee representatives shall meet with the auditor in both entrance and exit conferences as well as to review the midyear report of findings.
5. Review compliance with statutory requirement that the District respond to the auditor's findings and recommendations within three months of the receipt of the audit.
6. Review the process utilized by the District to define the level of quality for each project and then track that defined quality throughout construction to ensure that what is delivered in the final project is of the same quality as originally specified.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: September 3, 2014

From: Bruce Harter
Superintendent

Agenda Item: G.1

Subject: Updates on Seismic Upgrades and Effort for Additional State Seismic Funding

Background Information:

The WCCUSD bond program has been essential in making seismic upgrades to schools and improving safety. The report will highlight the improvements at schools across the District including El Cerrito High School, the ECHS Stadium (under current construction), Korematsu Middle, Gompers/LPS, Helms Middle, DeAnza High, Lincoln, Downer, Pinole Valley High, Juan Crespi Middle, Valley View Elementary. The District has received a substantial portion of the State's Seismic funding for various projects and is actively pursuing additional State funding for seismic work.

Recommendation:

For Information Only

Fiscal Impact: Substantial from the State Seismic Funds

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____