

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

MEETING OF
January 23, 2013

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**BOARD OF EDUCATION
LOVONYA DEJEAN MIDDLE SCHOOL
3400 Macdonald Avenue
Richmond, CA 94805**

ADDENDUM

January 23, 2013

The following is an addition to the agenda of the January 23, 2013, Board of Education Meeting:

ACTION ITEMS

- * **F.3 Approval of Agreement with Public Employees, Local One / AB1200 Public Disclosure of Collective Bargaining Agreement with Local One**

Comment:

District and Local One have reached tentative agreement through collective bargaining for the 2012-15. A copy of the Tentative Agreement will be provided at the Board meeting. Once Local One has ratified the Agreement, it will be presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the financial implications associated with the agreement will be presented at the Board meeting. This summary will be provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the Local One.

Fiscal Impact:

To be presented at the Board meeting.

- * **F.4 Approval of Agreement with West Contra Costa Administrators Association (WCCAA)/ AB1200 Public Disclosure of Collective Bargaining Agreement with WCCAA**

Comment:

District and West Contra Costa Administrators Association (WCCAA) have reached tentative agreement through collective bargaining for the 2012-15. A copy of the Tentative Agreement will be provided at the Board meeting. Once WCCAA has ratified the Agreement, it will be presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the financial implications associated with the agreement will be presented at the Board meeting. This summary will be provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the West Contra Costa Administrators Association.

Fiscal Impact:

To be presented at the Board meeting

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JANUARY 23, 2013**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance

B.2 Welcome and Meeting Procedures

B.3 Roll Call

B.4 Presentation of Student Board Representative from Richmond High School

B.5 Report/Ratification of Closed Session

* **B.6 Agenda Review and Adoption (Public Comment)**

* **B.7 Minutes:** December 12, 2012; December 19, 2012; January 5, 2013; January 9, 2013

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated January 23, 2013.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated January 23, 2013. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2012-13 school year are summarized, dated January 23, 2013.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of December 2012 are provided.

Total of payroll warrants (December 2012): \$ 9,479,601
Total of vendor warrants (December 2012): \$ 25,519,096

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted above

***CI C.5 Adoption of Resolution No. 62-1213: Replacement of Outdated Warrant**

Comment:
Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Matthew Sloan. Staff recommends replacement of the stale dated warrant.

Recommendation:
Recommend approval to replace the outdated warrant

Fiscal Impact:
None

***CI C.6 Notification of Claim Rejected**

Comment:
The District has received a claim requesting compensation for personal loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation:
Ratify the rejection of claim

Fiscal Impact:
None

***CI C.7 Notice of Completion: Bid J068237 Gompers Demolition & Site Work**

Comment:

Substantial completion notice has been received for: Bid J068237.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Evans Brothers, Inc. Bid J068237 Gompers Demolition and Site Work.

Recommendation:

Recommend approval of the notice of completion

Fiscal Impact:

None

***CI C.8 Routine Personnel Changes – Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.9 Approval of School Calendars for 2013-2014 and 2014-2015**

Comment:

All four labor groups (Local One, SSA, UTR and WCCAA) met and conferred about the school calendars. The proposed school calendars for 2013-2014 and 2014-2015 are provided.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Resolution No. 63-1213: African-American History Month - February 2013**

Comment:

The State Board of Education has proclaimed February 2013 as African-American History Month. The West Contra Costa Unified School District recognizes the contributions of African Americans and encourages schools to develop special instructional activities and celebrations.

Recommendation:

Approve this resolution honoring African-American History Month, February 2013

Fiscal Impact:

None

***CI C.11 Resolution No. 64-1213: Recognition of West Contra Costa Unified School District Job Shadow Day February 1, 2013 and Recognition of February 2013 as National Job Shadow Month**

Comment:

Resolution No. 64-1213 recognizes and acknowledges February 1, 2013 as WCCUSD Job Shadow Day and the month of February 2013 as National Job Shadow Month. Job Shadow is an academically motivating activity designed to give kids the unique opportunity of an up-close look at the world of work. Beginning with a nationwide kickoff on February 1, 2013, and continuing throughout the school year, students across America will “shadow” workplace mentors as they go through a normal day on the job. The program invites students to see firsthand how the skills learned in school relate to the workplace. Job Shadow 2013 is led by the National Job Shadow Coalition.

Recommendation:

For Information Only

Fiscal Impact:

None

***CI C.12 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$337,612.00. Funding sources as noted.

***CI C.13 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Coronado ES Reconstruction Demolition, Ohlone ES Phase I Campus Replacement, De Anza HS Campus Replacement, Tara Hill ES Restroom Repairs, Lincoln ES Restroom Repairs, Ellerhorst ES Restroom Repairs, Harding ES Restroom Repairs. Change Orders are fully executed by the District

upon signature by the Superintendent’s designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$643,746.00

D. AWARDS, RECOGNITIONS, AND REPORTS

* **D.1 Kensington Second Graders - “I Have A Dream”**

Comment:

Kensington students from Janet McKnight’s second grade class will recite the Martin Luther King, Jr. speech, “I Have A Dream.”

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.2 National Boards Certification Recognition**

Comment:

The National Boards is a professional development program which seeks to elevate the status, voice and role of accomplished teachers in shaping a true profession. This advanced teaching credential compliments our teachers’ California teaching credential. This credential requires submission of extensive portfolio entries, including video recordings and examples of student work. In addition, teachers must demonstrate in-depth content knowledge in response to rigorous exercises for chosen certificate areas.

Tonight we celebrate the following teachers who have accomplished this significant achievement:

Laura Buffi, Valley View Elementary	Credential Area: History
Ann Tarabini, Helms Middle School	Credential Area: Math
Alesia Eutsler, Cameron School	Credential Area: Exceptional Needs

Recommendation:

For Recognition

Fiscal Impact:

None

* **D.3 REMS Update**

Comment:

Update on the district's strides on site and district safety plans in West Contra Costa Unified School District. Report on accomplishments and ongoing improvements for the implementation of the Readiness and Emergency Management for Schools (REMS) Grant.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.4 Mock Trial Overview**

Comment:

Nancy Schiff from the Center for the Development of Youth through Law will provide the Board with the background for this year's Mock Trial competition which will involve four WCCUSD High Schools. The competition dates are February 5, 7, 12 and 14, 5:30 p.m., at the Martinez courthouse.

Recommendation:

For Information Only

Fiscal Impact:

None

* **D.5 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	Safety Committee
Citizens' Bond Oversight Committee	School Supervisors Association
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	Youth Commission
Ivy League Connection	
College and Career Readiness Academies	

E. PUBLIC AND COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent's Report**

* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Robert A. Olson recently passed away. He spent a long career with the Richmond Unified School District as a P.E. teacher, counselor, boys dean, vice principal and principal at many junior and senior high schools until his retirement in 1980. He was very popular with his students.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Approval of Agreement with School Supervisors Association (SSA) / AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA**

Comment:

District and SSA have reached tentative agreement through collective bargaining for the 2012-15. A copy of the Tentative Agreement is provided. SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is provided. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation:

Recommend that the Board of Education

Fiscal Impact:

\$336,450 over three years

* **F.2 Approval of Strategic Planning Consultant**

Comment:

The West Contra Costa Unified School District is preparing to update and revitalize the District's strategic plan. While the goals of the current plan remain relevant and challenging, the conditions and strategies of the District have evolved since the initiation of the 2006 plan. The Common Core State Standards were adopted by the State Board of Education in 2010. The District is creating a more targeted focus for student learning in the science-technology-math and engineering fields. The work of the career academies has changed into the College and Career Readiness Academy initiative that is now the core strategy for secondary school transformation. Instructional strategies to promote culturally relevant teaching are being implemented throughout the District.

The District faces challenges in closing the achievement gap, ensuring that all students are college, career ready, attracting, developing and retaining the highest quality staff, effectively implementing the technology of the 21st century and finding the financial resources necessary to attain District goals. The plan will bring about a new vision for WCCUSD, establish goals, activities, timelines and deliverables.

With funding from an external source, the District has solicited proposals from consulting firms to assist in both the community outreach and the plan development over the next several months. At the December 12, 2012 meeting, Board President Madeline Kronenberg appointed two members to serve on a selection panel to review the ten responses to the District's request for qualifications. That group has interviewed the three firms that were most qualified and is now recommending that the Board approve the selection of the group from Capitol Impact/Th3rd Plateau.

Recommendation:

That the Board approve the selection of Capitol Impact/Th3rd Plateau as the consultant for the strategic plan and authorize the superintendent to sign the contract with the group.

Fiscal Impact:

Externally funded grant funds not to exceed \$90,000.

- * **F.3 Resolution No. 61-1213: Appointment of Piper Jaffray & Co. and E.J. De La Rosa the investment bankers, Stradling Yocca Carlson & Rauth (Stradling) as bond counsel and GCR as disclosure counsel in connection with the issuance of 2012 Bond Measure E first series of bonds and issuance of 2010 Bond Measure D second series of bonds and any series of general obligation refunding bonds during 2013**

Comment:

The resolution names Piper Jaffray & Co. and De La Rosa & Co. as investment bankers for the District's upcoming bond sale, and establishes a not-to-exceed underwriting spread of \$5 per bond (or 0.50% of the principal amount of bonds sold) for bonds sold at that time. The District has worked with this team in the past. Piper and De La Rosa have served as underwriters for both of the District's two most recent bond sales – the \$100 million 2010 Measure D, Series A, new money bonds sold in November, 2011, and the \$98 million refunding bonds sold in July, 2012. Both firms were originally hired through an interview process (Piper in 2009 and De La Rosa in 2011), and both have been retained over time based on the quality of their work.

The rationale for this selection is that the District has been satisfied with its current team from both an underwriting perspective (the District carefully evaluates underwriter performance after each sale) and from an ongoing services perspective (including services related to investor outreach). Although the next bond sale is not expected until July (or later), the District is establishing a team now because of upcoming investor outreach activities among other reasons. Timing is also a factor in the establishment of underwriting spread. The \$5 per bond figure is used as a not-to-exceed amount with the understanding that the District will be negotiating a firm figure closer to date of the sale.

Similarly, the District is choosing to retain its legal team of Stradling and GCR. Stradling has served as the District's bond counsel and GCR as the District's disclosure counsel for the last four transactions, dating back to October 2009. Both firms have provided good service to the District during such tenure. Again, having a team in place today will be helpful both in planning for the upcoming bond sale and in implementing the District's planned investor outreach program.

Recommendation:

Approval of Resolution No. 61-1213 selecting Piper Jaffray & Co. and E.J. De La Rosa & Co. as the investment bankers, Stradling as bond counsel, and GCR as disclosure counsel.

Fiscal Impact:

No Fiscal Impact

- G. DISCUSSION ITEMS**
- H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)
- I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**
- J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**
Lovonya DeJean Middle School – February 6, 2013
- K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

January 23, 2013

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

a. WCCUSD v. Orrick

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Instructional Specialist

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

Certificated / Classified Employee Dismissal

10. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: B.4

Subject: Presentation of Student Board Representative from Richmond High School

Background Information:

A Student Board Representative from Richmond High School will attend the Board of Education on January 23, 2013. We would like to recognize and commend their participation.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

December 12, 2012

A. CLOSED SESSION

B. OPENING PROCEDURES

President Ramsey called the Public Session to order at 6:35 P.M.

B.1 Swearing In Of New Board Members

Superintendent Harter swore in new board members Randall Enos and Todd Groves.

B.2 Pledge of Allegiance

President Ramsey led the pledge of allegiance.

B.3 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.4 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Mike Aaronian, Coordinator College and Career; Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Martin Coyne, Executive Director Business Services; Lisa Erwin, Executive Director Business Services; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance & Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Ken McDaniel, Maintenance Supervisor; Reyna Ortiz de Touriel, Interpreter; Nia Rashidchi, Assistant Superintendent Education Services; Ken Whittlemore, Assistant Superintendent Human Resources; Teonna Thompson, Senior Account Clerk

B.5 Annual Organization Meeting

Election of President

Motion: Mr. Groves moved to nominate Ms. Kronenberg to the position of President of the Board. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Kronenberg, Ms. Merriweather, and Mr. Ramsey voting yes, with no abstentions or absences. Motion carried 5-0-0-0.

Superintendent Harter presented Mr. Ramsey with an appreciation plaque for his work as President of the Board over the past year. President Kronenberg led a standing ovation for Mr. Ramsey.

Election of Clerk

Motion: Mr. Groves moved to nominate Mr. Ramsey to serve as Clerk of the Board. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voting yes, and no abstentions or absences. Motion carried 5-0-0-0.

A separate motion was taken to appoint the Superintendent as Secretary, authorize the President to sign documents, the Clerk to sign in the absence of President, affirm the board meeting dates and establish the board calendar for 2013.

Motion: Mr. Ramsey moved to affirm the appointment of the Superintendent as Secretary, authorize the President to sign documents, the Clerk to sign in the absence of President, affirm the board meeting dates, and establish the board calendar for 2013. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions or absences. Motion carried 5-0-0-0.

B.6 Presentation of Student Board Representative from Pinole Valley High School

Mr. George Howard provided a report of activities at Pinole Valley High School.

B.7 Report/Ratification of Closed Session
None

B.8 Agenda Review and Adoption

MOTION: Mr. Ramsey moved approval of the agenda. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Representative George Howard (advisory vote only), and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.9 Minutes: November 28, 2012; December 3, 2012

MOTION: Mr. Ramsey moved approval of the Minutes of November 28, 2012 and December 3, 2012. Ms. Merriweather seconded. Ms. Merriweather, Mr. Ramsey, Student Representative George Howard (advisory vote only), and President Kronenberg voted yes, with Mr. Enos and Mr. Groves abstaining. Motion carried 3-0-2-0.

C. BUSINESS ITEMS

C.1 Acceptance of Donations

C.2 Approval of Fund-Raising Activities

C.3 Summary of Payroll and Vendor Warrant Reports

C.4 Contracted Services

C.5 Notice of Completions: Bid 1551223-20/1421223-19/1391223-18 Sheldon Elementary School/Murphy Elementary School/Mira Vista Elementary School Restroom Renovations, Bid 1441205-09 Nystrom Elementary School Interim Campus

C.6 Routine Personnel Changes - Certificated

C.7 Certificated Board Authorization - Education Code 44258.3

C.8 Acceptance of Contracts for Placement of Student Teachers

C.9 Presentation of Joint Initial Bargaining Proposal from West Contra Costa Unified School District and West Contra Costa Administrators Association

C.10 Ratification and Approval of Engineering Services Contracts

C.11 Ratification and Approval of Negotiated Change Orders

C.12 Designation of Citizens' Bond Oversight for Measure E 2012

C.13 Citizens' Bond Oversight Committee (CBOC) Appointments

C.14 Certification of Athletic Coaches – Fall Sports

C.15 Certification of November 6, 2012 Election Results – Bond Measure E and Parcel Tax Measure G

C.16 Certification of November 6, 2012 Election Results – Election to the Office of the West Contra Costa Unified School District Board of Education

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.16. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Representative George Howard (advisory vote only), and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Religious/Cultural Celebration

Mr. Greer spoke on the diverse holiday celebrations on-going in the District. He recognized thirteen holidays celebrated by the District's students and community.

Public Comment:
None

Board Comment:

Mr. Ramsey spoke on the importance of recognizing the diversity of the community. Ms. Merriweather commented on the District's long standing history of celebrating diverse cultural holidays. President Kronenberg spoke about living in a global community and supporting everyone's culture and attending the Lake Elementary winter festival.

D.2 Standing Reports

Academic Subcommittee. Ms. Rashidchi reported on the last Academic Sub-committee meeting held on December 11, 2012 where teachers gave feedback on the Common Core Standards and site presentations. The next meeting will be January 22, 2013, 6:30 PM at Helms Middle School.

Facilities Subcommittee. Mr. Ramsey chaired the committee's December meeting. He reported that the committee would recommend the 2013 debt limit waiver application be renewed with a change from 6% to 5%. He updated the Board on the process under way for selecting architects for Lake, Olinda and Cameron elementary schools. He also spoke about the District's efforts to raise its credit rating which would help with the bonds program. The next meeting will be January 8, 2013 at 4 PM.

Ivy League Connection. Mr. Ramsey asked Mr. Greer to assist in finding more students to apply for the Ivy League programs and scholarships. He spoke about an upcoming meeting with a former Yale University director who was instrumental with the District's Young Scholars Program. President Kronenberg reported that four students from Pinole Valley High had been selected for the Vanderbilt University program. She also thanked Don Gosney for his hard work and efforts working with the students and staff.

College and Career Readiness. Mr. Greer spoke about attending a Leadership Conference in Glendale on December 4th and 5th with nine other school districts. He announced that the District will be hosting the spring California ConnectEd Residence that will take place May 20 and 21, 2013.

Safety Committee. Ms. Merriweather announced the next meeting for December 13, 9 AM at North Campus. The agenda will discuss the newly adopted suspension resolution and alternative programs.

Youth Commission. President Kronenberg reported that at the last Youth Commission meeting a president was elected and by-laws adopted. The Commission will be working with Ms. Bertha Romo toward a community service project. The next meeting is scheduled for January 2013.

D.3 In Memory of Members of the School Community

Dr. Harter recognized the contributions of community members who have passed away.

Public Comment:

None

Board Comment:

Mr. Ramsey Mr. Groves and Mr. Enos spoke of knowing Mr. Erickson and Mr. Collor and their contributions to the District.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 Request to Address the Board - Robinson Weeks Scholarship Fund

Robinson Weeks Scholarship staff spoke about the organization's history in Richmond and their work to offer financial assistance to college bound students. They spoke about collaborating with the District to make schools and students aware of the availability of scholarships.

Public Comment:

None

Board Comment:

None

E.3 WCCUSD Public Comment

Felicia Robertson, Diane Brown, Scott Brown and Eduardo Martinez

F. ACTION ITEMS

F.1 First Interim Report, 2012-2013

Ms. Gamba presented the First Interim Financial Report for the accounting period that ended October 31, 2012. The report included updated information for all funds from the State of California, utilizing budget assumptions from published School Services of California as recommended by the County Office. Ms. Gamba recommended the Board approve a positive certification. She also reported that the Community Budget Advisory Committee members will be attending a state budget conference in January.

Public Comment:

None

Board Comment:

Mr. Ramsey thanked Ms. Gamba for an excellent report. He suggested that Lake Elementary and Shannon Elementary Schools be removed from any discussion about deficit spending because the schools were kept open. He said he believed that class size reduction is the biggest issue concerning the community and suggested the Board discuss restoring this to the budget. He said he supported the report and is glad that the District will have a positive certification.

Mr. Groves had a few questions about the attendance percentages. Ms. Gamba clarified and spoke about the different approaches implemented to increase student attendance within the District. Mr. Groves asked about attendance projections for future attendance. Ms. Gamba responded.

Ms. Merriweather asked about deferral funds and when it would be reflected in the financial report. Ms. Gamba responded. Ms. Merriweather further asked for clarification on flexibility funding and lottery funds. Ms. Gamba clarified.

President Kronenberg asked Ms. Gamba about her suggestions in the report for changing staffing and implementing a support staff study. Ms. Gamba suggested more staff may be needed to maintain the new facilities and added technology in optimal condition. Ms. Gamba suggested working with the maintenance and facilities staff to implement criteria for the best standard to use.

Mr. Ramsey asked if there was anything the staff could do to renegotiate the costs on the certificates of participation. Ms. Gamba responded.

Student Representative George Howard left the meeting for the evening.

MOTION: Mr. Ramsey moved approval of the First Interim Report, 2012-2013. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0.

F.2 Notice of Public Hearing Regarding Request for Bond Waiver

This item was removed from the agenda by staff to return for action at a later date.

F.3 Resolution No. 55-1213: Intent to Seek Debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure E, 2012

This item was removed from the agenda by staff to return for action at a later date.

F.4 Public Hearing and Adoption of Initial Bargaining Proposal from Local One to the West Contra Costa Unified School District

President Kronenberg opened public hearing.

Public Comment:

None

President Kronenberg closed public hearing

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Adoption of Initial Bargaining Proposal from Local One to the West Contra Costa Unified School District. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.5 Public Hearing and Adoption of Initial Bargaining Proposal – School Supervisors Association

President Kronenberg opened public hearing

Public Comment:

None

President Kronenberg closed public hearing.

Board Comment:

None

MOTION: Mr. Ramsey moved approval of the Adoption of Initial Bargaining Proposal – School Supervisors Association. Ms. Merriweather seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 Modification to the Kennedy High School Attendance Boundaries

Superintendent Harter discussed Kennedy High School as being located within the El Cerrito High attendance area and that students who live next to or right across the street from Kennedy are required to attend ECHS.

Superintendent Harter requested the Board's permission conduct community meetings in January, meeting with students, neighborhood associations and if favorable, return to the Board with a recommendation after the public meetings.

Public Comment:

None

Board Comment:

Board members spoke in support of seeking community input and looking forward to a recommendation to come back to the Board.

G.2 Project Status Report

Mr. Abdalla reported on the progress of the construction projects at the District's schools.

Public Comment:

None

Board Comment:

Mr. Ramsey had questions about the usage of the El Cerrito baseball field. Mr. Abdalla and Superintendent Harter responded.

Mr. Groves asked about the demolition of the former Portola buildings. Mr. Abdalla responded.

Mr. Ramsey asked about the progress of El Cerrito High's football stadium. Mr. Abdalla responded.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Ramsey said he was looking forward to working with new board members. He requested a special study session to take place on December 19, 2012 with the intent of seeking community input and Board discussion about budget priorities. Mr. Groves, Ms. Merriweather, Mr. Enos, and President Kronenberg supported holding a special meeting on December 19.

Ms. Merriweather welcomed the new members and thanked them for taking the bold step of running for public office. She announced the Human Rights Celebration at Richmond High on December 13, 2012. She concluded by wishing everyone a nice winter break.

Superintendent Harter spoke about looking for a funder to initiate a new districtwide strategic planning process. He requested volunteers to review qualifications for a consultant. Mr. Groves and Mr. Ramsey volunteered.

President Kronenberg thanked everyone and wished everyone happy holidays.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – January 9, 2013

K. ADJOURNMENT

President Kronenberg adjourned the meeting at 9:30 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:tt

**West Contra Costa Unified School District
Minutes of the Workshop of Education Meeting
Lovonya DeJean Middle School
Multipurpose Room
3400 Macdonald Ave.
Richmond, CA 94805**

Agenda Item B.7

December 19, 2012

A. OPENING PROCEDURES

President Madeline Kronenberg called the meeting to order at 6:00 PM.

A.1 Pledge of Allegiance

President Kronenberg led those in attendance in the pledge of allegiance.

A.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

A.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Madgy Abdalla, Engineering Officer; Bill Fay, Associate Superintendent; Steve Collins, SELPA Director; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Leticia Oregon, Translator; Ken McDaniel, Maintenance Supervisor; Nia Rashidchi, Assistant Superintendent Education Services; Teonna Thompson, Senior Account Clerk; Ken Whittemore, Assistant Superintendent Human Resources; Ateire Lombard, Head Custodian; Marco Gonzalez, Downer Principal; Carolyn Wendell, Head Custodian; Luis Freese, Executive Director Maintenance/Operations; Abigail Sims-Evelyn, Teacher

City of Richmond Representative: Council Member Jim Rogers

B. DISCUSSION ITEMS

B.1 Community Hearing on Priorities and Funding Sources / Opportunities

Superintendent Harter provided a report of current conditions, priorities and context for the meeting and introduced speakers to give additional perspective.

Abigail Sims-Evelyn, a teacher at Lovonya DeJean Middle School, spoke about large class sizes, lack of classroom supplies, and strategies for working with large classes.

Maria Resendiz, a parent and employee of WCCUSD, spoke about classrooms not having enough room to accommodate student's desks, and regular English classes being combined with bilingual classrooms. She spoke about witnessing the excitement of students at newly constructed schools. She recommended the Board support principals to assist them to become great leaders as well as continue to seek input from the community.

Carolyn Wendell, the head custodian at Stewart Elementary, spoke about Stewart school requiring more maintenance and upkeep. She recommended the hiring of more custodians. Ms. Wendell provided the Board with additional written background information.

Ateire Lombard, the head custodian at El Cerrito High, thanked everyone who had involvement in the newly constructed school. She spoke about the new amount of restrooms and classrooms at El Cerrito and the need for more maintenance. She also spoke about the new health center facility that requires specific cleaning methods. She recommended the hiring of more custodians. Mr. Groves asked about the turnover in custodians. Ms. Lombard responded.

Derrick Duren, a junior at Pinole Valley High School, spoke about large class sizes, outdated textbooks, and the lack of current technology. He recommended decreasing class sizes and improving access to current technology to aid students in preparation for college readiness.

Marco Gonzalez, principal at Downer Elementary, spoke about the decrease in the Downer site budget. He spoke of not being able to accommodate teachers with necessary classroom supplies and of teachers using personal funds to provide students with basic needs. He thanked the Board for hearing community input.

Public Comment:

- Peter Tiernan spoke on behalf of the Public Employees Union. Kimberly Chamberlain spoke on behalf of SSA.
- Maria Resendiz spoke about reducing class size.
- Janet Duckart and Kristen Pursely spoke in support of keeping adult education programs.
- David Sharples, Sharon Fogelson, Leslie Reckler, Felicia Robertson and Jennifer Loughrey spoke about funding priorities for the District.
- Jim Rogers, Richmond City Council Member, spoke about funding and collaboration of the city and the District.
- Eduardo Martinez spoke about parcel tax increases to provide more funding sources for the District.
- Demetria Saunders spoke about retaining good teachers.
- Cathy Garza spoke about setting priorities.
- Diane Brown spoke about working conditions in the district.
- Bobbie Dowling spoke about teacher quality, academic performance, and language in the curriculum.
- Tana Monteiro spoke about keeping good teachers, mental health, bullying and violence.
- Aja Dotson suggested training teachers with procedures for use of epinephrine auto-injector pens.

Board Comment:

Clerk Ramsey suggested holding a joint meeting with the Richmond City Council to discuss individualizing the city and community to address funding gaps. Council Member Rogers responded.

Clerk Ramsey asked Mr. Eduardo Martinez's opinion about tax hikes for more student programs. Mr. Martinez said he believed the tax hike would be supported because the community wants quality education. He said the District needs more funding for teachers and custodians. He said the District needs to allow teachers to have more of a voice in the classroom. Mr. Ramsey continued with questions about the increase in square footage of the newly constructed schools. Mr. Abdalla responded. Mr. Freese spoke of the new constructions requiring additional maintenance and technological training for the upkeep. Mr. Ramsey asked Mr. Fay about ideas or concepts for discussion at an upcoming Facilities Subcommittee. Mr. Faye responded.

Clerk Ramsey suggested looking at safety measures, the context of mental health services, reduction in truancy, and early intervention. Clerk Ramsey also asked public speaker Derrick Duren about his view of priorities for Board consideration. Mr. Duren suggested additional classrooms supplies, better textbooks, and advanced technology. Mr. Ramsey asked about the impact of large class sizes. Mr. Duren responded.

Mr. Groves asked Dr. Harter what would be required to reduce class sizes at the secondary level. Superintendent Harter responded. Mr. Groves also asked about the increase in the special education budget, cost savings and consolidating of operations. Superintendent Harter responded. Mr. Groves concluded with suggests to look for additional funding with reducing class size for K-12 and rapid intervention for K-2 as priorities.

Ms. Merriweather asked Dr. Harter about programs currently in place to retain good teachers. Superintendent Harter responded.

President Kronenberg discussed the District's encroachments and looking for additional monies. She suggested polling voters to make sure there is a consensus within the community. She discussed local funding mechanisms and possibly another parcel tax with previous polling results of voters indicating class size reductions and academic excellence as priorities. She asked the Board members their opinions and input on regarding another funding measure.

Clerk Ramsey asked Dr. Harter to bring back a proposal for a community survey to consider timing, amounts, issues, and possibilities for another parcel tax measure. Clerk Ramsey asked for a consensus of the Board.

Ms. Merriweather asked for clarification on the reason for the special meeting and the consensus. Clerk Ramsey responded.

Mr. Enos discussed the challenges of retaining good teachers and encouraged continued dialogue. He said he is happy to continue the discussion after the winter break to work for the students and teachers.

Board members thanked the speakers and community for their input.

President Kronenberg said she was grateful for the community input and the importance to look at possible ways to help the students.

C. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – January 9, 2013

D. ADJOURNMENT
President Kronenberg adjourned the meeting at 8:30 P.M.

Motion vote count order: Yes-No-Abstain-Absent
BH:tt

Min 12-19-12 sp

**West Contra Costa Unified School District
Minutes of the Board of Education
Governance Retreat
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

January 5, 2013

I. CALL TO ORDER

President Madeline Kronenberg called the meeting to order at 9:00 AM.

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Bruce Harter, Superintendent

II. Opportunity for Public Comment on Agenda Items

UTR President Diane Brown addressed the Board.

III. Annual Organizational and Unity of Purpose Retreat

Local consultant Tracey Webb, facilitated the Board in a discussion of how to create a unity of purpose and improve the organizational effectiveness of the Board. Ms. Webb led the Board through a series of exercises around how groups that have added new members or taken on new priorities work together. The Board also discussed what they heard from the December 19, 2012 meeting in which the Board heard from the community members present about priorities for 2013. The Board considered how those priorities would align with the initiative around developing a new strategic planning process during the first half of this year.

IV. ADJOURNMENT

President Kronenberg adjourned the meeting at 1:54 PM.

**West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

Agenda Item B.7

January 9, 2013

A. CLOSED SESSION

B. OPENING PROCEDURES

President Kronenberg called the meeting to order at 5:30 P.M. The Board recessed into Closed Session. President Kronenberg called the Public Session to order at 6:31 P.M.

B.1 Pledge of Allegiance

President Kronenberg led the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Kronenberg offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Randall Enos, Todd Groves, Madeline Kronenberg, Elaine Merriweather, Charles Ramsey

Staff Present: Magdy Abdalla, Engineering Officer; Steve Collins, SELPA Director; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance/Operations; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Antoinette Henry-Evans, Executive Director K-12; Keith Holtslander, Director Facilities Planning; Ken McDaniel, Maintenance Supervisor; Reyna Ortiz de Touriel, Interpreter; Nia Rashidchi, Assistant Superintendent, Education Services; Adam Taylor, Executive Director K-12; Liz Torio, Director Academic Intervention; Katie VonHusen, Coordinator Academic Intervention; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Presentation of Student Board Representative from Pinole Valley School

Ms. Hannah Pablo provided a report of activities at Pinole Valley High School.

B.5 Report/Ratification of Closed Session

None

B.6 Agenda Review and Adoption

Board members amended the agenda with the following changes: move F.5 to follow F.2; move Standing Reports to follow Agenda Review and Adoption; move D.3 to follow D.1.

MOTION: Mr. Ramsey moved approval of the agenda with the modifications. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.5 Standing Reports

Public Employees Local One. Supervising Business Agent Scott Brown thanked the Local One members present in the audience for their show of support. He said that negotiations have been taking place since November and are at logger heads because of an impending January 20th increase in medical benefit costs. Union members Sylvia McClafin, Debbie Dickerson, Anthony Walker, and Donald Aeschbacker spoke of the harsh economic times and the impact on Local One members of the steep increases in the cost of benefits.

United Teachers Richmond. President Diane Brown said that UTR stands in solidarity with Local One. She said the future of the District depends on employees and UTR classroom teachers. Ms. Brown recapped her remarks to the Board at its January 5th retreat regarding reports from the State's Legislative Analyst Office with its predictions of financial improvement in the state's economy.

Academic Subcommittee. Ms. Rashidchi announced the next meeting for January 22, 2013, 6:30 PM at Helms Middle School where agenda items will include Common Core Standards and writing training for teachers.

Facilities Subcommittee. Mr. Ramsey reported on the January 8 meeting where agenda items included the time line for Portola Middle School project as well as the Peres Dental Clinic. He announced a special meeting will be held January 22nd at 2:00 PM at the Facilities Operations Center where the agenda will include a report regarding the program budget. The next regular meeting is scheduled for February 12, 2013.

Ivy League Connection. Mr. Ramsey reported that student interviews for the Cornell, Brown, and Vanderbilt University programs have taken place. Next week interviews will continue for the Columbia summer programs. The Yale and Brown University mentor programs will begin later this month.

College and Career Readiness Academies. President Kronenberg said she recently visited DeAnza's health academy as it is going through its certification process. Teachers, parents and the business community joined in meeting with evaluators. She spoke highly of the program.

Safety Committee: Ms. Merriweather reported on the upcoming meeting on January 10th at Richmond High, 9:00 AM. She said the agenda will include chronic absences and tardiness. She invited the public to attend.

B.7 Minutes: December 12, 2012

The Board inadvertently skipped over the approval of the minutes. The December 12, 2012 minutes will be placed on the January 23, 2013 agenda for approval.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Contracted Services

C.5 Adoption of Resolution No. 57-1213: Replacement of Outdated Warrant

C.6 Notice of Completion: Bid 1121341-01 Coronado Interim Campus at Kennedy High School

C.7 Notification of Claim Rejected

C.8 Certificated Board Authorization - Education Code 44258.3

C.9 Routine Personnel Changes – Classified

C.10 Acceptance of Contracts for Placement of Student Teachers

This item was pulled for discussion and separate action.

C.11 Ratification and Approval of Engineering Services Contracts

C.12 Ratification and Approval of Negotiated Change Orders

C.13 Ratification of Staff Awarded Contract: Harding Elementary School Foundation Ventilation Repairs

C.14 Ratification of Staff Awarded Contract: Helms Middle School Sports Fields and Landscaping

C.15 Ratification of Staff Awarded Contract: Martin Luther King Jr. Elementary School Site Drainage

C.16 Resolution 60-1213: Facilities Use Agreement with Seneca Family Agencies at El Sobrante Elementary School Site

C.17 Services Agreement with Seneca Family Agencies at El Sobrante Elementary School Site

C.18 Resolution No. 58-1213: Right of Entry Agreement for Use of Parking Area Located At Nystrom Elementary School between the West Contra Costa Unified School District and Providence Baptist Church

Mr. Fay read a correction into the record regarding the title of the resolution.

C.19 Resolution No. 56-1213: Level II and Level III Developer Fees

Mr. Fay read a correction into the record regarding a typographical error of 48¢ which should read 84¢.

C.20 Williams Lawsuit Complaints Quarterly Report

MOTION: Mr. Ramsey moved approval of Consent Items C.1 – C.9, C.11 - C.20. Mr. Groves seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.3 Foreign Exchange Student Program

Ms. Henry-Evans introduced High School Counselor Finy Prak who presented exchange students Elena Rosellini from Italy and Morena Suttee of Switzerland. Both students attend classes at Hercules High School. They spoke of their experiences, their hopes that District students appreciate the advantages, and diversity in the District. Certificates of recognition were presented.

D.1 Olinda Students Report on Fundraising Efforts

Student Gabrielle Carvalho introduced her classmates and told of their work to raise \$1,042.86 to donate to Red Cross for victims of Hurricane Sandy. Teacher John Ryder and Custodian Rick Alexander spoke of the compassion and humanitarianism of the students.

Public Comment:

None

Board Comment:

Mr. Ramsey acknowledged the tremendous accomplishment of the students in showing their compassion for others. Mr. Enos congratulated the students for becoming more involved in the world. He recognized Mr. Alexander as a caring individual.

Ms. Merriweather thanked the students for taking the steps to do this, setting an example for other students.

Mr. Groves acknowledged how hard this project was to accomplish saying he respected the student's efforts and thanked them.

President Kronenberg spoke about visiting their class and her own visit to the East Coast to witness first-hand the devastating effects of the storm. She knows the people affected are appreciative of efforts such as theirs.

D.2 Update from Student Board Representative from Youth Commission

Mr. Taylor introduced the members of the Youth Commission; Chairman Jaysen Fort and Commissioners Tayler Ward, Audrey Webb, Loraina Rodriguez, Oyinkansola Ajayi, Marina Queiroz, Aurora Ford. Mr. Fort spoke of the goals of the Commission as a voice for students while improving student life. The students were presented with certificates of recognition. Mr. Fort also announced the next meeting scheduled for January 14, 2013 at Helms Middle School, 6:30 PM.

Public Comment:

None

Board Comment:

Mr. Ramsey asked about the Commissions goals particularly for students of color. Mr. Fort spoke about motivation to see opportunity and improving communication with school counselors, school spirit, and safety and health for all students.

Mr. Groves said he looked forward to working with the commissioners.

Ms. Merriweather said she was glad to meet the students who are role models and leaders for other students in the District.

Mr. Enos said he was very happy to meet the students and hoped to have opportunity to talk with them individually.

President Kronenberg said that she looked forward to joining the upcoming meeting.

D.3 Foreign Exchange Student Program

This item was moved to follow Consent Items.

D.4 Strategic Planning Process

Superintendent Harter spoke about the need to update the District's strategic plan with external funding, community involvement and input from stakeholders to develop a revised plan for strategic priorities. Superintendent Harter gave a summary of priorities set by the Board at its January 5th meeting where Board members reviewed community input from the December 19th Board of Education special meeting on priority setting. The Board determined three key priorities for this year including technology and information technology development, targeted learning for the Common Core State Standards, and sustainable funding. Dr. Harter will bring a recommendation back to January 23rd meeting for the selection of a strategic planning facilitator.

Public Comment:

None

Board Comment:

Mr. Ramsey had questions about the Board's interest in increasing technology. Superintendent Harter responded.

Mr. Enos spoke about oversight and concern regarding development and implementation of the plan. He spoke of the targets for change such as the digital divide and disparity among students. He talked about aligning the plan with the state's Common Core requirements.

Ms. Merriweather said she looks forward to the task with a facilitator as well as engaging the surrounding cities and community stakeholders. She spoke about investing in this plan for the next five years.

Mr. Ramsey commented on the financial and operations section of the proposal. He said he would also like to hear student voices in the development of the plan to improve learning.

Mr. Groves said he was excited about Common Core as an opportunity to fundamentally change the way learning takes place in the District.

President Kronenberg talked of hearing the student voice as important. She further spoke of aligning the strategic plan and Board goals to Common Core Standards. She invited the community to voice ideas over the upcoming months.

D.5 Standing Reports

This item was moved to follow item B.6.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.2 Request to Address the Board on Parental Involvement

Mr. Billie Alexander addressed the Board about Resolution No. 45-9596 regarding the Kwanza celebration and the benefit to African American students.

E.3 WCCUSD Public Comment

Eric Reed, Debbie Willis, Diane Maddox, Diane Brown, Al Kirkman, Lorraine Gray, Elin Hansen

Mr. Enos left the dais.

C.10 Acceptance of Contracts for Placement of Student Teachers

Mr. Groves had questions regarding the mentorship for student teachers, quality of those teachers and any potential fit for teaching in the District. Mr. Whittemore responded.

Public Comment:

None

Board Comment:

None

MOTION: Mr. Ramsey moved approval of Item C.10 Acceptance of Contracts for Placement of Student Teachers. Mr. Groves seconded. Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and Mr. Enos absent. Motion carried 4-0-0-1.

Mr. Enos returned to the dais.

F. ACTION ITEMS

F.1 Presentation of the 2011 – 2012 Audit Report by Crowe Horwath LLP

Charles Raibley, audit manager for Crowe Horwath presented information regarding the 2011-2012 independent audit report.

Public Comment:

None

Board Comment:

Mr. Ramsey had questions and comments. Mr. Raibley and Superintendent Harter provided information for clarification. Mr. Ramsey asked that corrections and commentary footnotes be added to the document. Mr. Coyne provided additional information for clarification.

Mr. Groves had questions about the associated student body fund sighting and categorical funds. Mr. Raibley and Mr. Coyne responded.

Ms. Merriweather had questions about the recommendations made for associated student body funds. Mr. Greer and Mr. Coyne responded with information about trainings for secondary schools cashiers and principals.

President Kronenberg asked that a follow up report come back to the Board about the training and procedure implementation.

Ms. Merriweather had further questions about cafeteria food purchases. Mr. Coyne said that he would research and provide information.

MOTION: Mr. Ramsey moved approval of the 2011 – 2012 Audit Report. Ms. Merriweather seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.2 Public Hearing and Adoption of the Joint Initial Bargaining Proposal from West Contra Costa Unified School District and West Contra Costa Administrators Association

Superintendent Harter asked President Kronenberg to open the public hearing regarding the initial bargaining proposal.

President Kronenberg opened the public hearing.

Public Comment:

None

President Kronenberg closed the public hearing.

Board Comment:

None

MOTION: Mr. Ramsey moved approval of Adoption of the Joint Initial Bargaining Proposal from West Contra Costa Unified School District and West Contra Costa Administrators Association. Mr. Enos seconded. Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.5 Authorization for Survey

Mr. Bryan Godbe from Godbe Research provided information to the Board regarding a survey of the community voters about a possible parcel tax measure for a June or November election and what should be considered in the survey.

Public Comment:

Alicia Minyen

Board Comment:

Mr. Ramsey commented about long term sustainable funding. Mr. Godbe spoke about the topics to test when polling constituents as well as the possibility of a mail-in ballot.

Ms. Merriweather asked about the sample size. Mr. Godbe responded. The consensus of the Board was that a sample size of 800 would be best to determine the interest of the community.

Mr. Groves had questions about the duration of the tax and possible increased revenues from the state. He spoke about a two or three year bridge before increased revenues from the state can be expected. Discussion continued about other impacts to a possible tax measure.

Mr. Enos said he would like to see the data to base discussion and decisions.

MOTION: Mr. Ramsey moved approval of the Authorization for Survey with modifications to the original recommendation. Mr. Enos seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, Student Board Representative Hannah Pablo (advisory vote only) and President Kronenberg voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Superintendent Harter asked President Kronenberg to appoint two Board members to work on a committee. Mr. Enos and President Kronenberg volunteered.

Board Representative Hannah Pablo left the meeting for the evening.

G.1 Project Status Report

Mr. Abdalla provided a report of construction progress in the District.

Public Comment:

None

Board Comment:

Mr. Ramsey asked about progress of the DeAnza construction and Kennedy projects. Mr. Abdalla responded. Ms. Merriweather asked for a copy of the report regarding security cameras. Mr. Groves asked about grading and noise disrupting student learning at the Portola site. Mr. Abdalla responded. Mr. Enos had questions about the elevator at Kennedy High. Mr. Abdalla said he will look into it and return with information.

F.3 Notice of Public Hearing Regarding Request for Bond Waiver

President Kronenberg opened the public hearing.

Public Comment:

Aquacena Lopez

President Kronenberg closed the public hearing.

Board Comment:

None

F.4 Resolution No. 55 -1213: Intent to Seek Debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure E 2012

Superintendent Harter asked the Board to approve an application to the State Board of Education for a debt limit waiver to increase the assessed property valuation to 5% for twelve years to enable the District to issue the bonds of Measure E 2012.

Members of the bond council including Dave Olson of KNN Public Finance, Jeff Baratta of Piper Jaffrey & Co., Scott Henry of E.J. De La Rosa & Co., Attorney David Casnocha of Stradling, Yocca, Carlson & Rauth were present to provide information about the bonding capacity of the District. Mr. Olson presented information about the statutory bonding capacity and why a waiver of the limit is needed. He related this information as it affects the District's school building program.

Attorney David Casnocha gave his opinion about the presumption of the State Board of Education approving the waiver with no cause of any adverse consequences. Mr. Ramsey asked about an appeal process if denied. Mr. Casnocha spoke about the law protecting safeguards for the taxpayers.

Public Comment:

Alicia Minyen, Robert Studdiford, Soo Zee Park

Board Comment:

Mr. Ramsey had questions about the building fund. Mr. Coyne responded. Mr. Ramsey continued to speak about the unanimous support from public entities such as local city councils and various special districts. Mr. Ramsey continued to speak about the schools yet to be reconstructed and equity for all students. Mr. Baratta and Mr. Henry provided their opinion about the success of the debt limit waiver request.

MOTION: Mr. Ramsey moved approval of Resolution No. 55 -1213: Intent to Seek Debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure E 2012. Mr. Groves seconded. A roll call vote was taken with Mr. Enos, Mr. Groves, Ms. Merriweather, Mr. Ramsey, and President Kronenberg voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.5 Authorization for Survey

This item was moved to follow item F.2.

G. DISCUSSION ITEMS

G.1 Project Status Report

This item was moved to follow F.5.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Groves invited the public to participate in the upcoming Martin Luther King Jr. parade in El Cerrito which will march from the Department of Motor Vehicle parking lot to El Cerrito High School on Monday, January 21, 2013.

Ms. Merriweather spoke about the opportunity for the public to hear the Board's priorities. She said the Board is relying on the community to be engaged in the process of developing a new strategic plan.

President Kronenberg announced the El Cerrito High Gaucho dance company performance on Friday night.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – January 23, 2013

K. ADJOURNMENT

President Kronenberg adjourned the meeting at 10:27 P.M.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.1

Subject: Grants/Awards/Agreements

Background Information: Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated January 23, 2013.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated January 23, 2013. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
 January 23, 2013 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Save Mart Supermarkets	Materials & Supplies	\$9.48	Grant Elementary
Target	Materials & Supplies	\$138.54	Grant Elementary
P.G. & E. Corporation Foundation	Materials & Supplies	\$378.00	Grant Elementary
P.G. & E. Corporation Foundation	Materials & Supplies	\$378.00	Grant Elementary
Wells Fargo Foundation Educational Matching Gift Program	Materials & Supplies	\$265.98	Ohlone Elementary
Philanthropic Ventures Foundation	Materials & Supplies	\$450.00	Wilson Elementary
Ms. Janice Williams	Materials & Supplies	\$250.00	Juan Crespi Middle
San Jose State University Foundation	Materials & Supplies	\$50.00	Juan Crespi Middle
Ms. Gloria Matoba	Materials & Supplies	*\$100.00	Helms Middle
Mr. Robert Thompson	Materials & Supplies	\$350.00	State Pre-School
Mr. Dan Wright	Materials & Supplies	\$3,263.37	Kennedy High
Industry Initiative for Science & Math	Supplies	\$640.32	Pinole Valley High

*Estimated values for the non-cash donations are provided by the donor
 Donation Précis 12313

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2012-13 school year are summarized on the attached sheet dated January 23, 2013.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
January 23, 2013 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Madera Elementary	Hosting Four Farmers Market	Madera Teachers, Parents & Students
De Anza High	Sell Hoodies, T-Shirts & Cookies	De Anza High Class of 2013
De Anza High	Sell Valentine's Day Rose Grams	De Anza High Sophomore Class
Hercules Middle/High	School Dance	HMHS Class Advisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Summary of Payroll and Vendor Warrant Reports

Background Information: Attached are the summaries of Payroll and Vendor Warrants issued during the month of December 2012.

Total of payroll warrants (December 2012): \$ 9,479,601

Total of vendor warrants (December 2012): \$ 25,519,096

Recommendation: Recommend approval of the payroll and vendor warrant reports

Fiscal Impact: As noted above

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District

Month of : December 2012

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	656214	657231	650,641	2,666,931	3,317,572
Regular	657232	657899	1,491,734	6,782,463	8,274,197
Special				19,167	19,167
Variable EFT	366662	368144	787,594	4,982,548	5,770,142
Regular EFT	368145	370442	6,549,441	26,926,757	33,476,198
Special EFT				0	0
Typed	297580	297584	3,962	59,405	63,367
BENEFITS				0	0
Cancelled	Various	Various	(3,770)	(40,574)	(44,344)
Totals			9,479,601	41,396,697	50,876,298

Salary detail is available in the Payroll office upon request.



 Patti Ramos-Baker, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

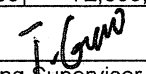
PAYMENT

DATE: December 4, 2012

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	458826	458887	5,967,163	29,984,858	35,952,021
7706	CAFETERIA	458834	458986	59,131	1,789,543	1,848,674
7707	CHILD DEVELOPMENT				43,926	43,926
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	458907	458907	2,465	99,239	101,704
7710	BUILDING	458881	458997	97,873	22,899,089	22,996,962
7711	CAPITAL FACILITIES	458968	458968	1,080	131,762	132,842
7712	SELF INSURANCE PROPERTY & LIABILITY	458844	458844	1,800	1,384,960	1,386,760
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	458842	458991	4,168	133,531	137,699
7770	ADULT EDUCATION	458962	458999	2,766	67,005	69,771
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				10,103,046	10,103,046
	TOTALS			6,136,446	66,672,959	72,809,405


Prepared By


Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: December 12, 2012

PAGE-2

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459026	459311	3,466,941	35,952,021	39,418,962
7706	CAFETERIA	459046	459295	232,001	1,848,674	2,080,675
7707	CHILD DEVELOPMENT	459039	459258	1,242	43,926	45,168
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	459107	459279	153,680	101,704	255,384
7710	BUILDING	459027	459309	1,898,316	22,996,962	24,895,278
7711	CAPITAL FACILITIES	459277	459277	201,916	132,842	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY	459258	459258	200	1,386,760	1,386,960
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION	459066	459271	1,053	69,771	70,824
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				10,103,046	10,103,046
	TOTALS			5,955,349	72,809,405	78,764,754

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: December 19, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459374	459651	1,042,443	39,418,962	40,461,405
7706	CAFETERIA	459391	459633	205,332	2,080,675	2,286,007
7707	CHILD DEVELOPMENT	459447	459585	1,286	45,168	46,454
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	459506	459582	12,121	255,384	267,505
7710	BUILDING	459373	459653	3,542,472	24,895,278	28,437,750
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY	459642	459642	10,419	1,386,960	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION	459575	459618	9,016	70,824	79,840
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				10,103,046	10,103,046
	TOTALS			4,823,089	78,764,754	83,587,843

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: December 21, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459654	459727	76,563	40,461,405	40,537,968
7706	CAFETERIA	459722	459722	3,042	2,286,007	2,289,049
7707	CHILD DEVELOPMENT	459722	459722	596	46,454	47,050
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING	459722	459722	129	28,437,750	28,437,879
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION	459722	459722	1,434	79,840	81,274
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				10,103,046	10,103,046
	TOTALS			81,764	83,587,843	83,669,607

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: December 28, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	459729	459893	1,037,264	40,537,968	41,575,232
7706	CAFETERIA	459745	459888	220,666	2,289,049	2,509,715
7707	CHILD DEVELOPMENT	459751	459864	408	47,050	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING	459728	459886	1,772,499	28,437,879	30,210,378
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION	459733	459892	15,716	81,274	96,990
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING				10,103,046	10,103,046
	TOTALS			3,046,553	83,669,607	86,716,160

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

DATE: December 10, 2012

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				41,575,232	41,575,232
7706	CAFETERIA				2,509,715	2,509,715
7707	CHILD DEVELOPMENT				47,458	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING				30,210,378	30,210,378
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION				96,990	96,990
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	459000	459025	949,102	10,103,046	11,052,148
	TOTALS			949,102	86,716,160	87,665,262

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT

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DATE: December 14, 2012

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				41,575,232	41,575,232
7706	CAFETERIA				2,509,715	2,509,715
7707	CHILD DEVELOPMENT				47,458	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING				30,210,378	30,210,378
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION				96,990	96,990
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	459312	459371	4,445,029	11,052,148	15,497,177
	TOTALS			4,445,029	87,665,262	92,110,291

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
WEEKLY VENDOR WARRANT REPORT
2012-2013

PAYMENT
DATE: December 21, 2012

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				41,575,232	41,575,232
7706	CAFETERIA				2,509,715	2,509,715
7707	CHILD DEVELOPMENT				47,458	47,458
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				267,505	267,505
7710	BUILDING				30,210,378	30,210,378
7711	CAPITAL FACILITIES				334,758	334,758
7712	SELF INSURANCE PROPERTY & LIABILITY				1,397,379	1,397,379
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				137,699	137,699
7770	ADULT EDUCATION				96,990	96,990
7785	DEFERRED MAINTENANCE				36,000	36,000
7790	BOND INTEREST & REDEMPTN				0	0
7701	PAYROLL REVOLVING	459654	459727	81,764	15,497,177	15,578,941
	TOTALS			81,764	92,110,291	92,192,055

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Adoption of Resolution No. 62-1213: Replacement of Outdated Warrant

Background Information: Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Matthew Sloan. Staff recommend replacement of the stale dated warrant.

Recommendation: Recommend approval to replace the outdated warrant

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 62-1213
REPLACEMENT OF OUTDATED WARRANT
January 23, 2013

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	Payroll Check
Payee:	Matthew Sloan
Check No.:	605251
Amount:	\$160.00
Issue Date:	September 10, 2010

PASSED AND ADOPTED on the 23rd day of January 2013, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba *sg*
Associate Superintendent Business Services

Agenda Item: CI C.6

Subject: Notification of Claim Rejected

Background Information: The District has received a claim requesting compensation for personal loss. The District's risk management firm has investigated the claim and is requesting the School Board to ratify the authorized claim rejection.

Recommendation: Ratify the rejection of claim

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
January 23, 2013

2012-2013 CLAIM REJECTED

<u>School or Department</u>	<u>Date of Occurrence</u>	<u>Claimant</u>	<u>Type of Loss</u>	<u>Disposition of Settlement</u>
Harding Elementary	6/8/12	District Employee	Personal Loss	Rejected

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba *sg*
Associate Superintendent Business Services

Agenda Item: CI C.7

Subject: Notice of Completion: Bid J068237 Gompers Demolition & Site Work.

Background Information:

Substantial completion notice has been received for: Bid J068237.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Evans Brothers, Inc. Bid J068237 Gompers Demolition and Site Work.

Recommendation: Recommend approval of the notice of completion.

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO
NAME WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
STREET
ADDRESS 1108 BISSELL AVENUE
CITY &
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on January 23, 2013.
5. The work done was: Project J068237 Gompers Demolition and Site Work.
6. The name and address of the contractor for such work of improvement was Evans Brothers, Inc. 7589 National Drive, Livermore, CA 94550 Date of Contract: 06/22/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Safeco Insurance Company of America
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Gompers 157 9th Street, Richmond, CA 94801.

Dated: January 23, 2013

Director, General Services
West Contra Costa USD

VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on January 23, 2013, at Richmond, California.

Director, General Services
West Contra Costa USD

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.8

Subject: Routine Personnel Changes – Classified

Background Information:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

January 23, 2013

FOR INFORMATION ONLY**Classified Personnel Changes**

PROMOTION			
AYROSO, FELISA	FISCAL SERVICES	SENIOR ACCOUNT CLERK	12/17/2012
BOOZER, ALICE MARIE	KENNEDY HIGH	INST ASSIST SPECIAL EDUCATION	1/2/2013
BRANCHCOMB, JOSEPH	HELMS / DOVER	CUSTODIAN	12/3/2012
CERNA, JOEL MAURICIO	ADULT ED ALVARADO	TYPIST CLERK I	12/3/2012
CHAVARRIA, EDUARDO	CENTRAL KITCHEN	SCHOOL LUNCH WORKER I	12/10/2012
CHEN PANG, SAU	COLLINS	CLASSROOM SUPPORT AIDE	12/3/2012
GERLOFF, JUDITH	SHANNON	TYPIST CLERK I	12/10/2012
HERNANDEZ, EDUARDO	CENTRAL KITCHEN	SCHOOL LUNCH WORKER I	12/10/2012
JANN, THOMAS JOSEPH	HELMS MIDDLE	GRADUATE TUTOR	12/5/2012
MARINAKIS, AMY MARIE	KING	GRADUATE TUTOR	12/10/2012
MELANO, ANDREA	HELMS MIDDLE	GRADUATE TUTOR	12/10/2012
MOODY, STEPHANIE	DOWNER	SPECIAL EDUCATION ASSISTANT	12/4/2012
ORDONEZ, WILSON	HELMS MIDDLE	GRADUATE TUTOR BILINGUAL	12/13/2012
PUDOFF, ROBIN	HERCULES HIGH	SCHOOL LUNCH WORKER I	12/3/2012
RODRIGUEZ, EDWARD	PINOLE MIDDLE	INST ASSIST SPECIAL EDUCATION	12/13/2012
SAID, SAIDAH	FAIRMONT	INSTRUCTIONAL AIDE	1/2/2013

NEW HIRE			
ENOS, RANDALL	SCHOOL BOARD	BOARD MEMBER	12/12/2012
GROVES, TODD	SCHOOL BOARD	BOARD MEMBER	12/12/2012

REHIRE			
POSEY, DANIELLE	SPECIAL ED	OCCUPATIONAL THERAPIST	12/13/2012

END OF ASSIGNMENT			
MEDRANO, ANTONIO	BOARD MEMBER	SCHOOL BOARD	12/11/2012
THURMOND, TONY	BOARD MEMBER	SCHOOL BOARD	12/11/2012

RESIGNATIONS			
COMPTON- KALFSBEEK, ROBERTA	OPERATIONAL SUPPORT	SENIOR ADMINISTRATIVE SECRETARY	12/7/2012
SANTOS, HEBER	PORTOLA	GRADUATE TUTOR	12/4/2012
WILLIAMS, LULI	PORTOLA	CLASSROOM SUPPORT AIDE	12/31/2012

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 23, 2013
From: Kenneth L. Whittemore, **Agenda Item:** CI C.9
Assistant Superintendent Human Resources
Subject: Approval of School Calendars for 2013-2014 and 2014-2015

Background Information:

All four labor groups (Local One, SSA, UTR and WCCAA) met and conferred about the school calendars. Attached are the proposed school calendars for 2013-2014 and 2014-2015.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 2013-2014

JULY '13						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST '13						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	*20	21	22	23	24
25	26	27	28	29	30	31
School Days						9

SEPTEMBER '13						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	*12	13	14
15	16	17	18	*19	20	21
22	23	24	25	*26	27	28
29	30					
School Days						20

OCTOBER '13						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	*28	29	30	*31		
School Days						22

NOVEMBER '13						
S	M	T	W	TH	F	S
					*1	2
3	*4	*5	*6	*7	*8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	*26	27	28	29	30
School Days						16E-17S

DECEMBER '13						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	*20	21
22	23	24	25	26	27	28
29	30	31				
School Days						15

- New Teacher Orientation.....**August 16**
- Teacher Work Day.....**August 19**
- First Day of School Minimum Day.....**August 20**
- Terence Martin Day (*Memorial Day*)
(*School in Session*).....**August 23**
- Labor Day (*District holiday*).....**September 2**
- Back to School Night-Elementary (*Minimum Day, Elementary School*).....**September 12**
- Back to School Night-Middle Schools (*Minimum Day, Middle Schools*).....**September 19**
- Back to School Night-High Schools (*Minimum Day, High Schools*).....**September 26**
- In-service Training Day (*No School*).....**October 11**
- End of 1st Quarter.....**October 25**
- Minimum Day, Middle and High Schools
(*Mark Report cards*).....**October 28**
- Minimum Day, K-8.....**October 31**
- Elementary Conference Day
(*No school, Elementary Schools Only*)...**November 5**
- Elementary Conferences
(*Minimum Days*).....**November 1,4,6,7,8**
- End of Trimester 1**November 7**
- Veterans' Day Holiday (*District Holiday*)...**Nov. 11**
- Minimum Day All Schools.... **November 26**
- Certificated Non-workday (*No School*)... **November 27**
- Thanksgiving Holidays (*District Holiday*)...**Nov. 28-29**
- Minimum Day All Schools....**December 20**
- Winter Recess (*No School*)....**Dec. 23 - Jan. 3**
- District Holidays**Dec. 24-25, Jan. 1**
- Classes reconvene after recess.....**January 6, 2014**
- End of 2nd Quarter.....**January 17, 2014**
- Martin Luther King, Jr. (*District Holiday*).....**January 20, 2014**
- Secondary Work Day (*No School, Middle & High Schools Students Only*).....**January 21**
- **January 30 – 100th day**
- Presidents' Week Recess (*District Holidays*)...**February 17-21**
- End of Trimester 2**March 7**
- Open House – Elementary Schools (*Minimum Day, Elementary Schools*).....**March 20**
- Open House–Middle Schools (*Minimum Day, Middle Schools*).....**March 27**
- End of 3rd Quarter....**March 28**
- Minimum Day, Middle and High Schools
(*Mark Report Cards*).....**March 31**
- Open House–High schools (*Minimum Day, High Schools*)...**April 3**
- Spring Recess (*No School*).... **April 7-11**
- District Holiday.....**April 7**
- Memorial Day Observed (*District Holiday*)....**May 26**
- Last Day of School (*Noon Dismissal*)....**June 6**

- **STAR Testing window April 21-May 16**

JANUARY '14						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
19E-18S School Days						

FEBRUARY '14						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
15 School Days						

MARCH '14						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	*20	21	22
23	24	25	26	*27	28	29
30	*31					
21 School Days						

APRIL '14						
S	M	T	W	TH	F	S
		1	2	*3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
17 School Days						

MAY '14						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
21 School Days						

JUNE '14						
S	M	T	W	TH	F	S
1	2	3	4	5	*6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
5 School Days						

8/23

- Holiday
- No School
- Teacher Workday
- New Teacher Orientation
- Terence Martin Day
- First/Last day of school

*MIN-Minimum Day

**Total School Days 180
Total Teacher Workdays 182**

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 2014-2015

JULY '14						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST '14						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	*18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER '14						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	*11	12	13
14	15	16	17	*18	19	20
21	22	23	24	*25	26	27
28	29	30				

OCTOBER '14						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	*27	28	29	*30	*31	

NOVEMBER '14						
S	M	T	W	TH	F	S
						1
2	*3	4	*5	*6	*7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	*25	26	27	28	29
30						

DECEMBER '14						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	*19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY '15						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '15						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH '15						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	*19	20	21
22	23	24	25	*26	27	28
29	*30	31				

APRIL '15						
S	M	T	W	TH	F	S
			1	*2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '15						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '15						
S	M	T	W	TH	F	S
	1	2	3	4	*5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- New Teacher Orientation.....**August 14**
- Teacher Work Day.....**August 15**
- First Day of School Minimum Day.....**August 18**
- Terence Martin Day (*Memorial Day*)
(*School In Session*).....**August 23**
- Labor Day (*District holiday*).....**September 1**
- Back to School Night-Elementary (*Minimum Day, Elementary School*)**September 11**
- Back to School Night-Middle Schools (*Minimum Day, Middle Schools*).....**September 18**
- Back To school Night – High Schools (*Minimum Day, High Schools*).....**September 25**
- In-service Training Day (No School).....**October 13**
- End of 1st Quarter.....**October 24**
- Minimum Day, Middle and High Schools (*Mark Report Cards*).....**October 27**
- Minimum Day, K-8.....**October 31**
- Elementary Conference Day (*No school, Elementary Schools Only*)...**November 4**
- Elementary Conferences (*Minimum Days*)..... **Oct. 30, Nov. 3,5, 6, 7**
- End of Trimester 1**November 7**
- Certificated Non-Workday (No School)....**November 10**
- Veterans' Day Holiday (*District Holiday*)....**November 11**
- Minimum Day All Schools.... **November 25**
- Certificated Non-workday (*No School*)....**November 26**
- Thanksgiving Holidays (*District Holiday*)...**November 27-28**
- Minimum Day All Schools....**December 19**
- Winter Recess (*No School*)....**Dec. 22 - Jan. 2**
- District Holidays**Dec. 24-25, Jan. 1**
- Classes reconvene after recess.....**January 5, 2015**
- End of 2nd Quarter.....**January 16, 2015**
- Martin Luther King, Jr. (*District Holiday*).....**January 19, 2015**
- Secondary Work Day (*No School, Middle & High Schools Students Only*).....**January 20**
- **January 29 – 100th day**
- Presidents' Week Recess (*District Holidays*)...**February 16-20**
- End of Trimester 2**March 6**
- Open House – Elementary schools (*Minimum Day, Elementary Schools*)....**March 19**
- Open House–Middle Schools (*Minimum Day*)...**March 26**
- End of 3rd Quarter....**March 27**
- Minimum Day, Middle and High Schools (*Mark Report Cards*).....**March 30**
- Open House–High schools (*Minimum Day*)...**April 2**
- Spring Recess (No School).... **April 6-10**
- District Holiday.....**April 6**
- Memorial Day Observed (*District Holiday*)....**May 25**
- Last Day of School (*Noon Dismissal*)....**June 5**

• **STAR Testing Window April 20-May 15**

	Holiday
	No School
	Teacher Workday
	New Teacher Orientation
	8/23 Terence Martin Day
	First/Last day of school
	100 th Day

Total School Days 180
Total Teacher Workdays 182

*MIN-Minimum Day

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 23, 2013
From: Nia Rashidchi, Assistant Superintendent **Agenda Item:** CI C.10
Educational Services
Subject: Resolution No. 63-1213: African-American History Month - February 2013

Background Information:

The State Board of Education has proclaimed February 2013 as African-American History Month. The West Contra Costa Unified School District recognizes the contributions of African Americans and encourages schools to develop special instructional activities and celebrations.

Recommendation: Approve this resolution honoring African-American History Month, February 2013

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
Resolution No. 63-1213
Honoring African-American History Month
February 2013

WHEREAS, Americans of African descent helped develop our nation in countless ways, those recognized, unrecognized, and unrecorded;

WHEREAS, African-American citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy, as reflected by California Education Code Section 37221(d) which established March 5 as Black American Day to commemorate the anniversary of the death of Crispus Attucks, the first African-American martyr of the Boston Massacre;

WHEREAS, The California State Board of Education recognizes in its Multicultural Education Policy that each student needs an opportunity to understand the common humanity underlying all people;

WHEREAS, The history and contributions of African-American citizens have been consistently overlooked, misinterpreted and undervalued in the curriculum of public education institutions prior to the Civil Rights Act of 1964; and

WHEREAS, The History-Social Science Framework of California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum of community, state, region, nation, and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups throughout the K-12 educational program.

NOW THEREFORE BE IT RESOLVED THAT, the State Board of Education, as does the West Contra Costa Unified School District Board of Education proclaim the month of February 2013 as African-American History Month, and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

PASSED AND ADOPTED this twenty-third day of January 2013 at a regular meeting of the Board of Education by the following vote:

AYE's _____ NO's _____ ABSENT _____ ABSTAIN _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District, at a public meeting of said Board held on January 23, 2013.

President of the Board of Education

Secretary of the Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Wendell C. Greer
Associate Superintendent, K – Adult Operations

Agenda Item: CI C.11

Subject: Resolution No. 64-1213: Recognition of West Contra Costa Unified School District
Job Shadow Day February 1, 2013 and Recognition of February 2013 as National Job Shadow Month

Background Information:

Resolution No. 64-1213 recognizes and acknowledges February 1, 2013 as WCCUSD Job Shadow Day and the month of February 2013 as National Job Shadow Month. Job Shadow is an academically motivating activity designed to give kids the unique opportunity of an up-close look at the world of work. Beginning with a nationwide kickoff on February 1, 2013, and continuing throughout the school year, students across America will “shadow” workplace mentors as they go through a normal day on the job. The program invites students to see firsthand how the skills learned in school relate to the workplace. Job Shadow 2013 is led by the National Job Shadow Coalition.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

**BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 64-1213

Resolution to Recognize February 1, 2013 as WCCUSD Job Shadow Day AND also the month of February 2013 as Job Shadow Month

WHEREAS, the Board of Education of the West Contra Costa Unified School District wishes to acknowledge and support the National Job Shadow Day on February 1, 2013 and the month of February 2013 as Job Shadow Month.

NOW THEREFORE, BE IT RESOLVED, that Dr. Bruce Harter, Superintendent, is hereby authorized to declare the following day, February 1, 2013 as WCCUSD Job Shadow Day and the month of February 2013 as Job Shadow Month in the West Contra Costa Unified School District.

PASSED AND ADOPTED on the twenty-third day of January 2013, at a regular meeting of the Board of Education by the following vote:

AYES _____ **NOES** _____ **ABSENT** _____ **ABSTAIN** _____

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education of the West Contra Costa Unified School District held on January 23, 2013.

Bruce Harter
Secretary, Board of Education

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 23, 2013
From: Bill Fay **Agenda Item:** CI C.12
Associate Superintendent for Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation: Ratify and approve contracts as noted.

Fiscal Impact: Total for this action: **\$337,612.00**. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Harding Elementary School – Exterior Repairs Measure J Bond (PID: 1271223-02)	January 1, 2013 through February 15, 2013	Grossman Design Group	\$21,500.00	Architectural investigations and preparation of design documents.
Helms Middle School Environmental & Recycling Center Measure D Bond (PID: 2101101-08)	January 2013 through February 2013	Baker Vilar Architects	\$26,750.00	Additional design and construction administration services.
Dover Elementary School Measure J Bond (PID: 1151201-01)	November 2012 through December 2012	Kleinfelder	\$8,750.00	Additional Geotechnical Construction observation and testing services.
Kennedy High School Quad Renovations Measure J Bond (PID: 3601211-12)	November 1, 2012 through January 31, 2013	Powell & Partners, Architects	\$92,806.00	Additional construction administration services.
Bond Program Management Measures J and D-2010 Bonds	January 2013 through June 2013	Blueprint Express	\$93,000.00	Reproduction services.
Portola Middle School at Castro Elementary School Campus Project Measure J Bond (PID: 2141103-06)	October 1, 2012 through January 31, 2013	GHD	\$50,401.00	Additional Hazardous Materials Abatement Monitoring
Richmond High School Safety Fence Measure J Bond (PID: 3641210-02)	November 2011	Smith-Emery	\$2,000.00	Additional testing and inspection services
Richmond High School Stadium Measure J Bond (PID: 3641210-00)	July 2011	Smith-Emery	\$2,000.00	Additional testing and inspection services

January 23, 2013

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Richmond High School HVAC Renovations Project Measure J Bond (PID: 3641612-01)	July 2011	Smith-Emery	\$2,000.00	Additional testing and inspection services
Bond Program Management Measures J and D-2010 Bonds	January 2013 through February 2013	HY Architects, Inc.	\$10,840.00	Additional Design Standards development
Ford Elementary School Measure J Bond (PID: 1241203-01)	February 2012	Sally Swanson Architects, Inc.	\$3,085.00	Additional construction administration services.
Montalvin Elementary School Modernization Measure D-2010 Bond (PID: 1401347-00)	January 2013	Security By Design	\$24,480.00	Design services for security infrastructure and systems designs.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 23, 2013
From: Bill Fay **Agenda Item:** CI C.13
Associate Superintendent for Operations
Subject: Ratification and Approval of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Coronado ES Reconstruction Demolition, Ohlone ES Phase I Campus Replacement, De Anza HS Campus Replacement, Tara Hill ES Restroom Repairs, Lincoln ES Restroom Repairs, Ellerhorst ES Restroom Repairs, Harding ES Restroom Repairs. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation: Ratify negotiated Change Orders as noted.

Fiscal Impact: Total ratification and approval by this action: **\$643,746.00**

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

January 23, 2013 Change Order Ratification Summary

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Cornado ES - Reconstruction Demolition	Wreck Age Demolition, Inc.	\$403,955.00	\$0.00	\$23,088.00	\$0.00	\$23,088.00	5.72%	\$427,043.00	1
2	Ohlone ES - Part 1 / Phase 1 New Classrooms	Zovich Construction	\$16,961,000.00	\$514,293.96	\$86,614.00	\$0.00	\$600,907.96	3.54%	\$17,561,907.96	38 - 45
3	De Anza HS - Campus Replacement	Wright Contracting	\$62,508,000.00	\$4,191,717.00	\$508,721.00	\$0.00	\$4,700,438.00	7.52%	\$67,208,438.00	27 - 29
4	Tara Hills ES - Restroom Repairs	B Side, Inc.	\$230,000.00	\$0.00	\$4,788.00	\$0.00	\$4,788.00	2.08%	\$234,788.00	1
5	Lincoln ES - Restroom Repairs	B Side, Inc.	\$245,000.00	\$0.00	\$10,787.00	\$0.00	\$10,787.00	4.40%	\$255,787.00	1
6	Ellerhorst ES - Restroom Repairs	B Side, Inc.	\$175,000.00	\$0.00	\$6,698.00	\$0.00	\$6,698.00	3.83%	\$181,698.00	1
7	Harding ES - Restroom Repairs	B Side, Inc.	\$235,000.00	\$0.00	\$3,050.00	\$0.00	\$3,050.00	1.30%	\$238,050.00	1

Pending Board Actions	Ratifications	\$643,746.00
	Approvals	\$0.00
	Total Board Action	\$643,746.00

Note: the proposed Board Action is to Ratify all Change Orders below ten percent (10%) of the Contract Value; the change order amounts pending Board Approval is the portion of the Change Order(s) above 10%.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Bruce Harter
Superintendent

Agenda Item: D.1

Subject: Kensington Second Graders - "I Have A Dream"

Background Information:

Kensington students from Janet McKnight's second grade class will recite the Martin Luther King, Jr. speech, "I Have A Dream."

Recommendation:

For Information Only

Fiscal Impact:

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

dh

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Nia Rashidchi
Assistant Superintendent, Educational Services

Agenda Item: D.2

Subject: National Boards Certification Recognition

Background Information:

The National Boards is a professional development program which seeks to elevate the status, voice and role of accomplished teachers in shaping a true profession. This advanced teaching credential compliments our teachers' California teaching credential. This credential requires submission of extensive portfolio entries, including video recordings and examples of student work. In addition, teachers must demonstrate in-depth content knowledge in response to rigorous exercises for chosen certificate areas.

Tonight we celebrate the following teachers who have accomplished this significant achievement:

Laura Buffi, Valley View Elementary	Credential Area: History
Ann Tarabini, Helms Middle School	Credential Area: Math
Alesia Eutsler, Cameron School	Credential Area: Exceptional Needs

Recommendation: Recognition

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2012

From: Wendell Greer
Associate Superintendent, K – Adult Education

Agenda Item: D.3

Subject: REMS Update

Background Information:

Update on the district's strides on site and district safety plans in West Contra Costa Unified School District. Report on accomplishments and ongoing improvements for the implementation of the Readiness and Emergency Management for Schools (REMS) Grant.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Wendell Greer
Associate Superintendent K-Adult Schools

Agenda Item: D.4

Subject: Mock Trial Overview

Background Information:

Nancy Schiff from the Center for the Development of Youth through Law will provide the Board with the background for this year's Mock Trial competition which will involve four WCCUSD High Schools. The competition dates are February 5, 7, 12 and 14, 5:30 p.m., at the Martinez courthouse.

Recommendation: For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** January 23, 2013
From: Bruce Harter **Agenda Item:** E.3
Superintendent
Subject: In Memory of Members of the School Community

Background Information:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Mr. Robert A. Olson recently passed away. He spent a long career with the Richmond Unified School District as a P.E. teacher, counselor, boys dean, vice principal and principal at many junior and senior high schools until his retirement in 1980. He was very popular with his students.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

dh

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba, Associate Superintendent Business Services
Ken Whittimore, Assistant Superintendent Human resources

Agenda Item: F.1

Subject: Approval of Agreement with School Supervisors Association (SSA)/ AB1200 Public Disclosure of Collective Bargaining Agreement with the SSA

Background Information: District and SSA have reached tentative agreement through collective bargaining for the 2012-15. A copy of the Tentative Agreement is provided. SSA has ratified the Agreement. It is now presented to the Board of Education for ratification.

School districts are required to publicly disclose the provisions of all collective bargaining agreements before they ratify an agreement. This ensures that the public is aware of the details associated with a tentative collective bargaining agreement before it becomes binding on the district. A summary of the savings associated with the agreement is attached. This summary has also been provided to the County Office of Education.

The Board will receive public comment on the proposed contract changes and salary adjustments before the Board votes to ratify the Agreement.

We want to take this occasion to thank the representatives of both groups for their time and effort in reaching this accord.

Recommendation: Recommend that the Board of Education ratify the Tentative Agreement between the West Contra Costa Unified School District and the SSA

Fiscal Impact: \$336,450 over three years

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

January 16, 2013

TENTATIVE AGREEMENTS BETWEEN SSA AND WCCUSD

The following is a summary of the Tentative Agreements reached by your Negotiations Team members on your behalf regarding revisions, additional protections and new provisions for the contract between SSA and the WCCUSD.

<u>Article</u>	<u>Description</u>
1.1 & 3.3 RECOGNITION	Update the list of job titles listed in the bargaining unit.
3107 RECLASSIFICATION	Establishes specific dates to submit Reclassification requests and designated time period for District to respond. For 2013 Requests must be submitted between January 31 and March 15, 2013; and District must respond by May 1, 2013. For subsequent years, Reclassification requests may be submitted between November 15 and January 31, and District must respond by March 31. Recommendations to be negotiated with SSA regarding results. Improves and simplifies the process and the desk audit questionnaire form to make it easier for employees to fill out and file a reclassification request.
4001 VACANCY NOTICE & 4002 RECRUITMENT	Effective July 1, 2013 Vacancy Notices and Applications will be handled online. Letter of Agreement stipulates that prior to implementation the District will provide training workshops for employees regarding the process, online training components, access to computers, assistance from H.R. staff in utilizing the online process and will continue to send paper copies of postings for initial six month transition period.
5.1 VACATION ACCRUAL	Adds one additional vacation day accrual for employees with thirty (30) plus years of service
5101 VACATION INCENTIVE	Effective July 1, 2013 this provision will be eliminated (the savings derived have been utilized to increase the salary percentage for all employees)
5.301 BEREAVEMENT LEAVE	Adds Aunt, Uncle, Niece and Nephew to "immediate family" definition
5504 FAMILY MEDICAL LEAVE	Contract will include language that the District will comply with current State and Federal laws regarding the Family Medical Leave Act and the Paid Family Leave provision of SDI.
7 GRIEVANCE	Adds additional days for employee to <u>request informal discussion</u> at the "informal" (problem solving) level concerning grievances. Previous contract allowed five days, new provision increases time to ten (10) working days.

8 EVALUATION Contract will reference SSA/District committee that will work to revise the Evaluation form, and improve the Goals, Objectives, Procedures and the Evaluation process (with the intent to provide improved communication, opportunity for employee involvement and positive working relationships).

NEW SECTIONS TO CONTRACT

The following provisions have been added to the contract for the protection of employee rights and to clarify procedures. The previous contract did not include provisions regarding these subjects.

PERSONNEL FILES Provides standard personnel file protections and education code protections for employees regarding personnel files such as: access to files, protections re: content and what can be placed in the files, prohibits unsubstantiated or hearsay documents from being placed in file, prevents adverse action based upon material not in the file, protects confidentiality of the file, provides employee right to respond and allows employee to place commendations, recommendations, awards, certificates in file.

LAYOFF PROCEDURE Provides protections to employees regarding Notice, including minimum of sixty (60) days advance written notice from time of Board action, and guarantees regarding Seniority, Reemployment Rights, Bumping Rights and Process to be followed. Also provides that District must notify SSA in advance of Layoff to provide opportunity to negotiate and consider alternatives to Layoff action.

CATASTROPHIC LEAVE BANK Contract will reference a SSA/District committee that will develop a Catastrophic Leave Bank policy for employees who may need to request leave donations in case of catastrophic illness. The policy will contain provisions establishing criteria, method of review, donation process and anonymity of employees making the request.

Term of Agreement The agreement shall be in effect from January 1, 2013 through June 30, 2015. The parties agree to reopener negotiations on July 1, 2013 and July 1, 2014 on Salary, Benefits, and one additional item selected by each party, with notice of the additional item to be provided no later than July 15, 2013 and July 15, 2014.

Andrea Jalk 1/16/13
Mary Jones 1/16/13
Paula 1/16/13

SALARY AND BENEFITS

3101.2 SALARY Effective July 1, 2013 the salary schedule for all classifications in the SSA unit shall be increased by one half of one percent (.5%)

5001 BENEFITS Effective January 1, 2013 the District contribution to employee benefits shall be increased to:

Single: \$507 Two Party: \$970 Family: \$1254

Effective January 1, 2014 the District contribution will increase to the following (with the understanding that this amount is subject to Reopener Negotiations beginning in July, 2013)

Single: \$515 Two Party: \$980 Family: \$1265

5004 VISION PLAN The Vision Plan coverage has been extended to June 30, 2013.

=====

Health Benefit Premium Rates Effective January 1, 2013

<u>KAISER SINGLE</u>	<u>KAISER DUAL</u>	<u>KAISER FAMILY</u>
668.63	1337.26	1738.44
<u>BLUE SHIELD SINGLE</u>	<u>BLUE SHIELD DUAL</u>	<u>BLUE SHIELD FAMILY</u>
784.63	1569.26	2040.04
<u>PERS CHOICE SINGLE</u>	<u>PERSCHOICE DUAL</u>	<u>PERSCHOICE FAMILY</u>
667.03	1334.06	1734.28

SUMMARY OF TENTATIVE AGREEMENT

**With the School Supervision Association (SSA) Bargaining Unit
Of the West Contra Costa Unified School District**

To be acted upon by the Governing Board at its meeting on January 23, 2013

GENERAL:

If this Public Disclosure is not applicable to all of the district's bargaining units, indicate the current status of the other units.

Certificated: Open and in negotiations

Classified: Open and in negotiations

The proposed agreement covers the following period: June 30, 2012 to June 30, 2015.

COMPENSATION:

Proposed percentage increase in proposed agreement: 1/2 % effective July 1, 2013

Current year total cost increase for: Salaries: 0

Statutory Benefits: 0

Health & Welfare: \$62,634

Cash in lieu of benefit: 0

OTHER PROVISIONS

Other Compensation: (off schedule stipends, bonuses, etc.)

None

Non-Compensation:

A bonus vacation day is currently offered to employees as an attendance incentive, this will sunset effective July 1, 2013

***TOTAL COST OF SETTLEMENT* \$ 336,450**

WAS THIS COST INCLUDED IN THE LATEST PROJECTIONS PROVIDED TO THE COUNTY OFFICE? Yes ___ No x

SOURCE FUNDING:

The following source(s) of funding have been identified to fund the proposed agreement:

These costs are calculated for the months associated with the agreement over the course of three fiscal years, 2012-13 through 2014-15.

58% unrestricted general fund 42% restricted and other funds

Unrestricted General Fund Balance: \$191,776

Restricted General Fund and Other Funds: \$144,674

FISCAL IMPACT IN CURRENT YEAR:

These costs are included in the source funding information provided above.

Unrestricted General Fund Balance: \$35,701

Restricted General Fund and Other Funds: \$26,933

FISCAL IMPACT IN FUTURE YEARS:

Summary of Tentative Agreement:

SSA unit members who have chosen to enroll in the health benefits program of the district on or after January 1, 2013 will receive an additional contribution toward their benefits by the District. There will be an additional contribution added effective January 1, 2014.

Effective July 1, 2013 1/2% will be added to the SSA Salary Schedules.

2013-14 – Salaries \$6,661 (1/2 % less added vac day) Health and Welfare \$125,268

2014-15 – Salaries \$6,661 (1/2 % less added vac day) Health and Welfare \$131,640

CERTIFICATION

To be signed by the District Superintendent and Chief Business Official of the district prior to submission to the Governing Board and by the Board President upon formal Board action on the proposed agreement.

The certification is based on the most recent available information on state apportionments, property taxes and other sources of ongoing revenue as well as the most recent reasonable projections of ongoing expense.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB1200, AB2756 and Government Code 3547.5.

The Superintendent and Chief Business Official of the district certify that, based on the best of their knowledge as of the date of this certification, the district will be able to meet the costs incurred under the proposed agreement over the term of the agreement. Furthermore, all necessary adjustments to the current budget have been or will be made in order to provide the funding for the settlement that is outlined in this statement of disclosure.

District Superintendent

Date

Chief Business Official

Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on February 15, 2012, took action to approve the proposed agreement.

President, Governing Board

Date

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Bruce Harter
Superintendent

Agenda Item: F.2

Subject: Approval of Strategic Planning Consultant

Background Information:

The West Contra Costa Unified School District is preparing to update and revitalize the District's strategic plan. While the goals of the current plan remain relevant and challenging, the conditions and strategies of the District have evolved since the initiation of the 2006 plan. The Common Core State Standards were adopted by the State Board of Education in 2010. The District is creating a more targeted focus for student learning in the science-technology-math and engineering fields. The work of the career academies has changed into the College and Career Readiness Academy initiative that is now the core strategy for secondary school transformation. Instructional strategies to promote culturally relevant teaching are being implemented throughout the District.

The District faces challenges in closing the achievement gap, ensuring that all students are college, career ready, attracting, developing and retaining the highest quality staff, effectively implementing the technology of the 21st century and finding the financial resources necessary to attain District goals. The plan will bring about a new vision for WCCUSD, establish goals, activities, timelines and deliverables.

With funding from an external source, the District has solicited proposals from consulting firms to assist in both the community outreach and the plan development over the next several months. At the December 12, 2012 meeting, Board President Madeline Kronenberg appointed two members to serve on a selection panel to review the ten responses to the District's request for qualifications. That group has interviewed the three firms that were most qualified and is now recommending that the Board approve the selection of the group from Capitol Impact/Th3rd Plateau.

Recommendation:

That the Board approve the selection of Capitol Impact/Th3rd Plateau as the consultant for the strategic plan and authorize the superintendent to sign the contract with the group.

Fiscal Impact: Externally funded grant funds not to exceed \$90,000.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: January 23, 2013

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: F.3

Subject: Resolution No. 61-1213: Appointment of Piper Jaffray & Co. and E.J. De La Rosa the investment bankers, Stradling Yocca Carlson & Rauth (Stradling) as bond counsel and GCR as disclosure counsel in connection with the issuance of 2012 Bond Measure E first series of bonds and issuance of 2010 Bond Measure D second series of bonds and any series of general obligation refunding bonds during 2013.

Background Information: The resolution names Piper Jaffray & Co. and De La Rosa & Co. as investment bankers for the District's upcoming bond sale, and establishes a not-to-exceed underwriting spread of \$5 per bond (or 0.50% of the principal amount of bonds sold) for bonds sold at that time. The District has worked with this team in the past. Piper and De La Rosa have served as underwriters for both of the District's two most recent bond sales – the \$100 million 2010 Measure D, Series A, new money bonds sold in November, 2011, and the \$98 million refunding bonds sold in July, 2012. Both firms were originally hired through an interview process (Piper in 2009 and De La Rosa in 2011), and both have been retained over time based on the quality of their work.

The rationale for this selection is that the District has been satisfied with its current team from both an underwriting perspective (the District carefully evaluates underwriter performance after each sale) and from an ongoing services perspective (including services related to investor outreach). Although the next bond sale is not expected until July (or later), the District is establishing a team now because of upcoming investor outreach activities among other reasons. Timing is also a factor in the establishment of underwriting spread. The \$5 per bond figure is used as a not-to-exceed amount with the understanding that the District will be negotiating a firm figure closer to date of the sale.

Similarly, the District is choosing to retain its legal team of Stradling and GCR. Stradling has served as the District's bond counsel and GCR as the District's disclosure counsel for the last four transactions, dating back to October, 2009. Both firms have provided good service to the District during such tenure. Again, having a team in place today will be helpful both in planning for the upcoming bond sale and in implementing the District's planned investor outreach program.

Recommendation: Approval of Resolution No. 61-1213 selecting Piper Jaffray & Co. and E.J. De La Rosa & Co. as the investment bankers, Stradling as bond counsel, and GCR as disclosure counsel.

Fiscal Impact: No fiscal impact.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

RESOLUTION NO. 61 - 1213

RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT STATING ITS INTENTION TO PURSUE THE ISSUANCE OF GENERAL OBLIGATION BONDS AND APPOINTING CONSULTANTS IN CONNECTION THEREWITH.

WHEREAS, a duly called election (the "Election") was held in the West Contra Costa Unified School District, Contra Costa County, State of California (hereinafter referred to as the "District"), on November 6, 2012, at which the following proposition (the "2012 Bond Measure") was submitted to the qualified electors of the District:

"To make schools safe, complete essential health/safety repairs, qualify for State matching grants, shall West Contra Costa Unified School District upgrade schools for earthquake safety and handicap accessibility, remove asbestos, upgrade science labs, restrooms, vocational classrooms, technology and energy systems to reduce costs, install lighting and security systems, and acquire, repair, construct, equipment, sites and facilities, by issuing \$360,000,000 in bonds within legal rates and bonding capacity limits with independent audits, citizen oversight, and no money for administrators' salaries?"

WHEREAS, at such election, the 2012 Bond Measure received the affirmative vote of more than fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of Contra Costa County in the official canvassing of votes; and

WHEREAS, a duly called election (the "Election") was held in the West Contra Costa Unified School District, Contra Costa County, State of California (hereinafter referred to as the "District"), on June 8, 2010, at which the following proposition (the "2010 Bond Measure") was submitted to the qualified electors of the District:

"To make schools safe, complete essential health/safety repairs, qualify for State matching grants, shall West Contra Costa Unified School District upgrade schools for earthquake safety/handicap accessibility, remove asbestos, upgrade restrooms, vocational classrooms/technology/energy systems to reduce costs, install lighting and security systems, acquire, repair, construct, equipment/sites/facilities, by issuing \$380,000,000 in bonds within legal rates and bonding capacity limits with independent audits, citizen oversight, and no money for administrators' salaries?"

WHEREAS, at such election, the 2010 Bond Measure received the affirmative vote of more than fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of Contra Costa County in the official canvassing of votes; and

WHEREAS, pursuant to Chapter 1.5 of Part 10 of Division 1 of Title 1 of the California Education Code, and Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code, bonds (the "Bonds") are authorized to be issued pursuant to the 2010 Measure and the 2012 Measure (together the "Measures") by the District for purposes set forth in the ballot submitted to voters; and

WHEREAS, this Board of Education of the District (the "Board") believes it is in the best interests of the District to consider and to prepare for the issuance and sale of such Bonds; and

WHEREAS, the Board further expects that the District may issue one or several series of general obligation refunding bonds during 2013 which should reduce the tax burden on the properties within the District (“Refunding Bonds”); and

WHEREAS, the Board desires to appoint certain investment banking professionals and lawyers to assist the District prepare for and implement the issuance and sale of such Bonds and Refunding Bonds; and

WHEREAS, the Board desires to authorize each of the Superintendent of the District (the “Superintendent”) and the Associate Superintendent, Business Services of the District (the “Assistant Superintendent”) and certain other District officials to take certain actions in furtherance of the issuance of the Bonds and the Refunding Bonds; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to undertake such actions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, CONTRA COSTA COUNTY, CALIFORNIA, AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct, and the Board so finds.

Section 2. Declaration of Intent. The Board hereby declares its intention to authorize the issuance and sale of the Bonds and the Refunding Bonds and to prepare therefor, hereby authorizes the Superintendent, the Associate Superintendent, and any employees of the District designated by any of the foregoing District officials (collectively, the “Authorized Officers”) to take such actions as are deemed in the interest of the District in furtherance of facilitating the implementation of such financing, including the preparation of legal documents in connection therewith, and to submit such documents to the Board at a subsequent meeting for approval.

Section 3. Consultants. The Board hereby appoints Piper Jaffray & Co. and E.J. De La Rosa & Co. as the underwriters (the “Underwriters”) in connection with the issuance of the first series of Bonds under the Measures. The Board hereby authorizes the Superintendent and Associate Superintendent, Business Services to consult with the Underwriters regarding appropriate strategies required to access the bond market, including investor outreach, and to enter into any appropriate investment banking/underwriting agreement with the Underwriters, so long as their compensation from the sale of the Bonds and the Refunding Bonds does not exceed 0.5% of the par amount of such Bonds and the Refunding Bonds. Further the Board appoints Stradling Yocca Carlson & Rauth as bond counsel and GCR LLP as disclosure counsel in connection with the 2010 Measure, the 2012 Measure and the Refunding Bonds and authorizes the Associate Superintendent, Business Services to negotiate and enter into appropriate contracts with such firms in connection therewith.

Section 4. Other Actions. The Authorized Officers are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution. All actions

heretofore taken by the officers, employees and agents of the District in furtherance of the intent of this Resolution are hereby approved, confirmed and ratified.

Section 5. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED this 23th day of January, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President, Board of Education
West Contra Costa Unified School District

Attest:

Secretary, Board of Education
West Contra Costa Unified School District

SECRETARY'S CERTIFICATE

I, _____, Secretary to the Board of Education of the West Contra Costa Unified School District, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a meeting of the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on January 23, 2013, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes.

Said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: _____, 2013

Secretary to the Board of Education