

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF  
July 11, 2012**

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
JULY 11, 2012**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wccusd.net](http://www.wccusd.net).

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

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**VIEWING THE BOARD MEETINGS:**

**Television:**

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:**      **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**Time:**            The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **6:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

**Order of Business: ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

**Special Accommodations:** Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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"of children be more careful than anything."  
e.e. cummings

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.3 Roll Call**

**B.4 Report/Ratification of Closed Session**

\* **B.5 Agenda Review and Adoption (Public Comment)**

\* **B.6 Minutes: June 27, 2012; July 2, 2012**

**C. BUSINESS ITEMS**

**CONSENT ITEMS (Routine Matters)**

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

\*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated July 11, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

\*CI **C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized dated July 11, 2012. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

\*CI **C.3 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2012-13 school year are summarized, dated July 11, 2012.

Recommendation:  
Recommend Approval

Fiscal Impact:  
Additional revenue for schools

**\*CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:  
The summaries of Payroll and Vendor Warrants issued during the month of June 2012 are provided:

Total of payroll warrants (June 2012):	\$ 14,635,903
Total of vendor warrants (June 2012):	\$ 24,849,001

Recommendation:  
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:  
As noted above

**\*CI C.5 Adoption of Resolution No. 14-1213: Replacement of Outdated Warrant**

Comment:  
Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Eteh Etchie. Staff recommends replacement of the stale dated warrant.

Recommendation:  
Recommend approval to replace the outdated warrant

Fiscal Impact:  
None

**\*CI C.6 Ratification and Approval of Engineering Services Contracts**

Comment:  
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:  
Ratify and approve contracts as noted

Fiscal Impact:  
Total for this action: \$ 878,452. Funding sources as noted.

**\*CI C.7 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: Lupine Hills Elementary School Windows, Walls & Roof Repairs, Kennedy High School Softball Field and Dover Elementary School New School. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted change order for the Pinole Middle School Phase II project is required by the Board, with special findings as noted below, because these projects are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$235,082.83

**\*CI C.8 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2012 through June 30, 2012.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.9 Amending Resolution No. 117-1112: Specifications of the Elections Order**

Comment:

Resolution No. 117-1112: Specifications of the Elections Order was adopted by the Board of Education on June 13, 2012. It has since been learned that specific language required by the County Elections Office was inadvertently omitted. The amended resolution includes the estimated cost for candidate statements.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.10 Resolution Nos. 01-1213 through 13-1213: Board of Education Annual Resolutions for the 2012-2013 School Year**

Comment:

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1213 through 13-1213, for the 2012-2013 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.11 Meeting Dates for 2012-2013**

Comment:

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2013.

The recommended are as follows:

2012	July 11
	August 1, 15
	September 5, 19
	October 10, 24
	November 14, 28
	December 12
2013	January 9, 23
	February 6
	March 6, 20
	April 10, 24
	May 1, 15
	June 12, 26

Recommendation:

Recommend Approval

Fiscal Impact:

None

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Bond Finance Report**

Comment:

Dave Olson of KNN will present a report on the impact of assessed valuation on the tax rates for outstanding bonds.

Recommendation:

For Information Only

Fiscal Impact:

None

**\* D.2 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Safety Committee
Bayside Parent Teacher Association	Select Committee on High Schools
Citizens’ Bond Oversight Committee	Youth Commission
Community Budget Advisory Committee	Public Employees Local 1
Facilities Subcommittee	School Supervisors Association
Ivy League Connection	United Teachers of Richmond
Linked Learning – Multiple Pathways	

**\* D.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Ms. Sophia Ku, District School Nurse passed away on June 11, 2012. In 2004 she began working for the district as a nurse.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**

(Education Code 35145.5; Government Code 54950 et seq.)

\* **E.1 Superintendent's Report**

\* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

**F. ACTION ITEMS**

\* **F.1 Amended Resolution No. 105-1112: Credential Assignment Options**

Comment:

This resolution will provide the District with assignment options of a temporary nature when a teacher with an appropriate credential is not available to the district.

The options are only available to teachers who hold a current, non-emergency, basic credential.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**G. DISCUSSION ITEMS**

\* **G.1 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

Recommendation:

Award contract to lowest responsive, responsible bidder



Fiscal Impact:

None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – August 1, 2012

**K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)  
CLOSED SESSION AGENDA

**July 11, 2012**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
[Government Code Section 54956.9(a)]

- a. WCCUSD v. Orrick
- b. Srago v. WCCUSD

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**  
[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA

- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

Certificated / Classified Employee Dismissal

**10. REPORT OF CLOSED SESSION ACTIONS**

**West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805**

Agenda Item B.6

June 27, 2012

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Ramsey called the meeting to order at 5:45 P.M. The Board recessed into Closed Session.  
President Ramsey called the Public Session to order at 6:37P.M.

**B.1 Pledge of Allegiance**

President Ramsey led the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Ramsey offered welcome and instructions to the public regarding the meeting. President Ramsey acknowledged Hercules Mayor Dan Romero in the audience.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

**Staff Present:** Magdy Abdalla, Director Facilities Construction; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay; Associate Superintendent Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Brenda King-Randle Coordinator School to Career; Joe Mayes, Maintenance Manager; Ken McDaniel; Maintenance Supervisor; Lynn Potter; Director Categorical & Instructional Support Services; Ann Reinagen, Assistant Superintendent Human Resources; Reyna Ortiz de Toureil, Translator; Liz Torio, Director Academic Intervention

**B.4 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify the action taken in Closed Session regarding the following administrative appointments for 2012-2013:

Brenda King Randle, principal/coordinator at Middle College High  
Alison Makela, principal at Madera  
Armando Torres, principal at King Elementary  
Liz Lonsdale, principal at Lupine Hills  
Jen Bender, principal at Hercules Middle/High  
Vince Rhea, principal at Gompers  
Pat Calvert, Coordinator in Educational Services  
Guy Zakrevsky, Director in Educational Services  
Athena Valdez and Shaun Hurtado, Assistant Principals at DeAnza  
Summerlynn Sigler, Assistant Principal at Richmond High  
Nya Flores, Instructional Specialist at Verde  
Cynthia Taylor, Traci Manipis and Ann Marie Marinakis, instructional specialists at various sites

**MOTION: Mr. Medrano moved to ratify the action taken in Closed Session regarding the administrative appointments. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**B.5 Agenda Review and Adoption**

**MOTION: Mr. Medrano moved approval of the agenda with the following changes, moving E.1, F.4, F.1, and F.3 up and moving D.1 to the end of the agenda. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**E.1 Community Request on Grand Jury Report on Citizens Bond Oversight Committees**

Mr. Anton Jungherr spoke about the District's Proposition 39 bonds which require a 55% majority vote by the voters. He also spoke about a recent grand jury report regarding school bond oversight committees and a required response from the District. He further spoke of the required seven member requirement for the committee and the current committee having nineteen members sitting on the committee including appointments made by Board members. He asked that the report be placed on the August 1<sup>st</sup> agenda for the joint meeting of the Board of Education and the Citizens' Bond Oversight Committee.

**F.4 Approval of WCCAA Agreement**

Superintendent Harter spoke about the ratified tentative agreement reached with the West Contra Costa Administrators Association. Ms. Reinlagen asked the Board to ratify agreement which was successfully reached through the interest based bargaining process and approved by WCCAA in their ratification.

**Public Comment:**

Sharon Fogelson

**Board Comment:**

None

**MOTION: Mr. Medrano moved approval of the WCCAA Agreement. Mr. Thurmond seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

**F.1 Public Hearing for the Adoption of the 2012-13 Budget and receipt of Tier III funding**

Ms. Gamba spoke about major problems currently being experienced in California education finance. She identified potential cuts should the Governor's proposed November tax initiative not pass. She detailed the 2012-13 year budget and multi-year budget structure. She said she will bring to the Board budget updates as more information is released from the State.

President Ramsey opened the public hearing for the Budget.

**Public Comment:**

Dan Romeo, Alton Chinn, Sarah Wolfsen, Emily Bruce, Christina Procopiou, Ben Steinberg, Dan McGarry, Alice Burton, Lisa Trotter, Kristin Avini, Natasha Benjamin, Harpreet Grewal, Sherry Garcia, Sara Diego, Laurel Gillespie

President Ramsey closed the public hearing for the Budget.

President Ramsey opened the public hearing on the Tier III Flexibility.

**Public Comment:**

None

President Ramsey closed the public hearing on Tier III Flexibility.

**Board Comment:**

President Ramsey asked Mayor Dan Romero about the importance of funding for resource officers in Hercules. Mr. Romero ranked the priority for resources officers as very high. Mr. Ramsey continued to speak about the allocation of the school resource officers in each community. He encouraged the Board to review equitable funding and asking the communities to cover some of the costs. Mr. Medrano commented about the smallest city paying for its own officer and that he would like to see this matter addressed.

President Ramsey continued with questions about budgeting for contracted services and legal fees. Superintendent Harter and Ms. Gamba responded for clarification.

Mr. Thurmond thanked the parents and teachers who spoke about class sized reduction. He also thanked Ms. Gamba for incorporating requested details into the presentation. He asked about worst case budget scenarios. Ms. Gamba spoke about the required maintenance of the 3% reserve for the next three years.

Ms. Merriweather asked questions about the ending fund balance, an increase in lottery funds, and cash deferrals. Ms. Gamba offered information to clarify. Ms. Merriweather said that she endorsed the Governor's tax initiative.

Mr. Thurmond spoke about decisions made on projecting budget figures for three years and the value from a fiscally conservative standpoint while he sees variables that are currently unknown. He asked whether Board members had alternate scenarios for class sized reductions. President Ramsey spoke about the number of districts within the State with negative certifications and the commitment from the State to mandate three year budget reserves.

Ms. Kronenberg commented about the fixed dollar amount budget and how that translates to employee jobs. She agreed that class size reduction is something the Board and families have committed to but right now the District cannot afford it. She said she did not see options.

Mr. Medrano said he has spent time looking at figures should the proposed tax measure should not pass. Mr. Medrano asked about funds lost to truancy. Superintendent Harter explained that current attendance is about 95% and an increase in 1% could result in an additional \$1 million. Mr. Medrano continued with questions to Ms. Gamba about the deficit factor which she explained.

**MOTION: Mr. Medrano moved approval of the Adoption of the 2012-13 Budget. Ms. Merriweather seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather and President Ramsey voting yes, Mr. Thurmond voting no, with no abstentions and no absences. Motion carried 4-1-0-0.**

**MOTION: Mr. Medrano moved approval of receipt of Tier III funding. Ms. Merriweather seconded. A roll call vote was taken with Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond and President Ramsey voting yes, with no abstentions and no absences. Motion carried 5-0-0-0.**

Ms. Merriweather left the meeting for the evening.

**F.3 Public Hearing Resolution No. 119-1112: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2012-2013**

Ms. Gamba for called a public hearing for the resolution in order to approve taxes being placed upon property tax bills for MRAD funding.

President Ramsey opened the public hearing.

**Public Comment:**

None

President Ramsey closed the public hearing.

**Board Comment:**

None

**MOTION: Mr. Medrano moved approval of Resolution No. 119-1112: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2012-2013. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.**

**C. BUSINESS ITEMS**

**C.1 Acceptance of Donations**

**C.2 Approval of Fund-Raising Activities**

**C.3 Contracted Services**

**C.4 Annual Renewal of Continuing Services**

**C.5 Agreements for Nonpublic, Nonsectarian School/Agency Services**

**C.6 Notification of Claims Rejected**

**C.7 Adoption of Resolution No. 122-1112 Replacement of Outdated Warrant**

**C.8 Approve the following Reclassification and New Job Descriptions effective July 1, 2012 for the Human Resources Department: Human Resources Technician, Human Resources Credential Technician, Human Resources Clerk, Human Resources Clerk (Bilingual)**

- C.9 Approve the following Reclassification and Revised Job Description effective July 1, 2012 for the Nutrition Center: Food Transport Driver**
- C.10 Approve the following Reclassification and Revised Job Description effective July 1, 2012 for the Special Education Department: Administrative Technician**
- C.11 2011-12 Consolidated Application for Funding Categorical Aid Programs, Part II**
- C.12 Ratification and Approval of Engineering Services Contracts**
- C.13 Ratification and Approval of Negotiated Change Orders**
- C.14 Amended Ground Lease Agreement between West Contra Costa Unified School District and the City of San Pablo Regarding the Construction and Use of a Community Center at Helms Middle School**
- C.15 Crespi Middle School Gym Roof Replacement Project Award of Contract**
- C.16 Change in Board Meeting Date**
- C.17 Approval of Board Member Attending Conferences**

**MOTION: Mr. Medrano moved approval of Consent Items C.1 – C.17. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.**

- B.6 Minutes: June 13, 2012**

**MOTION: Mr. Medrano moved approval of the Minutes of June 13, 2012. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.**

## **C. BUSINESS ITEMS**

This item was moved to follow item F.3.

### **E.2 Superintendent's Report**

Superintendent Harter provided a report of activities in the District. He also presented a recognition to Ms. Ann Reinhagen for her service to the District.

### **E.3 WCCUSD Public Comment**

Kerry Moriarty, Executive Director United Teachers of Richmond

### **D.2 Standing Reports**

**Select Committee on High Schools:** President Ramsey reported on the outcomes from recent meetings and conversations that have come forth. One more meeting will be held at Pinole Valley High after school starts. He is hopeful that some of the outcomes would become models such as the math initiative.

**Citizens' Bond Oversight Committee:** President Ramsey spoke about the upcoming August 1<sup>st</sup> joint meeting with grand jury report as centerpiece for the meeting agenda.

**Community Budget Advisory Committee:** Ms. Gamba reported that the next meeting will be held July 26 at the Alvarado Adult Education campus where the 2012-13 budget document and legislative trailer bills will be discussed.

**Linked Learning:** Mr. Medrano spoke about attending the recent conference held at Stanford. He reported on articulation between Contra Costa College and the District regarding math and English, as well as the administration of justice academy cohort. He said that nine districts in the state are engaged in the Linked Learning efforts.

**Facilities Subcommittee:** Mr. Medrano reported on the recent meeting which included a review of the status of the Valley View Elementary construction schedule and the Peres Elementary dental clinic. Discussion also included Emergency Repair Project refunds with Schrader and Associates handling the reconciliation. Mr. Ramsey asked questions about construction eligibility funds for Peres and moving forward with the project. Mr. Fay responded. Mr. Ramsey asked that this matter be agendaized for action at the July 2 special Board meeting. The next committee meeting will be held July 10 at the Facilities Operations Center.

**Ivy League Connection:** Ms. Kronenberg spoke about her recent trip with students to Columbia and Cornell universities. She said students were excited about visiting various campuses in the East. She invited the public to visit [Ivyleagueconnection.org](http://Ivyleagueconnection.org) to read student blog writings. She reported that additional students will be leaving next

week for Brown and Vanderbilt universities. Mr. Ramsey remarked on a blog statement of David Fang, one of the current ILC students at Brown University.

**D.3 In Memory of Members of the School Community**

Superintendent Harter recognized the contributions of members of the community who have passed away.

**F.2 Resolution No. 121-1112: Temporary Borrowing Between Funds**

Ms. Gamba explained that this item is a resolution for temporary borrowing of funds which is annually approved to permit interfund borrowing should it be necessary.

**Public Comment:**

None

**Board Comment:**

None

**MOTION: Mr. Medrano moved approval of Resolution No. 121-1112: Temporary Borrowing Between Funds. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes, with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.**

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Ms. Kronenberg spoke about the special Board Meeting to be held on Monday, July 2, in order to discuss bringing additional resources to the District and next steps.

Mr. Thurmond encouraged families to have a great summer and look for ways to get involved in improving the state of education. He said the meeting on Monday will be an opportunity to discuss and educate taxpayers. He thanked Ms. Reinhagen for her service to District.

Mr. Medrano echoed best wishes to Ms. Reinhagen. He reported on attending a recent NALEO conference where he attended a discussion about truancy where the District was praised for its decrease in student suspensions. He commented about the various speakers Jeb Bush, Mitt Romney and President Obama. He reported that the Democratic Party will host a meeting on Saturday as a jump-off for voter registration at 39<sup>th</sup> and Macdonald Avenue in Richmond.

President Ramsey thanked Ms. Reinhagen for her service. Mr. Ramsey continued by asking that bid awards be placed on July 2 agenda for Peres Elementary and architects. He thanked staff for managing the budget doing their best to keep the district fiscally solvent. He concluded with comments about businesses paying a fair share of parcel taxes.

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**D.1 June 2012 General Obligation Refunding Bond Sale**

Ms. Gamba spoke of the recent refunding bond sale. She introduced Dave Olson of KNN Public Finance and the underwriters who provided a report. Mr. Olson reported on the successful sale of \$100 million in refunding bonds with the lowest interest rates seen in some time. Jeff Barrata, Scott Henry, Krishna Pettit were available to comment on various portions of the presentation.

**Public Comment:**

None

**Board Comment:**

None

**D.2 Standing Reports**

This item was moved to follow E.2.

**D.3 In Memory of Members of the School Community**

This item was moved to follow D.2.

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**



(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Community Request on Grand Jury Report on Citizens Bond Oversight Committees**  
This item was moved to follow B.5.

**E.2 Superintendent's Report**  
This item was moved to follow B.6.

**E.3 WCCUSD Public Comment**  
This item was moved to follow E.2.

**F. ACTION ITEMS**

**F.1 Public Hearing for the Adoption of the 2012-13 Budget and receipt of Tier III funding**  
This item was moved to follow F.4.

**F.2 Resolution No. 121-1112: Temporary Borrowing Between Funds**  
This item was moved to follow D.3.

**F.3 Public Hearing Resolution No. 119-111: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2012-2013**  
This item was moved to follow item F.1.

**F.4 Approval of Agreement with West Contra Costa Administrators Association (WCCAA)/ AB1200 Public Disclosure of Collective Bargaining Agreement with the WCCAA**  
This item was moved to follow E.1.

**G. DISCUSSION ITEMS**  
None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)  
None

**J. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**  
This item was moved to follow F.2.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**  
Lovonya DeJean Middle School – July 11, 2012

**K. ADJOURNMENT**  
President Ramsey adjourned the meeting in honor of Ann Reinhagen at 10:21P.M.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:dh

**West Contra Costa Unified School District  
Minutes of the Special Board of Education Meeting  
Harding Elementary School Auditorium  
7230 Fairmont Ave.  
El Cerrito, CA 94530**

July 2, 2012

**A. OPENING PROCEDURES**

President Charles Ramsey called the meeting to order at 6:30 PM

**A.1 Pledge of Allegiance**

President Ramsey led those in attendance in the pledge of allegiance.

**A.2 Welcome and Meeting Procedures**

President Ramsey offered welcome and instructions to the public regarding the meeting.

**A.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Charles Ramsey, Tony Thurmond

**Board Members Absent:** Elaine Merriweather

**Staff Present:** Madgy Abdalla, District Engineering Officer; Bill Fay, Associate Superintendent; Bruce Harter, Superintendent; June Kalfsbeek, Sr. Confidential Secretary, Ken Whittemore, Assistant Superintendent Human Resources; Keith Holtslander, Director of Facilities & Construction; Andrew Mixer, Bond Regional Project Manager; Eduardo Donoso, Bond Regional Project Manager; Leticia Oregon, Translator; Ken McDaniel, Maintenance Supervisor; Cliff Dorton, Electronic Technician

**B. BUSINESS ITEMS – Consent Items**

**B.1 Peres Elementary School Modernization**

**Public Comment:**

Charles Cowens

**Board Comment:**

Mr. Thurmond inquired whether funds may not be available until 2016-2017. Mr. Bill Fay said the funds should be available 2016-2017, and that the program has front funded similar expenditures. Staff will return to the Board with a recommendation for budget ratification for the remaining projects.

President Ramsey shared that there is \$8 million in reserve and no impact as projects are not using their full allocation. The Peres Elementary School dental clinic has its architect in place.

**MOTION:** Mr. Medrano moved approval of the \$1 million dollar fund transfer to begin the Peres Elementary School Modernization Project ahead of receiving the anticipated funds from the State. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

**B.2 Peres Elementary School Modernization Project Contract Award Ratification**

Mr. Magdy Abdalla read the agenda item to the Board and answered questions.

**MOTION:** Ms. Kronenberg moved approval of the Peres Elementary School modernization project contract award ratification to the lowest responsible bidder. Mr. Thurmond seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.

**C. ACTION ITEMS**

**C.1 Funding Dilemma / Authorization for Survey**

**Public Comment:**

Leslie Reckler, Michael Parker, Ben Steinberg, Lia Lackey, Karen Shebek, Lisa Trottier, Catherine Mercurio, Charles Cowens, Sarah Wolfson, Ellen Hartigan-O'Connor, Anna Porter, Nathalie van Linder, Eduardo Martinez, Kathleen Erwin, Deborah Lane, Jeremy Wade, Giorgio Cosentino, Felicia Robertson, Jeff Rubin, Sarah Butler, Charles Taylor, Natasha Benjamin, Carolyn Day Flowers, Paul Gilbert-Snyder, Tess Taylor, Cecilia Acosta, Sarah Schroeder, Suzanne Balmaceda, Marybel Sanche, George A. Harris III, Mary Shaughnessy, Leign Brown

**Board Comment:**

Mr. Thurmond thanked President Ramsey for scheduling the Special Board meeting, thanked the audience for their participation and said he will promote community participation for a parcel tax measure this November 2012. Mr. Thurmond said he would like the Board to consider the parcel tax measure for November 2012 and the bond measure for March 2013.

Mr. Medrano thanked the community for attending the Special Board meeting and supports the parcel tax measure for November 2012 and the bond measure for March 2013.

Ms. Kronenberg reported that the parcel tax measure was defeated by 1.2 percent. The past survey was correct. It had a margin of error larger than the 1.2 percent. The only mechanism is to have another survey to find the best strategy for the next election.

Mr. Thurmond thanked former Board member George A. Harris III and acknowledged his services.

President Ramsey asked the community for their support for certain services and shared the past election practices.

**MOTION: Mr. Thurmond moved approval of authorization for a survey for a November 2012 parcel tax election, and to commit to the district to hold town hall meetings in various communities throughout the District. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Mr. Thurmond and President Ramsey voted yes with no abstentions and Ms. Merriweather absent. Motion carried 4-0-0-1.**

**D. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – July 11, 2012

**E. ADJOURNMENT**

President Ramsey adjourned the meeting at 8:26 P.M.

*Motion vote count order: Yes-No-Abstain-Absent*

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.1

**Subject:** Grants/Awards/Agreements

**Background Information:** Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated July 11, 2012.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per grants summary

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
MOU - San Benito High School - Mathematics Coaching Consortium	\$15,000	San Benito High School	Mathematics Coaching Consortium (MCC) Support Program - 3 Coaches
Resource # 9630	7/11/12 - 7/19/12		
MOU - Castro Valley USD - Mathematics Coaching Consortium	\$6,500	Castro Valley Unified School District	Mathematics Coaching Consortium (MCC) Support Program - 2 Coaches
Resource # 9630	7/1/12 - 6/30/13		
Alameda USD Mathematics Coaching Consortium	\$50,000	Alameda Unified School District	Mathematics Coaching Consortium (MCC) Support Program - 7 Coaches
Resource # 9630	7/1/12 - 6/30/13		
John Swett USD Mathematics Coaching Consortium	\$120,000	John Swett Unified School District	Mathematics Coaching Consortium (MCC) Support Program
Resource # 9630	7/1/12 - 6/30/13		
Child Development Programs - State Preschool	\$2,012,360	California Department of Education - Child Development Programs	Support the preschool program
Resource # 6105	7/1/12 - 6/30/13		Contract # CSPP-2052
Infant Discretionary Funds	\$10,742	California Department of Education - Special Ed Division	Special Ed
Resource # 6515	7/1/11 - 9/30/12		PCA # 24462-01


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.2

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated July 11, 2012. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
 July 11, 2012 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
PG & E Corporation Campaign for the Community	Special Administrative Account	\$190.00	Hanna Ranch Elementary
PG & E Corporation Campaign for the Community	Special Administrative Account	\$200.00	Hanna Ranch Elementary
Kaiser Permanente Community Giving Matching gift Program	Special Administrative Account	\$120.00	Hanna Ranch Elementary
Kaiser Permanente Community Giving Matching gift Program	Special Administrative Account	\$30.00	Hanna Ranch Elementary
Kaiser Permanente Community Giving Matching gift Program	Materials and Supplies	\$450.00	Portola Middle
Kaiser Permanente Community Giving Matching gift Program	Materials and Supplies	\$60.00	Portola Middle
Mr. Lawrence Crooks	Materials and Supplies	\$1,000.00	Portola Middle
ETR	Materials and Supplies	\$250.00	Portola Middle

\*Estimated values for the non-cash donations are provided by the donor  
 Donation Précis 071112

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Sheri Gamba *SG*  
Associate Superintendent Business Services

**Agenda Item:** CI C.3

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2012-13 school year are summarized on the attached sheet dated July 11, 2012.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
July 11, 2012 Board Meeting

APPROVAL OF FUND-RAISERS

<b><u>School</u></b>	<b><u>Fund-Raising Activity</u></b>	<b><u>Activity Sponsor</u></b>
Mira Vista Elementary	PTA Membership Drive	Mira Vista School PTA
Mira Vista Elementary	Art Instruction for K-3	Mira Vista School PTA
Mira Vista Elementary	Selling World's Finest Chocolate	Mira Vista School PTA
Mira Vista Elementary	Family Night At Tebble's Ice Cream	Mira Vista School PTA
Mira Vista Elementary	Family Night Dinner at Rubio's Restaurant	Mira Vista School PTA
Mira Vista Elementary	Fall Festival and Jamba Juice	Mira Vista School PTA
El Cerrito High	Car Wash at Big O Tires	Parents and Class of 2013

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education *mg* **Meeting Date:** July 11, 2012

**From:** Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** CI C.4

**Subject:** Summary of Payroll and Vendor Warrant Reports

**Background Information:** Attached are the summaries of Payroll and Vendor Warrants issued during the month of June 2012.

Total of payroll warrants (June 2012): \$ 14,635,903  
Total of vendor warrants (June 2012): \$ 24,849,001

**Recommendation:** Recommend approval of the payroll and vendor warrant reports

**Fiscal Impact:** As noted above

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

**West Contra Costa Unified School District**

Month of :                                 June 2012                                

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Variable	647136	648266	831,702	7,438,496	8,270,198
Regular	648267	648987	1,618,018	16,813,818	18,431,836
Special	648988	649176	569,196	395,361	964,557
Variable EFT	345720	347174	969,782	8,868,926	9,838,708
Regular EFT	347175	349482	6,602,619	61,218,492	67,821,111
Special EFT	349483	350786	4,048,997	279,093	4,328,090
Typed	297514	297522	1,738	218,513	220,251
BENEFITS				0	0
Cancelled	Various	Various	(6,149)	(124,948)	(131,097)
Totals			14,635,903	87,669,255	101,473,456

Salary detail is available in the Payroll office upon request.

  
 Cheryl Lewis Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: June 6, 2012

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	452477	452568	4,604,750	92,274,425	96,879,175
7706	CAFETERIA	452496	452758	124,720	6,374,352	6,499,072
7707	CHILD DEVELOPMENT	452542	452743	751	161,800	162,551
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				725,511	725,511
7710	BUILDING	452482	452761	5,629,162	72,060,064	77,689,226
7711	CAPITAL FACILITIES				1,540,090	1,540,090
7712	SELF INSURANCE PROPERTY & LIABILITY	452572	452683	597	2,478,763	2,479,360
7713	STATE SCHOOL LEASE/PURCHASE					0
7714	COUNTY SCHOOL FACILITIES					0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY					0
7719	CHARTER SCHOOL					0
7725	MRAD					0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS	452505	452747	5,803	180,037	185,840
7770	ADULT EDUCATION	452720	452754	5,106	207,069	212,175
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPN				2,400	2,400
7701	PAYROLL REVOLVING				46,624,884	46,624,884
	TOTALS			10,370,889	230,760,002	241,130,891

*Christine J. Gray*  
Prepared By

*J. Gow*  
Accounting Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: June 13, 2012

PAGE-2

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	452789	453143	2,330,020	96,879,175	99,209,195
7706	CAFETERIA	452818	453104	170,662	6,499,072	6,669,734
7707	CHILD DEVELOPMENT	452982	452982	78	162,551	162,629
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	452848	453063	15,461	725,511	740,972
7710	BUILDING	452808	453140	1,321,047	77,689,226	79,010,273
7711	CAPITAL FACILITIES				1,540,090	1,540,090
7712	SELF INSURANCE PROPERTY & LIABILITY				2,479,360	2,479,360
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS				185,840	185,840
7770	ADULT EDUCATION	452812	453096	4,558	212,175	216,733
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				46,624,884	46,624,884
	TOTALS			3,841,826	241,130,891	244,972,717

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: June 20, 2012

PAGE-3

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	453203	453317	1,505,185	99,209,195	100,714,380
7706	CAFETERIA	453224	453558	104,051	6,669,734	6,773,785
7707	CHILD DEVELOPMENT	453463	453518	312	162,629	162,941
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	453269	453475	8,238	740,972	749,210
7710	BUILDING	453303	453547	985,688	79,010,273	79,995,961
7711	CAPITAL FACILITIES	453469	453577	1,772	1,540,090	1,541,862
7712	SELF INSURANCE PROPERTY & LIABILITY	453320	453320	31	2,479,360	2,479,391
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS				185,840	185,840
7770	ADULT EDUCATION	453213	453532	1,150	216,733	217,883
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				46,624,884	46,624,884
	TOTALS			2,606,427	244,972,717	247,579,144

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT  
DATE: June 27, 2012

PAGE-4

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	453587	453721	1,428,401	100,714,380	102,142,781
7706	CAFETERIA	453597	453949	92,479	6,773,785	6,866,264
7707	CHILD DEVELOPMENT	453636	453949	3,892	162,941	166,833
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	453600	453699	16,153	749,210	765,363
7710	BUILDING	453587	453953	818,212	79,995,961	80,814,173
7711	CAPITAL FACILITIES				1,541,862	1,541,862
7712	SELF INSURANCE PROPERTY & LIABILITY	453595	453961	28,961	2,479,391	2,508,352
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS				185,840	185,840
7770	ADULT EDUCATION	453685	453942	2,192	217,883	220,075
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING				46,624,884	46,624,884
	TOTALS			2,390,290	247,579,144	249,969,434

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT  
DATE: June 8, 2012

PAGE-5

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				102,142,781	102,142,781
7706	CAFETERIA				6,866,264	6,866,264
7707	CHILD DEVELOPMENT				166,833	166,833
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				765,363	765,363
7710	BUILDING				80,814,173	80,814,173
7711	CAPITAL FACILITIES				1,541,862	1,541,862
7712	SELF INSURANCE PROPERTY & LIABILITY				2,508,352	2,508,352
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS				185,840	185,840
7770	ADULT EDUCATION				220,075	220,075
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	452765	452788	1,019,555	46,624,884	47,644,439
	TOTALS			1,019,555	249,969,434	250,988,989



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2011-2012

PAYMENT

DATE: June 15, 2012

PAGE-6

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				102,142,781	102,142,781
7706	CAFETERIA				6,866,264	6,866,264
7707	CHILD DEVELOPMENT				166,833	166,833
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				765,363	765,363
7710	BUILDING				80,814,173	80,814,173
7711	CAPITAL FACILITIES				1,541,862	1,541,862
7712	SELF INSURANCE PROPERTY & LIABILITY				2,508,352	2,508,352
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				8,130,607	8,130,607
7744	RETIREE BENEFITS				185,840	185,840
7770	ADULT EDUCATION				220,075	220,075
7785	DEFERRED MAINTENANCE				0	0
7790	BOND INTEREST & REDEMPTN				2,400	2,400
7701	PAYROLL REVOLVING	453144	453201	4,620,014	47,644,439	52,264,453
	TOTALS			4,620,014	250,988,989	255,609,003

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Date:** July 11, 2012

**From:** Sheri Gamba  
Associate Superintendent Business Services

**Agenda Item:** CI C.5

**Subject:** Adoption of Resolution No. 14-1213: Replacement of Outdated Warrant

**Background Information:** Government Code Section 298029(c) allows the governing board, by resolution, to order a replacement check be issued for a warrant that is stale dated. This resolution authorizes the issuance of a check to replace the outdated warrant for Eteh Etchie. Staff recommend replacement of the stale dated warrant.

**Recommendation:** Recommend approval to replace the outdated warrant

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

BOARD OF EDUCATION  
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 14-1213  
REPLACEMENT OF OUTDATED WARRANT  
July 11, 2012

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	Payroll Check
Payee:	Eteh Etchie
Check No.:	399656
Amount:	\$26.88
Issue Date:	April 30, 2008

PASSED AND ADOPTED on the 11<sup>th</sup> day of June, 2012, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

---

Bruce Harter  
Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bill Fay **Agenda Item:** CI C.6  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts as noted.

**Fiscal Impact:** Total for this action: \$ 878,452. Funding sources as noted.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
El Cerrito High School Multi-Purpose Sports Field Project  Measure J Bond (PID: 3541104-07)	October 2012 through July 2013	Smith-Emery Company	\$10,000	Testing and inspection services.
Ohlone Elementary School Replacement Campus Project  Measure J Bond (PID: 1461206-04)	June 2012 through July 2013	Smith-Emery Company	\$60,000	Testing and inspection services.
De Anza High School Replacement Campus Project  Measure J Bond (PID: 3521208-01)	June 2012 through December 2013	Smith-Emery Company	\$100,000	Testing and inspection services.
Kensington Elementary School Restroom Repairs Project  Measure J Bond (PID: 1301223-17)	May 2012 through June 2012	HY Architects, Inc.	\$2,260	Additional design services including constructability comments and responses.
Downer Elementary School Restroom Repairs Project  Measure J Bond (PID: 1161223-01)	September 2012 through December 2012	Bunton Clifford Architects	\$12,600	Additional bid and construction phase services.
Grant Elementary School Restroom Repairs Project  Measure D-2010 Bond (PID: 1251612-14)	June 2012 through August 2012	Hamilton + Aitken Architects	\$24,600	Architectural design, documentation and construction phase services.

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

Helms Middle School Site Work/Fields Project  Measure D Bond (PID: 2101101-09)	June 2012 to August 2012	AE3 Partners, Inc.	\$14,710	Constructability review services.
Nystrom Elementary School Temporary Campus Project  Measure D-2010 Bond (PID: 1441205-09)	June 2012 through July 2012	Smith-Emery Company	Not to Exceed, \$10,000	Testing and inspection services.
Gompers/LPS Campus Replacement Project  Measure D-2010 Bond (PID: 3581366-00)	May 2012	Luk and Associates	\$4,000	Engineering services to provide field surveys.
Gompers/LPS Campus Replacement Project  Measure D-2010 Bond (PID: 3581366-00)	June 2012 through June 2013	The Seville Group	\$640,282	Construction Management Services.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bill Fay **Agenda Item:** CI C.7  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of change orders on the following current District construction projects: Lupine Hills Elementary School Windows, Walls & Roof Repairs, Kennedy High School Softball Field and Dover Elementary School New School. Change orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In addition to normal ratification, approval of the noted change order for the Pinole Middle School Phase II project is required by the Board, with special findings as noted below, because these projects are in excess of the Public Contract Code limit of 10% of the original contract value. In accordance with Public Contract Code 20118.4, the Board, by approving and ratifying these change orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

**Recommendation:** Ratify negotiated Change Orders as noted.

**Fiscal Impact:** Total ratification and approval by this action: **\$235,082.83**

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**July 11, 2012 Change Order Ratification Summary**

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	Lupine Hills ES Windows, Walls & Roof Repairs	AM Woo Construction	\$135,000.00	\$0.00	\$2,122.00	\$0.00	\$2,122.00	1.57%	\$137,122.00	1
2	Pinole MS Phase II	Alpha Bay Builders, Inc.	\$9,570,735.00	\$1,206,872.01	\$0.00	\$76,893.69	\$1,283,765.70	13.41%	\$10,854,500.70	17
3	Kennedy HS Softball Field	Lemings Irrigation, Inc.	\$107,900.00	\$0.00	\$2,116.14	\$0.00	\$2,116.14	1.96%	\$110,016.14	1
4	Dover ES New School	Alten Construction, Inc.	\$21,491,000.00	\$784,400.50	\$153,951.00	\$0.00	\$938,351.50	4.37%	\$22,429,351.50	21

Pending Board Actions	Ratifications	\$158,189.14
	Approvals	\$76,893.69
	<b>Total Board Action</b>	<b>\$235,082.83</b>

Note: the proposed Board action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board approval is the portion of the change order(s) above 10%.



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bill Fay **Agenda Item:** CI C.8  
Associate Superintendent of Operations  
**Subject:** Williams Lawsuit Complaints Quarterly Report

**Background Information**

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2012 through June30, 2012.

**Recommendation:** For approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



## Quarterly Uniform Complaint Form

[Education Code 35186]

District: West Contra Costa Unified School District

Person completing this form: Bill Fay Title: Associate Superintendent

Quarterly Report Submission Date: *(check one)*

- April 30, 2012 (Jan-Mar 2012)
- July 31, 2012 (Apr-Jun 2012)
- October 31, 2011 (Jul-Sep 2011)
- January 31, 2012 (Oct-Dec 2011)

Date for information to be reported publicly at governing board meeting: July 11, 2012

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0
<b>Facilities Conditions</b>	0	0	0
<b>TOTALS</b>	0	0	0

Dr. Bruce Harter  
 Print Name of District Superintendent

\_\_\_\_\_  
 Signature of District Superintendent

July 11, 2012  
 Date

Please return completed form to Peggy Marshburn, Chief Communications Officer  
 CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523  
 FAX: (925) 942-3454 E-MAIL: [pmarshburn@cccoe.k12.ca.us](mailto:pmarshburn@cccoe.k12.ca.us)

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Bruce Harter  
Superintendent

**Agenda Item:** CI C.9

**Subject:** Amending Resolution No. 117-1112: Specifications of the Elections Order

**Background Information:**

Resolution No. 117-1112: Specifications of the Elections Order was adopted by the Board of Education on June 13, 2012. It has since been learned that specific language required by the County Elections Office was inadvertently omitted. The amended resolution includes the estimated cost for candidate statements.

**Recommendation:**

Recommend Approval

**Fiscal Impact:**

None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Board of Education  
Contra Costa County, State of California**

In the Matter of Ordering Regular	)	Amended
Governing Board Member Elections;	)	Resolution No. 117-1112
Specifications of the Election Order	)	

WHEREAS, Education Code 1302 (a) provides that, in the absence of establishing the Election Day for governing boardmembers to regularly occur on specified statewide elections, the regular election to select governing boardmembers in any school or community college district shall be held on the first Tuesday after the first Monday in November of each even-numbered year.

WHEREAS, Education Code 5322 provides that whenever an election for governing boardmembers is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the County Superintendent of Schools and the officer conducting the election not less than 123 days prior to the date set for the election; and

WHEREAS, other elections of school districts or other public agencies may be held in whole in part within the territory of this District and it is to the advantage of the District to consolidate therewith;

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the governing body must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; determine the number of words, may estimate the cost; and determine whether the estimate must be paid in advance; and

WHEREAS, Elections Code Section 12112 and Education Code 5363, requires the publication of a notice of the election once in a newspaper of general circulation in the District;

WHEREAS, tie votes shall be determined by lot or runoff election according to Education Code 5016.

NOW, THEREFORE, BE IT RESOLVED as follows:

SPECIFICATIONS OF THE ELECTION ORDER

1. This Governing Board hereby orders an election to be held within the territory included in this District on the 6<sup>th</sup> Day of November, 2012 for the purpose of electing member(s) to the Governing Board of the District in accordance with the following specifications:
2. The purpose of the election is to choose successors for the following offices:  
  
Governing Board Member \_\_\_\_\_ 4 year term \_\_\_\_\_  
  
Governing Board Member \_\_\_\_\_ 4 year term \_\_\_\_\_
3. The Governing Board has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 200 words. As a condition of having the Candidate's Statement published, the candidate shall pay the estimated cost at the time of filing. The Governing Board accepts the Elections Division's estimated cost of \$1950.00 for the candidate statement. The District shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307.
4. The Governing Board requests that the Elections Division publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
5. The Governing Board has determined that the action to be taken in the event of a tie vote is as follows: the Governing Board shall schedule a runoff election in accordance with law.
6. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code 5340 and Elections Code 10400.
7. The Clerk of this Board is ordered to deliver copies of this Resolution, to the County Superintendent of Schools and to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is held, as required by Education Code 5322 and 5324.
8. In accordance with Education Code 5421, the District will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
9. The County Superintendent of Schools to file resolutions calling governing board elections with Elections Office according the Education Code 5324.
10. I, Antonio Medrano, Clerk of the Board of Trustees of the West Contra Costa Unified School District, do hereby certify that the foregoing amended Resolution was proposed by Boardmember \_\_\_\_\_, seconded by Boardmember \_\_\_\_\_, and was duly passed and adopted by said Board, at an official and public meeting thereof held on July 11, 2012, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

DATED: \_\_\_\_\_

\_\_\_\_\_  
Clerk, Board of Trustees

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bruce Harter, Superintendent **Agenda Item:** CI C.10  
**Subject:** Resolution Nos. 01-1213 through 13-1213: Board of Education Annual Resolutions for the 2012-2013 School Year

**Background Information:**

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1213 through 13-1213, for the 2012-2013 school year.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**ANNUAL BOARD RESOLUTIONS**

**2012 - 2013**

Resolution No. 01-1213	Fiscal Agents
Resolution No. 02-1213	Transmittal of Funds
Resolution No. 03-1213	Designation of District Disbursing Officer
Resolution No. 04-1213	Deposits - Collections
Resolution No. 05-1213	Revolving Cash Account
Resolution No. 06-1213	Purchase Order and Contract Signatures
Resolution No. 07-1213	Inter-District Attendance Agreements
Resolution No. 08-1213	Federal and State Projects - Authorized Agents
Resolution No. 09-1213	Real Property for Facility Programs – Authorized Agent
Resolution No. 10-1213	SIR Liability Insurance
Resolution No. 11-1213	Excused Absence for Religious Instruction
Resolution No. 12-1213	Verification of Illness or Quarantine Absence
Resolution No. 13-1213	State and Federal Surplus Property Program

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 01-1213**

**Fiscal Agents**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized as fiscal agents for the West Contra Costa Unified School District effective July 1, 2012.

---

Superintendent

---

Associate Superintendent  
Business Services

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 02-1213**

**Transmittal of Funds**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any **one** of the following persons:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

be authorized to sign checks drawn on the General Fund Deposit account in the Mechanics Bank, Mira Vista Branch, for payment to the Contra Costa County Treasurer for the purpose of transmitting District funds effective July 1, 2012.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Associate Superintendent, Business Services

\_\_\_\_\_  
Executive Director, Business Services

\_\_\_\_\_  
Executive Director, Business Services/Bond

\_\_\_\_\_  
Director, Business Services

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 03-1213  
Designation of District Disbursing Officer**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT OF SCHOOLS

be designated as District Disbursing Officer and authorized to sign checks for all District accounts, for all vendor and payroll checks except those manually prepared checks currently referenced in the designated Annual Board Resolution No. 5 effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 04-1213**

**Deposits - Collections**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Superintendent of Schools of Contra Costa County be authorized to make deposits of collections received by this District, prepare deposit permits for such collections and make statements under oath in connection therewith required by Section 26901 of the Government Code.

**IT IS FURTHER RESOLVED AND HEREBY ORDERED** that the following persons:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

are authorized to sign the collection advice certificate requesting County Superintendent to prepare deposit permits for the District effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 05-1213**

**Revolving Cash Account**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Revolving Cash Account be \$70,000 and that any **two** of the following persons be authorized to sign checks drawn on said account:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

with such expenditures to be ratified by the Board of Education at least once a month effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 06-1213  
Purchase Order and Contract Signatures**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

**BILL FAY**  
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

**DAVID JOHNSTON**  
DIRECTOR OF GENERAL SERVICES

or designee, be authorized to sign purchase orders and contracts of the West Contra Costa Unified School District that are duly approved or ratified by the Board of Education in its approval of regular monthly report of expenditures effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 07-1213  
Inter-District Attendance Agreements**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

or

**WENDELL GREER**  
ASSOCIATE SUPERINTENDENT, K-ADULT OPERATIONS

be authorized to sign all inter-district attendance agreements with other school districts during the fiscal year effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 08-1213  
Federal and State Projects - Authorized Agents**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

or

**BILL FAY**  
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

or

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

or

**GERMAINE QUITER**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES

or

**MARTIN COYNE**  
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

or

**DANIELA PARASIDIS**  
DIRECTOR, BUSINESS SERVICES

be authorized to act as fiscal agents of the West Contra Costa Unified School District in all matters pursuant to the application of any Federal or State project applications as may be submitted by the District effective July 1, 2012.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Associate Superintendent  
Business Services

\_\_\_\_\_  
Associate Superintendent  
Operations

\_\_\_\_\_  
Executive Director  
Business Services

\_\_\_\_\_  
Executive Director  
Business Services/Bond

\_\_\_\_\_  
Director  
Business Services

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 09-1213**

**Real Property for Facility Programs - Authorized Agent**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

**BILL FAY**  
ASSOCIATE SUPERINTENDENT FOR OPERATIONS

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to sign for real property transactions related to the West Contra Costa Unified School District's facilities program in all matters pursuant to the State School Building Aid Projects.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



**WEST CONTRA COST UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 10-1213**

**SIR Liability Insurance**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

**DR. BRUCE HARTER**  
SUPERINTENDENT

or

**KENNETH WHITTEMORE**  
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

or

**SHERI GAMBA**  
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to settle all District liability claims under a \$50,000 limit as duly negotiated by the District's claims adjuster and the District's legal counsel effective July 1, 2012.

**PASSED AND ADOPTED** this Eleventh day of July 2012 at the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 11-1213  
Excused Absence for Religious Instruction**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

In accordance with Education Code §46014, pupils, with written consent of their parents or guardian, may be excused from school in order to participate in religious exercise or to receive moral and religious instruction at their respective places of worship or at other suitable places away from school property designated by the religious group, church, or denomination subject to the following conditions:

1. Each pupil so excused shall attend school at least the minimum school day for his/her grade.
2. No pupil shall be excused from school for such purposes on more than four (4) days per school month.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 12-1213  
Verification of Illness or Quarantine Absence**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any of the following employees of the District shall make verification of illness or quarantine absence:

1. Superintendent
2. School or Public Health Nurse
3. Guidance Consultant
4. Physician
5. Principal
6. Teacher
7. Attendance Supervisor (5CCR421)
8. School Secretary or Clerk or other qualified employee assigned by the District Superintendent or Principal to make verification.

Verification of illness or quarantine absence shall be made by any of the following procedures:

1. By telephone conversation giving complete information:
  - a. Name of person being called
  - b. Name of pupil concerned
  - c. Name of authorized school person receiving or placing call
  - d. Date of call
  - e. Date of absence
2. By written note from parents
3. By visiting the pupil's home or by other reasonable method which establishes the fact that the pupil was actually ill or quarantined.

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**WEST CONTRA COST UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 13-1213  
State and Federal Surplus Property Program**

**BE IT RESOLVED** by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The officials and/or employees of the District whose names, titles and signatures are listed below, shall be and are hereby authorized as District representatives to acquire government surplus property from the California Department of General Services.

<b>NAME</b>	<b>TITLE</b>	<b>SIGNATURE</b>
Luis Freese	Executive Director Maintenance & Operations	_____
David Johnston	Director of General Services	_____
Jim Gant	Warehouse Supervisor	_____
Joe Mayes	Maintenance Manager	_____

**PASSED AND ADOPTED** this Eleventh day of July 2012 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bruce Harter **Agenda Item:** CI C.11  
Superintendent  
**Subject:** Meeting Dates for 2012-2013

**Background Information:**

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2013.

The recommended are as follows:

2012 July 11  
August 1, 15  
September 5, 19  
October 10, 24  
November 14, 28  
December 12  
2013 January 9, 23  
February 6  
March 6, 20  
April 10, 24  
May 1, 15  
June 12, 26

**Recommendation:**

Recommend Approval

**Fiscal Impact:**

None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** July 11, 2012

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** D.1

**Subject:** Bond Finance Report

**Background Information:** Dave Olson of KNN will present a report on the impact of assessed valuation on the tax rates for outstanding bonds.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_


Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Kenneth L. Whittemore,   
Assistant Superintendent Human Resources **Agenda Item:** F.1  
**Subject:** Amended Resolution No.105-1112: Credential Assignment Options

**Background Information:**

This resolution will provide the District with assignment options of a temporary nature when a teacher with an appropriate credential is not available to the district.

The options are only available to teachers who hold a current, non-emergency, basic credential.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



# WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

## RESOLUTION NO. 105-1112

### CREDENTIAL ASSIGNMENT OPTIONS

WHEREAS, the Commission on Teacher Credentialing provides employing districts with assignment options of a temporary nature in which a teacher with an appropriate credential is not available to the school district. Listed below are summaries of these options, which require the consent of the teacher and Board approval.

- **Ed Code 44263** allows the holder of a teaching credential to serve in a departmentalized class if the teacher has completed 18 semester hours of course work, or 9 semester hours of upper division or graduate course work, in the subject to be taught.
- **Title 5 Section 80027** allows for the issuance of a Limited Assignment Option to any teacher employed by the district who holds a credential based on a bachelor's degree and student teaching. Six semester hours of appropriate course work are required for renewal.
- **Ed Code 44256 (b)** allows the Governing Board of a school district to authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine, provided that the teacher has completed 12 total semester units, or 6 upper division or graduate units of course work at an accredited institution in each subject to be taught.
- **Ed Code 44258.2** allows the Governing Board of a school district to assign the holder of a single subject or standard secondary teaching credential, with his or her consent, to teach classes in grades 5 through 8 in a middle school provided the teacher has a minimum of twelve semester units, or six upper division or graduate semester units of course work at an accredited institution in the subject to be taught.
- **Ed Code 44285.3** allows the Governing Board of a school district to authorize the holder of a multiple subject; standard elementary, single subject or standard secondary, with his or her consent, to teach departmental classes in grades K-12 provided the teacher has adequate knowledge of subject matter.
- **Ed Code 44258.7 (c)(d)** Allows the Committee on Assignments to authorize the holder of a multiple subject or single subject credential to teach a course outside of their credential area that is considered to be an elective in the grades K-12.
- **Ed Code 44328 (a)** Unless the commission determines that substantial evidence exists that a person is unqualified to teach, upon the completion of successful service as a district intern pursuant to subdivision **(b)** of Section 44325, and upon the recommendation of the school district governing board, the commission shall award preliminary credentials to district interns in the same manner as applicants recommended for credentials by institutions that operate approved programs of professional preparation.

BE IT THEREFORE RESOLVED that any other teacher assigned under one of the above options during the 2012-2013 school year will be identified on the certificated personnel changes at the appropriate board meeting as the assignments occur.

**PASSED AND ADOPTED** by the Governing Board of the West Contra Costa Unified School District of Contra Costa County, California, on July 11, 2012, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the West Contra Costa Unified School District at a public meeting of said Board held on July 11, 2012, and that the foregoing is an excerpt from the journal of said Governing Board for said meeting.

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Bruce Harter  
Secretary, Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** July 11, 2012  
**From:** Bill Fay **Agenda Item:** G.1  
Associate Superintendent for Operations  
**Subject:** Project Status Report

**Background Information:**

The following are provided for review of Facilities Planning and construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report – Verbal Presentation
- Construction Status Reports – Current Construction Projects

**Recommendation:** Award contract to lowest responsive, responsible bidder.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

# PROJECT STATUS REPORT

## Coronado Elementary School - Temp Campus

### Period Ending: 6/27/2012

**Scope:** Temp Campus

**Construction Status:**

Architect: WLC Architects  
 Project Manager: Steve Millar, Amanco, Inc.  
 Project Engineer:  
 Contractor: Vila Construction  
 Inspector: Brad Williamson  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	05/09/2012			
		<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	90			
Original Completion Date:	08/07/2012			
Projected Completion:	08/07/2012			

**Buildings:**

**Progress This Period:**

- Paving Complete
- Concrete Complete
- Underground utilities complete
- Power Poles set
- 10 portables set

**Anticipated Progress Next Period:**

- Set remainder of portables
- Complete fencing
- Complete electrical work
- Complete Portable interior and exterior refurbishing
- Complete PA system, fire alarm system and intrusion alarm system

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	90
Construction Calendar Days Elapsed:	50
Construction Calendar Days Remaining:	40
Percent of Contract Calendar Days Elapsed:	55%
Percent of Construction Completed:	54%

**Percentage of Work Done**                      **54%**                      **Total Project**

**Proposed Changes:**

**General Comment:**

Project on schedule

Progress Photos: 6/27/2012



**Switch and Electrical Panel**



**Cafeteria**



**Finishing concrete entry way**

# PROJECT STATUS REPORT

Dover Elementary School -

Period Ending: 6/27/2012

**Scope:** Increment 2 - Construction of new kindergarten/preschool classrooms and multi-purpose room buildings with covered walkway.

**Construction Status:**

Architect: HY Architects, Inc.  
 Project Manager: Eddie Law, SGI Construction Management  
 Project Engineer:  
 Contractor: Alten Construction, Inc.  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Eduardo Donoso

**Contract Status:**

Notice to Proceed: 06/15/2009

	Original	Approved	Projected
Construction Schedule (days):	1,110	208	1,318
Original Completion Date:	06/29/2012		
Projected Completion:	1/23/2013		

**Buildings:**

Building A Main Admin. Building & Classrooms - COMPLETED  
 Building B Pre-School/Kindergarten - IN PROGRESS  
 Building C Multi Purpose Building - IN PROGRESS  
 Site Work Site Work and Covered Walkway

**Progress This Period:**

- Building B:
- Interior finishes including ceiling tiles; bathroom trims and accessories; acoustical wall panels; resilient flooring; glazing; door hardware; window shades; metal shelving; concrete floor sealer; light fixtures
  - Start-up of mechanical units
  - Plastering and exterior painting completed
  - Exterior flatwork started
- Building C:
- Interior finishes including light fixtures, epoxy flooring in bathrooms; casework; painting; kitchen equipment; bamboo stage flooring; resilient flooring at main area; metal shelving; acoustical wall panels
  - Framing of entrance canopy and lathing activities completed

**Anticipated Progress Next Period:**

- Building B:
- Continuation of interior and exterior finishes including final cleaning; projection screens; lighting; security cameras; signage
  - Commissioning
  - Punch walk and punch list generation
  - Concrete pour of exterior flatwork and asphalt paving at play areas and parking lot
- Building C:
- Continuation of interior and exterior finishes including final cleaning; lighting; security cameras; signage; wheel chair lift; wood trims; skylights; P-lam panels
  - Commissioning
  - Punch walk and punch list generation

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	1,309
Construction Calendar Days Elapsed:	1,108
Construction Calendar Days Remaining:	201
Percent of Contract Calendar Days Elapsed:	84%
Percent of Construction Completed:	87%

**Percentage of Work Done 87% Total Project**

Phase 1 -- Demolition & Site Work	Increments 1 & 1A	100%
Phase 2 -- Building "A"	Increment 2	100%
Phase 3 -- Building "B" & "C"	Increment 3	85%
Phase 4 -- Site Work & Playground	Increment 3	5%

**Proposed Changes:**

**General Comment:**

Progress Photos: 6/27/2012



Bldg. B Canopy- Light Fixtures and Site Grading



Bldg. C - Resilient Flooring & Wall Panels



Bldg. C Entrance- Metal Roofing & Plastering

# PROJECT STATUS REPORT

## Kennedy High School - Concession Stand and Lights

### Period Ending: 6/28/2012

**Scope:** Concession Stand and Lights

**Construction Status:**

Architect: Powell & Partners  
 Project Manager: Herman Blackmon Jr., Amanco, Inc.  
 Project Engineer:  
 Contractor: B-Side Construction  
 Inspector: Brad Williamson  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	04/01/2011	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	210			
Original Completion Date:	10/28/2011			
Projected Completion:	6/26/2012			

**Buildings:**

Concession Stand

**Progress This Period:**

- Installed HVAC Units
- Installed Roof and Window Flashing
- Installed Windows
- Mounted Audio and Data Racks
- Installed Fire Alarm and Accessories
- Completed Painting
- Tested Field Lights

**Anticipated Progress Next Period:**

- Punch Walks - Project Team, AOR Consultants, District M & O, District Directors
- Fire Alarm Training
- Audio Training
- Data Training
- Warranty and Document Turn Over
- Submit Final Change Order
- Submit DSA Closeout Forms
- Prepare As-Built Drawings

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	210
Construction Calendar Days Elapsed:	484
Construction Calendar Days Remaining:	-274
Percent of Contract Calendar Days Elapsed:	230%
Percent of Construction Completed:	97%

<b>Percentage of Work Done</b>	<b>97%</b>	<b>Total Project</b>
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**Proposed Changes:**

**General Comment:**

Progress Photos: 6/28/2012



Stand - Field Light Testing



Stand - North Side Fascia Siding



Stand - Exterior Clerestory Window Flashing

# PROJECT STATUS REPORT

## Kennedy High School - ADA Upgrades and Elevator

### Period Ending: 6/27/2012

**Scope:** ADA Upgrades and Elevator Project

**Construction Status:**

Architect: HMC Architects  
 Project Manager: Herman Blackmon Jr., Amanco, Inc.  
 Project Engineer:  
 Contractor: CF Contracting  
 Inspector: Brad Williamson  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	08/15/2011		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	210		
Original Completion Date:	3/12/2012		
Projected Completion:	7/20/2012		

**Buildings:**

**Progress This Period:**

- Installing Elevator - 90%
- Built Soffit For Elevator and Machine Room
- Lath and Begin Stucco for Elevator and Machine Room
- Installing Doors - 80%

**Anticipated Progress Next Period:**

- Complete Stucco for Elevator and Machine Room
- Activate Telephone in Elevator
- Pull Wires for Fire Alarm
- Mount Ladder and Light Switch for Elevator Pit
- Complete Elevator Installation and Inspection
- Install Gates
- Install Thresholds
- Install Door Stops and Rails

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	210
Construction Calendar Days Elapsed:	317
Construction Calendar Days Remaining:	-107
Percent of Contract Calendar Days Elapsed:	150%
Percent of Construction Completed:	94%

**Percentage of Work Done**                      **94%**                      **Total Project**

**Proposed Changes:**

**General Comment:**

Progress Photos: 6/27/2012



**Concrete Paving at Machine Room**



**Soffit Framing - Elevator and Machine Room**



**Replacement Door at Northwest Atrium**

# PROJECT STATUS REPORT

Kennedy High School - Quads Upgrade

Period Ending: 6/28/2012

**Scope:** Quads Upgrade

**Construction Status:**

Architect: HMC Architects  
 Project Manager: Herman Blackmon Jr., Amanco, Inc.  
 Project Engineer:  
 Contractor: CF Contracting  
 Inspector: Brad Williamson  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	12/27/2011	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	300			
Original Completion Date:	10/27/2012			
Projected Completion:	10/27/2012			

**Buildings:**

Hardscape & Landscaping in the Quads of Campus

**Progress This Period:**

Phase 1

- Set "K" Logo and Poured Concrete
- Ran Data Lines for Irrigation Controller
- Poured Concrete for Benches and Tables
- Sandblasted Seat Walls and Planters
- Concrete Pour for Flatwork - 30%
- Formed, Added Base Rock and Compacted for Flatwork
- Trenched and Installed Irrigation Lines
- Connected Main Water Line
- Trenched for Main Storm Drain
- Phase 2 and 3 Demolition and Off-haul - 80%

**Anticipated Progress Next Period:**

Phase 1

- Pour Flatwork Concrete
- Install Pavers
- Install Trench Drains
- Prepare Soil for Planting and Lay Sod and Plant Trees
- Install Irrigation Controller
- Install Benches and Tables
- Install Storm Drain
- Install Sprinklers
- Phase 2 - Complete Demolition and Off-haul
- Phase 2 - Pave and Grade
- Phase 2 - Trench for Storm Drains

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	300
Construction Calendar Days Elapsed:	184
Construction Calendar Days Remaining:	116
Percent of Contract Calendar Days Elapsed:	61%
Percent of Construction Completed:	44%

**Percentage of Work Done**                      **44%**                      **Total Project**

**Proposed Changes:**

**General Comment:**

Progress Photos: 6/28/2012



**Concrete Pour for Tables and Benches**



**Phase 3 Demo and Off-Haul**



**Trenching for Main Water Line**



# PROJECT STATUS REPORT

## Nystrom Elementary School - Temp Housing Units

### Period Ending: 6/28/2012

**Scope:** Temp Campus

**Construction Status:**

Architect: Interactive Resources  
 Project Manager: Nirav Desai, SGI Construction Management  
 Project Engineer:  
 Contractor: Alten Construction  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	05/10/2012	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	90			
Original Completion Date:	8/7/2012			
Projected Completion:	8/7/2012			

**Buildings:**

Temporary Campus Site

**Progress This Period:**

- Underground Dry and Wet utility completed.
- Site finish grading completed.
- Paving completed.
- Start setting portables.
- Off-hauling remaining access soils was removed.

**Anticipated Progress Next Period:**

- Set remaining portables.
- Complete electrical work.
- Complete Fire Alarm and Intrusion system.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	90
Construction Calendar Days Elapsed:	20
Construction Calendar Days Remaining:	70
Percent of Contract Calendar Days Elapsed:	22%
Percent of Construction Completed:	45%

<b>Percentage of Work Done</b>	<b>45%</b>	<b>Total Project</b>
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**Proposed Changes:**

**General Comment:**

Progress Photos: 6/28/2012



# PROJECT STATUS REPORT

Ohlone Elementary School - West Campus

Period Ending: 6/28/2012

**Scope:** West Campus

**Construction Status:**

Architect: Powell & Partners  
 Project Manager: Sonya Perkins, SGI Construction Management  
 Project Engineer: Paul Orr, SGI Construction Management  
 Contractor: Zovich Construction  
 Inspector: Mark Eriksen  
 WCCUSD Mgr: Eduardo Donoso

**Contract Status:**

Notice to Proceed:	08/01/2011	<b>Original</b>	<b>Approved</b>	<b>Projected</b>
Construction Schedule (days):	720			
Original Completion Date:	7/20/2013			
Projected Completion:	7/20/2013			

**Buildings:**

Building A Two Story Building.  
 Building B Single Story Building.

**Progress This Period:**

- Building B -clerestory framing completed, roof framing completed, low roof plywood completed, electrical and technological rough-in at East and West Walls; installing blocking for the Learning Walls pursuant to ASI 33, 33.2 continues, sprinkler installation at east and west sections of the building; HVAC rough-in; plumbing rough-in; continue erecting standalone mock-up displaying cement plaster, roof, cladding, weatherproofing and window installation methods/systems; continues with the Bay Window Opening mock-up to gauge the dimensions for the window rough opening continues.
- Building A - continued installing nailers at curbs and wall; second floor; wall blocking; framing canopy columns; electrical and technological rough-in at east and west levels. Utilities work on underground started. Other utilities has been performed during the previous period; Site Work - continued standalone mock-up.

**Anticipated Progress Next Period:**

- Building B - continue blocking for learning wall, electrical and technological rough-in at East and West Walls; Bay Window mock-up completed; scaffolding; HVAC roof curbs framing; reframe skylights, lath & stucco started, roofing started.
- Building A - continue installing rough HVAC, rough Plumbing, Rough Electrical; Roof rough framing; electrical and technological rough-in at east and west levels; sprinkler rough-in; building wraps started , lath started, sun shades rough hardware started, scaffolding. Utilities - none anticipated; Site Work - commence grading at west location of site & finalize mock-up continues.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	720
Construction Calendar Days Elapsed:	332
Construction Calendar Days Remaining:	388
Percent of Contract Calendar Days Elapsed:	46%
Percent of Construction Completed:	45%

**Percentage of Work Done 45% Total Project**

**Proposed Changes:**

**General Comment:**

Progress Photos: 6/28/2012



Buildings A & B North & South sides



Building A



Building A Side 2

# PROJECT STATUS REPORT

## Portola Middle School - BLDG Demo & Site Work

### Period Ending: 6/28/2012

**Scope:** Demolition of the Original Portola Middle School with attending Environmental Waste Management and Materials Salvage.

**Construction Status:**

Architect: HY Architects  
 Project Manager: Lew Brower, Hector DeLeon, SGI Construction Management  
 Project Engineer: Jemil Sahle, SGI Construction Management  
 Contractor: Alten Construction  
 Inspector: Kris Gilbert  
 WCCUSD Mgr: Andrew Mixer

**Contract Status:**

Notice to Proceed:	5/9/2012		
		<b>Original</b>	<b>Approved</b>
Construction Schedule (days):	225		
Original Completion Date:	12/20/2012		
Projected Completion:	12/20/2012		

**Buildings:**

Mobilization	Fencing, Trailers, Temporary Utilities & Facilities
Start-Up	Salvaging, 3rd Party Contractors/Vendors
Abatement	Buildings and Portables
Demolition	Site, Buildings and Portables
Completion	Grading, Hydroseeding, Fencing and Demobilization

**Progress This Period:**

- Fence Installation Completed.
- Materials Salvage Completed.
- Prep for 3rd Party Storage Tank Fluids Removal Continues.
- Hazardous Material Abatement in all Buildings Underway.
- Installation of SWPPP Best Management Practices.

**Anticipated Progress Next Period:**

- Demolition of Monitoring Well.
- Commence Abatement of Exterior Paint on Main Classroom Building.
- Continue Underground Storage Tank Empty and Removal.
- Continue with Abatement in all Buildings.

**Schedule Assessment/Update:**

Construction Duration (Calendar Days):	225
Construction Calendar Days Elapsed:	798
Construction Calendar Days Remaining:	-573
Percent of Contract Calendar Days Elapsed:	354%
Percent of Construction Completed:	12%

<b>Percentage of Work Done</b>	<b>12%</b>	<b>Total Project</b>
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Mobilization	100%	
Start-Up	85%	
Abatement	30%	
Demolition	0%	
Completion	0%	

**Proposed Changes:**

**General Comment:**

Pre-Construction Documentation Submissions, Construction Schedule Review and Submittals Processing has commenced.

Progress Photos: 6/28/2012



**Perimeter Construction Fence Installation Complete**



**Abatement of Exterior Windows at Shop Building**



**Abatement of Exterior Door Frames at Lab Building**