

**West Contra Costa Unified School District
Minutes of the WCCUSD Board of Education
& Citizens' Bond Oversight Committee
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805**

August 15, 2012

***Minutes of the Joint Meeting of the Board Of Education
And Citizens' Bond Oversight Committee***

A. OPENING PROCEDURES

A.1 Welcome and Meeting Procedures

Chairperson Robert Studdiford called the meeting to order at 6:02 p.m. and welcomed the audience.

A.2 Pledge of Allegiance

A.3 Roll Call

CBOC Members Present:

Julio Arroyo, Tim Banuelos, Gerard Boulanger, Charles Cowens, Brant Fetter, Joe Fisher, Jason Gallia, Paul Gilbert-Snider, Eduardo Martinez, Norma Martinez-Rubin, Ivette Ricco, Kristin Rosekrans, Robert Studdiford, Tim Warner

Board Members Present: Madeline Kronenberg, Antonio Medrano, Audrey Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Madgy Abdalla, District Engineering Officer; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance/Operations; Bruce Harter, Superintendent; June Kalfsbeek, Sr. Confidential Secretary

A.4 Approval of Agenda

MOTION: Mr. Boulanger moved approval of the Agenda. Mr. Martinez seconded. The committee voted approval by voice vote.

A.5 Approval of Minutes

Committee member Norma Martinez-Rubin requested that the minutes of the last meeting provide more detail regarding the presentations for the program update report and Capital Assets Management Plan report.

MOTION: Mr. Martinez moved approval of the Minutes with the recommended changes. Mr. Cowens seconded. The committee voted approval by voice vote.

A.6 Chair's Report

Chairman Studdiford said he would like to discuss the performance audit at a mid-year joint meeting with the Board. He also discussed the election for Chair and Vice Chair positions on the Board for an upcoming September meeting.

B. DISCUSSION ITEMS

B.1 Grand Jury Report No. 1208, "School Bond Oversight Committees, Raising the Bar"

Public Comment: Anton Jungherr addressed the committee regarding the makeup of the committee seats and Grand Jury recommendations.

Discussion:

Mr. Fay reported that staff has been working on responses to the findings and recommendations of the Grand Jury report. Discussion included input from committee members and board members. Mr. Abdalla provided information regarding individual findings and recommendations. President Ramsey recommended that staff request a 90 day extension and prepare a draft response for review by the Citizens' Bond Oversight Committee.

B.2 Facilities Program Update

Mr. Abdalla provided a report of construction projects started and completed during the summer months.

Discussion:

None

C. PUBLIC AND COMMITTEE COMMUNICATIONS

C.1 Public Comment – for items not on the agenda:

Anton Jungherr

D. ADJOURNMENT

President Ramsey thanked the Committee for being a part of the process to assure that bond dollars are spent efficiently.

Mr. Studdiford adjourned the joint meeting of the Citizens' Bond Oversight Committee and the Board of Education at 7:19 p.m.

***Minutes of the WCCUSD Board Of Education
August 15, 2012***

B. OPENING PROCEDURES

President Charles Ramsey called the meeting to order at 5:30 PM. The Board recessed into Closed Session. Following the joint meeting with the Citizens' Bond Oversight Committee, President Ramsey called the Public Session to order at 7:30 p.m.

B.1 Pledge of Allegiance

President Ramsey led those in attendance in the pledge of allegiance.

B.2 Welcome and Meeting Procedures

President Ramsey offered welcome and instructions to the public regarding the meeting.

B.3 Roll Call

Board Members Present: Madeline Kronenberg, Antonio Medrano, Elaine Merriweather, Charles Ramsey, Tony Thurmond

Staff Present: Magdy Abdalla, District Engineering Officer; Steve Butler, Electronics Technician; Steve Collins, SELPA Director; Martin Coyne, Executive Director Bond Finance; Bill Fay, Associate Superintendent Operations; Luis Freese, Executive Director Maintenance and Operations; Sheri Gamba, Associate Superintendent for Business Services; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Keith Holstlander, Director Facilities and Construction; Joe Mayes, Maintenance Manager; Ken McDaniel, Maintenance Supervisor; Cecilia Mendoza, Executive Director; Leticia Oregon, Translator; Nia Rashidchi, Assistant Superintendent Educational Services; Adam Taylor, Executive Director; Ken Whittemore, Assistant Superintendent for Human Resources

B.4 Report/Ratification of Closed Session

None

B.5 Agenda Review and Adoption

MOTION: Mr. Medrano moved approval of the Agenda. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 Board Minutes: July 23, 2012; August 1, 2012

MOTION: Mr. Medrano moved approval of the Minutes of July 23, 2012 and August 1, 2012. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

C. BUSINESS ITEMS

C.1 Grants/Awards/Agreements

C.2 Acceptance of Donations

C.3 Approval of Fund-Raising Activities

C.4 Summary of Payroll and Vendor Warrant Reports

C.5 Community Budget Advisory Committee Amended Member Ratification

C.6 Waiver – Allowance of Attendance at Chavez Elementary (Form J-13 A)

C.7 Routine Personnel Changes - Certificated

C.8 Acceptance of Contracts for Placement of Student Teachers

C.9 Certificated Board Authorization - Education Code 44285.3

C.10 Approve Job Description: After School Program Coordinator

C.11 Ratification and Approval of Engineering Services Contracts

C.12 Ratification and Approval of Negotiated Change Orders

- C.13 Approval of Additional Program Management General Conditions Reimbursable Expenses**
C.14 Remembrance for Terence Martin Day – August 23, 2012

MOTION: Ms. Kronenberg moved approval of the Consent Items C.1 – 14. Mr. Medrano seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 Standing Reports

Ivy League Connection. Don Gosney reported that the 41 students and 9 chaperones from this year's summer programs have successfully returned. He said the program which began seven years ago with 6 students has grown. Mr. Ramsey reported that the third annual mentor program with Yale and Brown University will be held in the coming weeks for seniors. The University of Pennsylvania will host an information event in September. Vassar and Wesleyan may also host Bay Area information sessions in the District. Brown University also plans an admissions information session dedicated to District students.

United Teachers of Richmond. President Diane Brown reported on meeting new teachers at the orientation held earlier in the day. UTR provided lunch for the program. She also reported on the KEYs tool program and liaisons working with Trustees Kronenberg and Merriweather while playing a major role at sites. She concluded with remarks about attending the Common Core Standards training at UCLA which was conducted by the California Teachers Association's instructional development department.

C.7 Routine Personnel changes - Certificated

President Ramsey expressed concern about Consent Item C.7 Routine Personnel Changes – Certificated. He requested that Board Members vacate the previous vote.

Motion: Mr. Medrano moved to vacate the previous vote on Consent Item C.7 Routine Personnel Changes - Certificated. Ms. Kronenberg seconded. Ms. Kronenberg, Mr. Medrano, Ms. Merriweather, Mr. Thurmond, and President Ramsey voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

President Ramsey pointed out that Ms. Kronenberg's daughter was listed as a re-hired employee in the District. He expressed concern and caution suggesting that Ms. Kronenberg recuse herself from the vote. Discussion took place regarding whether the legal ramifications concerned spouses and / or adult children. It was suggested that a legal opinion be sought. Ms. Kronenberg said she did not feel it necessary to abstain from a vote on this item.

President Ramsey called for another vote on the item.

Motion: Mr. Thurmond moved approval of Consent Item C.7 Routine Personnel Changes - Certificated. Ms. Kronenberg seconded. A roll call vote was taken with Ms. Kronenberg, Ms. Merriweather, and Mr. Thurmond voting yes, Mr. Medrano and President Ramsey abstaining and no absences. Motion carried 3-0-2-0.

Academic Subcommittee. Ms. Rashidchi announced that the next meeting will be held September 11, 2012, 6:00 p.m. at Helms Middle School.

Community Budget Advisory Committee. Ms. Gamba acknowledged that the Board reappointed and ratified the committee roster under consent items on this meeting's agenda. The committee is looking for a teacher to serve and will also begin recruitment for membership for upcoming December appointments.

Facilities Subcommittee. Mr. Medrano reported on the August 14th meeting. He reported on items before committee including potential demolition of the Dover Elementary multipurpose room, a recommendation concerning the Helms field project bidding and construction schedule, and a recommendation for the phasing of the Coronado new construction. He said the committee also held a discussion on tax limit stabilization. President Ramsey discussed the City of San Pablo's notice of proposal to contractors for the Helms community center. Mr. Fay commented on the timeline for the Helms project as taking place in the last quarter of this year. Discussion continued

about inviting San Pablo personnel to attend an future meeting to discuss this topic. The next subcommittee meeting is scheduled for September 11, 2012.

D.2 In Memory of Members of the School Community

Dr. Harter recognized contributions of members of the community who have passed away. Board members commented on the loss of a student and pain for students and staff at Kennedy High School.

E. PUBLIC AND COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

E.1 Superintendent's Report

Dr. Harter provided a report of events in District.

Mr. Thurmond asked about District protocols for shelter in place situations similar to the recent Chevron fire. Superintendent Harter responded with information about the Blackboard ConnectEd phone notice system. Mr. Greer acknowledged Executive Director of Maintenance Luis Freese who responded to employees working at the time of the fire. Mr. Greer also spoke about the emergency planning through cell phones, internet and components of all school sites. He said the District is looking forward to an October district-wide emergency preparedness drill to evaluation how the system works.

E.2 Request to Address the Board – Diane Brown

Ms. Brown, UTR President, introduced Amanda Henderson who shared about her experience at a recent five day Common Core Standards training event. Ms. Brown also spoke about a draft plan to cover the first 100 days of school.

E.3 WCCUSD Public Comment

Public Comment:

Barbara McIntyre, Duncan McIntyre

F. ACTION ITEMS

None

G. DISCUSSION ITEMS

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Ms. Kronenberg thanked the members of the Citizens' Bond Oversight Committee for their service and dedication. She commented that she is impressed by the committee's interest in pursuing best practices. She remarked that the District is a leader in best practices. She also thanked the teachers who work incredibly hard to prepare for the start of school and welcoming the excited students. She said she looked forward to first day of school for rest of district.

Mr. Thurmond thanked the teaching team for bringing back recommendations for Common Core Standards. He said he recently attended a meeting about serving foster youth in Alameda and Contra Costa Counties. He remarked that the Richmond Police Department Youth Bureau has focused a task force to best serve foster youth. He asked that the District be represented in ongoing meetings.

Ms. Merriweather reported that she recently attended the District's summer institute with over 400 teachers in attendance. They were very excited to be there even during their summer vacation as dedicated and committed professionals. Ms. Merriweather had opportunity to sit in on the restorative justice workshop and was excited about the District using this practice. She was also excited about the eight transitional kindergarten classes beginning this year. She concluded by saying that some parents are nervous about the opening of Coronado Elementary and she hoped that extra staff will be available to help with a smooth opening.

Mr. Medrano said he talked with students in his neighborhood who are excited about starting school. He commented on a recent meeting with Community College Chancellor Helen Benjamin new Contra Costa College President Dr.

Denise Noldon. He also commented on attending a reception at the San Francisco immigration office regarding implementation of the President Obama's new plan for undocumented immigrants who came to the country as children. He concluded by announcing the opening of the new West County Health Center in San Pablo on September 4th.

President Ramsey wished a safe trip to both Mr. Medrano and Ms. Kronenberg. He said his children are excited about starting school this year with one daughter beginning her senior year. He commented about valued employees and the work they do as the school year begins. Mr. Ramsey thanked Mr. Thurmond for his service on the Board for the final few months saying it has been special to serve with him as school board member. He concluded by wishing all the candidates well in their election bids.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – September 5, 2012

K. ADJOURNMENT
President Ramsey adjourned the meeting at 8:46 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

<p style="text-align: center;"><u>AAM</u> Approved 9/5/12</p>
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