

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JUNE 10, 2015**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:00 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Report/Ratification of Closed Session**
- * **B.5 Agenda Review and Adoption (Public Comment)**
- * **B.6 Minutes: May 20, 2015**
- * **B.7 Request to Address the Board – Robert Studdiford**
- * **B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated June 10, 2015. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

***CI C.2 Summary of Payroll and Vendor Warrant Reports**

Comment:

The summaries of Payroll and Vendor Warrants issued during the month of May 2015 are provided.

Total of payroll warrants (May 2015):	\$ 10,641,234
Total of vendor warrants (May 2015):	\$ 31,163,642

Recommendation:

Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:

As noted

***CI C.3 Contracts**

Comment:

Permission is requested of the Board of Education to approve the corrected contract as detailed, dated June 10, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per contracts summary

***CI C.4 Notice of Completions: Bid 1151201-05 Dover Elementary School Parking Improvements & Site Work, and Bid 6691396-00 Information Technology Center**

Comment:

Substantial completion notices have been received for: Bid 1151201-05, Bid 6691396-00.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

EVRA Construction, Bid 1151201-05 Dover Elementary School Parking Improvements & Site Work.
JUV, Inc., Bid 6691396-00 Information Technology Center.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.5 Routine Personnel Changes – Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Ratify and Approve Certificated Personnel Changes

Fiscal Impact:

None

***CI C.6 Routine Personnel Changes- Classified**

Comment:

Routine personnel changes include actions to hire, promote, or terminate classified employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Ratify and Approve Classified Personnel Changes

Fiscal Impact:

None

***CI C.7 Dismissal/Suspension/Disciplinary Action – Revised Board Policy 4118 - Personnel**

Comment:

The Human Resources Department worked to revise Board Policy 4118-Personnel to reflect the new law (AB215) which allows notice of the Board’s intent to suspend or dismiss an employee to be given to the employee at any time of the year and addresses notification of an employee charged with egregious misconduct. This policy upgrade is recommended by the California School Board Association.

Recommendation:

That the Board approve the modifications to Board Policy 4118

Fiscal Impact:

None

***CI C.8 Community Advisory Committee (CAC) for Special Education**

Comment:

The Community Advisory Committee (CAC) for Special Education is a state mandated parent/community advisory group. The members are composed of special education parents, members of the community, teachers and other staff members who are interested in participating. The CAC advises the special education department and reviews the Special Education Local Plan.

The CAC By-Laws stipulate that “The CAC shall submit names of nominees to the Superintendent for approval. Formal appointment shall be made by the School Board” (CAC By-Laws, June 2014).

The nominees listed on the attachment are to serve as members of the CAC Membership for 2015-17. Also included, are the current members who are serving from 2014-16.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.9 Special Education Local Plan Board Policies**

Comment:

Each Special Education Local Plan Area (SELPA) is required to adopt a Local Plan as its basis for operation and administration of special education programs. Each Local Plan contains Assurance Statements representing the policies required by applicable state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code Part 30.

The Local Plan requires each SELPA to have in place SELPA adopted policies matching each of these required Local Plan Assurance Statements. A copy of these Board adopted policies must be kept on file at the SELPA office. Periodically the state revises these Assurance Statements. In addition, changes in the law can affect local policies. A review of the current West Contra Costa Unified School District (WCCUSD) Board Adopted policies revealed that the WCCUSD needed to update two Board Policies to meet this requirement and to be in compliance.

The following Board policies were updated to mirror the current California School Board Associations (CSBA) periodic updates and the required assurances under the SELPA's Local Plan:

5141.21 Administering Medication and Monitoring Health Conditions
6159.4 Behavior Interventions for Special Education Students

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.10 Junior Achievement Company of the Year National Competition in Washington D.C.**

Comment:

Students competed in the Northern California Junior Achievement Company of the Year regional competition and won in 2 out of 4 categories (they came in second in the other two). Students completed a business plan, multi media business presentation, professional product commercial, service learning work and started and ran their own company, Herban Movement, under the Junior Achievement umbrella. The students earned the right to represent the Northern California Territory at the Junior Achievement Company of the Year National Competition in Washington D.C.

Recommendation:

Recommend Approval

Fiscal Impact:

\$3,500 for airfare will be funded by Linked Learning. All other expenses are being paid by Junior Achievement.

***CI C.11 Award of Contract: Sylvester Greenwood Academy / LPS Technology Equipment (“Project”)**

Comment:

The District engaged in a public bid process. Bids were opened on April 2, 2015. Seven companies submitted a bid: CBX Technologies \$344,072.15, DecoTech \$375,964.51, OnTarget \$397,350.64, AEKO Consulting \$397,852.25, Development Group Inc. \$400,852.03, PTI Solutions \$452,003.02, CDWG \$714,850.07. The apparent lowest responsive, responsible bidder was CBX Technologies.

On May 6, 2015, the Board approved Award of Contract to CBX Technologies. Thereafter, however, CBX Technologies withdrew their bid. In order to save considerable time and money that would otherwise be required to re-bid the Project, the District would like award the Project to the next lowest responsive, responsible bidder DecoTech. In order to issue the Notice of Award, the Board must rescind the Award of Contract to CBX Technologies and approve the Award of Contract to DecoTech.

Recommendation:

Rescind previous Award of Contract to CBX Technologies and award the Project to the next lowest responsive, responsible bidder: DecoTech.

Fiscal Impact:

\$375,964.51. Funded from Bond Fund.

***CI C.12 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm’s existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$1,263,053. Funding sources are Bond Fund and Fund 40.

***CI C.13 Ratification of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Kennedy HS Digital Fab Lab; Pinole Valley HS Ph3 Hillside Stabilization; El Cerrito HS Ph5 Stadium; De Anza HS Linked Learning Building; Kennedy HS Richmond Swim Center; Coronado ES New School; Korematsu MS New Building; Sylvester Greenwood Academy & LPS; Downer ES New Playfield; Nystrom ES Ph3B Renovate Classroom. Change Orders are fully executed by the District upon signature by the Superintendent’s designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification by this action: \$990,130.21

***CI C.14 Crespi Middle School Hot Water Boiler Replacement Rejection of Bid and Authorization for Staff to Rebid the Project**

Comment:

The scope of work for this project includes demolition and removal of two hot water heating boilers and installation of three District- furnished hot water heating boilers at the Crespi Middle School Site (“Project”). SJ Engineers prepared the Project plans and specifications.

During the planning and design process the Project was estimated to be within the informal bidding thresholds established by California Uniform Public Construction Cost Accounting Act (CUPCCAA) as approved by the Board in Resolution #90-0809, dated May 20, 2009. Accordingly, staff solicited bids utilizing the CUPCCAA informal bidding process.

Bids were opened on May 27, 2015. Only one bid was submitted from Bay City Boiler and Engineering Company, Inc., (“Bay City Boiler”) in the amount of \$375,510 (“Bid”). The Total Bid Price included amounts for the base bid (\$286,000), unit pricing (\$20,000) and alternates (\$69,510).

After reviewing the Bid, the District determined the Bid exceeded the threshold allowed under CUPCCAA for the informal bidding process. The bid must be rejected and the District must use the formal bid procedures set forth in the Public Contract Code to re-bid the Project.

Recommendation:

Reject the Bid and authorize District staff to rebid Project formally.

Fiscal Impact:

Not known at this time. Funded from Deferred Maintenance.

***CI C.15 Dover Elementary School Synthetic Field Project Award of Contract**

Comment:

HY Architects prepared plans and specifications for the project. Scope of work includes: replacement of existing grass play field with synthetic turf play field system and associated drainage for synthetic turf system. Scope also includes landscape and irrigation and associated site work and grading.

The District conducted a public bid process for the project. Bids were opened on May 26, 2015. Three contractors submitted a bid: Granite Rock Company \$534,857, Bay Cities Paving & Grading, Inc.

\$555,107 (non-responsive), O.C. Jones & Sons, Inc. \$687,500 (non-responsive). Total bid is the sum of the base bid and unit pricing. The apparent lowest responsive responsible bidder is Granite Rock Company.

Determining the award is based on two components; the base bid and unit cost multiplied by quantities to be determined in the field. This benefits the District by locking in unit pricing to be used in negotiating future change orders. The contract award is only associated with the base bid: Granite Rock Company \$480,857, Bay Cities Paving & Grading \$497,175 (non-responsive), O.C. Jones & Sons, Inc. \$617,000 (non-responsive).

Recommendation:

Award the project to the lowest responsive responsible bidder: Granite Rock Company.

Fiscal Impact:

\$480,857. Funded from Bond Fund.

***CI C.16 Lupine Hills Elementary School Exterior Painting Award of Contract**

Comment:

HMC Architects has prepared plans and specifications for the project. Scope of work includes: exterior painting of existing buildings. Scope also includes selective demolition and surfaces preparation, including associated exterior repairs of cracks and other patching, surface sanding or roughing, and protective wrapping of mechanical and/or electrical elements work as indicated in the Drawings and Specifications.

The District conducted a public bid process for the project. Bids were opened on June 2, 2015. Seven contractors submitted a bid: Diamond Painting Company KK \$93,000, Seven Island Painting, Inc. \$97,000, C & J Painting \$119,000, Andy's Painting \$135,000, OnPoint Construction \$139,950, Fix Painting Company \$171,990, AM Woo Construction (non-responsive). The apparent lowest responsive, responsible bidder is Diamond Painting Company KK.

Recommendation:

Award the contract to the lowest responsive, responsible bidder after the expiration of the bid protest period.

Fiscal Impact:

Funded from Fund 14.

***CI C.17 Ohlone Elementary School Parking and Landscape Completion Phase 4B Rejection of Bid and Authorization for Staff to Rebid the Project**

Comment:

This project is the final phase to complete the transition between the new and existing campus. The scope of work for this project includes the removal of an interim paved driveway and turnaround, and replacement with paved parking inclusive of roadway/parking striping and the installation of new concrete walkways, limited utility work, installation of new fencing with gates, and completion of landscaping and irrigation at the Ohlone Elementary School Site ("Project"). Powell and Partner Architects prepared the Project plans and specifications.

The District conducted a public bid process for the Project; and bids were opened on May 26, 2015. Only one bid was submitted from Bay Cities Paving & Grading, Inc., (“Bay Cities”) in the amount of \$298,350 (“Bid”). The Bid included amounts for the base bid and an allowance of \$32,000.

After reviewing the Bid, the District’s determined the Bid was non-responsive for two reasons: 1) The Designated Sub Contractors list was not signed nor certified by Bay Cities; and 2) the Bid contained a mathematical error that would provide a basis for Bay Cities to withdraw the Bid per Public Contract Code §5103, and thus created an unfair economic advantage for Bay Cities.

Recommendation:

Reject the bid and authorize District staff to re-bid Project.

Fiscal Impact:

Not known at this time. Funded from Bond Fund.

***CI C.18 Facilities Use Agreement (FUA) for Amethod Public Schools**

Comment:

Pursuant to Proposition 39, a school district is required to provide facilities to a charter school that is “operating” within the school district (has at least 80 units of in-district ADA) and that, by November 1 of the fiscal year preceding the year for which facilities are requested, submits a legally sufficient request for facilities. On November 1, 2014, Amethod Public Schools submitted a legally sufficient request for Proposition 39 facilities for the 2015-2016 school year for John Henry High School and Benito Juarez Elementary School.

On March 18, 2015, the Board approved the final offer to Amethod for space located on a portion of the campus at the Nystrom Elementary School site which is currently occupied by Leadership Public Schools (LPS). The final offer also included an option for Amethod to house their Richmond Charter Academy middle school students at the LPS site. Amethod projected in-district classroom average daily attendance (ADA) of 181 for John Henry HS which has since been revised, and accepted by the District, to 130. The projected ADA for Benito Juarez ES ADA is 340 and an additional 250 students for Richmond Charter Academy. The LPS site has sufficient space to accommodate Amethod’s total in-district classroom ADA for the 2015-2016 school year for John Henry HS, Richmond Charter Academy, and Benito Juarez ES. The space being provided in the District’s Facilities Use Agreement includes the following:

- 23 classrooms
- 2 computer labs
- 1 teacher workroom
- 3 offices
- 1 administration office suite
- 1 custodian room
- 1 storage room
- 1 warming kitchen

In addition, the pro-rata share of facilities costs charged to Amethod is \$5.13 s.f. The Facilities Use Agreement does provide an option for Amethod to reduce its space and associated square foot allocation charge if an arrangement to house its students, or a portion thereof, at another private location occurs

during the 2015/2106 school year. For every school that Amethod moves from the site during the 2015/2016 school year, Amethod waives its right for that school to use District facilities for the 2016/2017 school year.

Recommendation:

Approve the Facilities Use Agreement for the 2015/16 school year.

Fiscal Impact:

The District must make the space available for occupancy by Amethod ten (10) working days prior to the charter school's first day of instruction. The cost of this effort is anticipated to be less than \$50,000 since Amethod will be utilizing furniture and equipment currently located on the site. The total payment for the 2015/16 school year by Amethod is estimated at \$158,947.92 if the entire site is occupied.

***CI C.19 Ratification of Staff Awarded Contract: Kennedy High School Fab Lab Parking Project**

Comment:

William Clark Engineers has prepared plans and specifications for the project. Scope of work includes: removal of sawdust collector fencing and existing asphalt and replacement with new concrete paving and asphalt, including slurry sealing and painting of the parking lot to meet ADA requirements as approved by the Division of the State Architect.

The District conducted a public bid process for the project. Bids were opened on May 27, 2015. Three contractors submitted a bid: G&S Paving \$102,332, Michael G. McKim & Company \$107,500, R&S Construction Management, Inc. \$141,421. The apparent lowest responsive, responsible bidder is G&S Paving.

Recommendation:

Award the contract to the lowest responsive, responsible bidder: G&S Paving.

Fiscal Impact:

\$102,332. Funded from Bond Fund.

***CI C.20 Ratification of Staff Awarded Contract: Sylvester Greenwood Academy Moving Services**

Comment:

The construction of the new Sylvester Greenwood Academy / LPS Campus is nearing completion. One of the next steps is for the District to move the interim campuses of the Sylvester Greenwood Academy and the North Campus High School to the new Sylvester Greenwood Academy for occupancy in August 2015. The District solicited Proposals from responsible qualified movers for the services to pack, store, and move administration items and files; educational materials, equipment and miscellaneous items from the two sites to the new campus.

The District conducted a public Request for Proposals process for the project. Proposals were opened on May 22, 2015. Three vendors submitted a proposal: Corovan \$15,995 (non-responsive), Crown Worldwide Moving and Storage, LLC \$21,769, NC Moving and Storage Solutions \$24,207.20. The lowest responsive, responsible vendor is Crown Worldwide Moving and Storage, LLC.

Recommendation:

Ratify the award to the lowest responsive, responsible vendor: Crown Worldwide Moving and Storage, LLC.

Fiscal Impact:

\$21,769. Funded from Bond Fund.

***CI C.21 WCCUSD HR Department Improvements Phase 2 Award of Contract**

Comment:

Burks Toma Architects has prepared plans and specifications for the project. Scope of work includes: new office spaces, entry, and renovated restrooms, HVAC system, lighting fixtures, data and security system, selected exterior improvements including replacement window glazing and doors. Scope also involves associated site work, including new van accessible parking space.

The District conducted a public bid process for the project. Bids were opened on May 14, 2015. Three contractors submitted a bid: Streamline Builders \$459,000, Arthulia, Inc. \$668,000, AM WOO Construction \$670,000. The apparent lowest responsive, responsible bidder is Streamline Builders.

Recommendation:

Award the contract to the lowest responsive, responsible bidder: Streamline Builders.

Fiscal Impact:

\$459,000. Funded from Fund 40.

***CI C.22 Approval of Board Member Travel**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Board Member Todd Groves has expressed interest in attending the following:

The BrightBytes Summit, San Francisco, CA October 15-16, 2015.

Cost estimates of \$700.00 for this In State Travel include registration and hotel and will come from the 2015-2016 In-State Travel budget

Recommendation:

Recommend Approval

Fiscal Impact:

\$700.00 from the General Fund

***CI C.23 Modification of Board Calendar**

Comment:

Board member Madeline Kronenberg has requested a change in the second meeting in July from Wednesday, July 22 to Tuesday, July 21 to accommodate her travel schedule this summer.

Recommendation:

That the Board approve the change in the Board meeting calendar, moving the July 22, 2015 meeting to July 21, 2015.

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 West Contra Costa Unified School District presents: “Classified Employee of the Year”**

Comment:

Tonight we honor our Classified Employees of the Year. The recipients have been nominated by their colleagues for recognition for their hard work and contributions to the students of our district. We are proud of tonight’s recipients, as well as, all of our classified employees.

For the 2014-2015 school year, the District would like to recognize and acknowledge the following classified employees:

Classified Supervisor	- Sonia Derosant
General Services M & O	- Carolyn Wendell
Office & Technical	- Christina Thomas
Paraprofessional	- Maria Rivas
	Sherry Lea
Confidential	- Sherri Rivenbark

Recommendation:

For Recognition

Fiscal Impact:

None

*** D.2 Summer of Innovation 2014-15 Grantee Report**

Comment:

The Summer of Innovation contest has created a WCCUSD pathway where innovative ideas can truly become a reality. During the 2014 summer, WCCUSD staff members or teams submitted fantastic ideas in the areas of communication, collaboration, Common Core, or building classroom culture.

Grantees will share their projects, process, outcomes, and key learnings.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 Report on Student Demographics**

Comment:

Davis Demographics has completed the Student Population Projection Report. The report provides projected student demographics for the District from school years 2015-16 through 2024-25 based on data collected during 2014-15.

The Board has been provided the full report under separate cover. The report is available on the District website at the Business Services page: www.wccusd.net.

Recommendation:
For Information Only

Fiscal Impact:
None

E. COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Safety and School Climate Committee
Citizens’ Bond Oversight Committee	School Supervisors Association Local 21
College and Career Readiness Academies	Technology Subcommittee
Community Budget Advisory Committee	United Teachers of Richmond
Facilities Subcommittee	West Contra Costa Administrators Association
Ivy League Connection	Youth Commission
Public Employees Local 1	

* **E.2 Superintendent’s Report**

F. ACTION ITEMS

* **F.1 Staff Report and Recommendation for Summit 2 School**

Comment:

On Tuesday, April 21, Summit Public Schools submitted a Charter Petition for a school that will serve 608 students from 7th through 12th grades in the West Contra Costa Unified School District. The Charter

Petition describes an enrollment plan that begins with 105 students in 2016-17, and expands over the following years to reach capacity at 2021-22.

The purpose of this item is to make a decision to accept or deny this Charter petition.

Recommendation:

That the Board approve the Summit 2 Petition and direct that a Memorandum of Understanding be completed for Board approval at the August 12, 2015 Board of Education meeting.

Fiscal Impact:

Ongoing loss of student average daily attendance as a result of WCCUSD students attending the charter school.

* **F.2 2015-16 LCAP – Public Hearing**

Comment:

The Local Control Accountability Plan (LCAP) represents the District's comprehensive plan of goals, actions, services, and expenditures that support schools to ensure students become college and career ready, able to make life choices with productive outcomes.

The LCAP will be presented for public hearing in accordance with Education Code 42127. The final 2015-16 LCAP is scheduled for adoption at the meeting of the Board of Education on June 24, 2015.

Enclosed are the following LCAP documents: Cover Sheet/Table of Contents, Executive Summary, LCAP, and Appendices. All documents are available for review on the district's LCAP website: www.wccusd.net/lcap.

Recommendation:

For Information Only

Fiscal Impact:

None

* **F.3 Budget for 2015-16 – Public Hearing**

Comment:

The District budget will be presented for public hearing in accordance with Education Code 42127. This public hearing aligns with the public hearing of the Local Control Accountability Plan (LCAP). Staff will present a report on the budget for 2015-16. The final 2015-16 budget is scheduled for adoption at the meeting of the Board of Education on June 24, 2015.

Enclosed is the Executive Summary and budget information. The complete budget document is available for review at the District Office and on the District website at www.wccusd.net.

Recommendation:

For Information Only

Fiscal Impact:

None

* **F.4 Resolution No. 80-1415 to Assign District Reserve Levels**

Comment:

The West Contra Costa Unified School District's governing board is responsible for maintaining fiscal solvency of the school systems they govern. California Education Code 42717 (a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balance in excess of the minimum reserves standard for each fiscal year identified in the budget. This statement of estimated fund balance reserves, assignments and contingencies for the purposes aforementioned for the 2015-16 fiscal year have been outlined in the attached Resolution.

Recommendation:

Approve Resolution 80-1415 as stated

Fiscal Impact:

None

* **F.5 Public Hearing of Resolution No. 79-1415: Approving Engineer's Report, Confirming Diagram and Ordering Levy of Assessment for Fiscal Year 2015-2016**

Comment:

The Board will hold a public meeting and hear any public comments with regard to the Maintenance and Recreation Assessment District for 2015-16. Staff and the engineer will be available to answer questions on the Maintenance and Recreation Assessment District.

After the public hearing the Board may adopt "A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2015-16." The resolution gives final approval to the engineer's report and directs that the assessment diagram and assessments be filed with the county. The District will receive funds at the time it receives property tax payments. Proceeds of the MRAD will be deposited in a separate account.

This is the third and final resolution in the process of levying an annual assessment. On March 4th the Board adopted a resolution ordering the preparation of the engineer's report and then on May 6th, adopted a resolution calling a public meeting for June 10th, and causing notice of that meeting to be published.

Recommendation:

Recommend approval of this resolution for MRAD

Fiscal Impact:

Revenue for MRAD Fund, \$5.6 million

*** F.6 Pinole Valley High School Off-Site Parking & Traffic Signal Project Change Order Approval**

Comment:

Pursuant to Board direction, all change orders which cause a project’s contract costs to exceed ten percent (10%), or are of an individual value of \$250,000 or more, will be considered for action separately from change orders not meeting these criteria. The change order was discussed at the June 9th Facilities Sub-Committee Meeting.

The Pinole Valley High School Off-Site Parking & Traffic Signal project has reached completion. Maggiora & Ghilotti, Inc. is the contractor. The project consisted of parking lot and street front improvements at two locations (Pinole Valley Community Church and Contra Costa Library). Improvements include paving and striping, landscape & irrigation, new lighting, driveways and curb cuts, a new bus turn out, and the installation of one traffic & pedestrian crossing system and crosswalk on Pinole Valley Road.

Before Maggiora & Ghilotti could proceed with their contract work, PG&E needed to relocate an existing transformer on Pinole Valley Road. The delayed execution by PG&E resulted in additional contract work to accommodate PG&E’s schedule and subsequent Contractor demobilization and remobilization cost to complete the project scope. This is the final change order for this project.

Original Contract	Previously Approved COs	COs Pending Approval	Change Percent	Total COs	Total CO Percent of Original Contract	Adjusted New Contract	Change Order Number
\$833,833	\$43,194.66	\$58,221.03	6.98%	\$101,415.69	12.16%	\$935,248.69	3

Recommendation:

Approve negotiated Change Order as noted.

Fiscal Impact:

Total approval by this action: \$58,221.03. Funded from Bond Fund.

G. DISCUSSION ITEMS

*** G.1 WCCUSD Role in Richmond Promise**

Comment:

On July 29, 2014, the Richmond City Council approved the [Environmental and Community Investment Agreement \(ECIA\)](#). The ECIA is an agreement between the City of Richmond and the Chevron Corporation to provide \$90 million to the Richmond community over the next ten years. The City made the Richmond Promise a centerpiece of its agreement, with \$35 million of total ECIA funds allocated to the Promise. This funding is intended to provide direct support to Richmond students, with supplemental administration provided in kind by Promise Champions. The initial \$35 million will be part of a larger financial growth and fundraising strategy to continue to support eligible Richmond students with scholarship awards in perpetuity. The goal is to develop an endowment of at least \$150 million. It is proposed the WCCUSD institutionalize and financially support college readiness and the

Promise by establishing Future Centers at each Richmond high school and operationalizing data collection for the 2015-2016 school year.

City of Richmond staff have developed a draft strategic plan and has scheduled two community stakeholder forums to get community feedback. An informal steering committee that includes City staff, the Ed Fund, Richmond Community Foundation, College is Real, the Mayor's office and two WCCUSD Board members, Madeline Kronenberg and Valerie Cuevas. Many of the initiatives included in the strategic plan are in the WCCUSD LCAP plan, but others are not.

Recommendation:

That the Board discuss the Richmond Promise initiative and give staff direction around the next steps.

Fiscal Impact:

None

* **G.2 Special Education Annual Service Plan
Special Education Annual Budget Plan**

Comment:

Assembly Bill (AB) 602, requires Special Education Local Plan Areas (SELPA) to submit Annual Budget and Service plans. These plans must be adopted at public hearings. As required in Education Code (EC) Section 56205, these plans must identify expected expenditures and include a description of services and the physical location of these services. The Local Budget and Service Plans must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meeting their needs as specified in their IEPs.

Annual Service Plan:

The Annual Service Plan must include a complete detailed description of special education services provided by each district and/or SELPA. This description must include:

- A. The nature of the services, including Related Services
- B. The physical location where the services are provided which may include:
 - 1. Alternative Schools
 - 2. Charter Schools
 - 3. Opportunity Day Schools operated by school districts
 - 4. Community Day Schools operated by the County Office of Education regardless of whether the district or County Office of Education participates in the Local Plan.
 - 5. Nonpublic Schools/agencies

The Service Plan description must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specified in their individual education programs.

Annual Budget Plan:

The Annual Budget Plan identifies expected expenditures for all items listed below:

- A. Funds received in accordance with Chapter 7.2 (Special Education Funds)
- B. Administrative Costs of the Plan

- C. Special Education Services to pupils with severe disabilities as defined by IDEA 2004 including ‘Low Incidence’ Disabilities (deaf, hard of hearing, blind, visually impaired, and orthopedically handicapped students)
- D. Special Education services to pupils with non-severe disabilities as defined by IDEA 2004.
- E. Supplemental aids and services to meet the individual needs of pupils placed in regular classrooms and environments.
- F. Regionalized operations and services and direct instructional support by Program Specialists
- G. The use of property taxes allocated to special education pursuant to Section 2572.

The Annual Budget Plan may be revised during any fiscal year according to the policymaking process. Accordingly, the West Contra Costa Unified School District SELPA’s Annual Service Plan and Annual Budget Plan have been updated and reviewed, as is required by California Department of Education.

Complete copies of the Annual Service Plan and Budget Plan are available at www.wccusd.net under the Special Education department website.

Recommendation:

For Information Only

Fiscal Impact:

None

* **G.3 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District’s Bond Program and for information regarding individual projects:

- Engineering Officer’s Report
- Construction Status Reports

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – June 24, 2015

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

June 10, 2015

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Section 54956.8)

Property: 5000 Patterson Circle, Richmond, CA
Agency Negotiation: Superintendent Dr. Bruce Harter
Under Negotiation: Potential disposition or future utilization of site

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

[Government Code Section 54956.9(d)(1)]

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION

[Government Code Section 54956.9(d)(2) or (d)(3)]

Five cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION

[Government Code Section 54956.9(d)(4)]

5. LIABILITY CLAIMS (Government Code Section 54956.95)

6. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent Dr. Bruce Harter
- b. Employee Organizations

- UTR
- Local One
- School Supervisors Association
- WCCAA

- c. Unrepresented Employees
 - Confidential and Management

7. PUBLIC EMPLOYEE APPOINTMENT

Coordinator of State and Federal Programs
Coordinator of English Learner Program
Director of Educational Services
Administrator Special Education
Elementary Principals
Secondary Principals

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

9. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**10. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

11. REPORT OF CLOSED SESSION ACTIONS