

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
APRIL 22, 2015**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Presentation of Student Board Representative from Pinole Valley High School**
- B.5 Report/Ratification of Closed Session**
- * **B.6 Agenda Review and Adoption (Public Comment)**
- * **B.7 Minutes: April 1, 2015**
- * **B.8 Request to Address the Board – Dr. Fatima Alleyne**
- * **B.9 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI **C.1 Grants/Awards/Agreements**

Comment:

Formal acceptance is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated April 22, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per grants summary

*CI **C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated April 22, 2015.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per grants summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2014-15 school year are summarized, dated April 22, 2015.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Summary of Payroll and Vendor Warrant Reports**

Comment:
The summaries of Payroll and Vendor Warrants issued during the month of March 2015 are provided:

Total of payroll warrants (March 2015):	\$ 10,468,401
Total of vendor warrants (March 2015):	\$ 35,752,963

Recommendation:
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:
As noted above

***CI C.5 Contracts**

Comment:
Permission is requested of the Board of Education to approve contracts as detailed, dated April 22, 2015.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.6 Notice of Completions: Bid 2121102-06 Pinole Middle School Soccer & Football Field and 3601364-03 Kennedy High School Health Clinic**

Comment:
Substantial completion notices have been received for: Bid 2121102-06, Bid 1271223-02, 3601364-03.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

Roebbelen Contracting, Bid 2121102-06 Pinole Middle School Soccer & Football Field.
Steamline Builders, Bid 3601364-03 Kennedy High School Health Clinic.

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

***CI C.7 Resolution No. 64-1415: National “Day of the School Nurse”**

Comment:

The school nurses play a vital role in the education of our students. We wish to recognize all school nurses who provide their energy, commitment, and passion to the students of West Contra Costa Unified School District. We appreciate their efforts every day and recognize them with a resolution proclaiming May 7, 2015 as the “Day of the School Nurse”.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.8 El Cerrito High School Jazz Ensemble attending Reno Jazz Ensemble Band Festival**

Comment:

El Cerrito High School Jazz Ensemble has been invited to attend the Jazz Festival at the University of Nevada in Reno on April 24 - April 25, 2015. The students will perform for an audience of professional musicians and peers. They will also have an opportunity to watch and evaluate other musicians’ performances. Students will be able to participate in workshops and clinics. The event will close with a showcase concert and an award ceremony.

Recommendation:

Recommend Approval

Fiscal Impact:

General Fund: \$2,430.00 for chartered bus transportation, balance to be paid by parent and Booster donations.

***CI C.9 Middle College Students attending Student Leadership Conference**

Comment:

Eight Leadership students from Middle College High School will attend the annual Middle College National Consortium student initiative in Ann Arbor, Michigan on April 22 – 26, 2015. These students will foster leadership skills, develop and promote their voices within the community and work with mixed school groups.

During the last eight months the students have been engaged in a project arising from environmental or social justice issues related to the conference theme: From Rust to Renewal.

Recommendation:

Recommend Approval

Fiscal Impact:

\$11,462.00 from LCFF Central Full Service Community Schools Fund

***CI C.10 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$1,151,168. Funding sources are Bond Fund, Fund 40, and Prop 39.

***CI C.11 Ratification of Negotiated Change Orders**

Comment:

Staff is seeking ratification of negotiated Change Orders on the following current District construction projects: Montalvin Manor ES Classroom Building; Coronado ES New School; Harding ES Ext. Repairs & Roof; Kennedy HS Richmond Swim Center; Sylvester Greenwood Academy & LPS; El Cerrito HS Stadium; Korematsu MS New Building. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$235,502.66

***CI C.12 Ratification of Negotiated Change Orders – M&O**

Comment:

Staff is seeking ratification of negotiated Change Orders on the following current District construction project: ITC Roof and HVAC Renovation. Change Orders are fully executed by the District upon signature by the Superintendent's designee. The Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served to have this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total approval by this action: \$6,226.85 – Fund 40

***CI C.13 Citizens' Bond Oversight Committee (CBOC) Reappointment: Orlandus Waters be reappointed by the City of El Cerrito**

Comment:

The City of El Cerrito has forwarded a recommendation that Mr. Orlandus Waters be reappointed to the Citizens' Bond Oversight Committee.

Recommendation:

Approve appointment as noted

Fiscal Impact:

None

***CI C.14 Coronado Elementary School Furniture, Fixture and Equipment Project Rejection of Bid**

Comment:

The construction of the new Coronado Elementary School is nearing completion and will be ready for August 2015 occupancy. The next step for the District is to purchase new furniture for the school. The District has prepared furnishing criteria with classroom configuration, specialty spaces including computer labs, special education, administration furnishings, offices and staff work areas.

The District engaged in a public bid process, using its preliminary furnishing criteria to select the vendor for this contract. Bid opening was on April 9, 2015. One firm submitted a bid: Concepts School and Office Furnishings, \$779,684.87.

After bid opening, the District review found the only bidder non-responsive because they did not meet the Vendor Certification of Compliance with Indoor Air Quality Requirements set forth in the Contract Documents. Therefore, it is recommended that the Board take action at this time to reject the bid.

Recommendation:

Reject the bid.

Fiscal Impact:

Not known at this time. Funded from Bond Measure.

***CI C.15 Lake Elementary School Fire Alarm Modernization Award of Contract**

Comment:

Hamilton +Aitken Architects prepared plans and specifications for the project. Scope of work includes: upgrading the existing fire alarm system for the child care portable building and connecting it to the main school system, and removing the existing child care building alarm system after the new system is activated.

The District conducted a public bid process for the project. Bids were opened on March 31, 2015. Five contractors submitted a bid: ERA Construction, Inc. \$63,900; AEKO Consulting \$74,000; BBJ Electric, Inc. \$77,178; Mike Brown Electric, Co. \$88,580; CF Contracting, Inc. \$198,000. The apparent lowest responsive, responsible bidder is ERA Construction, Inc. \$63,900.

Project completion is anticipated July 2015.

Recommendation:

Award the contract to the lowest responsive, responsible bidder ERA Construction, Inc.

Fiscal Impact:

\$63,900. Funded from Fund 40.

***CI C.16 Seaview Elementary School Demolition Award of Contract**

Comment:

AE3 Architects has prepared plans and specifications for the project. Scope of work includes: demolition and removal of all interior finishes, mechanical electrical and plumbing equipment, structural systems, roofing and vertical site improvements. The scope also includes selective demolition and removal of portable classroom buildings, grade beams, garden planters, and asphalt paving. Site fencing is to be repaired or replaced, and K-railings to be installed along fence line and entrances to parking.

The District conducted a public bid process for the project. Bids were opened on April 8th, 2015. Five contractors submitted a bid: V.E.M. General Engineering, Inc. \$299,305 (non-responsive); Asbestos Management Group of California, Inc. \$335,650; Pantano Demolition \$391,750; CWS Construction

Group, Inc. \$474,500; Evans Brothers, Inc. \$490,100. The apparent lowest responsive, responsible bidder is Asbestos Management Group of California, Inc.

Determining the award is based on two components; the lump sum base bid and unit cost multiplied by quantities to be determined in the field. This benefits the District by locking in unit pricing to be used in negotiating future change orders. The contract award is only associated with the lump sum base bid.

Project completion is anticipated August 2015.

Recommendation:

Award the contract to the lowest responsive, responsible bidder Asbestos Management Group of California, Inc.

Fiscal Impact:

\$335,650. Funded from Fund 40.

***CI C.17 Resolution No. 69-1415: School Nutrition Employee Appreciation Week – May 4-8, 2015**

Comment:

School Nutrition Employee Appreciation Week (May 4-8, 2015) was created to thank thousands of nutrition professionals who prepare healthy food, adhere to strict nutrition standards, navigate student allergies and offer service with a smile nationwide. On an annual basis, the Board has adopted a Resolution to celebrate the hard work and commitment of our District's nutrition personnel.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.18 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the District during a particular quarter. This report reflects the time period from January 1, 2015 through March 31, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Bay Area Science Fair Winners**

Comment:

Eighteen WCCUSD students in grades 7 through 12 won 1st through 4th place awards at the Bay Area Science Fair in 2015, including one first place award and two second place awards. The categories for awards included Physics, Behavioral, Engineering and Computer Applications, Biology, and Mathematics. The award-winning WCCUSD students come from Hercules High School, El Cerrito High School, Pinole Valley High School, Pinole Middle School, and Korematsu Middle School. Topics ranged from “Do Different Salts have Different Levels of Electrical Conductivity?” to “An Instrument to Create Emotions” to “What Materials Block Wi-Fi?” Students initially entered their science fair projects in the District’s science fair, which had more than 160 submissions from WCCUSD secondary schools. Judging and recognition for the District science fair took place in February, and the winners were then entered into the Bay Area Science Fair, which took place in March.

Recommendation:

For Recognition

Fiscal Impact:

None

*** D.2 Recognition of Hercules High School Academy of Hospitality and International Tourism**

Comment:

We would like to recognize and congratulate Herban Movement from Hercules High School Academy of Hospitality and International Tourism for receiving 2 out of 4 awards in the Junior Achievement of Northern California annual Company of the Year Competition at Intuit in Mountain View. They came out of the competition with Best Commercial and Best Business Plan.

The Junior Achievement of Northern California Company of the Year Competition (JACYC) is not simply a business competition for young people. The goal is to balance the business achievements of each team as a whole with the personal development of each individual member. For a team to win this award, Junior Achievement Company Program students must demonstrate that they understand how and why the company performed. Judges look for evidence of innovation and the application of new ideas in all aspects of running the company. They also look for an understanding that continuous improvement through innovation is essential to the success of a business.

Herban Movement will be submitting their business to the Junior Achievement National Student Leadership Summit, in Washington D.C. The Summit is Junior Achievement’s opportunity to celebrate the achievements of students from across the United States.

On May 16th, 2015, Herban Movement will be participating in the 17th Annual Taste of Success Event in San Francisco. At this event Herban Movement will be catering and will be able to mingle and sell their products to over 300 guests. This is the first year the Academy has participated at this event.

We would like to recognize and congratulate the team on their achievements. We would also like to recognize and commend their teacher for her dedication and commitment to the students.

Recommendation:
For Information Only

Fiscal Impact:
None

* **D.3 2014-15 Teaching Excellence Award Winner Recognition**

Comment:

The Ed Fund will celebrate and honor the excellence of five West Contra Costa Unified School District teachers at its 27th Annual Soaring to Excellence Celebration on Thursday, April 30 from 6:30-9:00PM at the El Cerrito High School Performing Arts Theater.

At tonight’s board meeting, we will celebrate the following Teaching Excellence Award Winners: Brent Knapp, Special Education Teacher, Lupine Hills Elementary School; Maribel Lopez, K, 2nd Grade Teacher, Dover Elementary School; Molly Salyk, 2nd Grade Teacher, Coronado Elementary School; Andre Shie, 7th Grade/Pre-Algebra Teacher, Walter T. Helms Middle School; and Keith Valdez, Kindergarten Teacher, Hanna Ranch Elementary School.

These teachers of excellence share a profound passion for instilling a love of learning in our diverse students so that they can attain their goals and realize their dreams. By carefully and thoughtfully weaving creativity, adherence to high standards, profound knowledge of the subjects being taught, and appreciation of individual differences, needs, and strengths, these award winning teachers raise the quality of education to new heights.

The Selection Committee has selected Maribel Lopez and Keith Valdez as the District representatives for the Contra Costa County Teacher of the Year competition. We wish them the best of luck at the county level.

We want to recognize and congratulate all our honorees for all the wonderful work they carry out with students on a daily basis.

Recommendation:
For Recognition

Fiscal Impact:
None

E. COMMITTEE COMMUNICATIONS
(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a “Request to Address the Board” form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Citizens' Bond Oversight Committee
College and Career Readiness Academies
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Public Employees Local 1

Safety and School Climate Committee
School Supervisors Association Local 21
Technology Subcommittee
United Teachers of Richmond
West Contra Costa Administrators Association
Youth Commission

* **E.2 Superintendent's Report**

* **E.3 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Reverend Lonnie Wafer served as crossing guard for Martin Luther King Jr. Elementary School at 37th and Waller Streets for over 30 years. He served generations of students. Many community members recall Rev. Wafer crossing them as a child as they walk their own children or grandchildren to school. Rev. Lonnie Wafer, 89 years old, received his license to preach under the leadership of the late Rev. L. E. Heard in 1963 from Zion Hill Missionary Baptist Church in Richmond where he was a faithfully member for over 70 years.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

F. ACTION ITEMS

* **F.1 Manzanita Charter Middle School Renewal Decision Hearing**

Comment:

Manzanita Charter Middle School, started by parents and educators, was the first charter school to open in the West Contra Costa Unified School District. The District approved the Manzanita charter petition in the year 2000 for a term of 5 years. The Board renewed the Charter petition for 5 years in March 2005, and again in March of 2010.

Recommendation:

Recommend renewal of the charter for Manzanita Middle School

Fiscal Impact:

Cost recovery for charter operation and lost ADA for 153 students attending the charter school

* **F.2 Resolution No.68 -1415: Authorization to Eliminate and/or Reduce Classified Positions and Layoff Classified Employees**

Comment:

Due to regulations in California State Education Code Sections 45114 – 45117, 45298 and 45308 and Article 24 – Layoff and Reemployment in the contract between the District and Public Employees Union, Local One, layoffs of classified employees must be conducted 60 days prior to the contractual year ending on June 30, 2015, to be in effect for the beginning of the 2015-16 school year. Layoffs by law occur due to either lack of work or lack of funds.

Before you tonight is the layoff of Graduate, Upper Division and Bilingual tutors for the 2015-16 school year. Graduate, Upper Division and Bilingual tutors prior to 2014-15 were funded via a combination of site, district, and federal funding. It became necessary due to lack of funding to eliminate these positions. In working with sites, it was agreed LCAP funding would cover the tutors for the 2014-15 school year to allow sites time to plan for upcoming years.

The LCAP does not fund tutors for the 2015-16 school year. Some sites elected to use Local Control Funding Formula (LCFF) site allocated monies to retain tutors, while some did not.

This layoff of tutors represents a total of 30.90 Full Time Equivalent (FTE) positions which must be provided notice. Because many of the positions are part time, the 30.90 FTE represents the equivalent of 55 personnel. The equivalent of 19 FTE personnel will be returned through the bumping process. This will provide opportunity for over 30 personnel to return to tutor positions.

For personnel without positions after the bumping process human resources will work with these employees to enter the substitute teaching pool or assist them in entering a teacher credentialing program.

The following positions are stated for reduction in hours for the upcoming 2015-16 school year. Each of the reductions is explained below:

Food Services Aide/Clerk is a reduction in the workday for one employee due to program needs at the school site and is consistent with other Food Services Aide/Clerks at other school sites. There is one vacant position that will also be reduced due to program needs at the school site.

Tutors (Graduate and Graduate - Bilingual) are being reduced in the number of hours as they were not included in the LCFF for the 2015-16 school year. The budget from the school site can only fund less hours for these classifications. This reduction in hours impacts four employees.

Classroom Support Aides, Instructional Assistants, Special Education, Special Education Assistants, and Behavior Technicians positions are being eliminated from school sites due to SIG categorical funds being eliminated. There are no available site funds to backfill the hours for these positions so there will be a decrease in hours for 16 employees, which will move them back to their original FTE prior to the SIG categorical funding.

Recommendation:

Recommend Approval

Fiscal Impact:
To be determined

G. DISCUSSION ITEMS

*** G.1 Formation of a Subcommittee on Board Governance**

Comment:

At the Board retreat in January and again at the April 1, 2015 meeting, the Board has discussed the possibility of forming a Board subcommittee on governance. The Board currently has four standing subcommittees: Academic, Facilities, Safety & Climate and Technology. Board members participate on other Board approved committees including the Citizens Bond Oversight Committee, the Community Budget Advisory Committee, the Multilingual District Advisory Committee, the Special Education Community Advisory Committee. Board members also serve as liaisons other committees and groups.

Board Bylaw 9130 allows the Board to develop subcommittee as necessary and requires that the Board, in establishing a subcommittee, determines the duties for the subcommittee at the time of appointment. The Board also decides whether the subcommittee is a standing or ad hoc. Standing subcommittees meet on a regular schedule whereas ad hoc subcommittees are dissolved when the charge or duties of that group have been addressed. Duties for a governance subcommittee could include a review of the Board's bylaws, the development of a succession plan for Board leadership or a review of Board meeting practices. A subcommittee on governance could take on one role at a time and report recommendations to Board for consideration.

Recommendation:

That the Board consider and provide direction around the purposes, duties and duration of a subcommittee on Governance.

Fiscal Impact:
None

*** G.2 Addressing the Need to Keep Board Meetings to a Reasonable Length of Time**

Comment:

Although the Board procedures published in every Board agenda state that meetings will end no later than 10:30 PM, three meetings of the Board of Education over the last three months have extended past midnight. While the Board President, Clerk and the Superintendent do consider the number and complexity of items at the time the agenda is developed, it is difficult to predict the length of a meeting when two key factors are not known until a short time after a meeting begins. One factor is the number of community members requesting to make public comment either on specific items or on items not on the agenda. The other factor is the number of items that will be removed from the consent agenda either by a Board member or a member of the community.

Board Bylaw 9323 states,

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at

10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

At the April 1, 2015 meeting, the Board agreed by consensus to adhere to Bylaw 9323 and end meetings at 10:30 PM unless there is a motion to extend the meeting. The Board may also want to consider whether to adhere to another provision of Board Bylaw 9323 which limits public comment to 30 minutes on one topic and deferring additional speakers to the “Unfinished Requests to Address the Board” which is near the end of the meeting. The “Adjournment” (Section K) of the agenda includes the following statement:

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM.

The Board may also want to consider starting meetings earlier in the day or adding additional meetings in order to end the regular meetings at a reasonable time.

Recommendation:

That the Board consider changes in meeting procedures that would help keep meetings from continuing past 10:30 PM.

Fiscal Impact:

None

* **G.3 Local Plan Policies**

Comment:

Each Special Education Local Plan Area (SELPA) is required to adopt a Local Plan as its basis for operation and administration of special education programs. Each Local Plan contains Assurance Statements representing the policies required by applicable state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code Part 30.

The Local Plan requires each SELPA to have in place SELPA adopted policies matching each of these required Local Plan Assurance Statements. A copy of these Board adopted policies must be kept on file at the SELPA office. Periodically the state revises these Assurance Statements. In addition, changes in the law can affect local policies. A review of the current West Contra Costa Unified School District (WCCUSD) Board adopted policies revealed the lack of one policy required under the Local Plan Assurance Statements. The policy is provided for review.

BP 6164.42 - Instruction, Disproportionality

Recommendation:

Board Review

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – May 6, 2015

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

April 22, 2015

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Negotiator: Superintendent Dr. Bruce Harter
Property: 1400 Marina Way South, Richmond, CA
Property: 5000 Patterson Circle, Richmond, CA
Property: 2853 Groom Drive, Richmond, CA

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]

- a. California Charter School Association v. WCCUSD
- b. Contra Costa County Superior Court Case No. C13-01676

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION
[Government Code Section 54956.9(d)(2) or (d)(3)]

Five cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION
[Government Code Section 54956.9(d)(4)]

One case

5. LIABILITY CLAIMS (Government Code Section 54956.95)

6. CONFERENCE WITH LABOR NEGOTIATORS

- a. Superintendent Dr. Bruce Harter
- b. Employee Organizations
 - UTR
 - Local One
 - School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
 - Confidential and Management

7. PUBLIC EMPLOYEE APPOINTMENT

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

9. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

10. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

Classified Employee Dismissal

11. REPORT OF CLOSED SESSION ACTIONS