West Contra Costa Unified School District
Board of Education
Meeting Agenda
March 26, 2014

Board Agenda Packets and Information:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

Viewing the Board Meetings:

Television:
Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: http://www.kcrt.com within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

Attending Board Meetings:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL**
3400 MACDONALD AVENUE
RICHMOND, CA 94805

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM**. The Board will convene at **5:45 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

B.1 Pledge of Allegiance
B.2 Welcome and Meeting Procedures
B.3 Roll Call
B.4 Presentation of Student Board Representative from the Youth Commission
B.5 Report/Ratification of Closed Session
* **B.6 Agenda Review and Adoption** (Public Comment)
*** B.7 Minutes:** March 12, 2014
*** B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)
Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

*CI C.1 Grants/Awards/Agreements

Comment:
Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed dated March 26, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per grants summary

*CI C.2 Acceptance of Donations

Comment:
The District has received donations as summarized, dated March 26, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2013-2014 school year are summarized, dated March 26, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Contracted Services**

Comment:
Permission is requested of the Board of Education to approve contracts for services as detailed, dated March 26, 2014.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per contracts summary

***CI C.5 Notice of Completion: Bid J068194 DeAnza High School Replacement Campus**

Comment:
A substantial completion notice has been received for: Bid J068194

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractor:

Wright Contacting Inc. Bid J068194 DeAnza High School Replacement Campus.

Recommendation:
Recommend approval of this notice of completion

Fiscal Impact:
None

***CI C.6 Routine Personnel Changes – Classified**

Comment:
Routine personnel changes include actions to hire, promote, or terminate classified employees in accord with appropriate laws, established policies and procedures.

Recommendation:
Approve Classified Personnel Changes

Fiscal Impact:
None

***CI C.7 Ratification and Approval of Engineering Services Contracts**

Comment:
Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:
Ratify and approve contracts

Fiscal Impact:
Total for this action: $3,605,249. Funding sources Fund 40, Measure J Bond and Measure D-2010 Bond.

***CI C.8 Ratification and Approval of Negotiated Change Orders**

Comment:
Staff is seeking ratification of Change Orders on the following current District construction projects: Bayview ES Exterior Walls & Roof Repairs; Ohlone ES Phase I New Classroom. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:
Approve negotiated Change Orders as noted

Fiscal Impact:
Total approval by this action: $51,035.24

***CI C.9 Annual Financial Audit of District Bond Program**

Comment:
The District is required to complete an annual independent financial audit of the bond program. Crowe Horwath LLP has completed the 2012 – 2013 independent financial bond audit. The financial bond audit report was presented to the Citizens' Bond Oversight Committee at their meeting on March 19, 2014. The Financial Bond Audit report may be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:
Accept the financial bond audit report for the year ending June 30, 2013

Fiscal Impact:
None

***CI C.10 Annual Proposition 39 Performance Audit of District Bond Program**

Comment:
The District is required to complete an annual Proposition 39 independent performance audit of the bond program. Total School Solutions has completed the 2012 – 2013 independent performance bond audit. The performance bond audit report was presented to the Citizens' Bond Oversight Committee at their meeting on March 19, 2014. The Performance Bond Audit report may be viewed on the WCCUSD website and at the District Office, located at 1108 Bissell Avenue, Richmond, CA.

Recommendation:
Accept the performance bond audit report for the year ending June 30, 2013

Fiscal Impact:
None

***CI C.11 Ratification of Staff Awarded Contract: Pinole Valley High School Interim Campus Site Work Project**

Comment:
WLC Architects has prepared plans and specifications for the project. Scope of work includes: Installation of portable classroom buildings, connection of portables to new and existing utilities, site improvements and installation of site furnishings. The work includes but is not limited to the following: fire lane and ramp transition landings at grade; demolition/excavation as required to construct new paving; sewer domestic water, electrical & fire alarm connection to portables; installation of low voltage conduits, security cameras, intrusion alarms, Comcast and AT&T, as required for a complete installation; installation of perimeter chain link fencing; furnishing and installation of electrical connection including conduit and overhead cabling/wiring to service side of distribution panel; coordination with conformed survey of site for the building pads, portable stub outs, benchmarks and building corners; furnishing and installation of temporary fencing as required during construction; furnishing of lock cylinder and transitional housing keying to match WCCUSD Standard; installation and coordination with District to provide paper towel dispenser and soap dispenser; installation of shade structures; and installation of concrete retaining walls and concrete walkways.

The District conducted a public bid process for the project. Bids were opened on March 13, 2014. Two contractors submitted bids. They are as follows: JUV, Inc. $5,530,000; Seward L. Schreder Construction, Inc. $7,594,000. The apparent lowest responsive, responsible bidder is JUV, Inc.

Recommendation:
Ratify the award to the lowest responsive, responsible bidder after the expiration of the bid protest period

Fiscal Impact:
Funded from the Measure D-2010 Bond

***CI C.12 Richmond Swim Center Award of Contract**

Comment:
MA Architects has prepared plans and specifications for the project. Scope of work includes: complete removal of the degregated wood roof assembly over the natatorium, hazardous material abatement associated with demolition work, addition of a new roof diaphragm assembly consisting of steel cross bracing and metal decking in the natatorium, addition of an operable skylight assembly over the natatorium with glass gable walls, complete replacement of the natatorium HVAC system, complete replacement of the natatorium lighting systems, substantial reconfiguration of the existing swimming pool including new shell components, perimeter coping, plaster, tile and underwater lighting, relocation of an existing underground chlorine storage tank to an above ground location, new interior wall finishes within the connecting corridor and natatorium including plaster and tile, site improvements include landscape, hardscape, picnic areas, and one play structure within an existing enclosed courtyard, existing outdoor training pool improvements, roof replacement, and revisions and upgrades to the bathhouse to meet latest building accessibility requirement.

The District conducted a public bid process for the project. Bids will be opened on March 25, 2014.

Recommendation:
Award the contract to the lowest responsive, responsible bidder

Fiscal Impact:
Funded from the Measure D-2010 Bond

***CI C.13 Proposition 39 Final Offers of Space to Caliber Beta Academy and Richmond Charter Academy Middle School**

Comment:
Pursuant to Proposition 39, a school district is required to provide facilities to a charter school that is operating within the school district and that, by November 1 of the fiscal year preceding the year for which facilities are requested, submits a legally sufficient request for facilities. A school district is required to accommodate a charter school's in-district students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools of the school district. Whether the conditions of the proposed school site are reasonably equivalent is determining by analyzing a comparison group of school district operated schools with grade levels similar to those of the charter school. Additionally, a school district is required to make reasonable efforts to provide the charter school with facilities near to where the charter school wishes to locate.

Caliber Beta Academy
On November 1, 2013, Caliber Beta Academy ("Caliber") submitted a legally sufficient request for Proposition 39 facilities for the 2014-2015 school year. Caliber projected an in-district classroom average daily attendance ("ADA") of 256.5 for grades Kindergarten through 3 and grade 6. The West Contra Costa Unified School District ("District") accepted Caliber's in-district classroom ADA projection for the 2014-2015 school year. Caliber wishes to locate in the area of Richmond, California.

On or before April 1, 2014, the District is required to submit, in writing, a final notification of the space offered to Caliber for the 2014-2015 school year. District staff recommends providing Caliber with a co-location of space at Stege Elementary School ("Stege"). Stege has sufficient space to accommodate Caliber's total in-district classroom ADA for the 2014-2015 school year. Additionally, District staff conducted a comparison group schools analysis (included herein) and determined that Stege has conditions that are reasonably equivalent to those of Caliber's comparison group of District operated schools. Stege serves the same grade levels as Caliber and is located in Richmond, the area in which Caliber specifically requested to locate. District staff recommends providing Caliber with exclusive use classrooms sufficient to accommodate Caliber's total in-district Classroom ADA and shared use of Caliber's proportional share of specialized and non-teaching station space at Stege, as required by Proposition 39.

Richmond Charter Academy Middle School
On November 1, 2013, Richmond Charter Academy Middle School ("RCA") submitted a legally sufficient request for Proposition 39 facilities for the 2014-2015 school year. RCA projected an in-district classroom ADA of 230.7. The District objected to RCA's projection because RCA failed to provide documentation supporting its projected substantial increase in in-district classroom ADA, as required by California Code of Regulations, title 5, section 11969.9, subdivision (c)(1)(C). Based on the documentation provided by RCA, the District projected an in-district classroom ADA of 201.4 for the 2014-2015 school year, which it considers reasonable for RCA. In its facilities request, RCA stated that it wishes to locate at Adams Middle School ("Adams") or in its proximity.

On or before April 1, 2014, the District is required to submit, in writing, a final notification of the space offered to RCA for the 2014-2015 school year. District staff recommends providing RCA with a co-location of space at Juan Crespi Middle School ("Crespi"). Crespi has sufficient space to accommodate RCA's total in-district classroom ADA of 201.4 for the 2014-2015 school year. Additionally, District staff conducted a comparison group schools analysis (included herein) and determined that Crespi has conditions that are reasonably equivalent to those of RCA's comparison group of District operated schools. Furthermore, Crespi serves the same grade levels as RCA. Although RCA requested to locate at Adams, the District cannot locate RCA at this site. As Adams is a closed school site, the conditions of Adams are not reasonably equivalent to those of RCA's comparison group of District schools. To make the Adams campus operative would require significant time and expenditures. The Proposition 39 regulations do not require school districts to pay to modify closed school sites in this manner. Crespi is the closest school site to where RCA wishes to locate with the requisite space to meet RCA's facilities needs. Therefore, District staff recommends providing RCA with exclusive use classrooms sufficient to accommodate RCA's total in-district classroom ADA of 201.4 and shared use of RCA's proportional share of specialized and non-teaching station space at Crespi, as required by Proposition 39.

Recommendation:
On or before April 1, 2014, provide a final notification of space to Caliber at Stege, including exclusive use classrooms sufficient to accommodate Caliber's total in-district classroom ADA and shared use of Caliber's proportional share of specialized and non-teaching station space at this location. On or before

April 1, 2014, provide a final notification of space to RCA at Crespi, including exclusive use classrooms sufficient to accommodate RCA's total in-district classroom ADA and shared use of RCA's proportional share of specialized and non-teaching station space at this location.

Fiscal Impact:
The District must furnish, equip, and make the space available for occupancy by Caliber and RCA ten (10) working days prior to the charter schools' first day of instruction. The District will charge Caliber and RCA a pro rata share of its facilities costs for the use of the facilities at Stege and Crespi, as permitted by California Code of Regulations, title 5, section 11969.7. The District reserves the right to seek a monetary reimbursement amount from Caliber and RCA for over-allocated space pursuant California Code of Regulations, title 5, section 11969.8.

***CI C.14 Hosted VoIP to standardize and upgrade communication systems for all District sites ("Project")**

Comment:
Our District ERATE consultant, Infinity Communications and Consulting, Inc, prepared plans and specifications for the Project. The Project consists of providing a managed Cisco VoIP solution for all District sites. Currently, the District's communication system is outdated, rapidly losing its utility and is incompatible among the various sites. The upgraded communications solution will provide the District with the latest in communication technology. For example, voicemail will be integrated with email.

The District solicited competitive bids for the Project. The Request for Proposals was advertised on January 11, 2014 and closed February 14, 2014. Four telecommunication companies submitted proposals with pricing based on a five-year contract as follows:

1. AT&T: $415,699.08 per year with one time installation fees of $65,212.55 (Erate eligible) and one time installation fees of $62,246.58 (Erate ineligible);
2. Broadcore: $530,038.68 per year with one time installation fees of $38,681.40;
3. NWN: $716,576.76 per year with one time installation fees of $75,000; and
4. Jive: $792,420 per year with one time installation fees of $148,650.00.

Pursuant to Public Contract Code section §20118.2, the District may consider, in addition to price, factors such as performance reliability, standardization, life-cycle costs, support logistics, fitness of purchase and similar factors in the award of contracts for technology.

The District evaluated the proposals based on the Selection Criteria set forth in the RFP and price. Based on this evaluation, it was determined that NWN proposed both the lowest price for the services and received the highest score on the selection criteria. Jive was the second low responsive bidder.

Both AT&T and Broadcore were deemed nonresponsive. Although AT&T's proposal included a lower price, it did not provide a form of service provider contract as required by the RFP, nor did AT&T provide for several required contract clauses as indicated by the RFP. The RFP specifically provided that a proposal which did not include these provisions would be considered non-responsive. Additionally, AT&T's proposal did not include a price for the costs of the classroom and administrative phones as required by the RFP. Broadcore was also deemed nonresponsive because its proposal took exception to the RFP terms and conditions. In addition, Broadcore did not provide a plan to incorporate the District's existing infrastructure into the proposed system.

It is therefore recommended that NWN be awarded the contract.

Recommendation:
Ratify the award to the lowest responsive, responsible bidder: NWN

Fiscal Impact:
$75,240.56 per year after ERATE and CTF discounts and $15,750 installation fees for the first year. Funded from General Funds.

***CI C.15 Assessment System for Common Core State Standards**

Comment:
The District currently uses the Edusoft solution for the purpose of assessment. This system is a database containing State and District assessment results and specializes in providing informative reports to assist teachers and administrators in making data-driven decisions to support student learning. Staff feel that Edusoft has outlived its useful life. In order to comply with the direction provided in our LCAP and Strategic Plan, the District began the search for a new assessment system which would allow all staff the ability to input and extract data, in an easily-readable format, to better make decisions regarding student learning.

The District began the search by soliciting information from other districts. From the information gained, the District selected four systems to investigate. These systems were: Educator's Assessment Data Management System (EADMS), School City, Mastery Connect and Illuminate Education. It was found that Illuminate Education's system best met the needs of the District and would assist the District in meeting the objectives of the Common Core State Standards.

Corona-Norco Unified School District advertised for an assessment system through RFP which closed on March 19, 2013. The winning vendor was Illuminate Education. Illuminate Education's response used language indicating that any district in California could purchase off their contract. We are taking advantage of this piggyback option.

The Technology Subcommittee approved Illuminate Education's assessment system March 11, 2014.

Recommendation:
Approve Illuminate Education's assessment system

Fiscal Impact:
$169,500 yearly. Funded from CCSS.

***CI C.16 High School Physical Education Exemption Process and Physical Fitness Testing**

Comment:
During the Federal Program Monitoring for the WCCUSD Physical Education Exemption policy, it was discovered that WCCUSD was not in compliance with the state's Physical Education Exemption process and the monitoring and tracking of students receiving Physical Education Exemptions.

With extensive review, revisions and support the Physical Education Exemption Process guidelines, Physical Education Exemption Request Form and the Physical Fitness Testing (PFT)/Physical Education Exemptions Monitoring and Tracking system were revised to meet California Department of Education requirements.

We are requesting the Board to approve the Physical Education Exemption Process, and the Physical Fitness Testing (PFT)/Physical Education Exemption Monitoring and Tracking system for Physical Education Exemptions and Physical Fitness Testing (PFT). The monitoring and tracking system and application process will be implemented at all WCCUSD High Schools beginning in the 2014-15 school year.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.17 Approval of Physical Education Course Offerings for grades 9 through 12**

Comment:
The West Contra Costa Physical Education Department has provided the proposed Physical Education Core 9 through 12 Course Descriptions. During the Federal Program Monitoring for the WCCUSD Secondary Physical Education Curriculum, it was discovered that the WCCUSD was not in compliance with state standards. With extensive review, revisions and support the Physical Education Core 9 through 12 Course Descriptions were revised to meet California Department of Education requirements.

The courses will be implemented at all WCCUSD High Schools beginning in the 2014-15. We are requesting that the Board approve the proposed courses.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.18 Resolution No. 68-1314 - Day of Recognition for César Chávez - March 31, 2014**

Comment:
This resolution is in recognition of César Chávez for his great leadership in bringing social justice to California's migrant farm workers, providing a model of solving problems through non-violent, democratic actions and a life of service to others.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.19 Board Approval of Single Plans for Student Achievement (SPSAs) and Title I Parental Involvement Policies**

Comment:
The Single Plan for Student Achievement serves as a vehicle for communicating information about a school's vision, initiatives to improve academic achievement, as well as a description of how supplemental categorical funds from the Consolidated Application are used to support these efforts. School plans describe legally-mandated requirements and comprehensive programmatic information that includes:

- a description of how parents are involved in the school program;
- Adequate Yearly Progress (AYP) data analysis and assessment of student learning;
- an action plan for improving student achievement and closing the achievement gap;
- a plan to improve attendance
- a plan to promote a safe, welcoming and disciplined learning environment; and
- Title I Parent Involvement Policies, as needed for Title I schools.

Training and support are provided to assist schools in using the template, analyzing data and completing the SPSAs. The plans are developed and approved by the School Site Councils (SSCs). The plans are available for review on the District website and at the Educational Services Department located at the Vista Campus.

Recommendation:
Recommend Approval

Fiscal Impact:
Categorical revenue

***CI C.20 Approval of District Local Control Accountability Plan Parent Committee Nominees**

Comment:
On January 29, 2014, the Board approved the guidelines for the selection of the members of the District Local Control Accountability Plan Parent Committee. Letters seeking recommendations for nominees were sent to the heads of each organization listed. Principals solicited parent participants through flyers, phone calls and at School Site Councils and other meetings. The application was also posted on the District's web site. Each high school attendance area family of principals met to review the applications received at their individual schools and agreed by consensus on the nominees presented below. High school principals also nominated sophomore and junior level students to serve as ex officio members.

At the March 12, 2014 meeting the Board approved 33 members for the community. Additional members nominated by community organizations include: Kaniesha Parker from Building Blocks for Kids, Lucretia Bobo from the Richmond NAACP, and Kimberly Chamberlain from School Supervisors Association.

Recommendation:
That the Board approve the additional members of the District Local Control Accountability Plan Parent Committee for 2014 and 2015.

Fiscal Impact:
None

D. AWARDS, RECOGNITIONS, AND REPORTS

* D.1 Recognition of Schools Selected by California Business for Education Excellence for Prestigious Honor Roll

Comment:
Schools receiving this distinction from the California business community have demonstrated consistently high levels of student academic achievement, improvement in achievement levels over time and reduction in achievement gaps among student populations. For high schools, the Honor Roll recognition also includes measures of college readiness.

The CBEE Honor Roll is comprised of "Star Schools Award (1,022 schools) and "Scholars Schools" Award (1,077) schools. CBEE Star schools are those with significant populations of socio-economically disadvantaged students that have shown a significant increase in grade-level proficiency over time. CBEE Scholar Schools are school that show significant levels of academic achievement, but do not have a significant socio-economically disadvantaged student population.

Over time, CBEE has identified a common set of success factors in higher performing Honor Roll schools and districts. These include high expectations for all students; ongoing collaboration among teachers to improve practice, targeted use of data to pinpoint challenges and monitor progress; continual intervention for struggling students; and mastery of content knowledge and pedagogical practices.

We would like to recognize Middle College High School, Montalvin Elementary School and Olinda Elementary School for receiving the Star Schools Award and Hanna Ranch Elementary School, Kensington Elementary School and Madera Elementary School for receiving the Scholars School Award.

Recommendation:
For Information Only

Fiscal Impact:
None

* D.2 Recognition of Jenn Rader

Comment:
On March 7, 2014 The California School-Based Health Alliance Board of Directors recognized Ms. Jenn Rader for being an outstanding practitioner and awarded her with the 2014 School Health Champion Award.

In 1998, Jenn Rader, a high school history teacher, founded the James Morehouse Project to bring much needed support to students and families at El Cerrito High School. In the years since, the school-based health center has grown to offer a rich array of services. We would like to recognize Ms. Rader for receiving such recognition and award.

Recommendation:
For Information Only

Fiscal Impact:
None

E. COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* E.1 Standing Reports

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee
Bayside Parent Teacher Association
Citizens' Bond Oversight Committee
College and Career Readiness Academies
Community Budget Advisory Committee
Facilities Subcommittee
Ivy League Connection
Public Employees Local 1
Safety and School Climate Committee
School Supervisors Association
Technology Subcommittee
United Teachers of Richmond
West Contra Costa Administrators Association
Youth Commission

* E.2 Superintendent's Report

F. ACTION ITEMS

* F.1 Board Policy Revisions - BP 4111, BP 4211, BP 4311

Comment:
The District would like to assure that all prospective and returning employees have background check references. The cited Board Policies reflect this new language.

Recommendation:
Recommend Approval

Fiscal Impact:
None

* F.2 Second Interim Report, 2013-14 / Financial Update

Comment:
A summary of the District's Second Interim Report for 2013-14 is provided, covering the financial and budgetary status of the District for the period ending January 31, 2014. The entire report, including state forms, is provided under separate cover and on the District's website at www.wccusd.net.

Education Code Section 42130 requires school districts to prepare interim financial reports each year. The First Interim Report covers the period ending October 31; the Second Interim Report covers the period ending January 31. These financial reports are subject to standards and criteria adopted by the State Board of Education to monitor the fiscal stability of local educational agencies.

The District shall certify whether it is able to meet its financial obligations for the current fiscal year and, based on current forecasts, for the two subsequent fiscal years. A positive certification shall be assigned when a district will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned when a district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years. A negative certification shall be assigned when a district will be unable to meet its financial obligations for the remainder of the fiscal year.

Recommendation:
Recommend approval of the Second Interim Report for 2013-2014

Fiscal Impact:
Positive Budget Certification

*** F.3 WCCUSD Technology Plan 2014-2017**

Comment:
The Technology Plan was created to provide direction to the District by creating goals and objectives that support both the WCCUSD Strategic Plan and LCAP. Input from staff, community and business members was solicited and their suggestions were incorporated into the plan. This plan is considered a "living document" and will be reviewed on a quarterly basis to ensure we are meeting the needs of our district and achieving our benchmarks.

The WCCUSD Technology Plan was approved by the Technology Subcommittee on March 10, 2014.

Recommendation:
Approve the WCCUSD Technology Plan 2014-2017

Fiscal Impact:
For fiscal year 2014-2015 - $7,264,144 to be divided as follows: Bond: $5,655,000; General Funds: $1,369,295; CCSS $239,849

G. DISCUSSION ITEMS

*** G.1 Strategic Plan / Local Control Accountability Plan Update**

Comment:
West Contra Costa Unified is in a unique position in implementing Local Control Funding Formula (LCFF) for the 2014-15 school year. During the time that the Legislature was shaping the LCFF in 2013, the District was engaged in developing the 2014-2019 strategic plan. In October of 2013, the Governor signed the legislation that authorized the LCFF and its accountability mechanism, the Local Control Accountability Plan (LCAP). In November 2013, the WCCUSD Board of Education accepted the 2014-19 Strategic Plan report. The LCAP requires that the Board approves a three-year plan that includes goals, activities, and budget that addresses eight state priorities areas listed in the statute. The strategic plan includes six overarching strategies, 35 objectives and 134 tactics. While there's a great deal of alignment between the state priorities and the strategic plan strategies, there are areas in each that are not addressed in the other.

At a workshop meeting on February 26, 2014, the Board reviewed the initial draft that incorporates the Local Control Accountability Plan into the framework of the strategic plan. Board members asked questions and provided feedback and suggestions. Those suggestions have been incorporated into the second draft. The first draft provided actions and budget amounts for the 2014-15 school year. The second draft includes actions and budgets for 2014-15, 2015-16 and 2016-17. After the Board reviews and provides feedback on the second draft, a third draft will be presented to the District Local Control Accountability Plan Parent Committee. The Parent Committee will review the plan and advise the Board on changes to better align the plan with the parameters of the LCAP and the strategic plan report. The plan will then be revised and brought back to the Board for public hearing in May and ultimately for adoption with the 2014-15 budget in June.

Recommendation:
That the Board review the updated presentation that integrates the Local Control Accountability Plan with the Strategic Plan and provide feedback and direction for developing the next iteration that will go before the District Local Control Accountability Plan Parent Committee in April.

Fiscal Impact:
Positive impact brought about by the LCFF over the next seven years

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING
Lovonya DeJean Middle School – April 23, 2014

K. ADJOURNMENT
At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

Agenda Item: A

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A
(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM.**

EXHIBIT A
(Government Code Section 54954.5)
CLOSED SESSION AGENDA

March 26, 2014

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(a)]

a. WCCUSD v. Orrick
b. Palmer and Pollack v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION
[Government Code Section 54956.9(b)]

Four cases

4. LIABILITY CLAIMS (Government Code Section 54956.95)

5. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent/Dr. Bruce Harter

b. Employee Organizations
- UTR
- Local One
- School Supervisors Association
- WCCAA

c. Unrepresented Employees

- Confidential and Management

6. PUBLIC EMPLOYEE APPOINTMENT

Director, Accountability & Chief Data Officer

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

8. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)

10. REPORT OF CLOSED SESSION ACTIONS